



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Agenda & Summons

Finance & Governance Committee - 15/04/2026 6:30pm

9th April 2026

To: Alison Davies, Carol Robinson, David France (Vice Chair), Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 15th April 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/87020214862?pwd=Geo2HkN1qp5AIX1rdQriJC86NK1da3.1> to join online or use Zoom Meeting ID 870 2021 4862 and passcode 950323.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 18/03/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 18/03/2026.

5. BUSINESS PLANNING & FINANCIAL MATTERS

5.1. Council Accounts (February - Period 12)

To consider the Income and Expenditure Reports and Cash and Bank Totals for March 2026 and note the bank balances as of 31st March 2026:

- General Fund - £13,474.39
- 30 Day Account - £75,198.89
- Petty Cash - £35.03
- Hub Community Account - £3,667.41

[Appendix C]

[Appendix D]

5.2. Payment of Invoices - April

To consider payment of invoices for April 2026, including any additional payments tabled on the night.

[Appendix E]

5.3. Scrutiny of Payments

To hear the feedback from March 2026 (Cllr Rowell) for the scrutiny of payments exercise as set out in Financial Regulations.

5.4. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix F]

6. END OF YEAR 2025/26

To note the end of year documents for the year ending 2025/2026.

[Appendix G]

[Appendix H]

7. OTHER MATTERS

7.1. Digital Engagement - Q4 2025

To note the digital engagement report for Q4 2025 (January 2026 to March 2026).

[Appendix I]

7.2. Section 137 Expenditure Limit for 2026/27

To note for information, the limit on expenditure for the Council under Section 137 is £57,652 for the 2026/27 financial year.

7.3. DBCC Annual Report 2026/27

To note for information the annual remuneration report issued by the Democracy and Boundary Commission Cymru for 2026/27.

[Appendix J]

8. FINANCIAL YEAR 2026/27

8.1. BACS/CHAPS

To approve the continuation of BACS/CHAPS for the 2026/27 financial year.

8.2. Bank Mandate

To review the bank mandate for the 2026/27 financial year.

[Appendix K]

8.3. Direct Debits

To review and approve the list of direct debits for for the 2026/27 financial year.

[Appendix L]

8.4. Salaries

To approve the payment of salaries in accordance with the approved Staffing Structure prior to monthly approval for the 2026/27 financial year.

8.5. Insurance

To note and approve that the following insurances have been renewed for a three year locked in price through our broker:

- Main Insurance - £22,656.94
- Motor Vehicle & Agriculture - £4,411.15
- Engineering & Construction - £1,282.44
- Cyber - £367.36
- M&B Owners - £2,463.10
- M&B Liability - £3,360.00

Note: Budget will be overspent by £1,540.99 due to additional premiums for M&B.

8.6. HR & HS Support

To consider the report from the Town Clerk in respect of HR & HS support services.

[Appendix M]

8.7. Community Angels

To consider a way forward regarding funds held for Community Angels (£1,580).

9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Finance & Governance Committee will be held on 20th May 2026 at 6:30pm.

10. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

11. STAFFING

11.1. Temporary Cover [CONFIDENTIAL]

To consider the arrangements for temporary staffing cover while recruitment continues for cleaning positions.

11.2. Staffing [CONFIDENTIAL]

To consider any staffing updates from the Town Clerk.