



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons Full Council - 23/07/2025 6:30pm

18th July 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 23rd July 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/82541486004?pwd=rttsC6YaOaSHIZQf0jaHMxWoah8Z3Z.1> to join online or use Zoom Meeting ID 825 4148 6004 and passcode 106629, or via telephone by ringing +44 203 481 5240 .

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - JUNE 2025

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 25/06/2025.

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 25/06/2025.

7. COMMITTEES - MINUTES

7.1. Events & Planning Committee - July 2025

To note the draft minutes and the resolutions made at the meeting of the Events & Planning Committee on the 04/06/2025.

8. COMMITTEES - RECOMMENDATIONS

To invite Committee Chairs to present recommendations from meetings for Council to confirm.

8.1. Operations & Development Committee - July 2025

To confirm the recommendations from the meeting of the Operations & Development Committee on the 09/07/2025.

Item 8.2 - Oldford Estate

RECOMMENDED

To support the Oldford Community Association with their campaign to restore play provision on the Oldford Estate and instructs the Town Clerk to arrange a meeting and invite Powys County Council, ClwydAlyn, Welshpool Town Council and Oldford Community Association to discuss further.

Item 11 - Review of Cleaning Contract

RECOMMENDED

To defer discussions on this matter until October.

Item 8.3 - TIC Solar and Battery Installation

RECOMMENDED

To accept the quotation for works to the TIC to install solar and battery system from PAV Electrical Contractors Ltd (Company B) at a cost of £23,775 excluding VAT.

[Appendix C]

8.2. Finance & Governance Committee - July 2025

To confirm the recommendations from the meeting of the Finance & Governance Committee on the 16/07/2025.

Item 5.3 - Scrutiny of Payments

RECOMMENDED

To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.

<p>Item 6.2 - Gifts and Hospitality Policy RECOMMENDED To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.</p>
<p>Item 6.3 - Vehicle Tracking Policy RECOMMENDED To approve and adopt the Vehicle Tracking Policy.</p>
<p>Item 5.4 - Summer Recess RECOMMENDED To authorise the Town Clerk to pay urgent and/or contractual payments during August.</p>
<p>Item 7.2 - Council Branding & Style Guide RECOMMENDED To approve the Council Branding and Style Guide.</p>
<p>Item 7.3 - Newsletters & Physical Communications RECOMMENDED To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.</p>
<p>Item 6.4 - Policy Updates RECOMMENDED To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.</p>
<p>Item 11 - Staffing Review - External RECOMMENDED To use Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.</p>
<p>Item 12 - Staffing - Recruitment of Administrator (Temporary) RECOMMENDED To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.</p>

[Appendix D]

9. FINANCE

9.1. Council Accounts (June 2025 - Period 3)

To consider the Bank Reconciliation, Income and Expenditure Reports and Cash and Bank Totals for June 2025.

[Appendix E]
[Appendix F]
[Appendix G]
[Appendix H]
[Appendix I]
[Appendix J]

9.2. Payment of Invoices - July

To consider payment of invoices for July 2025 as recommended by the Finance & Governance Committee.

[Appendix K]
[Appendix L]

10. ELECTORAL MATTERS

To receive an update from the Town Clerk in respect of electoral matters and to consider holding a monthly event called 'Cuppa with a Councillor' to allow further engagement with the public.

11. OUTSIDE BODIES

11.1. Rights of Way Volunteer Programme

To consider an update from Cllr Bill Rowell and Cllr Phil Owen from the meeting of Powys County Council Rights of Way Volunteer programme on the 14th July 2025.

11.2. OVW Innovative Practice Conference

To receive a report from Cllr Alison Davies and the Town Clerk on the OVW Innovative Practice Conference held on the 2nd July 2025.

11.3. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

12. MOTIONS FOR DEBATE

12.1. Motion - Recycling Changes

To consider the motion on recycling changes from Cllr Julie Arnold.

[Appendix M]

12.2. Motion - Car Parking Charges

To consider the motion on car parking charges from Cllr Sally Fitzgerald.

[Appendix N]

13. POST-16 TRANSFORMATION

To consider holding a public meeting in September for residents to discuss the changes to Post-16 being proposed by Powys County Council.

14. COMMUNITY FRIDGE

To consider a proposal from Cllr Alison Davies, Cllr David France and Cllr Richard Church to establish a community fridge at the Town Hall and to accept £2,500 from County Cllr Richard Church Anti-Poverty Fund for the project.

15. DATE OF NEXT MEETING

To note that the next meeting of Full Council will be held on 24th September 2025 at 6:30pm.

16. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

17. LAND AND PREMISES [CONFIDENTIAL]

To consider the report from the Town Clerk on the land and premises issues following on from the last meeting. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

- (1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

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5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



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Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Full Council held on 25/06/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor Dr Ben Gwalchmai
Councillor Carol Robinson
Councillor Chris Davies
Councillor David France
Councillor Estelle Bleivas
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen (Chair)
Councillor Phil Pritchard
Councillor Richard Church
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Councillor Julie Arnold

Absent:

Also in attendance:

Richard Williams - Town Clerk & Proper Officer
2 member(s) of the public / press

FC250625/1. WELCOME AND APOLOGIES FOR ABSENCE

His Worship The Mayor welcomed everyone to the meeting. Apologies were received from Cllr Julie Arnold.

FC250625/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FC250625/3. PUBLIC PARTICIPATION

None.

FC250625/4. TOWN MAYOR'S REPORT - JUNE 2025

The Mayor gave an update and explained that he had recently attended the 65th anniversary of Llys Hafren and judged the cake competition at the Rhallt and had a tour. He also explained that he had attended the Carnival and judged the prizes and visited every stall and encouraged people to complete the feedback

form.

FC250625/5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

Cllr Graham Breeze reported on:

- Changes to Post-16 education proposed by Powys County Council which would result in Welshpool and Llanfyllin losing their sixth forms and two centres being established in Newtown and Brecon. At present there is around 150 pupils in Sixth Form at Welshpool which is considerably more than the approx. 50 students in Newtown.
- Meeting held to discuss safety issues at Red Bank but this is on the agenda for discussion later.

Cllr Richard Church reported on:

- Each county councillor has been granted £5,000 each to award to fund a local project or organisation and appealed for any ideas from the Town Council.

Both county councillors invited and answered questions on the above topics.

FC250625/6. MINUTES AND MATTERS ARISING

FC250625/6.1 Previous Minutes

Amendments were proposed to alter:

- AM280525/2 - Cllr Rowell abstained on this item
- AM280525/9.1 - Council selected Option C as opposed to Option B

RESOLVED

To approve and sign as a correct record, the minutes from the meeting of the Annual Meeting on 28/05/2025 with the above amendments.

WTCM171 - Proposed by Cllr Nick Howells, seconded by Cllr Alison Davies

FC250625/6.2 Matters Arising

- AM280525/10.1 Councillor Allowances - in progress and working out a mechanism to pay
- AM280525/10.2 Bank Mandate - in progress awaiting election of chairs and vice chairs
- AM280525/11 Outside Bodies - still awaiting investigation of Powysland governing document
- AM280525/13.2 Wiggly Path - in progress
- AM280525/13.2 Policies - in progress
- AM280525/13.5 Cricket Club - in progress awaiting a meeting between the Ops Manager and Cricket Club
- AM280525/13.5 Fencing - in progress fencing booked in for installation
- AM280525/13.6 Working Group - to meet in the summer
- AM280525/24 Day Centre - in progress meeting arranged with solicitors to move forward at pace

FC250625/7. COMMITTEE MEMBERSHIP

No changes were proposed.

FC250625/8. COMMITTEES - MINUTES

FC250625/8.1 Events & Planning Committee - June 2025

Cllr Chris Davies asked the Council to note the draft minutes and resolutions made at the meeting.

FC250625/9. COMMITTEES - RECOMMENDATIONS

FC250625/9.1 Operations & Development Committee - June 2025

Cllr Phil Prichard explained that no recommendations were made to confirm, however a discussion was held regarding CCTV around the town. Cllr Sally Fitzgerald asked if a written report on Meals on Wheels could be provided in the future.

FC250625/9.2 Finance & Governance Committee - June 2025

Cllr Morag Bailey asked the Council to confirm the recommendations from the meeting.

RESOLVED

To authorise the Town Clerk to enter into the new photocopier lease with ABS.

WTCM172 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

RESOLVED

To authorise the Town Clerk to enter into a new telephony lease with Enconvo.

WTCM173 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

RESOLVED

To authorise the Town Clerk to accept the quote from United Technologies in respect of additional licences for councillor email addresses.

WTCM174 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

RESOLVED

- To change the pay scale of Employee No. 8 to SCP 20, backdated to the 19th October 2023.**
- To agree to the request made by Employee No. 45 as to working arrangements.**
- To authorise the Town Clerk to enter into discussions in relation to the training request made.**

WTCM175 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

RESOLVED

To support appropriate enforcement action to collect the outstanding balances, including any costs, as recommended by the Town Clerk

WTCM176 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

RESOLVED

To adopt the Town Clerk Performance Management Framework subject to typographical and numbering amendments being made.

WTCM177 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

FC250625/10. FINANCE

FC250625/10.1 Council Accounts (May 2025 - Period 2)

RESOLVED

To approve the Bank Reconciliation and Cashbook Reports and Income and Expenditure Report for May 2025.

WTCM178 - Proposed by Cllr Nick Howells, seconded by Cllr Phil Owen

FC250625/10.2 Payment of Invoices - June

RESOLVED

To approve payment of invoices for June 2025.

WTCM179 - Proposed by Cllr Nick Howells, seconded by Cllr Revd William Rowell

FC250625/11. ACCOUNTING STATEMENT & ANNUAL GOVERNANCE STATEMENT 2024/25

The Town Clerk summarised the papers and explained that the Council had now received the Internal Audit Report which will be discussed by Audit Committee in July. The Town Clerk went through each line of the Annual Governance Statement and Council confirmed if it had met, nor not met each section in turn.

RESOLVED

To approve the Accounting Statement and Annual Governance Statement for 2024/25.

WTCM180 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC250625/12. INTERIM STRATEGIC PLAN (2025-2028)

The Town Clerk summarised the report and explained that the Finance & Governance Committee had looked at this in-depth and recommended approval.

RESOLVED

- To note the contents of the report.**
- To approve the launch of a community consultation on the Interim Strategic Plan 2025-2028.**
- To authorise the Town Clerk in consultation with the Mayor, Deputy Mayor and Chair's of Committees to approve the consultation documentation.**
- To support the wide promotion of the consultation across physical and digital channels.**
- To ask officers to bring back a final draft of the Interim Strategic Plan for approval by Full Council in September 2025.**

WTCM181 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

FC250625/13. OUTSIDE BODIES

FC250625/13.1 OVW Motions for Debate - 2025

The Mayor explained that Newtown & Llanllwchaearn Town Council were seeking the support of the Council to second the motion about having specific legal advice on Welsh law.

RESOLVED

To second the motion proposed by Newtown & Llanllwchaearn at the One Voice Wales AGM on the 1st October 2025.

WTCM182 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

FC250625/13.2 Rights of Way Volunteer Programme

The Mayor summarised the invitation from Powys County Council for two representatives to attend a meeting to discuss the Rights of Way volunteer programme.

RESOLVED

To elect the Mayor and Deputy Mayor to attend the Rights of Way Volunteer Programme meeting on the 14th July 2025.

WTCM183 - Proposed by Cllr Phil Owen, seconded by Cllr Sally Fitzgerald

FC250625/13.3 Red Bank Traffic

Cllr Nick Howells left the meeting.

The Mayor allowed County Councillor Graham Breeze to summarise a recent meeting held between town councillors, Powys County Council and the Police regarding Red Bank and safety issues. A discussion was held by councillors about what the options could be to improve safety such as making Red Bank one way or closing the road. Councillors agreed however to focus on Stage 1 improvements such as signage, speed cameras and speed devices and send a letter to Powys County Council endorsing those improvements.

RESOLVED

To write to Powys County Council to endorse the implementation of safety measures on Red Bank such as new signage, speed cameras and traffic calming measures.

WTCM184 - Proposed by Cllr Dr Ben Gwalchmai, seconded by Cllr Morag Bailey

FC250625/13.4 Other Outside Bodies

No other outside reports were received, however the Council had been notified that it had been shortlisted for an award as part of the VISA Let's Celebrate Town's programme. The awards ceremony will be held at the House of Lords on the 16th July 2025 and councillors nominated the Town Clerk to attend on their behalf.

RESOLVED

To approve as an approved duty the Town Clerk attending the awards ceremony for the VISA Let's Back Our Town's 2025 at the House of Lords on the 16th July 2025.

WTCM185 - Proposed by Cllr Phil Owen, seconded by Cllr Sally Fitzgerald

FC250625/14. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM186 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Pritchard

FC250625/15. LAND AND PREMISES [CONFIDENTIAL]

The Town Clerk summarised the report and explained that negotiations had been held with the business owner and a revised proposal submitted, however drew attention to the legal issues contained within the proposal.

Cllr Sally Fitzgerald left the meeting.

A discussion was held and it was agreed that the Town Clerk should investigate further with the landlord and bring back a report to Council.

RESOLVED

To instruct the Town Clerk to enter into discussions with the landlord in respect of the legal issues and report back to Council.

WTCM187 - Proposed by Cllr David France, seconded by Cllr Richard Church

FC250625/16. OUTDOOR MARKET AGREEMENT [CONFIDENTIAL]

Cllr Phil Prichard left the meeting.
The Town Clerk summarised the report.

RESOLVED

To follow the decision made on the 22nd February 2023 (Minute No. 144/2023) to sign the new deed agreement agency delegation for the Monday outdoor market.

WTCM188 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

The meeting finished at 20:47.

Signed:

Dated:

Councillor Phil Owen (Chair)

Decision/Action Log

ID		Assigned
WTCM171	RESOLUTION FC250625/6.1 Previous Minutes To approve and sign as a correct record, the minutes from the meeting of the Annual Meeting on 28/05/2025 with the above amendments.	Town Clerk & Proper Officer
WTCM172	RESOLUTION FC250625/9.2 Finance & Governance Committee - June 2025 To authorise the Town Clerk to enter into the new photocopier lease with ABS.	Town Clerk & Proper Officer
WTCM173	RESOLUTION FC250625/9.2 Finance & Governance Committee - June 2025 To authorise the Town Clerk to enter into a new telephony lease with Enconvo.	Town Clerk & Proper Officer
WTCM174	RESOLUTION FC250625/9.2 Finance & Governance Committee - June 2025 To authorise the Town Clerk to accept the quote from United Technologies in respect of additional licences for councillor email addresses.	Town Clerk & Proper Officer
WTCM175	RESOLUTION FC250625/9.2 Finance & Governance Committee - June 2025 - To change the pay scale of Employee No. 8 to SCP 20, backdated to the 19th October 2023. - To agree to the request made by Employee No. 45 as to working arrangements. - To authorise the Town Clerk to enter into discussions in relation to the training request made.	Town Clerk & Proper Officer
WTCM176	RESOLUTION FC250625/9.2 Finance & Governance Committee - June 2025 To support appropriate enforcement action to collect the outstanding balances, including any costs, as recommended by the Town Clerk	Town Clerk & Proper Officer

ID		Assigned
WTCM177	RESOLUTION FC250625/9.2 Finance & Governance Committee - June 2025 To adopt the Town Clerk Performance Management Framework subject to typographical and numbering amendments being made.	Town Clerk & Proper Officer
WTCM178	RESOLUTION FC250625/10.1 Council Accounts (May 2025 - Period 2) To approve the Bank Reconciliation and Cashbook Reports and Income and Expenditure Report for May 2025.	Town Clerk & Proper Officer
WTCM179	RESOLUTION FC250625/10.2 Payment of Invoices - June To approve payment of invoices for June 2025.	Town Clerk & Proper Officer
WTCM180	RESOLUTION FC250625/11 Accounting Statement & Annual Governance Statement 2024/25 To approve the Accounting Statement and Annual Governance Statement for 2024/25.	Town Clerk & Proper Officer
WTCM181	RESOLUTION FC250625/12 Interim Strategic Plan (2025-2028) - To note the contents of the report. - To approve the launch of a community consultation on the Interim Strategic Plan 2025-2028. - To authorise the Town Clerk in consultation with the Mayor, Deputy Mayor and Chair's of Committees to approve the consultation documentation. - To support the wide promotion of the consultation across physical and digital channels. - To ask officers to bring back a final draft of the Interim Strategic Plan for approval by Full Council in September 2025.	Town Clerk & Proper Officer
WTCM182	RESOLUTION FC250625/13.1 OVW Motions for Debate - 2025 To second the motion proposed by Newtown & Llanllwchaearn at the One Voice Wales AGM on the 1st October 2025.	Town Clerk & Proper Officer
WTCM183	RESOLUTION FC250625/13.2 Rights of Way Volunteer Programme To elect the Mayor and Deputy Mayor to attend the Rights of Way Volunteer Programme meeting on the 14th July 2025.	Town Clerk & Proper Officer
WTCM184	RESOLUTION FC250625/13.3 Red Bank Traffic To write to Powys County Council to endorse the implementation of safety measures on Red Bank such as new signage, speed cameras and traffic calming measures.	Town Clerk & Proper Officer
WTCM185	RESOLUTION FC250625/13.4 Other Outside Bodies To approve as an approved duty the Town Clerk attending the awards ceremony for the VISA Let's Back Our Town's 2025 at the House of Lords on the 16th July 2025.	Town Clerk & Proper Officer

ID		Assigned
WTCM186	RESOLUTION FC250625/14 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM187	RESOLUTION FC250625/15 Land and Premises To instruct the Town Clerk to enter into discussions with the landlord in respect of the legal issues and report back to Council.	Town Clerk & Proper Officer
WTCM188	RESOLUTION FC250625/16 Outdoor Market Agreement To follow the decision made on the 22nd February 2023 (Minute No. 144/2023) to sign the new deed agreement agency delegation for the Monday outdoor market.	Town Clerk & Proper Officer

Appendix C



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Operations & Development Committee held on 09/07/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor David France
Councillor Estelle Bleivas
Councillor Nick Howells
Councillor Phil Owen
Councillor Phil Pritchard (Chair)
Councillor Sally Fitzgerald

Apologies for absence:

Councillor Dr Ben Gwalchmai

Absent:

Also in attendance:

Councillor Revd William Rowell
Richard Williams - Town Clerk & Proper Officer
Paul McGrath - Operations Manager
6 member(s) of the public / press

OD090725/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the meeting. Apologies were received from Cllr Ben Gwalchmai.

OD090725/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

OD090725/3. PUBLIC PARTICIPATION

A member of the public spoke about Item 8.2 on the agenda and explained that the tenants of Oldford raised £46,000 to provide a play area for all ages, including two toddler areas and asked the Council to support residents in restoring play provision in the largest estate in the town.

OD090725/4. MINUTES AND MATTERS ARISING

OD090725/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Operations & Development Committee on

11/06/2025.

WTCM205 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD090725/4.2 Matters Arising

None.

OD090725/5. LAND AND BUILDINGS

OD090725/5.1 Town Hall & Motte and Bailey

The Operations Manager updated on works to the Town Hall and explained that the temporary toilet works were now complete and propping works are to commence next week.

OD090725/5.2 Annual ROSPA Inspections

The Operations Manager updated on the recently held ROSPA inspections on the Councils play areas. Two medium risks were identified - the fencing at Dol y Felin and the wooden posts at Country Park. Both these works were already underway with the replacement fencing at Dol y Felin likely to be installed in the next few weeks. The Operations Manager will now seek quotes to repair the equipment at Country Park.

Members recorded their thanks to the Operations Manager and his team for their hard work in maintaining the play areas and commended them for the reports.

OD090725/5.3 General Update

The Operations Manager updated councillors on general activities, including:

- Carnival had taken place on the 22nd June and the parade went well. A full debrief and lessons learned session is taking place internally tomorrow.
- Continental Market had also taken place last weekend and was a success. The team rigged a new water pipe to allow traders to get water easily and the team continued with regular litter picks around the town centre across the weekend.
- Mayors Parade preparation works had commenced.
- Day Centre - works had been completed to repair the wall in the store cupboard and leaking radiators had been fixed.
- Maes y Dre - a quote was being obtained for End of Season works taking into account the recent STRI report.
- Grass cutting - bi-weekly rota had kicked in again with 83 Bronybuckly now added to the rota.
- Sports clubs - pre-season and fixtures were starting to get underway so works are taking place on marking pitches and general repairs.
- Little Henfaes - the team successfully pressure washed the play equipment at Little Henfaes.
- Playgrounds - new benches had been installed at Maes y Dre.
- Fire Risk Assessments - the contractor has now completed the Day Centre and undertook the Town Hall earlier in the day.

OD090725/6. SERVICES

OD090725/6.1 Public Toilets

The Town Clerk summarised the report and explained that the Council had installed new feedback signs in public toilets to gather feedback from visitors. The feedback received so far had indicated that the toilets were well used with good or excellent responses.

Members asked if more signage could be explored and any publicity given to highlight that the toilets are now open again.

OD090725/6.2 Meals on Wheels

The Town Clerk summarised the report in the absence of the TIC Manager and explained that 391 meals were served in June which generated £2614 in income.

OD090725/6.3 Markets

The Town Clerk gave an update in the absence of the Events, Planning and Markets Officer and explained that new tenants had started in the indoor market with several stall reconfigurations planned for August by existing tenants. The outdoor market had also seen new attendees and more advertising and promotion is planned for the market.

OD090725/7. COMMITTEE FINANCE (MONTH 3)

Members noted the current spending position against the budget and no comments were received.

OD090725/8. PROJECTS & NEW DEVELOPMENTS

OD090725/8.1 Town Hall Transformation

The Town Clerk explained that the expression of interest for Town Hall Transformation had been submitted on the 18th June 2025 and we are still awaiting a response.

OD090725/8.2 Oldford Estate

Members expressed their thoughts on the correspondence received from the Oldford Community Association (which represents tenants) which included support for restoring play provision on the estate. Members discussed how the Council could provide practical solutions such as assisting with fundraising and putting pressure on Powys County Council to enforce the covenants around play equipment with ClwydAlyn.

The Town Clerk explained that due to publicity of the item that ClwydAlyn had requested a meeting with him to discuss next week.

RECOMMENDED

To support the Oldford Community Association with their campaign to restore play provision on the Oldford Estate and instructs the Town Clerk to arrange a meeting and invite Powys County Council, ClwydAlyn, Welshpool Town Council and Oldford Community Association to discuss further.

WTCM206 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD090725/8.3 TIC Solar and Battery Installation

The Town Clerk explained that due to the awarded grant by Windfall obtained by Cllr Gwalchmai, the Council needed to select one of two quotes for the works (installation of solar and battery system) to take place.

The Town Clerk explained that Company A had quoted £23,846 and Company B had quoted £23,775. The grant is 100% funded and the Council will receive £23,775.

Members asked questions about the roof condition considering the Quintennial Building Surveys undertaken and the Town Clerk gave assurances from communications he had received from Andrew Rowson (RICS surveyor) that the installation would not impact the works to fix the roof.

RECOMMENDED
To accept the quotation for works to the TIC to install solar and battery system from PAV Electrical Contractors Ltd (Company B) at a cost of £23,775 excluding VAT.

WTCM207 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD090725/9. DATE OF NEXT MEETING

The next meeting of the Operations and Development Committee will be held on Wednesday 10th September 2025 at 6:30pm.

OD090725/10. CONFIDENTIAL SESSION - EXCLUSION

RECOMMENDED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM208 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD090725/11. REVIEW OF CLEANING CONTRACT [CONFIDENTIAL]

The Town Clerk summarised the report and answered questions.

RECOMMENDED
To defer discussions on this matter until October.

WTCM209 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD090725/12. PROPERTY VALUATION [CONFIDENTIAL]

The Town Clerk updated members to recent property valuations.

The meeting finished at 19:51.

Signed: _____ Dated: _____

Councillor Phil Pritchard (Chair)

Decision/Action Log

ID		Assigned
WTCM205	RESOLUTION OD090725/4.1 Previous Minutes To approve the minutes from the meeting of the Operations & Development Committee on 11/06/2025.	Town Clerk & Proper Officer

ID		Assigned
WTCM206	RECOMMENDATION OD090725/8.2 Oldford Estate To support the Oldford Community Association with their campaign to restore play provision on the Oldford Estate and instructs the Town Clerk to arrange a meeting and invite Powys County Council, ClwydAlyn, Welshpool Town Council and Oldford Community Association to discuss further.	Town Clerk & Proper Officer
WTCM207	RECOMMENDATION OD090725/8.3 TIC Solar and Battery Installation To accept the quotation for works to the TIC to install solar and battery system from PAV Electrical Contractors Ltd (Company B) at a cost of £23,775 excluding VAT.	Town Clerk & Proper Officer Operations Manager
WTCM208	RECOMMENDATION OD090725/10 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM209	RECOMMENDATION OD090725/11 Review of Cleaning Contract To defer discussions on this matter until October.	Town Clerk & Proper Officer

Appendix D



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 16/07/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor David France
Councillor Estelle Bleivas
Councillor Morag Bailey (Chair)
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Absent:

Also in attendance:

Kimberly Wright - Events, Planning and Markets Officer

FG160725/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting. The Town Clerk sent his apologies as he was in London representing the Council.

FG160725/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG160725/3. PUBLIC PARTICIPATION

No members of the public were present.

FG160725/4. MINUTES AND MATTERS ARISING

FG160725/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Operations & Development Committee on 18/06/2025.

WTCM210 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG160725/4.2 Matters Arising

The Chairman updated Councillors on the actions in progress list:

FG180625/7.1 - The new photocopier lease is completed with new machine installed and in use.

FG180625/7.1 - The new telephone lease has been entered into and phones are awaiting installation.

FG180625/7.1 - Councillors now have their own Council email address.

FG180625/9.1 - Chair's of Committees to approve the consultation documentation is still in progress. A reminder email will be sent out this week.

FG180625/9.2 - Town Clerk Performance Management Framework was approved and is now in place.

FG160725/5. FINANCIAL MATTERS

FG160725/5.1 Council Accounts (June 2025 - Period 3)

A discussion took place regarding the amount of information about the accounts that councillors wanted to receive each month. It was decided that just a summary should be provided to the committee. In discussing the current cash and bank totals, the previous RFOs financial management was commended by councillors.

FG160725/5.2 Payment of Invoices - July

The Chairman informed Councillors that receiving a payslip was statutory for audit purposes.

RECOMMENDED

To confirm and agree payment of invoices for June 2025.

WTCM215 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

FG160725/5.3 Scrutiny of Payments

RECOMMENDED

To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.

WTCM216 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen

FG160725/5.4 Summer Recess

RECOMMENDED

To authorise the Town Clerk to pay urgent and/or contractual payments during August.

WTCM217 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG160725/6. STRATEGY AND POLICY

FG160725/6.1 Interim Stratgic Plan (2025-2028)

The Town Clerk will be sending a reminder email this week to Chairs of Committees to sign off the survey.

FG160725/6.2 Gifts and Hospitality Policy

Cllr Phil Owen asked if there should be a review, and if there should be a separate policy for Councillors.

RECOMMENDED

To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.

WTCM218 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG160725/6.3 Vehicle Tracking Policy

Cllr Phil Owen suggested adding a dashcam to the vehicles.

RECOMMENDED

To approve and adopt the Vehicle Tracking Policy.

WTCM219 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FG160725/6.4 Policy Updates

RECOMMENDED

To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.

WTCM220 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

FG160725/7. OTHER MATTERS

FG160725/7.1 Digital Engagement - Q1 2025

Councillor Richard Church suggested that the figures given may be higher, due to groups sharing posts and Councillors sharing them. Councillors thanked the Town Clerk for his efforts and for setting up a WhatsApp channel.

FG160725/7.2 Council Branding & Style Guide

Councillors approved the Branding and Style guide for projects going forward.

RECOMMENDED

To approve the Council Branding and Style Guide.

WTCM225 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG160725/7.3 Newsletters & Physical Communications

A discussion took place and councillors suggested other groups such as the Scouts delivering in the area, or councillors delivering in their wards.

RECOMMENDED

To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.

WTCM222 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG160725/8. DATE OF NEXT MEETING

Councillors noted that the next meeting of Finance & Governance Committee will be held on 17th September 2025 at 6:30pm.

FG160725/9. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM226 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FG160725/10. SALES LEDGER - DEBTORS [CONFIDENTIAL]

Councillors suggested creating a Debt Recovery and Write-Off Policy. Councillors noted that some of the debt would be irrecoverable.

FG160725/11. STAFFING REVIEW - EXTERNAL [CONFIDENTIAL]

RECOMMENDED

To use Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.

WTCM223 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FG160725/12. STAFFING - RECRUITMENT OF ADMINISTRATOR (TEMPORARY) [CONFIDENTIAL]

RECOMMENDED

To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.

WTCM224 - Proposed by Cllr Phil Pritchard, seconded by Cllr Alison Davies

The meeting finished at 20:03.

Signed: _____ Dated: _____

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM210	RESOLUTION FG160725/4.1 Previous Minutes To approve the minutes from the meeting of the Operations & Development Committee on 18/06/2025.	
WTCM215	RECOMMENDATION FG160725/5.2 Payment of Invoices - July To confirm and agree payment of invoices for June 2025.	

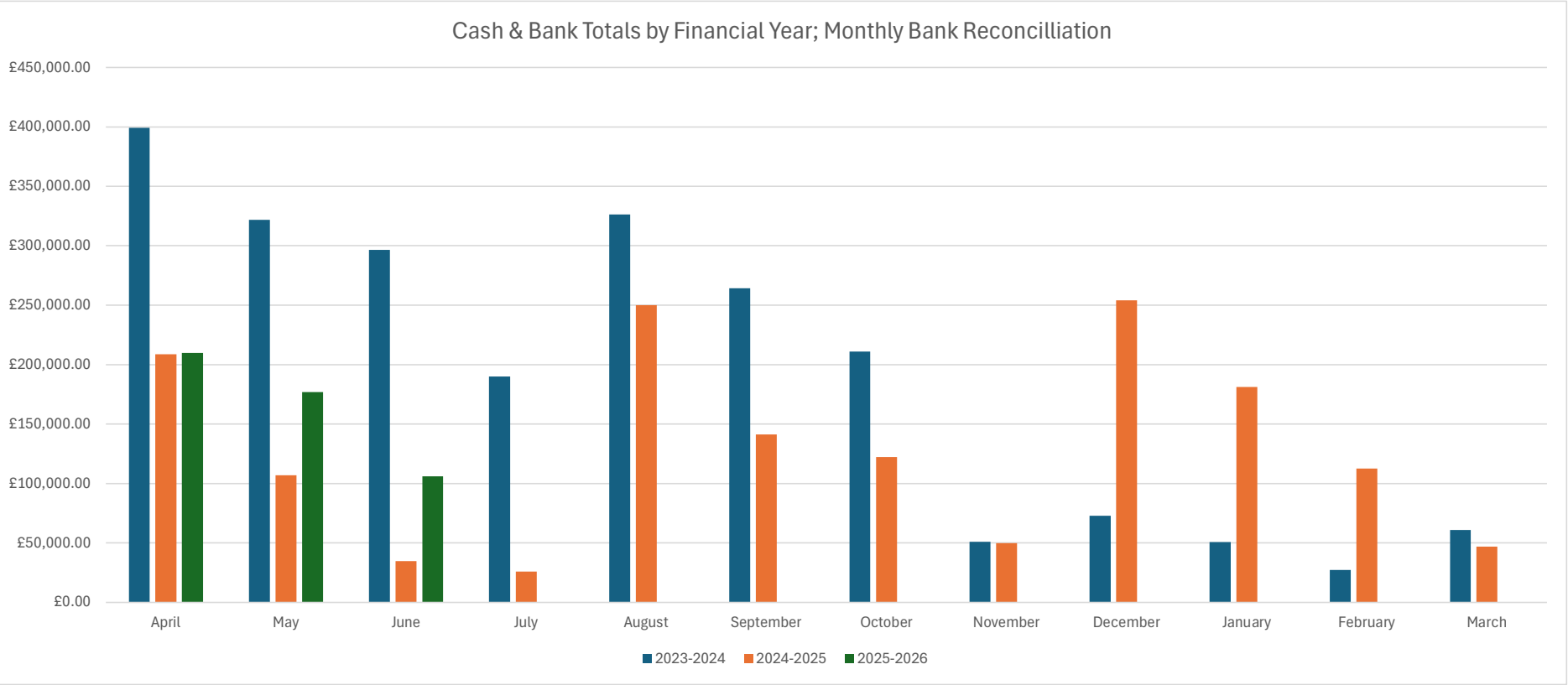
ID		Assigned
WTCM216	RECOMMENDATION FG160725/5.3 Scrutiny of Payments To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.	
WTCM217	RECOMMENDATION FG160725/5.4 Summer Recess To authorise the Town Clerk to pay urgent and/or contractual payments during August.	
WTCM218	RECOMMENDATION FG160725/6.2 Gifts and Hospitality Policy To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.	
WTCM219	RECOMMENDATION FG160725/6.3 Vehicle Tracking Policy To approve and adopt the Vehicle Tracking Policy.	
WTCM220	RECOMMENDATION FG160725/6.4 Policy Updates To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.	
WTCM222	RECOMMENDATION FG160725/7.3 Newsletters & Physical Communications To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.	
WTCM223	RECOMMENDATION FG160725/11 Staffing Review - External To use Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.	
WTCM224	RECOMMENDATION FG160725/12 Staffing - Recruitment of Administrator (Temporary) To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.	
WTCM225	RECOMMENDATION FG160725/7.2 Council Branding & Style Guide To approve the Council Branding and Style Guide.	
WTCM226	RESOLUTION FG160725/9 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	

Appendix E

Welshpool Town Council

Cash & Bank Totals

Financial Year	Precept			Precept			Precept			Precept		
	April	May	June	July	August	September	October	November	December	January	February	March
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21									



Appendix F

**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Account	30/06/2025	0	13,087.87
			<u>13,087.87</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			13,087.87
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			13,087.87
		Balance per Cash Book is :-	13,087.87
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Appendix G

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		9,318.65					9,318.65	
	Banked: 30/05/2025	127.00						
	Sales Recpts Page 1138	127.00	127.00		100			Sales Recpts Page 1138
	Banked: 01/06/2025	10,000.00						
050625	30 Day A/C	10,000.00			201		10,000.00	transfer from reserves
	Banked: 01/06/2025	5.00						
	Sales Recpts Page 1159	5.00	5.00		100			Sales Recpts Page 1159
	Banked: 01/06/2025	228.00						
	Sales Recpts Page 1164	228.00	228.00		100			Sales Recpts Page 1164
	Banked: 02/06/2025	100.00						
	Sales Recpts Page 1133	100.00	100.00		100			Sales Recpts Page 1133
card2805	Banked: 02/06/2025	1,787.89						
card2805	TIC Sales	1,646.00			1500	180	1,646.00	Owens coach tickets
card2805	TIC Sales	56.40			1500	180	56.40	National Express
card2805	TIC Sales	50.00			1500	180	50.00	Fishing permit
card2805	TIC Sales	35.49		5.92	1510	180	29.57	souvenirs other sales
	Banked: 02/06/2025	416.67						
	Sales Recpts Page 1152	416.67	416.67		100			Sales Recpts Page 1152
card2905	Banked: 03/06/2025	67.50						
card2905	TIC Sales	55.00			1500	180	55.00	fishing permit
card2905	TIC Sales	12.50		2.08	1510	180	10.42	souvenir other
	Banked: 04/06/2025	30.00						
	Sales Recpts Page 1144	30.00	30.00		100			Sales Recpts Page 1144
	Banked: 04/06/2025	26.00						
	Sales Recpts Page 1147	26.00	26.00		100			Sales Recpts Page 1147
502227	Banked: 04/06/2025	81.49						
502227	Various	8.99			1510	180	8.99	maps
502227	Various	38.00			1500	180	38.00	Owens coach tickets
502227	TIC Sales	34.50		5.75	1510	180	28.75	souvenirs
card3005	Banked: 04/06/2025	23.00						
card3005	TIC Sales	23.00		3.83	1510	180	19.17	bag
card3105	Banked: 04/06/2025	14.00						
card3105	TIC Sales	14.00		2.33	1510	180	11.67	souvenirs
502150	Banked: 04/06/2025	328.00						
502150	Meals On Wheels	328.00		54.67	1650	200	273.33	income meals to 30th May
502149	Banked: 04/06/2025	45.00						
502149	Meals On Wheels	45.00		7.50	1650	200	37.50	meals cash pen
502148	Banked: 04/06/2025	206.51						
502148	Meals On Wheels	206.51		34.42	1650	200	172.09	Meals to end 31st May cash

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 04/06/2025	75.00						
	Sales Recpts Page 1153	75.00	75.00		103			Sales Recpts Page 1153
	Banked: 04/06/2025	-5.00						
	Sales Recpts Page 1154	-5.00	-5.00		103			Sales Recpts Page 1154
	Banked: 05/06/2025	60.00						
	Sales Recpts Page 1137	60.00	60.00		100			Sales Recpts Page 1137
card0306	Banked: 06/06/2025	123.80						
card0306	TIC Sales	7.00		1.17	1510	180	5.83	souvenir
card0306	TIC Sales	5.80			1500	180	5.80	National Express
card0306	TIC Sales	55.00			1500	180	55.00	fishing license
card0306	TIC Sales	1.00		0.17	1510	180	0.83	other sale
card0306	TIC Sales	-42.00			1500	180	-42.00	Owens coaches refund
card0306	TIC Sales	46.00		7.67	1510	180	38.33	bags
card0306	TIC Sales	50.00			1500	180	50.00	fishing license
card0306	TIC Sales	1.00		0.17	1510	180	0.83	other sales
	Banked: 09/06/2025	75.00						
	Sales Recpts Page 1135	75.00	75.00		103			Sales Recpts Page 1135
	Banked: 09/06/2025	20.00						
	Sales Recpts Page 1136	20.00	20.00		100			Sales Recpts Page 1136
	Banked: 09/06/2025	40.00						
	Sales Recpts Page 1139	40.00	40.00		100			Sales Recpts Page 1139
	Banked: 09/06/2025	25.00						
	Sales Recpts Page 1140	25.00	25.00		103			Sales Recpts Page 1140
	Banked: 09/06/2025	270.00						
	Sales Recpts Page 1143	270.00	270.00		100			Sales Recpts Page 1143
card0409	Banked: 09/06/2025	145.89						
card0409	TIC Sales	10.00		1.67	1510	180	8.33	souvenirs
card0409	TIC Sales	14.89			1510	180	14.89	maps and books
card0409	TIC Sales	23.00		3.83	1510	180	19.17	bag
card0409	TIC Sales	36.00			1500	180	36.00	owens coach tickets
card0409	TIC Sales	26.00			1510	180	26.00	maps
card0409	TIC Sales	36.00			1510	180	36.00	Owens coaches
	Banked: 09/06/2025	144.00						
	Sales Recpts Page 1148	144.00	144.00		100			Sales Recpts Page 1148
	Banked: 10/06/2025	50.00						
	Sales Recpts Page 1134	50.00	50.00		103			Sales Recpts Page 1134
card0506	Banked: 10/06/2025	-59.00						
card0506	TIC Sales	-59.00			1500	180	-59.00	Owens coaches refund
502114	Banked: 10/06/2025	481.00						
502114	Various	481.00		80.17	1895	230	400.83	Tina tickets and raffle ticket

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
502293	Banked: 10/06/2025	25.00						
502293	Various	25.00		4.17	1510	180	20.83	sale of radar keys
	Banked: 11/06/2025	10.00						
	Sales Recpts Page 1141	10.00	10.00		100			Sales Recpts Page 1141
card0606	Banked: 11/06/2025	1,184.94						
card0606	TIC Sales	1,078.00			1500	180	1,078.00	Owens coach tickets
card0606	TIC Sales	34.95			1510	180	34.95	maps an dbooks
card0606	TIC Sales	36.00		6.00	1895	230	30.00	Tina Turner tickets
card0606	TIC Sales	35.99		6.00	1510	180	29.99	bags and jewellery
card0706	Banked: 11/06/2025	94.88						
card0706	TIC Sales	24.99			1510	180	24.99	souvenirs
card0706	TIC Sales	69.89		11.65	1510	180	58.24	souvenirs
502151	Banked: 11/06/2025	252.79						
502151	Meals On Wheels	252.79		42.13	1650	200	210.66	Meals 6th June
502228	Banked: 11/06/2025	180.50						
502228	TIC Sales	13.00			1510	180	13.00	maps
502228	TIC Sales	156.00			1500	180	156.00	Owens coaches
502228	TIC Sales	11.50		1.92	1510	180	9.58	souvenirs other sales
502115	Banked: 11/06/2025	504.00						
502115	Various	504.00		84.00	1895	230	420.00	Tina ticket sales
	Banked: 11/06/2025	35.00						
	Sales Recpts Page 1155	35.00	35.00		100			Sales Recpts Page 1155
bacs gt	Banked: 11/06/2025	64.50						
bacs gt	Town Hall Hire	64.50		10.75	1100	100	53.75	booking deposit?
	Banked: 11/06/2025	25,000.00						
reserves	30 Day A/C	25,000.00			201		25,000.00	transfer from reserves
	Banked: 11/06/2025	75.00						
	Sales Recpts Page 1160	75.00	75.00		103			Sales Recpts Page 1160
	Banked: 11/06/2025	50.00						
	Sales Recpts Page 1161	50.00	50.00		103			Sales Recpts Page 1161
	Banked: 12/06/2025	10.00						
	Sales Recpts Page 1142	10.00	10.00		100			Sales Recpts Page 1142
card0906	Banked: 12/06/2025	12.99						
card0906	TIC Sales	12.99		2.16	1510	180	10.83	jewellery
	Banked: 13/06/2025	1,839.00						
	Sales Recpts Page 1145	1,839.00	1,839.00		100			Sales Recpts Page 1145
	Banked: 13/06/2025	48.00						
	Sales Recpts Page 1146	48.00	48.00		100			Sales Recpts Page 1146

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 13/06/2025	20.00						
	Sales Recpts Page 1157	20.00	20.00		100			Sales Recpts Page 1157
card1006	Banked: 13/06/2025	73.99						
card1006	TIC Sales	50.00			1500	180	50.00	fishing permit
card1006	TIC Sales	23.99		4.00	1510	180	19.99	jewellery souvenirs
	Banked: 16/06/2025	35.00						
	Sales Recpts Page 1149	35.00	35.00		100			Sales Recpts Page 1149
	Banked: 16/06/2025	20.00						
	Sales Recpts Page 1150	20.00	20.00		100			Sales Recpts Page 1150
	Banked: 16/06/2025	10.00						
	Sales Recpts Page 1151	10.00	10.00		100			Sales Recpts Page 1151
card1106	Banked: 16/06/2025	886.50						
card1106	TIC Sales	50.00			1500	180	50.00	fishing permit
card1106	TIC Sales	699.00			1500	180	699.00	Owens coach tickets
card1106	Meals On Wheels	136.50		22.75	1650	200	113.75	meals card 11th June
card1106	TIC Sales	1.00		0.17	1510	180	0.83	other sales
502152	Banked: 16/06/2025	150.09						
502152	Meals On Wheels	150.09		25.02	1650	200	125.07	Meals cash 11th June
502153	Banked: 17/06/2025	284.00						
502153	Meals On Wheels	284.00		47.33	1650	200	236.67	Meals including Haven 13 June
	Banked: 17/06/2025	75.00						
	Sales Recpts Page 1166	75.00	75.00		100			Sales Recpts Page 1166
card1206	Banked: 17/06/2025	170.00						
card1206	TIC Sales	100.00			1500	180	100.00	Owens coaches
card1206	TIC Sales	67.00			1500	180	67.00	fishing permits
card1206	TIC Sales	3.00		0.50	1510	180	2.50	other sales
	Banked: 17/06/2025	30.00						
	Sales Recpts Page 1167	30.00	30.00		100			Sales Recpts Page 1167
	Banked: 17/06/2025	85.00						
	Sales Recpts Page 1168	85.00	85.00		100			Sales Recpts Page 1168
	Banked: 17/06/2025	26.00						
	Sales Recpts Page 1171	26.00	26.00		100			Sales Recpts Page 1171
	Banked: 18/06/2025	160.00						
	Sales Recpts Page 1169	160.00	160.00		100			Sales Recpts Page 1169
	Banked: 18/06/2025	26.00						
	Sales Recpts Page 1170	26.00	26.00		100			Sales Recpts Page 1170
card1406	Banked: 18/06/2025	160.99						
card1406	TIC Sales	105.00			1500	180	105.00	Owens coaches
card1406	TIC Sales	50.00			1500	180	50.00	fishing licenses

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
card1406	TIC Sales	3.99			1510	180	3.99	maps
card1406	TIC Sales	2.00		0.33	1510	180	1.67	other sales
card1306	Banked: 18/06/2025	189.40						
card1306	TIC Sales	94.00			1500	180	94.00	Owens coaches
card1306	TIC Sales	64.90			1500	180	64.90	National Express
card1306	TIC Sales	13.00			1510	180	13.00	maps
card1306	TIC Sales	17.50		2.92	1510	180	14.58	maps and other sales
502229	Banked: 18/06/2025	96.00						
502229	TIC Sales	96.00			1500	180	96.00	Owens coaches
502229+	Banked: 18/06/2025	33.98						
502229+	TIC Sales	33.98			1510	180	33.98	books and maps
502229	Banked: 18/06/2025	87.97						
502229	TIC Sales	87.97		14.66	1510	180	73.31	jewellery souvenirs
	Banked: 18/06/2025	25.00						
	Sales Recpts Page 1181	25.00	25.00		100			Sales Recpts Page 1181
	Banked: 19/06/2025	20.00						
	Sales Recpts Page 1158	20.00	20.00		100			Sales Recpts Page 1158
	Banked: 19/06/2025	168.00						
	Sales Recpts Page 1172	168.00	168.00		100			Sales Recpts Page 1172
card1606	Banked: 19/06/2025	49.83						
card1606	TIC Sales	20.84			1510	180	20.84	books and maps
card1606	TIC Sales	28.99		4.83	1510	180	24.16	jewellery bags
	Banked: 19/06/2025	20,000.00						
savings	30 Day A/C	20,000.00			201		20,000.00	transfer from reserves
	Banked: 19/06/2025	62.00						
	Sales Recpts Page 1173	62.00	62.00		100			Sales Recpts Page 1173
	Banked: 20/06/2025	35.00						
	Sales Recpts Page 1156	35.00	35.00		100			Sales Recpts Page 1156
	Banked: 20/06/2025	10.00						
	Sales Recpts Page 1162	10.00	10.00		100			Sales Recpts Page 1162
	Banked: 20/06/2025	144.00						
	Sales Recpts Page 1163	144.00	144.00		100			Sales Recpts Page 1163
	Banked: 20/06/2025	1,200.00						
	Sales Recpts Page 1165	1,200.00	1,200.00		100			Sales Recpts Page 1165
card1706	Banked: 20/06/2025	135.99						
card1706	TIC Sales	100.00			1500	180	100.00	Owens coach tickets
card1706	TIC Sales	35.99		6.00	1510	180	29.99	bag and jewellery
	Banked: 20/06/2025	1,718.73						
	Sales Recpts Page 1174	1,718.73	1,718.73		100			Sales Recpts Page 1174

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 20/06/2025	96.00						
	Sales Recpts Page 1175	96.00	96.00		100			Sales Recpts Page 1175
	Banked: 20/06/2025	96.00						
	Sales Recpts Page 1176	96.00	96.00		100			Sales Recpts Page 1176
	Banked: 20/06/2025	20.00						
	Sales Recpts Page 1177	20.00	20.00		100			Sales Recpts Page 1177
	Banked: 20/06/2025	35.00						
	Sales Recpts Page 1178	35.00	35.00		100			Sales Recpts Page 1178
	Banked: 20/06/2025	10.00						
	Sales Recpts Page 1179	10.00	10.00		100			Sales Recpts Page 1179
502155	Banked: 20/06/2025	90.50						
502155	TIC Sales	90.50		15.08	1650	200	75.42	the Haven
	Banked: 23/06/2025	75.00						
	Sales Recpts Page 1180	75.00	75.00		103			Sales Recpts Page 1180
card1806	Banked: 23/06/2025	58.00						
card1806	TIC Sales	33.00			1500	180	33.00	Owens coaches
card1806	TIC Sales	25.00		4.17	1510	180	20.83	other sales
card1906	Banked: 24/06/2025	66.00						
card1906	TIC Sales	66.00			1500	180	66.00	Owens coaches
502119	Banked: 24/06/2025	260.50						
502119	Carnival	110.50			1850	230	110.50	carnival donations
502119	Carnival	150.00		25.00	1850	230	125.00	Funfair - carnival
	Banked: 24/06/2025	10.00						
	Sales Recpts Page 1182	10.00	10.00		100			Sales Recpts Page 1182
	Banked: 24/06/2025	35.00						
	Sales Recpts Page 1183	35.00	35.00		100			Sales Recpts Page 1183
card2106	Banked: 25/06/2025	121.50						
card2106	TIC Sales	121.50		20.25	1510	180	101.25	bags souvenirs
card2006	Banked: 25/06/2025	225.81						
card2006	TIC Sales	50.00			1500	180	50.00	Owens coaches
card2006	TIC Sales	82.50			1500	180	82.50	National Express
card2006	TIC Sales	2.50		0.42	1510	180	2.08	other sales
card2006	TIC Sales	90.81			1510	180	90.81	books and maps
502154	Banked: 25/06/2025	236.69						
502154	Meals On Wheels	236.69		39.45	1650	200	197.24	Meals inc Haven 20th June
502230	Banked: 25/06/2025	129.05						
502230	TIC Sales	52.00			1500	180	52.00	Owens coaches
502230	TIC Sales	5.95			1510	180	5.95	books
502230	TIC Sales	71.10		11.85	1510	180	59.25	souvenirs bags other sales

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 25/06/2025	20,000.00						
2506025	30 Day A/C	20,000.00			201		20,000.00	transfer from reserves
	Banked: 26/06/2025	26.00						
	Sales Recpts Page 1184	26.00	26.00		100			Sales Recpts Page 1184
	Banked: 26/06/2025	500.00						
	Sales Recpts Page 1185	500.00	500.00		100			Sales Recpts Page 1185
	Banked: 26/06/2025	35.00						
	Sales Recpts Page 1186	35.00	35.00		100			Sales Recpts Page 1186
	Banked: 26/06/2025	100.00						
	Sales Recpts Page 1187	100.00	100.00		100			Sales Recpts Page 1187
card2306	Banked: 26/06/2025	161.99						
card2306	TiC Sales	161.99		27.00	1510	180	134.99	sales TiC 23rd June
	Banked: 26/06/2025	40.00						
	Sales Recpts Page 1188	40.00	40.00		100			Sales Recpts Page 1188
card2506	Banked: 26/06/2025	110.88						
card2506	TiC Sales	110.88		18.48	1510	180	92.40	TiC Sales card 30th June
card2406	Banked: 27/06/2025	36.00						
card2406	TiC Sales	36.00		6.00	1510	180	30.00	TiC Sales 24th June
502156	Banked: 30/06/2025	174.54						
502156	Meals On Wheels	174.54		29.09	1650	200	145.45	Meals cash
502157	Banked: 30/06/2025	254.50						
502157	Meals On Wheels	254.50		42.42	1650	200	212.08	Meals inc Haven
Total Receipts for Month		93,510.78	8,701.40	747.85			84,061.53	
Cashbook Totals		102,829.43	8,701.40	747.85			93,380.18	

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2025	3 Business Services	22033	56.41	56.41		500			mobile phone fees
02/06/2025	Lex AutoLease	7484719	532.68	532.68		500			lease rental van
02/06/2025	Powys County Council	20227739	6,964.07	6,964.07		500			elections in 2024
05/06/2025	Montgomeryshire Angling Associ	June 25	452.70	452.70		500			fishing permits from August 24
06/06/2025	LLoyds Bank Cardnet	June charg	154.21	154.21		500			cardnet charges
09/06/2025	Sefe Energy	3835254	2,758.14	2,758.14		500			gas Town Hall to April
09/06/2025	United Technology	3719	281.89	281.89		500			monthly subs support
09/06/2025	United Technology	3720	15.84	15.84		500			AP management
10/06/2025	Legal & General (Pensions)	May 25	1,744.89	1,744.89		500			Month 2 May 25 pensio
11/06/2025	Powys County Council	rates june	3,006.00	3,006.00		500			business rates Town H
12/06/2025	British Gas	2326	12.60	12.60		500			electricity bill
12/06/2025	HMRC - PAYE	HMRCmnth 2	6,572.12	6,572.12		500			NiC Month 2 2025
12/06/2025	Charlies AG and Turf	end June	1,029.81	1,029.81		500			machine inspection
12/06/2025	Welshpool DIY	3107	37.93	37.93		500			Welshpool DIY
12/06/2025	Permanent Recruitment Solution	6354	607.49	607.49		500			cleaning services
12/06/2025	Phils Tool Hire	627831	96.00	96.00		500			harris gas bottle
12/06/2025	Otis Ltd	6359	874.51	874.51		500			maintenance - town hall lift
12/06/2025	Potters Recycling	61035	187.25	187.25		500			general waste
12/06/2025	Boys & Boden Ltd	326515	34.02	34.02		500			bolts, chalk line set
12/06/2025	National Express Ltd	310525	162.44	162.44		500			coach tickets costs
12/06/2025	Paul Melton Hawks	1675	300.00	300.00		500			hawk display carnival
12/06/2025	Aries Entertainment	25006	1,080.00	1,080.00		500			baloon modeller face painter
12/06/2025	Brookwood Powys	5148	82.74	82.74		500			souvenir sale items for TiC
12/06/2025	On Track Wholesale	10123	159.57	159.57		500			stock for TiC
12/06/2025	Staff	BACS	28.57			5190	230	28.57	reimbursement for Hallowe'en
12/06/2025	Brookwood Powys	pay errorf	-0.27	-0.27		500			PAY ERROR/5647/Brookwo
16/06/2025	Autorama Vanrama	June fee	53.82	53.82		500			van lease fees June
19/06/2025	Lex AutoLease	2099631	10.00	10.00		500			vehicle fine Edinburgh!
20/06/2025	Traning for the Future	5398	1,080.00	1,080.00		500			City & Guilds Assessment
20/06/2025	Owens Coaches	10th May	9,470.54	9,470.54		500			coach tickets sales
20/06/2025	Boys & Boden Ltd	336209	64.09	64.09		500			lawn edging tool
20/06/2025	Powys County Council	40026830	112.27	112.27		500			trade waste (recycling)
20/06/2025	Titan Wealth Ltd	00610295	1,790.48	1,790.48		500			pension investment contract
20/06/2025	Potters Recycling	61215	271.51	271.51		500			general waste at potters
20/06/2025	AA Catering Disposables Ltd	60846	293.13	293.13		500			lids and foil
20/06/2025	Worknest	83697	134.00	134.00		500			insurance admin fee
20/06/2025	Amberon Ltd	5920678	660.00	660.00		500			road closure VE Day
20/06/2025	Hardings Shed and Garden Suppl	0920	12.99	12.99		500			unleaded petrol
20/06/2025	Border Janitorial Supplies Ltd	236472	171.38	171.38		500			oven cleaner, wipes, toiletrol
20/06/2025	One Voice Wales	9532	84.00	84.00		500			Chairing skills
20/06/2025	Silk Sharples Jennings	s25.24	600.00	600.00		500			preparing schedule of works

Payments for Month 3

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
20/06/2025	Marks Auto Accessories	1777	46.98	46.98		500			number plate seat protectors
20/06/2025	Welshpool DIY	3117	75.07	75.07		500			key cutting gloves locks
20/06/2025	Charlies Stores Ltd	51020	307.23	307.23		500			chainsaw equipment for trainin
20/06/2025	Rikki Lloyd Butcher	29708	18.70	18.70		500			meals costs
20/06/2025	Boys & Boden Ltd	33662	76.00	76.00		500			dumpy bag top soil
20/06/2025	AA Catering Disposables Ltd	wew04	64.00	64.00		500			Teaspoons
20/06/2025	Phils Tool Hire	67276	86.40	86.40		500			lawn spike aerator - hire
20/06/2025	AA Catering Disposables Ltd	on account	229.13	229.13		500			P/Ledger Electronic Payment
23/06/2025	Sefe Energy	Sefe June	1,459.86	1,459.86		500			town hall gas
24/06/2025	Total Energies	Total June	9,936.24	9,936.24		500			electricity TiC
24/06/2025	Enreach	June 2025	905.12	905.12		500			broadband internet june
25/06/2025	Staff Salaries	June Payro	20,772.96	20,772.96		500			June Salaries 25
26/06/2025	HMRC - PAYE	June 25	6,973.95	6,973.95		500			NiC June 25 month 3
26/06/2025	Powys County Council	may june 2	921.14	921.14		500			Month 3 June 25
26/06/2025	H Balard & Son	65014	204.00	204.00		500			diesel running costs
26/06/2025	Rentokil Initial	35456481	833.25	833.25		500			cleaning services toilets
26/06/2025	Boys & Boden Ltd	33832	3.29	3.29		500			dowel and hinges
26/06/2025	H Balard & Son	64745	222.37	222.37		500			diesel
26/06/2025	DM Payroll Services Ltd	4429	144.00	144.00		500			payroll services quarter 1
26/06/2025	Nick Roberts	3012	60.00	60.00		500			call out to EV charger
26/06/2025	United Technology	3968	16.74	16.74		500			monthly ap managemer
26/06/2025	United Technology	3967	298.78	298.78		500			monthly service support
26/06/2025	RCI Mobilize Financial Service	June	252.85	252.85		500			P/Ledger Electronic Payment
26/06/2025	Powys County Council	june 26	2,525.00	2,525.00		500			Pensions Shortfall 2025 2026
26/06/2025	Boys & Boden Ltd	June 25	23.81	23.81		500			various pipes clips for T
26/06/2025	Lloyds Bank Credit Card	June 25	1,161.89	1,161.89		500			Credit Card - June 25
26/06/2025	Lloyds Bank	BACS	29.40		4.90	4900	180	24.50	card rental
27/06/2025	Lloyds Bank	BACS	53.58			4470	210	53.58	Lloyds Bank
Total Payments for Month			89,741.56	89,630.01	4.90			106.65	
Balance Carried Fwd			13,087.87						
Cashbook Totals			102,829.43	89,630.01	4.90			13,194.52	

Appendix H

**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 7 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Grounds	30/06/2025		50.00
Petty Cash - Office	30/06/2025		306.44
			<hr/> 356.44
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			356.44
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			356.44
		Balance per Cash Book is :-	356.44
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Appendix I

**Bank Reconciliation Statement as at 30/06/2025
for Cashbook 2 - 30 Day A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
30 Day	30/06/2025		92,433.90
			<u>92,433.90</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			92,433.90
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			92,433.90
		Balance per Cash Book is :-	92,433.90
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Appendix J

Detailed Income & Expenditure by Budget Heading 30/06/2025

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance								
210 Administration & Management								
1076 Precept	0	781,600	781,600	0			100.0%	
1080 Income -Interest	134	217	500	283			43.5%	
Administration & Management :- Income	134	781,817	782,100	283			100.0%	0
4000 Salary	6,194	18,500	135,830	117,330		117,330	13.6%	
4005 HMRC	2,185	7,437	13,815	6,378		6,378	53.8%	
4010 Pension Payments	585	1,790	6,657	4,867		4,867	26.9%	
4011 PCC Pension Shortfall	0	10,100	10,100	0		0	100.0%	
4020 Training Staff	120	270	4,000	3,730		3,730	6.8%	
4021 Training Councillors	294	378	1,000	622		622	37.8%	
4025 Uniforms	24	24	250	226		226	9.8%	
4055 Rates	0	0	7,500	7,500		7,500	0.0%	
4060 Services	324	1,243	7,500	6,257		6,257	16.6%	
4065 Mobile Phones	16	31	250	219		219	12.5%	
4095 Licenses	0	(130)	0	130		130	0.0%	
4100 Cleaning & Materials	(506)	0	250	250		250	0.0%	
4330 Special Projects	0	0	10,000	10,000		10,000	0.0%	
4340 Equipment	0	0	500	500	34	466	6.8%	
4445 Conferences	201	266	1,000	734		734	26.6%	
4470 Bank Charges	54	177	1,000	823		823	17.7%	
4725 Stationery	100	224	2,000	1,776		1,776	11.2%	
4850 Insurance	0	30,666	32,000	1,334		1,334	95.8%	
4855 Audit	1,275	1,275	2,500	1,225		1,225	51.0%	
4860 Professional Fees	144	1,636	2,500	864		864	65.4%	
4865 Web Site	0	0	500	500		500	0.0%	
4866 IT Costs	1,453	6,501	15,000	8,499	96	8,403	44.0%	
4870 Mayoral & Senior Allowance	0	0	1,500	1,500		1,500	0.0%	
4875 Health & Safety	0	6,993	7,000	7		7	99.9%	
4880 Electrical Testing	0	0	500	500		500	0.0%	
4885 Elections	0	6,964	1,500	(5,464)		(5,464)	464.3%	
4890 Welsh Language	0	0	500	500		500	0.0%	
4895 Subscriptions	172	172	2,000	1,828		1,828	8.6%	
4900 Miscellaneous Costs	1	75	500	425		425	15.0%	
5146 Civic & Hospitality	0	0	500	500		500	0.0%	
5450 Warm Hub Expenditure	0	0	500	500		500	0.0%	
Administration & Management :- Indirect Expenditure	12,636	94,593	268,652	174,059	130	173,929	35.3%	0
Net Income over Expenditure	(12,502)	687,224	513,448	(173,776)				
Finance & Governance :- Income	134	781,817	782,100	283			100.0%	
Expenditure	12,636	94,593	268,652	174,059	130	173,929	35.3%	
Movement to/(from) Gen Reserve	(12,502)	687,224	513,448	(173,776)				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/06/2025

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Operations & Development								
100 Town Hall								
1100 Income -Corn Exchange	541	1,570	7,000	5,430			22.4%	
1103 Refreshments Corn Exchange	80	80	0	(80)			0.0%	
1105 Income -Assembly Rooms	320	994	1,800	806			55.2%	
1110 Income -Other Rooms	60	140	1,000	860			14.0%	
1120 Income -Telephone Mast Rental	0	0	5,000	5,000			0.0%	
Town Hall :- Income	1,001	2,784	14,800	12,016			18.8%	0
4000 Salary	4,354	12,660	68,355	55,695		55,695	18.5%	
4005 HMRC	1,588	4,460	6,885	2,425		2,425	64.8%	
4010 Pension Payments	455	1,310	6,657	5,347		5,347	19.7%	
4055 Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060 Services	12,573	18,501	60,000	41,499		41,499	30.8%	
4085 Repairs & Maintenance	1,186	3,320	15,000	11,680		11,680	22.1%	
4095 Licenses	5	135	1,500	1,365		1,365	9.0%	
4096 BLT Loan	0	940	0	(940)		(940)	0.0%	
4100 Cleaning & Materials	566	6,158	10,000	3,842		3,842	61.6%	
4200 Waste Collection	0	1,142	1,500	358		358	76.1%	
4202 Consumeables	0	42	500	458		458	8.4%	
4340 Equipment	0	(449)	500	949		949	(89.8%)	
4866 IT Costs	0	0	500	500		500	0.0%	
4875 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4900 Miscellaneous Costs	764	781	1,500	719		719	52.0%	
Town Hall :- Indirect Expenditure	21,491	85,068	208,897	123,829	0	123,829	40.7%	0
Net Income over Expenditure	(20,489)	(82,284)	(194,097)	(111,813)				
110 Markets								
1200 Income -Market Stalls	627	4,003	13,000	8,997			30.8%	
1205 Income -Outdoor Markets	87	265	1,000	735			26.5%	
Markets :- Income	714	4,268	14,000	9,732			30.5%	0
4085 Repairs & Maintenance	0	0	750	750		750	0.0%	
4095 Licenses	0	0	500	500		500	0.0%	
4205 Marketing	0	0	250	250		250	0.0%	
Markets :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Income over Expenditure	714	4,268	12,500	8,232				

Detailed Income & Expenditure by Budget Heading 30/06/2025

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130 Recreation								
1340 Income - Rec Club Rents etc	0	0	3,000	3,000			0.0%	
1350 Income -Allotments	280	855	600	(255)			142.5%	
Recreation :- Income	280	855	3,600	2,745			23.8%	0
4020 Training Staff	900	1,905	2,000	95		95	95.3%	
4025 Uniforms	368	368	0	(368)		(368)	0.0%	
4060 Services	0	0	2,500	2,500		2,500	0.0%	
4085 Repairs & Maintenance	1,892	3,130	6,000	2,870		2,870	52.2%	
4202 Consumeables	0	0	500	500		500	0.0%	
4340 Equipment	0	0	2,500	2,500		2,500	0.0%	
4341 Play Equipment	30	680	10,000	9,320		9,320	6.8%	
4342 Play Area Fencing	0	0	16,000	16,000		16,000	0.0%	
4345 End of Season Works	0	0	20,000	20,000		20,000	0.0%	
4355 Country Park Lease	0	0	400	400		400	0.0%	
4360 Outer Park Lease	0	0	1,000	1,000		1,000	0.0%	
4365 STRI/ROSPA	520	520	1,500	980		980	34.7%	
4375 Memorial Garden	0	0	250	250		250	0.0%	
4380 Allotment costs	0	0	300	300		300	0.0%	
4400 Vehicles	0	3,125	0	(3,125)		(3,125)	0.0%	
4401 Vehicle Running Costs	394	728	1,000	272		272	72.8%	
4875 Health & Safety	0	16	250	234		234	6.5%	
4900 Miscellaneous Costs	0	0	100	100		100	0.0%	
Recreation :- Indirect Expenditure	4,104	10,472	64,300	53,828	0	53,828	16.3%	0
Net Income over Expenditure	(3,824)	(9,617)	(60,700)	(51,083)				
140 Street Scene								
4000 Salary	4,270	12,429	65,079	52,650		52,650	19.1%	
4005 HMRC	1,475	4,190	6,566	2,376		2,376	63.8%	
4010 Pension Payments	485	1,405	4,662	3,257		3,257	30.1%	
4020 Training Staff	0	0	1,000	1,000		1,000	0.0%	
4025 Uniforms	0	52	500	448		448	10.3%	
4026 PPE	0	0	500	500		500	0.0%	
4065 Mobile Phones	16	31	200	169		169	15.7%	
4085 Repairs & Maintenance	0	485	1,200	715		715	40.4%	
4200 Waste Collection	0	761	2,500	1,739		1,739	30.4%	
4202 Consumeables	61	61	0	(61)		(61)	0.0%	
4340 Equipment	304	753	3,000	2,247		2,247	25.1%	
4400 Vehicles	698	2,635	5,400	2,765		2,765	48.8%	
4401 Vehicle Running Costs	0	17	1,500	1,483		1,483	1.1%	

Detailed Income & Expenditure by Budget Heading 30/06/2025

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4515 Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Street Scene :- Indirect Expenditure	7,309	24,119	93,807	69,688	0	69,688	25.7%	0
Net Expenditure	(7,309)	(24,119)	(93,807)	(69,688)				
<u>150 Toilets</u>								
4060 Services	297	1,776	3,000	1,224		1,224	59.2%	
4085 Repairs & Maintenance	60	60	1,000	940		940	6.0%	
4100 Cleaning & Materials	0	0	15,000	15,000		15,000	0.0%	
Toilets :- Indirect Expenditure	357	1,836	19,000	17,164	0	17,164	9.7%	0
Net Expenditure	(357)	(1,836)	(19,000)	(17,164)				
<u>160 Motte & Bailey Castle</u>								
4055 Rates	0	582	0	(582)		(582)	0.0%	
4060 Services	12	64	1,200	1,136		1,136	5.3%	
4085 Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095 Licenses	0	0	1,350	1,350		1,350	0.0%	
4550 Rent Private Land	0	3,000	3,000	0		0	100.0%	
Motte & Bailey Castle :- Indirect Expenditure	12	17,484	10,550	(6,934)	0	(6,934)	165.7%	0
Net Expenditure	(12)	(17,484)	(10,550)	6,934				
<u>190 Ann Holloway Centre</u>								
1110 Income -Other Rooms	347	1,042	5,000	3,958			20.8%	
1300 Income - Rent	120	195	0	(195)			0.0%	
1635 Income -Lease	0	0	6,000	6,000			0.0%	
Ann Holloway Centre :- Income	467	1,237	11,000	9,763			11.2%	0
4060 Services	902	4,173	12,000	7,827		7,827	34.8%	
4085 Repairs & Maintenance	50	1,587	5,000	3,413		3,413	31.7%	
4100 Cleaning & Materials	0	143	4,000	3,857		3,857	3.6%	
4200 Waste Collection	219	219	1,500	1,281		1,281	14.6%	
4866 IT Costs	0	0	200	200		200	0.0%	
4875 Health & Safety	0	0	200	200		200	0.0%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Ann Holloway Centre :- Indirect Expenditure	1,171	6,122	23,100	16,978	0	16,978	26.5%	0
Net Income over Expenditure	(704)	(4,885)	(12,100)	(7,215)				

Detailed Income & Expenditure by Budget Heading 30/06/2025

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Meals on Wheels								
1650 Income -Meals on Wheels	1,900	7,658	20,000	12,342			38.3%	
Meals on Wheels :- Income	1,900	7,658	20,000	12,342			38.3%	0
4000 Salary	1,198	3,537	21,735	18,198		18,198	16.3%	
4005 HMRC	348	996	801	(195)		(195)	124.4%	
4100 Cleaning & Materials	0	0	500	500		500	0.0%	
4202 Consumeables	0	0	250	250		250	0.0%	
4340 Equipment	0	0	500	500		500	0.0%	
4400 Vehicles	211	421	4,000	3,579		3,579	10.5%	
4710 Meal Costs	140	1,449	8,000	6,551		6,551	18.1%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Meals on Wheels :- Indirect Expenditure	1,896	6,404	35,986	29,582	0	29,582	17.8%	0
Net Income over Expenditure	4	1,254	(15,986)	(17,240)				
Operations & Development :- Income	4,363	16,802	63,400	46,598			26.5%	
Expenditure	36,340	151,504	457,140	305,636	0	305,636	33.1%	
Movement to/(from) Gen Reserve	(31,978)	(134,703)	(393,740)	(259,037)				

Events & Planning

180 Tourist Information								
1500 Income -Commission Sales	4,885	24,712	40,000	15,288			61.8%	
1505 Income -Rail Ticket	0	1,163	8,000	6,837			14.5%	
1510 Income -Direct Sales	717	2,573	13,500	10,927			19.1%	
Tourist Information :- Income	5,601	28,448	61,500	33,052			46.3%	0
4000 Salary	4,757	13,297	63,145	49,848		49,848	21.1%	
4005 HMRC	1,379	3,244	4,325	1,081		1,081	75.0%	
4010 Pension Payments	774	2,195	7,552	5,357		5,357	29.1%	
4055 Rates	0	4,828	4,700	(128)		(128)	102.7%	
4060 Services	209	978	10,000	9,022		9,022	9.8%	
4085 Repairs & Maintenance	165	288	2,000	1,712		1,712	14.4%	
4100 Cleaning & Materials	0	44	1,000	956		956	4.4%	
4660 Direct Stock	261	716	15,000	14,284		14,284	4.8%	
4661 Commission Costs	(1,037)	9,179	35,000	25,821		25,821	26.2%	
4662 Train ticket costs	0	0	5,000	5,000		5,000	0.0%	
4866 IT Costs	0	0	200	200		200	0.0%	
4875 Health & Safety	0	0	200	200		200	0.0%	
4900 Miscellaneous Costs	153	361	500	139		139	72.3%	
Tourist Information :- Indirect Expenditure	6,661	35,130	148,622	113,492	0	113,492	23.6%	0
Net Income over Expenditure	(1,060)	(6,682)	(87,122)	(80,440)				

Detailed Income & Expenditure by Budget Heading 30/06/2025

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
230 Events								
1850 Income -Carnival	648	677	1,000	323			67.7%	
1860 Income -Flicks in the Sticks	0	262	1,200	938			21.8%	
1870 Income Fireworks Display	0	0	2,000	2,000			0.0%	
1880 Income -Winter Festival	0	0	700	700			0.0%	
1895 Income-Other Events	851	931	1,500	569			62.1%	
Events :- Income	1,499	1,870	6,400	4,530			29.2%	0
4065 Mobile Phones	16	31	250	219		219	12.5%	
4400 Vehicles	(211)	0	0	0		0	0.0%	
4900 Miscellaneous Costs	0	0	500	500		500	0.0%	
5100 Flicks in the Sticks	0	0	1,500	1,500		1,500	0.0%	
5105 Fireworks Display	0	0	2,500	2,500		2,500	0.0%	
5115 Remembrance	0	0	500	500		500	0.0%	
5120 Winter Festival	0	0	2,000	2,000		2,000	0.0%	
5121 Christmas Lights	0	2,017	2,000	(17)		(17)	100.8%	
5140 Easter Egg Hunt	0	28	0	(28)		(28)	0.0%	
5190 Community Events	701	2,346	3,000	654		654	78.2%	
5192 Carnival	2,878	3,178	2,500	(678)		(678)	127.1%	
Events :- Indirect Expenditure	3,384	7,601	14,750	7,149	0	7,149	51.5%	0
Net Income over Expenditure	(1,886)	(5,731)	(8,350)	(2,619)				
Events & Planning :- Income	7,100	30,318	67,900	37,582			44.7%	
Expenditure	10,046	42,730	163,372	120,642	0	120,642	26.2%	
Movement to/(from) Gen Reserve	(2,945)	(12,413)	(95,472)	(83,059)				
Grand Totals:- Income	11,597	828,937	913,400	84,463			90.8%	
Expenditure	59,021	288,828	889,164	600,336	130	600,206	32.5%	
Net Income over Expenditure	(47,425)	540,109	24,236	(515,873)				
Movement to/(from) Gen Reserve	(47,424)	540,109	24,236	(515,873)				

Appendix K

P30

Employer's Payslip 2025/26

MONTH 4 (ENDING 5 AUGUST, 2025)

Employer Details

Employer name	Welshpool Town Council
Employer PAYE reference	914 / W10213
Accounts Office reference	914PC00162457

Income Tax

Gross tax	£3,903.86
Received from HMRC to refund tax	£0.00
Gross CIS deductions	£0.00
CIS deductions suffered	£0.00
Gross Student Loan deductions	£155.00
Gross Postgraduate Loan deductions	£0.00
Net Income Tax	1 £4,058.86

National Insurance

Employee National Insurance contributions			£833.31	
Employer National Insurance contributions			£3,157.27	
Statutory Maternity Pay:	Recovered	£0.00	NIC compensation	£0.00
Statutory Paternity Pay:	Recovered	£0.00	NIC compensation	£0.00
Statutory Adoption Pay:	Recovered	£0.00	NIC compensation	£0.00
Statutory Shared Parental Pay:	Recovered	£0.00	NIC compensation	£0.00
Statutory Parental Bereavement Pay:	Recovered	£0.00	NIC compensation	£0.00
Statutory Neonatal Care Pay:	Recovered	£0.00	NIC compensation	£0.00
Received from HMRC to pay Statutory Pay			£0.00	
Employment Allowance claim			£0.00	
Apprenticeship levy			£0.00	
Net National Insurance Contributions			2	£3,990.58

Year to Date

Amount due in previous periods	£20,035.58
Amount paid in previous periods	£20,035.58
Adjustment	£0.00
Shortfall amount carried forward to this period	3 £0.00

Amount Due

1 + 2 + 3**£8,049.44**

Payment should reach HMRC by 22/08/2025. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 914PC001624572604. For more payment methods, see www.gov.uk/pay-payee-tax.

Appendix L

Welshpool Town Council**Payments for Approval - July 2025**

Date	Invoice No.	Ref No.	Invoice Information	Amount Due (incl VAT)
<u>AA Catering Disposables Ltd [AACATER]</u>				
08/07/2025	IN061057	5728	mow trays	£250.91
<u>ABS UK Ltd [ABS]</u>				
31/05/2025	783427	5675	photocopies additional to leas	£238.99
30/06/2025	784131	5696	Photocopy charges June 25	£176.02
09/07/2025	784236		additional charges	£178.93
<u>Amberon Ltd [AMBERON]</u>				
10/06/2025	QUOTELL391036	5656	road closure cont market	£660.00
<u>British Gas [BGAS]</u>				
24/06/2025	810167842	5687	electricity motte and bailey	£13.02
27/06/2025	810170199	5684	electricity day centre	£852.99
08/07/2025	725130435	5729	electricity day centre DD	£163.02
<u>Boys & Boden Ltd [BOYS]</u>				
24/06/2025	PW/332717	5681	various pipes clips for TH	£25.44
25/06/2025	W/341673	5683	various for playpark repair	£19.25
08/07/2025	W/343479	5743	materials for AHC fix	£6.99
<u>Charlies AG and Turf [CHARLIESAG]</u>				
27/06/2025	120542	5690	service lawnmowers	£189.02
01/07/2025	120724	5705	Mower service test	£35.00
<u>Commercial Vehicle Contracts Ltd [CVC]</u>				
04/06/2025	17317	5626	documenation fee new tipper	£238.80
<u>Disabled Aid Ltd [DISAID]</u>				
30/05/2025	INV380997	5717	service of equip TIC toilets	£180.00
<u>Dan Johnson Plumbing & Heating [DJ PLUMB]</u>				
13/05/2025	632	5567	service two boilers	£750.00
<u>D Piggott [DPIGG]</u>				
12/02/2024	120224	4233	plumbing hairdressing unit	£100.00
<u>David Whyman Maps [DWHY]</u>				
16/06/2025	155448	5674	maps for sale in TiC	£520.76
<u>Enreach</u>				
30/06/2025	421769	5709	phones broadband july 25	£923.12
<u>Hardings Shed and Garden Supplis [HARDINGS]</u>				
30/06/2025	2.025E+11	5718	fuel june 25	£99.40
<u>HMRC - PAYE [HMRC]</u>				
07/07/2025	TAX JULY 25	5726	paye july 25	£8,049.44
<u>HTL Windows & Doors [HTL]</u>				
23/06/2025	42826	5706	Callout for TIC doors	£198.00
<u>Independent Playground Company [INDEP PLAY]</u>				
01/04/2025	11	5439	installation of new bolts	£390.00
<u>Rentokil Initial [INITIAL]</u>				
30/06/2025	35520137	5699	Rentokil July to Aug 25	£833.25
<u>J Davies Ltd [JDAVIES]</u>				
10/02/2025	250203359	5507	items for TiC	£154.26

<u>JRB Enterprises Ltd [JRBENT]</u>			
25/06/2025	28553	5707 dog poo bags for dispenser	£73.37 <i>credit card</i>
<u>KRM Contractors Ltd [KRM]</u>			
28/05/2025	17368	5574 fencing netting buildings site	£16,591.20
<u>Legal & General (Pensions) [LEGALGEN]</u>			
26/06/2025	MONTH 3 JUNE 25	5677 Pensions month 3 June 25	£1,838.89
<u>M A Roberts Groundworks and Construction [MARGR]</u>			
26/06/2025	163	5686 bench pads maes y dre	£1,620.00
<u>Moprgan Fire and Security Systems Ltd [MFSS]</u>			
07/11/2023	31205	4453 alarm for 12 months	£10.80
<u>Moda Express Ltd [MODA]</u>			
03/07/2025	INV25-3051	5724 bags for TIC	£196.80 <i>credit card</i>
<u>MWT Cymru [MWTCYMRU]</u>			
01/06/2025	INV-12762	5697 MWT Membership 2025	£126.00
<u>National Express Ltd [NATEXP]</u>			
30/06/2025	B44220250630	5700 national express ticket costs	£228.71
<u>Nick Grinsell [NGRINSELL]</u>			
16/06/2025	160625	5634 plant supply hangers tubs	£764.00
<u>Nick Jones [NJONES]</u>			
20/06/2025	200625	5736 repair maes y dre toilets	£235.00
<u>One Voice Wales [ONEVOICE]</u>			
26/05/2025	9511	5629 community place plan	£42.00
29/05/2025	9532	5630 grant applications	£84.00
06/06/2025	9558	5628 equality and diversity	£84.00
06/06/2025	IPC 02/07 W	5691 inno practice conf revised	£67.00
25/06/2025	9678	5708 understanding the law	£42.00
27/06/2025	9705	5682 OVW training Module 8 - PP	£42.00
01/07/2025	9735	5704 community engagement training	£84.00
03/07/2025	9746	5721 community place plan	£42.00
03/07/2025	9743	5723 the council meeting	£42.00
<u>Otis Ltd [OTIS]</u>			
25/06/2025	25034749/U1	5688 service goods lift TH	£268.24
25/06/2025	25034734/U1	5689 service disabled lift TH	£874.51
<u>[PARTYFRIEN]</u>			
03/06/2024	6052462	4626 balloon modelling at Carnival	£10.00
<u>Powys County Council [PCC1]</u>			
10/06/2025	40028005	5636 trade waste AHC	£107.14
10/06/2025	40028004	5669 trade recycling	£107.85
03/07/2025	40029029	5722 trade recycling TH	£107.85
05/06/2025	20233958	seven stars rent market	£112.50 <i>in dispute</i>
09/07/2025	20238985	flash lease for country park	£30.00
<u>Powysland Club [PCLUB]</u>			
08/09/2023	08/09/2023	3833 Books for sale in TIC	£96.00
<u>Phils Tool Hire [PHILSTOO]</u>			
24/06/2025	67798	5710 hire of carnival infrastrucur	£633.60
<u>The Pink Laundry [PINKLAUND]</u>			
23/06/2025	9027	5692 drycleaning table cloths TH	£72.00
<u>Potters Recycling [POTTERS]</u>			
30/06/2025	61367	5720 general waste	£313.64

<u>Powis Estates [POWIS]</u>			
01/06/2025	SI6979	5735 service charge lower park	£1,200.00
<u>Permanent Recruitment Solutions [PRS]</u>			
06/05/2025	6385	5530 cleaning contract	£694.28
12/05/2025	6409	5522 cleaning services	£694.27
19/05/2025	6438	5568 cleaning services	£672.58
27/05/2025	6461	5569 cleaning services	£715.97
02/06/2025	6487	5734 cleaning contract	£658.04
01/07/2025	6588	5701 cleaning services	£692.32
07/07/2025	6600	5719 cleaning services	£672.58
<u>[RBL]</u>			
12/06/2025	120525	5658 VE Day Poppy Wreaths	£106.00
<u>Rikki Lloyd Butcher [RLLOYD]</u>			
31/05/2024	29285	4574 may meals on wheels tickets	£5.27
01/06/2025	29782	5742 meal ticket MoW	£17.00
<u>Playsafety Ltd [ROSPA]</u>			
25/06/2025	89538	5680 RoSPA checks 2025	£624.00
<u>Savage Skills [SAVAGE]</u>			
12/06/2025	1212	5657 BMX arena show	£1,450.00
<u>S B Metalcraft Ltd [SB METAL]</u>			
12/05/2025	212	5638 reparis cargo net Maes y Dre	£160.00
<u>SLCC Enterprises Ltd [SLCC]</u>			
24/06/2025	GL207467-1	5650 FILCA - Richard Williams	£144.00
<u>SRMS</u>			
28/02/2025	S24.305	5351 cherry picker on Town Hall	£1,200.00
<u>Staff Salaries [STAFF]</u>			
07/07/2025	Jul-25	5725 salaries july 25	£21,353.19
<u>3 Business Services [THREEBUS]</u>			
01/07/2025	9.87745E+11	5738 mobile phones july	£56.41 <i>direct debit</i>
<u>TIAA Ltd [TIAA]</u>			
25/06/2025	SI-007704	5679 24/25 Internal Audit	£1,530.00
<u>Total Energies [TOTAL E]</u>			
08/07/2025	382551603/25	5730 electricity triangle house	£123.94 <i>direct debit</i>
08/07/2025	382551658/25	5731 electricity TIC	£200.42 <i>direct debit</i>
08/07/2025	382551845/25	5732 electricity toilets	£206.43 <i>direct debit</i>
08/07/2025	382551625/25	5733 electricity town hall	£4,006.87 <i>direct debit</i>
<u>United Technologies [UTECH]</u>			
30/06/2025	INV-004036	5698 additional cllr emails	£32.94
01/07/2025	INV-004221	5702 AP management	£16.74 <i>direct debit</i>
	INV-004220	5703 monthly support services	£298.78 <i>direct debit</i>
<u>WPG Ltd [WPG]</u>			
30/06/2025	162783	5695 Bench plaques	£36.00
<u>Payments for retrospective approval</u>			
07/06/2025	Total Energies	Town Hall electricity	£9,273.85 <i>direct debit</i>
07/06/2025	Total Energies	Toilets electricity	£311.79 <i>direct debit</i>
07/06/2025	Total Energies	TiC electricity	£219.90 <i>direct debit</i>
07/06/2025	Total Energies	Triange electricity !	£130.70 <i>direct debit</i>
13/06/2025	SEFE	gas town hall	£1,259.64 <i>direct debit</i>
13/06/2025	SEFE	gas day centre	£200.22 <i>direct debit</i>
25/06/2025	NPR Electrical	call out to EV charger day centre	£60.00 <i>BACS</i>

03/06/2025 RCI Mobilize
16/06/2025 Mark's Auto
16/06/2025 Lex Autolease
13/06/2025 H Ballard
16/04/2025 H Ballard
06/06/2025 Hardware DIY
03/06/2025 Initial Rentakil
01/06/2025 3 Business
02/06/2025 Boys and Boden
02/05/2025 Boys and Boden - plumblime

Kangoo rent - Meals on Wheels
number plate for tractor
Ford Tranist lease costs
diesel
diesel
keys gloves etc
service charges
mobile phones (direct debit)
Pine dowel, door hinge
blanking plug

£252.85 *direct debit*
£46.98 *BACS*
£532.68 *direct debit*
£204.00 *BACS*
£222.37 *BACS*
£75.07 *BACS*
£833.25 *direct debit*
£56.41 *direct debit*
£3.29 *BACS*
£23.81 *BACS*

£91,468.55

Appendix M



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Motion for Debate - Recycling Centres
Date	21st May 2025

Proposed By: Cllr Julie Arnold

Seconded By: Cllr Nick Howells

Background

As part of the 2024-25 Budget, Powys County Council proposed to introduce charges for DIY waste at its Household Waste Recycling Centres and introduce a booking system. The changes are expected to save the Council £400,000 over two years.

A petition was launched in February opposing the changes and this petition now contains 4,687 signatures. A campaign by MyWelshpool highlighted that more than 1,000 readers were against the changes.

Since the introduction of the changes on the 1st April 2025, residents have been prevented from booking a slot at the recycling centre due to technical issues.

As part of the changes, new double height recycling skips have been installed with step access provided. Some residents have expressed concerns about access due to lack of mobility and if these skips would be compliant with the Equality Act 2010.

Motion

Welshpool Town Council calls on Powys County Council to reverse its changes to recycling centres and restore single story recycling skips at Welshpool Household Recycling Centre and instructs the Town Clerk to write to the appropriate Cabinet Member expressing the above.

Town Clerk's Additional Note

The motion would require the Town Clerk to write to Powys County Council. Whilst the town council has no specific powers relating to waste collection or recycling at this level, it has general powers under Section 137 of the Local Government Act 1972 to incur expenditure for certain purposes not otherwise authorised which in its opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants.

The implementation of the motion would not incur any expense, other than staff time.

In conclusion, the Council would have sufficient legal powers to carry out the motion.

Appendix N



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Motion for Debate - Car Parking Charges
Date	18th July 2025

Proposed By: Cllr Sally Fitzgerald

Seconded By: TBC

Background

On Tuesday 24th June 2025, Powys County Council's Cabinet approved a set of changes to the county's car parking arrangements following a cross-party review. Among the changes, new charges will apply to long stay car parks from 1st August, including:

- Up to 1 Hour – £1.50 (previously £2.50 as 1-2 hours)
- 2–4 Hours – £3.50 (previously £3.25)
- Over 4 Hours – £5.00 (previously £4.00)

Additionally, Blue Badge holders will now be required to pay for parking but will receive one extra hour in addition to the time paid for. Previously, they were exempt from charges. The charges for vehicles with trailers and/or caravans and motorhomes will also increase.

While the reintroduction of the one-hour tariff has been welcomed by some, the overall increase in longer stay charges—particularly the rise in all-day parking from £4.00 to £5.00—has raised concern about the potential negative impact on local residents, workers, and visitors.

The changes risk discouraging footfall in town centres and placing additional financial pressure on vulnerable groups, despite the introduction of mobile phone payment options and new permit schemes.

Motion

Welshpool Town Council calls on Powys County Council to cancel the increased charges and consider the impact on residents, workers and visitors and instructs the Town Clerk to write to the appropriate Cabinet Member expressing the above.

Town Clerk's Additional Note

The motion would require the Town Clerk to write to Powys County Council. Whilst the town council has the powers to run and operate a car park, it does not own or manage the Powys County Council car parks in the town. The implementation of the motion would not incur any expense, other than staff time.

In conclusion, the Council would have sufficient legal powers to carry out the motion.