



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD  
Tel: 01938 553142 Email: [office@welshpooltowncouncil.gov.uk](mailto:office@welshpooltowncouncil.gov.uk)

## **Agenda & Summons**

### **Operations & Development Committee - 14/10/2026 6:30pm**

8th October 2026

To: Chris Davies, David France, Estelle Bleivas, Kelly Meredith, Nick Howells (Vice Chair), Phil Owen, Phil Pritchard (Chair), Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Operations & Development Committee of Welshpool Town Council which will be held on Wednesday 14th October 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)  
Town Clerk & Responsible Finance Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/86741355290?pwd=bbfAHJf8V5JfkppCyRp1wEvicFShbl.1> to join online or use Zoom Meeting ID 867 4135 5290 and passcode 660961.

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## **Agenda**

### **1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE**

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

### **2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

### **3. PUBLIC PARTICIPATION**

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

### **4. MINUTES AND MATTERS ARISING**

#### **4.1. Previous Minutes**

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 09/09/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

#### **4.2. Matters Arising**

To report for information purposes only matters arising from the Operations & Development Committee on 09/09/2026.

### **5. LAND, BUILDINGS & ASSETS**

#### **5.1. General Update**

To receive, and resolve if desired, an update from the Operations Manager in respect of Council land and buildings.

#### **5.2. Booking Performance - Q1 & Q2 2026**

To consider the report from the Town Clerk in respect of bookings for Q1 and Q2 this year.

[Appendix C]

### **6. BUSINESS PLANNING & FINANCIAL MATTERS**

#### **6.1. Interim Strategic Plan Action Plan**

To consider the approved committee Interim Strategic Plan action plan.

[Appendix D]

#### **6.2. Budget and Committee Finance (Month 6)**

To consider the current spending position against the budget for the committee for September (Month 6).

[Appendix E]

#### **6.3. Lead Councillors**

Following the decision of Full Council, to elect up to two members as lead councillors for the following events/projects:

- Markets
- Allotments
- Community Fridge
- Maes y Dre Alternative Premises

#### **6.4. Draft 1 Budget 2027/28**

To consider the report from the Town Clerk in respect of Draft 1 budget for 2027/28.

[Appendix F]

[Appendix G]

### **7. SERVICES**

#### **7.1. Markets**

To receive an update in respect of the indoor and outdoor market from the Events and Market Manager and to note the findings of assess financial sustainability of Monday market and explore feasibility of adding a second trading day.

[Appendix H]

## **7.2. The Hub - July & August 2026**

To receive an update from the Community Services Manager in respect of the Hub.

[Appendix I]

## **7.3. Allotments**

To receive an update from the Community Services Manager in respect of allotments and to consider launching a review into allotment fees & charges.

## **7.4. Community Fridge**

To receive an update from the Community Services Manager in respect of the Community Fridge.

# **8. PROJECTS & NEW DEVELOPMENTS**

## **8.1. Welshpool Town Centre Improvement**

To receive a verbal update in respect of the Town Centre Improvement project.

## **8.2. Changing Places**

To receive a verbal update in respect of the changing places project.

## **8.3. Maes y Dre Alternative Premises**

To receive a verbal update in respect of the Maes y Dre Alternative Premises project.

# **9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING**

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Operations & Development Committee will be held on 11th November 2026 at 6:30pm.

# **10. CONFIDENTIAL SESSION - EXCLUSION**

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

# **11. LEASES & LAND**

## **11.1. Welshpool Town Football Club [CONFIDENTIAL]**

To consider the report from the Town Clerk in respect of the current pitch licence for Welshpool Town Football Club. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix J]

## **11.2. Welshpool Town Bowling Club [CONFIDENTIAL]**

To consider the report from the Town Clerk in respect of negotiations with Welshpool Town Bowling Club on lease renewal. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix K]  
Confidential Document [Appendix L]

### **11.3. Ponthowell Gardens [CONFIDENTIAL]**

To consider the report from the Town Clerk in respect of Ponthowell Gardens. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix M]  
Confidential Document [Appendix N]

# Appendix A



## Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
  - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
  - business partnerships; and
  - the following organisations where I or they hold a position of general control or management:
    - other bodies where I or they represent the authority;
    - other public authorities;
    - companies, industrial and provident societies and charitable bodies;
    - bodies whose main purpose is to influence public opinion or policy; and
    - trade unions or professional associations

**More than other people in the authority's area?**

NO

YES

**Disclose the  
existence & nature  
of your interest**

You may have a  
personal interest in  
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can  
participate in  
the meeting  
and vote**

YES

You may have a  
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from  
the meeting by  
leaving the room or  
chamber. Do not try  
to improperly  
influence the decision**

**And, considering whether or not it is  
appropriate I participate in the decision  
making, do I regard myself as not  
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)  
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

|    |                 |  |
|----|-----------------|--|
| 1. | NAME OF MEMBER: |  |
|----|-----------------|--|

2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

|          |  |
|----------|--|
| DATE:    |  |
| MEETING: |  |

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

|                      |  |
|----------------------|--|
| AGENDA ITEM:         |  |
| BUSINESS CONSIDERED: |  |

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

|  |
|--|
|  |
|--|

## 5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

|                                                                                                                                                                                                    |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE</b>                                                                                                                                    |  |
| <b>EXACT WORDING OF DISPENSATION</b><br><br>[As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation] |  |

## 7. DATE AND SIGNATURE:

|                   |  |
|-------------------|--|
| <b>DATE:</b>      |  |
| <b>SIGNATURE:</b> |  |

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

## **Appendix B**

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD  
Tel: 01938 553142 Email: [office@welshpooltowncouncil.gov.uk](mailto:office@welshpooltowncouncil.gov.uk)

**DRAFT**

**Minutes of the Operations & Development Committee held on 09/09/2026 6:30pm in Council Chamber, Welshpool Town Hall.**

**PRESENT:**

Cllr Chris Davies  
Cllr Estelle Bleivas  
Cllr Kelly Meredith  
Cllr Nick Howells  
Cllr Phil Owen  
Cllr Phil Pritchard (Chair)  
Cllr Revd William Rowell

**Apologies for absence:**

**Absent:**

Cllr David France

**Also in attendance:**

Cllr Richard Church  
Kimberly Wright - Events & Markets Manager  
Phil Rollinson - Deputy Operations Manager  
Wendy Lewis - Community Services Manager

**OD090926/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting.

**OD090926/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS**

The following interests were declared:

| Item | Councillor          | Type     | Reason                                                     |
|------|---------------------|----------|------------------------------------------------------------|
| 11.2 | Revd William Rowell | Personal | A friend is a member of the Bowling Club negotiating team. |

**OD090926/3. PUBLIC PARTICIPATION**

No members of the public present

**OD090926/4. MINUTES AND MATTERS ARISING**

**OD090926/4.1 Previous Minutes**

Cllr Kelly Meredith joined the meeting.

**RESOLVED**

**To approve the minutes from the meeting of the Operations & Development Committee on 08/07/2026**

*WTCM847 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen*

**OD090926/4.2 Matters Arising**

None.

**OD090926/5. LAND AND BUILDINGS**

**OD090926/5.1 General Update**

In the absence of the Operations Manager, Phil Rollinson updated councillors on general activities, including;

- Clearing trees from Vicarage gardens, 20-30 dumpy bags, which has opened up the area nicely.
- Quotes obtained for cutting trees down near toilets. Planning permission is being acquired.
- Toilet pipes in the indoor market ceiling; work is now complete, and ceiling tiles have been replaced.
- Distribution board in the Assembly room kitchen has been replaced, with new light switch fittings.
- Vodafone electric meter was wired the wrong way round; it has since been rewired and is being monitored.
- Grillo has arrived, and works have started at Maes-y-dre and other areas. The grillo has made a huge difference; Burgess will start next.
- Quotes are being obtained to clear Maes-y-dre waste ground and relocate the container.
- 83 Bron-y-Buckley has been cleared.
- Lola test on changing places room. Just awaiting the correct bins.
- Smiths of Derby have repaired the clock in the Town Hall clock tower. The clock will need to be refurbished alongside the Town Hall works.
- Old goalposts reclaimed after clearing up for Cricket club.
- New cameras installed and now in operation at Maes-y-dre and Town Hall.
- Doors in the Information Centre and Welshpool Town Council office have been altered and now meet regulations.
- Memorial garden works completed for Paul Thomas' family.
- Moving and adding bins, dog waste bins and dispensers.
- Wooded area between hockey/cricket and junior pitch, also several tipper loads of self-seeded trees cleared to open space.
- Area around rugby pitch cut with the grillo.

**OD090926/5.2 Scansis Pitch**

A discussion was held by members regarding the scansis pitch and the repairs/upgrades needed. It was suggested that grants be sought and that the necessary repairs/replacements be included in the Council budget 2027/2028.

**RECOMMENDED**

**To approve providing Cllr Kelly Meredith with the appropriate paint (if already in ownership of the paint), subject to approval by the Town Clerk and ClwydAllyn.**

*WTCM848 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen*

**OD090926/5.3 Play Area Fencing**

Quotation received to replace fencing at Little Henfaes.

**RECOMMENDED**

**To accept the quotation from Midland Fencing for fencing at Little Henfaes Playpark for £7250.**

*WTCM849 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell*

**OD090926/5.4 Town Hall Rear Lift - Oil Replacement**

It was noted that there is a concern to why the oil levels have not been checked/picked up in previous inspections.

**RECOMMENDED**

**To delegate authority to the Town Clerk, in consultation with the Operations Team, to authorise the oil replacement works at a cost not exceeding £7410.**

*WTCM850 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell*

**OD090926/6. SERVICES**

**OD090926/6.1 Markets**

The Market Manager updated councillors on general activities, including;

- Generally a good Summer for all traders; some trading days better than others, but overall, good.
- Pop-up unit enquiries were received, and some traders returned to use the units multiple times.
- The indoor market will be opening two additional days in September, Sunday 20th (alongside the food and drink fair in the Corn Exchange) and Sunday 27th September, to run alongside the 1940s weekend.

**OD090926/6.2 The Hub - July & August 2026**

The Community Services Manager informed Councillors that the Hub is doing really well. Jack's Tyres has asked the Hub to invoice the company for £100 per month as a contribution.

**OD090926/6.3 Allotments**

The Community Services Manager informed Councillors that the hospital site is going really well, but the Burgess site is not going as well. Hopefully, with the grillo, it can soon be made to look more presentable.

**OD090926/6.4 Community Fridge**

The Community Services Manager informed Councillors that she had approached local supermarkets, with no luck in obtaining any food donations.

The Community Services Manager told members that there were some volunteers prepared to travel to Newtown to collect surplus food to bring back to the Community Fridge.

A discussion took place regarding the email received from the Trussell Trust. Councillors were discussing the possibility of storing the food somewhere in the Town Hall. Phil Rollinson informed councillors that there is no space in the Town Hall to store such large quantities of food.

**RESOLVED**

**To arrange a meeting with interested parties and find a way forward. To report back to the Committee at a future meeting.**

*WTCM851 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Pritchard*

## **OD090926/7. BUSINESS PLANNING & FINANCIAL MATTERS**

### **OD090926/7.1 Interim Strategic Plan Action Plan**

Cllr Nick Howells left the meeting.

Phil Rollinson left the meeting.

No comments.

### **OD090926/7.2 Budget and Committee Finance (Month 4 & 5)**

Members were happy with the financial reports and had no comments to make.

## **OD090926/8. PROJECTS & NEW DEVELOPMENTS**

### **OD090926/8.1 Town Hall Transformation**

No update to receive.

### **OD090926/8.2 Welshpool Town Centre Improvement**

Councillors discussed the attachments and recommendations.

#### **RECOMMENDED**

**To approve the locations and types of street furniture, wayfinding, planting, lighting, bus stop signage, visitor information and other elements identified within the plans and Permissions Register;**

**To authorise the Town Clerk in consultation with the Project Board to approve the design, manufacturer and model of specific items; the procurement of contractors and other elements needed to deliver the project prior to the funding deadline, provided such decisions do not exceed the overall approved project finance;**

**To authorise the Town Clerk to progress and obtain all necessary highway, landowner and other permissions as required;**

**To authorise the Town Clerk to make amendments to the location, quantity or specification of approved items arising from procurement, site conditions or requirements imposed by permissions provided such changes do not exceed the overall approved project finance;**

**To note the urgent action taken by the Town Clerk, with the concurrence of the Mayor, to submit the application for advertisement consent for the proposed digital information screen adjacent to the Town Hall.**

*WTCM852 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell*

### **OD090926/8.3 Changing Places**

Awaiting bins.

### **OD090926/8.4 Maes y Dre Alternative Premises**

Councillors discussed the report

#### **RECOMMENDED**

**To note the progress made with the planning application and the preparation of drawings by Hughes Architects;**

**To accept Company B???'s quotation of £7,787.49 for excavation, disposal of materials and laying stone to form the hardstanding;**

**To authorise expenditure of £9,437.49 from the Special Projects budget for the currently identified planning, drainage and groundworks costs;**  
**To instruct officers to obtain confirmed costs for the new container, relocation of the existing container and any remaining project requirements, and to report the complete project cost to Council before further expenditure is committed.**

*WTCM853 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell*

#### **OD090926/8.5 Oldford Estate - Play Provision**

No update received.

#### **OD090926/8.6 Car Parking at Maes y Dre**

Cllr Chris Davies joined the meeting.  
Councillors discussed the report.

##### **RECOMMENDED**

**To authorise officers to prepare a detailed business case and options appraisal for charging at both parking areas at Maes y Dre Recreation Ground, including proposed tariffs and free parking periods, forecast gross and net income, non-domestic rates and other liabilities, enforcement options, legal and data protection requirements, displacement risks and the effect on existing users;**  
**To authorise officers to engage with sports clubs, the nearby nursery, the school and other affected users as part of that assessment;**  
**To receive a further report before any decision is made to introduce parking charges or enter into an enforcement contract.**

*WTCM854 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas*

#### **OD090926/8.7 Shopfront Scheme**

Councillors discussed the scheme

##### **RECOMMENDED**

**Approve the launch of the Shopfront & Window Dressing Scheme as outlined in the report;**  
**Authorise officers to agree installations with landlords/property agents, commission designs & printing within the approved budget.**

*WTCM855 - Proposed by Cllr Phil Owen, seconded by Cllr Kelly Meredith*

#### **OD090926/9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING**

The next meeting of the Operations & Development Committee will be held on Wednesday, 14th October 2026.

#### **OD090926/10. CONFIDENTIAL SESSION - EXCLUSION**

##### **RESOLVED**

**That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.**

*WTCM856 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen*

#### **OD090926/11. LEASES**

## OD090926/11.1 Welshpool Town Football Club [CONFIDENTIAL]

Cllr Richard Church left the meeting.

### **RESOLVED**

**To defer to Full Council.**

*WTCM857 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen*

## OD090926/11.2 Welshpool Town Bowling Club [CONFIDENTIAL]

Members agreed that a meeting with the Town Clerk is needed before the Full Council meeting to obtain further information.

### **RESOLVED**

**To ask the Town Clerk to arrange a meeting to discuss before Full Council.**

*WTCM858 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas*

*The meeting finished at 20:50.*

Signed:

Dated:

Councillor Phil Pritchard (Chair)

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### Decision/Action Log

| ID      |                                                                                                                                                                                                                                                | Assigned                                 |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| WTCM847 | <b>RESOLUTION</b><br><b>OD090926/4.1 Previous Minutes</b><br>To approve the minutes from the meeting of the Operations & Development Committee on 08/07/2026                                                                                   | Town Clerk & Responsible Finance Officer |
| WTCM848 | <b>RECOMMENDATION</b><br><b>OD090926/5.2 Scansis Pitch</b><br>To approve providing Cllr Kelly Meredith with the appropriate paint (if already in ownership of the paint), subject to approval by the Town Clerk and ClwydAlyn.                 | Town Clerk & Responsible Finance Officer |
| WTCM849 | <b>RECOMMENDATION</b><br><b>OD090926/5.3 Play Area Fencing</b><br>To accept the quotation from Midland Fencing for fencing at Little Henfaes Playpark for £7250.                                                                               | Town Clerk & Responsible Finance Officer |
| WTCM850 | <b>RECOMMENDATION</b><br><b>OD090926/5.4 Town Hall Rear Lift - Oil Replacement</b><br>To delegate authority to the Town Clerk, in consultation with the Operations Team, to authorise the oil replacement works at a cost not exceeding £7410. | Town Clerk & Responsible Finance Officer |

| ID      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Assigned                                 |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| WTCM851 | <b>RESOLUTION</b><br><b>OD090926/6.4 Community Fridge</b><br>To arrange a meeting with interested parties and find a way forward.<br>To report back to the Committee at a future meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Town Clerk & Responsible Finance Officer |
| WTCM852 | <b>RECOMMENDATION</b><br><b>OD090926/8.2 Welshpool Town Centre Improvement</b><br>To approve the locations and types of street furniture, wayfinding, planting, lighting, bus stop signage, visitor information and other elements identified within the plans and Permissions Register;<br>To authorise the Town Clerk in consultation with the Project Board to approve the design, manufacturer and model of specific items; the procurement of contractors and other elements needed to deliver the project prior to the funding deadline, provided such decisions do not exceed the overall approved project finance;<br>To authorise the Town Clerk to progress and obtain all necessary highway, landowner and other permissions as required;<br>To authorise the Town Clerk to make amendments to the location, quantity or specification of approved items arising from procurement, site conditions or requirements imposed by permissions provided such changes do not exceed the overall approved project finance;<br>To note the urgent action taken by the Town Clerk, with the concurrence of the Mayor, to submit the application for advertisement consent for the proposed digital information screen adjacent to the Town Hall. | Town Clerk & Responsible Finance Officer |
| WTCM853 | <b>RECOMMENDATION</b><br><b>OD090926/8.4 Maes y Dre Alternative Premises</b><br>To note the progress made with the planning application and the preparation of drawings by Hughes Architects;<br>To accept Company B's quotation of £7,787.49 for excavation, disposal of materials and laying stone to form the hardstanding;<br>To authorise expenditure of £9,437.49 from the Special Projects budget for the currently identified planning, drainage and groundworks costs;<br>To instruct officers to obtain confirmed costs for the new container, relocation of the existing container and any remaining project requirements, and to report the complete project cost to Council before further expenditure is committed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Town Clerk & Responsible Finance Officer |

| ID      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Assigned                                 |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| WTCM854 | <p><b>RECOMMENDATION</b><br/> <b>OD090926/8.6 Car Parking at Maes y Dre</b><br/> To authorise officers to prepare a detailed business case and options appraisal for charging at both parking areas at Maes y Dre Recreation Ground, including proposed tariffs and free parking periods, forecast gross and net income, non-domestic rates and other liabilities, enforcement options, legal and data protection requirements, displacement risks and the effect on existing users;<br/> To authorise officers to engage with sports clubs, the nearby nursery, the school and other affected users as part of that assessment;<br/> To receive a further report before any decision is made to introduce parking charges or enter into an enforcement contract.</p> | Town Clerk & Responsible Finance Officer |
| WTCM855 | <p><b>RECOMMENDATION</b><br/> <b>OD090926/8.7 Shopfront Scheme</b><br/> Approve the launch of the Shopfront &amp; Window Dressing Scheme as outlined in the report;<br/> Authorise officers to agree installations with landlords/property agents, commission designs &amp; printing within the approved budget.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Town Clerk & Responsible Finance Officer |
| WTCM856 | <p><b>RESOLUTION</b><br/> <b>OD090926/10 Confidential Session - Exclusion</b><br/> That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Town Clerk & Responsible Finance Officer |
| WTCM857 | <p><b>RESOLUTION</b><br/> <b>OD090926/11.1 Welshpool Town Football Club</b><br/> To defer to Full Council.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Town Clerk & Responsible Finance Officer |
| WTCM858 | <p><b>RESOLUTION</b><br/> <b>OD090926/11.2 Welshpool Town Bowling Club</b><br/> To ask the Town Clerk to arrange a meeting to discuss before Full Council.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Town Clerk & Responsible Finance Officer |

## **Appendix C**



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD

Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

## Document / Report #987

|        |                                                              |
|--------|--------------------------------------------------------------|
| Author | Richard Williams<br>Town Clerk & Responsible Finance Officer |
| Title  | Bookings Q1 & Q2 2026                                        |
| Date   | 25th September 2026                                          |

### OFFICERS RECOMMENDATION

1. To note the booking performance for Quarters 1 and 2 of 2026/27 and the comparison with Quarters 3 and 4 of 2025/26, and agree that quarterly booking performance continues to be monitored and reported to the Committee.

### 1. Purpose

1. To provide Members with an update on bookings recorded through the Council's Rialtas booking system for Quarter 1 (April–June 2026) and Quarter 2 (July–September 2026), with comparison against Quarter 3 (October–December 2025) and Quarter 4 (January–March 2026) of the previous financial year.
2. The figures include provisional and confirmed bookings and cover the Council's bookable facilities recorded within Rialtas, principally the Town Hall, Ann Holloway Centre and sports pitches.

### 2. Overall Performance

1.

| Quarter                     | Booking entries | Booking value     |
|-----------------------------|-----------------|-------------------|
| Q3 2025/26 – Oct–Dec        | 453             | £4,317.50         |
| Q4 2025/26 – Jan–Mar        | 195             | £6,217.40         |
| <b>Q1 2026/27 – Apr–Jun</b> | <b>166</b>      | <b>£5,077.40</b>  |
| <b>Q2 2026/27 – Jul–Sep</b> | <b>178</b>      | <b>£5,873.60</b>  |
| <b>Q1 &amp; Q2 2026/27</b>  | <b>344</b>      | <b>£10,951.00</b> |
2. The first six months of 2026/27 therefore produced £10,951.00 of booking value, compared with £10,534.90 across the preceding six months, an increase of £416.10 (3.9%).
3. The number of individual booking entries should be treated with some caution. Q3 2025/26 contained a particularly high number of zero-value entries associated with the Ann Holloway Centre, including the regular Welshpool Community Haven use across several rooms. For example, the Conservatory alone contains repeated weekday Community Haven bookings at no

charge.

### 3. Town Hall Performance

| 1. | Quarter           | Town Hall booking entries | Booking value    |
|----|-------------------|---------------------------|------------------|
|    | Q3 2025/26        | 169                       | £4,005.50        |
|    | Q4 2025/26        | 174                       | £5,902.40        |
|    | <b>Q1 2026/27</b> | <b>159</b>                | <b>£5,062.40</b> |
|    | <b>Q2 2026/27</b> | <b>173</b>                | <b>£5,873.60</b> |

- Town Hall booking value therefore increased by £811.20 (16.0%) between Q1 and Q2. Q2 was also broadly comparable with the particularly strong Q4 2025/26, being only £28.80 lower.
- Across Q1 and Q2 combined, the Town Hall generated £10,936.00 of the £10,951.00 total booking value, meaning virtually all recorded booking income during the period arose from the Town Hall.
- The Corn Exchange has demonstrated the most consistent performance, generating between approximately £1,600 and £2,400 in each of the four quarters and recording 76 bookings in Q1 and 92 in Q2.
- The Assembly Room has shown particularly strong growth in Q2, increasing from £2,344 in Q1 to £3,420. However this is helped by the booking value of the Longest Yarn at £100 per day.
- The Rialtas records also demonstrate a healthy mixture of uses, including community organisations, private functions, commercial hirers and Council activity. Q1 Assembly Room bookings, for example, included the Baptist Church, RMZ Entertainment, Angel Voice Singing School, Harry Ray Estate Agents, Historical Society, private hirers and We Buy Vintage alongside Council bookings.

### 4. Summary

- The first half of 2026/27 shows a positive overall booking position. Total recorded booking value of £10,951 is 3.9% higher than the preceding six-month period, while Q2 improved by 15.7% against Q1.
- The Town Hall continues to account for almost all booking income, with the Assembly Room and Corn Exchange together generating £10,383 of the £10,936 Town Hall total during Q1 and Q2. The Corn Exchange is demonstrating consistent regular utilisation, while the Assembly Room is particularly valuable for larger functions and longer-duration bookings.

### 5. Recommendation

- To note the booking performance for Quarters 1 and 2 of 2026/27 and the comparison with Quarters 3 and 4 of 2025/26, and agree that quarterly booking performance continues to be monitored and reported to the Committee.

### 6. Decision

- To resolve to adopt the recommendations as above.

## **Appendix D**



## Interim Strategic Plan - Action Plan - OD

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

### Town Centre & Regeneration

| Ref                                                                | Committee | Action                                                                                                       | Resource          | Timescale | Progress    | Comments                                                                                                                                                    |
|--------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------|-------------------|-----------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Enhance the town centre environment</b>                         |           |                                                                                                              |                   |           |             |                                                                                                                                                             |
| TC1                                                                | OD        | Roll out shopfront/window dressing scheme for empty premises in partnership with landlords                   | TC/EO/CM<br>£     | Year 2    | In progress | O&D and FC approved roll out of scheme, officers now investigating empty shop owners.                                                                       |
| TC2                                                                | OD        | Pilot town centre planting and hanging basket sponsorship scheme                                             | TC/OM/CM<br>£     | Year 2    | In progress | WTCIP moving forward with planting areas (72m2). Hanging Basket scheme needs moving into Year 3.                                                            |
| TC3                                                                | OD        | Develop long-term "clean and green" action plan for pavements, signage and public spaces                     | TC/OM/CM<br>£     | Year 2-3  | In progress | WTCIP moving forward with planting areas (72m2). O&D and F&G to jointly consider appropriate action for Year 3 around pavements, signage and public spaces. |
| <b>Redevelop the Town Hall as a modern community and civic hub</b> |           |                                                                                                              |                   |           |             |                                                                                                                                                             |
| TH1                                                                | OD        | Progress existing Expression of Interest to full National Lottery Heritage Fund application (??4.2m project) | TC<br>£4200000.00 | Year 1    | Completed   | EOI approved and full bid submitted. Awaiting HLF update.                                                                                                   |

| Ref | Committee | Action                                                                           | Resource           | Timescale | Progress    | Comments                                                |
|-----|-----------|----------------------------------------------------------------------------------|--------------------|-----------|-------------|---------------------------------------------------------|
| TH2 | OD        | Launch community fundraising campaign and sponsorship scheme alongside grant bid | TC<br>£1000.00     | Year 2    | Ongoing     | Equipment purchased and digital donation box installed. |
| TH3 | OD        | Begin phased transformation works as required by lottery application             | ALL<br>£4200000.00 | Year 3    | Not started |                                                         |

## Revitalise the indoor and outdoor markets

|     |    |                                                                                                         |            |          |             |                                                                                                                                                                                                                              |
|-----|----|---------------------------------------------------------------------------------------------------------|------------|----------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MA1 | OD | Trial themed markets (e.g. farmers, crafts, seasonal) and promote through social media and newsletters  | MO/CM<br>£ | Year 2   | In progress | E&P have been discussing about themed markets, need to continue to have discussions with traders. Paused for this year but continue to explore.                                                                              |
| MA2 | OD | Improve signage to both markets from car parks, train station and main areas                            | TC/MO<br>£ | Year 1-2 | In progress | Signage work now taking place across the town to enhance provision, also ties into the Welshpool Town Centre Improvement Project.                                                                                            |
| MA3 | OD | Support traders with joint marketing and promotion campaigns                                            | MO/CM<br>£ | Year 1-3 | In progress | Officers have visited local markets and produced marketing materials to encourage further traders to attend. Publicity on the website for current market traders has begun. Launching Trader of the Week w/c 22nd June 2026. |
| MA4 | OD | Assess financial sustainability of Monday market and explore feasibility of adding a second trading day | TC/MO<br>£ | Year 2   | In progress | Assessment taken place during August and found that second trading day not feasible. O&D to consider in October.                                                                                                             |

## Open Spaces

| Ref                               | Committee | Action | Resource | Timescale | Progress | Comments |
|-----------------------------------|-----------|--------|----------|-----------|----------|----------|
| Improve facilities for dog owners |           |        |          |           |          |          |

| Ref                                       | Committee | Action                                                                                                                                     | Resource      | Timescale | Progress    | Comments                                                                                                                                                      |
|-------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DO1                                       | OD        | Audit existing dog waste bins and identify priority locations for additional bins across parks, recreation grounds and key walking routes. | TC/OM<br>£    | Year 1-2  | Completed   | Assets now mapped and audit session taken place with team - O&D discussed in April and approved by Council.                                                   |
| DO2                                       | OD        | Launch a public campaign on responsible dog ownership, including posters, social media messaging and signage in parks.                     | TC/CM<br>£    | Year 1-2  | Not started | To be launched in Autumn 2026.                                                                                                                                |
| DO3                                       | OD        | Introduce new dog waste bins in under-served areas and ensure they are clearly signposted.                                                 | OM/CM<br>£    | Year 2    | In progress | Approved changes being implemented at the moment with installation of dispensers and waste bins at key locations as approved by Council.                      |
| DO4                                       | OD        | Explore the creation of a designated dog-friendly zone or enclosed dog exercise area within one of the open spaces.                        | TC/OM<br>£    | Year 2-3  | Not started | To begin in Q4.                                                                                                                                               |
| DO5                                       | OD        | Pilot new initiatives such as "Dog-Friendly Businesses" scheme to encourage shops and cafe's to welcome responsible dog owners.            | TC/EO/CM<br>£ | Year 3    | Not started |                                                                                                                                                               |
| <b>Maintain and invest in open spaces</b> |           |                                                                                                                                            |               |           |             |                                                                                                                                                               |
| OS1                                       | OD        | Audit all play areas, pitches, open spaces and income generation                                                                           | TC/OM<br>£    | Year 1    | In progress | Assets now mapped and consideration to asset improvement included in budget. Income generation work still continuing.                                         |
| OS2                                       | OD        | Develop phased upgrade programme, beginning with most used play areas                                                                      | OM/CM<br>£    | Year 2-3  | In progress | Year 2 budget contains provision for new fencing at Little Henfaes playground which has been approved. Playground R&M also contains enough for new equipment. |

| Ref                                 | Committee | Action | Resource | Timescale | Progress | Comments |
|-------------------------------------|-----------|--------|----------|-----------|----------|----------|
| Maintain and protect public toilets |           |        |          |           |          |          |

| Ref                                                     | Committee | Action                                                                                                            | Resource        | Timescale | Progress    | Comments                                                                                                           |
|---------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------|-----------------|-----------|-------------|--------------------------------------------------------------------------------------------------------------------|
| PT1                                                     | OD        | Promotion and marketing with enhanced signage around the town along with data capture technology to measure usage | TC/OM/CM<br>£   | Year 1-2  | Delayed     | Quotes obtained for IOT devices however funding was pulled as not eligible. Need to explore alternative solutions. |
| PT2                                                     | OD        | Resolve outstanding repairs to enable full use of Changing Places facility                                        | OM/CM<br>£      | Year 1-2  | In progress | Hygiene bins approved in July and due to be installed asap. To chase Initial.                                      |
| PT3                                                     | OD        | Explore sponsorship and community toilet scheme with local businesses                                             | TC/OM/EO<br>£   | Year 2-3  | Ongoing     | New donation signage has gone up in toilets.                                                                       |
| <b>Secure the future of the Ann Holloway Day Centre</b> |           |                                                                                                                   |                 |           |             |                                                                                                                    |
| DC1                                                     | OD        | Continue negotiations with charity and health board on leases                                                     | TC/TICM/OM<br>£ | Year 1    | Completed   | Leases signed off and executed.                                                                                    |
| <b>Strengthen the Meals on Wheels service</b>           |           |                                                                                                                   |                 |           |             |                                                                                                                    |
| WM1                                                     | OD        | Review operational model and explore opportunities for transfer to charity as part of Day Centre                  | TC/TICM/OM<br>£ | Year 1    | Completed   | Service transferred on 16th Feb 26.                                                                                |
| WM2                                                     | OD        | If service retained then begin expanded promotional campaign and trials of further expansion of offering          | TICM/CM<br>£    | Year 2-3  | Completed   | No longer required.                                                                                                |

**Improving the Council**

| Ref                                             | Committee | Action                                                               | Resource | Timescale | Progress    | Comments                                  |
|-------------------------------------------------|-----------|----------------------------------------------------------------------|----------|-----------|-------------|-------------------------------------------|
| <b>Strengthen engagement with the community</b> |           |                                                                      |          |           |             |                                           |
| EN2                                             | All       | Establish regular working groups e.g. Carnival, Markets, Open Spaces | EO<br>£  | Year 2    | In progress | See EV1 - Carnival Working Group created. |

| Ref | Committee | Action                                                                                                     | Resource | Timescale | Progress    | Comments                                                                                       |
|-----|-----------|------------------------------------------------------------------------------------------------------------|----------|-----------|-------------|------------------------------------------------------------------------------------------------|
| EN3 | All       | Create a volunteer strategy and explore possible coordination roles to support more structured involvement | ALL<br>£ | Year 2-3  | In progress | Volunteer Policy created but strategy now needs working alongside new Comm Engagement Officer. |

# Appendix E

## Detailed Income &amp; Expenditure by Budget Heading 08/10/2026

Month No: 6

## Committee Report

|                                                  | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|--------------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b><u>Operations &amp; Development</u></b>       |                       |                        |                       |                          |                          |                    |              |                         |
| <b><u>100 Town Hall</u></b>                      |                       |                        |                       |                          |                          |                    |              |                         |
| 1100 Income - Corn Exchange                      | 498                   | 3,402                  | 5,000                 | 1,598                    |                          |                    | 68.0%        |                         |
| 1103 Refreshments - Corn Exchange                | 0                     | 60                     | 0                     | (60)                     |                          |                    | 0.0%         |                         |
| 1105 Income - Assembly Rooms                     | 2,280                 | 3,188                  | 3,500                 | 312                      |                          |                    | 91.1%        |                         |
| 1110 Income - Other Rooms                        | 62                    | 465                    | 1,250                 | 785                      |                          |                    | 37.2%        |                         |
| 1120 Income - Telephone Mast Rental              | 1,250                 | 2,500                  | 5,000                 | 2,500                    |                          |                    | 50.0%        |                         |
| 1206 Income - Utilities Recharge                 | 0                     | 340                    | 600                   | 260                      |                          |                    | 56.7%        |                         |
| Town Hall :- Income                              | <b>4,090</b>          | <b>9,955</b>           | <b>15,350</b>         | <b>5,395</b>             |                          |                    | <b>64.9%</b> | <b>0</b>                |
| 4055 Rates                                       | 0                     | 31,877                 | 31,877                | 0                        |                          | 0                  | 100.0%       |                         |
| 4061 Electricity                                 | 1,659                 | 14,756                 | 25,000                | 10,244                   |                          | 10,244             | 59.0%        |                         |
| 4062 Gas                                         | 387                   | 7,410                  | 30,000                | 22,590                   |                          | 22,590             | 24.7%        |                         |
| 4063 Water                                       | 0                     | 1,566                  | 2,500                 | 934                      |                          | 934                | 62.6%        |                         |
| 4064 Hygiene Contract                            | 1,673                 | 5,642                  | 4,500                 | (1,142)                  |                          | (1,142)            | 125.4%       |                         |
| 4066 Statutory Testing                           | 1,085                 | 4,181                  | 4,500                 | 319                      |                          | 319                | 92.9%        |                         |
| 4085 Repairs & Maintenance                       | 5,999                 | 11,233                 | 10,500                | (733)                    |                          | (733)              | 107.0%       |                         |
| 4095 Licenses                                    | 0                     | 295                    | 1,000                 | 705                      |                          | 705                | 29.5%        |                         |
| 4098 Community Fridge                            | 0                     | 6                      | 250                   | 244                      |                          | 244                | 2.5%         |                         |
| 4100 Cleaning & Materials                        | 145                   | 579                    | 1,375                 | 796                      |                          | 796                | 42.1%        |                         |
| 4200 Waste Collection                            | 298                   | 661                    | 2,750                 | 2,089                    |                          | 2,089              | 24.0%        |                         |
| 4202 Consumeables                                | 0                     | 63                     | 250                   | 187                      |                          | 187                | 25.2%        |                         |
| 4340 Equipment                                   | 0                     | 277                    | 250                   | (27)                     |                          | (27)               | 110.7%       |                         |
| 4900 Miscellaneous Costs                         | 14                    | 258                    | 1,000                 | 742                      |                          | 742                | 25.8%        |                         |
| 5126 Soft Play Trial                             | 0                     | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| Town Hall :- Indirect Expenditure                | <b>11,259</b>         | <b>78,805</b>          | <b>118,752</b>        | <b>39,947</b>            | <b>0</b>                 | <b>39,947</b>      | <b>66.4%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>               | <b>(7,170)</b>        | <b>(68,850)</b>        | <b>(103,402)</b>      | <b>(34,552)</b>          |                          |                    |              |                         |
| <b><u>101 Town Hall Transformation</u></b>       |                       |                        |                       |                          |                          |                    |              |                         |
| 1450 Income - Donations                          | 0                     | 184                    | 0                     | (184)                    |                          |                    | 0.0%         |                         |
| Town Hall Transformation :- Income               | <b>0</b>              | <b>184</b>             | <b>0</b>              | <b>(184)</b>             |                          |                    |              | <b>0</b>                |
| 4097 Borrowing                                   | 0                     | 0                      | 24,000                | 24,000                   |                          | 24,000             | 0.0%         |                         |
| 4861 Legal Fees                                  | 1,741                 | 1,741                  | 0                     | (1,741)                  |                          | (1,741)            | 0.0%         |                         |
| 4900 Miscellaneous Costs                         | 0                     | 200                    | 250                   | 50                       |                          | 50                 | 80.0%        |                         |
| 4930 Fundraiser/Consultants                      | 0                     | 6,376                  | 5,000                 | (1,376)                  |                          | (1,376)            | 127.5%       |                         |
| 5458 TH2 - Fundraising Campaign                  | 6                     | 423                    | 500                   | 77                       |                          | 77                 | 84.7%        |                         |
| Town Hall Transformation :- Indirect Expenditure | <b>1,747</b>          | <b>8,740</b>           | <b>29,750</b>         | <b>21,010</b>            | <b>0</b>                 | <b>21,010</b>      | <b>29.4%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>               | <b>(1,747)</b>        | <b>(8,556)</b>         | <b>(29,750)</b>       | <b>(21,194)</b>          |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 08/10/2026

Month No: 6

## Committee Report

|            |                                     | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|------------|-------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <u>102</u> | <u>Town Centre</u>                  |                       |                        |                       |                          |                          |                    |              |                         |
| 5453       | TC1 - Shopfront Scheme              | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
|            | Town Centre :- Indirect Expenditure | <u>0</u>              | <u>0</u>               | <u>500</u>            | <u>500</u>               | <u>0</u>                 | <u>500</u>         | <u>0.0%</u>  | <u>0</u>                |
|            | <b>Net Expenditure</b>              | <u>0</u>              | <u>0</u>               | <u>(500)</u>          | <u>(500)</u>             |                          |                    |              |                         |
| <u>110</u> | <u>Markets</u>                      |                       |                        |                       |                          |                          |                    |              |                         |
| 1200       | Income - Market Stalls              | 1,173                 | 7,885                  | 13,000                | 5,115                    |                          |                    | 60.7%        |                         |
| 1205       | Income - Outdoor Markets            | 72                    | 551                    | 1,000                 | 449                      |                          |                    | 55.1%        |                         |
| 1300       | Income - Rent                       | 0                     | 843                    | 5,980                 | 5,137                    |                          |                    | 14.1%        |                         |
|            | Markets :- Income                   | <u>1,245</u>          | <u>9,279</u>           | <u>19,980</u>         | <u>10,701</u>            |                          |                    | <u>46.4%</u> | <u>0</u>                |
| 4000       | Salary                              | 767                   | 3,933                  | 8,070                 | 4,137                    |                          | 4,137              | 48.7%        |                         |
| 4005       | HMRC                                | 99                    | 604                    | 1,030                 | 426                      |                          | 426                | 58.6%        |                         |
| 4010       | Pension Payments                    | 54                    | 309                    | 570                   | 261                      |                          | 261                | 54.2%        |                         |
| 4095       | Licenses                            | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4205       | Marketing                           | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
|            | Markets :- Indirect Expenditure     | <u>920</u>            | <u>4,846</u>           | <u>11,170</u>         | <u>6,324</u>             | <u>0</u>                 | <u>6,324</u>       | <u>43.4%</u> | <u>0</u>                |
|            | <b>Net Income over Expenditure</b>  | <u>325</u>            | <u>4,434</u>           | <u>8,810</u>          | <u>4,377</u>             |                          |                    |              |                         |
| <u>130</u> | <u>Recreation</u>                   |                       |                        |                       |                          |                          |                    |              |                         |
| 4085       | Repairs & Maintenance               | 0                     | 2,277                  | 0                     | (2,277)                  |                          | (2,277)            | 0.0%         |                         |
|            | Recreation :- Indirect Expenditure  | <u>0</u>              | <u>2,277</u>           | <u>0</u>              | <u>(2,277)</u>           | <u>0</u>                 | <u>(2,277)</u>     |              | <u>0</u>                |
|            | <b>Net Expenditure</b>              | <u>0</u>              | <u>(2,277)</u>         | <u>0</u>              | <u>2,277</u>             |                          |                    |              |                         |
| <u>131</u> | <u>Operations</u>                   |                       |                        |                       |                          |                          |                    |              |                         |
| 4000       | Salary                              | 13,849                | 64,267                 | 126,630               | 62,363                   |                          | 62,363             | 50.8%        |                         |
| 4002       | Overtime                            | 0                     | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| 4005       | HMRC                                | 1,569                 | 9,556                  | 15,460                | 5,904                    |                          | 5,904              | 61.8%        |                         |
| 4010       | Pension Payments                    | (431)                 | 4,463                  | 8,620                 | 4,157                    |                          | 4,157              | 51.8%        |                         |
| 4020       | Training Staff                      | 0                     | 526                    | 3,000                 | 2,474                    |                          | 2,474              | 17.5%        |                         |
| 4025       | Uniforms                            | 0                     | 0                      | 400                   | 400                      |                          | 400                | 0.0%         |                         |
| 4026       | PPE                                 | 43                    | 43                     | 500                   | 457                      |                          | 457                | 8.6%         |                         |
| 4065       | Mobile Phones                       | 0                     | 147                    | 200                   | 53                       |                          | 53                 | 73.7%        |                         |
| 4202       | Consumeables                        | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4400       | Vehicles                            | 489                   | 2,933                  | 5,865                 | 2,933                    |                          | 2,933              | 50.0%        |                         |
| 4401       | Vehicle Running Costs               | 342                   | 577                    | 1,200                 | 623                      |                          | 623                | 48.1%        |                         |
| 4875       | Health & Safety                     | 0                     | 0                      | 250                   | 250                      |                          | 250                | 0.0%         |                         |
| 4900       | Miscellaneous Costs                 | 0                     | 0                      | 300                   | 300                      |                          | 300                | 0.0%         |                         |
|            | Operations :- Indirect Expenditure  | <u>15,861</u>         | <u>82,513</u>          | <u>165,925</u>        | <u>83,412</u>            | <u>0</u>                 | <u>83,412</u>      | <u>49.7%</u> | <u>0</u>                |
|            | <b>Net Expenditure</b>              | <u>(15,861)</u>       | <u>(82,513)</u>        | <u>(165,925)</u>      | <u>(83,412)</u>          |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 08/10/2026

Month No: 6

Committee Report

|                                          | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <b>132 Playparks</b>                     |                       |                        |                       |                          |                          |                    |               |                         |
| 4085 Repairs & Maintenance               | 779                   | 779                    | 8,000                 | 7,221                    |                          | 7,221              | 9.7%          |                         |
| 4342 Play Area Fencing                   | 0                     | 0                      | 10,000                | 10,000                   |                          | 10,000             | 0.0%          |                         |
| Playparks :- Indirect Expenditure        | <b>779</b>            | <b>779</b>             | <b>18,000</b>         | <b>17,221</b>            | <b>0</b>                 | <b>17,221</b>      | <b>4.3%</b>   | <b>0</b>                |
| <b>Net Expenditure</b>                   | <b>(779)</b>          | <b>(779)</b>           | <b>(18,000)</b>       | <b>(17,221)</b>          |                          |                    |               |                         |
| <b>133 Open Spaces</b>                   |                       |                        |                       |                          |                          |                    |               |                         |
| 1340 Income - Rec Club Rents etc         | 0                     | (29)                   | 3,700                 | 3,729                    |                          |                    | (0.8%)        |                         |
| Open Spaces :- Income                    | <b>0</b>              | <b>(29)</b>            | <b>3,700</b>          | <b>3,729</b>             |                          |                    | <b>(0.8%)</b> | <b>0</b>                |
| 4063 Water                               | 0                     | 1,041                  | 2,600                 | 1,559                    |                          | 1,559              | 40.1%         |                         |
| 4085 Repairs & Maintenance               | 64                    | 4,172                  | 7,000                 | 2,828                    |                          | 2,828              | 59.6%         |                         |
| 4087 Tree Surveys / Works                | 0                     | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%          |                         |
| 4202 Consumeables                        | 291                   | 424                    | 500                   | 76                       |                          | 76                 | 84.8%         |                         |
| 4340 Equipment                           | 0                     | 1,542                  | 5,000                 | 3,458                    |                          | 3,458              | 30.8%         |                         |
| 4345 End of Season Works                 | 0                     | 15,400                 | 23,000                | 7,600                    |                          | 7,600              | 67.0%         |                         |
| 4355 Country Park Lease                  | 500                   | 500                    | 500                   | 0                        |                          | 0                  | 100.0%        |                         |
| 4360 Outer Park Lease                    | 0                     | 1,500                  | 1,500                 | 0                        |                          | 0                  | 100.0%        |                         |
| 4365 STRI/ROSPA                          | 0                     | 538                    | 1,500                 | 962                      |                          | 962                | 35.9%         |                         |
| 4400 Vehicles                            | 1,130                 | 3,389                  | 6,778                 | 3,389                    |                          | 3,389              | 50.0%         |                         |
| 4401 Vehicle Running Costs               | 36                    | 72                     | 500                   | 428                      |                          | 428                | 14.5%         |                         |
| 4515 Buttington Cemetery                 | 0                     | 1,358                  | 1,400                 | 42                       |                          | 42                 | 97.0%         |                         |
| 4861 Legal Fees                          | 531                   | 531                    | 0                     | (531)                    |                          | (531)              | 0.0%          |                         |
| Open Spaces :- Indirect Expenditure      | <b>2,551</b>          | <b>30,468</b>          | <b>51,778</b>         | <b>21,310</b>            | <b>0</b>                 | <b>21,310</b>      | <b>58.8%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>       | <b>(2,551)</b>        | <b>(30,497)</b>        | <b>(48,078)</b>       | <b>(17,581)</b>          |                          |                    |               |                         |
| <b>135 Waste Collection</b>              |                       |                        |                       |                          |                          |                    |               |                         |
| 4200 Waste Collection                    | 442                   | 2,152                  | 2,750                 | 598                      |                          | 598                | 78.2%         |                         |
| 4400 Vehicles                            | 590                   | 3,541                  | 7,082                 | 3,541                    |                          | 3,541              | 50.0%         |                         |
| 4401 Vehicle Running Costs               | 15                    | 114                    | 1,200                 | 1,086                    |                          | 1,086              | 9.5%          |                         |
| 5455 DO3 - Dog Waste Bins                | 163                   | 789                    | 1,000                 | 211                      |                          | 211                | 78.9%         |                         |
| 5456 DO2 - Campaign Dog Friendly         | 0                     | 0                      | 250                   | 250                      |                          | 250                | 0.0%          |                         |
| Waste Collection :- Indirect Expenditure | <b>1,210</b>          | <b>6,595</b>           | <b>12,282</b>         | <b>5,687</b>             | <b>0</b>                 | <b>5,687</b>       | <b>53.7%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                   | <b>(1,210)</b>        | <b>(6,595)</b>         | <b>(12,282)</b>       | <b>(5,687)</b>           |                          |                    |               |                         |
| <b>136 Allotments</b>                    |                       |                        |                       |                          |                          |                    |               |                         |
| 1350 Income - Allotments                 | 75                    | 775                    | 750                   | (25)                     |                          |                    | 103.3%        |                         |
| Allotments :- Income                     | <b>75</b>             | <b>775</b>             | <b>750</b>            | <b>(25)</b>              |                          |                    | <b>103.3%</b> | <b>0</b>                |

## Detailed Income &amp; Expenditure by Budget Heading 08/10/2026

Month No: 6

Committee Report

|                                                       | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-------------------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4063 Water                                            | 0                     | 197                    | 500                   | 303                      |                          | 303                | 39.4%        |                         |
| 4085 Repairs & Maintenance                            | 0                     | 102                    | 250                   | 148                      |                          | 148                | 41.0%        |                         |
| Allotments :- Indirect Expenditure                    | <b>0</b>              | <b>299</b>             | <b>750</b>            | <b>451</b>               | <b>0</b>                 | <b>451</b>         | <b>39.9%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>                    | <b>75</b>             | <b>476</b>             | <b>0</b>              | <b>(476)</b>             |                          |                    |              |                         |
| <u>137 Biodiversity &amp; Horticulture</u>            |                       |                        |                       |                          |                          |                    |              |                         |
| 4383 Flowers & Gardens                                | 0                     | 584                    | 1,000                 | 416                      |                          | 416                | 58.4%        |                         |
| 5457 EN2 - Biodiversity Action                        | 0                     | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%         |                         |
| Biodiversity & Horticulture :- Indirect Expenditure   | <b>0</b>              | <b>584</b>             | <b>3,000</b>          | <b>2,416</b>             | <b>0</b>                 | <b>2,416</b>       | <b>19.5%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                                | <b>0</b>              | <b>(584)</b>           | <b>(3,000)</b>        | <b>(2,416)</b>           |                          |                    |              |                         |
| <u>138 Bus Shelters/Street Furniture</u>              |                       |                        |                       |                          |                          |                    |              |                         |
| 4085 Repairs & Maintenance                            | 0                     | 0                      | 250                   | 250                      |                          | 250                | 0.0%         |                         |
| Bus Shelters/Street Furniture :- Indirect Expenditure | <b>0</b>              | <b>0</b>               | <b>250</b>            | <b>250</b>               | <b>0</b>                 | <b>250</b>         | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                                | <b>0</b>              | <b>0</b>               | <b>(250)</b>          | <b>(250)</b>             |                          |                    |              |                         |
| <u>139 The Hub</u>                                    |                       |                        |                       |                          |                          |                    |              |                         |
| 1455 Income - Warm Hub Donations                      | 480                   | 2,431                  | 0                     | (2,431)                  |                          |                    | 0.0%         |                         |
| The Hub :- Income                                     | <b>480</b>            | <b>2,431</b>           | <b>0</b>              | <b>(2,431)</b>           |                          |                    |              | <b>0</b>                |
| 5450 Warm Hub Expenditure                             | 179                   | 1,618                  | 0                     | (1,618)                  |                          | (1,618)            | 0.0%         |                         |
| The Hub :- Indirect Expenditure                       | <b>179</b>            | <b>1,618</b>           | <b>0</b>              | <b>(1,618)</b>           | <b>0</b>                 | <b>(1,618)</b>     |              | <b>0</b>                |
| <b>Net Income over Expenditure</b>                    | <b>301</b>            | <b>813</b>             | <b>0</b>              | <b>(813)</b>             |                          |                    |              |                         |
| <u>150 Toilets</u>                                    |                       |                        |                       |                          |                          |                    |              |                         |
| 1365 Income - Other                                   | 0                     | 0                      | 500                   | 500                      |                          |                    | 0.0%         |                         |
| 1450 Income - Donations                               | 0                     | 18                     | 0                     | (18)                     |                          |                    | 0.0%         |                         |
| Toilets :- Income                                     | <b>0</b>              | <b>18</b>              | <b>500</b>            | <b>482</b>               |                          |                    | <b>3.6%</b>  | <b>0</b>                |
| 4000 Salary                                           | 1,638                 | 10,224                 | 21,120                | 10,896                   |                          | 10,896             | 48.4%        |                         |
| 4005 HMRC                                             | 113                   | 863                    | 1,670                 | 807                      |                          | 807                | 51.7%        |                         |
| 4010 Pension Payments                                 | 13                    | 362                    | 1,480                 | 1,118                    |                          | 1,118              | 24.4%        |                         |
| 4061 Electricity                                      | 27                    | 152                    | 2,000                 | 1,848                    |                          | 1,848              | 7.6%         |                         |
| 4063 Water                                            | 0                     | 1,622                  | 5,000                 | 3,378                    |                          | 3,378              | 32.4%        |                         |
| 4064 Hygiene Contract                                 | 0                     | 0                      | 4,500                 | 4,500                    |                          | 4,500              | 0.0%         |                         |
| 4085 Repairs & Maintenance                            | 205                   | 355                    | 1,000                 | 645                      |                          | 645                | 35.5%        |                         |
| 4100 Cleaning & Materials                             | 0                     | 694                    | 1,500                 | 806                      |                          | 806                | 46.2%        |                         |
| 4991 Capital Works                                    | 0                     | 714                    | 1,000                 | 286                      |                          | 286                | 71.4%        |                         |
| Toilets :- Indirect Expenditure                       | <b>1,996</b>          | <b>14,985</b>          | <b>39,270</b>         | <b>24,285</b>            | <b>0</b>                 | <b>24,285</b>      | <b>38.2%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>                    | <b>(1,996)</b>        | <b>(14,967)</b>        | <b>(38,770)</b>       | <b>(23,803)</b>          |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 08/10/2026

Month No: 6

Committee Report

|                                             | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|---------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <b>160 Domen Castell</b>                    |                       |                        |                       |                          |                          |                    |               |                         |
| 4055 Rates                                  | 0                     | 1,481                  | 779                   | (702)                    |                          | (702)              | 190.1%        |                         |
| 4061 Electricity                            | 1                     | 75                     | 200                   | 125                      |                          | 125                | 37.7%         |                         |
| 4063 Water                                  | 0                     | 0                      | 100                   | 100                      |                          | 100                | 0.0%          |                         |
| 4085 Repairs & Maintenance                  | 37                    | 192                    | 1,500                 | 1,308                    |                          | 1,308              | 12.8%         |                         |
| 4500 CCTV                                   | 0                     | 659                    | 1,000                 | 341                      |                          | 341                | 65.9%         |                         |
| 4550 Rent Private Land                      | 0                     | 3,000                  | 3,000                 | 0                        |                          | 0                  | 100.0%        |                         |
| 4555 Rent Powis Estates                     | 0                     | 0                      | 1,350                 | 1,350                    |                          | 1,350              | 0.0%          |                         |
| 4860 Professional Fees                      | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%          |                         |
| Domen Castell :- Indirect Expenditure       | <b>38</b>             | <b>5,407</b>           | <b>8,929</b>          | <b>3,522</b>             | <b>0</b>                 | <b>3,522</b>       | <b>60.6%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(38)</b>           | <b>(5,407)</b>         | <b>(8,929)</b>        | <b>(3,522)</b>           |                          |                    |               |                         |
| <b>190 Ann Holloway Centre</b>              |                       |                        |                       |                          |                          |                    |               |                         |
| 1300 Income - Rent                          | 93                    | 343                    | 1,000                 | 658                      |                          |                    | 34.3%         |                         |
| 1365 Income - Other                         | 0                     | 1,397                  | 1                     | (1,396)                  |                          |                    | 139710.0      |                         |
| Ann Holloway Centre :- Income               | <b>93</b>             | <b>1,740</b>           | <b>1,001</b>          | <b>(739)</b>             |                          |                    | <b>173.8%</b> | <b>0</b>                |
| 4085 Repairs & Maintenance                  | 0                     | 450                    | 450                   | 0                        |                          | 0                  | 100.0%        |                         |
| Ann Holloway Centre :- Indirect Expenditure | <b>0</b>              | <b>450</b>             | <b>450</b>            | <b>0</b>                 | <b>0</b>                 | <b>0</b>           | <b>100.0%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>          | <b>93</b>             | <b>1,290</b>           | <b>551</b>            | <b>(739)</b>             |                          |                    |               |                         |
| <b>200 Meals on Wheels</b>                  |                       |                        |                       |                          |                          |                    |               |                         |
| 4000 Salary                                 | 0                     | 0                      | 250                   | 250                      |                          | 250                | 0.0%          |                         |
| 4005 HMRC                                   | 0                     | 0                      | 225                   | 225                      |                          | 225                | 0.0%          |                         |
| 4100 Cleaning & Materials                   | 0                     | 0                      | 100                   | 100                      |                          | 100                | 0.0%          |                         |
| 4400 Vehicles                               | 211                   | 2,509                  | 2,904                 | 395                      |                          | 395                | 86.4%         |                         |
| 4710 Meal Costs                             | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| Meals on Wheels :- Indirect Expenditure     | <b>211</b>            | <b>2,509</b>           | <b>3,979</b>          | <b>1,470</b>             | <b>0</b>                 | <b>1,470</b>       | <b>63.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(211)</b>          | <b>(2,509)</b>         | <b>(3,979)</b>        | <b>(1,470)</b>           |                          |                    |               |                         |
| <b>239 Pride in Place</b>                   |                       |                        |                       |                          |                          |                    |               |                         |
| 1370 Income - Grant                         | 0                     | 0                      | 83,000                | 83,000                   |                          |                    | 0.0%          |                         |
| Pride in Place :- Income                    | <b>0</b>              | <b>0</b>               | <b>83,000</b>         | <b>83,000</b>            |                          |                    | <b>0.0%</b>   | <b>0</b>                |
| 4991 Capital Works                          | 3,868                 | 4,277                  | 86,000                | 81,723                   |                          | 81,723             | 5.0%          |                         |
| 5454 TC2 - Planting                         | 0                     | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%          |                         |
| Pride in Place :- Indirect Expenditure      | <b>3,868</b>          | <b>4,277</b>           | <b>88,000</b>         | <b>83,723</b>            | <b>0</b>                 | <b>83,723</b>      | <b>4.9%</b>   | <b>0</b>                |
| <b>Net Income over Expenditure</b>          | <b>(3,868)</b>        | <b>(4,277)</b>         | <b>(5,000)</b>        | <b>(723)</b>             |                          |                    |               |                         |
| Operations & Development :- Income          | <b>5,982</b>          | <b>24,352</b>          | <b>124,281</b>        | <b>99,929</b>            |                          |                    | <b>19.6%</b>  |                         |
| Expenditure                                 | <b>40,619</b>         | <b>245,151</b>         | <b>552,785</b>        | <b>307,634</b>           | <b>0</b>                 | <b>307,634</b>     | <b>44.3%</b>  |                         |
| <b>Movement to/(from) Gen Reserve</b>       | <b>(34,637)</b>       | <b>(220,799)</b>       | <b>(428,504)</b>      | <b>(207,705)</b>         |                          |                    |               |                         |

Continued over page

Detailed Income & Expenditure by Budget Heading 08/10/2026

Month No: 6

Committee Report

|                                | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income          | 5,982                 | 24,352                 | 124,281               | 99,929                   |                          |                    | 19.6%   |                         |
| Expenditure                    | 40,619                | 245,151                | 552,785               | 307,634                  | 0                        | 307,634            | 44.3%   |                         |
| Net Income over Expenditure    | <u>(34,637)</u>       | <u>(220,799)</u>       | <u>(428,504)</u>      | <u>(207,705)</u>         |                          |                    |         |                         |
| Movement to/(from) Gen Reserve | <u>(34,637)</u>       | <u>(220,799)</u>       | <u>(428,504)</u>      | <u>(207,705)</u>         |                          |                    |         |                         |

## **Appendix F**



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## Document / Report #1018

|        |                                                              |
|--------|--------------------------------------------------------------|
| Author | Richard Williams<br>Town Clerk & Responsible Finance Officer |
| Title  | Budget 2027-28 - Draft 1 A Report                            |
| Date   | 1st October 2026                                             |

### **OFFICERS RECOMMENDATION**

- 1. To consider Draft 1 of the 2027/28 Committee budget;**
- 2. To advise whether the proposed budgets are sufficient and appropriate for the services that the Committee wishes to provide during 2027/28;**
- 3. To identify any additions, reductions or other amendments to be incorporated into Draft 2.**

### **1. Purpose**

1. To present Draft 1 of the 2027/28 budget to Members for review and comment before the next draft is prepared.

### **2. Background**

1. Work has started on preparing the Council's budget for 2027/28.
2. Draft 1 has been prepared following a review of the current year's budget, expenditure to Month 6, known contracts and commitments, staffing costs and expected income.
3. Budgets have also been reprofiled where we now have better information on actual costs. This is particularly the case for utilities, staffing, maintenance and some of the Council's income-generating services.
4. 2027/28 is also Year 3 of the Council's Strategic Plan. The Year 3 actions have been reviewed as part of preparing Draft 1 and, where they have a financial implication, provision has been included within the relevant budget. This is to make sure the budget provides not only for existing services but also for the work the Council has already agreed through the Strategic Plan.
5. This is very much a first draft. The purpose of bringing it to Committees at this stage is to allow Members to look at the services within their remit and consider whether the proposed budgets are realistic for what the Council wants to deliver during 2027/28.

6. Members should consider whether budgets are sufficient, whether anything is missing and whether there are areas where provision could reasonably be reduced.

### 3. Main Changes

1. There has been quite a lot of movement within individual budgets as part of preparing Draft 1. Some budgets have reduced following a review of actual expenditure, while increases have been included where costs or service requirements are expected to increase. The main changes are set out below.
2. Town Hall
  1. Utility budgets have been reprofiled using actual usage and current contract information. Electricity has been increased from £25,000 to £30,000, while gas has reduced from £30,000 to £22,000. Water has also been increased to £3,400. Repairs and Maintenance has been reduced slightly to £10,000.
  2. Income has also been reviewed. This includes the expected end of the telecommunications mast lease during the year, reduced Assembly Room income and a small increase in anticipated Corn Exchange income.
3. Town Hall Transformation
  1. The budget includes the part of the Town Hall Transformation Development Phase expected to fall within 2027/28.
  2. The Development Phase is expected to run for 12 months and nine months have therefore been included within this financial year. The budget includes the Project Manager, professional fees and other development costs together with the associated project income.
  3. The current budget shows £203,240 of project income against £220,808 expenditure, giving a net cost of £17,568 during 2027/28.
  4. **These figures are all provisional until any decision is made regarding our Heritage Lottery Fund application.**
4. Operations
  1. Staffing has been reviewed to better reflect the cost of operating the team.
  2. Members should consider whether the staffing and operational budgets are sufficient for the work expected of the team during the year.
5. Playparks
  1. Repairs and Maintenance has been reduced from £8,000 to £5,000. £10,000 remains included for play area fencing. The next site requiring fencing works has not yet been identified and Members may therefore wish to consider whether the full provision will be required during 2027/28.
6. Open Spaces
  1. Income has been updated to reflect expected recreation club rents. Repairs and Maintenance reduces from £7,000 to £5,000, equipment from £5,000 to £3,000 and End of Season Works from £23,000 to £10,000. A new £3,250 servicing budget has been included for machinery and equipment.
7. Waste Collection

1. Waste Collection is largely demand driven and the budget has been updated based on current expenditure and expected costs. The general waste collection provision increases from £2,750 to £4,250. The budget also includes the Year 3 Strategic Plan work relating to dog-friendly businesses alongside the existing dog waste and dog-friendly campaign budgets.
8. Biodiversity & Planting
  1. The budget increases from £3,000 to £4,500, including £2,500 for Flowers & Gardens and £2,000 for delivery of the Biodiversity Action Plan. The increased planting provision also recognises the additional planters being provided through the Town Centre Improvement Project and the ongoing responsibility for maintaining these once installed.
9. Bus Shelters and Street Furniture
  1. Repairs and Maintenance has been increased from £250 to £2,000. This recognises the additional street furniture and other assets being provided through the Town Centre Improvement Project which the Council will subsequently be responsible for maintaining.
10. Public Toilets
  1. The budget has been reviewed following the changes to the hours attached to the cleaning posts. Salary costs reduce from £21,120 to £18,000, with associated reductions in employer costs. Electricity reduces to £750 and water to £4,200, while the hygiene contract increases to £4,750 and cleaning materials to £2,000.
11. Administration
  1. Councillor training has been increased from £1,250 to £2,000, Special Projects reduced to £8,000, insurance increased from £33,000 to £36,000 and the elections provision reduced from £5,000 to £4,000. The Health & Safety budget has also been reduced to £5,447 based on the newly agreed contract.
12. Office
  1. Electricity remains at £6,000 and a new £1,500 Repairs and Maintenance budget has been included.
13. Members Allowances
  1. No change has been included at this stage. This will need to be reviewed once the allowances applicable for 2027/28 are known.
14. IT Costs
  1. Licence costs have increased to £500 to reflect current requirements, while the equipment budget has been reduced from £2,500 to £1,000. Telephone and broadband increases from £6,855 to £8,000 and IT support increases slightly to £3,300.
  2. The accountancy software budget will need further review as the current Rialtas arrangements come to an end.
15. Events
  1. There are relatively few changes to the general Events cost centre.
16. Carnival

1. Draft 1 currently provides for a larger Carnival in 2027. The budget includes £9,600 for the event itself together with staffing and equipment. After anticipated income, the current net provision is £10,000.
2. Members should consider whether this is the appropriate level of event for 2027.

#### 17. Winter Festival

1. The Winter Festival budget has also been increased. £5,000 is currently provided for the event itself together with staffing, equipment, Santa gifts and road closure costs. The net budget is £6,920.
2. Members should consider whether this is the appropriate level of event for 2027.

#### 18. Flicks in the Sticks

1. The event budget has increased to £1,500, with £1,100 income currently assumed. The income figure will need to be reviewed alongside any decision on future ticket prices.

#### 19. Christmas Lights

1. Installation has been increased from £10,000 to £11,000, with £3,500 provided for Christmas Lights due to contract changes and £600 for electrical testing.

### 4. Other Items

1. There are a number of items within Draft 1 where the level of service or activity still needs to be considered by Members. These can be ignored until a decision is made.
2. Tour de France – £10,000 is currently included for the Council's own Tour de France activity. This is separate from the Croeso i Feicwyr project, which has its own grant income and expenditure budget.
3. Free Saturday Parking – £16,000 has been included as a maximum provision for continuing the arrangement across all Saturdays. **Events & Planning will consider a paper on the Free Parking scheme in November.**
4. Town Centre Ranger – £13,770 has been included for salary and employer costs. **Operations & Development and Finance & Governance will consider a paper on the Town Centre Ranger in October.**

### 5. Links to Strategic Objectives and Interim Strategic Plan

1. As part of preparing Draft 1, the Year 3 actions in the Council's Strategic Plan have been reviewed against the budget.
2. Committees are asked to use the Draft 1 review to check that the actions falling within their remit are still appropriate for 2027/28 and that sufficient provision has been made to deliver them.

### 6. Committee Review

1. At this stage the purpose is not to set the final Council budget. Draft 1 is intended to establish what each service realistically needs during 2027/28.
2. Each committee is asked to consider for its own budget areas the following:
  1. whether the proposed budgets are sufficient to deliver the service properly;
  2. whether any budgets are higher than they need to be;

3. whether anything the Committee expects to deliver is missing;
4. whether the income assumptions are realistic; and
5. whether there are any new projects or activities which should be included.

3. Any changes requested by Committees will be incorporated into Draft 2.

## **7. Recommendation**

1. To consider Draft 1 of the 2027/28 Committee budget;
2. To advise whether the proposed budgets are sufficient and appropriate for the services that the Committee wishes to provide during 2027/28;
3. To identify any additions, reductions or other amendments to be incorporated into Draft 2.

## **8. Decision**

1. To resolve to adopt the recommendations as above.

## **Appendix G**

## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                     |                                | <u>Last Year</u> |               | <u>Current Year</u> |              |               |          |               |               | <u>Next Year</u> |          |                 |
|-------------------------------------|--------------------------------|------------------|---------------|---------------------|--------------|---------------|----------|---------------|---------------|------------------|----------|-----------------|
|                                     |                                | Budget           | Actual        | Brought Forward     | Net Virement | Agreed        | EMR      | Total         | Actual YTD    | Agreed           | EMR      | Carried Forward |
| <u>Operations &amp; Development</u> |                                |                  |               |                     |              |               |          |               |               |                  |          |                 |
| <u>100</u>                          | <u>Town Hall</u>               |                  |               |                     |              |               |          |               |               |                  |          |                 |
| 1100                                | Income - Corn Exchange         | 7,000            | 5,434         | 0                   | 0            | 5,000         | 0        | 5,000         | 3,402         | 5,500            | 0        | 0               |
| 1101                                | Refreshments - JRR             | 0                | 30            | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| 1103                                | Refreshments - Corn Exchange   | 0                | 230           | 0                   | 0            | 0             | 0        | 0             | 60            | 0                | 0        | 0               |
| 1104                                | Refreshments - Assembly Room   | 0                | 100           | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| 1105                                | Income - Assembly Rooms        | 1,800            | 6,621         | 0                   | 0            | 3,500         | 0        | 3,500         | 3,248         | 2,500            | 0        | 0               |
| 1110                                | Income - Other Rooms           | 1,000            | 1,539         | 0                   | 0            | 1,250         | 0        | 1,250         | 465           | 500              | 0        | 0               |
| 1120                                | Income - Telephone Mast Rental | 5,000            | 5,000         | 0                   | 0            | 5,000         | 0        | 5,000         | 2,500         | 2,500            | 0        | 0               |
| 1206                                | Income - Utilities Recharge    | 0                | 428           | 0                   | 0            | 600           | 0        | 600           | 340           | 1                | 0        | 0               |
| 1370                                | Income - Grant                 | 0                | 25,700        | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| <b>Total Income</b>                 |                                | <b>14,800</b>    | <b>45,082</b> | <b>0</b>            | <b>0</b>     | <b>15,350</b> | <b>0</b> | <b>15,350</b> | <b>10,015</b> | <b>11,001</b>    | <b>0</b> | <b>0</b>        |
| 4000                                | Salary                         | 68,355           | 57,266        | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| 4005                                | HMRC                           | 6,885            | 15,250        | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| 4010                                | Pension Payments               | 6,657            | 5,550         | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| 4055                                | Rates                          | 35,000           | 36,068        | 0                   | 0            | 31,877        | 0        | 31,877        | 31,877        | 33,471           | 0        | 0               |
| 4060                                | Services                       | 60,000           | 65,109        | 0                   | 0            | 0             | 0        | 0             | 0             | 0                | 0        | 0               |
| 4061                                | Electricity                    | 0                | 0             | 0                   | 0            | 25,000        | 0        | 25,000        | 14,756        | 30,000           | 0        | 0               |
| 4062                                | Gas                            | 0                | 0             | 0                   | 0            | 30,000        | 0        | 30,000        | 7,410         | 22,000           | 0        | 0               |
| 4063                                | Water                          | 0                | 0             | 0                   | 0            | 2,500         | 0        | 2,500         | 1,566         | 3,400            | 0        | 0               |
| 4064                                | Hygiene Contract               | 0                | 0             | 0                   | 0            | 4,500         | 0        | 4,500         | 5,642         | 4,675            | 0        | 0               |
| 4066                                | Statutory Testing              | 0                | 0             | 0                   | 0            | 4,500         | 0        | 4,500         | 3,096         | 4,675            | 0        | 0               |
| 4085                                | Repairs & Maintenance          | 15,000           | 25,337        | 0                   | 0            | 10,500        | 0        | 10,500        | 11,233        | 10,000           | 0        | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                                        | <u>Last Year</u> |                  | <u>Current Year</u> |              |                  |          |                  |                 | <u>Next Year</u> |          |                 |
|---------------------------------------|----------------------------------------|------------------|------------------|---------------------|--------------|------------------|----------|------------------|-----------------|------------------|----------|-----------------|
|                                       |                                        | Budget           | Actual           | Brought Forward     | Net Virement | Agreed           | EMR      | Total            | Actual YTD      | Agreed           | EMR      | Carried Forward |
| 4095                                  | Licenses                               | 1,500            | 1,031            | 0                   | 0            | 1,000            | 0        | 1,000            | 295             | 1,000            | 0        | 0               |
| 4096                                  | BLT Loan                               | 0                | 940              | 0                   | 0            | 0                | 0        | 0                | 0               | 0                | 0        | 0               |
| 4098                                  | Community Fridge                       | 2,500            | 2,252            | 0                   | 0            | 250              | 0        | 250              | 6               | 200              | 0        | 0               |
| 4100                                  | Cleaning & Materials                   | 10,000           | 9,135            | 0                   | 0            | 1,375            | 0        | 1,375            | 579             | 1,500            | 0        | 0               |
| 4200                                  | Waste Collection                       | 1,500            | 2,221            | 0                   | 0            | 2,750            | 0        | 2,750            | 661             | 1,500            | 0        | 0               |
| 4202                                  | Consumeables                           | 500              | 512              | 0                   | 0            | 250              | 0        | 250              | 63              | 500              | 0        | 0               |
| 4340                                  | Equipment                              | 500              | 0                | 0                   | 0            | 250              | 0        | 250              | 277             | 500              | 0        | 0               |
| 4866                                  | IT Costs                               | 500              | 500              | 0                   | 0            | 0                | 0        | 0                | 0               | 0                | 0        | 0               |
| 4875                                  | Health & Safety                        | 1,000            | 432              | 0                   | 0            | 0                | 0        | 0                | 0               | 0                | 0        | 0               |
| 4900                                  | Miscellaneous Costs                    | 1,500            | 1,429            | 0                   | 0            | 1,000            | 0        | 1,000            | 258             | 750              | 0        | 0               |
| 5126                                  | Soft Play Trial                        | 0                | 0                | 0                   | 3,000        | 0                | 0        | 3,000            | 0               | 0                | 0        | 0               |
| <b>Overhead Expenditure</b>           |                                        | <b>211,397</b>   | <b>223,031</b>   | <b>0</b>            | <b>3,000</b> | <b>115,752</b>   | <b>0</b> | <b>118,752</b>   | <b>77,720</b>   | <b>114,171</b>   | <b>0</b> | <b>0</b>        |
| <b>Movement to/(from) Gen Reserve</b> |                                        | <b>(196,597)</b> | <b>(177,949)</b> |                     |              | <b>(100,402)</b> |          | <b>(103,402)</b> | <b>(67,705)</b> | <b>(103,170)</b> |          |                 |
| <b>101</b>                            | <b><u>Town Hall Transformation</u></b> |                  |                  |                     |              |                  |          |                  |                 |                  |          |                 |
| 1370                                  | Income - Grant                         | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 0               | 203,240          | 0        | 0               |
| 1450                                  | Income - Donations                     | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 184             | 0                | 0        | 0               |
| <b>Total Income</b>                   |                                        | <b>0</b>         | <b>0</b>         | <b>0</b>            | <b>0</b>     | <b>0</b>         | <b>0</b> | <b>0</b>         | <b>184</b>      | <b>203,240</b>   | <b>0</b> | <b>0</b>        |
| 4000                                  | Salary                                 | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 0               | 30,040           | 0        | 0               |
| 4005                                  | HMRC                                   | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 0               | 3,950            | 0        | 0               |
| 4010                                  | Pension Payments                       | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 0               | 2,110            | 0        | 0               |
| 4097                                  | Borrowing                              | 0                | 0                | 0                   | 0            | 24,000           | 0        | 24,000           | 0               | 0                | 0        | 0               |
| 4860                                  | Professional Fees                      | 0                | 0                | 0                   | 0            | 0                | 0        | 0                | 0               | 132,500          | 0        | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                            | <u>Last Year</u> |        | <u>Current Year</u> |              |          |     |          |            | <u>Next Year</u> |     |                 |
|---------------------------------------|----------------------------|------------------|--------|---------------------|--------------|----------|-----|----------|------------|------------------|-----|-----------------|
|                                       |                            | Budget           | Actual | Brought Forward     | Net Virement | Agreed   | EMR | Total    | Actual YTD | Agreed           | EMR | Carried Forward |
| 4861                                  | Legal Fees                 | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 1,741      | 0                | 0   | 0               |
| 4900                                  | Miscellaneous Costs        | 0                | 0      | 0                   | 0            | 250      | 0   | 250      | 200        | 250              | 0   | 0               |
| 4930                                  | Fundraiser/Consultants     | 0                | 0      | 0                   | 0            | 5,000    | 0   | 5,000    | 6,376      | 0                | 0   | 0               |
| 5458                                  | TH2 - Fundraising Campaign | 0                | 0      | 0                   | 0            | 500      | 0   | 500      | 423        | 515              | 0   | 0               |
| 5465                                  | HLF Development Phase      | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 0          | 51,443           | 0   | 0               |
| <b>Overhead Expenditure</b>           |                            | 0                | 0      | 0                   | 0            | 29,750   | 0   | 29,750   | 8,740      | 220,808          | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                            | 0                | 0      |                     |              | (29,750) |     | (29,750) | (8,556)    | (17,568)         |     |                 |
| <b>102</b>                            | <b><u>Town Centre</u></b>  |                  |        |                     |              |          |     |          |            |                  |     |                 |
| 4000                                  | Salary                     | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 0          | 11,890           | 0   | 0               |
| 4005                                  | HMRC                       | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 0          | 1,040            | 0   | 0               |
| 4010                                  | Pension Payments           | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 0          | 840              | 0   | 0               |
| 5453                                  | TC1 - Shopfront Scheme     | 0                | 0      | 0                   | 0            | 500      | 0   | 500      | 0          | 500              | 0   | 0               |
| 5454                                  | TC2 - Planting             | 0                | 0      | 0                   | -2,000       | 2,000    | 0   | 0        | 0          | 0                | 0   | 0               |
| <b>Overhead Expenditure</b>           |                            | 0                | 0      | 0                   | -2,000       | 2,500    | 0   | 500      | 0          | 14,270           | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                            | 0                | 0      |                     |              | (2,500)  |     | (500)    | 0          | (14,270)         |     |                 |
| <b>110</b>                            | <b><u>Markets</u></b>      |                  |        |                     |              |          |     |          |            |                  |     |                 |
| 1200                                  | Income - Market Stalls     | 13,000           | 14,602 | 0                   | 0            | 13,000   | 0   | 13,000   | 7,885      | 15,000           | 0   | 0               |
| 1205                                  | Income - Outdoor Markets   | 1,000            | 1,117  | 0                   | 0            | 1,000    | 0   | 1,000    | 551        | 1,000            | 0   | 0               |
| 1300                                  | Income - Rent              | 0                | 1,706  | 0                   | 0            | 5,980    | 0   | 5,980    | 843        | 0                | 0   | 0               |
| <b>Total Income</b>                   |                            | 14,000           | 17,424 | 0                   | 0            | 19,980   | 0   | 19,980   | 9,279      | 16,000           | 0   | 0               |
| 4000                                  | Salary                     | 0                | 0      | 0                   | 0            | 8,070    | 0   | 8,070    | 3,933      | 8,340            | 0   | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                             | <u>Last Year</u> |        | <u>Current Year</u> |              |        |     |        |            | <u>Next Year</u> |     |                 |
|---------------------------------------|-----------------------------|------------------|--------|---------------------|--------------|--------|-----|--------|------------|------------------|-----|-----------------|
|                                       |                             | Budget           | Actual | Brought Forward     | Net Virement | Agreed | EMR | Total  | Actual YTD | Agreed           | EMR | Carried Forward |
| 4005                                  | HMRC                        | 0                | 0      | 0                   | 0            | 1,030  | 0   | 1,030  | 604        | 1,070            | 0   | 0               |
| 4010                                  | Pension Payments            | 0                | 0      | 0                   | 0            | 570    | 0   | 570    | 309        | 590              | 0   | 0               |
| 4085                                  | Repairs & Maintenance       | 750              | 340    | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4095                                  | Licenses                    | 500              | 24     | 0                   | 0            | 500    | 0   | 500    | 0          | 500              | 0   | 0               |
| 4205                                  | Marketing                   | 250              | 191    | 0                   | 0            | 1,000  | 0   | 1,000  | 0          | 1,000            | 0   | 0               |
| <b>Overhead Expenditure</b>           |                             | 1,500            | 555    | 0                   | 0            | 11,170 | 0   | 11,170 | 4,846      | 11,500           | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                             | 12,500           | 16,869 |                     |              | 8,810  |     | 8,810  | 4,434      | 4,500            |     |                 |
| <b>130</b>                            | <b><u>Recreation</u></b>    |                  |        |                     |              |        |     |        |            |                  |     |                 |
| 1340                                  | Income - Rec Club Rents etc | 3,000            | 3,983  | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 1345                                  | Income - Casual Recreation  | 0                | 17     | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 1350                                  | Income - Allotments         | 600              | 855    | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 1365                                  | Income - Other              | 0                | 1,679  | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 1370                                  | Income - Grant              | 0                | 20,000 | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| <b>Total Income</b>                   |                             | 3,600            | 26,534 | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4020                                  | Training Staff              | 2,000            | 1,905  | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4060                                  | Services                    | 2,500            | 3,854  | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4085                                  | Repairs & Maintenance       | 6,000            | 15,479 | 0                   | 0            | 0      | 0   | 0      | 2,277      | 0                | 0   | 0               |
| 4202                                  | Consumeables                | 500              | 714    | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4340                                  | Equipment                   | 2,500            | 2,444  | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4341                                  | Play Equipment              | 10,000           | 26,506 | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4342                                  | Play Area Fencing           | 16,000           | 13,250 | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |
| 4345                                  | End of Season Works         | 20,000           | 21,380 | 0                   | 0            | 0      | 0   | 0      | 0          | 0                | 0   | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                          | <u>Last Year</u> |                 | <u>Current Year</u> |              |          |     |          |                | <u>Next Year</u> |     |                 |
|---------------------------------------|--------------------------|------------------|-----------------|---------------------|--------------|----------|-----|----------|----------------|------------------|-----|-----------------|
|                                       |                          | Budget           | Actual          | Brought Forward     | Net Virement | Agreed   | EMR | Total    | Actual YTD     | Agreed           | EMR | Carried Forward |
| 4355                                  | Country Park Lease       | 400              | 530             | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4360                                  | Outer Park Lease         | 1,000            | 1,500           | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4365                                  | STRI/ROSPA               | 1,500            | 1,603           | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4375                                  | Memorial Garden          | 250              | 1,894           | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4380                                  | Allotment Costs          | 300              | 0               | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4400                                  | Vehicles                 | 0                | 11,275          | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4401                                  | Vehicle Running Costs    | 1,000            | 1,704           | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4875                                  | Health & Safety          | 250              | 16              | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 4900                                  | Miscellaneous Costs      | 100              | 0               | 0                   | 0            | 0        | 0   | 0        | 0              | 0                | 0   | 0               |
| 5455                                  | DO3 - Dog Waste Bins     | 0                | 0               | 0                   | 0            | 0        | 0   | 0        | 58             | 0                | 0   | 0               |
| <b>Overhead Expenditure</b>           |                          | 64,300           | 104,055         | 0                   | 0            | 0        | 0   | 0        | 2,335          | 0                | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                          | <u>(60,700)</u>  | <u>(77,521)</u> |                     |              | <u>0</u> |     | <u>0</u> | <u>(2,335)</u> | <u>0</u>         |     |                 |
| <b>131</b>                            | <b><u>Operations</u></b> |                  |                 |                     |              |          |     |          |                |                  |     |                 |
| 4000                                  | Salary                   | 0                | 0               | 0                   | 0            | 126,630  | 0   | 126,630  | 64,267         | 137,370          | 0   | 0               |
| 4002                                  | Overtime                 | 0                | 0               | 0                   | 0            | 3,000    | 0   | 3,000    | 0              | 0                | 0   | 0               |
| 4005                                  | HMRC                     | 0                | 0               | 0                   | 0            | 15,460   | 0   | 15,460   | 9,556          | 17,610           | 0   | 0               |
| 4010                                  | Pension Payments         | 0                | 0               | 0                   | 0            | 8,620    | 0   | 8,620    | 4,463          | 9,260            | 0   | 0               |
| 4020                                  | Training Staff           | 0                | 0               | 0                   | 0            | 3,000    | 0   | 3,000    | 526            | 3,000            | 0   | 0               |
| 4025                                  | Uniforms                 | 0                | 0               | 0                   | 0            | 400      | 0   | 400      | 0              | 400              | 0   | 0               |
| 4026                                  | PPE                      | 0                | 0               | 0                   | 0            | 500      | 0   | 500      | 43             | 500              | 0   | 0               |
| 4065                                  | Mobile Phones            | 0                | 0               | 0                   | 0            | 200      | 0   | 200      | 147            | 200              | 0   | 0               |
| 4202                                  | Consumeables             | 0                | 0               | 0                   | 0            | 500      | 0   | 500      | 0              | 500              | 0   | 0               |
| 4400                                  | Vehicles                 | 0                | 0               | 0                   | 0            | 5,865    | 0   | 5,865    | 2,933          | 5,865            | 0   | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                             | <u>Last Year</u> |        | <u>Current Year</u> |              |                  |     |                  |                 | <u>Next Year</u> |     |                 |
|---------------------------------------|-----------------------------|------------------|--------|---------------------|--------------|------------------|-----|------------------|-----------------|------------------|-----|-----------------|
|                                       |                             | Budget           | Actual | Brought Forward     | Net Virement | Agreed           | EMR | Total            | Actual YTD      | Agreed           | EMR | Carried Forward |
| 4401                                  | Vehicle Running Costs       | 0                | 0      | 0                   | 0            | 1,200            | 0   | 1,200            | 577             | 1,200            | 0   | 0               |
| 4875                                  | Health & Safety             | 0                | 0      | 0                   | 0            | 250              | 0   | 250              | 0               | 250              | 0   | 0               |
| 4900                                  | Miscellaneous Costs         | 0                | 0      | 0                   | 0            | 300              | 0   | 300              | 0               | 300              | 0   | 0               |
| <b>Overhead Expenditure</b>           |                             | 0                | 0      | 0                   | 0            | 165,925          | 0   | 165,925          | 82,513          | 176,455          | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                             | 0                | 0      |                     |              | <u>(165,925)</u> |     | <u>(165,925)</u> | <u>(82,513)</u> | <u>(176,455)</u> |     |                 |
| <b>132</b>                            | <b><u>Playparks</u></b>     |                  |        |                     |              |                  |     |                  |                 |                  |     |                 |
| 4085                                  | Repairs & Maintenance       | 0                | 0      | 0                   | 0            | 8,000            | 0   | 8,000            | 779             | 5,000            | 0   | 0               |
| 4342                                  | Play Area Fencing           | 0                | 0      | 0                   | 0            | 10,000           | 0   | 10,000           | 0               | 10,000           | 0   | 0               |
| <b>Overhead Expenditure</b>           |                             | 0                | 0      | 0                   | 0            | 18,000           | 0   | 18,000           | 779             | 15,000           | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                             | 0                | 0      |                     |              | <u>(18,000)</u>  |     | <u>(18,000)</u>  | <u>(779)</u>    | <u>(15,000)</u>  |     |                 |
| <b>133</b>                            | <b><u>Open Spaces</u></b>   |                  |        |                     |              |                  |     |                  |                 |                  |     |                 |
| 1340                                  | Income - Rec Club Rents etc | 0                | 0      | 0                   | 0            | 3,700            | 0   | 3,700            | -29             | 4,405            | 0   | 0               |
| <b>Total Income</b>                   |                             | 0                | 0      | 0                   | 0            | 3,700            | 0   | 3,700            | -29             | 4,405            | 0   | 0               |
| 4063                                  | Water                       | 0                | 0      | 0                   | 0            | 2,600            | 0   | 2,600            | 1,041           | 2,750            | 0   | 0               |
| 4085                                  | Repairs & Maintenance       | 0                | 0      | 0                   | 0            | 7,000            | 0   | 7,000            | 4,172           | 5,000            | 0   | 0               |
| 4087                                  | Tree Surveys / Works        | 0                | 0      | 0                   | 0            | 1,500            | 0   | 1,500            | 0               | 0                | 0   | 0               |
| 4088                                  | Servicing                   | 0                | 0      | 0                   | 0            | 0                | 0   | 0                | 0               | 3,250            | 0   | 0               |
| 4202                                  | Consumeables                | 0                | 0      | 0                   | 0            | 500              | 0   | 500              | 424             | 1,000            | 0   | 0               |
| 4340                                  | Equipment                   | 0                | 0      | 0                   | 0            | 5,000            | 0   | 5,000            | 1,542           | 3,000            | 0   | 0               |
| 4345                                  | End of Season Works         | 0                | 0      | 0                   | 0            | 23,000           | 0   | 23,000           | 15,400          | 10,000           | 0   | 0               |
| 4355                                  | Country Park Lease          | 0                | 0      | 0                   | 0            | 500              | 0   | 500              | 500             | 530              | 0   | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                                | <u>Last Year</u> |        | <u>Current Year</u> |              |          |     |          |            | <u>Next Year</u> |     |                 |
|---------------------------------------|--------------------------------|------------------|--------|---------------------|--------------|----------|-----|----------|------------|------------------|-----|-----------------|
|                                       |                                | Budget           | Actual | Brought Forward     | Net Virement | Agreed   | EMR | Total    | Actual YTD | Agreed           | EMR | Carried Forward |
| 4360                                  | Outer Park Lease               | 0                | 0      | 0                   | 0            | 1,500    | 0   | 1,500    | 1,500      | 2,200            | 0   | 0               |
| 4365                                  | STRI/ROSPA                     | 0                | 0      | 0                   | 0            | 1,500    | 0   | 1,500    | 538        | 1,750            | 0   | 0               |
| 4400                                  | Vehicles                       | 0                | 0      | 0                   | 0            | 6,778    | 0   | 6,778    | 3,389      | 6,778            | 0   | 0               |
| 4401                                  | Vehicle Running Costs          | 0                | 0      | 0                   | 0            | 500      | 0   | 500      | 72         | 500              | 0   | 0               |
| 4515                                  | Buttington Cemetery            | 0                | 0      | 0                   | 0            | 1,400    | 0   | 1,400    | 1,358      | 1,442            | 0   | 0               |
| 4861                                  | Legal Fees                     | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 531        | 0                | 0   | 0               |
| <b>Overhead Expenditure</b>           |                                | 0                | 0      | 0                   | 0            | 51,778   | 0   | 51,778   | 30,468     | 38,200           | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                                | 0                | 0      |                     |              | (48,078) |     | (48,078) | (30,497)   | (33,795)         |     |                 |
| <b>135</b>                            | <b><u>Waste Collection</u></b> |                  |        |                     |              |          |     |          |            |                  |     |                 |
| 4200                                  | Waste Collection               | 0                | 0      | 0                   | 0            | 2,750    | 0   | 2,750    | 2,033      | 4,250            | 0   | 0               |
| 4400                                  | Vehicles                       | 0                | 0      | 0                   | 0            | 7,082    | 0   | 7,082    | 3,541      | 7,082            | 0   | 0               |
| 4401                                  | Vehicle Running Costs          | 0                | 0      | 0                   | 0            | 1,200    | 0   | 1,200    | 114        | 1,236            | 0   | 0               |
| 5455                                  | DO3 - Dog Waste Bins           | 0                | 0      | 0                   | 0            | 1,000    | 0   | 1,000    | 731        | 250              | 0   | 0               |
| 5456                                  | DO2 - Campaign Dog Friendly    | 0                | 0      | 0                   | 0            | 250      | 0   | 250      | 0          | 500              | 0   | 0               |
| 5459                                  | DO5 - Dog-Friendly Businesses  | 0                | 0      | 0                   | 0            | 0        | 0   | 0        | 0          | 500              | 0   | 0               |
| <b>Overhead Expenditure</b>           |                                | 0                | 0      | 0                   | 0            | 12,282   | 0   | 12,282   | 6,418      | 13,818           | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> |                                | 0                | 0      |                     |              | (12,282) |     | (12,282) | (6,418)    | (13,818)         |     |                 |
| <b>136</b>                            | <b><u>Allotments</u></b>       |                  |        |                     |              |          |     |          |            |                  |     |                 |
| 1350                                  | Income - Allotments            | 0                | 0      | 0                   | 0            | 750      | 0   | 750      | 775        | 800              | 0   | 0               |
| <b>Total Income</b>                   |                                | 0                | 0      | 0                   | 0            | 750      | 0   | 750      | 775        | 800              | 0   | 0               |
| 4063                                  | Water                          | 0                | 0      | 0                   | 0            | 500      | 0   | 500      | 197        | 650              | 0   | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|            |                                               | <u>Last Year</u> |        | <u>Current Year</u> |              |         |     |         |            | <u>Next Year</u> |     |                 |
|------------|-----------------------------------------------|------------------|--------|---------------------|--------------|---------|-----|---------|------------|------------------|-----|-----------------|
|            |                                               | Budget           | Actual | Brought Forward     | Net Virement | Agreed  | EMR | Total   | Actual YTD | Agreed           | EMR | Carried Forward |
| 4085       | Repairs & Maintenance                         | 0                | 0      | 0                   | 0            | 250     | 0   | 250     | 102        | 250              | 0   | 0               |
|            | <b>Overhead Expenditure</b>                   | 0                | 0      | 0                   | 0            | 750     | 0   | 750     | 299        | 900              | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b>         | 0                | 0      |                     |              | 0       |     | 0       | 476        | (100)            |     |                 |
| <b>137</b> | <b><u>Biodiversity &amp; Horticulture</u></b> |                  |        |                     |              |         |     |         |            |                  |     |                 |
| 4383       | Flowers & Gardens                             | 0                | 0      | 0                   | 0            | 1,000   | 0   | 1,000   | 584        | 2,500            | 0   | 0               |
| 5457       | EN2 - Biodiversity Action                     | 0                | 0      | 0                   | 0            | 2,000   | 0   | 2,000   | 0          | 2,000            | 0   | 0               |
|            | <b>Overhead Expenditure</b>                   | 0                | 0      | 0                   | 0            | 3,000   | 0   | 3,000   | 584        | 4,500            | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b>         | 0                | 0      |                     |              | (3,000) |     | (3,000) | (584)      | (4,500)          |     |                 |
| <b>138</b> | <b><u>Bus Shelters/Street Furniture</u></b>   |                  |        |                     |              |         |     |         |            |                  |     |                 |
| 4085       | Repairs & Maintenance                         | 0                | 0      | 0                   | 0            | 250     | 0   | 250     | 0          | 2,000            | 0   | 0               |
| 4991       | Capital Works                                 | 0                | 0      | 0                   | -3,000       | 3,000   | 0   | 0       | 0          | 0                | 0   | 0               |
|            | <b>Overhead Expenditure</b>                   | 0                | 0      | 0                   | -3,000       | 3,250   | 0   | 250     | 0          | 2,000            | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b>         | 0                | 0      |                     |              | (3,250) |     | (250)   | 0          | (2,000)          |     |                 |
| <b>139</b> | <b><u>The Hub</u></b>                         |                  |        |                     |              |         |     |         |            |                  |     |                 |
| 1455       | Income - Warm Hub Donations                   | 0                | 0      | 0                   | 0            | 0       | 0   | 0       | 2,051      | 1                | 0   | 0               |
|            | <b>Total Income</b>                           | 0                | 0      | 0                   | 0            | 0       | 0   | 0       | 2,051      | 1                | 0   | 0               |
| 5450       | Warm Hub Expenditure                          | 0                | 0      | 0                   | 0            | 0       | 0   | 0       | 1,439      | 1                | 0   | 0               |
|            | <b>Overhead Expenditure</b>                   | 0                | 0      | 0                   | 0            | 0       | 0   | 0       | 1,439      | 1                | 0   | 0               |
|            | <b>Movement to/(from) Gen Reserve</b>         | 0                | 0      |                     |              | 0       |     | 0       | 612        | 0                |     |                 |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|            |                                       | <u>Last Year</u> |                 | <u>Current Year</u> |              |            |          |            |            | <u>Next Year</u> |          |                 |
|------------|---------------------------------------|------------------|-----------------|---------------------|--------------|------------|----------|------------|------------|------------------|----------|-----------------|
|            |                                       | Budget           | Actual          | Brought Forward     | Net Virement | Agreed     | EMR      | Total      | Actual YTD | Agreed           | EMR      | Carried Forward |
| <b>140</b> | <b><u>Street Scene</u></b>            |                  |                 |                     |              |            |          |            |            |                  |          |                 |
| 4000       | Salary                                | 65,079           | 54,510          | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4005       | HMRC                                  | 6,566            | 13,999          | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4010       | Pension Payments                      | 4,662            | 5,797           | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4020       | Training Staff                        | 1,000            | 539             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4025       | Uniforms                              | 500              | 444             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4026       | PPE                                   | 500              | 142             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4065       | Mobile Phones                         | 200              | 188             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4085       | Repairs & Maintenance                 | 1,200            | 843             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4200       | Waste Collection                      | 2,500            | 2,894           | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4340       | Equipment                             | 3,000            | 554             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4400       | Vehicles                              | 5,400            | 16,716          | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4401       | Vehicle Running Costs                 | 1,500            | 803             | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4515       | Buttington Cemetery                   | 1,500            | 1,300           | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
| 4900       | Miscellaneous Costs                   | 200              | 0               | 0                   | 0            | 0          | 0        | 0          | 0          | 0                | 0        | 0               |
|            | <b>Overhead Expenditure</b>           | <b>93,807</b>    | <b>98,731</b>   | <b>0</b>            | <b>0</b>     | <b>0</b>   | <b>0</b> | <b>0</b>   | <b>0</b>   | <b>0</b>         | <b>0</b> | <b>0</b>        |
|            | <b>Movement to/(from) Gen Reserve</b> | <b>(93,807)</b>  | <b>(98,731)</b> |                     |              | <b>0</b>   |          | <b>0</b>   | <b>0</b>   | <b>0</b>         |          |                 |
| <b>150</b> | <b><u>Toilets</u></b>                 |                  |                 |                     |              |            |          |            |            |                  |          |                 |
| 1365       | Income - Other                        | 0                | 0               | 0                   | 0            | 500        | 0        | 500        | 0          | 0                | 0        | 0               |
| 1450       | Income - Donations                    | 0                | 10              | 0                   | 0            | 0          | 0        | 0          | 18         | 0                | 0        | 0               |
|            | <b>Total Income</b>                   | <b>0</b>         | <b>10</b>       | <b>0</b>            | <b>0</b>     | <b>500</b> | <b>0</b> | <b>500</b> | <b>18</b>  | <b>0</b>         | <b>0</b> | <b>0</b>        |
| 4000       | Salary                                | 4,338            | 4,373           | 0                   | 0            | 21,120     | 0        | 21,120     | 10,224     | 18,000           | 0        | 0               |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                             | <u>Last Year</u> |                 | <u>Current Year</u> |              |                 |          |                 |                 | <u>Next Year</u> |          |                 |
|---------------------------------------|-----------------------------|------------------|-----------------|---------------------|--------------|-----------------|----------|-----------------|-----------------|------------------|----------|-----------------|
|                                       |                             | Budget           | Actual          | Brought Forward     | Net Virement | Agreed          | EMR      | Total           | Actual YTD      | Agreed           | EMR      | Carried Forward |
| 4005                                  | HMRC                        | 426              | 435             | 0                   | 0            | 1,670           | 0        | 1,670           | 863             | 1,200            | 0        | 0               |
| 4010                                  | Pension Payments            | 352              | 355             | 0                   | 0            | 1,480           | 0        | 1,480           | 362             | 1,260            | 0        | 0               |
| 4060                                  | Services                    | 3,000            | 16,262          | 0                   | 0            | 0               | 0        | 0               | 0               | 0                | 0        | 0               |
| 4061                                  | Electricity                 | 0                | 0               | 0                   | 0            | 2,000           | 0        | 2,000           | 152             | 750              | 0        | 0               |
| 4063                                  | Water                       | 0                | 0               | 0                   | 0            | 5,000           | 0        | 5,000           | 1,622           | 4,200            | 0        | 0               |
| 4064                                  | Hygiene Contract            | 0                | 0               | 0                   | 0            | 4,500           | 0        | 4,500           | 0               | 4,750            | 0        | 0               |
| 4085                                  | Repairs & Maintenance       | 1,000            | 2,821           | 0                   | 0            | 1,000           | 0        | 1,000           | 355             | 1,000            | 0        | 0               |
| 4100                                  | Cleaning & Materials        | 9,884            | 6,550           | 0                   | 0            | 1,500           | 0        | 1,500           | 694             | 2,000            | 0        | 0               |
| 4991                                  | Capital Works               | 0                | 0               | 0                   | 0            | 1,000           | 0        | 1,000           | 714             | 0                | 0        | 0               |
| <b>Overhead Expenditure</b>           |                             | <b>19,000</b>    | <b>30,796</b>   | <b>0</b>            | <b>0</b>     | <b>39,270</b>   | <b>0</b> | <b>39,270</b>   | <b>14,985</b>   | <b>33,160</b>    | <b>0</b> | <b>0</b>        |
| <b>Movement to/(from) Gen Reserve</b> |                             | <b>(19,000)</b>  | <b>(30,786)</b> |                     |              | <b>(38,770)</b> |          | <b>(38,770)</b> | <b>(14,967)</b> | <b>(33,160)</b>  |          |                 |
| <b>160</b>                            | <b><u>Domen Castell</u></b> |                  |                 |                     |              |                 |          |                 |                 |                  |          |                 |
| 4055                                  | Rates                       | 0                | -574            | 0                   | 0            | 779             | 0        | 779             | 1,481           | 1,554            | 0        | 0               |
| 4060                                  | Services                    | 1,200            | 223             | 0                   | 0            | 0               | 0        | 0               | 0               | 0                | 0        | 0               |
| 4061                                  | Electricity                 | 0                | 0               | 0                   | 0            | 200             | 0        | 200             | 75              | 200              | 0        | 0               |
| 4063                                  | Water                       | 0                | 0               | 0                   | 0            | 100             | 0        | 100             | 0               | 100              | 0        | 0               |
| 4085                                  | Repairs & Maintenance       | 5,000            | 13,838          | 0                   | 0            | 1,500           | 0        | 1,500           | 192             | 1,500            | 0        | 0               |
| 4095                                  | Licenses                    | 1,350            | 1,350           | 0                   | 0            | 0               | 0        | 0               | 0               | 0                | 0        | 0               |
| 4500                                  | CCTV                        | 0                | 0               | 0                   | 0            | 1,000           | 0        | 1,000           | 659             | 300              | 0        | 0               |
| 4550                                  | Rent Private Land           | 3,000            | 3,000           | 0                   | 0            | 3,000           | 0        | 3,000           | 3,000           | 3,000            | 0        | 0               |
| 4555                                  | Rent Powis Estates          | 0                | 0               | 0                   | 0            | 1,350           | 0        | 1,350           | 0               | 1,350            | 0        | 0               |
| 4860                                  | Professional Fees           | 0                | 0               | 0                   | 0            | 1,000           | 0        | 1,000           | 0               | 500              | 0        | 0               |
| <b>Overhead Expenditure</b>           |                             | <b>10,550</b>    | <b>17,837</b>   | <b>0</b>            | <b>0</b>     | <b>8,929</b>    | <b>0</b> | <b>8,929</b>    | <b>5,407</b>    | <b>8,504</b>     | <b>0</b> | <b>0</b>        |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       |                                   | <u>Last Year</u> |                 | <u>Current Year</u> |              |                |          |                |                | <u>Next Year</u> |          |                 |
|---------------------------------------|-----------------------------------|------------------|-----------------|---------------------|--------------|----------------|----------|----------------|----------------|------------------|----------|-----------------|
|                                       |                                   | Budget           | Actual          | Brought Forward     | Net Virement | Agreed         | EMR      | Total          | Actual YTD     | Agreed           | EMR      | Carried Forward |
| <b>Movement to/(from) Gen Reserve</b> |                                   | <u>(10,550)</u>  | <u>(17,837)</u> |                     |              | <u>(8,929)</u> |          | <u>(8,929)</u> | <u>(5,407)</u> | <u>(8,504)</u>   |          |                 |
| <b>190</b>                            | <b><u>Ann Holloway Centre</u></b> |                  |                 |                     |              |                |          |                |                |                  |          |                 |
| 1110                                  | Income - Other Rooms              | 5,000            | 4,352           | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 1300                                  | Income - Rent                     | 0                | 517             | 0                   | 0            | 1,000          | 0        | 1,000          | 343            | 1,000            | 0        | 0               |
| 1365                                  | Income - Other                    | 0                | 0               | 0                   | 0            | 1              | 0        | 1              | 1,397          | 1,379            | 0        | 0               |
| 1635                                  | Income - Lease                    | 6,000            | 6,000           | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
|                                       | <b>Total Income</b>               | <u>11,000</u>    | <u>10,869</u>   | <u>0</u>            | <u>0</u>     | <u>1,001</u>   | <u>0</u> | <u>1,001</u>   | <u>1,740</u>   | <u>2,379</u>     | <u>0</u> | <u>0</u>        |
| 4060                                  | Services                          | 12,000           | 16,456          | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4085                                  | Repairs & Maintenance             | 5,000            | 7,248           | 0                   | 0            | 450            | 0        | 450            | 450            | 0                | 0        | 0               |
| 4100                                  | Cleaning & Materials              | 2,000            | 1,043           | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4200                                  | Waste Collection                  | 1,500            | 1,071           | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4401                                  | Vehicle Running Costs             | 0                | 127             | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4550                                  | Rent Private Land                 | 0                | 752             | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4861                                  | Legal Fees                        | 3,000            | 4,446           | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4875                                  | Health & Safety                   | 200              | 300             | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
| 4900                                  | Miscellaneous Costs               | 200              | 56              | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
|                                       | <b>Overhead Expenditure</b>       | <u>23,900</u>    | <u>31,499</u>   | <u>0</u>            | <u>0</u>     | <u>450</u>     | <u>0</u> | <u>450</u>     | <u>450</u>     | <u>0</u>         | <u>0</u> | <u>0</u>        |
| <b>Movement to/(from) Gen Reserve</b> |                                   | <u>(12,900)</u>  | <u>(20,630)</u> |                     |              | <u>551</u>     |          | <u>551</u>     | <u>1,290</u>   | <u>2,379</u>     |          |                 |
| <b>200</b>                            | <b><u>Meals on Wheels</u></b>     |                  |                 |                     |              |                |          |                |                |                  |          |                 |
| 1650                                  | Income - Meals on Wheels          | 20,000           | 22,483          | 0                   | 0            | 0              | 0        | 0              | 0              | 0                | 0        | 0               |
|                                       | <b>Total Income</b>               | <u>20,000</u>    | <u>22,483</u>   | <u>0</u>            | <u>0</u>     | <u>0</u>       | <u>0</u> | <u>0</u>       | <u>0</u>       | <u>0</u>         | <u>0</u> | <u>0</u>        |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                              |                              | <u>Last Year</u> |           | <u>Current Year</u> |              |           |     |           |            | <u>Next Year</u> |     |                 |
|----------------------------------------------|------------------------------|------------------|-----------|---------------------|--------------|-----------|-----|-----------|------------|------------------|-----|-----------------|
|                                              |                              | Budget           | Actual    | Brought Forward     | Net Virement | Agreed    | EMR | Total     | Actual YTD | Agreed           | EMR | Carried Forward |
| 4000                                         | Salary                       | 21,735           | 15,180    | 0                   | 0            | 250       | 0   | 250       | 0          | 0                | 0   | 0               |
| 4005                                         | HMRC                         | 801              | 2,248     | 0                   | 0            | 225       | 0   | 225       | 0          | 0                | 0   | 0               |
| 4100                                         | Cleaning & Materials         | 500              | 163       | 0                   | 0            | 100       | 0   | 100       | 0          | 0                | 0   | 0               |
| 4202                                         | Consumeables                 | 250              | 25        | 0                   | 0            | 0         | 0   | 0         | 0          | 0                | 0   | 0               |
| 4340                                         | Equipment                    | 500              | 0         | 0                   | 0            | 0         | 0   | 0         | 0          | 0                | 0   | 0               |
| 4400                                         | Vehicles                     | 4,000            | 2,361     | 1,639               | 0            | 1,265     | 0   | 2,904     | 2,509      | 0                | 0   | 0               |
| 4710                                         | Meal Costs                   | 5,000            | 2,777     | 0                   | 0            | 500       | 0   | 500       | 0          | 0                | 0   | 0               |
| 4900                                         | Miscellaneous Costs          | 200              | 0         | 0                   | 0            | 0         | 0   | 0         | 0          | 0                | 0   | 0               |
| <b>Overhead Expenditure</b>                  |                              | 32,986           | 22,754    | 1,639               | 0            | 2,340     | 0   | 3,979     | 2,509      | 0                | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b>        |                              | (12,986)         | (271)     |                     |              | (2,340)   |     | (3,979)   | (2,509)    | 0                |     |                 |
| <b>239</b>                                   | <b><u>Pride in Place</u></b> |                  |           |                     |              |           |     |           |            |                  |     |                 |
| 1370                                         | Income - Grant               | 0                | 0         | 0                   | 0            | 83,000    | 0   | 83,000    | 0          | 0                | 0   | 0               |
| <b>Total Income</b>                          |                              | 0                | 0         | 0                   | 0            | 83,000    | 0   | 83,000    | 0          | 0                | 0   | 0               |
| 4991                                         | Capital Works                | 0                | 0         | 0                   | 3,000        | 83,000    | 0   | 86,000    | 4,277      | 0                | 0   | 0               |
| 5454                                         | TC2 - Planting               | 0                | 0         | 0                   | 2,000        | 0         | 0   | 2,000     | 0          | 0                | 0   | 0               |
| <b>Overhead Expenditure</b>                  |                              | 0                | 0         | 0                   | 5,000        | 83,000    | 0   | 88,000    | 4,277      | 0                | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b>        |                              | 0                | 0         |                     |              | 0         |     | (5,000)   | (4,277)    | 0                |     |                 |
| <b>Operations &amp; Development - Income</b> |                              | 63,400           | 122,402   | 0                   | 0            | 124,281   | 0   | 124,281   | 24,032     | 237,826          | 0   | 0               |
| <b>Expenditure</b>                           |                              | 457,440          | 529,258   | 1,639               | 3,000        | 548,146   | 0   | 552,785   | 243,768    | 653,287          | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b>        |                              | (394,040)        | (406,855) |                     |              | (423,865) |     | (428,504) | (219,736)  | (415,461)        |     |                 |

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## Annual Budget - By Committee (Actual YTD Month 6)

Note: Draft 1 Budget 2027/28

|                                       | <u>Last Year</u> |                  | <u>Current Year</u> |              |                  |     |                  |                  | <u>Next Year</u> |     |                 |
|---------------------------------------|------------------|------------------|---------------------|--------------|------------------|-----|------------------|------------------|------------------|-----|-----------------|
|                                       | Budget           | Actual           | Brought Forward     | Net Virement | Agreed           | EMR | Total            | Actual YTD       | Agreed           | EMR | Carried Forward |
| <b>Total Budget Income</b>            | 63,400           | 122,402          | 0                   | 0            | 124,281          | 0   | 124,281          | 24,032           | 237,826          | 0   | 0               |
| <b>Expenditure</b>                    | 457,440          | 529,258          | 1,639               | 3,000        | 548,146          | 0   | 552,785          | 243,768          | 653,287          | 0   | 0               |
| <b>Movement to/(from) Gen Reserve</b> | <u>(394,040)</u> | <u>(406,855)</u> |                     |              | <u>(423,865)</u> |     | <u>(428,504)</u> | <u>(219,736)</u> | <u>(415,461)</u> |     |                 |

# Appendix H

# **Welshpool Indoor Market Traders' Meeting – Meeting Minutes**

14<sup>th</sup> September 2026

The Corn Exchange

Chair: Kimberly Wright

Summary Minutes

Attending: Andy G, Sam S, Catt S, Sue A, Cllr Howells, Cllr Pritchard, David G

## **Welcome**

The Chair welcomed attendees and opened the meeting.

## **Upcoming Events**

Members were updated on the programme of events planned for the remainder of the year, including:

1940's Weekend

Halloween Parade and Party

Memorial Garden Service

Fireworks Display

Remembrance events

White Ribbon Day

Winter Festival

The Longest Yarn Exhibition (currently taking place)

Chair updated the meeting of the events of Friday 11<sup>th</sup> September which saw another pipe problem from the toilets hence closure of the main entrance into the market area and WTC team working on rectifying the issue.

Sam and Sue noted signage required for direction of the back lift – **Action completed**

Catt asked for more notice on the Open Doors event for next year.

Chair told the meeting that the Memorial Garden Service on Friday 6<sup>th</sup> November may be dropped in favour of having remembrance Sunday at the Memorial Garden and with no closure of the road required outside the town hall, British Legion were on board – feeling were mixed amongst the traders due as they stop for 2 minutes silence on 11<sup>th</sup> when they are at the market.

## **Welshpool Indoor Market Traders' Meeting – Meeting Minutes**

Winter festival would include Santa's grotto and market trading agreed to stay open until 6 pm.

Halloween – Catt had the idea for cutout witch shapes hidden around the market and prize for the winner.

Catt said that Town Clerk had told her in conversation of an advertising budget for the market, she proposed using some for posters and leaflets at Christmas

Proposed new advertising screen outside the Town Hall met with discussion over A board signage and advertising the market in general.

Cllr Pritchard proposed a change to the entrance of the market to the Corn Exchange entrance, Chair advised that this would reduce the amount of people allowed to use the Corn Exchange room.

Cllr Pritchard noted that the connecting door to the market hadn't been locked during an event in Corn Exchange, Key issue with user of the room for bingo and other events.

### **General Business and Any Other Matters**

Further discussion covered:

Continuing improvements to market facilities.

Actions:

Draft letter to all market traders about overlapping selling of same items as other market traders - Kim

Replace soap dispenser in the public ladies toilet – Phil and the WTC Team

### **Meeting Close**

The Chair thanked everyone for their contributions and confirmed that updates on outstanding actions would be provided at the next traders' meeting on Monday 9<sup>th</sup> November 2026 at 3:15 pm

# Appendix I



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## Document / Report #1048

|        |                                                              |
|--------|--------------------------------------------------------------|
| Author | Richard Williams<br>Town Clerk & Responsible Finance Officer |
| Title  | Hub Performance - September 26                               |
| Date   | 8th October 2026                                             |

### 1. Purpose

1. To provide Members with a performance update on the operation of the Community Hub during September 2026, including visitor numbers, meals provided, voluntary contributions and food costs.

### 2. Background

1. The Community Hub provides residents with informal support, social contact, refreshments and activities. Voluntary contributions assist with the cost of operating the service, while attendance and meal numbers provide an indication of community use.
2. In accordance with the Hub's summer operating arrangements, sessions were held on Thursdays only during the reporting period.
3. During September, the Hub welcomed 254 visitors across four sessions and provided 149 meals. Voluntary contributions totalled £275.25.

### 3. Information

1. Average attendance was approximately 63 visitors per session in September..
2. The number of meals provided averaged approximately 37 per session in September.
3. A £100 donation has also been received from Jack's Tyres.