Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons
Operations & Development Committee - 14/01/2026 6:30pm

8th January 2026

To: Councillor(s) Dr Ben Gwalchmai, David France, Estelle Bleivas, Nick Howells, Phil Owen, Phil Pritchard (Chair), Sally Fitzgerald (Vice Chair)

Dear Councillor,

You are hereby summoned to attend a meeting of the Operations & Development Committee of Welshpool Town Council which will be held on Wednesday 14th January 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit https://us02web.zoom.us/j/87422264224?pwd=rcAzIbPUpTVbLKDk2Xi0dfw9D0upv4.1 to join online or use Zoom Meeting ID 874 2226 4224 and passcode 335332, or via telephone by ringing +443300885830,,87422264224#,,,,*335332#.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

5. MINUTES AND MATTERS ARISING

5.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 12/11/2025.

[Appendix B]

5.2. Matters Arising

To report for information purposes only matters arising from the Operations & Development Committee on 12/11/2025.

5. LAND AND BUILDINGS

5.1. General Update

To receive, and resolve if desired, an update from the Operations Manager in respect of Council land and buildings.

5.2. Bookings - Quarter 3

To receive an update in respect of bookings for Council premises during Quarter 3 (October - December 2025) and to consider a request to book every Sunday.

[Appendix C]
[Appendix D]

5.3. Tourist Information Centre Naming

To consider the name of the Tourist Information Centre and recommend to Council accordingly.

5.4. Motte and Bailey

To consider the report from the Town Clerk in respect of the work done by the Working Group on Landfill Disposals Tax.

[Appendix E]

6. SERVICES

6.1. Meals on Wheels

To receive an update from the Community Services Manager in respect of Meals on Wheels.

[Appendix F]

6.2. Markets

To receive an update in respect of the indoor and outdoor market and to consider the correspondence regarding Charter Market celebrations.

[Appendix G]

6.3. Community Hub

To receive an update from the Community Services Manager in respect of the Community Hub.

[Appendix H]

7. BUSINESS PLANNING & FINANCIAL MATTERS

7.1. ISP Action Plan

To consider the approved committee ISP action plan.

[Appendix I]

7.2. Budget and Committee Finance (Month 9)

To consider the current spending position against the budget for the committee for December (Month 9).

[Appendix J]

8. BUDGET 2026/27

To consider Draft 3 Budget for 2026/27 and recommend to Full Council to adopt.

[Appendix K]

9. PROJECTS & NEW DEVELOPMENTS

9.1. Community Fridge

To receive an update in respect of the Community Fridge project.

[Appendix L]

9.2. Town Hall Transformation

To receive an update in respect of the Town Hall Transformation project.

[Appendix M]

9.3. Oldford Estate

To receive an update on progress with discussions with ClwydAlyn in respect of play provision on the Oldford Estate.

10. DATE OF NEXT MEETING

To note that the next meeting of Operations & Development Committee will be held on 11th February 2026 at 6:30pm.

11. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

12. CORRESPONDENCE - HIRE CHARGES [CONFIDENTIAL]

To consider the correspondence received regarding hire charges.

Confidential Document [Appendix N]

13. CORRESPONDENCE - BOWLING CLUB [CONFIDENTIAL]

To consider the correspondence received regarding the Bowling Club.

Confidential Document [Appendix O]
Confidential Document [Appendix P]

Appendix A

Cyngor Tref y Trallwng | Welshpool Town Council
Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Personal Interest

Do any relate to my interests?

A Does it affect my entries in the Register of Interests?

OR

B Does if affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':

- jobs, employers or businesses;
- companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
- business partnerships; and
- the following organisations where I or they hold a position of general control or management:
  - other bodies where I or they represent the authority;
  - other public authorities;
  - companies, industrial and provident societies and charitable bodies;
  - bodies whose main purpose is to influence public opinion or policy; and
  - trade unions or professional associations

More than other people in the authority's area?

NO → **You can participate in the meeting and vote**

YES

You may have a personal interest in the matter

→ **Disclose the existence & nature of your interest**

Prejudicial Interest

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO → **You can participate in the meeting and vote**

YES

You may have a prejudicial interest →

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

And, considering whether or not it is appropriate I participate in the decision making, do I regard myself as not having a prejudicial interest?

YES → **You can participate in the meeting and vote**

NO → **Also, withdraw from the meeting by leaving the room or chamber. Do not try to improperly influence the decision**

……..TOWN/COMMUNITY COUNCIL

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-
(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	**NAME OF MEMBER:**	

2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST
(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

5. PREJUDICAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:- **[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]** **[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].** **[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].** **[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].**

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION **[As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]**	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

Appendix B

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Operations & Development Committee held on 12/11/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor David France
Councillor Nick Howells
Councillor Phil Owen
Councillor Sally Fitzgerald (Chair)

Apologies for absence:

Councillor Dr Ben Gwalchmai
Councillor Estelle Bleivas
Councillor Phil Pritchard

Absent:

Also in attendance:

Councillor Chris Davies
Councillor Revd William Rowell
Kimberly Wright - Events, Planning and Markets Officer
Paul McGrath - Operations Manager
Wendy Lewis - Tourist Information Centre Manager
1 member(s) of the public / press

OD121125/1. WELCOME AND APOLOGIES FOR ABSENCE

The Vice Chair welcomed all to the meeting. Apologies for absence were received from Cllr Phil Pritchard and Cllr Estelle Bleivas.

OD121125/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

OD121125/3. PUBLIC PARTICIPATION

None.

OD121125/4. MINUTES AND MATTERS ARISING

OD121125/4.1 Previous Minutes

RESOLVED
To approve the minutes as a correct record from the meeting of the Operations & Development Committee on 08/10/2025.

WTCM417 - Proposed by Cllr Nick Howells, seconded by Cllr David France

OD121125/4.2 Matters Arising

All matters arising were all in hand or approved by Full Council.

OD121125/5. LAND AND BUILDINGS

OD121125/5.1 General Update

The Operations Manager updated councillors on general activities, including:
- End-of-season works have now been completed.
- Basket seat and chains and secondary supports have been ordered. 4-6 week lead time, w/c 15th December.
- Remedials for Burgess Junior park have been booked. Awaiting date for works to be completed.
- The new piece of equipment for Maes-y-dre has been ordered and will hopefully be installed before Christmas.
- Servicing and remedials of the kitchen equipment at the Day Centre. Awaiting a date for TR19 ducting clearing.
- T.I.C fire risk assessment has been completed.
- Burst waterpipe behind the T.I.C has now been fixed. Thanks to C and L drainage for their quick response and finding/repairing the leak. Thanks to Adam and Alex for clearing up the pathways afterwards.
- Christmas lights are up.
- Events - Halloween went well and was enjoyed by all who attended.
- Fireworks, well attended, thanks to all who stepped in last minute to help with donation buckets and on the crowd lines, etc.
- Remembrance - Best parade in a long time. Thanks to Cllr Jackson Quarrel, first time being a Standard Bearer. Thanks to Gwen from Welshpool High School bugler for the last post, and Reveille, she was fantastic.
- Winter Festival to take place on Saturday, 29th November 2025.

OD121125/6. SERVICES

OD121125/6.1 Meals on Wheels

Councillors received the report on the Meals on Wheels performance for October 2025.

OD121125/6.2 Markets

The Events, Planning and Markets Officer updated members on the indoor and outdoor markets and explained that the indoor market is almost at full capacity and the outdoor market consists of our two usual outdoor traders.

OD121125/6.3 Allotments

Members received an update which highlighted that the hospital site is almost at full capacity, whereas the Burgess site still has a number of plots available. Officers have received feedback that the Burgess site is on a slight slope, meaning the surface can become slippery, which may put people off from having a plot at this site. Water will be turned off this month and will remain off until March 2026. Advertising of the available plots, along with a review of all paperwork, will commence in the New Year.

OD121125/7. BUSINESS PLANNING & FINANCIAL MATTERS

OD121125/7.1 ISP Action Plan

Members discussed the report and noted the prospects for the future. Cllr Rowell informed members that the Rotary Club is to take on the management of several flowerbeds around the town, including the one outside the Tourist Information Centre and this has been agreed by the Town Clerk.

OD121125/7.2 Budget and Committee Finance (Month 7)

No comments were made.

OD121125/7.3 Budget 2026/2027 - Draft 2

Members discussed and queries were asked as to why so many zeros were now in the budget. It was explained that this is due to the reordering of the budget into different cost centres.

OD121125/8. PROJECTS & NEW DEVELOPMENTS

OD121125/8.1 Community Fridge

Members received an update and discussed the report. A discussion was had by members which included:
- The need to ensure that the project does not overload staff.
- A process and structure for operating is being prepared.
- Noting that officers are learning from other organisations who have a community fridge.
- That the project was given a grant to start up by the County Council.

A query was received as to why so much support had been received for this project and not the Hub.

OD121125/8.2 Town Hall Transformation

No update was given.

OD121125/9. DATE OF NEXT MEETING

The next meeting of Operations & Development Committee will be held on 14th January 2026 at 6:30pm

OD121125/10. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM418 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD121125/11. MEALS ON WHEELS [CONFIDENTIAL]

Members recieved the report and a discussion took place. Queries were raised regarding the current cooking facilities utilised by the Hub.

RECOMMENDED
To approve the transfer of Meals on Wheels Service to Welshpool Community Haven (Charity No. 1207827) on an agreed date, under the terms of the draft Service Transfer Agreement;
To authorise the Town Clerk to finalise the Transfer Agreement on behalf of the Council; and

To authorise the Town Clerk to oversee implementation, including staff and data transfer, vehicle arrangements, and any transitional support as required

WTCM419 - Proposed by Cllr Phil Owen, seconded by Cllr Sally Fitzgerald

The meeting finished at 19:30.

Signed: Dated:

Councillor Sally Fitzgerald (Chair)

Decision/Action Log

ID		Assigned
WTCM417	**RESOLUTION** **OD121125/4.1 Previous Minutes** To approve the minutes as a correct record from the meeting of the Operations & Development Committee on 08/10/2025.	Town Clerk & Proper Officer
WTCM418	**RESOLUTION** **OD121125/10 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Proper Officer
WTCM419	**RECOMMENDATION** **OD121125/11 Meals on Wheels** To approve the transfer of Meals on Wheels Service to Welshpool Community Haven (Charity No. 1207827) on an agreed date, under the terms of the draft Service Transfer Agreement; To authorise the Town Clerk to finalise the Transfer Agreement on behalf of the Council; and To authorise the Town Clerk to oversee implementation, including staff and data transfer, vehicle arrangements, and any transitional support as required	Town Clerk & Proper Officer

Appendix C

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Bookings - Q3 2025
Date	6th January 2026

1. **Purpose**
    1. To provide Members with an update on bookings taken during Quarter 3 (1 October – 31 December 2025), highlighting usage levels across Council facilities and summarising income generated.

2. **Data**
    1. Quarter 3 saw very high utilisation of Council buildings, particularly for weekday community provision alongside a strong programme of evening and weekend events.
    2. Recorded income equates to £3,774.50 (Assembly Room - £1462.50, Corn Exchange - £1640, Ann Holloway Centre - £276 and others).
    3. Ann Holloway Centre
        1. The Ann Holloway Centre continued to operate at very high occupancy levels, with weekday use dominated by Welshpool Community Haven across all rooms.
        2. WCH pay a monthly fee for their usage which is not reflected in this report.
        3. Regular evening classes were held in the Conservatory generating £276 during the quarter.
    4. Town Hall - Assembly Room
        1. The Assembly Room was the Council’s main income-generating space in Quarter 3, producing over £1,460.
        2. Bookings included:
            1. Performing arts and cultural activity (Angel Voice Singing School, Borderland Theatre, Midwinter Academy).
            2. Community and charity use (Flower Arranging Society, ENSA Memorial Fund, Welshpool Boxing Club).
            3. Private and large-scale evening events.
    5. Town Hall - Corn Exchange

1. The Corn Exchange recorded £1,640 of income and was one of the most intensively used paid spaces.
2. Regular and one-off bookings included:
    1. Weekly and fortnightly community groups and classes (Darby & Joan, Angel Voice Singing School, Yoga).
    2. Support organisations and charities (RNID, Parkinson's UK, RBL Welshpool Poppy Appeal).
    3. Indoor markets, specialist sessions and commercial bookings.

6. Chamber
    1. The Council Chamber generated £264 from external bookings, alongside extensive use for Council meetings and civic functions. External users included political groups and weddings.

3. Resource Implications

1. Total recorded bookings income for Quarter 3 is approximately £3,774.50 across the facilities listed above. These figures support budget monitoring and inform future considerations around pricing, promotion of spaces, and facilities development.

4. Decision

1. To note for information only.

Appendix D

Richard Williams (Town Clerk)

From: Kimberly Wright (Events, Planning and Markets Officer)
Sent: 18 December 2025 15:12
To: Richard Williams (Town Clerk)
Cc: Town Hall (Operations Team)
Subject: Fw: Assembly Room Booking

From: [redacted]
Sent: 18 December 2025 14:36
To: Kimberly Wright (Events, Planning and Markets Officer) <kimberly@welshpooltowncouncil.gov.uk>
Subject: Assembly Room Booking

Hi Kim,

Here are the details of the booking request for our Sunday services

We would be looking for use of the Assembly Room from 9:30am-13:30pm every Sunday, from Sunday January 18th to Sunday March 15th, with the possibility of further dates in the future.

We would need access to hot water (boilers or urns I suppose) for tea and coffee after the service, and access to a projector screen. The seating would be set out for around 100, but this may increase as time goes on. We would be bringing our own sound equipment (PAT compliant).

If there are Saturday bookings that require a clean up on Sunday morning, we would be willing to help clean and prepare the area, if this means we can use it!

Do let me know if you need anymore details,
All the very best,
[redacted].

--
[redacted]

Appendix E

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	LDT Working Group - Jan Update
Date	8th January 2026

1. **Purpose**
    1. To update the committee on the working group established to explore the grants available for the Motte and Bailey.

2. **Background**
    1. At its meeting in October, Full Council considered proposals to progress potential grant opportunities aligned to the Interim Corporate & Strategic Plan (ISP) 2025–2028, including actions relating to the Motte and Bailey (Domen Castell).
    2. Full Council resolved to:
        1. That a working group of Cllrs Phil Pritchard, Estelle Bleivas, Nick Howells, David France and the Mayor be established to work with the Town Clerk on proposals for possible grant application in relation to the Motte and Bailey and/or other areas of the ISP Action Plan.

3. **Working Group**
    1. The Working Group met on the 19th November 2025 and a summary of its discussions were:
        1. At the meeting, the Town Clerk outlined the Landfill Disposals Tax Communities Scheme, explaining that the fund provides grants of up to £50,000 for regeneration and environmental enhancement projects within five miles of qualifying waste transfer facilities, and that the Motte and Bailey had been identified as a potential opportunity area.
        2. The Working Group discussed the general aspirations for the site, including opening up the space, improving its appearance and accessibility, and exploring ways in which the natural “bowl” area might support outdoor events. Ideas included a permanent or semi-permanent stage, vegetation and tree clearance, interpretation boards and general environmental improvements to make the area more usable by the public.
        3. It was recognised that the level of funding available would not be sufficient to address larger capital elements such as the repair or redevelopment of the former bowls clubhouse, and that such works would require separate, longer-term consideration.
        4. The closing date of the 12th December 2025 was noted.

4. **Grant Application**
    1. Following the Working Group meeting, quotations were obtained and a formal application was developed and submitted to the Landfill Disposals Tax Communities Scheme.
    2. The application focuses on:
        1. vegetation clearance and environmental improvements
        2. access and small car park repairs
        3. installation of seating and picnic benches
        4. heritage interpretation boards
        5. provision of portable stage, canopy, lighting and PA equipment
        6. enabling the space to be used for outdoor community events and activities
    3. The application seeks the maximum grant award of £50,000, with a proposed delivery period between April and November 2026.
    4. The application was submitted and is awaiting assessment and outcome.

5. **Links to Strategic Objectives and Interim Strategic Plan**
    1. MB1, MB2 and MB3 - Redevelop the Motte and Bailey as a historical leisure and recreational space.

6. **Resource & Legal Implications**
    1. None.

7. **Specific Implications**
    1. **Crime and Disorder** - the design of the site would take into account crime and disorder (Crime and Disorder Act 1998).
    2. **Biodiversity** - the proposal to enhance the Motte and Bailey contributes to enhancing biodiversity and exploring further usage of the green space at the site (Environment (Wales) Act 2016).
    3. **Well-being** - the proposal to enhance the Motte and Bailey contributes to nearly all the Well-being Objectives (Well-being of Future Generations (Wales) Act 2015).
    4. **Risk Management** - N/A.

8. **Decision**
    1. To note for information only.

Appendix F

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Meals on Wheels Performance - December 2025
Date	7th January 2026

1. **Purpose**
    1. To update Members on the performance of the Meals on Wheels (MoW) service during the month of December 2025, including key data on usage, income, expenditure, and service distribution.

2. **Background**
    1. Welshpool Town Council provides a Meals on Wheels service to vulnerable residents in the community, as well as hot meal provision to users of the Day Centre. Meals are prepared in-house by paid staff and delivered by volunteers.
    2. December includes the Christmas period, which traditionally impacts both operating days and attendance levels.

3. **Summary**
    1. A total of 483 meals were served in December, with 70% delivered through the Meals on Wheels service and 30% provided in-house to Day Centre users.
    2. The service generated £3,277.00 in income against lower food costs.
    3. Weekly meal provision averaged around 97 meals, reflecting a reduction in activity over the Christmas period, particularly in the week commencing 22 December, when Day Centre provision was not operating.
    4. The week commencing 15 December saw particularly strong performance, both in meal numbers and income, prior to the Christmas break.
    5. Overall, the service continued to perform well financially while maintaining delivery to residents during the winter period.

Appendix G

Richard Williams (Town Clerk)

From: Margaret Lewington <margaret.lewington@newtown.org.uk>
Sent: 26 November 2025 15:46
To: clerk@welshpooltowncouncil.gov.uk
Subject: charter markets

H Richard

Here in Newtown we would like to celebrate the up and coming birthdays of the charter markets in Montgomeryshire.

We would like to work with Welshpool and other towns including Montgomery - Llanfyllin - Machynelleth - Llanidloes and any other towns who have a charter market in and around this area.

If this is something that Welshpool would be interested in please could we arrange a meeting hopefully with all other towns to discuss what each town would like do and how much involvement they would like to have.

I have already spoken to the Mayor of Montgomery and Rob is more than happy to be involved and has already come up with some great suggestions.

I am working with two other councillors Chris Jones and Jack Griffin.

I look forward to hearing back from you soon.

Kind regards

Cllr. Margaret Lewington
Deputy Mayor
Cyngor Tref y Drenewydd a Llanllwchaearn
Town Council of Newtown and Llanllwchaiarn

Cyngor Tref y Drenewydd a Llanllwchaearn Ymwadiad

Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref y Drenewydd a Llanllwchaearn ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref y Drenewydd a Llanllwchaearn yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.

Newtown and Llanllwchaiarn Town Council Disclaimer

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Cyngor Tref y Drenewydd a Llanllwchaearn Ymwadiad
Mae'r e-bost ac unrhyw ffeiliau a drosglwyddir gydag ef yn breifat ac wedi'u bwriadu ar gyfer defnydd yr unigolyn neu'r endid y maent yn cael sylw. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddosbarthu na'i ddangos i unrhyw un arall a dylech gysylltu gyda Cyngor Tref y Drenewydd a Llanllwchaearn ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud gyda busnes swyddogol Cyngor Tref y Drenewydd a Llanllwchaearn yn bersonol i'r awdur ac nid yw'n awdurdodedig gan y Cyngor.
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Appendix H

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Community Hub Performance - December 2025
Date	8th January 2026

1. **Purpose**
    1. To provide Members with a performance update on the operation of the Community Hub, including visitor numbers and donation income, and to highlight trends and observations from the most recent sessions.

2. **Background**
    1. The Community Hub operates as a warm, welcoming space for residents, providing informal support, social contact and access to refreshments and activities. The Hub is funded in part through voluntary donations, with footfall used as a key indicator of community engagement and reach.

3. **Performance Summary**
    1. During the most recent reporting sessions, the Community Hub was open on five occasions. One scheduled date did not operate.
    2. Across the sesions held there was 251 visitors and donations received was £343.11. An average of 50 visitors per session was in attendance.

4. **Financial Overview**
    1. Donations for the period totalled £243.11, equating to approximately £48.62 per session. The Hub also received donations totalling £277 from Invertek Christmas Jumper Day, £250 from Invertek and £80 from Guilsfield Bowling Club.
    2. As of 31st December 2025, the Community Hub bank account stood at £3,204.16.

Appendix I

Cyngor Tref y Trallwng | Welshpool Town Council

Interim Strategic Plan - Action Plan - OD

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Town Centre & Regeneration

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Enhance the town centre environment						
TC1	OD	Roll out shopfront/window dressing scheme for empty premises in partnership with landlords	TC/EO/CM £	Year 2	Not started	Budget line provided for in 2026/2027.
TC2	OD	Pilot town centre planting and hanging basket sponsorship scheme	TC/OM/CM £	Year 2	Not started	Budget line provided for in 2026/2027.
TC3	OD	Develop long-term "clean and green" action plan for pavements, signage and public spaces	TC/OM/CM £	Year 2-3	Not started	Plan to develop during Year 2 with implementation in Year 3.
Redevelop the Town Hall as a modern community and civic hub						
TH1	OD	Progress existing Expression of Interest to full National Lottery Heritage Fund application (??4.2m project)	TC £4200000.00	Year 1	Ongoing	EOI approved, work now progressing on full application. FC approved Governance Paper on 22nd October.
TH2	OD	Launch community fundraising campaign and sponsorship scheme alongside grant bid	TC £1000.00	Year 2	Not started	Budget line added to Draft 2 budget (5458/101).

Ref	Committee	Action	Resource	Timescale	Progress	Comments
TH3	OD	Begin phased transformation works as required by lottery application	ALL £4200000.00	Year 3	Not started	
Revitalise the indoor and outdoor markets						
MA1	OD	Trial themed markets (e.g. farmers, crafts, seasonal) and promote through social media and newsletters	MO/CM £	Year 2	Not started	Forms part of Market Budget.
MA2	OD	Improve signage to both markets from car parks, train station and main areas	TC/MO £	Year 1	Not started	Utilise underspend in year.
MA3	OD	Support traders with joint marketing and promotion campaigns	MO/CM £	Year 1-3	Not started	Forms part of Market Budget.
MA4	OD	Assess financial sustainability of Monday market and explore feasibility of adding a second trading day	TC/MO £	Year 2	Not started	

Open Spaces

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Improve facilities for dog owners						
DO1	OD	Audit existing dog waste bins and identify priority locations for additional bins across parks, recreation grounds and key walking routes.	TC/OM £	Year 1	In progress	Assets now mapped and audit session to take place with team; OD to discuss in February.
DO2	OD	Launch a public campaign on responsible dog ownership, including posters, social media messaging and signage in parks.	TC/CM £	Year 1	Not started	To be launched in Spring 2026.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
DO3	OD	Introduce new dog waste bins in under-served areas and ensure they are clearly signposted.	OM/CM £	Year 2	Not started	Provision in 2026/2027 budget for new bins
DO4	OD	Explore the creation of a designated dog-friendly zone or enclosed dog exercise area within one of the open spaces.	TC/OM £	Year 2-3	Not started	
DO5	OD	Pilot new initiatives such as "Dog-Friendly Businesses" scheme to encourage shops and cafe's to welcome responsible dog owners.	TC/EO/CM £	Year 3	Not started	
Maintain and invest in open spaces						
OS1	OD	Audit all play areas, pitches, open spaces and income generation	TC/OM £	Year 1	In progress	Assets now mapped and consideration to asset improvement included in budget.
OS2	OD	Develop phased upgrade programme, beginning with most used play areas	OM/CM £	Year 2-3	Not started	
OS3	OD	Work with schools and sports clubs to align investment	TC/OM £	Year 2-3	Not started	
Protect and enhance the environment						
EN1	OD	Audit all biodiversity measures and prepare Section 6 report and action plan	TC/OM £	Year 1	Not started	
EN2	OD	Implement Section 6 action plan for next 3 years, which should include tree planting, community green days and growing volunteer base	OM/CM £	Year 2-3	Not started	See EV1
Redevelop the Motte and Bailey as a historical leisure and recreational space						

Ref	Committee	Action	Resource	Timescale	Progress	Comments
MB1	OD	Produce concept designs with heritage groups, schools and local community	ALL £	Year 1	In progress	Working Group examined plan to bid for ??50k from Landfill Disposals Tax for enhanced events space - awaiting outcome.
MB2	OD	Explore funding options via Cadw, National Lottery, heritage tourism and Public Sector Works Board borrowing	TC £	Year 1-2	Not started	
MB3	OD	Begin phased works	TC/OM/CM £	Year 3	Not started	

Community Services

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Maintain and protect public toilets						
PT1	OD	Promotion and marketing with enhanced signage around the town along with data capture technology to measure usage	TC/OM/CM £	Year 1	Delayed	Footfall counters proved to be ineffective - exploring other options.
PT2	OD	Resolve outstanding repairs to enable full use of Changing Places facility	OM/CM £	Year 1-2	Not started	Capital resource allocated in 2026/27 to complete works.
PT3	OD	Explore sponsorship and community toilet scheme with local businesses	TC/OM/EO £	Year 2-3	Not started	
Secure the future of the Ann Holloway Day Centre						
DC1	OD	Continue negotiations with charity and health board on leases	TC/TICM/OM £	Year 1	In progress	Negotiations on-going with PTHB and WCH with finalisation taking place early in 2026.
Strengthen the Meals on Wheels service						

Ref	Committee	Action	Resource	Timescale	Progress	Comments
WM1	OD	Review operational model and explore opportunities for transfer to charity as part of Day Centre	TC/TICM/OM £	Year 1	In progress	Council approved transfer, awaiting lease before service transfers.
WM2	OD	If service retained then begin expanded promotional campaign and trials of further expansion of offering	TICM/CM £	Year 2-3	Completed	No longer required.

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Strengthen engagement with the community						
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	Not started	See EV1
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	Not started	

Appendix J

Welshpool Town Council 2025-2026

Detailed Income & Expenditure by Budget Heading 08/01/2026

Month No: 10 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Operations & Development									
100	Town Hall								
1100	Income - Corn Exchange	550	4,416	7,000	2,584			63.1%	
1101	Refreshments - JRR	30	30	0	(30)			0.0%	
1103	Refreshments - Corn Exchange	0	130	0	(130)			0.0%	
1104	Refreshments - Assembly Room	0	100	0	(100)			0.0%	
1105	Income - Assembly Rooms	420	4,447	1,800	(2,647)			247.0%	
1110	Income - Other Rooms	45	1,314	1,000	(314)			131.4%	
1120	Income - Telephone Mast Rental	0	2,500	5,000	2,500			50.0%	
1370	Income - Grant	0	2,500	0	(2,500)			0.0%	
	Town Hall :- Income	**1,045**	**15,436**	**14,800**	**(636)**			**104.3%**	**0**
4000	Salary	0	41,884	68,355	26,471		26,471	61.3%	
4005	HMRC	0	12,453	6,885	(5,568)		(5,568)	180.9%	
4010	Pension Payments	0	4,159	6,657	2,498		2,498	62.5%	
4055	Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060	Services	0	43,278	60,000	16,722		16,722	72.1%	
4085	Repairs & Maintenance	0	24,559	15,000	(9,559)		(9,559)	163.7%	
4095	Licenses	0	870	1,500	630		630	58.0%	
4096	BLT Loan	0	940	0	(940)		(940)	0.0%	
4098	Community Fridge	0	1,131	0	(1,131)		(1,131)	0.0%	
4100	Cleaning & Materials	0	9,135	10,000	865		865	91.3%	
4200	Waste Collection	0	1,846	1,500	(346)		(346)	123.1%	
4202	Consumeables	0	241	500	259		259	48.3%	
4340	Equipment	0	(449)	500	949		949	(89.8%)	
4866	IT Costs	0	100	500	400		400	20.1%	
4875	Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4900	Miscellaneous Costs	0	930	1,500	570		570	62.0%	
	Town Hall :- Indirect Expenditure	**0**	**177,144**	**208,897**	**31,753**	**0**	**31,753**	**84.8%**	**0**
	Net Income over Expenditure	**1,045**	**(161,708)**	**(194,097)**	**(32,389)**				
110	Markets								
1200	Income - Market Stalls	1,500	13,744	13,000	(744)			105.7%	
1205	Income - Outdoor Markets	0	810	1,000	190			81.0%	
1300	Income - Rent	383	958	0	(958)			0.0%	
	Markets :- Income	**1,883**	**15,512**	**14,000**	**(1,512)**			**110.8%**	**0**
4085	Repairs & Maintenance	0	340	750	410		410	45.3%	
4095	Licenses	0	361	500	139		139	72.3%	
4205	Marketing	0	0	250	250		250	0.0%	
	Markets :- Indirect Expenditure	**0**	**701**	**1,500**	**799**	**0**	**799**	**46.8%**	**0**
	Net Income over Expenditure	**1,883**	**14,811**	**12,500**	**(2,311)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130	Recreation								
1340	Income - Rec Club Rents etc	0	1,383	3,000	1,617			46.1%	
1345	Income - Casual Recreation	0	29	0	(29)			0.0%	
1350	Income - Allotments	0	855	600	(255)			142.5%	
1365	Income - Other	0	1,672	0	(1,672)			0.0%	
1370	Income - Grant	0	20,000	0	(20,000)			0.0%	
	Recreation :- Income	**0**	**23,940**	**3,600**	**(20,340)**			**665.0%**	**0**
4020	Training Staff	0	1,905	2,000	95		95	95.3%	
4025	Uniforms	0	(0)	0	0		0	0.0%	
4060	Services	0	1,585	2,500	915		915	63.4%	
4085	Repairs & Maintenance	41	5,453	6,000	547	2,277	(1,729)	128.8%	
4202	Consumeables	0	426	500	74		74	85.1%	
4340	Equipment	0	1,840	2,500	660		660	73.6%	
4341	Play Equipment	0	5,408	10,000	4,592	20,954	(16,362)	263.6%	
4342	Play Area Fencing	0	13,250	16,000	2,750		2,750	82.8%	
4345	End of Season Works	0	21,380	20,000	(1,380)		(1,380)	106.9%	
4355	Country Park Lease	0	530	400	(130)		(130)	132.5%	
4360	Outer Park Lease	0	1,500	1,000	(500)		(500)	150.0%	
4365	STRI/ROSPA	0	520	1,500	980		980	34.7%	
4375	Memorial Garden	0	1,894	250	(1,644)		(1,644)	757.7%	
4380	Allotment Costs	0	0	300	300		300	0.0%	
4400	Vehicles	0	8,546	0	(8,546)		(8,546)	0.0%	
4401	Vehicle Running Costs	0	1,090	1,000	(90)		(90)	109.0%	
4875	Health & Safety	0	16	250	234		234	6.5%	
4900	Miscellaneous Costs	0	0	100	100		100	0.0%	
	Recreation :- Indirect Expenditure	**41**	**65,343**	**64,300**	**(1,043)**	**23,231**	**(24,274)**	**137.8%**	**0**
	Net Income over Expenditure	**(41)**	**(41,404)**	**(60,700)**	**(19,296)**				
140	Street Scene								
4000	Salary	0	39,909	65,079	25,170		25,170	61.3%	
4005	HMRC	0	11,368	6,566	(4,802)		(4,802)	173.1%	
4010	Pension Payments	0	4,340	4,662	322		322	93.1%	
4020	Training Staff	0	0	1,000	1,000		1,000	0.0%	
4025	Uniforms	0	445	500	55		55	88.9%	
4026	PPE	0	60	500	440		440	12.0%	
4065	Mobile Phones	0	141	200	59		59	70.5%	
4085	Repairs & Maintenance	0	830	1,200	370		370	69.2%	
4200	Waste Collection	0	2,530	2,500	(30)		(30)	101.2%	
4340	Equipment	0	1,003	3,000	1,997		1,997	33.4%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400	Vehicles	0	14,514	5,400	(9,114)		(9,114)	268.8%	
4401	Vehicle Running Costs	0	531	1,500	969		969	35.4%	
4515	Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Street Scene :- Indirect Expenditure	**0**	**76,970**	**93,807**	**16,837**	**0**	**16,837**	**82.1%**	**0**
	Net Expenditure	**0**	**(76,970)**	**(93,807)**	**(16,837)**				
150	Toilets								
4000	Salary	0	1,085	0	(1,085)		(1,085)	0.0%	
4005	HMRC	0	107	0	(107)		(107)	0.0%	
4010	Pension Payments	0	88	0	(88)		(88)	0.0%	
4060	Services	0	9,184	3,000	(6,184)		(6,184)	306.1%	
4085	Repairs & Maintenance	0	2,674	1,000	(1,674)		(1,674)	267.4%	
4100	Cleaning & Materials	0	6,550	15,000	8,450		8,450	43.7%	
	Toilets :- Indirect Expenditure	**0**	**19,687**	**19,000**	**(687)**	**0**	**(687)**	**103.6%**	**0**
	Net Expenditure	**0**	**(19,687)**	**(19,000)**	**687**				
160	Domen Castell								
4055	Rates	0	582	0	(582)		(582)	0.0%	
4060	Services	0	198	1,200	1,002		1,002	16.5%	
4085	Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095	Licenses	0	1,350	1,350	0		0	100.0%	
4550	Rent Private Land	0	3,000	3,000	0		0	100.0%	
	Domen Castell :- Indirect Expenditure	**0**	**18,969**	**10,550**	**(8,419)**	**0**	**(8,419)**	**179.8%**	**0**
	Net Expenditure	**0**	**(18,969)**	**(10,550)**	**8,419**				
190	Ann Holloway Centre								
1110	Income - Other Rooms	579	3,658	5,000	1,342			73.2%	
1300	Income - Rent	75	600	0	(600)			0.0%	
1635	Income - Lease	0	6,000	6,000	0			100.0%	
	Ann Holloway Centre :- Income	**654**	**10,258**	**11,000**	**742**			**93.3%**	**0**
4060	Services	0	9,977	12,000	2,023		2,023	83.1%	
4085	Repairs & Maintenance	0	4,727	5,000	273	185	89	98.2%	
4100	Cleaning & Materials	0	1,043	4,000	2,957		2,957	26.1%	
4200	Waste Collection	0	809	1,500	691		691	53.9%	
4866	IT Costs	0	0	200	200		200	0.0%	
4875	Health & Safety	0	0	200	200		200	0.0%	

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Welshpool Town Council 2025-2026

Detailed Income & Expenditure by Budget Heading 08/01/2026

Month No: 10 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4900	Miscellaneous Costs	0	56	200	144		144	28.0%	
	Ann Holloway Centre :- Indirect Expenditure	**0**	**16,611**	**23,100**	**6,489**	**185**	**6,304**	**72.7%**	**0**
	Net Income over Expenditure	**654**	**(6,354)**	**(12,100)**	**(5,746)**				
200	Meals on Wheels								
1650	Income - Meals on Wheels	0	19,099	20,000	901			95.5%	
	Meals on Wheels :- Income	**0**	**19,099**	**20,000**	**901**			**95.5%**	**0**
4000	Salary	0	11,733	21,735	10,002		10,002	54.0%	
4005	HMRC	0	2,180	801	(1,379)		(1,379)	272.2%	
4100	Cleaning & Materials	0	163	500	337		337	32.5%	
4202	Consumeables	0	25	250	225		225	10.0%	
4340	Equipment	0	0	500	500		500	0.0%	
4400	Vehicles	43	1,729	4,000	2,271		2,271	43.2%	
4710	Meal Costs	0	2,145	8,000	5,855	174	5,682	29.0%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Meals on Wheels :- Indirect Expenditure	**43**	**17,974**	**35,986**	**18,012**	**174**	**17,838**	**50.4%**	**0**
	Net Income over Expenditure	**(43)**	**1,125**	**(15,986)**	**(17,111)**				
	Operations & Development :- Income	**3,582**	**84,245**	**63,400**	**(20,845)**			**132.9%**	
	Expenditure	**85**	**393,400**	**457,140**	**63,740**	**23,589**	**40,151**	**91.2%**	
	Movement to/(from) Gen Reserve	**3,497**	**(309,155)**	**(393,740)**	**(84,585)**				
	Grand Totals:- Income	**3,582**	**84,245**	**63,400**	**(20,845)**			**132.9%**	
	Expenditure	**85**	**393,400**	**457,140**	**63,740**	**23,589**	**40,151**	**91.2%**	
	Net Income over Expenditure	**3,497**	**(309,155)**	**(393,740)**	**(84,585)**				
	Movement to/(from) Gen Reserve	**3,497**	**(309,155)**	**(393,740)**	**(84,585)**				

Appendix K

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Operations & Development												
100	**Town Hall**											
1100	Income - Corn Exchange	4,000	6,860	0	0	7,000	0	7,000	4,416	5,000	0	0
1101	Refreshments - JRR	0	0	0	0	0	0	0	30	0	0	0
1103	Refreshments - Corn Exchange	0	0	0	0	0	0	0	130	0	0	0
1104	Refreshments - Assembly Room	0	0	0	0	0	0	0	100	0	0	0
1105	Income - Assembly Rooms	5,000	2,511	0	0	1,800	0	1,800	4,447	3,500	0	0
1110	Income - Other Rooms	1,000	996	0	0	1,000	0	1,000	1,314	1,250	0	0
1120	Income - Telephone Mast Rental	5,000	10,000	0	0	5,000	0	5,000	2,500	5,000	0	0
1206	Income - Utilities Recharge	0	0	0	0	0	0	0	0	600	0	0
1370	Income - Grant	0	0	0	0	0	0	0	2,500	0	0	0
	Total Income	15,000	20,367	0	0	14,800	0	14,800	15,436	15,350	0	0
4000	Salary	46,800	46,904	0	0	68,355	0	68,355	41,884	0	0	0
4005	HMRC	11,700	16,464	0	0	6,885	0	6,885	12,453	0	0	0
4010	Pension Payments	4,500	5,289	0	0	6,657	0	6,657	4,159	0	0	0
4055	Rates	32,000	33,868	0	0	35,000	0	35,000	36,068	31,877	0	0
4060	Services	60,000	57,871	0	0	60,000	0	60,000	43,278	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	25,000	0	0
4062	Gas	0	0	0	0	0	0	0	0	30,000	0	0
4063	Water	0	0	0	0	0	0	0	0	2,500	0	0
4064	Hygiene Contract	0	0	0	0	0	0	0	0	4,500	0	0
4066	Statutory Testing	0	0	0	0	0	0	0	0	4,500	0	0
4085	Repairs & Maintenance	20,000	18,881	0	0	15,000	0	15,000	24,559	6,000	0	0

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Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4095	Licenses	1,500	740	0	0	1,500	0	1,500	870	1,000	0	0
4096	BLT Loan	0	75,332	0	0	0	0	0	940	0	0	0
4098	Community Fridge	0	0	0	0	0	0	0	1,131	250	0	0
4100	Cleaning & Materials	250	602	0	0	10,000	0	10,000	9,135	375	0	0
4200	Waste Collection	1,200	1,742	0	0	1,500	0	1,500	1,846	2,500	0	0
4202	Consumeables	1,000	358	0	0	500	0	500	241	250	0	0
4340	Equipment	0	516	0	0	500	0	500	-449	250	0	0
4866	IT Costs	2,500	253	0	0	500	0	500	100	0	0	0
4875	Health & Safety	1,000	127	0	0	1,000	0	1,000	0	0	0	0
4900	Miscellaneous Costs	2,000	1,719	0	0	1,500	0	1,500	930	1,000	0	0
4930	Fundraiser/Consultants	5,000	5,000	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	189,450	265,666	0	0	208,897	0	208,897	177,144	110,002	0	0
	Movement to/(from) Gen Reserve	(174,450)	(245,299)			(194,097)		(194,097)	(161,708)	(94,652)		
101	**Town Hall Transformation**											
4097	Borrowing	0	0	0	0	0	0	0	0	24,000	0	0
4900	Miscellaneous Costs	0	0	0	0	0	0	0	0	250	0	0
4930	Fundraiser/Consultants	0	0	0	0	0	0	0	0	5,000	0	0
4991	Capital Works	0	0	0	0	0	0	0	0	6,000	0	0
5458	TH2 - Fundraising Campaign	0	0	0	0	0	0	0	0	500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	35,750	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(35,750)		
102	**Town Centre**											

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5453	TC1 - Shopfront Scheme	0	0	0	0	0	0	0	0	500	0	0
5454	TC2 - Planting	0	0	0	0	0	0	0	0	2,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	2,500	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(2,500)		
110	**Markets**											
1200	Income - Market Stalls	13,000	20,408	0	0	13,000	0	13,000	13,744	13,000	0	0
1205	Income - Outdoor Markets	1,000	972	0	0	1,000	0	1,000	810	1,000	0	0
1300	Income - Rent	0	0	0	0	0	0	0	958	5,980	0	0
	Total Income	14,000	21,381	0	0	14,000	0	14,000	15,512	19,980	0	0
4000	Salary	0	0	0	0	0	0	0	0	8,070	0	0
4005	HMRC	0	0	0	0	0	0	0	0	1,030	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	570	0	0
4085	Repairs & Maintenance	2,000	0	0	0	750	0	750	340	0	0	0
4095	Licenses	500	338	0	0	500	0	500	361	500	0	0
4205	Marketing	0	0	0	0	250	0	250	0	1,000	0	0
4875	Health & Safety	500	0	0	0	0	0	0	0	0	0	0
4900	Miscellaneous Costs	200	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	3,200	338	0	0	1,500	0	1,500	701	11,170	0	0
	Movement to/(from) Gen Reserve	10,800	21,043			12,500		12,500	14,811	8,810		
130	**Recreation**											
1340	Income - Rec Club Rents etc	3,000	3,000	0	0	3,000	0	3,000	1,383	0	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1345	Income - Casual Recreation	0	219	0	0	0	0	0	29	0	0	0
1350	Income - Allotments	500	585	0	0	600	0	600	855	0	0	0
1365	Income - Other	0	6,134	0	0	0	0	0	1,672	0	0	0
1370	Income - Grant	0	0	0	0	0	0	0	20,000	0	0	0
	Total Income	3,500	9,938	0	0	3,600	0	3,600	23,940	0	0	0
4020	Training Staff	5,000	1,869	0	0	2,000	0	2,000	1,905	0	0	0
4025	Uniforms	0	0	0	0	0	0	0	0	0	0	0
4060	Services	3,000	2,459	0	0	2,500	0	2,500	1,585	0	0	0
4085	Repairs & Maintenance	16,000	16,219	0	0	6,000	0	6,000	5,453	0	0	0
4095	Licenses	30	0	0	0	0	0	0	0	0	0	0
4202	Consumeables	500	0	0	0	500	0	500	426	0	0	0
4340	Equipment	5,000	1,701	0	0	2,500	0	2,500	1,840	0	0	0
4341	Play Equipment	23,000	10,204	0	0	10,000	0	10,000	5,408	0	0	0
4342	Play Area Fencing	0	0	0	0	16,000	0	16,000	13,250	0	0	0
4345	End of Season Works	0	0	0	0	20,000	0	20,000	21,380	0	0	0
4355	Country Park Lease	500	830	0	0	400	0	400	530	0	0	0
4360	Outer Park Lease	1,300	1,000	0	0	1,000	0	1,000	1,500	0	0	0
4365	STRI/ROSPA	1,500	1,548	0	0	1,500	0	1,500	520	0	0	0
4375	Memorial Garden	0	1,723	0	0	250	0	250	1,894	0	0	0
4380	Allotment Costs	0	0	0	0	300	0	300	0	0	0	0
4400	Vehicles	1,000	532	0	0	0	0	0	8,546	0	0	0
4401	Vehicle Running Costs	1,000	683	0	0	1,000	0	1,000	1,090	0	0	0
4695	Landfill Maes Y Dre Project	0	160	0	0	0	0	0	0	0	0	0
4875	Health & Safety	500	316	0	0	250	0	250	16	0	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4900	Miscellaneous Costs	500	0	0	0	100	0	100	0	0	0	0
	Overhead Expenditure	58,830	39,245	0	0	64,300	0	64,300	65,343	0	0	0
	Movement to/(from) Gen Reserve	(55,330)	(29,307)			(60,700)		(60,700)	(41,404)	0		
131	**Operations**											
4000	Salary	0	0	0	0	0	0	0	0	125,830	0	0
4002	Overtime	0	0	0	0	0	0	0	0	3,000	0	0
4005	HMRC	0	0	0	0	0	0	0	0	15,340	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	8,560	0	0
4020	Training Staff	0	0	0	0	0	0	0	0	3,000	0	0
4025	Uniforms	0	0	0	0	0	0	0	0	400	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0
4202	Consumeables	0	0	0	0	0	0	0	0	500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	5,330	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	1,200	0	0
4875	Health & Safety	0	0	0	0	0	0	0	0	250	0	0
4900	Miscellaneous Costs	0	0	0	0	0	0	0	0	300	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	163,910	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(163,910)		
132	**Playparks**											
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	8,000	0	0
4342	Play Area Fencing	0	0	0	0	0	0	0	0	10,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	18,000	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	0	0			0		0	0	(18,000)		
133	**Open Spaces**											
1340	Income - Rec Club Rents etc	0	0	0	0	0	0	0	0	4,200	0	0
	Total Income	0	0	0	0	0	0	0	0	4,200	0	0
4063	Water	0	0	0	0	0	0	0	0	2,200	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	7,000	0	0
4202	Consumeables	0	0	0	0	0	0	0	0	500	0	0
4340	Equipment	0	0	0	0	0	0	0	0	5,000	0	0
4345	End of Season Works	0	0	0	0	0	0	0	0	23,000	0	0
4355	Country Park Lease	0	0	0	0	0	0	0	0	500	0	0
4360	Outer Park Lease	0	0	0	0	0	0	0	0	1,500	0	0
4365	STRI/ROSPA	0	0	0	0	0	0	0	0	1,500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	6,800	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	48,500	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(44,300)		
135	**Waste Collection**											
4200	Waste Collection	0	0	0	0	0	0	0	0	2,500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	7,082	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	1,200	0	0
5455	DO3 - Dog Waste Bins	0	0	0	0	0	0	0	0	1,000	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5456	DO2 - Campaign Dog Friendly	0	0	0	0	0	0	0	0	250	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	12,032	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(12,032)		
136	**Allotments**											
1350	Income - Allotments	0	0	0	0	0	0	0	0	750	0	0
	Total Income	0	0	0	0	0	0	0	0	750	0	0
4063	Water	0	0	0	0	0	0	0	0	500	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	250	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	750	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	0		
137	**Biodiversity & Horticulture**											
4383	Flowers & Gardens	0	0	0	0	0	0	0	0	1,000	0	0
5457	EN2 - Biodiversity Action	0	0	0	0	0	0	0	0	2,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	3,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(3,000)		
138	**Bus Shelters/Street Furniture**											
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	3,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	3,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(3,000)		

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
140	**Street Scene**											
1370	Income - Grant	0	13,670	0	0	0	0	0	0	0	0	0
	Total Income	0	13,670	0	0	0	0	0	0	0	0	0
4000	Salary	37,600	49,962	0	0	65,079	0	65,079	39,909	0	0	0
4005	HMRC	9,400	14,935	0	0	6,566	0	6,566	11,368	0	0	0
4010	Pension Payments	5,000	5,188	0	0	4,662	0	4,662	4,340	0	0	0
4020	Training Staff	1,000	0	0	0	1,000	0	1,000	0	0	0	0
4025	Uniforms	500	673	0	0	500	0	500	445	0	0	0
4026	PPE	0	0	0	0	500	0	500	60	0	0	0
4065	Mobile Phones	200	195	0	0	200	0	200	141	0	0	0
4085	Repairs & Maintenance	1,000	1,125	0	0	1,200	0	1,200	830	0	0	0
4200	Waste Collection	2,000	1,915	0	0	2,500	0	2,500	2,530	0	0	0
4202	Consumeables	500	61	0	0	0	0	0	0	0	0	0
4330	Special Projects	0	10,731	0	0	0	0	0	0	0	0	0
4340	Equipment	3,000	2,552	0	0	3,000	0	3,000	1,003	0	0	0
4400	Vehicles	8,000	10,907	0	0	5,400	0	5,400	14,514	0	0	0
4401	Vehicle Running Costs	2,000	795	0	0	1,500	0	1,500	531	0	0	0
4515	Buttington Cemetery	0	0	0	0	1,500	0	1,500	1,300	0	0	0
4900	Miscellaneous Costs	0	0	0	0	200	0	200	0	0	0	0
	Overhead Expenditure	70,200	99,039	0	0	93,807	0	93,807	76,970	0	0	0
	Movement to/(from) Gen Reserve	(70,200)	(85,369)			(93,807)		(93,807)	(76,970)	0		
150	**Toilets**											

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1355	Income - Toilets	3,000	2,037	0	0	0	0	0	0	0	0	0
1365	Income - Other	0	0	0	0	0	0	0	0	500	0	0
	Total Income	3,000	2,037	0	0	0	0	0	0	500	0	0
4000	Salary	0	0	0	0	0	0	0	1,085	21,120	0	0
4005	HMRC	0	0	0	0	0	0	0	107	1,670	0	0
4010	Pension Payments	0	0	0	0	0	0	0	88	1,480	0	0
4060	Services	1,000	6,561	0	0	3,000	0	3,000	9,184	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	1,000	0	0
4063	Water	0	0	0	0	0	0	0	0	5,000	0	0
4064	Hygiene Contract	0	0	0	0	0	0	0	0	4,500	0	0
4085	Repairs & Maintenance	2,000	431	0	0	1,000	0	1,000	2,674	1,000	0	0
4100	Cleaning & Materials	0	75	0	0	15,000	0	15,000	6,550	500	0	0
4900	Miscellaneous Costs	0	1,418	0	0	0	0	0	0	0	0	0
4990	Toilet Contract	20,000	16,322	0	0	0	0	0	0	0	0	0
4991	Capital Works	0	0	0	0	0	0	0	0	1,000	0	0
	Overhead Expenditure	23,000	24,806	0	0	19,000	0	19,000	19,687	37,270	0	0
	Movement to/(from) Gen Reserve	(20,000)	(22,769)			(19,000)		(19,000)	(19,687)	(36,770)		
160	**Domen Castell**											
4055	Rates	0	574	0	0	0	0	0	582	779	0	0
4060	Services	0	727	0	0	1,200	0	1,200	198	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	200	0	0
4063	Water	0	0	0	0	0	0	0	0	100	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4085	Repairs & Maintenance	0	11,800	0	0	5,000	0	5,000	13,838	1,500	0	0
4095	Licenses	1,350	1,850	0	0	1,350	0	1,350	1,350	0	0	0
4550	Rent Private Land	3,000	3,000	0	0	3,000	0	3,000	3,000	3,000	0	0
4555	Rent Powis Estates	0	0	0	0	0	0	0	0	1,350	0	0
4860	Professional Fees	0	0	0	0	0	0	0	0	1,000	0	0
	Overhead Expenditure	4,350	17,952	0	0	10,550	0	10,550	18,969	7,929	0	0
	Movement to/(from) Gen Reserve	(4,350)	(17,952)			(10,550)		(10,550)	(18,969)	(7,929)		
190	**Ann Holloway Centre**											
1110	Income - Other Rooms	10,000	2,431	0	0	5,000	0	5,000	3,658	0	0	0
1300	Income - Rent	0	4,639	0	0	0	0	0	600	0	0	0
1365	Income - Other	0	300	0	0	0	0	0	0	0	0	0
1635	Income - Lease	15,000	1,250	0	0	6,000	0	6,000	6,000	0	0	0
	Total Income	25,000	8,619	0	0	11,000	0	11,000	10,258	0	0	0
4005	HMRC	0	708	0	0	0	0	0	0	0	0	0
4060	Services	16,000	12,685	0	0	12,000	0	12,000	9,977	0	0	0
4085	Repairs & Maintenance	6,000	2,291	0	0	5,000	0	5,000	4,727	0	0	0
4100	Cleaning & Materials	200	1,925	0	0	4,000	0	4,000	1,043	0	0	0
4200	Waste Collection	2,000	1,293	0	0	1,500	0	1,500	809	0	0	0
4861	Legal Fees	0	0	0	0	0	0	0	0	2,500	0	0
4866	IT Costs	2,500	253	0	0	200	0	200	0	0	0	0
4875	Health & Safety	1,000	0	0	0	200	0	200	0	0	0	0
4900	Miscellaneous Costs	0	0	0	0	200	0	200	56	0	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	27,700	19,155	0	0	23,100	0	23,100	16,611	2,500	0	0
	Movement to/(from) Gen Reserve	(2,700)	(10,535)			(12,100)		(12,100)	(6,354)	(2,500)		
200	**Meals on Wheels**											
1370	Income - Grant	0	2,000	0	0	0	0	0	0	0	0	0
1650	Income - Meals on Wheels	12,000	26,637	0	0	20,000	0	20,000	19,099	0	0	0
	Total Income	12,000	28,637	0	0	20,000	0	20,000	19,099	0	0	0
4000	Salary	16,000	19,378	0	0	21,735	0	21,735	11,733	5,250	0	0
4005	HMRC	4,000	3,852	0	0	801	0	801	2,180	225	0	0
4010	Pension Payments	1,500	0	0	0	0	0	0	0	0	0	0
4085	Repairs & Maintenance	1,000	329	0	0	0	0	0	0	0	0	0
4100	Cleaning & Materials	500	0	0	0	500	0	500	163	100	0	0
4202	Consumeables	500	46	0	0	250	0	250	25	0	0	0
4340	Equipment	500	1,938	0	0	500	0	500	0	0	0	0
4400	Vehicles	4,000	5,112	0	0	4,000	0	4,000	1,729	2,530	0	0
4710	Meal Costs	12,000	5,800	0	0	8,000	0	8,000	2,145	500	0	0
4900	Miscellaneous Costs	200	48	0	0	200	0	200	0	0	0	0
	Overhead Expenditure	40,200	36,502	0	0	35,986	0	35,986	17,974	8,605	0	0
	Movement to/(from) Gen Reserve	(28,200)	(7,865)			(15,986)		(15,986)	1,125	(8,605)		

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft 3 Budget

	Last Year		Current Year						Next Year		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Operations & Development - Income	72,500	104,650	0	0	63,400	0	63,400	84,245	40,780	0	0
Expenditure	416,930	502,704	0	0	457,140	0	457,140	393,400	464,918	0	0
Movement to/(from) Gen Reserve	(344,430)	(398,054)			(393,740)		(393,740)	(309,155)	(424,138)		
Total Budget Income	72,500	104,650	0	0	63,400	0	63,400	84,245	40,780	0	0
Expenditure	416,930	502,704	0	0	457,140	0	457,140	393,400	464,918	0	0
Movement to/(from) Gen Reserve	(344,430)	(398,054)			(393,740)		(393,740)	(309,155)	(424,138)		

Appendix L

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Agatha Titley Administrator
Title	Community Fridge - January
Date	8th January 2026

1. **Purpose**
    1. To update the Committee on progress in developing the Welshpool Community Fridge project, including recent engagement with an established food surplus organisation, steps taken to ensure compliance, and the proposed next stages of delivery.

2. **Background**
    1. Welshpool Town Council is developing a Community Fridge initiative aimed at reducing food waste and supporting local residents by redistributing surplus food that would otherwise be disposed of. The project aligns with the Council's wider objectives around community wellbeing, cost of living support, sustainability, and partnership working.

3. **Progress to Date**
    1. On 24 November, the Town Clerk and project lead visited Newtown Food Surplus to learn from their established operation. This included a tour of their hub facilities and a visit to one of their food share sessions. Despite arriving an hour before opening, around 30 people were already queuing, demonstrating significant demand. It was also noted that some users currently travel from Welshpool, indicating a clear local need.
    2. The Welshpool Community Fridge has now been registered as a Food Business. A Level 2 Food Hygiene Certificate has been completed, an initial risk assessment prepared, and early contact made with local food businesses regarding surplus food donations.

4. **Next Steps**
    1. Publicise the project and recruit volunteers.
    2. Continue engagement with local food businesses and supermarkets.
    3. Begin promotional activity and build awareness.
    4. Organise a launch event (provisionally January).

5. **Links to Strategic Objectives and Interim Strategic Plan**
    1. N/A

6. **Resource & Legal Implications**

1. The project was funded by a grant of £2500 by Powys County Council Anti-Poverty Fund nominated by County Cllr Richard Church.

7. Decision

1. To note for information only.

Appendix M

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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Document / Report

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1. **Purpose**
    1. To provide Operations & Development Committee with an update on the establishment, early actions, and forthcoming work of the Town Hall Transformation Project Board in line with its Terms of Reference.

2. **Background**
    1. The Town Hall Transformation Project Board has been established by the Council to support, guide and scrutinise the development and delivery of the “Restarting Welshpool Town’s Heart” project. The Board operates in an advisory capacity and provides guidance to the Town Clerk, who holds delegated authority under Section 101 of the Local Government Act 1972.
    2. Under the approved governance arrangements, the Town Clerk is required to provide regular written updates to Operations & Development Committee on progress and key decisions.
    3. The first meeting of the Project Board was held on Friday 28th November 2025. Notes and decisions from that meeting have been prepared.

3. **Update**
    1. Establishment of Board and Governance
        1. At its first meeting, the Project Board formally convened and agreed initial governance arrangements. Cllr Alison Davies was elected as Chair of the Board.
        2. A role descriptor and brief for community stakeholder members has been prepared, and invitations have been approved for a number of individuals to join the Board in a co-opted capacity. At the time of writing, two of these have been accepted.
    2. Project Development & Actions
        1. The Board reviewed the overall scope of the Restarting Welshpool Town’s Heart project and began consideration of a long list of emerging project strands. This work will continue at the next meeting, with a focus on shaping and refining the strands into clear themes and work packages.
        2. Initial enabling actions have also been agreed, including:

1. commencing the process of registering the Town Hall with HM Land Registry;
2. engaging with the Burgesses' Lands Trust regarding potential availability of Objective 1 grant funding;
3. requesting preparation of an Expression of Interest to Cadw in relation to potential 50% match-funding opportunities; and
4. circulating project presentations and background material to Board members to support ongoing development work.

3. Future Meetings
    1. The next formal meeting of the Project Board is scheduled for Friday 9th January 2026 at 9:30am. This session will focus on detailed work on the emerging project strands.
    2. In addition, a public community meeting is being hosted on the same day, Friday 9th January 2026, 5:30pm – 7:00pm, at Welshpool Town Hall. This event is intended to provide an early opportunity for residents, organisations and stakeholders to hear about the project, share ideas, and help inform the next stage of development. A further follow-up community engagement session is anticipated in March 2026.

4. Links to Strategic Objectives and Interim Strategic Plan

1. TH1, TH2 and TH3 - Redevelop the Town Hall as a modern community and civic hub

5. Resource & Legal Implications

1. This report is for information only.
2. At this stage, no new financial commitments or decisions are being sought. The Project Board’s activity is currently focused on scoping, engagement, and preparatory work. Any matters outside approved budget or scope will be referred to Full Council in line with the governance arrangements.

6. Decision

1. To note for information only.