Cyngor Tref Trallwng Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons
Events & Planning Committee - 02/09/2026 6:30pm

27th August 2026

To: Dr Ben Gwalchmai, Chris Davies (Chair), Estelle Bleivas, Jackson Quarrell, Kelly Meredith, Morag Bailey, Nick Howells, Phil Owen (Vice Chair), Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Events & Planning Committee of Welshpool Town Council which will be held on Wednesday 2nd September 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit https://us02web.zoom.us/j/81312081958?pwd=FazRr5wK8DHBiqZo5StJ4PvdY90WJz.1 to join online or use Zoom Meeting ID 813 1208 1958 and passcode 597546.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

5. MINUTES AND MATTERS ARISING

5.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Events & Planning Committee on 01/07/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

5.2. Matters Arising

To report for information purposes only matters arising from the Events & Planning Committee on 01/07/2026.

5.3. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Events & Planning Committee on 12/08/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix C]

5.4. Matters Arising

To report for information purposes only matters arising from the Events & Planning Committee on 12/08/2026.

6. TOURISM & ECONOMIC DEVELOPMENT

6.1. Information Centre - July & August 2026

To receive a report from the Community Services Manager on the footfall, train tickets and holidays and other matters related to the Information Centre.

[Appendix D]

6.2. Visit Welshpool

To consider an update on the Visit Welshpool programme and the recommendations from the Town Clerk.

[Appendix E]
[Appendix F]
[Appendix G]

6.3. Bedroom Browser 2027/2028

To consider the report from the Events & Markets Manager in respect of the MWT Bedroom Browser for 2027/28.

[Appendix H]

7. BUSINESS PLANNING & FINANCIAL MATTERS

7.1. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix I]

7.2. Budget and Committee Finance (Months 4 and 5)

To consider the current spending position against the budget for the committee for July and August 2026 (Months 4 and 5).

[Appendix J]
[Appendix K]

8. EVENTS

8.1. Summer Cinema & Craft Session

To receive an update on the recent Summer Cinema & Craft Session which took place in Welshpool Town Hall on Saturday 22nd August 2026.

8.2. Carnival

To receive a report of feedback from the Carnival public meeting which took place in July and to consider a way forward for the Carnival in 2027.

[Appendix L]

8.3. Halloween parade and party 2026

To consider the report from the Events & Markets Manager in respect of the Halloween Parade and Party for 2026. (26/27 Community Events Budget: £2630 remaining with £1453 required in income).

[Appendix M]

8.4. Paranormal Evening

To consider hosting a paranormal investigation evening at Welshpool Town Hall, potentially as a special Halloween event in October 2026 (26/27 Community Events Budget: £2630 remaining with £1453 required in income).

[Appendix N]

8.5. Remembrance Services 2026

To consider the update from the Events & Markets Manager in relation to Remembrance Services for 2026.

8.6. Fireworks 2027

To receive any updates for the Fireworks 2027 event and to consider the quotation for PA support (26/27 Budget: No budget for PA support).

8.7. Live Acts at Welshpool Town Hall

To consider any potential live acts for Welshpool Town Hall in 2026/27 (26/27 Community Events Budget: £2630 remaining with £1453 required in income).

[Appendix O]

8.8. Christmas Lights Installation

To consider the quotation for anchor point testing and installation of Christmas Lights and cross features from Bright Grid Solutions Ltd. (26/27 Budget: £10000 remaining).

[Appendix P]

8.9. Winter Festival

To consider the report from the Events & Markets Manager in respect of Winter Festival for 2026. (26/27 Budget: £2173 remaining).

[Appendix Q]

8.10. Cuppa with a Councillor

To consider the report from the Events & Markets Manager in respect of the previously in-principle agreed councillor engagement event.

[Appendix R]

8.11. Walking Festival

To consider any updates in respect of the proposed Walking Festival (Cllr William Rowell).

8.12. Dance Festival

To consider any updates in respect of the proposed Dance Festival (Cllr Phil Owen).

8.13. Event ideas

To consider the following event ideas from Councillor Kelly Meredith:-
- Canal clean-up with canoe club.
- Have a sports exhibition day. All clubs invited
- Town Dance Night! Like Hoedown, 1950s, Disney, 1980s (do all decades!)
- Have a Teen Dance Night
- Game night at the Scansis Pitch
- Car Boot - can we take over and move to Powis Estate showfield

9. PLACE PLAN

To consider any updates on the Place Plan including feedback from the site visit held on the 14th August 2026 to Pool Quay.

10. PLANNING - NEW APPLICATIONS

To consider and comment on the following planning applications. [Town and Country Planning (Development Management Procedure) (Wales) Order 2012]

10.1. P/26/0752/LBC

Refurbishment of 4 front facing sliding sash windows, replacement casement windows to the passage known as Hopkins Passage, re-roofing works with traditional Welsh slate together with associated lead flashings, minor re-pointing to small amount of exposed gable wall
14 Broad Street, Welshpool, Sy21 7sd

[Appendix S]

10.2. P/26/0836/FUL

Partial change of use from commercial to residential
7 Berriew Street, Welshpool, Sy21 7sq

[Appendix T]

10.3. Planning decisions

To note that no planning decisions were received at the time of this agenda.

11. PAVEMENT LICENCES

To consider and comment on the following pavement licence applications. [Section 115G, Highways Act 1980]

11.1. 7102-4795-7482-5577 - Welshpool Town Council

Licence Ref: 7102-4795-7482-5577
Address: THE TOWN HALL AND MARKET, HIGH STREET, WELSHPOOL, SY21 7JQ

[Appendix U]

11.2. 9194-9774-5859-7309 - Coco Coffee House

Licence Ref: 9194-9774-5859-7309
Address: COCO COFFEE HOUSE, 34 BROAD STREET, WELSHPOOL, SY21 7RR

12. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of the Events & Planning Committee will be held on Wednesday 7th October 2026 at 6:30pm