



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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DRAFT

Minutes of the Operations & Development Committee held on 11/06/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor David France
Councillor Estelle Bleivas
Councillor Nick Howells
Councillor Phil Owen
Councillor Phil Pritchard (Chair)
Councillor Sally Fitzgerald

Apologies for absence:

Absent:

Councillor Dr Ben Gwalchmai

Also in attendance:

Councillor Carol Robinson
Councillor Chris Davies
Councillor Revd William Rowell
Kimberly Wright - Events, Planning and Markets Officer
Paul McGrath - Operations Manager
Wendy Lewis - Tourist Information Centre Manager
1 member(s) of the public / press

OD110625/1. ELECTION OF CHAIR

RESOLVED

Cllr Phil Pritchard was elected as chairman of the Operations & Development Committee for the municipal year 2025/2026

Proposed by Cllr Estelle Bleivas, seconded by Cllr Sally Fitzgerald

OD110625/2. ELECTION OF VICE CHAIR

RESOLVED

Cllr Sally Fitzgerald was elected as Vice Chairman of the Operations & Development Committee for the municipal year 2025/2026

Proposed by Cllr Estelle Bleivas, seconded by Cllr Nick Howells

OD110625/3. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all those present to the meeting.

OD110625/4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

OD110625/5. PUBLIC PARTICIPATION

None.

OD110625/6. MINUTES AND MATTERS ARISING

OD110625/6.1 Previous Minutes

RESOLVED

The minutes from the Services and Property Committee meeting held on 21st May 2025 were accepted as a true record.

Proposed by Cllr Nick Howells, seconded by Cllr Sally Fitzgerald

OD110625/6.2 Matters Arising

None.

OD110625/7. LAND AND BUILDINGS

OD110625/7.1 Town Hall & Motte and Bailey

The Operations Manager updated councillors to works taking place at the Town Hall and confirmed that the works had started.

OD110625/7.2 General Update

The Operations Manager updated councillors on general activities, including:

- Vandalism in the gents toilets at the TIC which was caught on CCTV and reported to the police.
- Musical panel at Maes y Dre play park has been vandalised.
- Grass cutting in playgrounds and the Memorial Gardens.
- Three members of the Operations Team passed their Chainsaw training course.
- Maes y Dre has been tidied up in preparation for the upcoming Carnival.
- Hanging baskets and flower baskets have been installed around the town.

The Mayor remarked that he and the Town Clerk is to organise a regular meeting with the police to report such issues of vandalism and Cllr Phil Pritchard asked for the Vice-Chairman and himself to join in on the meetings.

The Operations Manager also highlighted the recent STRI report in which councillors gave credit and thanks to the Operations Team for the upkeep of the pitch surfaces.

OD110625/8. SERVICES

OD110625/8.1 Meals on Wheels

The TIC Manager gave an update on the Meals on Wheels service and explained that some customers had been lost but some new customers gained. On average over 100 meals per week are produced which also include the Friday session for The Haven at the Day Centre. The TIC Manager reported that

a tap and radiator are leaking at the Day Centre but the Operations Team have it under control.

OD110625/8.2 Markets

The Events, Planning and Markets Officer gave an update and explained:

- The market cafe is now vacant.
- One trader left at the end of May with another at the end of June and another at the end of July.
- Three people have shown an interest in having a stall in the last month.
- Signs are currently displayed on vacant units to inform visitors that the unit is available to hire.

OD110625/9. COMMITTEE FINANCE (MONTH 2)

Members noted the current spending position against the budget and no comments were received.

OD110625/10. DATE OF NEXT MEETING

The next meeting of the Operations and Development Committee will be held on Wednesday 9th July 2025 at 6:30pm.

The meeting finished at 19:27.

Signed:

Dated:

Councillor Phil Pritchard (Chair)

Decision/Action Log

Item		Assigned	Status
OD110625/1	RESOLUTION Election of Chair Cllr Phil Pritchard was elected as chairman of the Operations & Development Committee for the municipal year 2025/2026	Town Clerk & Proper Officer	In progress
OD110625/2	RESOLUTION Election of Vice Chair Cllr Sally Fitzgerald was elected as Vice Chairman of the Operations & Development Committee for the municipal year 2025/2026	Town Clerk & Proper Officer	In progress
OD110625/6.1	RESOLUTION Previous Minutes The minutes from the Services and Property Committee meeting held on 21st May 2025 were accepted as a true record.	Town Clerk & Proper Officer	In progress