



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Agenda & Summons

Finance & Governance Committee - 15/10/2025 6:30pm

15th October 2025

To: Alison Davies, Carol Robinson, David France (Vice Chair), Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 15th October 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

[In accordance with the Local Government and Elections \(Wales\) Act 2021, this meeting is available by remote means. Please visit to join online or use Zoom Meeting ID and passcode .](#)

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 17/09/2025.

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 17/09/2025.

5. FINANCIAL MATTERS

5.1. Council Accounts (September - Period 6)

To consider the Income and Expenditure Reports and Cash and Bank Totals for September 2025 and note the bank balances as of 30th September 2025:

- General Fund - £17,339.16
- 30 Day Account - £170,056.23
- Petty Cash - £196.98
- Hub Community Account - £2,235.35

5.2. Payment of Invoices - October

To consider payment of invoices for October 2025, including any additional payments tabled on the night.

5.3. Scrutiny of Payments

To hear the feedback from September 2025 (Cllr Owen) and to elect one councillor for each month for the scrutiny of payments exercise as set out in Financial Regulations.

5.4. ISP Action Plan

To consider the approved committee ISP action plan.

5.5. Budget 2026/2027 - Draft 1

To consider the Draft 1 budget for areas of responsibility, the Interim Strategic Plan (ISP) action plan and identify any changes/additions as appropriate.

5.6. Fees and Charges Review

To receive the findings of the Fees and Charges working group and to recommend to Full Council accordingly.

6. OTHER MATTERS

6.1. Digital Engagement - Q2 2025

To note the digital engagement report for Q2 2025 (July 2025 to September 2025).

7. DATE OF NEXT MEETING

To note that the next meeting of Finance & Governance Committee will be held on 19th November 2025 at 6:30pm.

8. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

9. SALES LEDGER - DEBTORS [CONFIDENTIAL]

To receive an update on the Sales Ledger.

10. REVIEW OF CLEANING CONTRACT [CONFIDENTIAL]

To consider on the recommendations from Operations & Development Committee in respect of cleaning contract and provide comments to Full Council.

11. INDEPENDENT STAFFING REVIEW [CONFIDENTIAL]

To consider the report from the Town Clerk along with the report from the LCC on the Staffing Review.

12. SALARY SACRIFICE SCHEME [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of proposed salary sacrifice scheme.

13. TOWN CLERK'S PROBATION PERIOD [CONFIDENTIAL]

To note the Town Clerk's probation appraisal for information before consideration by Full Council.