

**Bank Reconciliation Statement as at 30/06/2025  
for Cashbook 7 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Grounds	30/06/2025		50.00
Petty Cash - Office	30/06/2025		306.44
			<hr/> 356.44
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			356.44
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			356.44
		<b>Balance per Cash Book is :-</b>	<b>356.44</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....