

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD  
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**DRAFT**

**Minutes of the Events & Planning Committee held on 07/10/2026 6:30pm in Council Chamber, Welshpool Town Hall.**

**PRESENT:**

Cllr Dr Ben Gwalchmai  
Cllr Chris Davies (Chair)  
Cllr Jackson Quarrell  
Cllr Kelly Meredith  
Cllr Morag Bailey  
Cllr Phil Owen  
Cllr Revd William Rowell

**Apologies for absence:**

Cllr Estelle Bleivas  
Cllr Nick Howells

**Absent:**

**Also in attendance:**

Cllr Phil Pritchard  
Cllr Vix Davis  
Kimberly Wright - Events & Markets Manager  
Wendy Lewis - Community Services Manager  
2 member(s) of the public / press

**EP071026/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE**

The Chair welcomed all those present to the meeting and reminded all attendees to show respect for all throughout the meeting. Apologies received by Cllr Nick Howells and Cllr Estelle Bleivas

**EP071026/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

The following interests were declared:

| Item | Councillor | Type     | Reason                                                                                                            |
|------|------------|----------|-------------------------------------------------------------------------------------------------------------------|
| 7.7  | Phil Owen  | Personal | As a Trustee of Friends of Welshpool High School who are asking for the Corn Exchange kitchen at Winter Festival. |

**EP071026/3. PUBLIC PARTICIPATION**

None.

**EP071026/4. MINUTES AND MATTERS ARISING**

## **EP071026/4.1 Previous Minutes**

### **RESOLVED**

**To approve the minutes from the meeting of the Events and Planning Committee, held on Wednesday, 2nd September 2026**

*WTCM936 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell*

## **EP071026/4.2 Matters Arising**

All items are on the agenda this evening or have been completed.

## **EP071026/5. TOURISM & ECONOMIC DEVELOPMENT**

### **EP071026/5.1 Information Centre**

The Community Services Manager summarised the report and informed members that due to changes with the train ticket machine will mean a loss in sale of railcards directly however we will continue to sell them via a different mechanism.

### **EP071026/5.2 Visit Welshpool**

Cllr Jackson Quarrell asked when the Voucher design would be selected. The Events and Planning Manager informed him that the deadline was 1st October, so the decision would take place soon.

## **EP071026/6. BUSINESS PLANNING & FINANCIAL MATTERS**

### **EP071026/6.1 Interim Strategic Plan Action Plan**

No comments received

### **EP071026/6.2 Budget and Committee Finance (Month 6)**

Members were happy with the financial reports and had no comments to make.

### **EP071026/6.3 Lead Councillors**

Councillors discussed the item at length and elected members as below.

#### **RESOLVED**

**Carnival - Cllr Vix Davies and Cllr Chris Davies**

*WTCM909 - Proposed by Cllr Phil Owen, seconded by Cllr Jackson Quarrell*

#### **RESOLVED**

**Winter Festival - Cllr Bill Rowell and Cllr Morag Bailey**

*WTCM910 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen*

#### **RESOLVED**

**Halloween parade and party - Cllr Morag Bailey and Cllr Chris Davies**

*WTCM911 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell*

**RESOLVED**

**Dance Festival - Cllr Phil Owen and Cllr Bill Rowell**

*WTCM912 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Chris Davies*

**RESOLVED**

**Walking Festival - Cllr Bill Rowell and Cllr Phil Owen**

*WTCM913 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen*

**RESOLVED**

**Continental Market - Cllr Vix Davies and Cllr Bill Rowell**

*WTCM914 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen*

**RESOLVED**

**Book Sale - Cllr Chris Davies and Cllr Estelle Bleivas**

*WTCM915 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell*

**RESOLVED**

**Visit Welshpool - Branding, App/Web, Town Guide & Voucher scheme - Cllr Jackson Quarrell and Cllr Bill Rowell**

*WTCM916 - Proposed by Cllr Phil Owen, seconded by Cllr Chris Davies*

**RESOLVED**

**Visit Welshpool - Business Forum - Cllr Jackson Quarrell and Cllr Vix Davies**

*WTCM917 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell*

**EP071026/6.4 Draft 1 Budget 2027/28**

Cllr Phil Pritchard left the meeting.

Councillors discussed the draft budget and a concern was expressed that the Tour De France budget should be increased.

**EP071026/7. EVENTS**

**EP071026/7.1 Eisteddfod Maldwyn Meirionnydd**

Cllr Bill Rowell left the meeting

Cllr Ben Gwalchmai left the meeting.

Peter addressed the Councillors.

Councillors agreed to support the event by way of promotion and by allowing officers to give support where they can (liaise).

**EP071026/7.2 Continental Market 2027**

Members discussed the Continental Market and agreed that it is a fantastic event for Welshpool and where we can expand the event to include local traders and music we should.

**RESOLVED**

**To book the Continental Market from 16th to 18th July 2027 and to source local entertainment and local food suppliers to join in and enhance the event.**

*WTCM918 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen*

### **EP071026/7.3 Remembrance 2026**

Members noted the Remembrance report.

### **EP071026/7.4 Carnival**

Members discussed the report and agreed to change the date of the Carnival 2027.

#### **RESOLVED**

**To fix the date of the Annual Carnival day to Sunday 30th May, starting in 2027.**

*WTCM919 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell*

#### **RESOLVED**

**To rename the Carnival King/Queen positions to Mini Mayor and to seek nominations.**

*WTCM920 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell*

#### **RESOLVED**

**To ask officers to investigate the possibility of holding a dog show at the Carnival in 2027.**

*WTCM921 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell*

#### **RESOLVED**

**To begin publicising the Carnival 2027 and reaching out to possible stage acts/parade participants.**

*WTCM922 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith*

#### **RESOLVED**

**To set the next date of the Carnival Working Group as the 16th November 2026 at 6:30pm in the Royal Oak.**

*WTCM923 - Proposed by Cllr Kelly Meredith, seconded by Cllr Chris Davies*

#### **RESOLVED**

**To agree that the responsibilities for the Carnival as outlined in Appendix J be split as proposed with those responsibilities being jointly shared be delegated to the Events & Markets Manager in reference to the Committee and/or Lead Councillors for the Carnival.**

*WTCM924 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith*

### **EP071026/7.5 Halloween Parade and Party 2026**

The Events and Market Manager informed Councillors that the Halloween parade and party is now fully booked. Cllr Morag Bailey let Councillors know that the fancy dress competition will be judged based on the best effort made, and there will be two prizes awarded.

### **EP071026/7.6 Live Acts at Welshpool Town Hall**

Members discussed the two quotes as set out in the paper.

#### **RESOLVED**

**To book Built for Comfort for Saturday 14th November 2026 and House Band Band for February 2027 at a cost not exceeding £1750 and to ask officers to explore quotations for PA systems and to authorise officers to set a ticket price which would be appropriate.**

*WTCM925 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies*

## **EP071026/7.7 Winter Festival**

Live acts quotes deferred to the next meeting.

Cllr Phil Owen declared a personal interest on item 4, as he is a Trustee of Friends of Welshpool High School.

### **RESOLVED**

**To book 'Little Princess Parties' Elsa and Anna characters at £700 for 3 hours.**

*WTCM926 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies*

### **RESOLVED**

**To allow Friends of Welshpool High School the use of the Corn Exchange kitchen during the event and to launch the Christmas window competition with a theme to be agreed by officers liaising with Lead Councillors.**

*WTCM927 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies*

## **EP071026/7.8 Cuppa with a Councillor**

The first Cuppa with a Councillor will be held in the Hub on Thursday, 22nd October 2026, 10.30 am - 11.30 am. The Councillors will be Cllr Morag Bailey and Cllr Bill Rowell.

## **EP071026/7.9 Book Sale 2026**

Deferred until next month due to the absence of Cllr Estelle Bleivas.

## **EP071026/7.10 White Ribbon Day**

The event will take place on Thursday, 26th November 2026. A motion will be taken to Full Council on Wednesday, 28th October, for Council to pledge its support to the cause.

## **EP071026/7.11 Flicks in the Sticks**

Showing of Greenfingers on Monday, 5th October. £146.10 was raised in tea/coffee/cake sales and donations. The next screening of 'A Street Cat Called Bob' will take place on Monday, 2nd November 2026.

Councillors also discussed the survey results and agreed to charge an admission fee of £3 and keep refreshments at £2 for tea/coffee and a free piece of cake.

### **RESOLVED**

**To charge an admission fee for Flicks in the Sticks sessions from November 2026 at £3 per person.**

*WTCM928 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith*

## **EP071026/8. PLANNING - NEW APPLICATIONS**

Wendy Lewis left the meeting.

### **EP071026/8.1 P/26/0961/FUL**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0961/FUL with the above response and comments.**

*WTCM929 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith*

**EP071026/8.2 P/26/0684/FUL**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0684/FUL with the above response and comments.**

*WTCM930 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell*

**EP071026/8.3 P/26/0825/FUL**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0825/FUL with the above response and comments.**

*WTCM931 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell*

**EP071026/8.4 P/26/0894/LBC**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0894/LBC with the above response and comments.**

*WTCM932 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith*

**EP071026/8.5 P/26/0855/ADV**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0855/ADV with the above response and comments.**

*WTCM937 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies*

**EP071026/8.6 P/26/0620/FUL**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0620/FUL with the above response and comments.**

*WTCM933 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Kelly Meredith*

**EP071026/8.7 P/26/0977/FUL**

Members considered the planning application and provided the following response:

Response: Note  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/0977/FUL with the above response and comments.**

*WTCM934 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey*

**EP071026/8.8 P/26/1014/LBC**

Members considered the planning application and provided the following response:

Response: Support  
Comments:  
No comment

**RESOLVED**

**To respond to the planning authority in respect of P/26/1014/LBC with the above response and comments.**

*WTCM935 - Proposed by Cllr Kelly Meredith, seconded by Cllr Chris Davies*

**EP071026/8.9 Planning decisions**

**EP071026/9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING**

The next meeting of the Events & Planning Committee will be held on Wednesday, 4th November 2026, at 6:30 pm

*The meeting finished at 20:59.*

Signed:

Dated:

Councillor Chris Davies (Chair)

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#### Decision/Action Log

| ID      |                                                                                                                                                                                                                             | Assigned                 |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| WTCM909 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Carnival - Cllr Vix Davies and Cllr Chris Davies                                                                                                               | Events & Markets Manager |
| WTCM910 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Winter Festival - Cllr Bill Rowell and Cllr Morag Bailey                                                                                                       | Events & Markets Manager |
| WTCM911 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Halloween parade and party - Cllr Morag Bailey and Cllr Chris Davies                                                                                           | Events & Markets Manager |
| WTCM912 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Dance Festival - Cllr Phil Owen and Cllr Bill Rowell                                                                                                           | Events & Markets Manager |
| WTCM913 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Walking Festival - Cllr Bill Rowell and Cllr Phil Owen                                                                                                         | Events & Markets Manager |
| WTCM914 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Continental Market - Cllr Vix Davies and Cllr Bill Rowell                                                                                                      | Events & Markets Manager |
| WTCM915 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Book Sale - Cllr Chris Davies and Cllr Estelle Bleivas                                                                                                         | Events & Markets Manager |
| WTCM916 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Visit Welshpool - Branding, App/Web, Town Guide & Voucher scheme - Cllr Jackson Quarrell and Cllr Bill Rowell                                                  | Events & Markets Manager |
| WTCM917 | <b>RESOLUTION</b><br><b>EP071026/6.3 Lead Councillors</b><br>Visit Welshpool - Business Forum - Cllr Jackson Quarrell and Cllr Vix Davies                                                                                   | Events & Markets Manager |
| WTCM918 | <b>RESOLUTION</b><br><b>EP071026/7.2 Continental Market 2027</b><br>To book the Continental Market from 16th to 18th July 2027 and to source local entertainment and local food suppliers to join in and enhance the event. | Events & Markets Manager |

| ID      |                                                                                                                                                                                                                                                                                                                                                 | Assigned                 |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| WTCM919 | <b>RESOLUTION</b><br><b>EP071026/7.4 Carnival</b><br>To fix the date of the Annual Carnival day to Sunday 30th May, starting in 2027.                                                                                                                                                                                                           | Events & Markets Manager |
| WTCM920 | <b>RESOLUTION</b><br><b>EP071026/7.4 Carnival</b><br>To rename the Carnival King/Queen positions to Mini Mayor and to seek nominations.                                                                                                                                                                                                         | Events & Markets Manager |
| WTCM921 | <b>RESOLUTION</b><br><b>EP071026/7.4 Carnival</b><br>To ask officers to investigate the possibility of holding a dog show at the Carnival in 2027.                                                                                                                                                                                              | Events & Markets Manager |
| WTCM922 | <b>RESOLUTION</b><br><b>EP071026/7.4 Carnival</b><br>To begin publicising the Carnival 2027 and reaching out to possible stage acts/parade participants.                                                                                                                                                                                        | Events & Markets Manager |
| WTCM923 | <b>RESOLUTION</b><br><b>EP071026/7.4 Carnival</b><br>To set the next date of the Carnival Working Group as the 16th November 2026 at 6:30pm in the Royal Oak.                                                                                                                                                                                   | Events & Markets Manager |
| WTCM924 | <b>RESOLUTION</b><br><b>EP071026/7.4 Carnival</b><br>To agree that the responsibilities for the Carnival as outlined in Appendix J be split as proposed with those responsibilities being jointly shared be delegated to the Events & Markets Manager in reference to the Committee and/or Lead Councillors for the Carnival.                   | Events & Markets Manager |
| WTCM925 | <b>RESOLUTION</b><br><b>EP071026/7.6 Live Acts at Welshpool Town Hall</b><br>To book Built for Comfort for Saturday 14th November 2026 and House Band Band for February 2027 at a cost not exceeding £1750 and to ask officers to explore quotations for PA systems and to authorise officers to set a ticket price which would be appropriate. | Events & Markets Manager |
| WTCM926 | <b>RESOLUTION</b><br><b>EP071026/7.7 Winter Festival</b><br>To book 'Little Princess Parties' Elsa and Anna characters at £700 for 3 hours.                                                                                                                                                                                                     | Events & Markets Manager |
| WTCM927 | <b>RESOLUTION</b><br><b>EP071026/7.7 Winter Festival</b><br>To allow Friends of Welshpool High School the use of the Corn Exchange kitchen during the event and to launch the Christmas window competition with a theme to be agreed by officers liaising with Lead Councillors.                                                                | Events & Markets Manager |
| WTCM928 | <b>RESOLUTION</b><br><b>EP071026/7.11 Flicks in the Sticks</b><br>To charge an admission fee for Flicks in the Sticks sessions from November 2026 at £3 per person.                                                                                                                                                                             | Events & Markets Manager |

| ID      |                                                                                                                                                                                  | Assigned                 |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| WTCM929 | <b>RESOLUTION</b><br><b>EP071026/8.1 P/26/0961/FUL</b><br>To respond to the planning authority in respect of P/26/0961/FUL with the above response and comments.                 | Events & Markets Manager |
| WTCM930 | <b>RESOLUTION</b><br><b>EP071026/8.2 P/26/0684/FUL</b><br>To respond to the planning authority in respect of P/26/0684/FUL with the above response and comments.                 | Events & Markets Manager |
| WTCM931 | <b>RESOLUTION</b><br><b>EP071026/8.3 P/26/0825/FUL</b><br>To respond to the planning authority in respect of P/26/0825/FUL with the above response and comments.                 | Events & Markets Manager |
| WTCM932 | <b>RESOLUTION</b><br><b>EP071026/8.4 P/26/0894/LBC</b><br>To respond to the planning authority in respect of P/26/0894/LBC with the above response and comments.                 | Events & Markets Manager |
| WTCM933 | <b>RESOLUTION</b><br><b>EP071026/8.6 P/26/0620/FUL</b><br>To respond to the planning authority in respect of P/26/0620/FUL with the above response and comments.                 | Events & Markets Manager |
| WTCM934 | <b>RESOLUTION</b><br><b>EP071026/8.7 P/26/0977/FUL</b><br>To respond to the planning authority in respect of P/26/0977/FUL with the above response and comments.                 | Events & Markets Manager |
| WTCM935 | <b>RESOLUTION</b><br><b>EP071026/8.8 P/26/1014/LBC</b><br>To respond to the planning authority in respect of P/26/1014/LBC with the above response and comments.                 | Events & Markets Manager |
| WTCM936 | <b>RESOLUTION</b><br><b>EP071026/4.1 Previous Minutes</b><br>To approve the minutes from the meeting of the Events and Planning Committee, held on Wednesday, 2nd September 2026 | Events & Markets Manager |
| WTCM937 | <b>RESOLUTION</b><br><b>EP071026/8.5 P/26/0855/ADV</b><br>To respond to the planning authority in respect of P/26/0855/ADV with the above response and comments.                 | Events & Markets Manager |