



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Full Council - 22/07/2026 6:30pm

16th July 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 22nd July 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/83028842845?pwd=oj0ZlpP6ps25fHgzM8naPA4kcblUdb.1> to join online or use Zoom Meeting ID 830 2884 2845 and passcode 965192.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - JULY 2026

To receive a verbal report from the Town Mayor, Cllr Revd William Rowell.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 24/06/2026.
[Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 24/06/2026.

7. COMMITTEES - MINUTES & RECOMMENDATIONS

To invite Committee Chairs to present recommendations (if any) from meetings for Council to confirm.

7.1. Events & Planning Committee - July 2026

To consider the recommendations from the meeting of the Events & Planning Committee on the 01/07/2026.

Item 5.2 - Visit Welshpool - Voucher

RECOMMENDED

To approve the implementation of the Welshpool Voucher Scheme with a review after twelve months.

[Appendix C]

7.2. Operations & Development Committee - July 2026

To consider the recommendations from the meeting of the Operations & Development Committee on the 08/07/2026.

Item 7.3 - Changing Places

RECOMMENDED

To accept the quotation from Initial Hygiene for a five year contract for the collection and installation of sanitary bins at a cost of £961.23 excluding VAT per annum.

Item 5.3 - Storage at Maes y Dre

RECOMMENDED

To allow all sports clubs occupying Maes y Dre to have one container each subject to the conditions and consent of Council on each one.

Item 5.3 - Storage at Maes y Dre

RECOMMENDED

To allow the Welshpool Cricket Club to install a container as long as it blends into the environment and to delegate authority to the Operations Manager to agree location and look of the container.

Item 5.5 - Town Hall Electrical

RECOMMENDED

To accept the quotation for Town Hall electrical works from Alan Thomas Electrical (Company A) at a cost of £4500 excluding VAT; and
To request a virement from General Reserve to 100/4085 to cover the cost.

[Appendix D]

7.3. Health and Safety Committee - July 2026

To consider the recommendations from the meeting of the Health and Safety Committee on the 15/07/2026.

Item 6 - Fire Risk Assessment

RECOMMENDED

To note the findings of the Worknest Fire Risk Assessment Audit

To approve the Fire Risk Assessment Action Plan which is attached; and

To authorise officers to implement recommendations that can be accommodated within existing budgets, or items requiring significant capital expenditure be brought back to Operations & Development Committee with costed options.

[Appendix E]

7.4. Finance & Governance Committee - July 2026

To consider the recommendations from the meeting of the Finance & Governance Committee on the 15/07/2026.

Item 5.5 - Budget Virements

RECOMMENDED

To approve the following budget virements:

- General Reserve to 4100/100 (Cleaning & Materials/Town Hall) - £1,000 to top-up demand driven budget which has been used up.

- General Reserve to 4100/150 (Cleaning & Materials/Toilets) - £1,000 to top-up demand driven budget which has been used up.

- General Reserve to 4085/100 (Repairs & Maintenance/Town Hall) - £4,500 as requested by O&D for urgent electrical repair work.

Item 5.3 - Scrutiny of Payments

RECOMMENDED

To appoint the following members for scrutiny of payments:

- Cllr Alison Davies for August in September

Item 5.6 - Summer Recess

RECOMMENDED

To authorise the Town Clerk to pay urgent and/or contractual payments during August.

[Appendix F]

8. BUSINESS PLANNING & FINANCIAL MATTERS

8.1. Council Accounts (June - Period 3)

To consider the Income and Expenditure Reports and Cash and Bank Totals for June 2026 and note the bank balances as of 30th June 2026:

- General Fund - £18,299.23

- 30 Day Account - £160,419.62

- Petty Cash - £35.03

- Hub Community Account - £3,913.95

[Appendix G]

[Appendix H]

8.2. Payment of Invoices - July

To consider payment of invoices for July, including any additional payments tabled on the night.

[Appendix I]

8.3. Scrutiny of Payments

To hear the feedback from June 2026 (Cllr Phil Owen) for the scrutiny of payments exercise as set out in Financial Regulations.

9. OTHER MATTERS

9.1. Bull Dingle

To receive an update on the Bull Dingle.

9.2. Byelaws

To consider the report from the Town Clerk in respect of byelaws.

[Appendix J]
[Appendix K]
[Appendix L]
[Appendix M]

10. OUTSIDE BODIES

10.1. DBCC Survey

To consider the correspondence and survey from the Democracy and Boundary Commission Cymru.

[Appendix N]

10.2. PTHB Better Together Programme

To consider the correspondence from Powys Teaching Health Board re: Better Together Programme.

[Appendix O]

10.3. Council Tax Premium Scheme

To consider the consultation from Powys County Council on Council Tax Premium Scheme for Long-term Empty Properties.

[Appendix P]

11. MOTIONS FOR DEBATE

11.1. Shopping Trolleys

To consider the motion regarding shopping trolleys (Cllr Kelly Meredith):

- Write to Morrisons encouraging them to review the effectiveness of their trolley retention processes; and
- Ask Powys County Council whether it has considered adopting the Section 99 / Schedule 4 powers [Environmental Protection Act 1990], which would give it a formal mechanism to recover the costs associated with abandoned trolleys in future.

12. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Full Council will be held on 23rd September 2026 at 6:30pm.

13. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

14. OPERATIONS & DEVELOPMENT - CONFIDENTIAL - JULY 2026 [CONFIDENTIAL]

To consider the recommendations from the meeting of the Operations & Development Committee on the 08/07/2026.

Item 10 - Extension of Lease

RECOMMENDED

To extend the existing lease (L/2/6) by 10 years to expire on 22nd June 2045.

[Confidential - information related to the financial or business affairs of a person and/or the authority.]

15. BERRIEW ST TOILETS [CONFIDENTIAL]

To consider an update from the Town Clerk in respect of Berriew St Toilets. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

16. R U SAYCE TRUST

16.2. Trust Property & Other Matters [CONFIDENTIAL]

To consider the report in respect of Trust Property and the way forward as agreed in January 2026.

Confidential Document [Appendix Q]