



**Cyngor Tref Y Trallwng
Welshpool Town Council
Y Porth I Cymru | The Gateway to Wales**

MINUTES

Minutes of the Staffing Committee, held on Wednesday 2nd April 2025 at 6.30 pm in the Council Chamber, Welshpool Town Hall.

Present: -

Cllr Sally Fitzgerald – Vice - Chairman.
Cllr Phil Pritchard.
Cllr Estelle Bleivas.
Cllr David France – Chairman (after Item 1)
Cllr Billy Spencer.
Cllr Morag Bailey.
Cllr Bill Rowell.
Cllr Phil Owen.

Also present:-

Cllr Nick Howells - Via Zoom.
Cllr Carol Robinson - Via Zoom.
Kimberly Wright – Events, Planning and Market Officer.
Richard Williams - Town Clerk and Proper Officer.

S83/2024 Election of a Chairman

Members are asked to elect a Chairman

RESOLVED - Cllr David France was elected as Chairman of the Staffing Committee.

Cllr Sally Fitzgerald, Cllr Estelle Bleivas and Cllr Phil Pritchard left the meeting.

S84/2024 Election of a Vice-Chairman

Members are asked to elect a Vice-Chairman if the current Vice-Chairman is elected as Chairman

As Cllr Sally Fitzgerald was not elected as Chairman, Cllr Sally Fitzgerald remains Vice-Chairman of the Staffing Committee.

S85/2024 Chairman's Welcome

The Chairman welcomed Councillors to the meeting.

S86/2024 Apologies for absence

There were no apologies received.

S87/2024 Declarations of Interest.

Cllr Billy Spencer declared an interest on S93/2024 Contracted cleaning services as an employee of the agency used.

S88/2024 Public Question Time and Participation

There were no questions from the public.

S89/2024 Minutes

RECOMMENDED - Members confirmed the minutes of the Staffing Committee meeting on Wednesday 5th February 2025.

S90/2024 Date and Time of next meeting

Members noted that the next meeting of the Staffing Committee will be held on **Wednesday 7th May 2025** at 7:15 pm

S91/2024 Exclusion of Press and Public

RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest.

COMMITTEE IN PRIVATE SESSION

S92/2024 Staff Appraisal

RECOMMENDED - Members agreed to recommend the policy, with the following amendment,
- Make it more clear that it is the Mayor who conducts the Clerks appraisal.

S93/2024 Contracted cleaning services

RESOLVED - Members agreed to defer this item to Full Council so the Town Clerk has time to discuss with the Responsible Financial Officer.

S84/2024 Staffing roles

RESOLVED - Councillors agreed to defer this item for three months to allow the newly appointed Clerk to settle in and decide on staffing roles.

Signed: _____

Date: _____