



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Agenda & Summons

Finance & Governance Committee - 18/03/2026 6:30pm

12th March 2026

To: Alison Davies, Carol Robinson, David France (Vice Chair), Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 18th March 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/87584789774?pwd=wUgpceVUQT3fsz4LUqSRdBwRklgVbA.1> to join online or use Zoom Meeting ID 875 8478 9774 and passcode 559102.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive, and if desired, resolve to approve any apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 18/02/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 18/02/2026.

5. BUSINESS PLANNING & FINANCIAL MATTERS

5.1. Council Accounts (February - Period 11)

To consider the Income and Expenditure Reports and Cash and Bank Totals for February 2026 and note the bank balances as of 28th February 2026:

- General Fund - £15,522.14
- 30 Day Account - £170,118.86
- Petty Cash - £54.99
- Hub Community Account - £3,556.44

[Appendix C]

[Appendix D]

5.2. Payment of Invoices - March

To consider payment of invoices for MONTH, including any additional payments tabled on the night.

[Appendix E]

5.3. Scrutiny of Payments

To hear the feedback from February 2026 (Cllr Church) for the scrutiny of payments exercise as set out in Financial Regulations.

5.4. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix F]

6. CARRY FORWARDS 2025-26

To consider the report from the Town Clerk regarding potential carry forwards in the current financial year into next year.

[Appendix G]

7. STRATEGY AND POLICY

7.1. Civil and Ceremonial Protocol & Flag Flying Policies

To consider the proposed Civic and Ceremonial Protocol and the Flay Flying and Lighting Policy arising from discussions had by the Civic & Ceremonial Working Group and referred to Full Council in February.

[Appendix H]

[Appendix I]

7.2. One Voice Wales Membership - 2026-27

To consider our membership of One Voice Wales for 2026-27 at a cost of £1482 (2025: £1416) and recommend to Council accordingly.

[Appendix J]

8. OTHER MATTERS

8.1. Our Welshpool Newsletter

To note that the next edition of Our Welshpool will be delayed until May due to the pre-election period.

9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Finance & Governance Committee will be held on 15th April 2026 at 6:30pm.

10. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

11. DEBTORS [CONFIDENTIAL]

To consider the report from the Town Clerk in respect to debtors.

Confidential Document [Appendix K]

12. GRANTS

12.1. Grant for Hire [CONFIDENTIAL]

To consider the report from the Town Clerk regarding the room hire grant as deferred from Full Council in February.

Confidential Document [Appendix L]

12.2. Grant Correspondence [CONFIDENTIAL]

To consider the report from the Town Clerk regarding a maintenance grant.

Confidential Document [Appendix M]

13. STAFFING

13.1. Pay Scales [CONFIDENTIAL]

To note that SCP 2 will be deleted from the NJC Pay Scales from 1st April 2026 and to consider the confidential note from the Town Clerk.

Confidential Document [Appendix N]

13.2. TIC Review - Staffing Implications [CONFIDENTIAL]

To consider the report from the Town Clerk regarding the staffing implications arising from the TIC review.

Confidential Document [Appendix O]

13.3. Staffing [CONFIDENTIAL]

To consider any staffing updates from the Town Clerk & RFO (see written update).

Confidential Document [Appendix P]