



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Events & Planning Committee - 04/11/2026 11:57am

29th October 2026

To: Dr Ben Gwalchmai, Chris Davies (Chair), Estelle Bleivas, Jackson Quarrell, Kelly Meredith, Morag Bailey, Nick Howells, Phil Owen (Vice Chair), Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Events & Planning Committee of Welshpool Town Council which will be held on Wednesday 4th November 2026 in the Council Chamber, Welshpool Town Hall at 11:57am to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/82904637389?pwd=H5Ykj5vDbZZmvsN56THfbP0LrAt9YQ.1> to join online or use Zoom Meeting ID 829 0463 7389 and passcode 737304.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Events & Planning Committee on 07/10/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Events & Planning Committee on 07/10/2026.

5. TOURISM & ECONOMIC DEVELOPMENT

5.1. Information Centre

To receive a report from the Community Services Manager on the footfall, train tickets and holidays and other matters related to the Information Centre.

Papers to Follow [Appendix C]

5.2. Visit Welshpool

To note the update on the Visit Welshpool programme (Cllrs William Rowell, Jackson Quarrell and Vix Davies).

6. BUSINESS PLANNING & FINANCIAL MATTERS

6.1. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix D]

6.2. Budget and Committee Finance (Month 7)

To consider the current spending position against the budget for the committee for October 2026 (Month 7).

[Appendix E]

7. DRAFT 2 BUDGET 2027/28

7.1. Budget Consultation 2027/28

To receive and consider the Town Clerk's report on the results of the public budget consultation and identify any matters to be taken into account when reviewing Draft 2 of the 2027/28 budget.

Papers to Follow [Appendix F]

7.2. Car Parking Trial - Evaluation

To consider the report from the Town Clerk in respect of the evaluation of the car parking trial carried out in 2026.

[Appendix G]

7.3. Draft 2 Budget 2027/28

To consider Draft 2 of the 2027/28 budget, taking into account the results of the public consultation (Item 7.1) and the financial implications of the Committee's decision on free Saturday parking (Item 7.2); to agree any

proposed amendments to the budget provisions within the Committee's remit; and to make recommendations to the Finance & Governance Committee for consideration as part of the Council's budget-setting process.

[Appendix H]
[Appendix I]

8. EVENTS

8.1. Remembrance 2026

To note the verbal report from the Events & Markets Manager in respect of arrangements for Remembrance events in 2026.

[Appendix J]

8.2. Carnival

To consider an update from the Events and Markets Manager on the carnival for 2027.

8.3. Halloween Parade and Party 2026

To receive an update on the Halloween parade and party event held on 31st October 2026.

8.4. Live Acts at Welshpool Town Hall

To consider an update regarding the live acts booked in the Town Hall.

8.5. Winter Festival

To consider the live acts quotations and an update from the Events & Markets Manager on the Winter Festival.

[Appendix K]
[Appendix L]

8.6. Cuppa with a Councillor

To consider a verbal update from the Events & Markets Manager in respect of Cuppa with a Councillor initiative and to organise a rota for future sessions.

8.7. Book Sale 2026

To note the donations received for the Book Sale in 2026 and to consider where to allocate the donated funds; to consider the request from Powis Castle to donate some books to their book shop.

8.8. White Ribbon Day

To receive an update regarding White Ribbon Day which is scheduled to be held on Thursday 26th November 2026.

8.9. Flicks in the Sticks

To receive an update on Flicks in the Sticks.

8.10. Upcoming events

To note the upcoming events;
Halloween Parade and Party: Saturday 31st October
Fireworks Display: Friday 6th November
Adele Nicoll - Honorary Freedom of the Town Award: Saturday, 7th November
Remembrance Sunday: Sunday 8th November
Two-Minute Silence: Wednesday 11th November
Winter Festival and Christmas Lights Switch-On: Saturday 28th November

9. PLANNING - NEW APPLICATIONS

To consider and comment on the following planning applications. [Town and Country Planning (Development Management Procedure) (Wales) Order 2012]

9.1. P/26/1170/TRE

Works to trees in a conservation area: 1) Trees at the top of the driveway that lean over the road: cut back to make the fire station sign visible and provide clearance over the road of at least 5 metres. 2) Main lower branches in the top driveway area (where trees affect visibility of the road and pavement when pulling in and out): cut back to height of no more than 3 metres. 3) Trees along both sides of driveway have encroached over drive: cut back branches so they do not extend past edges of driveway and cut to height of no more than 5 metres. 4) Low-hanging branches in the small wooded area to the front right of the house: make areas safe and accessible by cutting to a height of no more than 3 metres. 5) Low-hanging branches in the small wooded area to the right-hand side of the house: make areas safe and accessible by cutting to a height of no more than 3 metres. 6) Low-hanging branches in the small wooded area to the front left of the house: make areas safe and accessible by cutting to a height of no more than 3 metres. 7) The tree in the middle of the turning circle of the driveway: option to cut down completely.
Elmhurst, Severn Road, Welshpool, Sy21 7ar

[Appendix M]

9.2. P/26/1103/FUL

Alterations to existing access and creation of new vehicular access
Golfia Farm, Castle Caereinion, Welshpool, Sy21 9af

[Appendix N]

9.3. P/26/1200/FUL

Change of use of former Barclays Bank unit to a Nail Bar and Spa (retrospective)
20 Broad Street, Welshpool, Sy21 7sh

[Appendix O]

9.4. P/26/1210/TRE

Felling of two trees (species TBC) within a conservation Area
The Vicarage Gardens, Church Street, Welshpool

9.5. Planning decisions

To note the attached planning decisions

[Appendix P]

10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Events & Planning Committee will be held on Wednesday 6th January 2027 at 6.30pm.