Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Document / Report #406

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Title	Bookings - Q3 2025
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1. Purpose

1. To provide Members with an update on bookings taken during Quarter 3 (1 October – 31 December 2025), highlighting usage levels across Council facilities and summarising income generated.

2. Data

1. Quarter 3 saw very high utilisation of Council buildings, particularly for weekday community provision alongside a strong programme of evening and weekend events.
2. Recorded income equates to £3,774.50 (Assembly Room - £1462.50, Corn Exchange - £1640, Ann Holloway Centre - £276 and others).
3. Ann Holloway Centre
    1. The Ann Holloway Centre continued to operate at very high occupancy levels, with weekday use dominated by Welshpool Community Haven across all rooms.
    2. WCH pay a monthly fee for their usage which is not reflected in this report.
    3. Regular evening classes were held in the Conservatory generating £276 during the quarter.
4. Town Hall - Assembly Room
    1. The Assembly Room was the Council’s main income-generating space in Quarter 3, producing over £1,460.
    2. Bookings included:
        1. Performing arts and cultural activity (Angel Voice Singing School, Borderland Theatre, Midwinter Academy).
        2. Community and charity use (Flower Arranging Society, ENSA Memorial Fund, Welshpool Boxing Club).
        3. Private and large-scale evening events.
5. Town Hall - Corn Exchange

1. The Corn Exchange recorded £1,640 of income and was one of the most intensively used paid spaces.
2. Regular and one-off bookings included:
    1. Weekly and fortnightly community groups and classes (Darby & Joan, Angel Voice Singing School, Yoga).
    2. Support organisations and charities (RNID, Parkinson's UK, RBL Welshpool Poppy Appeal).
    3. Indoor markets, specialist sessions and commercial bookings.

6. Chamber
    1. The Council Chamber generated £264 from external bookings, alongside extensive use for Council meetings and civic functions. External users included political groups and weddings.

3. Resource Implications

1. Total recorded bookings income for Quarter 3 is approximately £3,774.50 across the facilities listed above. These figures support budget monitoring and inform future considerations around pricing, promotion of spaces, and facilities development.

4. Decision

1. To note for information only.