



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons Finance & Governance Committee - 17/09/2025 6:30pm

12th September 2025

To: Councillor(s) Alison Davies, David France, Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell (Vice Chair)

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 17th September 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/89469909177?pwd=B9V4YKawPLkORPRysNqy63hyuKIF0D.1> to join online or use Zoom Meeting ID 894 6990 9177 and passcode 022356, or via telephone by ringing +44 203 6990 9177.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 16/07/2025.

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 16/07/2025.

5. FINANCIAL MATTERS

5.1. Council Accounts (July & August - Period 4 & 5)

To consider the Income and Expenditure Reports and Cash and Bank Totals for August 2025 (incorporating July 2025) and note the bank balances as of 31st August 2025:

- General Fund - £95,209.27
- 30 Day Account - £200,000
- Petty Cash - £151.86
- Hub Community Account - £-4.25

[Appendix C]

[Appendix D]

5.2. Payment of Invoices - September

To consider payment of invoices for September 2025, including any additional payments tabled on the night.

[Appendix E]

5.3. Scrutiny of Payments

To hear the feedback from August 2025 (Cllr Rowell) and to elect one councillor for each month for the scrutiny of payments exercise as set out in Financial Regulations for September, October and November 2025.

[Appendix F]

5.4. Virements

To consider the virements as proposed by the Town Clerk.

[Appendix G]

[Appendix H]

5.5. Funding Sources

To consider the source of funding for works to Town Hall and Motte and Bailey as follows:

- Town Hall - £23,199.60
- Motte and Bailey - £16,591.20

6. STRATEGY AND POLICY

6.1. Interim Strategic Plan - Feedback & Actions

To consider the report from the Town Clerk in respect of the Interim Strategic Plan consultation and discuss proposed themes, strategic aims and actions.

[Appendix I]

[Appendix J]

6.2. Debt Management Policy

To consider the draft Debt Management Policy and to recommend adoption.

[Appendix K]

7. OTHER MATTERS

7.1. Newsletter

To consider an update from the Town Clerk in respect of newsletters.

7.2. Budget Setting Timetable 2026-2027

To note the budget setting timetable for 2026-2027.

[Appendix L]

8. DATE OF NEXT MEETING

To note that the next meeting of Finance & Governance Committee will be held on 15th October 2025 at 6:30pm.

9. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

10. MARKET CAFE [CONFIDENTIAL]

To consider the legal documents in respect of the Market Cafe. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix M]

11. SALES LEDGER - DEBTORS [CONFIDENTIAL]

To receive an update on the Sales Ledger. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix N]

12. STAFFING UPDATE [CONFIDENTIAL]

To receive, and if desired, resolve regarding update from the Town Clerk in respect of staffing and employment matters. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]