



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Full Council - 22/04/2026 6:30pm

16th April 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 22nd April 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/84001575719?pwd=ZeL5grHXJEj7wmggRHPloxvJHUjZlX.1> to join online or use Zoom Meeting ID 840 0157 5719 and passcode 926759.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - APRIL 2026

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 25/03/2026.
[Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 25/03/2026.

7. COMMITTEES - MINUTES & RECOMMENDATIONS

To invite Committee Chairs to present recommendations (if any) from meetings for Council to confirm.

7.1. Events & Planning Committee - April 2026

To confirm the recommendations from the meeting of the Events & Planning Committee on the 01/04/2026.

[Appendix C]

7.2. Operations & Development Committee - April 2026

To confirm the recommendations from the meeting of the Operations & Development Committee on the 08/04/2026.

Item 5.3 - Litter Bins & Waste Collection

RECOMMENDED

Approve the proposed changes to bin provision, resulting in a revised total of 54 bins, together with the installation of additional dog waste bins and bag dispensers at the locations outlined in the report.

Item 8.3 - Town Centre Transformation

RECOMMENDED

That a Project Board of Cllrs Phil Pritchard, Phil Owen, Nick Howells, Estelle Bleivas and William Rowell be established to oversee the implementation of the Welshpool Town Centre Improvement Project and give recommendations to Council as required.

Item 8.4 - Changing Places

RECOMMENDED

To organise an official opening of the Changing Places facility once completed and to invite Cllr Nick Howells and Justine Baldwin as guests of honour.

[Appendix D]

7.3. Finance & Governance Committee - April 2026

To confirm the recommendations from the meeting of the Finance & Governance Committee on the 15/04/2026.

Item 8.1 - BACS/CHAPS

RECOMMENDED

To approve the continuation of BACS/CHAPS for the 2026/27 financial year.

Item 8.5 - Insurance RECOMMENDED To retrospectively approve the insurance quotes for the next three years as set out in the agenda.
Item 8.6 - HR & HS Support RECOMMENDED To approve the renewal contract with WorkNest for Health and Safety, Fire Safety support and optional Health & Safety prosecution insurance for 5 years at £5546.48 per annum
Item 8.6 - HR & HS Support RECOMMENDED To approve the contract with WorkNest for Employment / HR support for 5 years.
Item 8.4 - Salaries RECOMMENDED To approve the payment of salaries in accordance with the approved Staffing Structure prior to monthly approval for the 2026/27 financial year.
Item 8.7 - Community Angels RECOMMENDED To ask officers to speak to County Cllr Graham Breeze about the Community Angel monies held by the Council and speak to the NMVB about their potential similar scheme; and To split the funds between their scheme (if progressing) and Welshpool Community Haven as organisations with similar objectives.

[Appendix E]

8. FINANCE

8.1. Council Accounts (February - Period 12)

To consider the Income and Expenditure Reports and Cash and Bank Totals for March 2026 and note the bank balances as of 31st March 2026:

- General Fund - £13,474.39
- 30 Day Account - £75,198.89
- Petty Cash - £35.03
- Hub Community Account - £3,667.41

[Appendix F]

[Appendix G]

8.2. Payment of Invoices - April

To consider payment of invoices for April 2026, including any additional payments tabled on the night.

[Appendix H]

8.3. End of Year 2025/26

To note the end of year documents for the year ending 2025/2026.

[Appendix I]

[Appendix J]

9. OTHER MATTERS

9.1. Bull Dingle

To receive an update on the Bull Dingle.

10. OUTSIDE BODIES

10.1. One Voice Wales - National Conference

To receive information regarding the One Voice Wales National Conference on the 1st July 2026 and to elect, if desired, representatives from the Council to attend at £99 per delegate.

[Appendix K]

10.2. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

11. MOTIONS FOR DEBATE

11.1. Litter Champions

To consider the proposal from Cllr William Rowell regarding the establishment of litter champions for Welshpool.

11.2. Town/Community Status

To consider the proposal from Cllr Sally Fitzgerald regarding the status of the community as a town and to propose passing a resolution under Section 245B(6) of the Local Government Act 1972 that the resolution passed by the Council for the Community of Welshpool on 27th February 1974 (Minute No 5) shall cease to have effect. [Section 245B(6), Local Government Act 1972]

12. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Full Council will be held on 27th May 2026 at 6:30pm (Annual Meeting of the Council).

13. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

14. FINANCE & GOVERNANCE COMMITTEE - APRIL 2026 [CONFIDENTIAL]

To confirm the confidential recommendations from the meeting of the Finance & Governance Committee on the 15/04/2026.

Item 11.1 - Temporary Cover

RECOMMENDED

To authorise the Town Clerk to pursue temporary agency cover for the cleaning position at best value which is to be reviewed in three months time to consider continuation or direct employment of the role.

15. BERRIEW ST TOILETS [CONFIDENTIAL]

To consider an update from the Town Clerk in respect of Berriew Street Toilets.