

**Bank Reconciliation Statement as at 31/03/2025
for Cashbook 7 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Grounds	01/03/2025		31.80
Petty Cash - Office	01/03/2025		243.91
			<hr/> 275.71
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			275.71
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			275.71
		Balance per Cash Book is :-	275.71
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

