



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Agenda & Summons

Operations & Development Committee - 13/05/2026 6:30pm

7th May 2026

To: Dr Ben Gwalchmai, David France, Estelle Bleivas, Nick Howells (Vice Chair), Phil Owen, Phil Pritchard (Chair), Sally Fitzgerald

Dear Councillor,

You are hereby summoned to attend a meeting of the Operations & Development Committee of Welshpool Town Council which will be held on Wednesday 13th May 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/83476819838?pwd=5gtVGfxjYgILdDbh0mc7O5h5fw0UE9.1> to join online or use Zoom Meeting ID 834 7681 9838 and passcode 707104.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 08/04/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Operations & Development Committee on 08/04/2026.

5. LAND AND BUILDINGS

5.1. STRI Report

To note the contents of the recent STRI Report for Maes y Dre.

[Appendix C]

5.2. General Update

To receive, and resolve if desired, an update from the Operations Manager in respect of Council land and buildings.

5.3. Biodiversity Action Plan

To consider the draft Biodiversity Action Plan for 2026-2028 and recommend adoption. [Section 6, Environment (Wales) Act 2016]

[Appendix D]

5.4. Trees

To consider obtaining a tree survey for all Council land and to authorise officers to obtain quotations for works to trees at Vicarage Gardens.

6. SERVICES

6.1. Bookings Q4

To consider the report from the Town Clerk in respect of bookings in Q4 2025/2026 and;
To consider the request from Dyfed Powys Police to allow the Corn Exchange free of charge on the 25th June 2026 for an information day.

[Appendix E]

6.2. Markets

To receive an update in respect of the indoor and outdoor market from the Events and Market Manager.

6.3. The Hub - April 2026

To receive an update from the Community Services Manager in respect of the Hub.

[Appendix F]

6.4. Allotments

To receive an update from the Community Services Manager in respect of allotments.

6.5. Community Fridge

To receive an update from the Town Clerk in respect of the Community Fridge.

7. BUSINESS PLANNING & FINANCIAL MATTERS

7.1. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

7.2. Budget and Committee Finance (Month 1)

To consider the current spending position against the budget for the committee for April 2026 (Month 1).

8. PROJECTS & NEW DEVELOPMENTS

8.1. Town Hall Transformation

To receive an update in respect of the Town Hall Transformation project.

8.2. Welshpool Town Centre Improvement

To receive a verbal update in respect of the Welshpool Town Centre Improvement Project.

8.3. Changing Places

To receive a verbal update in respect of the changing places project

8.4. Maes y Dre Alternative Premises

To receive a verbal update in respect of the Maes y Dre Alternative Premises project.

8.5. Oldford Estate - Play Provision

To receive a verbal update in respect of play provision at Oldford Estate.

9. OTHER MATTERS

9.1. Asset Register

To note the summary of the Council's Asset Register as of 31st March 2026.

10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Operations & Development Committee will be held on 10th June 2026 at 6:30pm.

11. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

12. BERRIEW ST TOILETS [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of Berriew St Toilets. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix L]