



Honorary Titles & Community Awards Policy

The purpose of the Honorary Titles & Community Awards Policy is to ensure that there is advice on how to admit persons to any honours which may be awarded by the Council.

The title of Honorary Freeman/Honorary Freewoman is the highest honour that the Council can bestow although it carries no privileges and is purely an honour to recognise the significant and valuable services rendered to the area by that person. It is purely and simply a recognition of merit.

The presentation of any Honorary title will be held at the same time as the Community Awards event.

For community awards, Welshpool residents can nominate any person(s) they believe deserves a Community Award. A panel of Councillors will shortlist four names and make a recommendation to Full Council.

Legal Framework

Section 249(5) of the Local Government Act 1972 allows the Council to admit:

- Persons of distinction, and
- Persons who have, in the opinion of the Council, rendered eminent services to Welshpool area.

Section 249(8) of the 1972 Act requires the admission of an honorary freeman or honorary freewoman must be by resolution made at a meeting of the full council specially convened for such purpose and passed by no than less than two-thirds of the members of the council.

Nomination

Honorary Freeman/Freewoman

Nominations are to be made in writing to the Town Clerk and should state why the nominee should be considered for the award and will be dealt with in the strictest of confidence. Reasons for the nomination should reference the distinction and/or eminent services provided to the area.

Nominations will be presented to Full Council, in confidential session, to reflect the data protection implications of the nomination. Council will then decide whether or not to proceed to the specially convened meeting to award the honour.

The honour may be awarded posthumously.

Community Awards

As agreed by the Full Council, Welshpool residents can nominate any person(s) they believe deserves a Community Award. This will be made on the appropriate nomination form and sent to a designated member of staff. A panel of Councillors will shortlist four names and make a recommendation to Full Council.

Specially Convened Meeting

Honorary Freeman/Freewoman

The resolution to confer the honour must be passed with two thirds of those Members present and voting.

If the honour is approved then the recipient will receive a framed certificate signed by the Mayor on behalf of the Council conferring the honour. The honour will also be recorded on the Council's website and other appropriate places.

Community Awards

No specially convened meeting is required.

Revocation

The Council may pass a resolution of at least two-thirds of members present and voting to remove any conferred honour or award.

Written April 2025

Adopted XXX

Review date April 2026