



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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Agenda & Summons Finance & Governance Committee - 18/06/2025 6:30pm

12th June 2025

To: Councillor(s) Alison Davies, David France, Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell (Vice Chair)

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 18th June 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/83949431147?pwd=CXJB3fo1EsRjVSH2rfhOVaGRuTePW.1> to join online or use Zoom Meeting ID 839 4943 1147 and passcode 317878, or via telephone by ringing +44 330 088 5830 .

Agenda

1. ELECTION OF CHAIR

To receive nominations and to elect the Chair of the Finance and Governance Committee for the 2025-2026 municipal year.

2. ELECTION OF VICE CHAIR

To receive nominations and to elect the Vice Chair of the Finance and Governance Committee for the 2025-2026 municipal year.

3. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

5. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance Committee on 21/05/2025.

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Finance Committee on 21/05/2025.

6.3. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Staffing Committee on 07/05/2025.

[Appendix C]

6.4. Matters Arising

To report for information purposes only matters arising from the Staffing Committee on 07/05/2025.

7. FINANCIAL MATTERS

7.1. Council Accounts (May 2025 - Period 2)

To consider the Bank Reconciliation and Cashbook Reports and Income and Expenditure Report for May 2025.

[Appendix D]

7.2. Payment of Invoices - June

To consider payment of invoices for June 2025, including any additional payments tabled on the night.

[Appendix E]

8. INTERNAL AUDIT

8.1. Accounting Statements & Internal Audit - 2024/25

To consider the internal audit report for 2024/25 and to recommend to Council for approval the Accounting Statement and Annual Governance Statement for 2024/25.

[Appendix F]

9. STRATEGY

9.1. Interim Strategic Plan (2025-2028)

To consider the report from the Town Clerk in respect of the Interim Strategic Plan to cover 2025-2028.

9.2. Town Clerk Performance Management Framework

To receive and resolve, if desired, the Town Clerk Performance Management Framework.

[Appendix H]

10. DATE OF NEXT MEETING

To note that the next meeting of Finance & Governance Committee will be held on 16th July 2025 at 6:30pm.

11. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

12. SALES LEDGER - DEBTORS [CONFIDENTIAL]

To receive an update on the Sales Ledger. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

13. STAFFING

13.1. Appraisals [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of recent staff appraisals. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]

Confidential Document [Appendix I]

13.2. Other Staffing [CONFIDENTIAL]

To receive, and if desired, resolve regarding update from the Town Clerk in respect of staffing and employment matters. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]