



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD  
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## **Agenda & Summons**

### **Operations & Development Committee - 12/11/2025 6:30pm**

12th November 2025

To: Dr Ben Gwalchmai, David France, Estelle Bleivas, Nick Howells (Vice Chair), Phil Owen, Phil Pritchard (Chair), Sally Fitzgerald

Dear Councillor,

You are hereby summoned to attend a meeting of the Operations & Development Committee of Welshpool Town Council which will be held on Wednesday 12th November 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)  
Town Clerk & Proper Officer

[In accordance with the Local Government and Elections \(Wales\) Act 2021, this meeting is available by remote means. Please visit \[to join online\]\(#\) or use \[Zoom Meeting ID and passcode\]\(#\) .](#)

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## **Agenda**

### **1. WELCOME AND APOLOGIES FOR ABSENCE**

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

### **2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

### **3. PUBLIC PARTICIPATION**

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

### **4. MINUTES AND MATTERS ARISING**

#### **4.1. Previous Minutes**

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 08/10/2025.

#### **4.2. Matters Arising**

To report for information purposes only matters arising from the Operations & Development Committee on 08/10/2025.

### **5. LAND AND BUILDINGS**

#### **5.1. General Update**

To receive, and resolve if desired, an update from the Operations Manager in respect of Council land and buildings.

### **6. SERVICES**

#### **6.1. Meals on Wheels**

To receive an update from the Tourist Information Centre Manager in respect of Meals on Wheels.

#### **6.2. Markets**

To receive an update in respect of the indoor and outdoor market.

#### **6.3. Allotments**

To receive an update in respect of allotment provision and to note that a review of all paperwork held on allotment holders will commence in the New Year. [Part II, Small Holdings and Allotments Act 1908]

### **7. BUSINESS PLANNING & FINANCIAL MATTERS**

#### **7.1. ISP Action Plan**

To consider the approved committee ISP action plan.

#### **7.2. Budget and Committee Finance (Month 7)**

To consider the current spending position against the budget for the committee for October (Month 7).

#### **7.3. Budget 2026/2027 - Draft 2**

To consider the Draft 2 budget for 2026/2027 having regard to the instruction from Full Council to make additional savings where required.

### **8. PROJECTS & NEW DEVELOPMENTS**

#### **8.1. Community Fridge**

To receive an update in respect of the Community Fridge project.

#### **8.2. Town Hall Transformation**

To receive an update in respect of the Town Hall Transformation project.

### **9. DATE OF NEXT MEETING**

To note that the next meeting of Operations & Development Committee will be held on 14th January 2026 at 6:30pm.

#### **10. CONFIDENTIAL SESSION - EXCLUSION**

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

#### **11. MEALS ON WHEELS [CONFIDENTIAL]**

To consider the report from the Town Clerk in respect of the Meals on Wheels service. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]