



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Agenda & Summons Full Council - 24/06/2026 6:30pm

18th June 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 24th June 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/89847253135?pwd=a3iarH8F6as5w7uHttiI0TclyOKZkO.1> to join online or use Zoom Meeting ID 898 4725 3135 and passcode 982222.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - JUNE 2026

To receive a verbal report from the Town Mayor, Cllr Revd William Rowell.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Annual Meeting on 27/05/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Annual Meeting on 27/05/2026.

7. COMMITTEES - MINUTES & RECOMMENDATIONS

To invite Committee Chairs to present recommendations (if any) from meetings for Council to confirm.

7.1. Events & Planning - June 2026

To consider the recommendations from the meeting of the Events & Planning Committee on the 03/06/2026.

Item 9.10 - Open Doors 2026

RECOMMENDED

To support Welshpool Town Council's participation in Open Doors 2026;
To approve the opening of Welshpool Information Centre on Sunday 13th September 2026; and
To approve free parking at Church Street Car Park for Sunday 13th September 2026 at cost of approx £250 to be met from the Community Events cost code.

Item 10 - Place Plan

RECOMMENDED

To appoint members as determined by Full Council to the Place Plan Working Group.

[Appendix C]

7.2. Operations & Development - June 2026

To consider the recommendations from the meeting of the Operations & Development Committee on the 10/06/2026.

Item 10.2 - Welshpool Town Centre Improvement

RECOMMENDED

To note the successful award of £83,000 under the Pride in Place Impact Fund for the Welshpool Town Centre Improvement Project;
To authorise the Town Clerk to obtain further quotations for landscape architecture, design and project development services in accordance with the Council's procurement requirements; and
To approve a period of public engagement and consultation on emerging proposals.

Item 10.4 - Maes y Dre Alternative Premises

RECOMMENDED

To accept the quotation for planning consultancy on the Maes y Dre Alternative Premises project at a cost of £850 from Hughes Architects.

Item 7.3 - End of Season Works

RECOMMENDED

To accept the quotation for end of season works from Argae Hall (Company A) at a cost of £6,530 excluding VAT.

Item 7.4 - End of Season Works - Recommended Equipment RECOMMENDED To accept the quotation for purchase of a second hand Verti-Cut 1300 at a cost of £4400 from Charlies AG at a cost of £4,400 excluding VAT.
Item 7.5 - Cutting Equipment RECOMMENDED To accept the quotation for the purchase of a Grillo Climber 10 AWD 27 at a cost of £10,900 from Charlies AG.
Item 10.6 - Soft Play Trial RECOMMENDED To approve the soft play trial project within the vacant Market Business Unit and to allocate a budget of up to £3000 for the purchase of equipment, signage and setup costs; To delegate authority to the Town Clerk to implement the trial and undertake all necessary risk assessments and operational arrangements; To approve the proposal to operate entry fee of £1 per child with payments accepted via contactless payment facilities, QR code payments and cash collection, and with a proportionate and pragmatic approach taken to enforcement during the trial period; and To request a trial evaluation report be presented to the Committee upon completion of the trial.

[Appendix D]

7.3. Tour de France - June 2026

To consider the recommendations from the meeting of the Tour de France Special Committee on the 17/06/2026.

Item 6 - Election of Representative RECOMMENDED To elect Cllr Phil Owen to represent Welshpool Town Council on the Powys County Council Tour de France workstream(s).
Item 9 - Tour de France Planning RECOMMENDED To authorise the use of Council managed land for overnight camping and parking in relation to Tour de France subject to approval of a fee & charges schedule.
Item 9 - Tour de France Planning RECOMMENDED To co-opt Tony Brooks as a member of the Tour de France Special Committee.
Item 9 - Tour de France Planning RECOMMENDED To co-opt Shane Logan as a member of the Tour de France Special Committee.
Item 9 - Tour de France Planning RECOMMENDED Subject to any vacancies on the Committee, to co-opt Graham Breeze as a member of the Tour de France Special Committee.

[Appendix E]

7.4. Finance & Governance Committee - June 2026

To consider the recommendations from the meeting of the Finance & Governance Committee on the 17/06/2026.

Item 7.5 - Budget Virements

RECOMMENDED

To approve the budget virements as set out in the paper.

[Appendix F]

8. FINANCE

8.1. Council Accounts (May - Period 2)

To consider the Income and Expenditure Reports and Cash and Bank Totals for May 2026 and note the bank balances as of 31st May 2026:

- General Fund - £20,220.91
- 30 Day Account - £230,312.95
- Petty Cash - £35.03
- Hub Community Account - £3,759.80

[Appendix G]

[Appendix H]

[Appendix I]

8.2. Payment of Invoices - June

To consider payment of invoices for June, including any additional payments tabled on the night.

[Appendix J]

8.3. Scrutiny of Payments

To hear the feedback from May 2026 (Cllr Bailey) for the scrutiny of payments exercise as set out in Financial Regulations.

9. ANNUAL RETURN AND ANNUAL REPORT 2025/26

9.1. Draft Annual Statement and Annual Governance Statement

To consider the draft Annual Statement and Annual Governance Statement for 2025/26 as recommended by the Finance & Governance Committee and examined by Audit Committee.

[Appendix K]

9.2. Internal Audit Report

To note the Internal Audit Report for 2025/26 as examined by the Finance & Governance Committee and Audit Committee.

[Appendix L]

9.3. Annual Report 2025/26

To approve publication of the statutory Annual Report for 2025/26 as recommended and amended by the Finance & Governance Committee (copies previously circulated). [Section 52(1), Local Government and Elections (Wales) Act 2021; Section 40(5), Well-being of Future Generations (Wales) Act 2015]

10. OTHER MATTERS

10.1. Bull Dingle

To receive an update on the Bull Dingle.

10.2. Town Hall Transformation Project

To receive an update on the Town Hall Transformation Project from the Town Clerk.

11. OUTSIDE BODIES

11.1. Community Risk Register

To consider the correspondence in relation to the Community Risk Register.

[Appendix M]
[Appendix N]

11.2. Royal Welsh Show

To consider the invitation from the Chairman of Powys County Council in relation to an informal reception at the Royal Welsh Show.

[Appendix O]

11.3. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

12. MOTIONS FOR DEBATE

12.1. Public Transport

To consider the motion regarding public transport (Cllr Alison Davies).

[Appendix P]

12.2. Water Supply Issues

To consider water supply issues in Welshpool (Cllr Jackson Quarrell)

13. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Full Council will be held on 22nd July 2026 at 6:30pm.

14. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

15. OPERATIONS & DEVELOPMENT - CONFIDENTIAL - JUNE 2026 [CONFIDENTIAL]

To consider the recommendations from the meeting of the Operations & Development Committee on the 10/06/2026.

Item 14 - Land Adj to Pure Beauty

RECOMMENDED

Subject to the tree liability issues being resolved, to approve a Plant and Maintain licence with Powys County Council for the land at the corner of Union Street adjacent to Pure Beauty; and
To authorise the Town Clerk to progress the necessary paperwork.

[Confidential - information related to the financial or business affairs of a person and/or the authority.]

16. FINANCE & GOVERNANCE COMMITTEE - CONFIDENTIAL - JUNE 2026 [CONFIDENTIAL]

To consider the recommendations from the meeting of the Finance & Governance Committee on the 17/06/2026.

Item 12 - Debtors

RECOMMENDED

To note the current debtor position; and

To approve the action as outlined in Section 4 of the Report in relation to Stage 3 debts.

[Confidential - information related to the financial or business affairs of a person and/or the authority.]

17. TOWN CENTRE IMPROVEMENT PROJECT [CONFIDENTIAL]

To consider the recommendation from the Town Centre Improvement Project Board to accept the quotation from Company A for landscape architect services for the project. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix Q]

Confidential Document [Appendix R]

Confidential Document [Appendix S]

18. BERRIEW ST TOILETS [CONFIDENTIAL]

To consider an update from the Town Clerk in respect of Berriew St Toilets. [Confidential - information related to the financial or business affairs of a person and/or the authority.]