



# Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD  
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## Minutes of the Operations & Development Committee held on 11/06/2025 6:30pm in Council Chamber, Welshpool Town Hall.

### PRESENT:

Councillor David France  
Councillor Estelle Bleivas  
Councillor Nick Howells  
Councillor Phil Owen  
Councillor Phil Pritchard (Chair)  
Councillor Sally Fitzgerald

### Apologies for absence:

### Absent:

Councillor Dr Ben Gwalchmai

### Also in attendance:

Councillor Carol Robinson  
Councillor Chris Davies  
Councillor Revd William Rowell  
Kimberly Wright - Events, Planning and Markets Officer  
Paul McGrath - Operations Manager  
Wendy Lewis - Tourist Information Centre Manager  
1 member(s) of the public / press

### OD110625/1. ELECTION OF CHAIR

#### RESOLVED

**Cllr Phil Pritchard was elected as chairman of the Operations & Development Committee for the municipal year 2025/2026**

*WTCM152 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Sally Fitzgerald*

### OD110625/2. ELECTION OF VICE CHAIR

#### RESOLVED

**Cllr Sally Fitzgerald was elected as Vice Chairman of the Operations & Development Committee for the municipal year 2025/2026**

*WTCM153 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Nick Howells*

### OD110625/3. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all those present to the meeting.

## **OD110625/4. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

None.

## **OD110625/5. PUBLIC PARTICIPATION**

None.

## **OD110625/6. MINUTES AND MATTERS ARISING**

### **OD110625/6.1 Previous Minutes**

#### **RESOLVED**

**The minutes from the Services and Property Committee meeting held on 21st May 2025 were accepted as a true record.**

*WTCM155 - Proposed by Cllr Nick Howells, seconded by Cllr Sally Fitzgerald*

### **OD110625/6.2 Matters Arising**

None.

## **OD110625/7. LAND AND BUILDINGS**

### **OD110625/7.1 Town Hall & Motte and Bailey**

The Operations Manager updated councillors to works taking place at the Town Hall and confirmed that the works had started.

### **OD110625/7.2 General Update**

The Operations Manager updated councillors on general activities, including:

- Vandalism in the gents toilets at the TIC which was caught on CCTV and reported to the police.
- Musical panel at Maes y Dre play park has been vandalised.
- Grass cutting in playgrounds and the Memorial Gardens.
- Three members of the Operations Team passed their Chainsaw training course.
- Maes y Dre has been tidied up in preparation for the upcoming Carnival.
- Hanging baskets and flower baskets have been installed around the town.

The Mayor remarked that he and the Town Clerk is to organise a regular meeting with the police to report such issues of vandalism and Cllr Phil Pritchard asked for the Vice-Chairman and himself to join in on the meetings.

The Operations Manager also highlighted the recent STRI report in which councillors gave credit and thanks to the Operations Team for the upkeep of the pitch surfaces.

## **OD110625/8. SERVICES**

### **OD110625/8.1 Meals on Wheels**

The TIC Manager gave an update on the Meals on Wheels service and explained that some customers had been lost but some new customers gained. On average over 100 meals per week are produced which also include the Friday session for The Haven at the Day Centre. The TIC Manager reported that a tap and radiator are leaking at the Day Centre but the Operations Team have it under control.

## OD110625/8.2 Markets

The Events, Planning and Markets Officer gave an update and explained:

- The market cafe is now vacant.
- One trader left at the end of May with another at the end of June and another at the end of July.
- Three people have shown an interest in having a stall in the last month.
- Signs are currently displayed on vacant units to inform visitors that the unit is available to hire.

## OD110625/9. COMMITTEE FINANCE (MONTH 2)

Members noted the current spending position against the budget and no comments were received.

## OD110625/10. DATE OF NEXT MEETING

The next meeting of the Operations and Development Committee will be held on Wednesday 9th July 2025 at 6:30pm.

*The meeting finished at 19:27.*

Signed:

Dated:

Councillor Phil Pritchard (Chair)

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## Decision/Action Log

ID		Assigned
WTCM152	<b>RESOLUTION</b> <b>OD110625/1 Election of Chair</b> Cllr Phil Pritchard was elected as chairman of the Operations & Development Committee for the municipal year 2025/2026	Town Clerk & Proper Officer
WTCM153	<b>RESOLUTION</b> <b>OD110625/2 Election of Vice Chair</b> Cllr Sally Fitzgerald was elected as Vice Chairman of the Operations & Development Committee for the municipal year 2025/2026	Town Clerk & Proper Officer
WTCM155	<b>RESOLUTION</b> <b>OD110625/6.1 Previous Minutes</b> The minutes from the Services and Property Committee meeting held on 21st May 2025 were accepted as a true record.	Town Clerk & Proper Officer