Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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Document / Report #119

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Title	Fees and Charges Review
Date	15th May 2025

1. Purpose

1. To launch a review into fees and charges levied by the Council.

2. Background

1. The Council's budgeted income for 2025-26 is around £130,000. This is income from a variety of sources including grants, rent and fees paid for services delivered.
2. It is understood that a review of fees has not been carried out in some time, and should be updated annually as part of the budget setting process.

3. Discussion

1. As noted in the schedule, the Council has a long list of individual charges and fees which it charges for usage of services.

4. Recommendation

1. To establish a working party to review all fees and charges of the Council and bring back recommendations to Finance Committee in due course, ready for budget setting to begin in September for 2026-27.

5. Decision

1. To resolve to adopt the recommendations above.

Schedule - Fees and Charges - As of 7th April 2025

Room Booking - Town Hall

Room costs increase to £35 per hour after 11pm.

Room Type/Booking Type	Cost
Assembly Rooms - Charity	£25 per hour incl VAT (min 2 hours)
Assembly Rooms - Non-commercial	£25 per hour + VAT (min 2 hours)
Assembly Rooms - Commercial	£30 per hour + VAT (min 2 hours)

Assembly Rooms - Kitchen Hire	£20 + VAT
Assembly Rooms - Bar Hire	£20 + VAT
Judges Retirement Room	£5 per hour + VAT (min 2 hours)
Council Chamber	£15 per hour + VAT (min 2 hours)
Corn Exchange - Charity	£10 per hour incl VAT (min 2 hours)
Corn Exchange - Non-commercial	£10 per hour + VAT (min 2 hours)
Corn Exchange - Commercial	£15 per hour + VAT (min 2 hours)
Tea, Coffee, Biscuits	£2 + VAT per person

Room Booking - Ann Holloway

Room costs increase to £35 per hour after 11pm.

Room Type/Booking Type	**Cost**
Large Room - Charity	£10 per hour incl VAT (min 2 hours)
Large Room - Non-commericial	£10 per hour + VAT (min 2 hours)
Large Room - Commercial	£15 per hour + VAT (min 2 hours)
Conservatory - Charity	£5 per hour incl VAT (min 2 hours)
Conservatory - Non-commericial	£5 per hour + VAT (min 2 hours)
Conservatory - Commercial	£15 per hour + VAT (min 2 hours)
Corridor Rooms - Charity	£10 per hour incl VAT (min 2 hours)
Corridor Rooms - Non-commericial	£10 per hour + VAT (min 2 hours)
Corridor Rooms - Commercial	£15 per hour + VAT (min 2 hours)
Tea, Coffee, Biscuits	£2 + VAT per person
Lunch	£6.50 per person

Market Stalls

Site	**Cost**
Charter Market - Mondays	£1 per foot
Indoor Market	Ranges from £10 a day, £20 or £30, or £40, or £50 per week.

Allotments

Site	**Cost**
Hospital Site	Half Plot - £25, Full Plot - £50
Burgess Land Site	Half Plot - £25, Full Plot - £50

Toilets

Site	**Cost**
Town Hall Public Toilets	£0.00

Tourist Information Public Toilets	£0.00

Meals on Wheels

The below includes a main meal and pudding.

Area	**Cost**
Welshpool Community Area	£6.50
Outside Area	£7.50

Recreation

These costs are fixed within seperate leases with each club.

Club	**Cost**
Welshpool Town Football Club	
Welshpool Rugby Club	
Welshpool Cricket Club	
Welshpool Bowling Club	

General/Other

Site	**Cost**
Bus Timetables	£0.50
Photocopying	£0.50
Annual return electors copy	£2.00
Bag Storage	£5.00