



# Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD  
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**DRAFT**

## **Minutes of the Strategy, Policy and Development Committee held on 07/05/2025 7:15pm in Council Chamber, Welshpool Town Hall.**

### **PRESENT:**

Councillor Chris Davies  
Councillor David France  
Councillor Estelle Bleivas  
Councillor Morag Bailey  
Councillor Phil Pritchard (Chair)  
Councillor Richard Church

### **Apologies for absence:**

Councillor Phil Owen

### **Absent:**

### **Also in attendance:**

Councillor Billy Spencer  
Councillor Nick Howells  
Councillor Revd William Rowell  
Richard Williams - Town Clerk & Proper Officer  
Kimberly Wright - Events, Planning and Markets Officer  
3 member(s) of the public / press

### **SPD070525/1. WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. Apologies were received from Cllr Phil Owen.

### **SPD070525/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

The following interests were declared:

Item	Councillor	Type	Reason
6.3	Richard Church	Personal	A governor at Ysgol Gymraeg y Trallwng

### **SPD070525/3. PUBLIC PARTICIPATION**

None

### **SPD070525/4. MINUTES**

## **RESOLVED**

**To approve the minutes from the meeting of the Strategy, Policy and Development Committee on the 2nd April 2025.**

*Proposed by Cllr Morag Bailey, seconded by Cllr Estelle Bleivas*

### **SPD070525/5. STRATEGY**

#### **SPD070525/5.1 Powys Teaching Health Board Better Together Programme**

Cllr Chris Davies joined the meeting.

A discussion took place regarding the consultation from Powys Teaching Health Board. It was suggested that the item be deferred until Full Council so a response can be given from the Council and members can have time to consider what to respond.

## **RESOLVED**

**To defer this item to Full Council**

*Proposed by Cllr Morag Bailey, seconded by Cllr Estelle Bleivas*

### **SPD070525/6. DEVELOPMENT**

#### **SPD070525/6.1 Town Hall / Building Works**

The Town Clerk updated members that the quotation had now been accepted and fencing at the Motte and Bailey site had been mapped out. The temporary gents toilets were scheduled to be installed on the 9th June and work on the rest of the Town Hall works would take place after VE Day events had concluded.

#### **SPD070525/6.2 Land at Ardwyn School / Wiggly Path**

A discussion took place after the recent decision to not take ownership of the Wiggly Path, that the Council instead look to pursue a formal Public Right of Way over the path. A suggestion was received that exploration of designation of a town green could be pursued.

## **RECOMMENDED**

**To authorise officers to engage with Powys County Council over the protection of the Wiggly Path and pursue action to preserve the path for the public.**

*Proposed by Cllr David France, seconded by Cllr Morag Bailey*

#### **SPD070525/6.3 Car Parking / Barrier System**

The Town Clerk summarised their written report and explained that correspondence had been received from the Bowling Club, Cricket Club and Football Club who said the proposal would negatively impact the area. Members discussed the findings and agreed that the risk for the Council of the proposal was not consummate with the income attainable.

## **RECOMMENDED**

**To not proceed with the proposal to charge for parking at Maes y Dre.**

*Proposed by Cllr David France, seconded by Cllr Morag Bailey*

#### **SPD070525/6.4 Skatepark**

Cllr Nick Howells and Cllr Billy Spencer left the meeting.

The Town Clerk updated members on the project progress to date and explained that the project is 'paused' until funding streams can be found.

### **SPD070525/7. COMMITTEE RESTRUCTURE**

The Town Clerk summarised their report into committee structures and discussions were had on each section.

#### **RECOMMENDED**

**That Option B in the report should be adopted.**

*Proposed by Cllr Phil Pritchard, seconded by Cllr Chris Davies*

#### **RECOMMENDED**

**That no committees should have delegated powers, except for Events and Planning to spend within their budget allocation (new Option 4) be adopted.**

*Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas*

#### **RECOMMENDED**

**That Full Council and standing committee meetings should commence at 6:30pm.**

*Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies*

#### **RECOMMENDED**

**That each committee should not exceed seven members.**

*Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey*

#### **RECOMMENDED**

**That each councillor should sit on no more than two standing committees.**

*Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey*

#### **RECOMMENDED**

**That each councillor should sit on at least one committee.**

*Proposed by Cllr Richard Church, seconded by Cllr Morag Bailey*

### **SPD070525/8. STATUTORY DOCUMENTS / POLICIES**

#### **SPD070525/8.1 Standing Orders**

The Town Clerk summarised the changes to Standing Orders and a discussion was held.

#### **RECOMMENDED**

**That the revised Standing Orders for 2025-26 be adopted.**

*Proposed by Cllr Morag Bailey, seconded by Cllr Phil Pritchard*

#### **SPD070525/8.2 Training Plan**

The Town Clerk explained the background to the Training Plan and a discussion was held.

#### **RECOMMENDED**

**That the Training Plan be adopted.**

*Proposed by Cllr Morag Bailey, seconded by Cllr Richard Church*

### **SPD070525/8.3 Code of Conduct**

The Town Clerk explained that the Town Council had adopted the English Code of Conduct and that the Welsh Code of Conduct would need to be adopted due to the divergence of the two standards regimes.

#### **RECOMMENDED**

**That the Code of Conduct be adopted.**

*Proposed by Cllr Morag Bailey, seconded by Cllr Estelle Bleivas*

### **SPD070525/8.4 Scheme of Delegation**

The Town Clerk explained the background to the Scheme of Delegation and questions were asked and answered.

#### **RECOMMENDED**

**That the revised Scheme of Delegation for 2025-26 be adopted.**

*Proposed by Cllr Chris Davies, seconded by Cllr Morag Bailey*

### **SPD070525/8.5 Communications and Engagement Policy**

The Town Clerk summarised the draft Communications and Engagement Policy and a discussion was held.

#### **RECOMMENDED**

**That the Communications and Engagement Policy be adopted.**

*Proposed by Cllr Chris Davies, seconded by Cllr Morag Bailey*

### **SPD070525/8.6 Special Leave Policy**

The Town Clerk summarised the draft Special Leave Policy and a discussion was held.

#### **RECOMMENDED**

**That the Special Leave Policy be adopted.**

*Proposed by Cllr Chris Davies, seconded by Cllr Phil Pritchard*

### **SPD070525/8.8 Honorary Titles / Community Awards**

The Town Clerk summarised the draft Honorary Titles and Community Awards Policy and a discussion was held.

#### **RECOMMENDED**

**That the Honorary Titles and Community Awards Policy be adopted.**

*Proposed by Cllr Chris Davies, seconded by Cllr Phil Pritchard*

### **SPD070525/9. DATE AND TIME OF NEXT MEETING**

The date of the next Strategy, Policy and Development Committee will be confirmed at the Annual Meeting.

*The meeting finished at 21:00.*

Signed:

Dated:

Councillor Phil Pritchard (Chair)

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### Decision/Action Log

Item		Assigned	Status
4	<b>RESOLUTION Minutes</b> To approve the minutes from the meeting of the Strategy, Policy and Development Committee on the 2nd April 2025.	Town Clerk & Proper Officer	In progress
5.1	<b>RESOLUTION Powys Teaching Health Board Better Together Programme</b> To defer this item to Full Council	Town Clerk & Proper Officer	In progress
6.2	<b>RECOMMENDATION Land at Ardwyn School / Wiggly Path</b> To authorise officers to engage with Powys County Council over the protection of the Wiggly Path and pursue action to preserve the path for the public.	Town Clerk & Proper Officer	In progress
6.3	<b>RECOMMENDATION Car Parking / Barrier System</b> To not proceed with the proposal to charge for parking at Maes y Dre.	Town Clerk & Proper Officer Events, Planning and Markets Officer	In progress
7	<b>RECOMMENDATION Committee Restructure</b> That Option B in the report should be adopted.	Town Clerk & Proper Officer	In progress
7	<b>RECOMMENDATION Committee Restructure</b> That no committees should have delegated powers, except for Events and Planning to spend within their budget allocation (new Option 4) be adopted.	Town Clerk & Proper Officer	In progress
7	<b>RECOMMENDATION Committee Restructure</b> That Full Council and standing committee meetings should commence at 6:30pm.	Town Clerk & Proper Officer	In progress
7	<b>RECOMMENDATION Committee Restructure</b> That each committee should not exceed seven members.	Town Clerk & Proper Officer	In progress
7	<b>RECOMMENDATION Committee Restructure</b> That each councillor should sit on no more than two standing committees.	Town Clerk & Proper Officer	In progress

Item		Assigned	Status
7	<b>RECOMMENDATION Committee Restructure</b> That each councillor should sit on at least one committee.	Town Clerk & Proper Officer	In progress
8.5	<b>RECOMMENDATION Communications and Engagement Policy</b> That the Communications and Engagement Policy be adopted.	Town Clerk & Proper Officer	In progress
8.6	<b>RECOMMENDATION Special Leave Policy</b> That the Special Leave Policy be adopted.	Town Clerk & Proper Officer	In progress
8.2	<b>RECOMMENDATION Training Plan</b> That the Training Plan be adopted.	Town Clerk & Proper Officer	In progress
8.3	<b>RECOMMENDATION Code of Conduct</b> That the Code of Conduct be adopted.	Town Clerk & Proper Officer	In progress
8.1	<b>RECOMMENDATION Standing Orders</b> That the revised Standing Orders for 2025-26 be adopted.	Town Clerk & Proper Officer	In progress
8.8	<b>RECOMMENDATION Honorary Titles / Community Awards</b> That the Honorary Titles and Community Awards Policy be adopted.	Town Clerk & Proper Officer	In progress
8.4	<b>RECOMMENDATION Scheme of Delegation</b> That the revised Scheme of Delegation for 2025-26 be adopted.	Town Clerk & Proper Officer	In progress