



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons Full Council - 25/06/2025 6:30pm

20th June 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 25th June 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/82746781207?pwd=7isvNXn6luyhiQrhmTsDcx66OwPoNh.1> to join online or use Zoom Meeting ID 827 4678 1207 and passcode 746475, or via telephone by ringing +44 203 481 5237.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - JUNE 2025

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Annual Meeting on 28/05/2025.

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Annual Meeting on 28/05/2025.

7. COMMITTEE MEMBERSHIP

To resolve the election of councillors to committees if required.

8. COMMITTEES - MINUTES

8.1. Events & Planning Committee - June 2025

To note the draft minutes and the resolutions made at the meeting of the Events & Planning Committee on the 04/06/2025.

[Appendix C]

9. COMMITTEES - RECOMMENDATIONS

To invite Committee Chairs to present recommendations from meetings for Council to confirm.

9.1. Operations & Development Committee - June 2025

To confirm the recommendations from the meeting of the Operations & Development Committee on the 11/06/2025.

[Appendix D]

9.2. Finance & Governance Committee - June 2025

To confirm the recommendations from the meeting of the Finance & Governance Committee on the 18/06/2025.

Item 7.2 - Payment of Invoices - June
RECOMMENDED
To authorise the Town Clerk to enter into the new photocopier lease with ABS.
Item 7.2 - Payment of Invoices - June
RECOMMENDED
To authorise the Town Clerk to enter into a new telephony lease with Enconvo.
Item 7.2 - Payment of Invoices - June
RECOMMENDED
To authorise the Town Clerk to accept the quote from United Technologies in respect of additional licences for councillor email addresses.

Item 13.1 - Appraisals**RECOMMENDED**

- To change the pay scale of Employee No. 8 to SCP 20, backdated to the 19th October 2023.
- To agree to the request made by Employee No. 45 as to working arrangements.
- To authorise the Town Clerk to enter into discussions in relation to the training request made.

Item 12 - Sales Ledger - Debtors**RECOMMENDED**

To support appropriate enforcement action to collect the outstanding balances, including any costs, as recommended by the Town Clerk

Item 9.2 - Town Clerk Performance Management Framework**RECOMMENDED**

To adopt the Town Clerk Performance Management Framework subject to typographical and numbering amendments being made.

[Appendix E]

10. FINANCE**10.1. Council Accounts (May 2025 - Period 2)**

To consider the Bank Reconciliation and Cashbook Reports and Income and Expenditure Report for May 2025.

[Appendix F]

10.2. Payment of Invoices - June

To consider payment of invoices for June 2025 as recommended by the Finance & Governance Committee.

[Appendix G]

11. ACCOUNTING STATEMENT & ANNUAL GOVERNANCE STATEMENT 2024/25

To consider the internal audit report (to follow - Appendix H) for 2024/25 and to approve the Accounting Statement and Annual Governance Statement for 2024/25. [Reg 15(2), The Accounts and Audit (Wales) Regulations 2014]

[Appendix H]

[Appendix I]

12. INTERIM STRATEGIC PLAN (2025-2028)

To consider the report from the Town Clerk in respect of the Interim Strategic Plan to cover 2025-2028, as recommended by the Finance & Governance Committee.

[Appendix J]

13. OUTSIDE BODIES**13.1. OVW Motions for Debate - 2025**

To consider a proposal from Newtown & Llanllwchaiarn Town Council to second a motion to be discussed at the One Voice Wales Annual General Meeting on the 1st October 2025.

[Appendix K]

13.2. Rights of Way Volunteer Programme

To consider the correspondence from Powys County Council in relation to the Rights of Way Volunteer programme and to elect up to two representatives to attend a meeting in the Town Hall on Monday 14th July at 7:30pm.

[Appendix L]

13.3. Red Bank Traffic

To consider the outcome of a meeting held by County Cllr Graham Breeze with town councillors, Powys County Council and the Police on Thursday 19th June and to agree a way forward.

13.4. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

14. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

15. LAND AND PREMISES [CONFIDENTIAL]

To consider the report from the Town Clerk on the land and premises issues, deferred from the last meeting. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix M]

16. OUTDOOR MARKET AGREEMENT [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of the outdoor market agreement. [Confidential - information relating to any consultations or negotiations.]

Confidential Document [Appendix N]