Cyngor Tref Trallwng Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons
Finance & Governance Committee - 16/09/2026 6:30pm

10th September 2026

To: Alison Davies, Carol Robinson, David France (Vice Chair), Morag Bailey (Chair), Phil Pritchard, Richard Church, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 16th September 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit https://us02web.zoom.us/j/86418256640?pwd=9jZeeWDwPKoVfJGcJpepAdO3W5fBim.1 to join online or use Zoom Meeting ID 864 1825 6640 and passcode 313104.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 15/07/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 15/07/2026.

5. BUSINESS PLANNING & FINANCIAL MATTERS

5.1. Council Accounts (July - Period 4)

To consider the Income and Expenditure Reports and Cash and Bank Totals for July 2026 and note the bank balances as of 31st July 2026:
- General Fund - £27,081.92
- 30 Day Account - £100,503.66
- Petty Cash - £35.03
- Hub Community Account - £3,995.64

[Appendix C]
[Appendix D]

5.2. Council Accounts (August - Period 5)

To consider the Income and Expenditure Reports and Cash and Bank Totals for August 2026 and note the bank balances as of 31st August 2026:
- General Fund - £284,153.85
- 30 Day Account - £40,558.66
- Petty Cash - £35.03
- Hub Community Account - £4,083.81

[Appendix E]
[Appendix F]

5.2. Payment of Invoices - September

To consider payment of invoices for September, including any additional payments tabled on the night.

[Appendix G]

5.3. Scrutiny of Payments

To hear the feedback from August 2026 (Cllr Alison Davies) for the scrutiny of payments exercise as set out in Financial Regulations.

5.4. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix H]

5.5. Budget Virements

To consider the budget virements and recommend to Full Council accordingly.

[Appendix I]

6. POLICY

6.1. Disciplinary Policy

To consider the draft Disciplinary Policy for adoption.

[Appendix J]

6.2. Grievance Policy

To consider the draft Grievance Policy for adoption.

[Appendix K]

6.3. Policy Review

To consider the review of policies against the Finance & Governance Toolkit.

[Appendix L]

7. OTHER MATTERS

7.1. Newsletter

To consider an update from the Town Clerk in respect of newsletters.

[Appendix M]

7.2. Budget Setting Timetable 2027-2028

To note the budget setting timetable for 2027-2028.

[Appendix N]

8. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Finance & Governance Committee will be held on 15th July 2026 at 6:30pm.

9. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

10. UTILITIES [CONFIDENTIAL]

To receive a written update from the Town Clerk on matters affecting utilities. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix O]

11. DEBTORS UPDATE - SEPTEMBER [CONFIDENTIAL]

To consider the debtors update from the Town Clerk. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix P]

12. STAFFING [CONFIDENTIAL]

To consider the monthly staffing report for the previous two months and any other staffing updates from the Town Clerk. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]

Confidential Document [Appendix Q]
Confidential Document [Appendix R]