



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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DRAFT

Minutes of the Events & Planning Committee held on 03/09/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Councillor Carol Robinson

Absent:

Councillor Julie Arnold

Also in attendance:

Councillor Jackson Quarrell
Councillor Phil Pritchard
Kimberly Wright - Events, Planning and Markets Officer
Wendy Lewis - Tourist Information Centre Manager
2 member(s) of the public / press

EP030925/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting.

EP030925/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
17.8	Revd William Rowell	Personal	

EP030925/3. PUBLIC PARTICIPATION

None.

EP030925/4. MINUTES AND MATTERS ARISING

EP030925/4.1 Previous Minutes

RESOLVED

To approve the minutes of the Events and Planning Committee as a correct record.

WTCM260 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Phil Owen

EP030925/4.2 Matters Arising

Cllr Sally Fitzgerald asked if there was any update from the Quarry development, pre-planning application. No updates have been received, as this is only the pre-planning stage.

EP030925/5. REPORT FROM THE TOURIST INFORMATION CENTRE

The TIC Manager gave an update which included:

- July visitors - 870 local, 1,011 UK and 93 overseas visitors.
- August visitors - 722 local, 930 UK and 72 overseas visitors.
- Very busy couple of months. Bus timetables have now changed and the TIC is still awaiting some of the new timetables to come out.
- Railway ticket sales are going well.

EP030925/6. COMMITTEE FINANCE (MONTH 4 AND 5)

Underlying costs need to be highlighted in the next budget setting process. The budget for events needs to be reviewed for the next financial year.

EP030925/7. WHITE RIBBON DAY

Councillors agreed that the Council should mark the occasion. Cllrs Morag Bailey and Bill Rowell offered to volunteer.

RESOLVED

To mark the occasion, but officers to research what other local organisations may be organising to mark the occasion. Councillor Morag Bailey and Jackson Quarrel to liaise with officers on details of the event.

WTCM261 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

EP030925/8. WALKING FESTIVAL UPDATE

Cllr Bill Rowell gave an update which included:

- Cllr Rowell has liaised with different organisations, including the Ramblers.
- Looking to develop a circular path around Welshpool Town, which will be an asset in the future.
- Cost-neutral event, looking to obtain grants, funds from Powys County Council.
- More details in the next meeting.

EP030925/9. FOOD FESTIVAL

Food trail, not festival. The idea is to have a leaflet produced to highlight the different eateries on offer in Welshpool.

Councillor Sally Fitzgerald suggested business owners drop their business cards into the Tourist Information Centre to help promote their businesses.

Benefit to businesses in the Town.

A visit to local businesses to ask their opinion may be required.

EP030925/10. DANCE FESTIVAL

This item was deferred to the next meeting for discussion. Cllr Phil Owen explained that this event may likely take place in 2027 and would likely be cost-neutral, looking to obtain grants.

EP030925/11. YARN EXHIBITION

Alan Crow attended the meeting to answer any questions the Committee may raise. The event would need to take place in the Assembly room for the whole of September 2026. Entry tickets would be sold at the door.

RESOLVED

To allow Alan Crow to hire the Assembly room for September 2026 for a total cost of £3,000.

WTCM262 - Proposed by Cllr Morag Bailey, seconded by Cllr Sally Fitzgerald

EP030925/12. BORDERLAND THEATRE

Non profit group who have been let down by the current venue to hold a pantomime. Looking to use the Town Hall on the following dates: 1 evening w/c 24th November - rehearsals, 1 evening w/c 1st December - rehearsals and 1 full day Sunday 14th December to hold two performances.

RESOLVED

To allow Borderland Theatre to hire the Assembly Room at the usual hourly rate for the day of performances. Rehearsals will be charged the staff costs to lock the building after use.

WTCM263 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP030925/13. FLICKS IN THE STICKS

60 in attendance, very well attended after the Summer break. Lovely to see familiar groups attending, but also some new faces and £133.86 was raised.

EP030925/14. BOOK SALE

This item was deferred to the next meeting as Cllr Estelle Bleivas was unable to attend.

EP030925/15. WINTER FESTIVAL MEETING

The committee noted the date of the meeting.

EP030925/16. UPCOMING EVENTS

The committee noted the upcoming events.

EP030925/17. PLANNING

EP030925/17.1 25/0900/HH

RESOLVED

The committee support this application with no comment

WTCM264 - Proposed by Cllr Revd William Rowell, seconded by Cllr Sally Fitzgerald

EP030925/17.2 25/0982/TPO

RESOLVED

The committee support this application with no comment

WTCM265 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP030925/17.3 25/0909/REM

RESOLVED

The committee support this application with no comment

WTCM266 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP030925/17.4 25/1136/FUL

RESOLVED

The committee support this application with no comment.

WTCM269 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP030925/17.5 25/1136/FUL

EP030925/17.6 25/1069/HH

RESOLVED

The committee support this application with no comment.

WTCM268 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP030925/17.7 25/1151/DIS

RESOLVED

The committee support this application with no comment.

WTCM270 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP030925/17.8 25/0848/LBC

RESOLVED

The committee support this application with no comment

WTCM271 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP030925/18. PLANNING DECISIONS

EP030925/19. APPROVED APPLICATIONS

EP030925/19.1 25/1000/NMA

EP030925/19.2 25/0900/HH

EP030925/20. INTERIM STRATEGIC PLAN - FEEDBACK & PROPOSED ACTIONS

Members commended the Town Clerk for his work on developing the plan. Councillors indicated that most of what had been raised in the report the Council is already doing. Some ideas were put forward such as listing upcoming planning applications to be discussed and ensuring that a Place Plan be adopted for future development. Councillors also suggested that event planning needed to include other organisations and groups and should be kept free of charge for entry as much as possible.

EP030925/21. DATE OF NEXT MEETING

The committee noted that the next meeting of Events & Planning Committee will be held on 1st October 2025 at 6:30pm

The meeting finished at 21:00.

Signed:

Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM260	RESOLUTION EP030925/4.1 Previous Minutes To approve the minutes of the Events and Planning Committee as a correct record.	Events, Planning and Markets Officer
WTCM261	RESOLUTION EP030925/7 White ribbon day To mark the occasion, but officers to research what other local organisations may be organising to mark the occasion. Councillor Morag Bailey and Jackson Quarrel to liaise with officers on details of the event.	Events, Planning and Markets Officer
WTCM262	RESOLUTION EP030925/11 Yarn exhibition To allow Alan Crow to hire the Assembly room for September 2026 for a total cost of £3,000.	Events, Planning and Markets Officer
WTCM263	RESOLUTION EP030925/12 Borderland Theatre To allow Borderland Theatre to hire the Assembly Room at the usual hourly rate for the day of performances. Rehearsals will be charged the staff costs to lock the building after use.	Events, Planning and Markets Officer
WTCM264	RESOLUTION EP030925/17.1 25/0900/HH The committee support this application with no comment	Events, Planning and Markets Officer

ID		Assigned
WTCM265	RESOLUTION EP030925/17.2 25/0982/TPO The committee support this application with no comment	Events, Planning and Markets Officer
WTCM266	RESOLUTION EP030925/17.3 25/0909/REM The committee support this application with no comment	Events, Planning and Markets Officer
WTCM268	RESOLUTION EP030925/17.6 25/1069/HH The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM269	RESOLUTION EP030925/17.4 25/1136/FUL The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM270	RESOLUTION EP030925/17.7 25/1151/DIS The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM271	RESOLUTION EP030925/17.8 25/0848/LBC The committee support this application with no comment	Events, Planning and Markets Officer