Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Full Council held on 23/09/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Cllr Alison Davies
Cllr Chris Davies
Cllr David France
Cllr Estelle Bleivas
Cllr Jackson Quarrell
Cllr Kelly Meredith
Cllr Morag Bailey
Cllr Nick Howells
Cllr Phil Owen
Cllr Phil Pritchard
Cllr Richard Church
Cllr Revd William Rowell

Apologies for absence:

Cllr Dr Ben Gwalchmai
Cllr Carol Robinson

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer
2 member(s) of the public / press

FC230926/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

His Worship the Mayor, Cllr Revd William Rowell welcomed all to the meeting. Apologies for absence were received from Cllrs Carol Robinson and Ben Gwalchmai.

FC230926/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FC230926/3. PUBLIC PARTICIPATION

A member of the public made a comment regarding the front lift at the Town Hall and a written response will be provided to them by the Town Clerk.

FC230926/4. TOWN MAYOR'S REPORT - AUGUST & SEPTEMBER 26

The Mayor reported on activities undertaken during August and September, beginning with attendance alongside the Town Clerk at the Royal Welsh Show, where a number of useful conversations took place, including around the Tour de France.

The Mayor had been working with David Griffiths in preparation for the Business Forum at the Royal Oak on 29 September and continued to liaise with James Thompson and Martin Jacques of Powys County Council regarding litter, street cleanliness and opportunities for joint working.

Following the closure of the Welshpool Food Bank, the Mayor had explored whether the Town Council could provide assistance. Practical support had been provided to one individual who approached the Council, while enquiries established that support for people and families in need was continuing through the Salvation Army in Newtown. The Mayor hoped that a food bank service would be re-established locally in due course.

As part of this work, the Mayor met with Andrea Roberts, Tesco's Food Champion, and subsequently participated in a litter pick around Tesco. A further litter pick had been arranged for 19 October. The Mayor continued to undertake regular litter picking around the town and had spoken with a number of residents who also voluntarily helped to keep Welshpool tidy.

The Mayor reported that he had been liaising with Titch Turner regarding proposals to establish a Men's Shed in Welshpool. Discussions had also taken place with Jain Downing at the Integrated Family Centre, where a similar initiative had previously been considered. The Mayor considered that such a facility could make an important contribution to the town and complemented his mayoral theme of supporting mental health.

During the period, the Mayor attended a number of community events, including a Parkinson's coffee morning, a Welsh afternoon tea at Church House, the Feathers sports day, the opening of the Longest Yarn exhibition, the centenary celebrations of Welshpool Bowls Club and the opening of the Steam and Diesel Festival at the Welshpool & Llanfair Light Railway. The Mayor particularly recognised Alan Crowe for his work in bringing the Longest Yarn exhibition to Welshpool.

The Mayor had also attended two meetings of the T.J. Evans Trust, Council committees and working groups, spent time assisting at Welshpool Information Centre and supported the annual Book Sale over the Bank Holiday weekend.

The Mayor continued to monitor the appearance of the Council's flower beds and containers and was pleased with how these had performed over the summer.

Finally, the Mayor reported that he was writing to local businesses to introduce himself and promote his mayoral fundraising for local organisations working in the field of mental health. He intended to visit as many local organisations as possible during his mayoral year and welcomed invitations to community events and activities.

FC230926/5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

County Cllr Richard Church explained that the County Council's Cabinet had approved the launch of a statutory consultation on increasing the capacity of Ysgol Gymraeg y Trallwng to 210 pupils and that Welsh Government funding for an extension had been approved in principle.

FC230926/6. MINUTES AND MATTERS ARISING

FC230926/6.1 Previous Minutes

A query was made regarding page numbers, which the Town Clerk said he would investigate.

RESOLVED
To approve the minutes from the meeting of the Full Council on 22/07/2026.

WTCM879 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC230926/6.2 Matters Arising

None.

FC230926/7. COMMITTEES - MINUTES & RECOMMENDATIONS

FC230926/7.1 Events & Planning Committee - September 2026

The Chair of the Committee, Cllr Chris Davies, explained some of the recommendations made and asked for approval. The Town Clerk explained that due to queries received regarding Remembrance, it would be wise to return that to the Events & Planning Committee in October for final approval.

RESOLVED
To note the progress made across the four strands of the Visit Welshpool programme;
To approve the launch of the Visit Welshpool mobile application and website;
To approve the Visit Welshpool branding guidelines and authorise officers to produce branded content and progress the Town Guide within the approved budget;
To note that the first Business Forum will be held at the Royal Oak at the end of September 2026 and that invitations will be issued to local businesses; and
To note the progress of the Voucher Scheme design competition and that the Mayor will judge the entries

WTCM880 - Proposed by Cllr Alison Davies, seconded by Cllr Jackson Quarrell

RESOLVED
To agree to a Quarter Page (135mm x 95mm) insert in the Bedroom Browser 2026/2027 for £425 + VAT and to include elements relating to Visit Welshpool.

WTCM881 - Proposed by Cllr Alison Davies, seconded by Cllr Jackson Quarrell

RESOLVED
To accept the quotation for Christmas Lights Installation for 2026 from Bright Grid Solutions Ltd for £9267.

WTCM882 - Proposed by Cllr Alison Davies, seconded by Cllr Jackson Quarrell

RESOLVED
To defer consideration of the changes to Remembrance services for 2026 back to Events & Planning Committee for consideration.

WTCM883 - Proposed by Cllr Alison Davies, seconded by Cllr Jackson Quarrell

FC230926/7.2 Operations & Development Committee - September 2026

The Chair of the Committee, Cllr Phil Pritchard, introduced the recommendations and asked for approval. A request was made to take Item 8.6 (Car Parking at Maes y Dre) as a separate vote and a wide ranging discussion took place on this matter. It was also asked that alterations to Vicarage Gardens be given some thought due to the hardness of the ground.

RESOLVED
To approve the locations and types of street furniture, wayfinding, planting, lighting, bus

stop signage, visitor information and other elements identified within the plans and Permissions Register;
To authorise the Town Clerk in consultation with the Project Board to approve the design, manufacturer and model of specific items; the procurement of contractors and other elements needed to deliver the project prior to the funding deadline, provided such decisions do not exceed the overall approved project finance;
To authorise the Town Clerk to progress and obtain all necessary highway, landowner and other permissions as required;
To authorise the Town Clerk to make amendments to the location, quantity or specification of approved items arising from procurement, site conditions or requirements imposed by permissions provided such changes do not exceed the overall approved project finance;
To note the urgent action taken by the Town Clerk, with the concurrence of the Mayor, to submit the application for advertisement consent for the proposed digital information screen adjacent to the Town Hall.

WTCM884 - Proposed by Cllr Kelly Meredith, seconded by Cllr Richard Church

RESOLVED
To note the progress made with the planning application and the preparation of drawings by Hughes Architects;
To accept Company B's quotation of £7,787.49 for excavation, disposal of materials and laying stone to form the hardstanding;
To authorise expenditure of £9,437.49 from the Special Projects budget for the currently identified planning, drainage and groundworks costs;
To instruct officers to obtain confirmed costs for the new container, relocation of the existing container and any remaining project requirements, and to report the complete project cost to Council before further expenditure is committed.

WTCM885 - Proposed by Cllr Kelly Meredith, seconded by Cllr Richard Church

RESOLVED
To approve providing Cllr Kelly Meredith with the appropriate paint (if already in ownership of the paint), subject to approval by the Town Clerk and ClwydAlyn.

WTCM886 - Proposed by Cllr Kelly Meredith, seconded by Cllr Richard Church

RESOLVED
To accept the quotation from Midland Fencing for fencing at Little Henfaes Playpark for £7250.

WTCM887 - Proposed by Cllr Kelly Meredith, seconded by Cllr Richard Church

RESOLVED
To delegate authority to the Town Clerk, in consultation with the Operations Team, to authorise the oil replacement works at a cost not exceeding £7410.

WTCM888 - Proposed by Cllr Kelly Meredith, seconded by Cllr Richard Church

RESOLVED
To approve the launch of the Shopfront & Window Dressing Scheme as outlined in the report;
To authorise officers to agree installations with landlords/property agents, commission designs & printing within the approved budget.

WTCM889 - Proposed by Cllr Kelly Meredith, seconded by Cllr Richard Church

RESOLVED
To authorise officers to prepare a detailed business case and options appraisal for charging

at both parking areas at Maes y Dre Recreation Ground, including proposed tariffs and free parking periods, forecast gross and net income, non-domestic rates and other liabilities, enforcement options, legal and data protection requirements, displacement risks and the effect on existing users;
To authorise officers to engage with sports clubs, the nearby nursery, the school and other affected users as part of that assessment;
To receive a further report before any decision is made to introduce parking charges or enter into an enforcement contract.

WTCM890 - Proposed by Cllr Phil Pritchard, seconded by Cllr Richard Church

FC230926/7.3 Finance & Governance Committee - September 2026

The Chair of the Committee, Cllr Morag Bailey, introduced the recommendations and asked for approval.

RESOLVED
To approve the budget virements as set out in the report.

WTCM891 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED
To approve the printing and Royal Mail door-to-door distribution to SY21 7, SY21 8 and SY21 9 of the Council newsletter at a cost not exceeding £1,400.

WTCM892 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED
To adopt the Disciplinary Policy with the following amendments;
- Page 5, item 9, under the misconduct heading, says 'minor breaches of employment contract '; add 'serious breaches of employment contract' under the Gross Misconduct heading.
- Item 1.4 has an 'it' that is not needed.
- Add an explanation of whether, if a member of staff appeals, a suspension will still be in place or not.

WTCM893 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED
To adopt the Grievance Policy.

WTCM894 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED
To note the comparison of the Council's current employment policy framework with section B.12 of the Finance & Governance Toolkit.
To instruct officers, with support from the Council's human resources provider, to prioritise the preparation or review of policies covering adoption and paternity leave, capability, recruitment and shared parental leave.
To establish and maintain a central employment policy schedule recording approval and review dates.

WTCM895 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

FC230926/8. BUSINESS PLANNING & FINANCIAL MATTERS

FC230926/8.1 Council Accounts (July - Period 4)

Cllr Morag Bailey summarised the accounts and thanks were recorded to the Responsible Finance Officer and Finance & Administration Assistant for their hard work over the summer.

RESOLVED
To note the bank balances and accounts for Period 4.

WTCM896 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC230926/8.2 Council Accounts (August - Period 5)

RESOLVED
To note the bank balances and accounts for Period 5.

WTCM897 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC230926/8.3 Payment of Invoices - September

Members discussed the payment of invoices for September and no queries were raised.

RESOLVED
To approve payment of invoices for September 2026.

WTCM898 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC230926/8.4 Scrutiny of Payments

Cllr Alison Davies explained that she had performed the Scrutiny of Payments exercise for August and found only one mistake which was rectified. The Town Clerk explained that a Member was required to undertake the September scrutiny exercise in October and, due to the quarterly bank reconciliation check, the Member appointed was required to be a non-signatory.

RESOLVED
To appoint the following members for scrutiny of payments:
- Cllr Phil Owen for September in October

WTCM899 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC230926/9. OTHER MATTERS

FC230926/9.1 Bull Dingle

The Mayor explained he had wondered around Bull Dingle recently and that all the trees were growing well, however lots of ash and sycamore trees had also sprouted. It was suggested that the Town Council write to Powys County Council and ask about their Woodland Management Plan for the area.

RESOLVED
To ask the Town Clerk to write to Powys County Council in respect of Woodland Management Plans for Bull Dingle.

WTCM900 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

FC230926/9.2 Lead Councillors

The Town Clerk summarised the report which proposed the introduction of a Lead Councillor scheme for individual Council events and projects. The proposal was intended to provide a clear and consistent

point of liaison between officers and the responsible committee, without the need to establish a separate working group or project board for every activity.

It was explained that the responsible committee would be able to appoint up to two Lead Councillors for a qualifying event or project, with the Town Clerk determining which activities would fall within the scheme. Lead Councillors would remain informed of progress, provide a route for Member input during development and report back to the relevant committee alongside officers.

The Town Clerk emphasised that the role would be one of liaison only and would carry no executive, supervisory or decision-making authority. Lead Councillors would not be able to instruct officers, commit expenditure, vary an approved event or project, or make decisions on behalf of the Council or committee. Existing officer management arrangements and Council delegations would remain unchanged.

It was explained that appointments would be formally made by the relevant committee, which would retain the ability to remove or replace a Lead Councillor where necessary. The proposal was intended to improve communication, continuity and Member involvement whilst maintaining a clear distinction between the representative role of councillors and the operational responsibilities of officers.

RESOLVED
To approve the introduction of a lead councillor scheme for Council events and projects on the basis set out in this report.
To authorise the committee responsible for a qualifying event or project to elect, remove or replace up to two lead councillors, subject to its terms of reference.
To confirm that the Town Clerk will determine whether an activity qualifies as an event or project for the purposes of the scheme.
To confirm that lead councillors will act solely as a liaison between officers and elected Members, will report to their appointing committee alongside officers, and will have no authority to issue instructions, incur expenditure or make decisions on behalf of the Council or committee.

WTCM901 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC230926/9.3 Electoral Matters - Castle Ward

The Town Clerk summarised the request from Powys County Council in relation to poll cards for the upcoming Castle Ward election. A wide ranging discussion took place and a recorded vote held.

RESOLVED
To not issue poll cards in respect of the Castle Ward election in October 2026.

WTCM902 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies. A recorded vote was requested.

For: Alison Davies, Kelly Meredith, Morag Bailey, Nick Howells, Richard Church
Against: Chris Davies, David France, Estelle Bleivas, Phil Pritchard
Abstain: Jackson Quarrell, Phil Owen, Revd William Rowell

FC230926/10. OUTSIDE BODIES

FC230926/10.1 OVW Innovative Practice Conference

Cllr Phil Pritchard and Cllr Estelle Bleivas left the meeting.
The Mayor summarised the email and invited nominations. Cllr Alison Davies was nominated to attend.

RESOLVED
To authorise Cllr Alison Davies to attend the One Voice Wales Innovative Practice

Conference on the 30th September 2026.

WTCM903 - Proposed by Cllr Richard Church, seconded by Cllr Revd William Rowell

FC230926/10.2 PTHB Better Together Programme

The Mayor introduced the item and explained some of the changes. The Town Clerk explained that formal consultation will commence on the 5th October until January 2027 and a public drop in had been organised by the Health Board for 1st December 2026. Cllr Richard Church explained that two petitions were circulating and urged signature.

The Town Clerk advised that the Council should determine its position on the proposals so that officers had a clear mandate regarding the use of Council resources in responding to the consultation and supporting any associated campaign. It was also suggested that the Mayor summon a community meeting to discuss the proposals.

RESOLVED
That Welshpool Town Council opposes any reduction in services currently at Welshpool Hospital;
That the Council supports any campaign to oppose the proposed changes and agrees to make available resources (rooms etc) in support of the campaigns to oppose the proposed changes;
Calls on the Mayor of Welshpool to summon a community meeting to discuss the changes; and
Authorises the Mayor of Welshpool to attend the Welshpool Hospital League of Friends AGM in his capacity as Mayor.

WTCM904 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

FC230926/10.3 Other Outside Bodies

Cllr Alison Davies reported on a recently held OVW Area Committee meeting and explained that a presentation was received from County Cllr Jackie Charlton on the Council's Route Map to Net Zero. Cllr Davies also described some changes to external grant funding.

FC230926/11. PLANNING - NEW APPLICATIONS

FC230926/11.1 P/26/0840/FUL & P/26/0913/LBC

Members considered the planning application and provided the following response:

Response: Support
Comments:

RESOLVED
To respond to the planning authority in respect of P/26/0840/FUL & P/26/0913/LBC with the above response and comments.

WTCM905 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

FC230926/12. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

Various items were described for a future agenda including footpaths & rights of way including pavements, AI Policies, changes to winter gritting routes, speed cameras on Red Bank and changing places bins.

FC230926/13. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM906 - Proposed by Cllr Richard Church, seconded by Cllr Morag Bailey

FC230926/7.3 Confidential - Finance & Governance Committee - September 2026 [CONFIDENTIAL]

The Chair of the Committee, Cllr Morag Bailey, introduced the items and a discussion took place.

RESOLVED
To note the chronology of the competing gas contracts and the circumstances in which the British Gas contract failed to go live.
To note that GEAB has agreed to waive in full its potential Non-Live Administration Fee and any other associated termination, cancellation or administration fees, that British Gas is not pursuing any sum, and that the matter has been concluded in full and final settlement.
To note that, following receipt of GEAB's written confirmation, the Council entered into the TotalEnergies electricity agreement for the period from 1 February 2029 to 31 January 2032.

WTCM907 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

RESOLVED
To note the current debtor position; and
To approve the action as outlined in Section 3 of the Report in relation to Stage 3 debts

WTCM908 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

The meeting finished at 20:42.

Signed: Dated:

Councillor (Chair)

Decision/Action Log

ID		Assigned
WTCM879	**RESOLUTION** **FC230926/6.1 Previous Minutes** To approve the minutes from the meeting of the Full Council on 22/07/2026.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM880	**RESOLUTION** **FC230926/7.1 Events & Planning Committee - September 2026** To note the progress made across the four strands of the Visit Welshpool programme; To approve the launch of the Visit Welshpool mobile application and website; To approve the Visit Welshpool branding guidelines and authorise officers to produce branded content and progress the Town Guide within the approved budget; To note that the first Business Forum will be held at the Royal Oak at the end of September 2026 and that invitations will be issued to local businesses; and To note the progress of the Voucher Scheme design competition and that the Mayor will judge the entries	Events & Markets Manager
WTCM881	**RESOLUTION** **FC230926/7.1 Events & Planning Committee - September 2026** To agree to a Quarter Page (135mm x 95mm) insert in the Bedroom Browser 2026/2027 for £425 + VAT and to include elements relating to Visit Welshpool.	Events & Markets Manager
WTCM882	**RESOLUTION** **FC230926/7.1 Events & Planning Committee - September 2026** To accept the quotation for Christmas Lights Installation for 2026 from Bright Grid Solutions Ltd for £9267.	Events & Markets Manager
WTCM883	**RESOLUTION** **FC230926/7.1 Events & Planning Committee - September 2026** To defer consideration of the changes to Remembrance services for 2026 back to Events & Planning Committee for consideration.	Events & Markets Manager
WTCM884	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To approve the locations and types of street furniture, wayfinding, planting, lighting, bus stop signage, visitor information and other elements identified within the plans and Permissions Register; To authorise the Town Clerk in consultation with the Project Board to approve the design, manufacturer and model of specific items; the procurement of contractors and other elements needed to deliver the project prior to the funding deadline, provided such decisions do not exceed the overall approved project finance; To authorise the Town Clerk to progress and obtain all necessary highway, landowner and other permissions as required; To authorise the Town Clerk to make amendments to the location, quantity or specification of approved items arising from procurement, site conditions or requirements imposed by permissions provided such changes do not exceed the overall approved project finance; To note the urgent action taken by the Town Clerk, with the concurrence of the Mayor, to submit the application for advertisement consent for the proposed digital information screen adjacent to the Town Hall.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM885	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To note the progress made with the planning application and the preparation of drawings by Hughes Architects; To accept Company B's quotation of £7,787.49 for excavation, disposal of materials and laying stone to form the hardstanding; To authorise expenditure of £9,437.49 from the Special Projects budget for the currently identified planning, drainage and groundworks costs; To instruct officers to obtain confirmed costs for the new container, relocation of the existing container and any remaining project requirements, and to report the complete project cost to Council before further expenditure is committed.	Operations Manager
WTCM886	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To approve providing Cllr Kelly Meredith with the appropriate paint (if already in ownership of the paint), subject to approval by the Town Clerk and ClwydAlyn.	Operations Manager
WTCM887	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To accept the quotation from Midland Fencing for fencing at Little Henfaes Playpark for £7250.	Operations Manager
WTCM888	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To delegate authority to the Town Clerk, in consultation with the Operations Team, to authorise the oil replacement works at a cost not exceeding £7410.	Town Clerk & Responsible Finance Officer
WTCM889	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To approve the launch of the Shopfront & Window Dressing Scheme as outlined in the report; To authorise officers to agree installations with landlords/property agents, commission designs & printing within the approved budget.	Events & Markets Manager
WTCM890	**RESOLUTION** **FC230926/7.2 Operations & Development Committee - September 2026** To authorise officers to prepare a detailed business case and options appraisal for charging at both parking areas at Maes y Dre Recreation Ground, including proposed tariffs and free parking periods, forecast gross and net income, non-domestic rates and other liabilities, enforcement options, legal and data protection requirements, displacement risks and the effect on existing users; To authorise officers to engage with sports clubs, the nearby nursery, the school and other affected users as part of that assessment; To receive a further report before any decision is made to introduce parking charges or enter into an enforcement contract.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM891	**RESOLUTION** **FC230926/7.3 Finance & Governance Committee - September 2026** To approve the budget virements as set out in the report.	Town Clerk & Responsible Finance Officer
WTCM892	**RESOLUTION** **FC230926/7.3 Finance & Governance Committee - September 2026** To approve the printing and Royal Mail door-to-door distribution to SY21 7, SY21 8 and SY21 9 of the Council newsletter at a cost not exceeding £1,400.	Town Clerk & Responsible Finance Officer
WTCM893	**RESOLUTION** **FC230926/7.3 Finance & Governance Committee - September 2026** To adopt the Disciplinary Policy with the following amendments; - Page 5, item 9, under the misconduct heading, says 'minor breaches of employment contract '; add 'serious breaches of employment contract' under the Gross Misconduct heading. - Item 1.4 has an 'it' that is not needed. - Add an explanation of whether, if a member of staff appeals, a suspension will still be in place or not.	Town Clerk & Responsible Finance Officer
WTCM894	**RESOLUTION** **FC230926/7.3 Finance & Governance Committee - September 2026** To adopt the Grievance Policy.	Town Clerk & Responsible Finance Officer
WTCM895	**RESOLUTION** **FC230926/7.3 Finance & Governance Committee - September 2026** To note the comparison of the Council's current employment policy framework with section B.12 of the Finance & Governance Toolkit. To instruct officers, with support from the Council's human resources provider, to prioritise the preparation or review of policies covering adoption and paternity leave, capability, recruitment and shared parental leave. To establish and maintain a central employment policy schedule recording approval and review dates.	Town Clerk & Responsible Finance Officer
WTCM896	**RESOLUTION** **FC230926/8.1 Council Accounts (July - Period 4)** To note the bank balances and accounts for Period 4.	Town Clerk & Responsible Finance Officer
WTCM897	**RESOLUTION** **FC230926/8.2 Council Accounts (August - Period 5)** To note the bank balances and accounts for Period 5.	Town Clerk & Responsible Finance Officer
WTCM898	**RESOLUTION** **FC230926/8.3 Payment of Invoices - September** To approve payment of invoices for September 2026.	Town Clerk & Responsible Finance Officer
WTCM899	**RESOLUTION** **FC230926/8.4 Scrutiny of Payments** To appoint the following members for scrutiny of payments: - Cllr Phil Owen for September in October	Finance & Administration Assistant
WTCM900	**RESOLUTION** **FC230926/9.1 Bull Dingle** To ask the Town Clerk to write to Powys County Council in respect of Woodland Management Plans for Bull Dingle.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM901	**RESOLUTION** **FC230926/9.2 Lead Councillors** To approve the introduction of a lead councillor scheme for Council events and projects on the basis set out in this report. To authorise the committee responsible for a qualifying event or project to elect, remove or replace up to two lead councillors, subject to its terms of reference. To confirm that the Town Clerk will determine whether an activity qualifies as an event or project for the purposes of the scheme. To confirm that lead councillors will act solely as a liaison between officers and elected Members, will report to their appointing committee alongside officers, and will have no authority to issue instructions, incur expenditure or make decisions on behalf of the Council or committee.	Town Clerk & Responsible Finance Officer
WTCM902	**RESOLUTION** **FC230926/9.3 Electoral Matters - Castle Ward** To not issue poll cards in respect of the Castle Ward election in October 2026.	Town Clerk & Responsible Finance Officer
WTCM903	**RESOLUTION** **FC230926/10.1 OVW Innovative Practice Conference** To authorise Cllr Alison Davies to attend the One Voice Wales Innovative Practice Conference on the 30th September 2026.	Town Clerk & Responsible Finance Officer
WTCM904	**RESOLUTION** **FC230926/10.2 PTHB Better Together Programme** That Welshpool Town Council opposes any reduction in services currently at Welshpool Hospital; That the Council supports any campaign to oppose the proposed changes and agrees to make available resources (rooms etc) in support of the campaigns to oppose the proposed changes; Calls on the Mayor of Welshpool to summon a community meeting to discuss the changes; and Authorises the Mayor of Welshpool to attend the Welshpool Hospital League of Friends AGM in his capacity as Mayor.	Town Clerk & Responsible Finance Officer
WTCM905	**RESOLUTION** **FC230926/11.1 P/26/0840/FUL & P/26/0913/LBC** To respond to the planning authority in respect of P/26/0840/FUL & P/26/0913/LBC with the above response and comments.	Events & Markets Manager
WTCM906	**RESOLUTION** **FC230926/13 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM907	**RESOLUTION** **FC230926/7.3 Confidential - Finance & Governance Committee - September 2026** To note the chronology of the competing gas contracts and the circumstances in which the British Gas contract failed to go live. To note that GEAB has agreed to waive in full its potential Non-Live Administration Fee and any other associated termination, cancellation or administration fees, that British Gas is not pursuing any sum, and that the matter has been concluded in full and final settlement. To note that, following receipt of GEAB's written confirmation, the Council entered into the TotalEnergies electricity agreement for the period from 1 February 2029 to 31 January 2032.	Town Clerk & Responsible Finance Officer
WTCM908	**RESOLUTION** **FC230926/7.3 Confidential - Finance & Governance Committee - September 2026** To note the current debtor position; and To approve the action as outlined in Section 3 of the Report in relation to Stage 3 debts	Finance & Administration Assistant

List of Payments Approved by Council
As required by Financial Reg 6.8

Date	Invoice No.	Ref No.	Detail	Total
Alan Thomas Electrical [ALANTHOMAS]				
11/09/2026	1376	7012	ElecMaint Ballroom/stage/kitch	£5,400.00
Arts Alive [ARTS]				
04/09/2026	FP-1095	6990	My First Cinema Screening	£144.00
08/09/2026	FP-1106	7001	7 Sept Screening	£180.00
Autorama Vanarama [AUTORAMA] - paid by Direct Debit				
15/07/2026	EMACJULY26	6894	EmAC Service Plan July 26	£53.82
17/08/2026	EMACAUG26	6980	EmAC Service Plan Aug 26	£53.82
British Gas Trading Limited [BGAS] - paid by Direct Debit				
03/08/2026	15783648	6914	Electricity M&B July 26	£24.65
01/09/2026	16096530	7002	Electricity M&B Aug26	£2.23
Border Janitorial Supplies LTD [BORDER]				
28/07/2026	246531	6852	SOAP,GLOVES,WIPES,DRAINCL	£104.38
11/08/2026	246823	6932	Toilet Paper & Cleaning materi	£204.66
Fiddes & Son Ltd T/A Bowcom [BOW]				
04/08/2026	SI38377	6908	10l red spot paint	£225.06
10/09/2026	SI39219	7010	80l red spot line paint	£349.30

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Boys & Boden Ltd [BOYS]				
29/05/2026	PN/390946	6865	MARL SE40G 110mm ACCESS CAP	£23.77
29/05/2026	PW/349278	6866	drain pipe repair materials	£146.60
17/08/2026	W/393606	6948	chemical resin 410ml	£11.02
Ellisa Motors Ltd T/A Budgen Motors [BUDGEN]				
18/06/2026	23903	6970	Air Filter Fix MoW Van Jun26	£368.96
Charlies Stores Ltd [CHARLIES]				
19/08/2026	R604418293	6951	digging bar&postholepincer	£45.98
Charlies AG &Turf Limited [CHARLIESAG]				
08/07/2026	139940	6838	Turf machinery	£5,400.00
08/07/2026	139943	6839	Grillo CLIMBER 10.2 brush cutt	£13,080.00
14/08/2026	142335	6937	John Deere Service AUG26	£1,014.56
14/08/2026	142336	6939	TrimasService&Repair12/06/2026	£795.55
27/04/2026	135467A	6940	NEW BOLTS	£2.41
TPG Disable Aids Ltd [DISAID]				
15/07/2026	INV390762	6836	test hoist bed changingplaces	£180.00
David Whyman Maps [DWHY]				
03/08/2026	157131	6945	Maps August 2026	£284.14
Enconvo UK Ltd [ENREACH] - paid by Direct Debit				
31/07/2026	461400	6909	Telephone & Broadband Aug2026	£633.82
31/08/2026	465883	6989	Telephone & Broadband Sept2026	£633.82
Evac+Chair International Ltd [EVACCHAIRI]				
17/07/2026	INV189836	6845	2 evac chairs and maintenance	£2,146.80
17/07/2026	INV189837	6848	2 no training	£1,262.40
Glasdon UK Limited [GLASDON]				
03/08/2026	SI943180	6863	dog waste bins and waste bags	£750.78
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit				
22/07/2026	0000364473/2026	6850	Telephone Rental Aug 2026	£81.60
22/08/2026	0000383018/2026	6955	Telephone Rental Sept 26	£81.60
Hafren Dyfrdwy Cyfyngedig [HAFREN] - paid by Direct Debit				
17/07/2026	972181528	6841	Mill ln car park Jan-Jul26	£1,573.70
17/07/2026	521127903	6842	Town Hall Jan-Jul 2026	£1,565.76

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Hardings Shed and Garden Supplies [HARDINGS]				
31/07/2026	202600001077	6913	Fuel Mowers	£13.95
H Ballard & Son [HBALLARD]				
11/09/2026	67106	7013	Petrol a/c Jun/Jul/Aug2026	£423.97
HM Land Registry [HMLR] - paid by Direct Debit				
17/07/2026	2009202683	6903	HMLR 2009202683	£28.00
24/07/2026	2009227279	6904	HMLR 2009227279	£14.00
06/08/2026	2009263982	6911	HMLR2009263982	£63.00
11/08/2026	2009272600	6982	Toilet Title Car Park	£14.00
18/08/2026	2009296302	6985	Car Park Covenant Title	£7.00
25/08/2026	2009321218	6986	Scansis Title	£21.00
HMRC - PAYE [HMRC]				
11/08/2026	HMRCAUG26	6916	PAYE & NI Aug 26	£7,478.54
08/09/2026	HMRCSEPT26	6998	PAYE & NI Sept 26	£9,571.87
ME & A Hughes Ltd [HUGHES]				
19/08/2026	INV00833	6949	MyD Accom Premises Planning	£1,020.00
Douglas Hughes Architects Ltd [HUGHES ARC]				
07/09/2026	INV00869	6992	MyD SAB Package	£960.00
Rentokil Initial [INITIAL] - paid by Direct Debit				
30/07/2026	35909070	6860	Hygiene Contract Aug2026	£994.49
11/08/2026	35916809	6920	Service Amendment Incr AUG26	£0.91
11/08/2026	35916810	6921	Service Amendm Increase AUG26	£13.72
11/08/2026	35916811	6922	Nappy Unit & Liner AUG26	£5.50
11/08/2026	35916812	6923	nappy unit & liner 20/08-19/09	£82.40
02/09/2026	35937904	6976	Hygiene Contract Sep2026	£1,090.60
John Deere Financial [JOHNDEERE] - paid by Direct Debit				
30/07/2026	JDJULY26	6898	Tractor Finance July 26	£677.76
Kelig Dampure [KDAMPURE]				
02/09/2026	KRD01092026	6995	Locum Labour Support	£140.34
Legal & General (Pensions) [LEGALGEN] - paid by Direct Debit				
11/08/2026	LGAUG26	6917	L&G Pension Aug 26	£2,201.20
08/09/2026	LGSEPT26	6999	L&G Pension Sept 26	£2,687.83

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Lex Autolease Limited [LEXAUTO] - paid by Direct Debit				
16/07/2026	MIN8524071	6843	Van Lease August 2026	£532.68
16/07/2026	MIN8503361	6844	Tipper Lease July 2026	£708.18
17/08/2026	MIN8611532	6957	Van Lease Sept 26	£532.68
17/08/2026	MIN8615910	6958	Tipper Lease Sept 26	£708.18
Lingard Styles Ltd [LINGARD]				
01/09/2026	3167/1951	6993	Town Centre Stage 2 Costs	£4,641.60
LLoyds Bank Cardnet [LLOYDS1] - paid by Direct Debit				
14/07/2026	CNJULY26	6892	CardNet July Charges	£83.90
14/08/2026	CNAUG26	6979	CardNet Aug Charges	£77.85
LLoyds Bank Charges [LLOYDS3] - paid by Direct Debit				
28/07/2026	JULY26SVG	6895	Bank Charges July 26	£39.14
30/07/2026	SAFEJULY26	6897	Safety Custody Fee July 26	£24.79
10/07/2026	491688289	6978	Bank Charges Aug 26	£48.47
Lloyds Bank Debit Card [LLOYDS4]				
15/07/2026	A26932224872B	6880	434RV Chainsaw	£239.99
22/07/2026	02D0FD9A-0013	6881	AI Tools July 26	£20.00
21/07/2026	Z2687724	6883	Server Hosting July 26	£19.08
09/07/2026	GPLAY26	6884	Google Play Dev Fee 26	£19.24
29/06/2026	SUMMZRW	6885	SumUp Test Payment	£1.00
03/07/2026	GB66289TABEI	6886	new cabinet changing places	£27.88
03/07/2026	04012811651	6887	bin bags	£73.16
10/07/2026	5291454	6888	new signs	£315.22
30/06/2026	GB601GY9J1I7TI	6889	new tablet for donations	£145.99
02/07/2026	3745816	6890	RWAS entry 2026	£70.00
30/06/2026	RC-1782-8261-2757-68	6891	CCJ costs	£205.00
17/07/2026	17072026	6893	APP Fees	£23.22
31/07/2026	D01-2241959-5083813	6899	Prime Subscription	£114.00
15/07/2026	GB66GR21ABEI	6900	H&S poster and signs	£22.78
17/07/2026	026-7894284-8688367	6901	NFC tags	£6.99
17/08/2026	PP-15147963	6927	Planning App Dig Board	£424.50
14/08/2026	04973-24749807-1	6933	Canva Licence 2026-27	£99.99

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10/08/2026	42094	6934	Pump for WIC Garden Tank	£256.20
07/08/2026	563BJ26QL4	6935	Car Parking Ads	£10.31
17/08/2026	V4MC73EQL4	6936	Facebook Ads INV 2	£13.18
19/08/2026	68158	6950	Window film kitchen	£22.22
21/08/2026	2704422	6959	Server Hosting Aug 26	£19.24
23/08/2026	FBADS-479-106418246	6960	VW & FB Ads	£13.19
26/08/2026	5348756	6964	Open Doors Booklets	£112.69
27/08/2026	5349554	6965	New VisitWales Noticeboards	£463.46
Lloyds Bank Charge Card [LLOYDS5]				
02/06/2026	HE3DKSHQL2	6869	FB Ads Parking	£13.06
09/06/2026	ASAEBT5QL2	6870	FB Ads Parking	£4.94
04/06/2026	04012806813	6871	Bin Bags	£74.36
12/06/2026	GB65B98RABEI	6872	printer ink	£14.69
02/06/2026	GB64ZJZVABEI	6873	recyclable cups	£34.28
12/06/2026	GB600113SS35JI	6875	Display Cable	£5.29
19/06/2026	026-9186254-1836349	6876	Bunting	£5.69
06/08/2026	1165-3598	6905	shelves for kitchen	£54.95
21/07/2026	A27028866181	6981	new chainsaw	£229.99
15/07/2026	GB66GR21ABEI	6983	H&S Signs	£0.00
17/07/2026	8688367	6984	NFC Tags	£6.99
09/07/2026	INV26-2819	6987	handags July2026	£129.00
04/09/2026	PP-15204851	6988	Planning Fee MyD Alt	£816.00
14/09/2026	70563	7005	Soap for resale	£156.02
Montgomeryshire Angling Association [MONTANGASS]				
05/08/2026	MAAPR26JUL26	6902	Fishing Permits Apr to 17 July	£3,943.80
Monty Glazing Ltd [MONTGLAZ]				
21/07/2026	4200	6840	Supply and install 2 x glass	£384.00
MW & Borders Pest Control [MWPEST]				
13/08/2026	MWB260813002	6975	Pest Control Allotments/TH	£144.00
National Express Ltd [NATEXP]				
30/06/2026	B442-20260630	6961	National Express Tickets Jun26	£362.67
31/07/2026	B442-20260731	6962	National Express Tickets Jul26	£424.96

Date	Invoice No.	Ref No.	Detail	Total
Octopus Electric Vehicles Limited [OCTOPUS]				
01/08/2026	INV_K00314682	6966	Salary Sacrifice 53733	£953.77
01/09/2026	INV_K00331094	6967	Salary Sacrifice 53733	£953.77
One Voice Wales [ONEVOICE]				
12/08/2026	10983	6924	Training Kelly Meredith Mod19	£44.00
18/08/2026	11043	6938	Training Kelly Meredith MOD2	£44.00
25/08/2026	11048	6956	Training Kelly Meredith Mod 8	£44.00
EBS Consultancy Services Ltd [ONTRACK]				
14/08/2026	10729	6946	Souvenirs August 2026	£219.43
Otis Ltd [OTIS]				
20/07/2026	26039365|U4	6846	lift service visit	£952.85
Owen's of Oswestry Coaches Ltd. [OWENC]				
21/07/2026	JUNE2026	6853	Owens June 2026	£5,331.00
17/09/2026	AUG2026	7011	Owens Aug2026	£13,814.10
Powys County Council [PCC1]				
16/07/2026	21034211	6835	Waste coll TH May 2026	£111.96
22/07/2026	21035280	6847	premises licence	£295.00
12/08/2026	21039667	6926	FreeParkingChurchSt13Sept26	£429.32
17/09/2026	21045396	7007	Waste coll June26	£171.96
Phils Tool Hire [PHILSTOO]				
13/08/2026	73951	6928	Scissor Lift Hire TH Repair	£222.00
POS Terminal Rent [POS] - paid by Direct Debit				
28/07/2026	POSJULY26	6896	POS Rental July 26	£29.40
15/09/2026	MRI0000078477	7009	POS Rental Sept26	£29.40
G F Potter [POTTERS]				
12/07/2026	63100	6837	July 2026 general Waste	£181.87
26/07/2026	63157	6861	General Waste July2026	£88.46
31/07/2026	63194	6912	General Waste 31/7/26	£98.30
09/08/2026	63268	6931	General Waste 07/08/2026	£39.32
16/08/2026	63314	6954	Gen Waste 14/08/26	£83.56
23/08/2026	63419	6996	General Waste 21/08/2026	£98.30
31/08/2026	63357	7000	General Waste 28/08/2026	£142.54

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13/09/2026	63500	7008	General Waste 08/09/26	£73.73
QS And Estimating Consultants Ltd. [QSEC]				
31/05/2026	INV-0387	6849	Surveyor TH reprice	£240.00
RCI Financial Services Ltd [RCI] - paid by Direct Debit				
01/08/2026	83466140	6943	Van Lease Sept 2026	£252.85
03/09/2026	83466141	7004	Van Lease Oct2026	£252.85
Sefe Energy [SEFE] - paid by Direct Debit				
14/07/2026	INV04296642	6867	Gas TH June 2026	£392.45
12/08/2026	INV04320679	6952	Gas TH July 2026	£405.72
SLCC Enterprises Ltd [SLCC]				
19/08/2026	QL209753-1	6947	FILCA Training Sonja Willems	£168.00
04/09/2026	BK227795-1	6991	RW OVW SLCC Event	£90.00
Smith of Derby Ltd (Clockmakers) [SMITHDERBY]				
22/07/2026	0000364473/202	6851	Service and Repairs to Clock	£490.80
Staff Salaries [STAFF]				
11/08/2026	STAFFAUG26	6915	Staff Salaries Aug 26	£22,197.77
08/09/2026	STAFFSEPT26	6997	Staff Salaries Sept 26 incl BP	£24,562.70
St John Cymru Wales [STJOHN]				
28/08/2026	23330	6971	First Aid Fireworks Nov26	£129.60
Hutchison 3G UK Limited [THREEBUS] - paid by Direct Debit				
01/08/2026	987745022047	6944	Mobile phones Aug 2026	£58.93
T AND J HUMPHREYS CLEANING SERVICES [THUMPHREYS]				
14/08/2026	14082026	7003	TH,TIC window cleaning AUG26	£115.00
Total Energies Gas & Power Limited [TOTAL E] - paid by Direct Debit				
04/08/2026	KI-2E2C3629-005	6862	Day/Night Elec Admin JUL2026	£85.16
06/08/2026	KI-A844469A-005	6907	Electricity TIC/Toilets JUL26	£60.09
06/08/2026	KI-51B8145A-005	6910	Electricity TH July 2026	£2,162.46
01/09/2026	KI-A844469A-006	6969	Electric TIC/Toilets Aug 2026	£65.79
02/09/2026	KI-2E2C3629-006	6974	Electricity TIC/Toilets AUG26	£88.99
08/09/2026	KI-51B8145A-006	6994	Electricity TH Aug2026	£1,990.79
Linked Technology Limited [UMICRO] - paid by Direct Debit				
01/08/2026	INV-007551	6858	AP Management AUG2026	£26.78

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01/08/2026	INV-007550	6859	IT Support Aug2026	£297.26
01/09/2026	INV-007787	6972	IT Support SEP2026	£297.26
01/09/2026	INV-007788	6973	AP management Sept2026	£26.78
Universal Fire Protection Ltd [UNIVFIRE]				
28/08/2026	10588	6968	Replaced one round LED emergen	£172.08
WorkNest Ltd [W0RKNEST]				
17/08/2026	SINV106585	6930	New FRA visit	£540.00
Welshpool Hardware & DIY [WPLDIY]				
04/08/2026	3185	6942	various bits July 2026	£44.14
09/09/2026	3186	7006	various bits Aug26	£100.10