



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Agenda & Summons

Operations & Development Committee - 08/10/2025 6:30pm

3rd October 2025

To: Dr Ben Gwalchmai, David France, Estelle Bleivas, Nick Howells (Vice Chair), Phil Owen, Phil Pritchard (Chair), Sally Fitzgerald

Dear Councillor,

You are hereby summoned to attend a meeting of the Operations & Development Committee of Welshpool Town Council which will be held on Wednesday 8th October 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/85268450586?pwd=u5xorQOHWew71eaGKKsV0hyjYiPfiv.1> to join online or use Zoom Meeting ID 852 6845 0586 and passcode 855276.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 10/09/2025.

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Operations & Development Committee on 10/09/2025.

5. LAND AND BUILDINGS

5.1. General Update

To receive, and resolve if desired, an update from the Operations Manager in respect of Council land and buildings.

5.2. Playground Maintenance

To consider the attached quotes for works to repair various elements of playground equipment (There is currently £9,847 in Play Equipment and £2,715 left in Repairs and Maintenance budget lines - 130 or 140/4085).

[Appendix C]

[Appendix D]

5.3. Equipment

To consider the request to purchase a Stihl KMA 135 R battery powered long reach hedge cutter for £1,287.45 ex VAT (There is currently £4,464 in the budget for equipment - 130 or 140/4340).

5.4. All Wales Play Opportunities Grant

To note that the Council has been awarded £20,000 from the All Wales Play Opportunity Grant to install accessible play equipment in Maes y Dre play park, endorse the Town Clerks acceptance of the grant, approve the match funding contribution of £954 from the Play Equipment budget and to approve the quotation from Ray Parry Playgrounds Ltd to carry out the works.

[Appendix E]

6. SERVICES

6.1. Meals on Wheels

To receive an update from the Tourist Information Centre Manager in respect of Meals on Wheels.

[Appendix F]

6.2. Markets

To receive an update in respect of the indoor and outdoor market.

7. BUSINESS PLANNING & FINANCIAL MATTERS

7.1. ISP Action Plan

To consider the approved committee ISP action plan.

[Appendix G]

7.2. Budget and Committee Finance (Month 6)

To consider the current spending position against the budget for the committee for September (Month 6).

[Appendix H]

8. BUDGET 2026/2027 - DRAFT 1

To consider the Draft 1 budget for areas of responsibility, the Interim Strategic Plan (ISP) action plan and identify any changes/additions as appropriate.

[Appendix I]

9. PROJECTS & NEW DEVELOPMENTS

9.1. Town Hall Transformation

To consider a report from the Town Clerk in respect of Town Hall Transformation project governance.

[Appendix J]

9.2. Oldford Estate

To consider the way forward in relation to play and land in Oldford.

[Appendix K]

10. DATE OF NEXT MEETING

To note that the next meeting of Operations & Development Committee will be held on 12th November 2025 at 6:30pm.

11. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

12. REVIEW OF CLEANING CONTRACT [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of the cleaning contract (deferred from July). [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix L]

13. BERRIEW ST TOILETS [CONFIDENTIAL]

To consider an update from the Town Clerk in respect of Berriew St Toilets. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix M]