Cyngor Tref Trallwng Welshpool Town Council

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The licence to hold Civil Ceremonies at Welshpool Town Hall is due to expire on 27th July 2025. Powys County Council has agreed they can split the fee over three years. £404 at time of application, £403 due exactly 1 year after first payment and £403 due exactly 1 year after second payment.

We have had around ten wedding bookings in the last three years. Some bookings have been just for the ceremony and others wanting their reception in the Town Hall. A wedding is currently booked for August 2025 and invitations have been sent out.

Currently, we only charge the hourly room rate for wedding ceremonies/receptions. This includes the time to set up, so often resulting in a full day or even one and a half days. The current hourly room rates are as follows:

Corn Exchange

- Charity £10 per hour, inc VAT (min 2 hours)
- Non-Commercial £10 per hour + VAT (min 2 hours)
- Commercial £15 + VAT (min 2 hours)

Assembly room hire

- Charity £25 per hour, inc VAT (min 2 hours)
- Non-Commercial £25 + VAT per hour (min 2 hours)
- Commercial £30 + VAT per hour (min 2 hours)
- Kitchen hire £20 + VAT flat rate
- Bar hire £20 + VAT flat rate

Council Chamber

- Flat rate £15+ VAT per hour (min 2 hours)

Going forward, the Events and Tourism Committee has suggested putting together wedding packages. There was also a suggestion of using the Motte and Bailey for wedding photographs. The Events and Tourism Committee agreed that more publicity of weddings/packages is needed, and there was also the suggestion of holding wedding fayres.