



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Full Council - 26/11/2025 6:30pm

26th November 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 26th November 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit [to join online](#) or use Zoom Meeting ID and passcode .

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - NOVEMBER 2025

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 22/10/2025.

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 22/10/2025.

7. COMMITTEES - MINUTES

7.1. Events & Planning Committee - November 2025

To note the minutes from the meeting of the Events & Planning Committee on the 05/11/2025.

8. COMMITTEES - RECOMMENDATIONS

To invite Committee Chairs to present recommendations from meetings for Council to confirm.

8.1. Finance & Governance Committee - November 2025

To confirm the recommendations from the meeting of the Finance & Governance Committee on the 19/11/2025.

Item 6.2 - FOI Publication Scheme
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RECOMMENDED

To approve and adopt the FOI Publication Scheme.
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Item 6.3 - Festive Closure Period
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RECOMMENDED

To approve two addition days of paid leave for staff on the 31st December 2025 and 2nd January 2026.
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[Appendix C]

9. FINANCE

9.1. Council Accounts (October - Period 7)

To consider the Income and Expenditure Reports and Cash and Bank Totals for October 2025 and note the bank balances as of 31st October 2025:

- General Fund - £11,552.57
- 30 Day Account - £140,000.00
- Petty Cash - £127.17
- Hub Community Account - £2,128.91

9.2. Payment of Invoices - November

To consider payment of invoices for November, including any additional payments tabled on the night.

10. BUDGET 2026/2027 - DRAFT 2

To consider the Draft 2 budget report and to receive an update from the Finance & Governance Committee

11. OTHER MATTERS

11.1. Remembrance 2026 - Band

To consider the proposal to book a marching band for Remembrance 2026 at the cost of £1200.

11.2. Civic and Ceremonial Working Group

To consider the creation of a Civic and Ceremonial Working Group to work with the Town Clerk and officers on all aspects of civic and ceremonial issues and to report back to Full Council in January with any recommendations.

11.3. Car Parking Trial

To consider the report from the Town Clerk in respect of a trial of free parking in 2026/27.

12. OUTSIDE BODIES

12.1. OVW AGM

To receive information regarding the One Voice Wales Annual General Meeting (AGM) on the 21st January 2026 and to elect, if desired, representatives from the Council to attend (deferred from 24th September 2025).

12.2. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

13. DATE OF NEXT MEETING

To note that the next meeting of Full Council will be held on 10th December 2025 at 6:30pm and will be followed by festive refreshments.

14. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

15. OPERATIONS & DEVELOPMENT COMMITTEE - NOVEMBER 2025

To confirm the recommendations from the meeting of the Operations & Development Committee on the 12/11/2025.

16. LAND ADJ TO YOUTH CENTRE

To consider an update from the Town Clerk in respect of land adj to youth centre in Howell Drive.