



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 17/06/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor David France
Councillor Morag Bailey (Chair)
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Councillor Carol Robinson

Absent:

Also in attendance:

Councillor Phil Owen
Richard Williams - Town Clerk & Responsible Finance Officer

FG170626/1. ELECTION OF CHAIR

The Chair, Cllr Morag Bailey opened the meeting and invited nominations for Chair of the Finance and Governance Committee for the 2026-2027 municipal year. One nomination for Cllr Morag Bailey was received and seconded. No other nominations were received.

RESOLVED

To elect Cllr Morag Bailey as Chair of the Finance & Governance Committee for the municipal year 2026/2027.

WTCM740 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG170626/2. ELECTION OF VICE CHAIR

One nomination for Cllr David France was proposed and seconded. No other nominations were received.

RESOLVED

To elect Cllr David France as Vice Chair of the Finance & Governance Committee for the municipal year 2026/2027.

WTCM741 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG170626/3. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct. Apologies were received from Cllr Carol Robinson and Richard Church.

FG170626/4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG170626/5. PUBLIC PARTICIPATION

None.

FG170626/6. MINUTES AND MATTERS ARISING

FG170626/6.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Finance & Governance Committee on 20/05/2026.

WTCM742 - Proposed by Cllr Alison Davies, seconded by Cllr David France

FG170626/6.2 Matters Arising

None.

FG170626/7. BUSINESS PLANNING & FINANCIAL MATTERS

FG170626/7.1 Council Accounts (May - Period 2)

Members discussed the Inc & Exp report for Month 2 and asked the Town Clerk a range of queries. The Town Clerk also summarised the overspends to date and the cash and bank totals graph.

RESOLVED

To note the bank balances, accounts and overspends for Period 2.

WTCM743 - Proposed by Cllr David France, seconded by Cllr Alison Davies

FG170626/7.2 Payment of Invoices - June

Members scrutinised the payment of invoices and asked a range of queries including the payments for Santa Suit, speeding offence and the Powis Estates Lower Park service charges and rent.

RECOMMENDED

To approve payment of invoices for June 2026.

WTCM744 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG170626/7.3 Scrutiny of Payments

Cllr Morag Bailey reported back on the scrutiny of payments from May which were successful.

FG170626/7.4 Interim Strategic Plan Action Plan

The Town Clerk summarised the action plan progress to date.

FG170626/7.5 Budget Virements

The Town Clerk explained the proposed virements and answered queries.

RECOMMENDED

To approve the budget virements as set out in the paper.

WTCM745 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG170626/8. ANNUAL RETURN AND ANNUAL REPORT 2025/26

FG170626/8.1 Draft Annual Statement and Annual Governance Statement

The Town Clerk explained that the Audit Committee had already examined the Annual Statement and Annual Governance Statement and answered queries.

RECOMMENDED

To approve for adoption the draft Annual Statement and Annual Governance Statement for 2025-26.

WTCM746 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG170626/8.2 Internal Audit Report

The Town Clerk explained that the Audit Committee had already examined the Internal Audit Report and highlighted one issue surrounding the budget setting for 2025/26.

RESOLVED

To note the Internal Audit Report for 2025-26.

WTCM747 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG170626/8.3 Annual Report 2025/26

Members discussed the draft Annual Report and asked that current activities be included such as the Hub, Flicks in the Sticks & events. A query was raised regarding training which the Town Clerk will investigate.

Cllr Richard Church joined the meeting.

RECOMMENDED

To approve, as amended, statutory Annual Report for 2025/26.

WTCM748 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG170626/9. OTHER MATTERS

FG170626/9.1 Welshpool Town Centre Improvement Project

The Town Clerk summarised the paperwork for the Pride in Place Impact Fund and explained the claim back procedure. Members noted the potential cashflow implications of grant-funded expenditure and requested regular monitoring reports

FG170626/10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

The next meeting of Finance & Governance Committee will be held on 15th July 2026 at 6:30pm.

FG170626/11. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM749 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG170626/12. DEBTORS [CONFIDENTIAL]

The Town Clerk went through the report and each recommendation in Section 4 and answered a range of queries.

RECOMMENDED

To note the current debtor position; and

To approve the action as outlined in Section 4 of the Report in relation to Stage 3 debts.

WTCM750 - Proposed by Cllr David France, seconded by Cllr Alison Davies

FG170626/13. STAFFING [CONFIDENTIAL]

The Town Clerk summarised the new staffing report and answered queries.

The meeting finished at 20:02.

Signed:

Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM740	RESOLUTION FG170626/1 Election of Chair To elect Cllr Morag Bailey as Chair of the Finance & Governance Committee for the municipal year 2026/2027.	Town Clerk & Responsible Finance Officer
WTCM741	RESOLUTION FG170626/2 Election of Vice Chair To elect Cllr David France as Vice Chair of the Finance & Governance Committee for the municipal year 2026/2027.	Town Clerk & Responsible Finance Officer
WTCM742	RESOLUTION FG170626/6.1 Previous Minutes To approve the minutes from the meeting of the Finance & Governance Committee on 20/05/2026.	Town Clerk & Responsible Finance Officer
WTCM743	RESOLUTION FG170626/7.1 Council Accounts (May - Period 2) To note the bank balances, accounts and overspends for Period 2.	Town Clerk & Responsible Finance Officer
WTCM744	RECOMMENDATION FG170626/7.2 Payment of Invoices - June To approve payment of invoices for June 2026.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM745	RECOMMENDATION FG170626/7.5 Budget Virements To approve the budget virements as set out in the paper.	Town Clerk & Responsible Finance Officer
WTCM746	RECOMMENDATION FG170626/8.1 Draft Annual Statement and Annual Governance Statement To approve for adoption the draft Annual Statement and Annual Governance Statement for 2025-26.	Town Clerk & Responsible Finance Officer
WTCM747	RESOLUTION FG170626/8.2 Internal Audit Report To note the Internal Audit Report for 2025-26.	Town Clerk & Responsible Finance Officer
WTCM748	RECOMMENDATION FG170626/8.3 Annual Report 2025/26 To approve, as amended, statutory Annual Report for 2025/26.	Town Clerk & Responsible Finance Officer
WTCM749	RESOLUTION FG170626/11 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM750	RECOMMENDATION FG170626/12 Debtors To note the current debtor position; and To approve the action as outlined in Section 4 of the Report in relation to Stage 3 debts.	Town Clerk & Responsible Finance Officer