



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons Finance & Governance Committee - 17/09/2025 6:30pm

12th September 2025

To: Councillor(s) Alison Davies, David France, Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell (Vice Chair)

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 17th September 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/89469909177?pwd=B9V4YKawPLkORPRysNqy63hyuKIF0D.1> to join online or use Zoom Meeting ID 894 6990 9177 and passcode 022356, or via telephone by ringing +44 203 6990 9177.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 16/07/2025.

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 16/07/2025.

5. FINANCIAL MATTERS

5.1. Council Accounts (July & August - Period 4 & 5)

To consider the Income and Expenditure Reports and Cash and Bank Totals for August 2025 (incorporating July 2025) and note the bank balances as of 31st August 2025:

- General Fund - £95,209.27
- 30 Day Account - £200,000
- Petty Cash - £151.86
- Hub Community Account - £-4.25

[Appendix C]

[Appendix D]

5.2. Payment of Invoices - September

To consider payment of invoices for September 2025, including any additional payments tabled on the night.

[Appendix E]

5.3. Scrutiny of Payments

To hear the feedback from August 2025 (Cllr Rowell) and to elect one councillor for each month for the scrutiny of payments exercise as set out in Financial Regulations for September, October and November 2025.

[Appendix F]

5.4. Virements

To consider the virements as proposed by the Town Clerk.

[Appendix G]

[Appendix H]

5.5. Funding Sources

To consider the source of funding for works to Town Hall and Motte and Bailey as follows:

- Town Hall - £23,199.60
- Motte and Bailey - £16,591.20

6. STRATEGY AND POLICY

6.1. Interim Strategic Plan - Feedback & Actions

To consider the report from the Town Clerk in respect of the Interim Strategic Plan consultation and discuss proposed themes, strategic aims and actions.

[Appendix I]

[Appendix J]

6.2. Debt Management Policy

To consider the draft Debt Management Policy and to recommend adoption.

[Appendix K]

7. OTHER MATTERS

7.1. Newsletter

To consider an update from the Town Clerk in respect of newsletters.

7.2. Budget Setting Timetable 2026-2027

To note the budget setting timetable for 2026-2027.

[Appendix L]

8. DATE OF NEXT MEETING

To note that the next meeting of Finance & Governance Committee will be held on xx at xx.

9. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

10. MARKET CAFE [CONFIDENTIAL]

To consider the legal documents in respect of the Market Cafe. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix M]

11. SALES LEDGER - DEBTORS [CONFIDENTIAL]

To receive an update on the Sales Ledger. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix N]

12. STAFFING UPDATE [CONFIDENTIAL]

To receive, and if desired, resolve regarding update from the Town Clerk in respect of staffing and employment matters. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

- (1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

--

5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 16/07/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor David France
Councillor Estelle Bleivas
Councillor Morag Bailey (Chair)
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Absent:

Also in attendance:

Kimberly Wright - Events, Planning and Markets Officer

FG160725/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting. The Town Clerk sent his apologies as he was in London representing the Council.

FG160725/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG160725/3. PUBLIC PARTICIPATION

No members of the public were present.

FG160725/4. MINUTES AND MATTERS ARISING

FG160725/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Operations & Development Committee on 18/06/2025.

WTCM210 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG160725/4.2 Matters Arising

The Chairman updated Councillors on the actions in progress list:

FG180625/7.1 - The new photocopier lease is completed with new machine installed and in use.

FG180625/7.1 - The new telephone lease has been entered into and phones are awaiting installation.

FG180625/7.1 - Councillors now have their own Council email address.

FG180625/9.1 - Chair's of Committees to approve the consultation documentation is still in progress. A reminder email will be sent out this week.

FG180625/9.2 - Town Clerk Performance Management Framework was approved and is now in place.

FG160725/5. FINANCIAL MATTERS

FG160725/5.1 Council Accounts (June 2025 - Period 3)

A discussion took place regarding the amount of information about the accounts that councillors wanted to receive each month. It was decided that just a summary should be provided to the committee. In discussing the current cash and bank totals, the previous RFOs financial management was commended by councillors.

FG160725/5.2 Payment of Invoices - July

The Chairman informed Councillors that receiving a payslip was statutory for audit purposes.

RECOMMENDED

To confirm and agree payment of invoices for June 2025.

WTCM215 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

FG160725/5.3 Scrutiny of Payments

RECOMMENDED

To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.

WTCM216 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen

FG160725/5.4 Summer Recess

RECOMMENDED

To authorise the Town Clerk to pay urgent and/or contractual payments during August.

WTCM217 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG160725/6. STRATEGY AND POLICY

FG160725/6.1 Interim Stratgic Plan (2025-2028)

The Town Clerk will be sending a reminder email this week to Chairs of Committees to sign off the survey.

FG160725/6.2 Gifts and Hospitality Policy

Cllr Phil Owen asked if there should be a review, and if there should be a separate policy for Councillors.

RECOMMENDED

To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.

WTCM218 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG160725/6.3 Vehicle Tracking Policy

Cllr Phil Owen suggested adding a dashcam to the vehicles.

RECOMMENDED

To approve and adopt the Vehicle Tracking Policy.

WTCM219 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FG160725/6.4 Policy Updates

RECOMMENDED

To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.

WTCM220 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

FG160725/7. OTHER MATTERS

FG160725/7.1 Digital Engagement - Q1 2025

Councillor Richard Church suggested that the figures given may be higher, due to groups sharing posts and Councillors sharing them. Councillors thanked the Town Clerk for his efforts and for setting up a WhatsApp channel.

FG160725/7.2 Council Branding & Style Guide

Councillors approved the Branding and Style guide for projects going forward.

RECOMMENDED

To approve the Council Branding and Style Guide.

WTCM225 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG160725/7.3 Newsletters & Physical Communications

A discussion took place and councillors suggested other groups such as the Scouts delivering in the area, or councillors delivering in their wards.

RECOMMENDED

To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.

WTCM222 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG160725/8. DATE OF NEXT MEETING

Councillors noted that the next meeting of Finance & Governance Committee will be held on 17th September 2025 at 6:30pm.

FG160725/9. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM226 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FG160725/10. SALES LEDGER - DEBTORS [CONFIDENTIAL]

Councillors suggested creating a Debt Recovery and Write-Off Policy. Councillors noted that some of the debt would be irrecoverable.

FG160725/11. STAFFING REVIEW - EXTERNAL [CONFIDENTIAL]

RECOMMENDED

To use Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.

WTCM223 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FG160725/12. STAFFING - RECRUITMENT OF ADMINISTRATOR (TEMPORARY) [CONFIDENTIAL]

RECOMMENDED

To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.

WTCM224 - Proposed by Cllr Phil Pritchard, seconded by Cllr Alison Davies

The meeting finished at 20:03.

Signed: Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM210	RESOLUTION FG160725/4.1 Previous Minutes To approve the minutes from the meeting of the Operations & Development Committee on 18/06/2025.	
WTCM215	RECOMMENDATION FG160725/5.2 Payment of Invoices - July To confirm and agree payment of invoices for June 2025.	

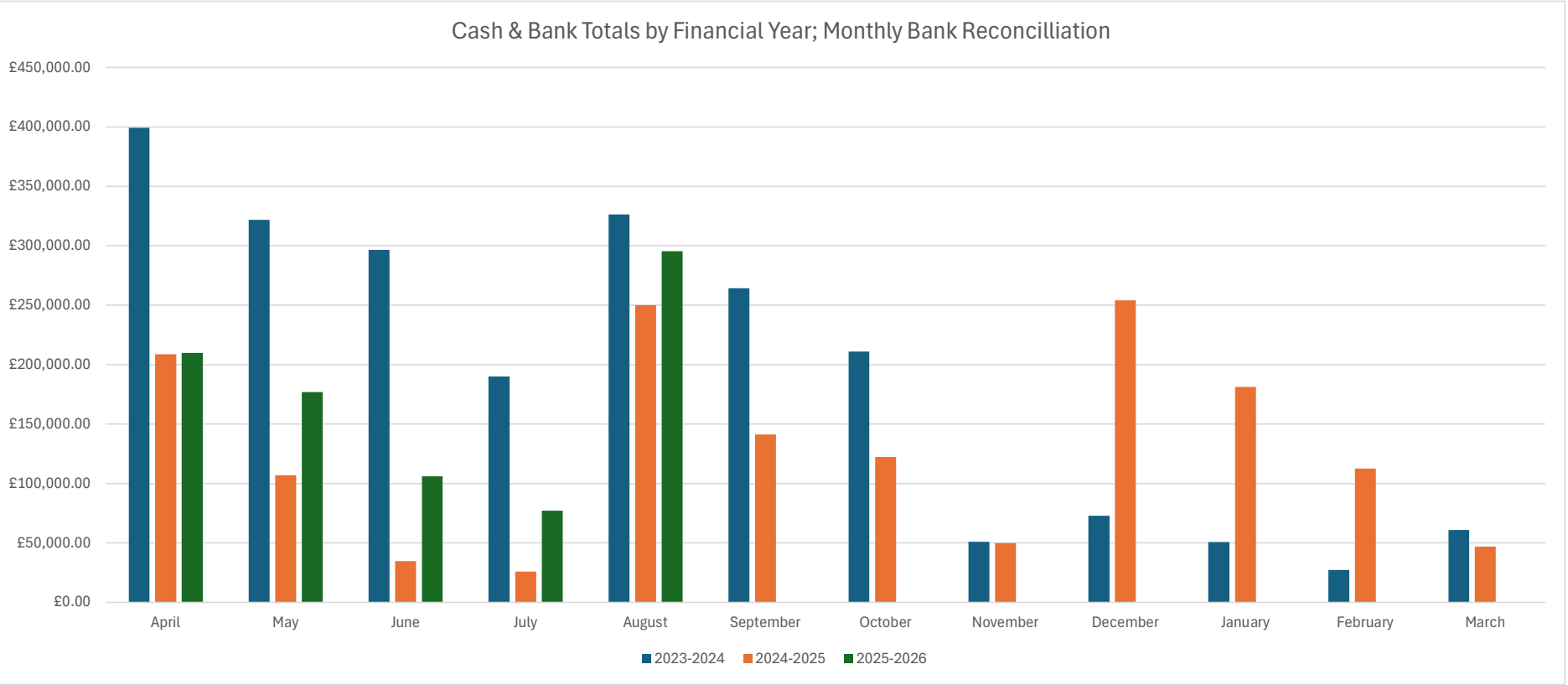
ID		Assigned
WTCM216	RECOMMENDATION FG160725/5.3 Scrutiny of Payments To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.	
WTCM217	RECOMMENDATION FG160725/5.4 Summer Recess To authorise the Town Clerk to pay urgent and/or contractual payments during August.	
WTCM218	RECOMMENDATION FG160725/6.2 Gifts and Hospitality Policy To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.	
WTCM219	RECOMMENDATION FG160725/6.3 Vehicle Tracking Policy To approve and adopt the Vehicle Tracking Policy.	
WTCM220	RECOMMENDATION FG160725/6.4 Policy Updates To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.	
WTCM222	RECOMMENDATION FG160725/7.3 Newsletters & Physical Communications To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.	
WTCM223	RECOMMENDATION FG160725/11 Staffing Review - External To use Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.	
WTCM224	RECOMMENDATION FG160725/12 Staffing - Recruitment of Administrator (Temporary) To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.	
WTCM225	RECOMMENDATION FG160725/7.2 Council Branding & Style Guide To approve the Council Branding and Style Guide.	
WTCM226	RESOLUTION FG160725/9 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	

Appendix C

Welshpool Town Council

Cash & Bank Totals

Financial Year	Precept			Precept			Precept			Precept		
	April	May	June	July	August	September	October	November	December	January	February	March
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13							



Appendix D

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance								
210 Administration & Management								
1076 Precept	0	781,600	781,600	0			100.0%	
1080 Income -Interest	45	330	500	170			66.0%	
1380 Income-charity donations	654	654	0	(654)			0.0%	
Administration & Management :- Income	699	782,585	782,100	(485)			100.1%	0
4000 Salary	5,693	29,616	135,830	106,214		106,214	21.8%	
4005 HMRC	2,456	11,947	13,815	1,868		1,868	86.5%	
4010 Pension Payments	1,093	2,883	6,657	3,774		3,774	43.3%	
4011 PCC Pension Shortfall	0	10,100	10,100	0		0	100.0%	
4020 Training Staff	0	270	4,000	3,730		3,730	6.8%	
4021 Training Councillors	210	882	1,000	118		118	88.2%	
4025 Uniforms	0	24	250	226		226	9.8%	
4055 Rates	0	0	7,500	7,500		7,500	0.0%	
4060 Services	0	1,362	7,500	6,138		6,138	18.2%	
4065 Mobile Phones	16	78	250	172		172	31.3%	
4095 Licenses	0	(130)	0	130		130	0.0%	
4100 Cleaning & Materials	0	0	250	250		250	0.0%	
4330 Special Projects	0	0	10,000	10,000		10,000	0.0%	
4340 Equipment	34	34	500	466		466	6.8%	
4445 Conferences	90	155	1,000	845		845	15.5%	
4470 Bank Charges	75	318	1,000	682		682	31.8%	
4725 Stationery	7	330	2,000	1,670		1,670	16.5%	
4850 Insurance	0	31,063	32,000	937		937	97.1%	
4855 Audit	0	1,275	2,500	1,225		1,225	51.0%	
4860 Professional Fees	455	3,310	2,500	(810)		(810)	132.4%	
4865 Web Site	0	0	500	500		500	0.0%	
4866 IT Costs	2,403	12,450	15,000	2,550	1	2,549	83.0%	
4870 Mayoral & Senior Allowance	0	294	1,500	1,206		1,206	19.6%	
4875 Health & Safety	0	6,993	7,000	7		7	99.9%	
4880 Electrical Testing	0	0	500	500		500	0.0%	
4885 Elections	67	7,031	1,500	(5,531)		(5,531)	468.7%	
4890 Welsh Language	0	0	500	500		500	0.0%	
4895 Subscriptions	1,900	2,072	2,000	(72)		(72)	103.6%	
4900 Miscellaneous Costs	825	932	500	(432)		(432)	186.4%	
5146 Civic & Hospitality	0	0	500	500		500	0.0%	
5450 Warm Hub Expenditure	0	0	500	500		500	0.0%	
Administration & Management :- Indirect Expenditure	15,322	123,289	268,652	145,363	1	145,362	45.9%	0
Net Income over Expenditure	(14,623)	659,296	513,448	(145,848)				

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance :- Income	699	782,585	782,100	(485)			100.1%	
Expenditure	15,322	123,289	268,652	145,363	1	145,362	45.9%	
Movement to/(from) Gen Reserve	(14,623)	659,296	513,448	(145,848)				
Operations & Development								
100 Town Hall								
1100 Income -Corn Exchange	388	2,101	7,000	4,899			30.0%	
1103 Refreshments Corn Exchange	0	130	0	(130)			0.0%	
1104 Refreshments Assembly Room	0	100	0	(100)			0.0%	
1105 Income -Assembly Rooms	515	2,067	1,800	(267)			114.8%	
1110 Income -Other Rooms	0	298	1,000	703			29.8%	
1120 Income -Telephone Mast Rental	0	0	5,000	5,000			0.0%	
Town Hall :- Income	903	4,696	14,800	10,104			31.7%	0
4000 Salary	4,793	21,848	68,355	46,507		46,507	32.0%	
4005 HMRC	1,915	7,985	6,885	(1,100)		(1,100)	116.0%	
4010 Pension Payments	973	2,284	6,657	4,373		4,373	34.3%	
4055 Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060 Services	3,630	28,029	60,000	31,971		31,971	46.7%	
4085 Repairs & Maintenance	10,261	21,830	15,000	(6,830)		(6,830)	145.5%	
4095 Licenses	12	846	1,500	654		654	56.4%	
4096 BLT Loan	0	940	0	(940)		(940)	0.0%	
4100 Cleaning & Materials	804	8,152	10,000	1,848		1,848	81.5%	
4200 Waste Collection	139	1,389	1,500	111		111	92.6%	
4202 Consumeables	0	42	500	458		458	8.4%	
4340 Equipment	0	(449)	500	949		949	(89.8%)	
4866 IT Costs	0	0	500	500		500	0.0%	
4875 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4900 Miscellaneous Costs	0	781	1,500	719		719	52.0%	
Town Hall :- Indirect Expenditure	22,527	129,744	208,897	79,153	0	79,153	62.1%	0
Net Income over Expenditure	(21,624)	(125,048)	(194,097)	(69,049)				
110 Markets								
1200 Income -Market Stalls	1,467	6,662	13,000	6,338			51.2%	
1205 Income -Outdoor Markets	120	485	1,000	515			48.5%	
Markets :- Income	1,587	7,147	14,000	6,853			51.1%	0
4085 Repairs & Maintenance	0	0	750	750		750	0.0%	
4095 Licenses	0	113	500	388		388	22.5%	
4205 Marketing	0	0	250	250		250	0.0%	
Markets :- Indirect Expenditure	0	113	1,500	1,388	0	1,388	7.5%	0
Net Income over Expenditure	1,587	7,035	12,500	5,465				

Continued over page

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130 Recreation								
1340 Income - Rec Club Rents etc	100	100	3,000	2,900			3.3%	
1350 Income -Allotments	0	855	600	(255)			142.5%	
1365 Income -Other	125	1,672	0	(1,672)			0.0%	
Recreation :- Income	225	2,627	3,600	973			73.0%	0
4020 Training Staff	0	1,905	2,000	95		95	95.3%	
4025 Uniforms	0	368	0	(368)		(368)	0.0%	
4060 Services	0	5,661	2,500	(3,161)		(3,161)	226.4%	
4085 Repairs & Maintenance	98	3,597	6,000	2,403		2,403	59.9%	
4202 Consumeables	0	0	500	500		500	0.0%	
4340 Equipment	33	33	2,500	2,467		2,467	1.3%	
4341 Play Equipment	373	1,053	10,000	8,947	373	8,573	14.3%	
4342 Play Area Fencing	0	0	16,000	16,000		16,000	0.0%	
4345 End of Season Works	0	0	20,000	20,000		20,000	0.0%	
4355 Country Park Lease	0	30	400	370		370	7.5%	
4360 Outer Park Lease	500	1,500	1,000	(500)		(500)	150.0%	
4365 STRI/ROSPA	0	520	1,500	980		980	34.7%	
4375 Memorial Garden	1,680	1,680	250	(1,430)		(1,430)	672.0%	
4380 Allotment costs	0	0	300	300		300	0.0%	
4400 Vehicles	1,694	4,819	0	(4,819)		(4,819)	0.0%	
4401 Vehicle Running Costs	55	990	1,000	10		10	99.0%	
4875 Health & Safety	0	16	250	234		234	6.5%	
4900 Miscellaneous Costs	0	0	100	100		100	0.0%	
Recreation :- Indirect Expenditure	4,434	22,173	64,300	42,127	373	41,753	35.1%	0
Net Income over Expenditure	(4,209)	(19,546)	(60,700)	(41,154)				
140 Street Scene								
4000 Salary	4,670	21,299	65,079	43,780		43,780	32.7%	
4005 HMRC	1,723	7,346	6,566	(780)		(780)	111.9%	
4010 Pension Payments	1,018	2,423	4,662	2,239		2,239	52.0%	
4020 Training Staff	0	0	1,000	1,000		1,000	0.0%	
4025 Uniforms	0	52	500	448		448	10.3%	
4026 PPE	0	0	500	500		500	0.0%	
4065 Mobile Phones	16	78	200	122		122	39.2%	
4085 Repairs & Maintenance	0	582	1,200	618		618	48.5%	
4200 Waste Collection	488	1,510	2,500	990		990	60.4%	
4202 Consumeables	0	61	0	(61)		(61)	0.0%	
4340 Equipment	0	1,003	3,000	1,997		1,997	33.4%	
4400 Vehicles	923	5,348	5,400	52		52	99.0%	

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4401 Vehicle Running Costs	138	176	1,500	1,324		1,324	11.7%	
4515 Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Street Scene :- Indirect Expenditure	8,975	41,178	93,807	52,629	0	52,629	43.9%	0
Net Expenditure	(8,975)	(41,178)	(93,807)	(52,629)				
150 Toilets								
4060 Services	254	2,226	3,000	774		774	74.2%	
4085 Repairs & Maintenance	0	282	1,000	718		718	28.2%	
4100 Cleaning & Materials	1,097	1,985	15,000	13,015		13,015	13.2%	
Toilets :- Indirect Expenditure	1,351	4,494	19,000	14,506	0	14,506	23.7%	0
Net Expenditure	(1,351)	(4,494)	(19,000)	(14,506)				
160 Motte & Bailey Castle								
4055 Rates	0	582	0	(582)		(582)	0.0%	
4060 Services	24	88	1,200	1,112		1,112	7.3%	
4085 Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095 Licenses	0	0	1,350	1,350		1,350	0.0%	
4550 Rent Private Land	0	3,000	3,000	0		0	100.0%	
Motte & Bailey Castle :- Indirect Expenditure	24	17,509	10,550	(6,959)	0	(6,959)	166.0%	0
Net Expenditure	(24)	(17,509)	(10,550)	6,959				
190 Ann Holloway Centre								
1110 Income -Other Rooms	347	1,806	5,000	3,194			36.1%	
1300 Income - Rent	0	275	0	(275)			0.0%	
1635 Income -Lease	0	0	6,000	6,000			0.0%	
Ann Holloway Centre :- Income	347	2,081	11,000	8,919			18.9%	0
4060 Services	569	5,598	12,000	6,402		6,402	46.6%	
4085 Repairs & Maintenance	0	2,174	5,000	2,826		2,826	43.5%	
4100 Cleaning & Materials	419	849	4,000	3,151		3,151	21.2%	
4200 Waste Collection	263	482	1,500	1,018		1,018	32.1%	
4866 IT Costs	0	0	200	200		200	0.0%	
4875 Health & Safety	0	0	200	200		200	0.0%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Ann Holloway Centre :- Indirect Expenditure	1,251	9,103	23,100	13,997	0	13,997	39.4%	0
Net Income over Expenditure	(903)	(7,022)	(12,100)	(5,078)				

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Meals on Wheels								
1650 Income -Meals on Wheels	1,398	10,753	20,000	9,247			53.8%	
Meals on Wheels :- Income	1,398	10,753	20,000	9,247			53.8%	0
4000 Salary	1,302	5,883	21,735	15,853		15,853	27.1%	
4005 HMRC	382	1,663	801	(862)		(862)	207.7%	
4100 Cleaning & Materials	54	108	500	392		392	21.7%	
4202 Consumeables	0	0	250	250		250	0.0%	
4340 Equipment	0	0	500	500		500	0.0%	
4400 Vehicles	211	843	4,000	3,157		3,157	21.1%	
4710 Meal Costs	0	1,676	8,000	6,324		6,324	20.9%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Meals on Wheels :- Indirect Expenditure	1,950	10,173	35,986	25,813	0	25,813	28.3%	0
Net Income over Expenditure	(552)	580	(15,986)	(16,566)				
Operations & Development :- Income	4,460	27,303	63,400	36,097			43.1%	
Expenditure	40,512	234,486	457,140	222,654	373	222,281	51.4%	
Movement to/(from) Gen Reserve	(36,052)	(207,182)	(393,740)	(186,558)				
Events & Planning								
180 Tourist Information								
1370 Income -Grant	11,888	11,888	0	(11,888)			0.0%	11,888
1500 Income -Commission Sales	4,115	33,688	40,000	6,312			84.2%	
1505 Income -Rail Ticket	974	2,952	8,000	5,048			36.9%	
1510 Income -Direct Sales	1,944	6,098	13,500	7,402			45.2%	
Tourist Information :- Income	18,920	54,626	61,500	6,874			88.8%	11,888
4000 Salary	5,079	24,668	63,145	38,478		38,478	39.1%	
4005 HMRC	1,573	7,485	4,325	(3,160)		(3,160)	173.1%	
4010 Pension Payments	1,371	3,566	7,552	3,986		3,986	47.2%	
4055 Rates	0	4,828	4,700	(128)		(128)	102.7%	
4060 Services	187	1,356	10,000	8,644		8,644	13.6%	
4085 Repairs & Maintenance	0	288	2,000	1,712		1,712	14.4%	
4100 Cleaning & Materials	437	786	1,000	214		214	78.6%	
4660 Direct Stock	434	1,314	15,000	13,686		13,686	8.8%	
4661 Commission Costs	15,897	25,410	35,000	9,590		9,590	72.6%	
4662 Train ticket costs	0	0	5,000	5,000		5,000	0.0%	
4866 IT Costs	0	49	200	151		151	24.3%	
4875 Health & Safety	140	257	200	(57)		(57)	128.3%	
4900 Miscellaneous Costs	84	505	500	(5)		(5)	101.1%	
Tourist Information :- Indirect Expenditure	25,202	70,510	148,622	78,112	0	78,112	47.4%	0
Net Income over Expenditure	(6,282)	(15,885)	(87,122)	(71,237)				
6001 less Transfer to EMR	11,888	11,888	0	(11,888)				

Continued over page

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(18,170)	(27,772)	(87,122)	(59,350)				
230 Events								
1365 Income -Other	0	6	0	(6)			0.0%	
1850 Income -Carnival	0	706	1,000	294			70.6%	
1860 Income -Flicks in the Sticks	0	262	1,200	938			21.8%	
1870 Income Fireworks Display	40	109	2,000	1,891			5.5%	
1880 Income -Winter Festival	180	450	700	250			64.3%	
1895 Income-Other Events	0	931	1,500	569			62.1%	
Events :- Income	220	2,464	6,400	3,936			38.5%	0
4065 Mobile Phones	16	78	250	172		172	31.3%	
4900 Miscellaneous Costs	115	115	500	385		385	23.0%	
5100 Flicks in the Sticks	0	0	1,500	1,500		1,500	0.0%	
5105 Fireworks Display	0	0	2,500	2,500		2,500	0.0%	
5115 Remembrance	0	0	500	500		500	0.0%	
5120 Winter Festival	0	0	2,000	2,000		2,000	0.0%	
5121 Christmas Lights	0	2,017	2,000	(17)		(17)	100.8%	
5140 Easter Egg Hunt	0	28	0	(28)		(28)	0.0%	
5190 Community Events	552	2,914	3,000	86		86	97.1%	
5192 Carnival	0	3,221	2,500	(721)		(721)	128.8%	
Events :- Indirect Expenditure	683	8,373	14,750	6,377	0	6,377	56.8%	0
Net Income over Expenditure	(463)	(5,910)	(8,350)	(2,440)				
Events & Planning :- Income	19,140	57,089	67,900	10,811			84.1%	
Expenditure	25,886	78,884	163,372	84,488	0	84,488	48.3%	
Net Income over Expenditure	(6,745)	(21,794)	(95,472)	(73,678)				
less Transfer to EMR	11,888	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	(18,633)	(33,682)	(95,472)	(61,790)				
Grand Totals:- Income	24,300	866,977	913,400	46,423			94.9%	
Expenditure	81,720	436,658	889,164	452,506	374	452,131	49.2%	
Net Income over Expenditure	(57,420)	430,319	24,236	(406,083)				
less Transfer to EMR	11,888	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	(69,308)	418,432	24,236	(394,196)				

Appendix E



Cyngor Tref y Trallwng | Welshpool Town Council

Invoices / Payments for Approval - Month 5

Date	Invoice No.	Ref No.	Detail	Total	*
ABS UK Ltd [ABS]					
30/07/2025	FNCF85N	5782	new photocopier initial lease	£1,530.67	Paid on 30/07/2025
Amberon Ltd [AMBERON]					
31/07/2025	LL602219	5790	hire of road cont market	£660.00	Paid on 09/09/2025
Aries Entertainment [ARIES]					
04/06/2025	25006	5631	baloon modeller face painter	£1,080.00	Paid on 12/06/2025
Arts Alive [ARTS]					
12/05/2025	48735	5876	Arts Alive 12/05/25	£180.00	
07/04/2025	48734	5877	Flicks in the Sticks 07/04/25	£180.00	
Autorama Vanrama [AUTORAMA]					
15/04/2025	APRIL VAN	5491	April 25 lease van	£53.82	Paid on 15/04/2025
15/05/2025	MAY AUTO	5564	lease of van May	£53.82	Paid on 15/05/2025
13/06/2025	JUNE	5649	van lease fees June	£53.82	Paid on 16/06/2025
15/07/2025	JULY	5748	lease fees van july	£53.82	Paid on 15/07/2025
15/08/2025	AUG	5848	lease fees van aug	£53.82	Paid on 15/08/2025
Banwy Fuedl Ltd [BANWY]					
09/04/2025	4216863	5434	gas oil - diesel for machines	£345.98	Paid on 23/04/2025
British Gas [BGAS]					
11/04/2025	724705219	5449	day centre electricity	£150.26	Paid on 29/04/2025
01/04/2025	602060259	5460	day centre electricity	£1,166.31	Paid on 01/04/2025
24/04/2025	8132853166	5512	electricity club house	£13.02	Paid on 12/05/2025
08/05/2025	724839896	5577	electricity day centre	£564.33	Paid on 22/05/2025
25/07/2025	802275457	5791	electric MB July	£12.60	Paid on 13/08/2025
06/08/2025	725293710	5792	electricity AHC July to Aug	£487.58	Paid on 20/08/2025

Date	Invoice No.	RefNo.	Detail	Total	*
26/08/2025	808598627	5845	elec M&B july to aug	£13.02	
Billy Spencer [BILLYS]					
10/07/2025	LOSS OF EARNINGS	5745	loss of earnings payment	£119.62	Paid on 10/07/2025
Blachere Illuminations UK Ltd [BLACHERE]					
04/09/2025	SP43824	5885	Blachere Illumina 04/09/25	£234.00	
Burgesses' Land Trust [BLT]					
01/05/2025	LOAN INTEREST	5541	Loan interest	£939.66	Paid on 01/05/2025
Border Drain Services [BORDDRAIN]					
23/07/2025	01823	5854	CCTV Town Hall	£120.00	
Border Janitorial Supplies Ltd [BORDER]					
16/04/2025	235681	5538	toilet rolls hand towels	£98.17	Paid on 21/05/2025
02/09/2025	238924	5856	Janitorial supplies Sept 2025	£105.65	
Boys & Boden Ltd [BOYS]					
01/04/2025	330795	5433	frame anchor	£6.84	Paid on 23/04/2025
19/06/2025	340908	5662	frame anchor	£13.68	Paid on 26/06/2025
16/07/2025	W/344584	5753	new lock TH toilets	£24.64	Paid on 13/08/2025
31/07/2025	W/345704	5765	nuts and bolts	£4.68	Paid on 13/08/2025
23/07/2025	W/345584	5769	wood and materials beacon fix	£112.37	Paid on 13/08/2025
07/08/2025	W/347563	5795	dumpy bag	£76.00	Paid on 13/08/2025
08/09/2025	PW/336424	5883	Boys & Boden Lt TIC 08/09/25	£20.51	
Charlies Stores Ltd [CHARLIES]					
01/05/2025	STATEMENT	5547	ring mats	£33.99	Paid on 21/05/2025
22/05/2025	602251020	5632	chainsaw equipment for trainin	£307.23	Paid on 20/06/2025
Charlies AG and Turf [CHARLIESAG]					
01/05/2025	TRACTOR DEP	5584	Deposit for tractor	£3,750.00	Paid on 27/05/2025
Commercial Vehicle Contracts Ltd [CVC]					
11/07/2025	CVC117769	5746	van rental july	£520.64	Paid on 07/08/2025
31/07/2025	CVC117451	5760	lease tipper June to July	£520.64	Paid on 13/08/2025
31/07/2025	CVC117170	5761	lease tipper May to June	£520.64	Paid on 07/08/2025
06/08/2025	CVC117957	5794	van hire aug to sept	£520.64	
01/09/2025	CVC118261	5874	Commercial Vehicles 01/09/25	£520.64	

Date	Invoice No.	RefNo.	Detail	Total	*
David Ogilvie Engineering Ltd [DAVIDOG]					
28/08/2025	192270	5838	mem bench falklands	£2,016.00	
Dan Johnson Plumbing & Heating [DJ PLUMB]					
13/05/2025	632	5567	service two boilers	£750.00	Paid on 22/07/2025
DM Payroll Services Ltd [DMPAYROLL]					
07/09/2025	4720	5870	DM Payroll 07/09/25	£172.80	
Enreach [ENREACH]					
22/04/2025	ENREACH 0425	5490	broadband phone all buildings	£1,170.30	Paid on 22/04/2025
01/05/2025	May-25	5576	broadband all buildings	£909.80	Paid on 21/05/2025
01/06/2025	Jun-25	5663	broadband internet june	£905.12	Paid on 24/06/2025
31/07/2025	422604	5787	phones july 2025	£603.82	Paid on 21/08/2025
31/08/2025	428376	5886	Enreach 31/08/25	£603.82	
G17 [G17]					
06/08/2025	1383	5812	Councillor Photographs	£470.00	
Arther J Gallagher Insurance [GALLAGHER]					
25/07/2025	546707587	5768	additional premium tractor	£396.93	Paid on 09/09/2025
Grenke Leasing Ltd [GRENKE]					
13/08/2025	AUG	5847	leasing telephone documentatio	£168.00	Paid on 13/08/2025
25/08/2025	0000341766/2025	5864	equiptment protection photocop	£224.10	Paid on 28/08/2025
Severn Trent Water Ltd [HAFREN]					
11/07/2025	957191375	5750	water charges allotment burges	£39.51	
17/07/2025	687121542	5773	water Day Centre H1	£541.85	
21/07/2025	340174885	5774	water charges TH H1	£1,223.30	
17/07/2025	736199014	5775	water charges changing rooms 1	£1,266.06	
18/07/2025	796171570	5776	water charges hosp allot H1	£279.28	
22/07/2025	344197566	5777	water supplies car park H1	£4,076.16	
05/08/2025	761121788	5806	water charge TIC toilets	£77.72	
Hardings Shed and Garden Supplis [HARDINGS]					
31/07/2025	2.025E+11	5808	fuel july	£153.27	Paid on 13/08/2025
31/08/2025	202500001457	5857	Hardings aug 2025	£63.10	
H Balard & Son [HBALLARD]					
30/07/2025	65220	5771	diesel June	£148.52	
HCI Data Ltd [HCI DATA]					
02/08/2025	WEB17954	5789	WEB17954/WPO4/Renewal of domai	£114.00	
Hereford Maps Ltd [HEREFORD]					

Date	Invoice No.	RefNo.	Detail	Total	*
31/08/2025	9916	5855	Maps Aug 2025	£27.24	
HM Land Registry [HMLR]					
15/08/2025	CYM369848	5849	HMLR official copies CYM369848	£70.00	Paid on 15/08/2025
28/08/2025	CYM353427	5866	HMLR official copies BULAND	£84.00	Paid on 28/08/2025
HMRC - PAYE [HMRC]					
12/05/2025	TAX LIABILITY	5550	tax liability letter	£292.39	Paid on 01/05/2025
25/05/2025	NIC MONTH 1	5586	NiC month 1	£3,682.11	Paid on 01/05/2025
25/05/2025	PAYE MAY 25	5588	HMRC for May 25 month 2	£2,807.40	Paid on 01/05/2025
23/05/2025	MONTH 2 TAX	5613	Month 2 tax	£2,968.40	Paid on 12/06/2025
25/05/2025	NIC MONTH 2 25	5614	NiC Month 2 2025	£3,603.72	Paid on 12/06/2025
11/08/2025	TAX AUG 2025	5797	paye august 2025	£8,030.13	Paid on 22/08/2025
22/08/2025	TAX AUG EXTRA	5865	diff in P30 aug	£19.31	Paid on 22/08/2025
11/09/2025	TAX SEPT 25	5891	income & employer NIC sept 25	£6,908.76	
Rentokil Initial [INITIAL]					
29/04/2025	35456481	5668	cleaning services toilets	£833.25	Paid on 26/06/2025
31/07/2025	35550338	5763	toilet hygiene contract	£916.55	
John Deere Financial [JOHNDEERE]					
01/08/2025	AUG	5798	tractor finance	£2,033.28	Paid on 01/08/2025
KRM Contractors Ltd [KRM]					
21/07/2025	17469	5766	TH propping works	£11,030.40	
30/06/2025	17438	5824	Temporary Toilets TH	£12,169.20	
Legal & General (Pensions) [LEGALGEN]					
01/04/2025	Apr-25	5519	Pensions April 2025	£1,734.81	Paid on 19/05/2025
25/05/2025	May-25	5581	Month 2 May 25 pensions	£1,744.89	Paid on 10/06/2025
18/08/2025	JULY PEN	5826	July Pensions	£1,966.22	Paid on 18/08/2025
22/08/2025	AUG	5827	August Pensions	£1,954.51	
11/09/2025	SEPT 2025	5892	l&g pensions sept 25	£1,772.15	
Lex AutoLease [LEXAUTO]					
16/04/2025	7396105	5471	lease agreement Ford Transit	£532.68	Paid on 01/05/2025
16/07/2025	MIN7640327	5751	van lease rental july	£532.68	Paid on 01/08/2025

Date	Invoice No.	RefNo.	Detail	Total	*
18/08/2025	MIN7667436	5835	van rental aug	£532.68	Paid on 01/09/2025
Lloyds Bank Cardnet [LLOYDS1]					
01/04/2025	CARDNET 04	5489	Cardnet Lloyds April 05	£101.75	Paid on 22/04/2025
30/04/2025	CARD APRIL 25	5505	Cardnet April 25	£29.40	Paid on 30/04/2025
15/05/2025	119.13	5565	cardnet charges may 25	£119.13	Paid on 15/05/2025
13/06/2025	JUNE	5648	cardnet charges	£154.21	Paid on 06/06/2025
15/07/2025	CN JULY	5749	cardnet charges july	£42.65	Paid on 15/07/2025
14/08/2025	CN AUG	5850	cardnet processing fees aug	£42.46	Paid on 14/08/2025
22/08/2025	CN AUG2	5859	cardnet charges august	£48.50	Paid on 22/08/2025
Lloyds Bank Credit Card [LLOYDS2]					
01/04/2025	Apr-25	5499	bunting license	£1,498.22	Paid on 28/04/2025
28/04/2025	APRIL 25 PT 2	5500	credit card fees	£0.04	Paid on 28/04/2025
01/05/2025	01-May-25	5585	parking fine	£610.66	Paid on 27/05/2025
02/07/2025	GB50DBFW4AG93I	5711	office chairs for TiC	£139.98	
01/06/2025	Jun-25	5713	safetywear - gloves	£1,161.89	Paid on 26/06/2025
28/07/2025	Jul-25	5781	carnival decorations for float	£999.15	Paid on 28/07/2025
01/08/2025	AUG 25	5858	AUG 25/WPO5/A3 Laminator	£1,521.42	Paid on 28/08/2025
Lloyds Bank Charges [LLOYDS3]					
28/04/2025	Apr-25	5504	bank charges Apr 25	£60.63	Paid on 30/04/2025
28/05/2025	CHARGES 5 25	5594	Bank Charges May 25	£62.61	Paid on 28/05/2025
31/07/2025	JULY25	5780	bank charges july	£47.09	Paid on 28/07/2025
31/07/2025	Jul-25	5784	safe custody fee july	£24.79	Paid on 31/07/2025
28/08/2025	AUG 25	5863	bank charges august 25	£74.71	Paid on 28/08/2025
Marks Auto Accessories [MARKSAUT]					
22/07/2025	MS195571	5757	dpf cleaner van	£24.99	
21/08/2025	MS196848	5839	compressor oil	£15.99	
Montgomeryshire Angling Association [MONTANGASS]					
01/06/2025	Jun-25	5639	fishing permits from August 24	£452.70	Paid on 05/06/2025

Date	Invoice No.	RefNo.	Detail	Total	*
21/08/2025	APRTOAUG25	5842	fishing permits apr to aug	£2,421.90	
National Ass of British Markets Authorit [NAMBA]					
01/04/2025	M183	5810	annual subscription 2526	£484.00	Paid on 09/09/2025
National Express Ltd [NATEXP]					
31/07/2025	B44220250731	5764	nat express July	£333.57	
Nick Roberts [NROBERTS]					
25/06/2025	3012	5653	call out to EV charger	£60.00	Paid on 26/06/2025
Office Express UK [OFFICEEX]					
31/07/2025	1249	5759	various stationary	£78.28	
06/09/2025	1981	5873	Office Express	£109.21	
One Voice Wales [ONEVOICE]					
14/07/2025	9774	5752	the councillor training	£42.00	
31/07/2025	9823	5762	the council training	£42.00	
25/07/2025	9808	5767	community eng part 2	£42.00	
13/08/2025	9862	5811	Biodiversity Part 1	£42.00	
13/08/2025	9884	5820	One Voice Wales Aug 2025	£42.00	
13/08/2025	9889	5821	One Voice Wales Aug 2025	£42.00	
18/08/2025	9906	5822	One Voice Wales Aug 2025	£42.00	
20/08/2025	9932	5831	One Voice Wales 20 Aug	£42.00	
27/08/2025	OV2526	5833	One Voice Membership 2025	£1,416.00	
02/09/2025	9967	5871	One Voice Wales 02/09/25	£42.00	
Owens Coaches [OWENC]					
11/07/2025	MAYJUNE	5799	may and june coaches	£9,250.30	Paid on 13/08/2025
22/08/2025	JULY 25	5829	JULY 25 Owens Coaches	£4,224.90	
04/09/2025	AUG 25	5889	owen coaches aug 2025	£1,120.24	
PAV Electrical Contractors Limited [PAV]					
09/09/2025	25097	5879	solar panel works TIC	£28,530.00	
Powys County Council [PCC1]					
04/04/2025	40025672	5472	trade recycling Town Hall	£315.72	Paid on 13/08/2025
01/04/2025	Apr-25	5520	Pensions April 2025	£460.57	Paid on 27/05/2025
25/05/2025	May-25	5580	month 2 May 25 pension	£460.57	Paid on 26/06/2025
04/05/2025	40026830	5637	trade waste (recycling)	£112.27	Paid on 20/06/2025
26/06/2025	MNTH 3 25	5678	Month 3 June 25	£460.57	Paid on 26/06/2025
21/07/2025	20239373	5754	town hall premises licence	£295.00	
05/08/2025	40030713	5785	trade waste july TH	£138.66	
03/07/2025	40029030	5801	trade waste AHC	£107.14	
05/08/2025	40030714	5803	trade waste AHC	£155.58	

Date	Invoice No.	RefNo.	Detail	Total	*
22/08/2025	AUG	5828	August Pension PCC	£0.00	Paid on 03/09/2025
01/09/2025	20244688	5841	land at severn stars sep to no	£135.00	
05/09/2025	40031901	5878	PCC recycling 05/09/25	£107.85	
11/09/2025	SEPT 25	5893	pcc pension sept 25	£475.30	
05/09/2025	40031902	5894	trade waste AHC aug 25	£107.14	
Phils Tool Hire [PHILSTOO]					
21/05/2025	67276	5555	lawn spike aerator - hire	£86.40	Paid on 20/06/2025
05/08/2025	68517	5786	line marking paint	£28.80	
The Pink Laundry [PINKLAUND]					
01/07/2025	9052	5846	tablecloths TH	£37.92	Paid on 04/09/2025
Playdale Playgrounds Ltd [PLAYDALE]					
22/08/2025	61865	5840	61865/WPO6/Repair Country Park	£448.18	
POS Terminal Rent [POS]					
30/05/2025	MAY POS	5597	May Merchant Rental POS	£29.40	Paid on 30/05/2025
30/07/2025	Jul-25	5783	POS rental july 25	£29.40	Paid on 30/07/2025
Potters Recycling [POTTERS]					
30/04/2025	60737	5532	waste collection	£726.18	Paid on 27/05/2025
31/07/2025	61517	5804	general waste collection	£318.34	
31/08/2025	61621	5862	general waste	£266.82	
Powis Estates [POWIS]					
01/06/2025	SI6916	5793	rent licence fee lower park	£500.00	Paid on 11/08/2025
Permanent Recruitment Solutions [PRS]					
14/07/2025	6632	5747	cleaning services	£705.12	
21/07/2025	6652	5755	cleaning supply TH	£542.40	Paid on 09/09/2025
04/08/2025	6697	5788	cleaning contract we 0308	£325.44	Paid on 09/09/2025
19/08/2025	6745	5823	Cleaning Supply WE 17/08	£542.40	
27/08/2025	6765	5837	Cleaning Supply WE 24.08	£455.62	
09/06/2025	6506	5851	Cleaning 09/06/2025	£694.27	Paid on 04/09/2025
16/06/2025	6532	5852	Cleaning 16/06/2025	£694.28	Paid on 09/09/2025
23/06/2025	6550	5853	Cleaning 23/06/2025	£623.76	Paid on 09/09/2025
08/09/2025	6794	5869	PRS 08/09/25	£151.87	
01/09/2025	6777	5875	PRS Town Hall 01/09/25	£325.44	
RCI Mobilize Financial Services [RCI]					

Date	Invoice No.	RefNo.	Detail	Total	*
02/08/2025	83466128	5807	van lease aug	£252.85	Paid on 01/09/2025
03/09/2025	83466129	5888	RCI 03/09/25	£252.85	
Rialtus Business Solutions Ltd [RIALTAS]					
11/04/2025	32615	5802	rialtas end of year session	£1,036.00	
19/05/2025	32860	5809	rialtas consultancy	£369.60	
[SCOT POWER]					
01/05/2025	MATCH INVOICE	5540	Close Scottish Power - match	£10.00	Paid on 01/05/2025
Sefe Energy [SEFE]					
14/04/2025	3779625	5492	day centre gas supply	£690.33	Paid on 17/04/2025
15/05/2025	3281201	5578	gas day centre	£555.49	Paid on 27/05/2025
28/05/2025	3835254	5640	gas Town Hall to April	£2,758.14	Paid on 09/06/2025
15/07/2025	INV03896520	5778	gas July AHC	£187.50	Paid on 28/07/2025
15/07/2025	INV03896539	5779	gas supply July TH	£401.04	Paid on 28/07/2025
14/08/2025	INV03919979	5860	gas day centre july	£170.56	Paid on 26/08/2025
14/08/2025	INV03919999	5861	gas town hall july	£413.51	Paid on 26/08/2025
Select Trade Brands Ltd [SELECTT]					
27/06/2025	554597	5694	meter box replacement door TIC	£72.12	
Siemens [SIEMENS]					
24/04/2025	001/25/0281421	5591	printer lease May to August	£1,089.03	Paid on 28/05/2025
24/04/2025	001/26/02814721	5592	photocopier lease may aug	£1,306.84	Paid on 28/05/2025
25/07/2025	001/25/2007191	5770	photocopier Aug to Nov	£1,306.84	
Staff Salaries [STAFF]					
25/04/2025	APRIL SALARIES	5498	Salaries month 1	£19,886.06	Paid on 28/04/2025
30/04/2025	2744.4	5517	tax month 1 April 25	£2,744.40	Paid on 27/05/2025
30/04/2025	NIC APRIL 25	5518	NiC Month 1 April 25	£3,712.11	Paid on 27/05/2025
23/05/2025	MAY 25 MNTH 2	5579	May salaries Month 2	£19,763.76	Paid on 27/05/2025
01/05/2025	4 HMRC	5582	to go to HMRC	£6,456.61	Paid on 27/05/2025
11/08/2025	Aug-25	5796	staff salaries august 2025	£21,536.90	Paid on 22/08/2025
11/09/2025	SEPT 2025	5890	staff salaries september 2025	£20,426.56	
SSE Swalec [SWALEC]					

Date	Invoice No.	RefNo.	Detail	Total	*
01/04/2025	FINAL BILL	5477	Final bill paid july 2023	£333.85	Paid on 01/04/2025
Traning for the Future [TFTF]					
21/05/2025	5398	5635	City & Guilds Assessment	£1,080.00	Paid on 20/06/2025
3 Business Services [THREEBUS]					
01/07/2025	JULY PHONES	5714	july phones	£56.41	Paid on 01/07/2025
01/08/2025	9.87745E+11	5805	mobile phones aug	£56.41	
31/08/2025	987745022036	5887	3 Business S 31/08/25	£56.41	
Tormax UK Ltd [TORMAX]					
21/07/2025	189309	5756	maintenance contract door	£696.00	
Total Energies [TOTAL E]					
07/04/2025	373318896/25	5483	town hall electricity	£2,994.38	Paid on 23/04/2025
07/04/2025	373318930/25	5484	electricity toilets	£1,048.46	Paid on 23/04/2025
07/04/2025	373318918/25	5485	electricity TiC	£267.46	Paid on 23/04/2025
07/04/2025	373318820/25	5486	electricity Triangle House	£155.17	Paid on 23/04/2025
07/08/2025	385464678/25	5813	Electric Triangle H Aug	£126.15	
07/08/2025	385463864/25	5814	Electric TIC Aug	£196.67	Paid on 21/08/2025
07/08/2025	385463974/25	5815	Electric Town Hall Aug	£2,905.84	Paid on 21/08/2025
07/08/2025	385463842/25	5816	Electric Public Toilets Aug	£185.13	Paid on 21/08/2025
07/09/2025	388426637/25	5880	Total Energies 07/09/25	£194.55	
07/09/2025	388427407/25	5881	Total Energies 07/09/25	£184.58	
07/09/2025	388427484/25	5882	Total Energies 07/09/2025	£2,773.46	
United Technology [UMICRO]					
01/04/2025	3226	5458	support service monthly charge	£281.89	Paid on 01/04/2025
01/04/2025	3227	5459	AP Management	£15.84	Paid on 01/04/2025
01/04/2025	3477	5561	AP Management	£15.84	Paid on 01/05/2025
01/04/2025	3476	5562	silver support monthly	£281.89	Paid on 01/05/2025
01/06/2025	3720	5641	AP management	£15.84	Paid on 09/06/2025
01/05/2025	3719	5642	monthly subs support	£281.89	Paid on 09/06/2025
01/06/2025	3967	5644	monthly service support	£298.78	Paid on 26/06/2025

Date	Invoice No.	RefNo.	Detail	Total	*
01/06/2025	3968	5645	monthly ap management	£16.74	Paid on 26/06/2025
01/08/2025	INV-004478	5817	IT Support Aug	£298.78	
01/08/2025	INV-004479	5818	AP Management Aug	£16.74	
01/09/2025	INV-004727	5843	it support	£298.78	
01/09/2025	INV-004728	5844	ap management	£16.74	
WPG Ltd [WPG]					
25/06/2025	162694	5872	WPG 25/06/25	£106.80	
Welshpool DIY [WPLDIY]					
05/05/2025	3107	5602	Welshpool DIY	£37.93	Paid on 12/06/2025
06/06/2025	3117	5624	key cutting gloves locks	£75.07	Paid on 20/06/2025
Wynnstay Group plc [WYNN]					
31/08/2025	INVWP20440721	5884	Wynnstay 31/08/25	£46.88	

Total to Pay £285,162.57

Appendix F

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens,
Welshpool, SY21 7DD Tel: 01938 553142 Email:
town.clerk@welshpooltowncouncil.gov.uk

Note

Author	Richard Williams Town Clerk & Proper Officer
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The Council's Financial Regulations require that at least once a quarter, a member (who is not a bank signatory) shall verify bank reconciliations and shall sign and date the reconciliations as evidence.

However other Town Councils go further than this by introducing a monthly 'scrutiny' exercise where an appointed member selects three payments at random and the RFO has to produce the supporting documentation e.g. invoices for these payments.

Therefore the person appointed by the Finance & Governance Committee shall make an appointment to visit the Town Council offices and select three random payments from either the bank statement(s) or the payment approval list(s) and such supporting information shall be produced to ensure that appropriate procedures are being followed.

The results of this exercise will be reported back to the Finance & Governance Committee.

Appendix G

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens,
Welshpool, SY21 7DD Tel: 01938 553142 Email:
town.clerk@welshpooltowncouncil.gov.uk

Virement Request

Title	Twice Yearly Newsletter
Reason	Create budget line for newsletter
Value	£2000
Date	11/09/2025

FROM

Committee	Cost Centre	Account	Remaining Funds
F&G	210 (Admin)	4330 (Special Proj)	£100,147

TO

Committee	Cost Centre	Account	Value
F&G	210	New Code (Newsletter)	£2000

Legal / Finance Comments

Required to give effect to Council Decision M244 on 23rd July 2025.

Appendix H

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens,
Welshpool, SY21 7DD Tel: 01938 553142 Email:
town.clerk@welshpooltowncouncil.gov.uk

Virement Request

Title	Increase Professional Fees
Reason	Increase required to professional fees due to confidential staffing payment (NW) and staffing review
Value	£1218.96
Date	01/09/2025

FROM

Committee	Cost Centre	Account	Balance
F&G	210 (Admin)	4000 (Salary)	£106,214

TO

Committee	Cost Centre	Account	Value
F&G	210 (Admin)	4860 (Prof Fees)	£1218.96
F&G	210 (Admin)	4860 (Prof Fees)	£2730.00

Legal / Finance Comments

Required to top up the professional fees account code following decisions by Council in May and July.

Appendix I



WELSHPOOL TOWN COUNCIL

Interim Strategic Plan 2025-2028



Contents

Foreword by the Mayor of Welshpool	3
Engagement	3
Town Centre & Regeneration	4
Open Spaces	5
Community Services.....	6
Events and Tourism.....	7
Improving the Council	8
Action Plan	9

Foreword by the Mayor of Welshpool

TBC

Cllr Phil Owen

Mayor of Welshpool



Engagement

This strategic plan was developed by Welshpool Town Council in conjunction with residents via an engagement period during August 2025.

The consultation generated a strong response, with over 230 responses which included more than 1,000 comments received across all themes. These responses provided both quantitative data (such as levels of support for particular services) and qualitative feedback (direct quotes, ideas and concerns).

All feedback was carefully analysed, coded into themes, and summarised in this plan. Where possible, residents' own words have been included to ensure their voices are directly reflected.

This process has helped shape the five key themes and strategic aims set out in the plan.

A copy of the full engagement report is available on our website.

Town Centre & Regeneration

The town centre is the beating heart of Welshpool. It is where people come together to shop, meet, and enjoy local life, and it plays a key role in shaping how visitors experience our community. By investing in our historic Town Hall, revitalising the markets, and planning for the long term through a Place Plan, we can create a vibrant, attractive and welcoming centre that reflects our heritage while meeting modern needs.

Strategic Aims



Redevelop the Town Hall as a modern community and civic hub, making it a flexible, welcoming space for residents, businesses, and visitors while protecting its heritage.



Revitalise the indoor and outdoor markets by improving variety, quality, and promotion to attract more traders, shoppers, and tourists.



Enhance the town centre environment through better maintenance, signage, and public realm improvements that make Welshpool cleaner, greener, and more attractive.



Develop a Place Plan to be adopted by Powys County Council so that Welshpool has a stronger voice in shaping decisions.

Open Spaces

Welshpool is fortunate to have a wealth of parks, recreation grounds, and green spaces that support health, wellbeing, and community life. These areas provide opportunities for play, sport, and relaxation, while also protecting wildlife and the environment. By caring for and enhancing these spaces, and making the most of our historic Motte and Bailey site, we can ensure future generations enjoy the same access to nature, heritage and leisure that our residents value today.

At the same time, we want our open spaces to be clean, safe and welcoming for everyone. That means improving facilities for dog owners, with more bins, better signage, and encouraging responsible ownership so that Welshpool can become a truly dog-friendly town.

Strategic Aims



Maintain and invest in open spaces

to ensure parks, pitches, and play areas are safe, well-kept, and meet the needs of families and local clubs.



Protect and enhance the environment

by supporting biodiversity, improving green corridors, and making space for nature across the town.



Redevelop the Motte and Bailey as a historical leisure and recreational space, balancing heritage conservation with opportunities for learning and play.



Improve facilities for dog owners by providing additional dog waste bins, clear signage, and exploring designated dog-friendly areas, while encouraging responsible ownership.

Community Services

Community services are at the heart of what makes Welshpool a supportive and caring place to live. Public toilets, the Ann Holloway Day Centre, and Meals on Wheels all provide vital help to residents, especially the most vulnerable. Allotments also play an important role, offering opportunities for people to grow their own food, support healthier lifestyles, and connect with others. By protecting and strengthening these services, while promoting the benefits of allotments, we can ensure that Welshpool continues to be a place where people of all ages feel supported, valued, and part of a thriving community.

Strategic Aims



Maintain and protect public toilets

as an essential service for residents, visitors, and town centre businesses.



Secure the future of the Ann

Holloway Day Centre as a valued community facility that supports local groups and vulnerable residents.



Strengthen the Meals on Wheels service, ensuring it remains reliable, sustainable, and able to meet the needs of Welshpool's most vulnerable people.



Promote and expand the use of allotments as affordable, sustainable spaces for growing food, supporting healthy lifestyles, and building stronger community connections.

Events and Tourism

Events and tourism bring Welshpool to life. From traditional festivals and family celebrations to food, music and cultural activities, they showcase the town's unique character and provide opportunities for residents and visitors alike to enjoy everything we have to offer. Tourism is also central to our economy, drawing on our rich heritage, canal, and surrounding countryside. By enhancing events, promoting Welshpool as a destination, and improving our visitor services, we can grow pride in our town and share it more widely.

Strategic Aims



Deliver an enhanced events programme that is better promoted, inclusive, and attracts both local people and visitors.



Develop Welshpool as a destination by making the most of its heritage, canal, castle, and countryside, and working with partners to bring people into the town.



Improve the Tourist Information Centre so that it is modern, welcoming, and effectively promotes local attractions, businesses, and events.

Improving the Council

A modern, effective and transparent Council is key to delivering for the community. By improving communication, building trust, and ensuring financial sustainability, Welshpool Town Council can be an organisation that residents are proud of. We are committed to engaging more openly, working in partnership, and using resources wisely so that every action we take delivers real value. Our aim is to be a Council that listens, leads, and works alongside the community for the benefit of all.

Strategic Aims



Improve communication, transparency and accountability by publishing clearer information and being honest about decisions.



Strengthen engagement with the community through regular consultations, forums, and feedback so residents feel heard and involved.



Ensure financial sustainability by focusing on core priorities, cutting unnecessary overheads, and only taking on new services where funding is secured.

Action Plan

Glossary

- O&D – Operations & Development Committee
- E&P – Events & Planning Committee
- F&G – Finance & Governance Committee
- TC – Town Clerk
- MO – Markets Officer
- OM – Operations Manager
- EO – Events Officer
- TICM – TIC Manager
- CM – Communications Resource (TBC)

Town Centre & Regeneration

Ref	Committee	Action	Resource	Timescale
Redevelop the Town Hall as a modern community and civic hub				
TH1	O&D	Progress existing Expression of Interest to full National Lottery Heritage Fund application (£4.2m project)	TC £££	Year 1-3
TH2	O&D	Launch community fundraising campaign and sponsorship scheme alongside grant bid	TC £	Year 2
TH3	O&D	Begin phased transformation works as required by lottery application	All £££	Year 2-3
Revitalise the indoor and outdoor markets				

Ref	Committee	Action	Resource	Timescale
MA1	O&D	Trial themed markets (e.g. farmers, crafts, seasonal) and promote through social media and newsletters	MO/CM £	Year 2
MA2	O&D	Improve signage to both markets from car parks, train station and main areas	TC/MO/CM £	Year 1
MA3	O&D	Support traders with joint marketing and promotion campaigns	MO/CM £	Year 1-3
MA4	O&D	Assess financial sustainability of Monday market and explore feasibility of adding a second trading day	TC/MO £	Year 2
Enhance the town centre environment				
TC1	O&D	Roll out shopfront/window dressing scheme for empty premises in partnership with landlords	TC/EO/CM £	Year 2
TC2	O&D	Pilot town centre planting and hanging basket sponsorship scheme	TC/OM/CM ££	Year 2
TC3	O&D	Develop long-term “clean and green” action plan for pavements, signage and public spaces	TC/OM/CM £	Year 2-3
Develop a Place Plan to be adopted by Powys County Council				
PP1	E&P	Explore appetite from PCC to adopt as SPG / learn more about RLDP process	TC/EO £	Year 1
PP2	E&P	If appropriate, launch workshops with residents, businesses, and community groups	TC/EO/CM £	Year 2

Ref	Committee	Action	Resource	Timescale
PP3	E&P	Draft plan including town centre, housing, transport, parking, and open space priorities	TC/EO/CM £	Year 2-3
PP4	E&P	Submit to Powys County Council for adoption into planning framework	TC/EO/CM £	Year 3

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Open Spaces

Ref	Committee	Action	Resource	Timescale
Maintain and invest in open spaces				
OS1	O&D	Audit all play areas, pitches, open spaces and income generation	TC/OM £	Year 1
OS2	O&D	Develop phased upgrade programme, beginning with most used play areas	OM/CM ££	Year 2-3
OS3	O&D	Work with schools and sports clubs to align investment	TC/OM £	Year 2-3
Protect and enhance the environment				
EN1	O&D	Audit all biodiversity measures and prepare Section 6 report and action plan	TC/OM £	Year 1
EN2	O&D	Implement Section 6 action plan for next 3 years, which should include tree planting, community green days and growing volunteer base	OM/CM ££	Year 2-3
Redevelop the Motte and Bailey as a historical leisure and recreational space				
MB1	O&D	Produce concept designs with heritage groups, schools and local community	All £	Year 1
MB2	O&D	Explore funding options via Cadw, National Lottery, heritage tourism and Public Sector Works Board borrowing	TC ££	Year 1-2
MB3	O&D	Begin phased works	TC/OM/CM £££	Year 3

Ref	Committee	Action	Resource	Timescale
Improve facilities for dog owners				
DO1	O&D	Audit existing dog waste bins and identify priority locations for additional bins across parks, recreation grounds and key walking routes.	TC/OM £	Year 1
DO2	O&D	Launch a public campaign on responsible dog ownership, including posters, social media messaging and signage in parks.	TC/CM £	Year 1
DO3	O&D	Introduce new dog waste bins in under-served areas and ensure they are clearly signposted.	OM ££	Year 2
DO4	O&D	Explore the creation of a designated dog-friendly zone or enclosed dog exercise area within one of the open spaces.	TC/OM £	Year 2-3
DO5	O&D	Pilot new initiatives such as "Dog-Friendly Business" scheme to encourage shops and cafés to welcome responsible dog owners.	TC/EO/CM £	Year 3

Community Services

Ref	Committee	Action	Resource	Timescale
Maintain and protect public toilets				
PT1	O&D	Promotion and marketing with enhanced signage around the town along with data capture technology to measure usage	TC/OM/CM £	Year 1
PT2	O&D	Resolve outstanding repairs to enable full use of Changing Places facility	OM £	Year 1-2
PT3	O&D	Explore sponsorship and community toilet scheme with local businesses	TC/OM/EO £	Year 2-3
Secure the future of the Ann Holloway Day Centre				
DC1	O&D	Continue negotiations with charity and health board on leases	TC/TICM/OM £	Year 1
Strengthen the Meals on Wheels service				
MW1	O&D	Review operational model and explore opportunities for transfer to charity as part of Day Centre	TC/TICM/OM £	Year 1
MW2	O&D	If service retained then begin expanded promotional campaign and trials of further expansion of offering	TICM/CM £	Year 2-3

Events & Tourism

Ref	Committee	Action	Resource	Timescale
Enhanced events programme				
EV1	E&P	Strengthen Carnival Committee/Working Group with more community and business representation	EO £	Year 1
EV2	E&P	Develop events in partnership with local groups and organisations to share ideas, costs and resources and ensure that Council-organised community events as possible remain free to attend, while seeking sponsorship and grant funding to cover costs	EO £	Year 1-3
EV3	E&P	Improve event marketing with banners, signage and earlier social media promotion	EO/CM ££	Year 1
EV4	E&P	Expand Winter Festival with competitions, music, family activities and more following 2025 event	EO £	Year 2
EV5	E&P	Trial new event formats (e.g. 1960s weekend, musical festival, storytelling sessions, heritage events, arts etc)	EO/CM/TICM ££	Year 2-3
Develop Welshpool as a destination				
VW1	E&P	Develop a tourism brand to include website, mobile app and other digital channels and work with tourism operators in town e.g. Powis Castle, WLLR to co-construct	TC/EO/TICM/CM £	Year 1
VW2	E&P	Work with regional tourism to create packages and link to enhanced events programme	EO/CM/TICM £	Year 2

Ref	Committee	Action	Resource	Timescale
VW3	E&P	Promote unique experiences through local businesses e.g. food tours, craft workshops	EO/CM/TICM £	Year 2-3
Improve the Tourist Information Centre				
TIC1	E&P	Review current operations, opening hours and promotion of service	TC/TICM £	Year 1
TIC2	E&P	Update offering and explore digital resourcing	TC/TICM/CM ££	Year 2
TIC3	E&P	Develop TIC into a booking and information hub for events, attractions, trails and more	TICM £	Year 2-3

Improving the Council

Ref	Committee	Action	Resource	Timescale
Improve communication, transparency and accountability				
CO1	E&P	Publish details of upcoming planning applications to be discussed by the Council so that residents are better informed and able to engage in the planning process	TC/EO £	Year 1
CO2	F&G	Build on existing platforms – continue with broadcasting meetings and update new democracy platform with more open data	TC £	Year 1
CO3	F&G	Launch printed newsletter to every household and continue biannually	TC/EO/CM £	Year 1-3
CO4	F&G	Publish simple infographics of finances, projects and performance	TC £	Year 1-2
CO5	F&G	Consider business case around expanding team to include dedicated communications resource	TC ££	Year 1-2
Strengthen engagement with the community				
EN1	F&G	Run community workshops linked to Place Plan, Town Hall transformation and events	TC/EO/CM £	Year 1-3
EN2	F&G E&P	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	All ££	Year 2-3

Ref	Committee	Action	Resource	Timescale
Ensure financial sustainability				
FS1	F&G	Continue disposal of unused assets such as Berriew St toilets	TC £	Year 1
FS2	F&G	Benchmark administration costs against other towns and identify efficiencies	TC £	Year 1-2
FS3	F&G	Complete staffing review	TC £	Year 1
FS4	F&G	Develop a three year budget to balance savings with new income generation	TC £	Year 2-3

Appendix J



Engagement Report on the Interim Strategic Plan 2025-2028 Consultation

September 2025

Contents

Introduction	3
Methodology.....	3
Respondents	5
Town Hall & Markets	7
Parks, Recreation and Street Scene	12
Public Toilets	15
Motte and Bailey.....	17
Tourist Information Centre	19
Ann Holloway Day Centre	22
Meals on Wheels.....	24
Events	27
Council Administration.....	30
Future Asset Transfers	32
Communication and Transparency.....	35
Final Thoughts	39
Conclusion.....	41

Introduction

Welshpool Town Council has undertaken this consultation to better understand residents' views on the services we provide, the priorities we should focus on, and how the Council can operate more effectively in the future. The Council faces significant challenges, including financial pressures and the need to make choices about where limited resources are best directed. Listening to the community is therefore vital to ensure that decisions reflect local needs and aspirations.

The purpose of this report is to present a summary of the feedback received from residents, businesses, and stakeholders. It highlights the common themes and priorities expressed during the consultation and will be used to help inform the Council's future planning, budgets, and strategies.

Responses were collected primarily via an online survey between July and August 2025, with paper copies available on request. In total, 222 responses were received with paper copies of responses being inputted into the online form for analysis reasons.

Methodology

Survey Design

A public survey was designed to gather views on key service areas provided by the Town Council, including markets, public toilets, open spaces, events, administration, meals on wheels, communication, and possible future asset transfers. Respondents were also invited to share their overall priorities and final thoughts. Both closed (quantitative) and open (qualitative) questions were included to provide measurable results alongside richer feedback.

Promotion

The consultation was promoted widely through the Council's website, social media channels, local press, and notices placed in community venues. Paper copies of the survey were also made available on request to ensure accessibility.

Analysis

Quantitative responses were collated and expressed as percentages to give a clear picture of overall opinion. Open-text responses were coded into themes, with direct

quotes included throughout the report to illustrate the views expressed in residents' own words. AI was used to collate the themes with constant checking against direct quotes to support the theming.

Staff Session

A workshop session was held with all staff on Thursday 28th August where staff responded to the consultation in groups and then gave feedback to the rest of the team. The response submitted has been incorporated into the report and broadly mirrored the same theming and ideas which had already been suggested by residents and members of the public.

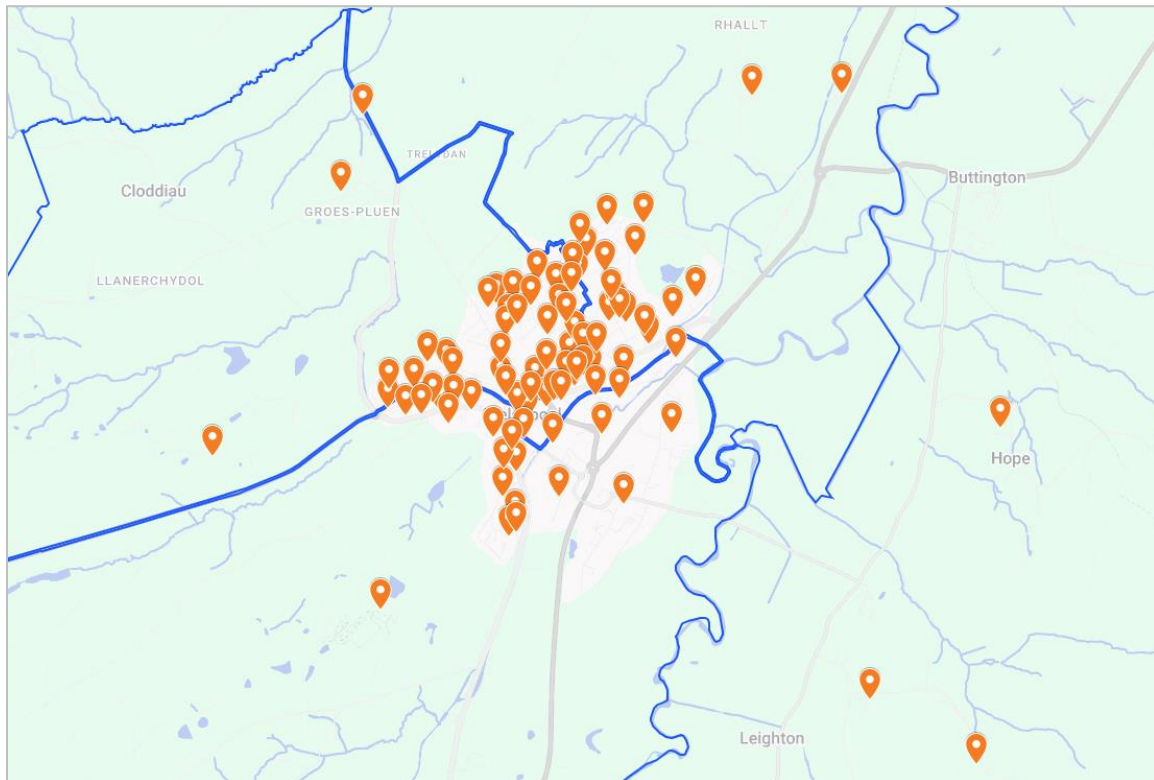
Staff were also given a first insight into some of the data and their responses helped inform the Interim Strategic Plan and associated actions.

Richard Williams
Town Clerk

Respondents

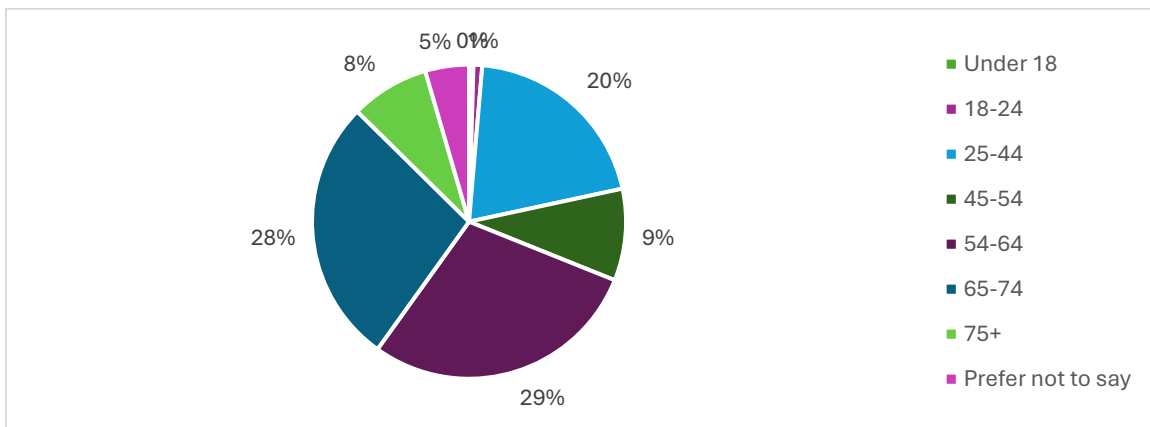
Q1 - What is your postcode?

A total of 222 responses was received to this question.



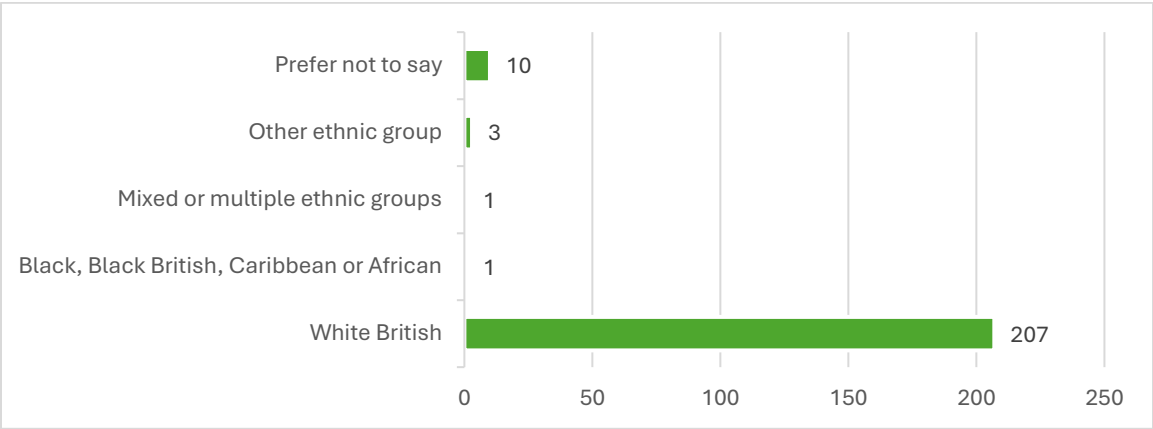
Q2 - Would you support more community involvement in the building?

A total of 222 responses was received to this question.



Q3 – What is your ethnicity?

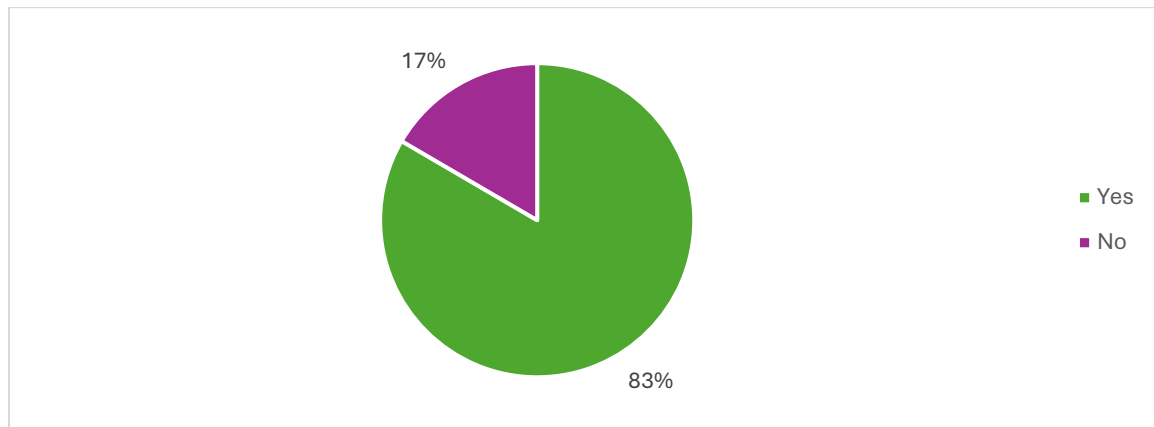
A total of 222 responses was received to this question.



Town Hall & Markets

Q4 - Would you support more community involvement in the building?

A total of 222 responses was received to this question.



Q5 - How can we enhance the offering at the Town Hall to better suit the community?

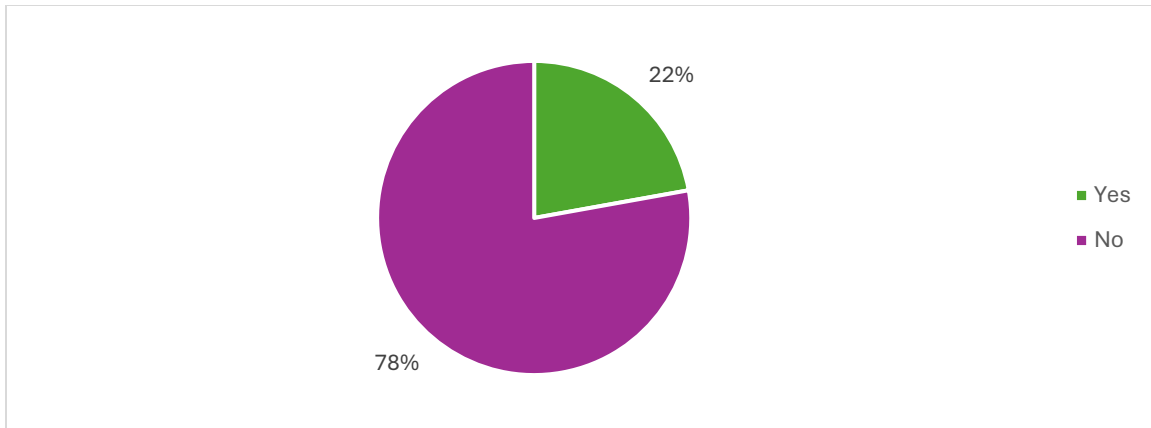
A total of 176 responses was received to this question. The responses included:

- Markets & Traders
 - Strong call for better quality market offer
 - Negative views on the current stalls
 - Inspiration drawn from other markets e.g. Oswestry
 - Suggestions for pop-up stalls and crafts
 - Calls for reduced rents, affordable units and support for start-ups
- Community and Social Use
 - Desire for Town Hall to act as a community hub – hosting local groups, charities, voluntary services, youth and more.
 - Ideas to expand warm hubs, drop-in centres and shared workspaces
 - Need for inclusive facilities – soft play, childcare, ALN friendly spaces, exercise and wellbeing classes
 - Interest in arts, crafts, exhibitions and cultural activities
 - Centralisation of local services (library, TIC etc)
- Events and Entertainment

- Calls for varied and regular programme such as music nights, comedy, cinema, theatre, bingo, quizzes, festivals
 - Requests for more targeted youth events
 - Interest in seasonal/charity/community events such as coffee mornings
 - Fully utilise the wedding licence
- Buildings & Facilities
 - Many felt that the Town Hall is dark, dingy, uninviting and needing modernisation and better lighting
 - Desire for a welcoming frontage
 - Calls to improve accessibility
 - Highlighted by many as underused – needs reconfiguration to maximise space
- Financial and Future
 - Split opinions on seeing the building as a money pit and suggestions to sell or redevelop as flats but others wanted it retained and revitalised as a community and civic asset.
 - Concerns around the high cost of restoration and calls to explore grants, income generation and asset rationalisation
 - Proposals to rent out office space, sublet or co-locate to save money
- Promotion & Engagement
 - Strong criticism of poor publicity and communication – many unaware of what goes on.
 - Requests for better social media, websites, posters, signage.
 - Suggestions for active outreach – public meetings, involving residents in planning, steering groups, youth and community input.
 - Ideas for creative PR – coloured lighting, murals by schoolchildren, guided tours, highlighting heritage (courtroom, assize cases).
- Parking
 - Calls for better parking, free/discounted parking, and deals with PCC to make visits viable.

Q6 - Do you currently visit the indoor market held on Monday, Tuesday, Friday and Saturday?

A total of 220 responses was received to this question.



Q6 – If you said no, why not?

A total of 169 responses was received to this question. The responses included:

- Lack of interest / nothing to buy
 - People say there's nothing of interest, poor variety, or the stalls don't sell what they want.
 - Criticism of it being "tat", "junk", or more like a car boot sale than a proper market.
 - Many miss the days when it had fresh produce, eggs, cheese, butter, butchery, bakery.
- Poor quality and atmosphere
 - Described as dull, drab, depressing, shabby, uninspiring, and run down.
 - Atmosphere seen as empty and lifeless – stallholders often chatting, few customers.
 - Compared negatively with Shrewsbury, Oswestry, Newtown, which are seen as vibrant and well-run.
- Parking
 - Parking is too expensive, limited, or difficult.
 - Some feel the one-way system and parking wardens make visiting not worth it.
- Awareness and Promotion
 - Several respondents said they didn't even know the market was open, or didn't know what was sold there.
 - Lack of signage, advertising, and visibility.

- Market often appears closed or hidden.
- Preference for alternatives
 - Many prefer supermarkets (Tesco, Aldi) for convenience, quality, and price.
 - Others choose online shopping or go to other towns' markets (Shrewsbury, Oswestry, Newtown).

Q8 – What can the Council do to enhance the Indoor and Outdoor Market?

A total of 191 responses was received to this question. The responses included:

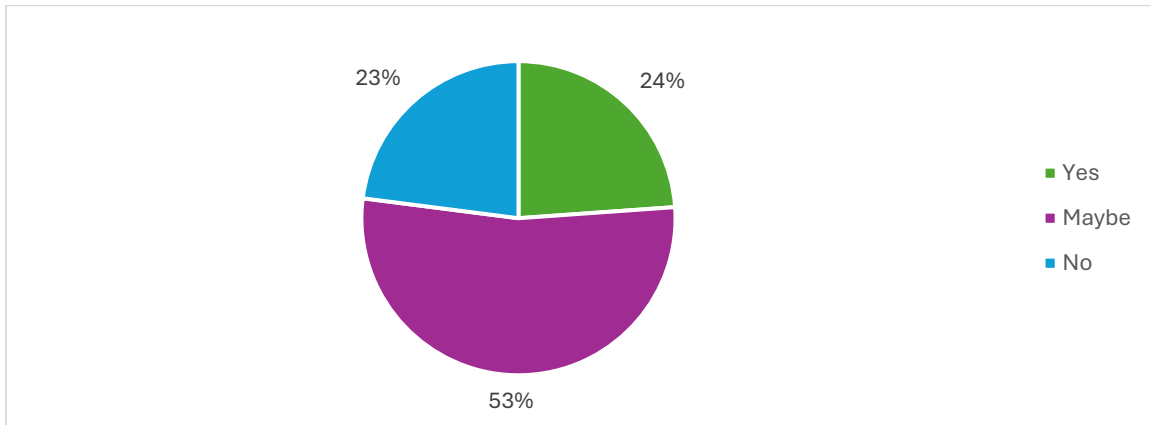
- Stall Quality & Variety
 - Strong call for better quality stalls: fresh produce (fruit, veg, meat, fish, bakery), artisan goods, crafts, antiques, ethnic/world foods, locally made products.
 - People want a wider variety, not just second-hand or bric-a-brac.
 - Calls for themed markets (farmers, craft, vintage, ethnic food, seasonal events).
 - Desire to attract professional traders rather than unmanned or low-effort stalls.
- Advertising & Promotion
 - Major concern about lack of visibility – market “looks closed” or uninviting.
 - Requests for stronger social media use, signage, posters, electronic boards, and PR.
 - Suggestions to highlight stallholders individually, use themed events to generate buzz, and actively promote Welshpool as a market town.
- Building & Environment
 - Many feel the market is dark, dingy, shabby, depressing.
 - Calls to improve entrances, lighting, layout, heating, décor, seating, and exterior appeal.
 - Ideas to open up spaces, remove partitions, restore auction space, sandblast stonework, repair the clock.
 - Some suggest relocating to the old Sainsbury's or Seven Stars car park, or investing in outdoor facilities.
- Parking
 - Lower or free parking charges seen as essential to increasing footfall.

- Ideas include: free parking with purchases, 10–15 min drop-off bays, free Blue Badge parking, or reclaiming street/car park space for markets.
- Trader Support
 - Suggestions for reduced rents, short-term/low-risk leases, and pop-up stalls to encourage new traders.
 - Calls to actively recruit stallholders (e.g., approach local producers, bakers, farmers, and makers).
 - Some suggest an external operator rather than Council running it.
- Events
 - Calls for special events: auctions, music, food festivals, craft fairs, street food nights, late-night openings.
 - More community group stalls and themed days to make the market a destination.
 - Some want to bring back auctions and traditional market practices.
- Financial & Future
 - Some say markets are a lost cause, money pit, should be closed or demolished.
 - Others see potential but stress it must be self-sustaining, not subsidized at a large cost.

Parks, Recreation and Street Scene

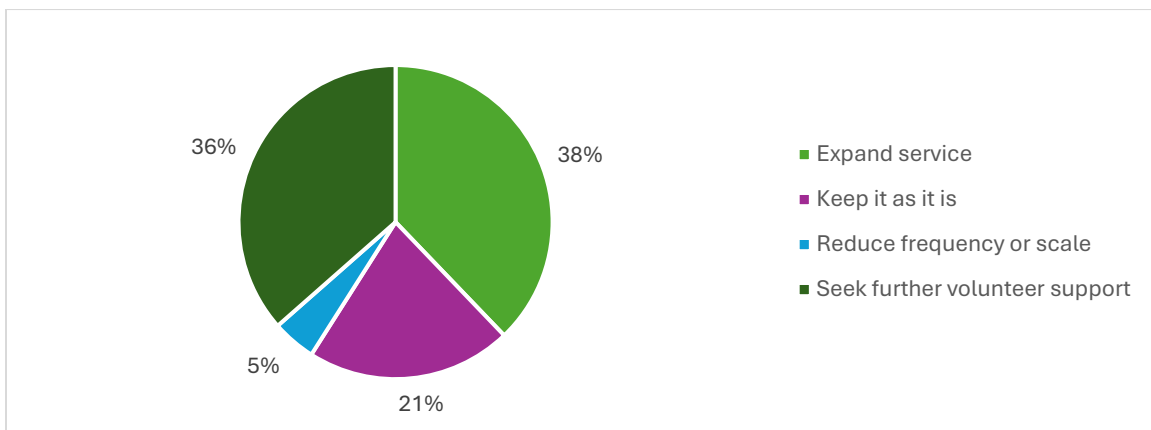
Q9 - Is this service good value for money?

A total of 222 responses was received to this question.



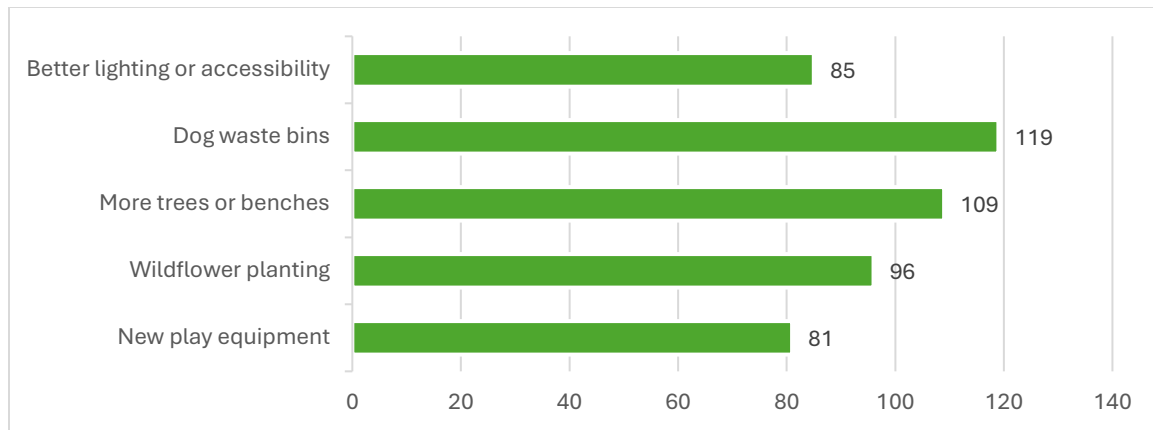
Q10 - What should the Council do?

A total of 222 responses was received to this question.



Q11 - What improvements would you like to see?

A total of 202 responses was received to this question.



Q12 – Any other comments or concerns?

A total of 141 responses was received to this question.

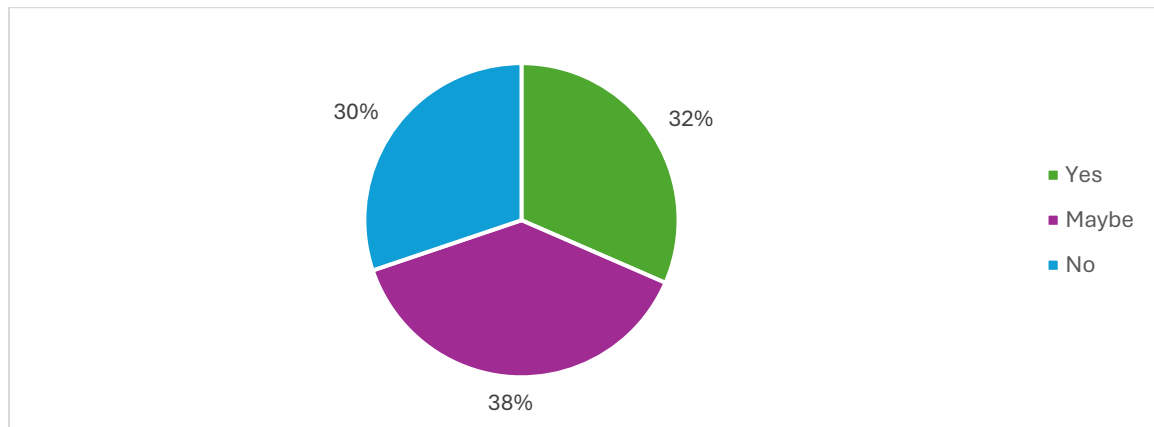
- Parks, Playgrounds and Youth Facilities
 - Upgrade playgrounds – more modern, safe, inclusive equipment (esp. for toddlers, disabled children, and older children/teens).
 - Requests for new facilities: skate park, BMX track, splash park, basketball courts, graffiti wall, youth area.
- Street Scene, Cleanliness and Maintenance
 - Strong criticism that the town looks scruffy, neglected, full of weeds, rusty bins, broken furniture, dog mess.
 - Calls for deep cleaning, repainting, repairing paving, replacing bins, improving signage.
 - Desire for a permanent caretaker/street warden to keep the town tidy.
- Volunteers and Community Involvement
 - Suggestions to recruit volunteers, work with schools, youth groups, local businesses.
 - Ideas for sponsorship schemes, shopfront competitions e.g. Tidy Welshpool campaigns.
 - Support for edible planting (fruit trees, veg planters) and community-led green projects.
- Green Spaces, Nature and Biodiversity
 - Requests to take on more land (fields behind Oldford, canal areas, nature reserves).
 - Support for wildflower planting, more trees, pollinator-friendly areas, wildlife corridors.

- Calls for a balance between formal mowing vs wilder areas.
 - Some want partnerships with Wildlife Trust / Woodland Trust.
- Dog Fouling and Bins
 - Recurring complaints about dog fouling and need for more bins, better enforcement, and fines.
 - Some said don't need dog-specific bins, just more general bins emptied often.
 - Praise for dog bag dispensers along the canal, requests for more.
- Town Centre & Shop Frontages
 - Complaints that the town looks run down, empty shops poorly maintained.
 - Suggestions for shopfront awards, murals in empty windows, stricter enforcement on landlords.
 - Calls for better floral displays, bunting, street furniture to make the town more attractive.
- Safety
 - Requests for park wardens, CCTV, and better disabled access.

Public Toilets

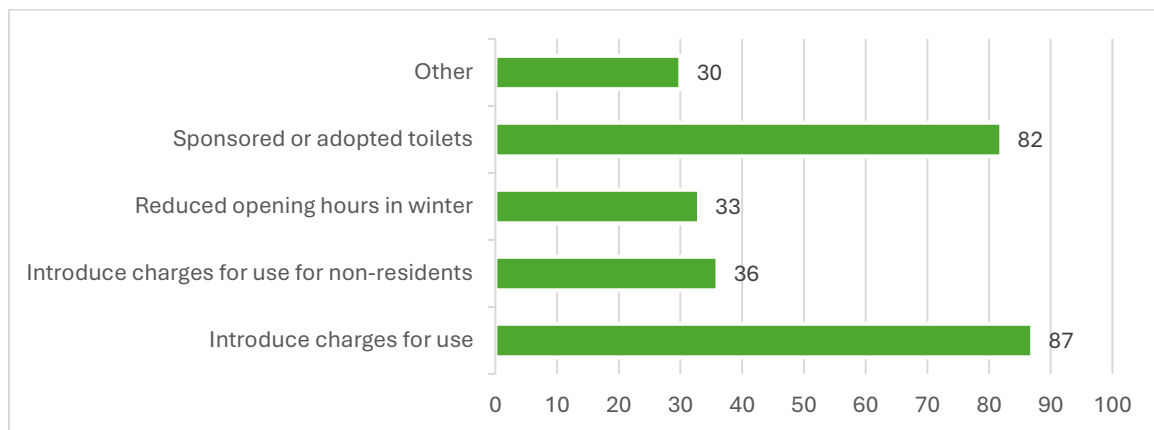
Q13 – Is this service good value for money?

A total of 222 responses was received to this question.



Q14 – Would you support the following changes?

A total of 191 responses was received to this question.



Q15 – Any other comments or concerns?

A total of 125 responses was received to this question.

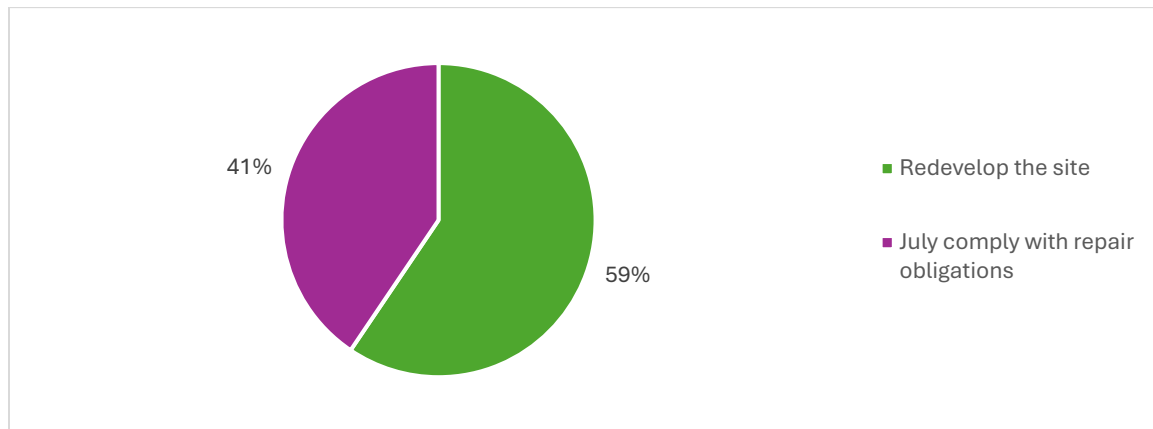
- Essential Service for Visitors & Residents
 - Strong agreement that toilets are a basic necessity and vital for tourism, families, elderly people, and those with health conditions.

- Without them, people will go to Tesco/Morrisons instead of the town centre, or worse, urinate in public.
 - Seen as core infrastructure the council must provide, even if costly.
- Cleanliness and Vandalism
 - Some complaints about dirty, unpleasant, or intimidating facilities.
 - Vandalism and people “hanging around” put people off using them.
- Charges vs Free Use
 - Many support a small charge (20–50p) if it guarantees cleanliness and reduces vandalism.
 - Others strongly oppose charges, calling toilets a basic human right that should remain free.
 - Debate over residents vs non-residents paying – most think this is impractical.
- Location, Access and Signage
 - Many unaware where toilets are or whether they’re open.
 - Calls for better signage around town.
 - Strong frustration that Berriew Street toilets are closed/derelict – seen as an “eyesore.”
 - Requests for at least one 24/7 accessible toilet.
- Costs
 - Surprise at the high cost (£29,000+) for two toilet blocks.
 - Criticism of the refurbishment cost at TIC toilets being excessive.
 - Some suggest outsourcing, sponsorship, or self-cleaning toilets to reduce costs.
- Disabled and Changing Places
 - Calls for better disabled access, hoists, and Changing Places toilets.
 - Concern that disabled users currently face charges and poor access.

Motte and Bailey

Q16 – Would you prefer the Council to redevelop the site or just comply with its repair obligations?

A total of 222 responses was received to this question.



Q17 – If redeveloped, do you have any ideas for what you think the Motte and Bailey site should become?

A total of 165 responses was received to this question.

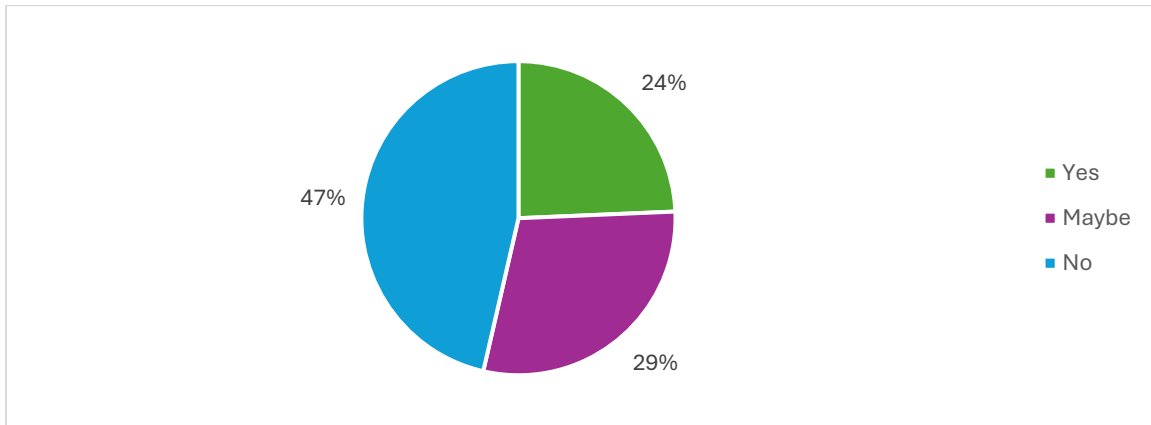
- Exit the Lease
 - Strong recurring theme that the lease was a mistake and WTC should not be responsible for a Scheduled Ancient Monument.
 - Many say the Powis Estate / Cadw / heritage charities should take over.
 - Anger that the motorbike charity proposal was rejected, seen as a lost opportunity.
- Tourism and Heritage
 - Suggestions to promote it as a tourist attraction, often compared to Montgomery or Ludlow castles.
 - Ideas include guided tours, interpretation boards, heritage trails, museum displays, archaeological digs.
 - Many emphasise advertising and signage – lots of locals don't even know it exists.
- Events & Leisure Venue

- Strong cluster of ideas around outdoor theatre, concerts, amphitheatre, festivals, weddings, cinema, craft markets, food events.
 - Some suggest multi-use with a café, picnic areas, or motorhome stopovers.
 - Seen as a way to bring life into the site if permitted.
- Green Space
 - Space for children's play, skatepark, dog walking, or a quiet place to sit.
 - Strong desire for it to be open to the public in some way.
- Criticism of previous decisions
 - Deep frustration about £10,500-£275k maintenance/repair costs.
 - Anger at "wasted money, poor management, bad decisions."
 - Some say WTC lacks the skills or capacity to manage heritage sites.

Tourist Information Centre

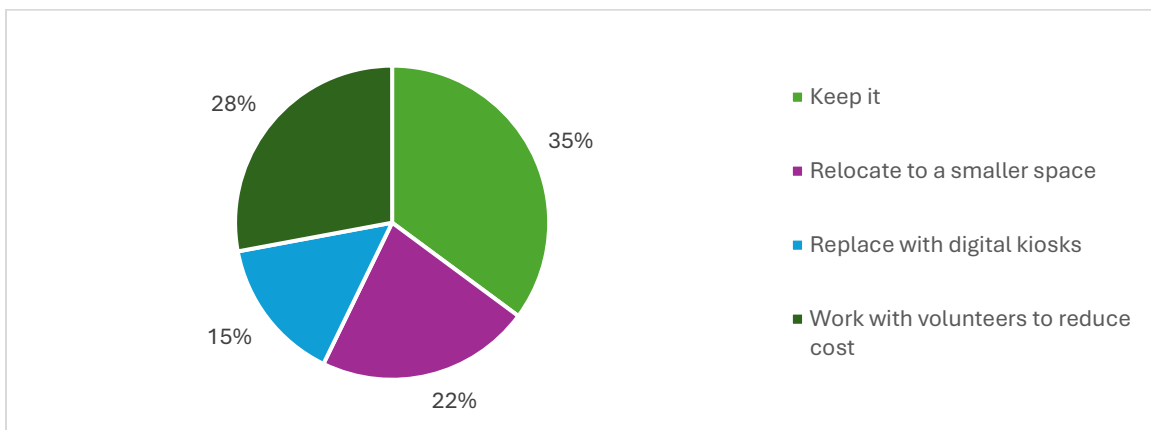
Q18 – Is this service good value for money?

A total of 222 responses was received to this question.



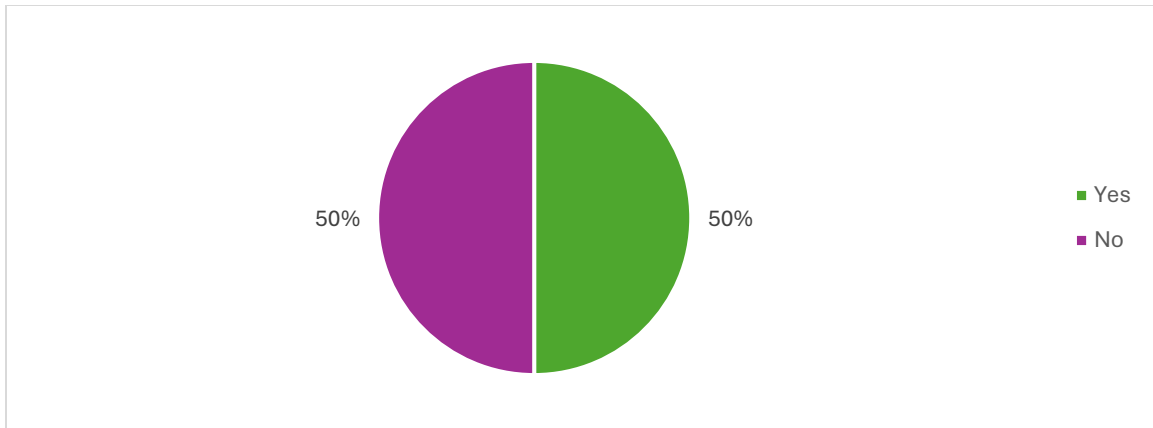
Q19 – What should the Council do?

A total of 222 responses was received to this question.



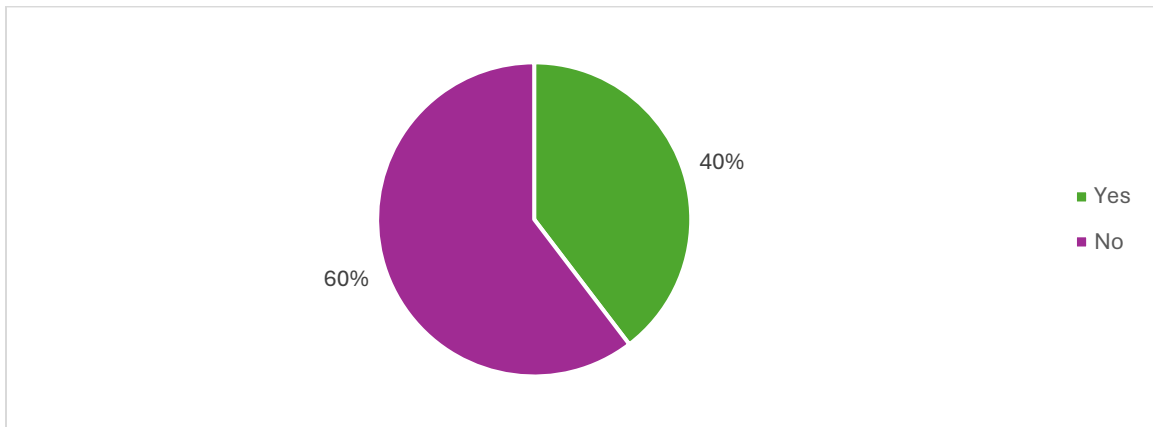
Q20 – Do you think the centre should be renamed to better reflect its usage as a local information point, not just for tourists?

A total of 222 responses was received to this question.



Q21 – Would you support adding self-service digital info screens in the town centre?

A total of 222 responses was received to this question.



Q22 – Any other comments or concerns?

A total of 123 responses was received to this question.

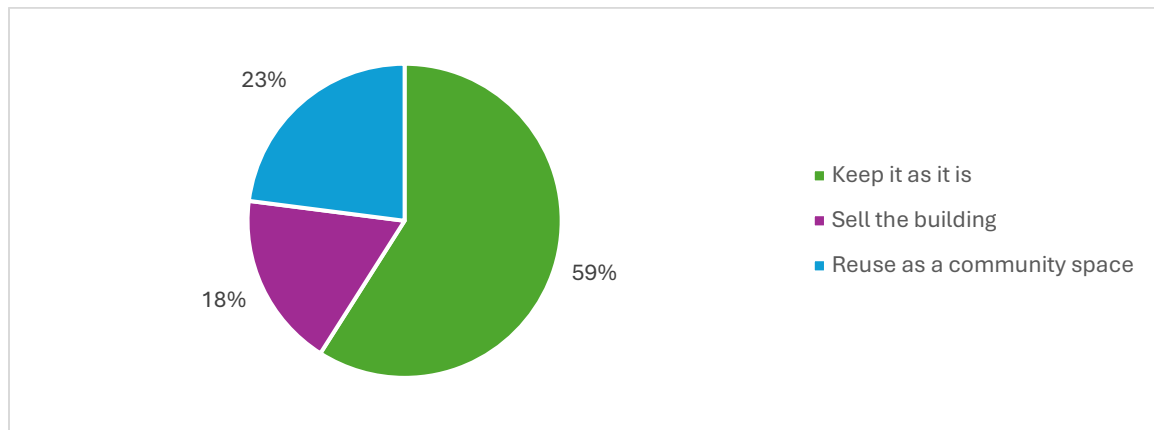
- Service Importance
 - Many see the TIC as an important service, especially for elderly people, visitors, and residents who need ticketing help.
 - Staff praised for being friendly, knowledgeable, and helpful.
 - Suggestions to expand the offer: more local products, postcards, souvenirs, event promotion, bus/train timetables, commissions from attractions.

- Some call for it to be rebranded as a Welshpool Information Centre to serve both locals and visitors.
- Relocate / Co-locate
 - Strong feeling that the TIC is in the wrong location (isolated, hard to cross road, little footfall).
 - Proposals to move it into the Town Hall, Market Hall, or High Street where it would naturally attract more visitors.
 - Some suggest co-location with the museum, bus/train station, or community hub.
- Go Digital
 - Many argue a physical TIC is outdated and costly.
 - Tourists now rely on TripAdvisor, Google, and smartphones for information.
 - Preference for digital screens, websites, or a purely online service – though often countered with fears of vandalism.
- Cost
 - Strong criticism of the high costs (£80k+ / £300k spent on relocation).
 - Many call it a waste of money, a “money pit,” or question what the TIC actually delivers.
 - Calls for radical savings given Welshpool’s high council tax.
- Promotion and Marketing
 - Many feel Welshpool doesn’t market itself well – events, attractions, and tourism info aren’t widely promoted.
 - Suggestions for a website, social media, signage in car parks, event boards, integration with town branding.
- Digital Noticeboards
 - Some doubts about digital screens being smashed or vandalised, citing failures of bus info boards.
 - Some warn that street clutter and accessibility issues already make the town centre difficult to navigate.
- Other
 - Welshpool doesn’t attract enough tourists overall.
 - Empty shops, high parking charges, and poor street scene matter more.
 - Some suggest merging TIC into a larger regeneration or community strategy.

Ann Holloway Day Centre

Q23 – What should the Council do?

A total of 222 responses was received to this question.



Q24 – What alternative uses would you support?

A total of 124 responses was received to this question.

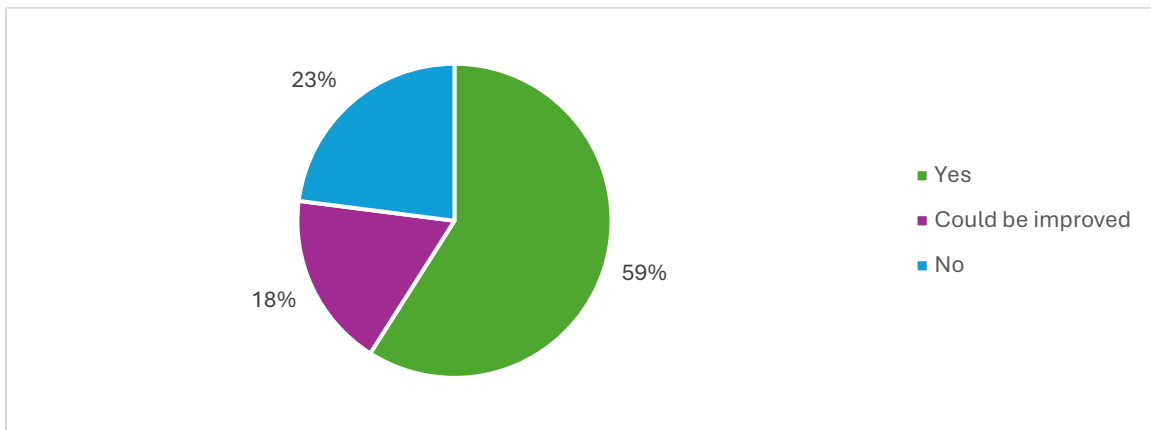
- Support for retaining the service
 - Many stress it is a vital lifeline for OAPs, disabled children, carers, and vulnerable residents.
 - Strong emotional connection: seen as one of the few safe spaces available.
- Community Hub
 - Calls for the centre to be a flexible community space when not in use by Haven/charities.
 - Ideas: hire for meetings, baby showers, clubs, parties, training, coffee mornings, youth clubs.
 - Could generate rental income to offset running costs.
- Sell or Transfer Ownership
 - Strong group feel WTC should reduce its assets and sell the building.
 - Preference for it to go to a charity (e.g. Welshpool Haven) or a social housing/health provider.
 - Selling would remove the cost burden from taxpayers.

- Alternative Uses
 - Use by NHS
- Criticism of the Council
 - Frustration that WTC is acting as a social services provider, which some see as Powys County Council or NHS's job.
 - Concerns over duplication with other centres.
- Legacies
 - Some responses emphasise Anne Holloway's wishes or legacy – that the building should always benefit the vulnerable.
 - Others dismiss the name/legacy as less important and suggest renaming or selling.

Meals on Wheels

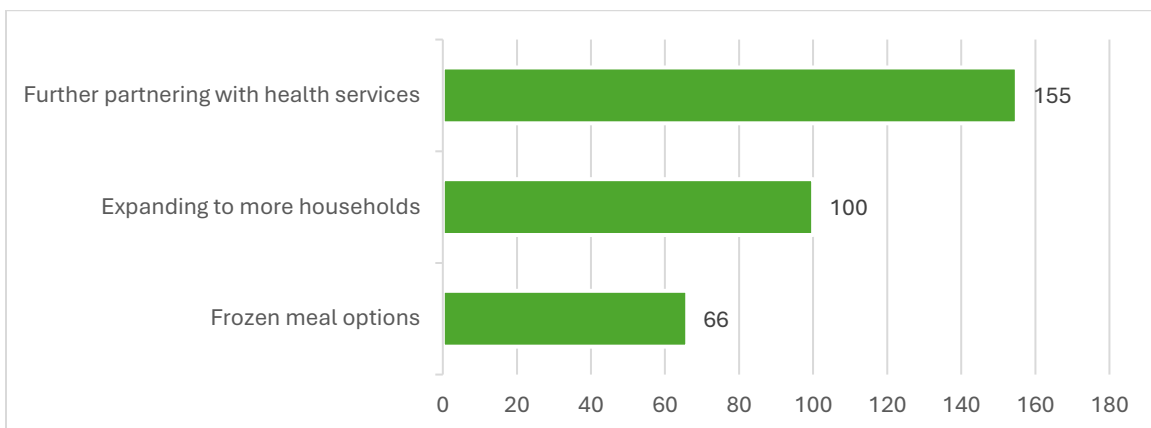
Q25 – Is this service good value for money?

A total of 222 responses was received to this question.



Q26 – Would you support any of the following?

A total of 222 responses was received to this question (multiple choice so will add up to more than 100%).



Q27 – Any other comments or concerns?

A total of 99 responses was received to this question.

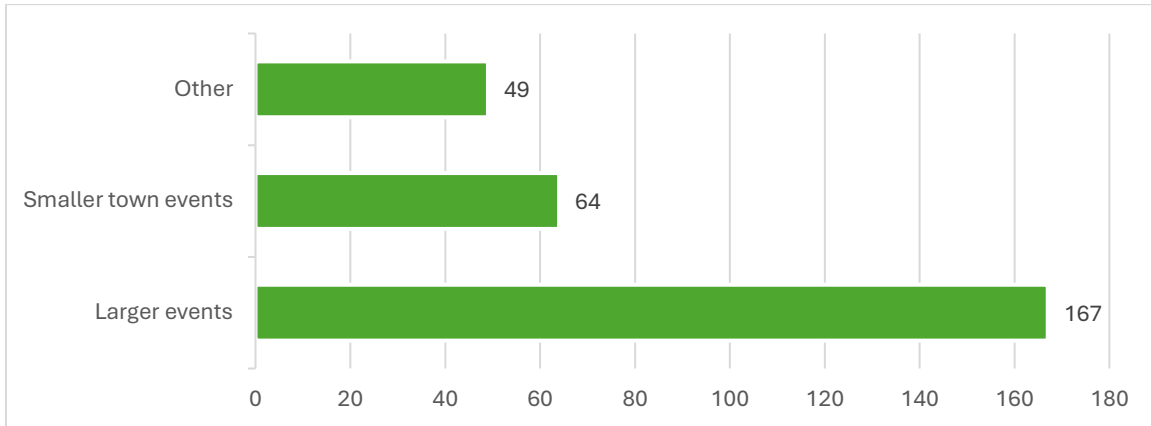
- Service importance

- Strong support that Meals on Wheels is essential for elderly, disabled, and housebound residents.
 - Many highlight it's not just about food – it provides social contact, reassurance, and reduces isolation.
 - Some describe it as “the only thing the council should be proud of” and warn against cuts.
- Questioning delivery
 - Many respondents ask why Welshpool Town Council is running what they see as a “social service”.
 - They argue it should be run or funded by Powys County Council, NHS, or charities/volunteers.
 - Several suggest WTC should stick to bins and toilets rather than social care.
- Cost
 - Concerns over cost per meal, efficiency of routes, and whether alternatives (frozen meals, takeaways, family support) would be cheaper.
 - Some suggest it may be duplicated by private providers like Wiltshire Farm Foods, Deliveroo, or supermarkets.
 - Calls for financial transparency before judging its future.
- Partnerships
 - Partner with hospital, NHS, cafes, caterers, food banks.
 - Link with markets/allotments for fresh produce.
 - Recruit more volunteers or sponsorship to reduce costs.
 -
 - Explore bulk deliveries of frozen meals with carers reheating.
- Charging
 - Some think service users should pay more or that it should be means-tested.
 - Others stress it must stay affordable or subsidised for the most vulnerable.
- Awareness and Promotion
 - A number of people said they didn't know the service existed or how to access it.
 - Calls for better advertising, referral pathways via health professionals, and modern image to encourage uptake.

Events

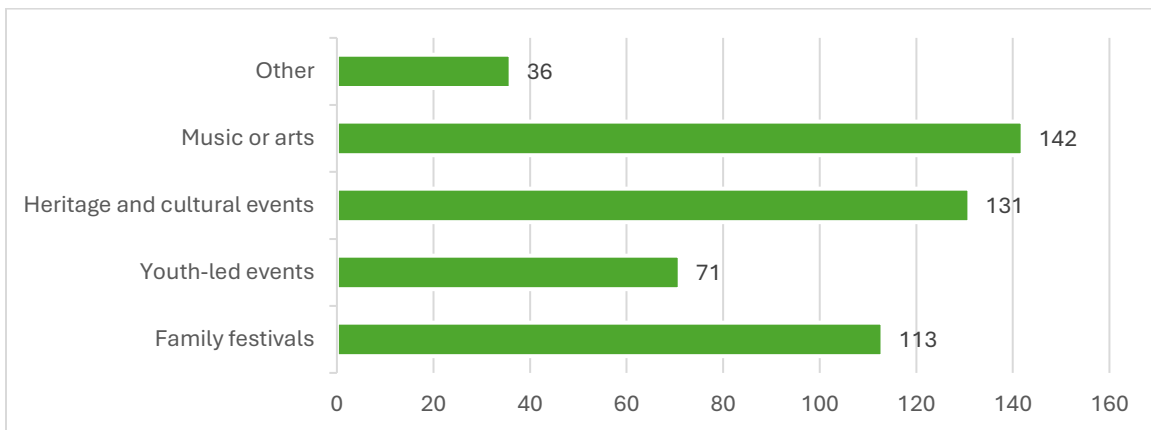
Q28 – What type of events would you like the Town Council to focus on?

A total of 222 responses was received to this question (multiple choice so will add up to more than 100%).



Q29 – What kind of events would you like to see more of?

A total of 211 responses was received to this question (multiple choice so will add up to more than 100%).



Q30 – Any other comments or concerns?

A total of 102 responses was received to this question.

- Importance

- Many stress events bring people into town, support local business, and build community spirit.
 - Popular examples: fireworks, food festival, carnival, tractor run, winter festival.
 - Some want more music, culture, and sporting events to broaden appeal.
- Poor advertising and communication
 - One of the strongest themes: residents often don't know events are happening until after.
 - Calls for better marketing: banners, posters in shops, road signs, central online hub, and longer notice periods for participants.
- Quality and variety
 - Criticism that some events feel small, underwhelming, or messy (especially carnival and Christmas lights).
 - Suggestions for more professional organisation, better theming (40s weekend to 50s/60s, cultural/family focus), and linking events together for greater impact.
 - Some say WTC should hire professionals or partner with groups like Shropshire Festivals.
- Delivery
 - A recurring point: should WTC be in the events business at all?
 - Others suggest creating a separate events committee/company.
- Cost
 - Some concern events are too costly for taxpayers (fireworks, Christmas lights).
 - Others suggest more self-financing, charging small fees, or securing sponsorship.
 - A few point to Powys CC or businesses as more appropriate funders for large events.
- Types and suggestions
 - 60s weekend, tractor shows, dog shows, farmers' markets, sports triathlons, storytelling, art trails, drone light shows instead of fireworks.
 - Calls for more kid-friendly activities and youth-oriented events.
 - Requests for events to feel more Christmassy at Christmas.
- Negative impacts

- Concerns over road closures, parking shortages, litter, and disruption for town centre residents.
- Some say events should be moved to Berriew Street car park or other open spaces instead of closing Broad Street.

Council Administration

Q31 – While some of these costs can't be cut, how could our services be clearer or more transparent to you?

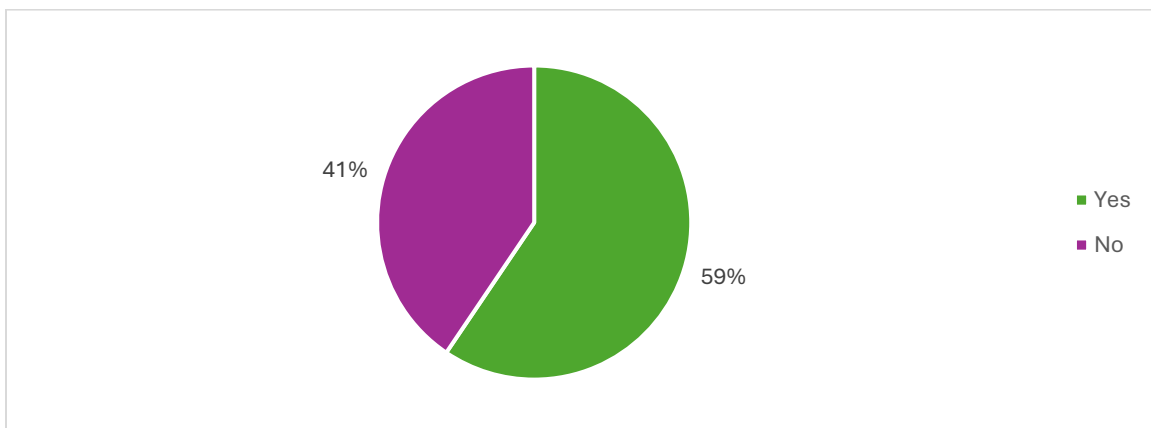
A total of 145 responses was received to this question.

- Publish clear information
 - Strongest theme: people want clear breakdowns of costs, staffing, salaries (redacted), and responsibilities.
 - Requests for easy-to-read formats: pie charts, infographics, newsletters, videos, blogs, social media updates.
 - Some suggest linking admin costs to outcomes so residents see value for money.
- Perception
 - Many think admin is too high a proportion of the budget (often quoting ~40%).
 - Frequent comparisons with other towns (Newtown, Brecon, Llandrindod) which reportedly spend less.
 - Suggestions: reduce staff, merge roles, fewer councillors, less red tape, streamline committees.
 - Some say “more broom pushers, fewer pen pushers” – want to see resources shift to frontline services.
- Improve transparency of meetings and decision making
 - Concerns over closed sessions (‘in camera’ meetings) and perceived secrecy.
 - Calls for all meetings to be open or livestreamed, with minutes and decisions published quickly.
 - Some want clearer accountability about councillors’ conduct, roles, and teamwork.
- Communication and Engagement
 - Many feel they don’t understand what WTC does or confuse it with Powys CC.
 - Requests for more public consultation, newsletters, meet & greet sessions, explanatory videos, and social media updates.
 - Need to make communications relevant to all age groups.
- Costs

- Some say everything can be cut: reduce subsidies, review staff, merge functions.
- Suggestions for AI, automation, hybrid working, digital forms, shared services with Powys CC.
- Push for a “leaner, more efficient” council administration.
- Value
 - Some say admin is necessary and justified if fairly allocated.
 - Some defend councillors as unpaid volunteers and call for more public respect.
 - A few note that residents may not appreciate the statutory or hidden work admin supports.

Q32 – Whilst the Town Council doesn't have responsibility for planning issues, it does have a statutory right to comment on applications. Do you think the Council should develop a Place Plan to be adopted as Supplementary Planning Guidance which Powys would have to have due regard to when deciding applications?

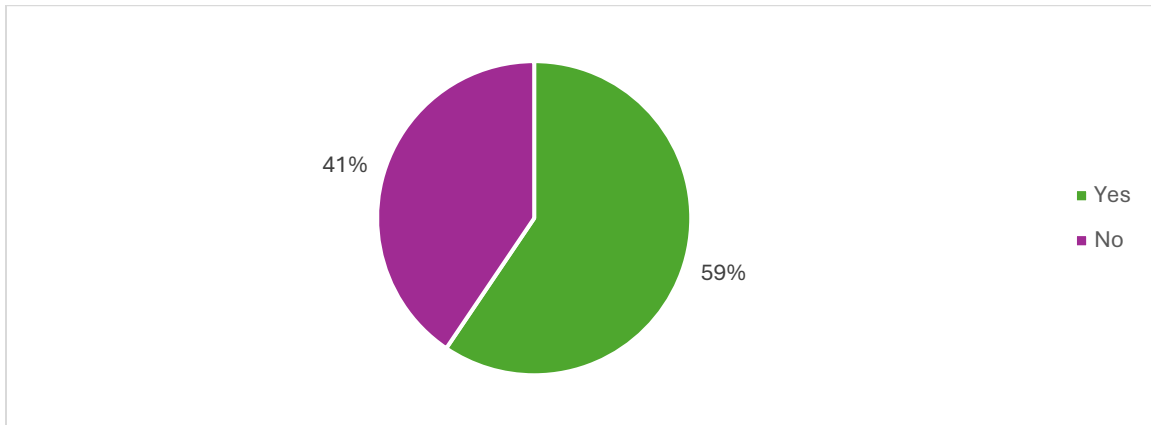
A total of 222 responses was received to this question.



Future Asset Transfers

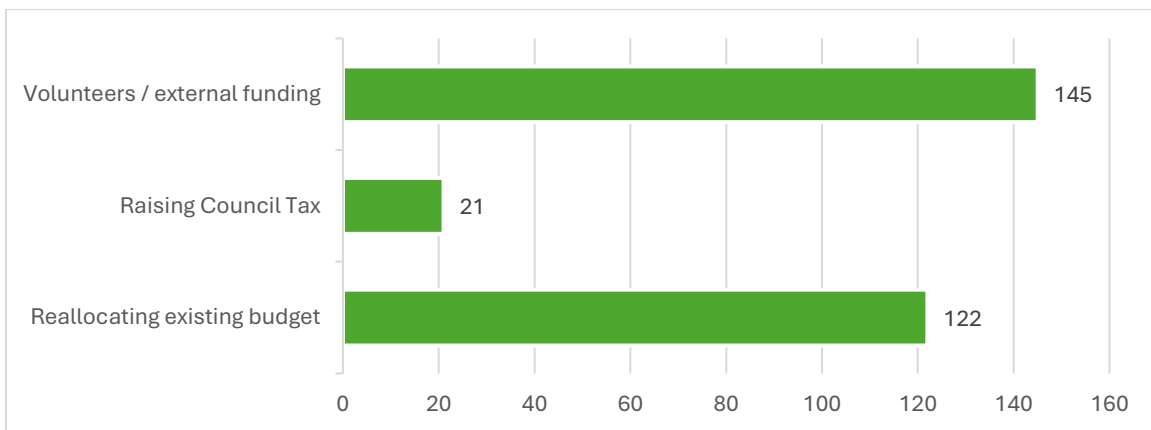
Q33 – Do you support asset/service transfers in principle?

A total of 222 responses was received to this question.



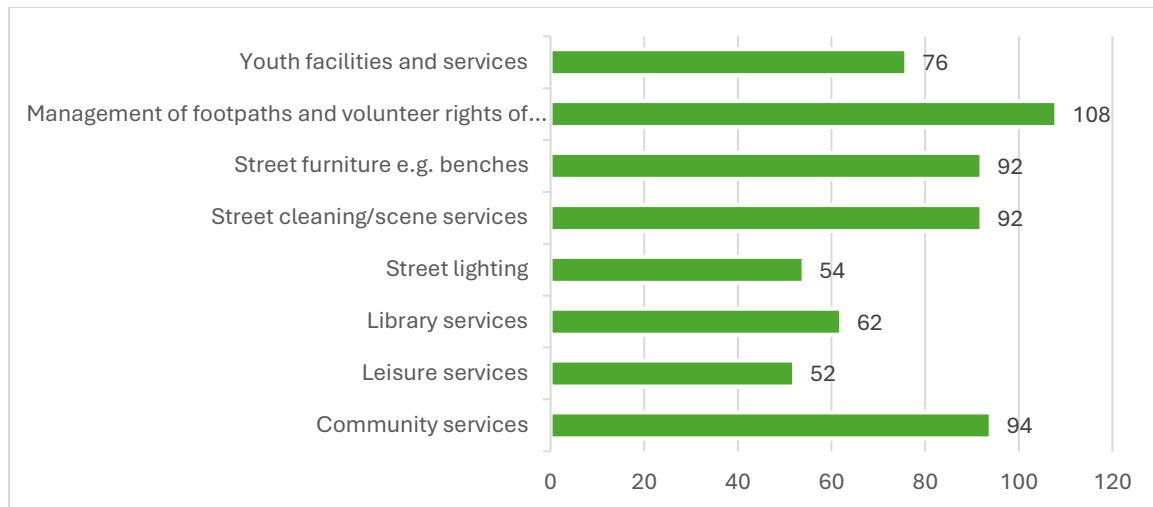
Q34 – How should new assets or services be funded?

A total of 205 responses was received to this question.



Q35 – Which types of assets would you support the Council taking on?

A total of 177 responses was received to this question.



Q36 – Any comments or concerns about asset transfers?

A total of 115 responses was received to this question.

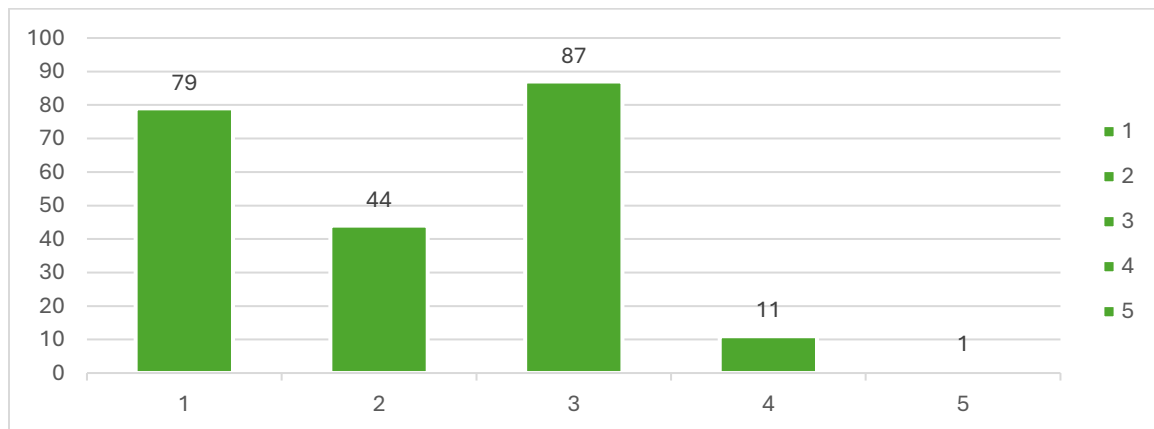
- Costs and Affordability
 - Most common theme: residents fear taking on more assets will raise council tax or bankrupt WTC.
 - Many reference past failures (street cleaning, toilets) as cautionary tales.
 - Some say Powys CC should retain responsibility, as taxpayers already fund them for these services.
- Funding
 - Many insist assets should only transfer if Powys provides full funding or budgets to cover them.
 - Fear that Powys will “dump costs” on Welshpool and then withdraw support.
 - Some propose regional/shared funding since assets (e.g. leisure centre) serve wider communities.
- Capacity
 - Strong doubt about whether WTC has the skills, staff, or financial management ability to run major services.
 - Concerns that WTC already struggles with basics and shouldn’t expand.
 - Several suggest charities, CICs, or private operators are better placed.
- Specific Services

- Leisure centre, swimming pool, youth services, library seen as vital.
 - Street cleaning, bins, grounds maintenance often cited as urgent priorities.
- Double Taxation
 - Residents feel they are already paying Powys CC and shouldn't pay again through WTC.
 - Taking on assets without rebates from Powys is seen as unfair and duplicative.
- Support
 - Several responses suggest evaluating each transfer individually with a clear business case.
 - Only take on services that are sustainable, add value, or generate income.
 - Strong emphasis on long-term planning and consultation with residents.
- General distrust of PCC and WTC
 - Residents recall previous "false rumours" of closures.
 - Frustration with both Powys and WTC for "buck passing."
 - Some believe neither authority has handled assets well.

Communication and Transparency

Q37 – The Council represents you to other bodies such as Powys County Council - how would you rate their responsiveness to the issues raised by the Town Council?

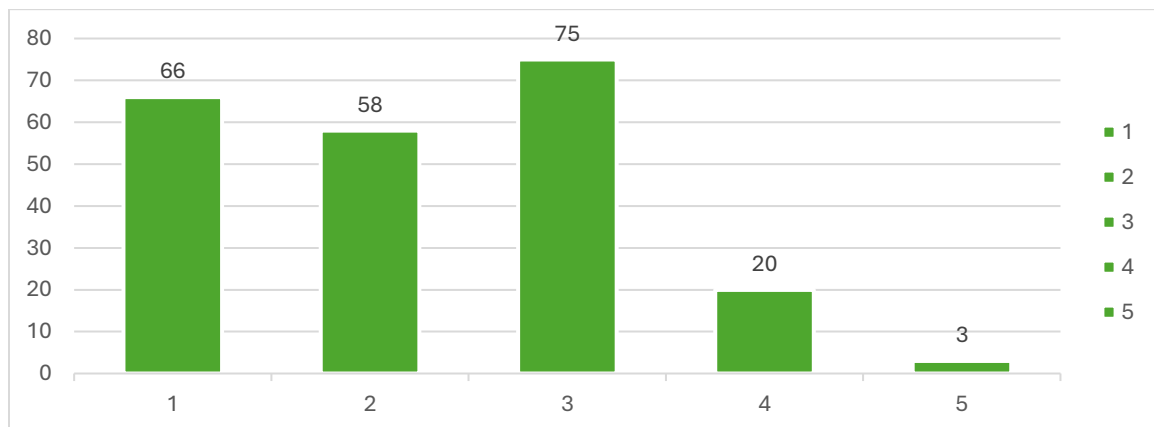
A total of 222 responses was received to this question.



Average Rating – 2.15

Q38 – How would you rate the Town Council's communication with residents?

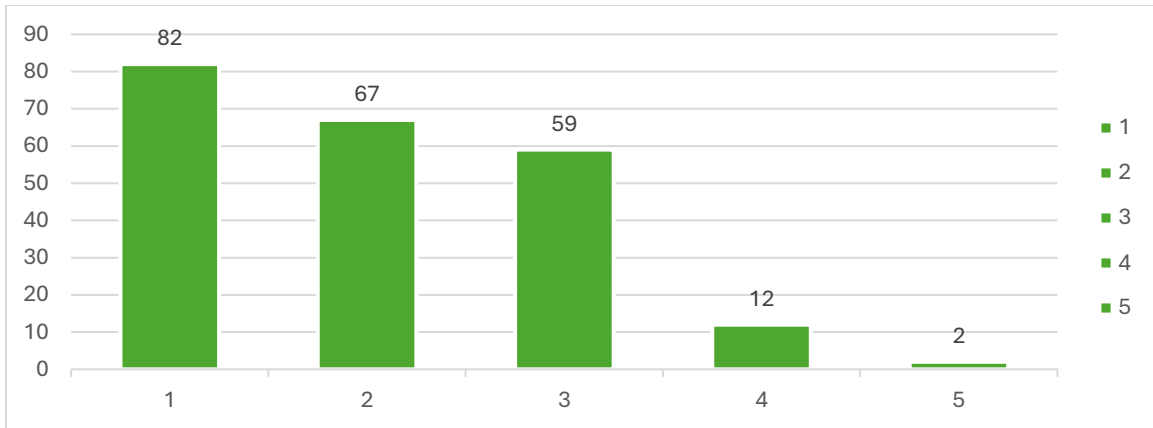
A total of 222 responses was received to this question.



Average Rating – 2.26

Q39 – How transparent is the Town Council's decision-making?

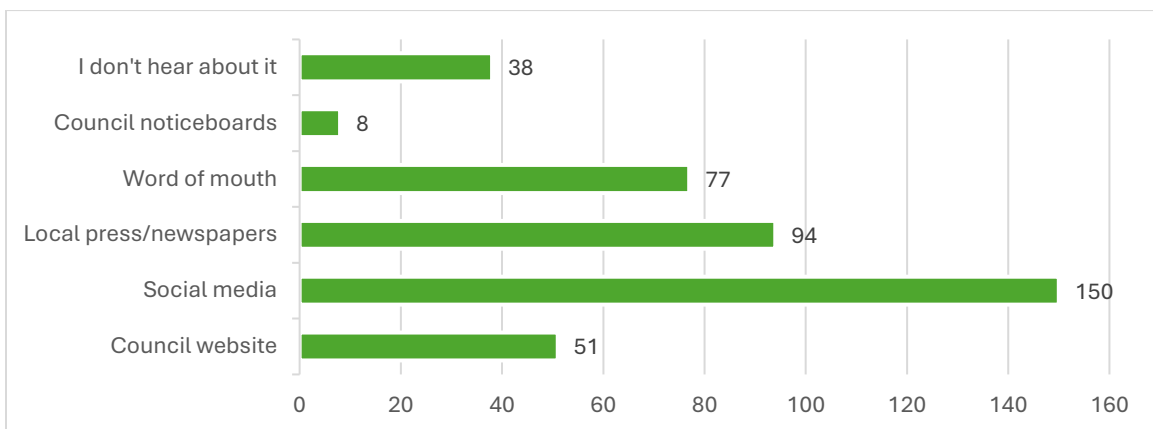
A total of 222 responses was received to this question.



Average Rating – 2.03

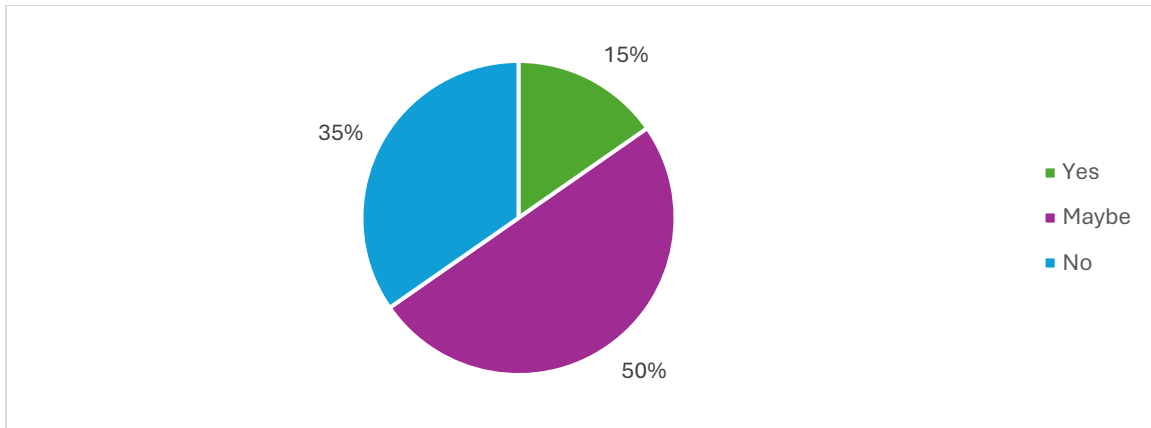
Q40 – Where do you currently get your information about the Town Council?

A total of 222 responses was received to this question.



Q41 – Would you like to be more involved in shaping decisions?

A total of 222 responses was received to this question.



Q42 – If yes, in what ways would you like to be involved?

A total of 66 responses was received to this question.

- Consultations and Surveys
 - Many want regular surveys like the one they completed, both online and in paper form.
 - Some suggest household questionnaires on big issues (e.g. one-way system, library, major spending).
 - Requests for feedback loops so residents know their input was heard and what happened next.
- Public Meetings
 - Strong call for open public meetings in the Town Hall, with opportunities to ask questions.
 - Desire for forums or steering groups on major projects (e.g. Town Hall, strategic plan).
 - Some want meetings to be more transparent and less 'toxic'.
- Clear Communication
 - Requests for better advertising of consultations and events (banners, notices, social media, direct mail).
 - More clarity on costs and spending – residents want to see breakdowns of where money goes.
 - Calls for openness and honesty in decision-making.
- Direct Involvement and Volunteering
 - Some respondents said they'd like to volunteer or support councillors.
 - A few mentioned specific skills they could bring (e.g. cycling infrastructure, community support).

- A handful expressed interest in becoming councillors, though some feel put off by the current culture.
- Negative Views
 - A small group said they're unsure how they could get involved, or don't think the council is open to real input.
 - Some frustration with "old ways, bureaucracy and egos" in the chamber.
 - A few suggested they'd like to be involved but don't feel welcome as newcomers.

Final Thoughts

Q43 - Do you have any suggestions about the Council's future priorities or spending?

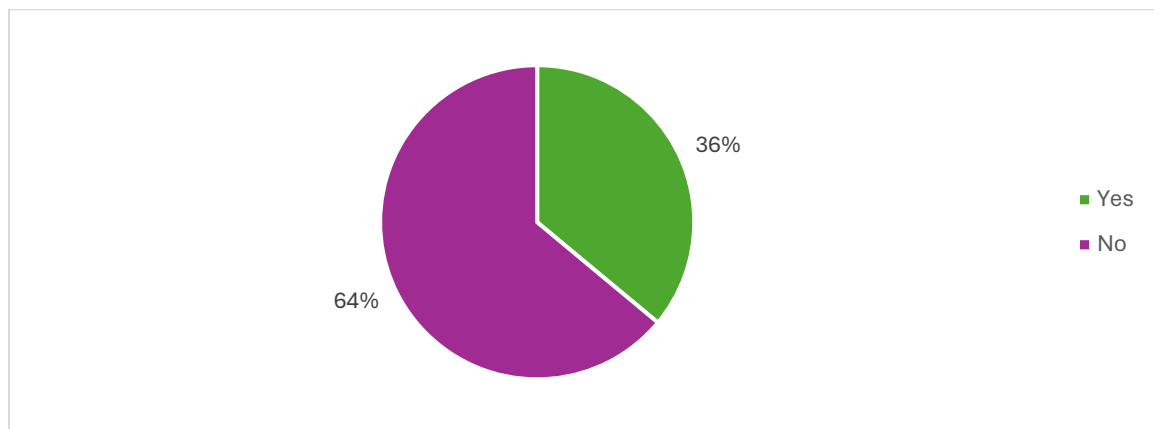
A total of 141 responses was received to this question.

- Keep Council Tax Low
 - The strongest recurring theme: residents feel council tax is too high and want it frozen, cut, or at least better value for money.
 - Calls for less waste, “basic services first,” and fewer staff/overheads.
 - Several explicitly said they don’t want “meaningless” or “expensive” projects.
- Town Centre Regeneration
 - Many want investment in revitalising Broad Street and the town centre:
 - Reuse of empty shops (Sainsbury’s, HSBC, M&Co).
 - Business rate cuts or incentives to attract new shops.
 - Support for housing above shops to bring more life back.
 - Suggestions for pedestrianisation, deep cleaning, and street scene improvements.
- Cleanliness
 - Frequent mentions of street cleaning, weeding, bins, and general upkeep.
 - Calls to make Welshpool more attractive for both residents and tourists.
 - Some want investment in parks, play areas, wildflowers, and community gardens.
- Transport and Parking
 - Parking was a major frustration:
 - Too expensive, too strict, lack of short-stay/drop-off bays.
 - Suggestions for free or cheaper parking to support shops.
 - Several proposed an integrated transport plan, pedestrianisation, and park & ride.
 - Calls for better disabled parking and improved cycling infrastructure.
- Focus on Basics
 - Many said the Council should maintain existing assets properly before adding new ones.

- Calls for repairs rather than replacements, and a focus on visible, tangible improvements.
 - Frustration that money is “spread too thin” on too many projects.
- Youth & Events
 - Some want investment in youth services, play areas, skate/pump tracks, and activities.
 - Others call for a night-time economy (cinema, restaurants, bars).
 - Events were seen as important to community spirit and attracting visitors, but should be cost-effective and make a profit.
- Strategic Vision
 - Several respondents said the Council needs a long-term vision (10–20 years) rather than piecemeal projects.
 - Ideas included place plans, business improvement districts, heritage conservation, and marketing Welshpool as a visitor town.
- Frustration with Culture
 - Several comments mentioned infighting, egos, and lack of unity among councillors.
 - Some distrust about whether consultation feedback will actually be used.
 - A few said they want councillors “vetted” or reduced in number.

Q44 – Would you like to be contacted with the results of this consultation?

A total of 222 responses was received to this question.



Conclusion

The consultation has provided a valuable insight into the views of Welshpool residents on the Town Council's current services, priorities, and future direction. Across all themes, a number of consistent messages have emerged.

First, there is a clear demand for financial restraint and transparency. Many residents feel that council tax in Welshpool is already too high and want to see spending focused on core responsibilities, better maintenance of existing assets, and improved value for money. Linked to this is a strong call for clearer communication – publishing more accessible information about costs, decisions, and outcomes – so that the public understands how and why money is spent.

Second, the condition and presentation of the town centre and public spaces emerged as a major priority. Respondents want to see more effort invested in cleaning, tidying, and repairing what already exists, alongside bolder action to address empty buildings, encourage new businesses, and make the high street more attractive and accessible. Parking and transport were also frequently raised as key barriers to revitalisation.

Third, there is recognition of the importance of youth services, green spaces, and community activities. Residents see value in supporting vulnerable groups, providing affordable recreation for young people, and running events that bring people together and promote Welshpool. However, they emphasise that such services should be affordable, well-managed, and designed in collaboration with the community.

Finally, residents have called for a more open and inclusive style of governance. Many wish to be involved through surveys, consultations, and public meetings, and there is frustration with the perception of council disunity. A longer-term vision for Welshpool – one that is ambitious but realistic, and rooted in the needs and aspirations of the community – is seen as essential.

Overall, while views differ on specific services, the consultation demonstrates a strong appetite for a Council that is financially prudent, transparent in its decisions, focused on the basics, and ambitious in restoring pride in the town's appearance and economy. These themes provide a clear direction for setting future priorities and engaging the community in shaping the next stage of Welshpool's development.

Appendix K



Draft Debt Management Policy

1. Introduction

Welshpool Town Council has a duty to residents, businesses, and organisations that use its facilities to ensure the prompt and cost-effective billing, collection, and recovery of all sums due to the Council.

The objective of this Policy is to maximise income by collecting debts promptly, effectively, efficiently, and economically, whilst ensuring fair and consistent treatment of all debtors.

2. Scope and Framework

This Policy applies to the collection of all income, including but not limited to:

- Sports ground hire fees
- Allotment rents
- Market rents and pitch hire
- Sundry invoices
- Property rents, leases, and licences

Effective debt collection minimises the impact on cash flow and protects public funds. Where debts are deemed irrecoverable, or uneconomic to pursue, they may be written off in accordance with this Policy.

3. Raising Invoices

Invoices will normally be raised in advance of services where practicable, or promptly after delivery, or at a fixed point in the month.

Invoices will clearly state the service provided, period covered, due date, and VAT where applicable.

Standard payment terms are 30 days from date of issue, unless alternative terms are specified (e.g. allotment agreements).

4. Payment Terms and Methods

The Council's preferred method of payment is BACS, though debit/credit card, cheque, cash, or standing order will also be accepted. The Council also operate an online facility via it's website for payment of invoices via card and Apple/Google Pay.

Requests for repayment arrangements will be considered by the RFO on a case-by-case basis. Failure to adhere to an agreed arrangement will trigger further recovery action, and reasonable costs may be added.

5. Responsibilities of Debtors

Debtors are expected to ensure payments reach the Council by the due date, follow payment instructions, notify the Council of changes to address or circumstances affecting ability to pay and contact the Council promptly if they believe an invoice is incorrect.

6. Debt Recovery Procedure

Stage 1 – Reminder

Debtors with invoices unpaid at 30 days will be sent a reminder letter/email (with a copy invoice) within 10 days.

Stage 2 – Final Demand

Debtors unpaid at 60 days (after Stage 1) will receive a Final Demand, requiring payment within 14 days. The Town Clerk or RFO may notify debtors that their use of Council facilities is suspended pending payment, if deemed necessary.

Stage 3 – Escalation

Debts referred to the Finance & Governance Committee to recommend to Full Council whether to:

- Write off the debt
- Suspend debtor's access to Council facilities (if ongoing)
- Instruct the Town Clerk or RFO to pursue further action

Stage 4 – Review

All debts still outstanding after the above stages will be referred to the Finance & Governance Committee for consideration of further action. The committee will explore the following circumstances when reviewing debts:

- Physical evidence to pursue the claim
- The resource and sustainability to obtain the debt
- Death or illness of the debtor
- The period the debt has accrued over
- Any other criteria at the discretion of the committee

Further Action

Further action may include an application to the Small Claims Court, where the debtor will be liable for the fees incurred by the Council in recovering the debt.

7. Payment Plans

Where a repayment plan is agreed, the Council will seek repayment as quickly as possible, ideally within the same financial year.

Payment plans will only be approved where they increase the likelihood of full recovery.

8. Debts arising from leases/licences/formal agreements

Such debts will be considered individually and may not follow the standard debt recovery procedure. Legal remedies such as forfeiture may apply.

9. Writing off Debts

After all avenues and stages of this policy have been followed, it may be prudent to write off a debt. The Council's Financial Regulations require that a debt which remains unpaid for 12 months may be written off if all recovery attempts have been exhausted.

Debts over £1000 require a specific resolution of Full Council and debts under this level may be written off by the RFO after authorisation from Full Council.

Written – August 2025

Adoption date – 1st October 2025

Review date – October 2027

Appendix L



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Budget Setting Timetable 2026-27
Date	12th September 2025

Budget Setting Timetable for 2026-2027

Action Required	Timescale	Meeting Month
Council to adopt Interim Strategic Plan which will inform budget setting	September	September
Officers prepare draft 1 budget based on the approved plan	October	
Committees consider Draft 1 budget and inform priorities for the coming year based on approved plan		E&P 1st October 2025 O&D 8th October 2025 F&G 15th October 2025
Council considers Staffing Review and budgetary considerations of review		F&G 15th October 2025 Council 22nd October 2025
Officers review priorities as committees discuss and prepare recommendations for Year 2 workplan based on Interim Strategic Plan and team capacity	November	
Officers prepare Draft 2 budget based on priorities from Draft 1 and any other additional inclusion requests	November	
Council Tax Base approved by Powys County Council which will inform precept planning	November	
Committees consider Draft 2 budget and make changes as appropriate		E&P 5th November 2025 O&D 12th November 2025 F&G 19th November 2025
Officers prepare Draft 3 budget based on priorities from Draft 1 & 2 and any other additional inclusion requests	December	
Committees consider Draft 3 budget and make changes as appropriate		E&P 7th January 2026 O&D 14th January 2026 F&G 21st January 2026
Council agrees final Draft 3 budget		28th January 2026

RFO submits precept request	No later than 30th January 2026	
Year End process including carry forwards, EMRs etc	February & March	March 2026