



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons Full Council - 26/11/2025 6:30pm

21st November 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 26th November 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/84215342969?pwd=F5G6VwYZSORccG8DbtOsm2038sbh4N.1> to join online or use Zoom Meeting ID 842 1534 2969 and passcode 038169, or via telephone by ringing +442080806592,,84215342969#,,,*038169#.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - NOVEMBER 2025

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 22/10/2025.

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 22/10/2025.

7. COMMITTEES - MINUTES

7.1. Events & Planning Committee - November 2025

To note the minutes from the meeting of the Events & Planning Committee on the 05/11/2025.

[Appendix C]

8. COMMITTEES - RECOMMENDATIONS

To invite Committee Chairs to present recommendations from meetings for Council to confirm.

8.1. Finance & Governance Committee - November 2025

To confirm the recommendations from the meeting of the Finance & Governance Committee on the 19/11/2025.

Item 6.3 - Festive Closure Period
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RECOMMENDED

To approve two addition days of paid leave for staff on the 31st December 2025 and 2nd January 2026.
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Item 6.2 - FOI Publication Scheme
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RECOMMENDED

To approve and adopt the FOI Publication Scheme.
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[Appendix D]

9. FINANCE

9.1. Council Accounts (October - Period 7)

To consider the Income and Expenditure Reports and Cash and Bank Totals for October 2025 and note the bank balances as of 31st October 2025:

- General Fund - £11,552.57
- 30 Day Account - £140,000.00
- Petty Cash - £127.17
- Hub Community Account - £2,128.91

[Appendix E]

[Appendix F]

9.2. Payment of Invoices - November

To consider payment of invoices for November, including any additional payments tabled on the night.

[Appendix G]

[Appendix H]

10. BUDGET 2026/2027 - DRAFT 2

To consider the Draft 2 budget report and to receive an update from the Finance & Governance Committee.

[Appendix I]

[Appendix J]

11. OTHER MATTERS

11.1. Remembrance 2026 - Band

To consider the proposal to book a marching band for Remembrance 2026 at the cost of £1200.

11.2. Civic and Ceremonial Working Group

To consider the creation of a Civic and Ceremonial Working Group to work with the Town Clerk and officers on all aspects of civic and ceremonial issues and to report back to Full Council in January with any recommendations.

11.3. Car Parking Trial

To consider the report from the Town Clerk in respect of a trial of free parking in 2026/27.

[Appendix K]

12. OUTSIDE BODIES

12.1. OVW AGM

To receive information regarding the One Voice Wales Annual General Meeting (AGM) on the 21st January 2026 and to elect, if desired, representatives from the Council to attend (deferred from 24th September 2025).

[Appendix L]

12.2. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

13. DATE OF NEXT MEETING

To note that the next meeting of Full Council will be held on 10th December 2025 at 6:30pm and will be followed by festive refreshments.

14. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

15. OPERATIONS & DEVELOPMENT COMMITTEE - NOVEMBER 2025 [CONFIDENTIAL]

To confirm the recommendations from the meeting of the Operations & Development Committee on the 12/11/2025. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

16. LAND ADJ TO YOUTH CENTRE [CONFIDENTIAL]

To consider an update from the Town Clerk in respect of land adj to youth centre in Howell Drive. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

--

5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Full Council held on 22/10/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor Dr Ben Gwalchmai
Councillor Carol Robinson
Councillor Chris Davies
Councillor David France
Councillor Estelle Bleivas
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen (Chair)
Councillor Phil Pritchard
Councillor Richard Church
Councillor Sally Fitzgerald

Apologies for absence:

Councillor Julie Arnold
Councillor Revd William Rowell

Absent:

Also in attendance:

Richard Williams - Town Clerk & Proper Officer
1 member(s) of the public / press

FC221025/1. WELCOME AND APOLOGIES FOR ABSENCE

His Worship the Mayor, Cllr Phil Owen welcomed all to the meeting. Apologies for absence were received from Cllr Julie Arnold and Cllr William Rowell.

FC221025/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
17.2	Chris Davies	Personal & Prejudicial	Daughter is employed by the Council and would be affected by the staffing structure changes.
16	Sally Fitzgerald	Personal & Prejudicial	Affects well being or financial position of me or my partner, my relatives.

FC221025/3. PUBLIC PARTICIPATION

None.

FC221025/4. TOWN MAYOR'S REPORT - OCTOBER 2025

The Mayor gave an update and explained that Deputy Mayor, Cllr Bill Rowell had stepped in for him at the 1940s weekend and expressed his thanks. The Mayor also urged all councillors to volunteer their time at the upcoming events such as Fireworks, Remembrance Parade and Winter Festival.

FC221025/5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

County Cllr Richard Church reported that the Flash Leisure Centre had received a national award for increasing participation rates.

County Cllr Carol Robinson reported that her petition on road safety at Salop Road had now been launched and she will be working with schools on this.

FC221025/6. MINUTES AND MATTERS ARISING

FC221025/6.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Full Council on 24/09/2025.

WTSM360 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC221025/6.2 Matters Arising

The Town Clerk reported that since the meeting, Powys County Council had now issued the documents to councillors about the project. It was also reported that the Council is holding an event for White Ribbon Day on the 25th November and members were asked to attend.

Cllr Nick Howells joined the meeting.

FC221025/7. COMMITTEES - RECOMMENDATIONS

FC221025/7.1 Events & Planning Committee - October 2025

The Chair of the Committee, Cllr Chris Davies explained that in their meeting in October two recommendations were made to Full Council which were outside the scope of the committee powers. The first one was relating to Free Car Parking at Severn Stars and Church Street car parks for the Winter Festival and just Church Street car park for the three Saturdays in December. The Town Clerk explained that the cost would roughly be £1000 and that Severn Stars car park was not available for hire as this is a short stay car park.

The second matter was the allocation of the donations from the annual Book Sale to 6 charities.

RESOLVED

To allocate the raised funds from the Book Sale as follows:

- Montgomeryshire Family Crisis Centre £100
- Montgomeryshire Youth Theatre £100
- Parkinson's Welshpool branch £100
- Dementia Welshpool branch £100
- Bryntirion £100

- Feathers £200

WTCM362 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Sally Fitzgerald

RESOLVED

To approve the proposal for free parking at Church Street car park for the Winter Festival Event (29th November) and the three Saturdays leading up to Christmas Day (6th December, 10th December and 20th December 2025);

To request that Special Projects Budget is used to support this cost; and

To contact surrounding local councils asking them to write to Powys County Council to consider free parking over this Christmas period.

WTCM363 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas. A recorded vote was requested.

For: Dr Ben Gwalchmai, Carol Robinson, Chris Davies, David France, Estelle Bleivas, Jackson Quarrell, Morag Bailey, Nick Howells, Phil Owen, Phil Pritchard, Richard Church, Sally Fitzgerald

Against:

Abstain: Alison Davies

FC221025/7.2 Operations & Development Committee - October 2025

The Chair of the Committee, Cllr Phil Pritchard explained that in their meeting in October a series of recommendations were made and a proposal was made to accept these.

A discussion was held by members on the recommendations and an amendment was proposed by Cllr Richard Church and Cllr Ben Gwalchmai to strike out the last bullet point in relation to the recommendation relating to Oldford Estate was proposed and passed.

A second amendment was proposed by Cllr Ben Gwalchmai and seconded by Cllr Alison Davies to take each recommendation as a separate vote.

A third amendment was proposed by Cllr David France and seconded by Cllr Morag Bailey to add Cllr David France to the working group in relation to the ISP Action Plan which was agreed.

RESOLVED

To amend the recommendation relating to Item 9.2 Oldford Estate to strike out the last bullet point.

WTCM365 - Proposed by Cllr Richard Church, seconded by Cllr Dr Ben Gwalchmai. A recorded vote was requested.

For: Alison Davies, Dr Ben Gwalchmai, Carol Robinson, David France, Jackson Quarrell, Morag Bailey, Nick Howells, Phil Owen, Richard Church

Against: Chris Davies, Estelle Bleivas, Phil Pritchard

Abstain: Sally Fitzgerald

RESOLVED

To accept the quotation for secondary support chains from Playdale at a cost of £1,394.52 excluding VAT.

WTCM366 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

RESOLVED

To accept the quotation for repairs to the hurricane swing and new net from Wickstead at a cost of £2,276.54 excluding VAT.

WTCM367 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

RESOLVED

To accept the quotation for new basket seat and chains from Playdale at a cost of £2,291.51

excluding VAT.

WTCM368 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

RESOLVED

To approve the request to purchase a Stihl KMA 135 R battery powered long reach hedge cutter for £1,287.45 ex VAT

WTCM369 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

RESOLVED

**To note that the Council has been awarded £20,000 from the All Wales Play Opportunity Grant to install accessible play equipment in Maes y Dre play park;
To endorse the Town Clerk's acceptance of the grant;
To approve the match funding contribution of £954 from the Play Equipment budget; and
To approve the quotation from Ray Parry Playgrounds Ltd to carry out the works.**

WTCM370 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

RESOLVED

**To seek the following at Oldford in respect of play provision:
- To enter into negotiations with ClwydAlyn in respect of the current Scansis Pitch lease;
- To include the green space adjacent to the pitch in these negotiations;
- To ask ClwydAlyn to build a playpark on this site.**

WTCM371 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

RESOLVED

To amend the recommendation relating to Item 7.1 ISP Action Plan to add 'Cllr David France' to the list of the working group members.

WTCM372 - Proposed by Cllr David France, seconded by Cllr Morag Bailey

RESOLVED

That a working group of Cllrs Phil Pritchard, Estelle Bleivas, Nick Howells, David France and the Mayor be established to work with the Town Clerk on proposals for possible grant application in relation to the Motte and Bailey and/or other areas of the ISP Action Plan.

WTCM373 - Proposed by Cllr David France, seconded by Cllr Morag Bailey

RESOLVED

To authorise the Town Clerk to pursue the proposal without prejudice to the previously approved course of action.

WTCM374 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas. A recorded vote was requested.

For: Alison Davies, Dr Ben Gwalchmai, Carol Robinson, David France, Jackson Quarrell, Morag Bailey, Nick Howells, Phil Owen, Richard Church, Sally Fitzgerald

Against:

Abstain: Chris Davies, Estelle Bleivas, Phil Pritchard

FC221025/7.3 Finance & Governance Committee - October 2025

The Chair of the Committee, Cllr Morag Bailey explained that in their meeting in October a series of recommendations were made and a proposal was made to accept these.

RESOLVED

To elect Cllr Morag Bailey to perform scrutiny of payments exercise in December.

WTCM375 - Proposed by Cllr Alison Davies, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To approve the new schedule of Fees and Charges which shall take effect from 1st January 2026, with the new charges applying only to payments made on or after that date. Bookings made and paid for in advance of the 1st January 2026 shall be charged at the current rates.

WTCM376 - Proposed by Cllr Alison Davies, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To request that the Town Clerk brings back the debtors list at the appropriate stages of the Debt Management Policy, and not each month; and brings forward actions relating to other debts as appropriate.

WTCM377 - Proposed by Cllr Alison Davies, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To note that the report and that the scheme is cost-neutral to the Council and actually will reduce the Council's Employers National Insurance costs;

To approve the introduction of the Electric Vehicle Salary Sacrifice Scheme for Council staff with Octopus Electric Vehicles; and

To authorise the Town Clerk to complete the necessary arrangements for implementation and communication to staff.

WTCM378 - Proposed by Cllr Alison Davies, seconded by Cllr Dr Ben Gwalchmai

FC221025/8. FINANCE

FC221025/8.1 Council Accounts (September - Period 6)

Councillors noted the financial reports.

FC221025/8.2 Payment of Invoices - October

Cllr Nick Howells left the meeting.

RESOLVED

To approve payment of invoices for September 2025.

WTCM379 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC221025/9. BUDGET 2026/2027 - DRAFT 1

The Chair of the Finance & Governance Committee presented the item and explained that committees and committee chairs will consider their 2nd draft budget over the next few weeks.

RESOLVED

To note the Draft 1 budget;

To instruct the Town Clerk to prepare Draft 2 budget and finalise utilities, fixed costs and staffing costs where required; and

To ask committees to review Draft 2 budgets in November with a view to finding additional areas where savings can be achieved.

WTCM380 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC221025/10. TOWN HALL TRANSFORMATION

The Town Clerk presented the report and explained the governance structure. He explained that a fifth line was recommended to the recommendation by the Operations & Development Committee to appoint Cllrs

Phil Pritchard, Estelle Bleivas, Sally Fitzgerald, Nick Howells.

A wide ranging discussion was held by members, including Points of Orders which were raised in relation to amendments to motion. Cllr Fitzgerald explained that she wanted to go on the Project Board as she feels like she does not know what is going on with the project. The Town Clerk confirmed that no information has been withheld from members by staff.

An amendment was proposed by Cllr Richard Church and seconded by Cllr David France to amend the number of co-opted members from up to 3 to up to 4 which was passed with 8 votes.

A second amendment was proposed by Cllr Jackson Quarrell and seconded by Cllr Jackson Quarrell to amend the number of councillors from 4 to 5. This amendment was lost with 4 votes in favour and 6 against.

A third amendment was proposed by Cllr Richard Church and seconded by Cllr Ben Gwalchmai to amend the fifth line of the motion to replace the names of the councillors proposed to be appointed to Cllrs Alison Davies, Morag Bailey, Bill Rowell and Richard Church which was passed by a recorded vote.

Cllr Chris Davies left the meeting.

RESOLVED

To amend the recommendation relating to the number of co-opted members from 'up to 3' to 'up to 4'.

WTCM381 - Proposed by Cllr Richard Church, seconded by Cllr David France

RESOLVED

To amend the recommendation relating to the names of the councillors appointed to the Board to replace the names with 'Cllrs Alison Davies, Morag Bailey, Bill Rowell and Richard Church'.

WTCM382 - Proposed by Cllr Richard Church, seconded by Cllr Dr Ben Gwalchmai. A recorded vote was requested.

For: Alison Davies, Dr Ben Gwalchmai, Carol Robinson, David France, Morag Bailey, Richard Church

Against: Chris Davies, Estelle Bleivas, Phil Pritchard, Sally Fitzgerald

Abstain: Jackson Quarrell, Phil Owen

RESOLVED

To approve the establishment of a Town Hall Transformation Project Board to oversee the project;

To delegate authority to the Town Clerk to make all decisions relating to the Restarting Welshpool Town's Heart project within the approved budget and scope;

To require the Town Clerk to exercise this delegation only following consultation with the Project Board;

To approve the composition of the Project Board as up to 4 councillors plus the Town Mayor, and up to 4 co-opted members from the Community Stakeholder Group; and

To appoint Cllrs Alison Davies, Morag Bailey, Bill Rowell, Richard Church to the Project Board.

WTCM383 - Proposed by Cllr Richard Church, seconded by Cllr Morag Bailey

FC221025/11. OUTSIDE BODIES

FC221025/11.1 Ovw Area Committee Meeting

Cllrs Alison Davies and Morag Bailey gave an update on the meeting and explained that Play Wales had presented to the meeting about the design of play areas, natural play areas, play risk and the Powys Play Sufficiency Assessment.

Cllrs Estelle Bleivas and Phil Pritchard left the meeting.

The recent written statement from the Welsh Government on councillor Code of Conduct training and a bespoke Audit arrangement for local councils was discussed and issues regarding the OVW quorum was raised. The Town Clerk explained that Powys County Council had offered Code of Conduct training to us as a Council, and the he will discuss with the Mayor regarding booking the training.

The Town Clerk congratulated Cllr Phil Pritchard on becoming the third councillor in Wales to complete all 27 training modules with One Voice Wales.

FC221025/11.2 Sustainable Powys

RESOLVED

To elect Cllrs Phil Owen and Bill Rowell, with Morag Bailey and Alison Davies as reserves to attend the Sustainable Powys meeting in Welshpool Livestock Market on 27th November 2025 on behalf of the Council.

WTCM384 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey

FC221025/11.3 Welsh Government - Written Statement

This item was discussed under Item 11.1.

FC221025/11.4 Other Outside Bodies

None however the Town Clerk reminded members that the Burgess Lands Trust was meeting on Wednesday 29th October.

FC221025/12. CONSULTATIONS

FC221025/12.1 PCC - Gypsy and Traveller Accommodation Needs

It was suggested that creating a response in a meeting isn't conducive and to give the Town Clerk delegated powers to respond on the Council's behalf with reference to:

- Issues relating to placing this site not near a population centre
- The loss of farmland which could result with any of the preferred sites
- Consideration of brownfield sites should be given
- Any location chosen must give consideration to expansion to population means a requirement to expand services and there is a threat on over burdening existing services.

RESOLVED

To authorise the Town Clerk to respond to the consultation in line with the comments above.

WTCM385 - Proposed by Cllr Alison Davies, seconded by Cllr Sally Fitzgerald

FC221025/12.2 DBCC Draft Report for 2026/2027

No response was suggested, however it was noted that the determinations for Town and Community Councils were not changing.

FC221025/13. DATE OF NEXT MEETING

The next meeting of Full Council will be held on 26th November 2025 at 6:30pm

FC221025/14. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM386 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Alison Davies

FC221025/15. DOMEN GASTELL (MOTTE AND BAILEY) [CONFIDENTIAL]

This item was adjourned.

FC221025/16. MARKET BUSINESS UNIT [CONFIDENTIAL]

Cllr Sally Fitzgerald left the meeting.

The Town Clerk read out the tenders received and a discussion took place.

RESOLVED

To award the tender to the individual on the condition of plans and works to alterations meet the Town Clerks satisfaction.

WTCM388 - Proposed by Cllr Phil Owen, seconded by Cllr Alison Davies

FC221025/17. STAFFING [CONFIDENTIAL]

FC221025/17.1 Review of Cleaning Contract [CONFIDENTIAL]

Cllr Sally Fitzgerald joined the meeting.

The Town Clerk explained that both Operations & Development Committee had discussed this report and both voted to adopt Option 2.

RESOLVED

To approve Option 2 as set out in the confidential report but seek to add an additional cleaner at SCP 2 on flexible hours with both operatives not to exceed 30 hours per week and for the Town Clerk and Operations Manager to resolve the specific contractual details.

WTCM389 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FC221025/17.2 Staffing Review [CONFIDENTIAL]

The Town Clerk summarised the paper and explained that these proposals had been discussed and approved by Finance & Governance Committee. The Town Clerk then left the meeting.

A discussion was held by members.

RECOMMENDED

To note the findings of the Independent Staffing Review;

To approve the revised staffing structure as set out in the Town Clerk's Recommendations and at the end of the report; and

To instruct the Town Clerk to:

- Hold a consultation with affected staff in accordance with employment legislation;**
- Consider the responses to the consultation in consultation with the Chair of the Finance & Governance Committee;**
- Draft and refine job descriptions and use model NJC contract for all staff;**
- If no significant issues are identified during the consultation, implement the new structure from the 1st January 2026.**

WTCM390 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Alison Davies

FC221025/17.3 Town Clerks Probation Period [CONFIDENTIAL]

A discussion was held by members.

RESOLVED

To end the probational period and the Town Clerk to become a permanent member of staff and receive the agreed increment in the pay scale.

WTCM391 - Proposed by Cllr Phil Owen, seconded by Cllr Alison Davies

The meeting finished at 21:00.

Signed:

Dated:

Councillor Phil Owen (Chair)

Decision/Action Log

ID		Assigned
WTCM360	RESOLUTION FC221025/6.1 Previous Minutes To approve the minutes from the meeting of the Full Council on 24/09/2025.	Town Clerk & Proper Officer
WTCM362	RESOLUTION FC221025/7.1 Events & Planning Committee - October 2025 To allocate the raised funds from the Book Sale as follows: - Montgomeryshire Family Crisis Centre £100 - Montgomeryshire Youth Theatre £100 - Parkinson's Welshpool branch £100 - Dementia Welshpool branch £100 - Bryntirion £100 - Feathers £200	Town Clerk & Proper Officer
WTCM363	RESOLUTION FC221025/7.1 Events & Planning Committee - October 2025 To approve the proposal for free parking at Church Street car park for the Winter Festival Event (29th November) and the three Saturdays leading up to Christmas Day (6th December, 10th December and 20th December 2025); To request that Special Projects Budget is used to support this cost; and To contact surrounding local councils asking them to write to Powys County Council to consider free parking over this Christmas period.	Town Clerk & Proper Officer
WTCM365	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To amend the recommendation relating to Item 9.2 Oldford Estate to strike out the last bullet point.	
WTCM366	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To accept the quotation for secondary support chains from Playdale at a cost of £1,394.52 excluding VAT.	Operations Manager

ID		Assigned
WTCM367	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To accept the quotation for repairs to the hurricane swing and new net from Wickstead at a cost of £2,276.54 excluding VAT.	Operations Manager
WTCM368	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To accept the quotation for new basket seat and chains from Playdale at a cost of £2,291.51 excluding VAT.	Operations Manager
WTCM369	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To approve the request to purchase a Stihl KMA 135 R battery powered long reach hedge cutter for £1,287.45 ex VAT	Operations Manager
WTCM370	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To note that the Council has been awarded £20,000 from the All Wales Play Opportunity Grant to install accessible play equipment in Maes y Dre play park; To endorse the Town Clerk's acceptance of the grant; To approve the match funding contribution of £954 from the Play Equipment budget; and To approve the quotation from Ray Parry Playgrounds Ltd to carry out the works.	Operations Manager
WTCM371	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To seek the following at Oldford in respect of play provision: - To enter into negotiations with ClwydAlyn in respect of the current Scansis Pitch lease; - To include the green space adjacent to the pitch in these negotiations; - To ask ClwydAlyn to build a playpark on this site.	Town Clerk & Proper Officer
WTCM372	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To amend the recommendation relating to Item 7.1 ISP Action Plan to add 'Cllr David France' to the list of the working group members.	
WTCM373	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 That a working group of Cllrs Phil Pritchard, Estelle Bleivas, Nick Howells, David France and the Mayor be established to work with the Town Clerk on proposals for possible grant application in relation to the Motte and Bailey and/or other areas of the ISP Action Plan.	Town Clerk & Proper Officer
WTCM374	RESOLUTION FC221025/7.2 Operations & Development Committee - October 2025 To authorise the Town Clerk to pursue the proposal without prejudice to the previously approved course of action.	Town Clerk & Proper Officer
WTCM375	RESOLUTION FC221025/7.3 Finance & Governance Committee - October 2025 To elect Cllr Morag Bailey to perform scrutiny of payments exercise in December.	Town Clerk & Proper Officer

ID		Assigned
WTCM376	RESOLUTION FC221025/7.3 Finance & Governance Committee - October 2025 To approve the new schedule of Fees and Charges which shall take effect from 1st January 2026, with the new charges applying only to payments made on or after that date. Bookings made and paid for in advance of the 1st January 2026 shall be charged at the current rates.	Town Clerk & Proper Officer
WTCM377	RESOLUTION FC221025/7.3 Finance & Governance Committee - October 2025 To request that the Town Clerk brings back the debtors list at the appropriate stages of the Debt Management Policy, and not each month; and brings forward actions relating to other debts as appropriate.	Town Clerk & Proper Officer
WTCM378	RESOLUTION FC221025/7.3 Finance & Governance Committee - October 2025 To note that the report and that the scheme is cost-neutral to the Council and actually will reduce the Council's Employers National Insurance costs; To approve the introduction of the Electric Vehicle Salary Sacrifice Scheme for Council staff with Octopus Electric Vehicles; and To authorise the Town Clerk to complete the necessary arrangements for implementation and communication to staff.	Town Clerk & Proper Officer
WTCM379	RESOLUTION FC221025/8.2 Payment of Invoices - October To approve payment of invoices for September 2025.	Town Clerk & Proper Officer
WTCM380	RESOLUTION FC221025/9 Budget 2026/2027 - Draft 1 To note the Draft 1 budget; To instruct the Town Clerk to prepare Draft 2 budget and finalise utilities, fixed costs and staffing costs where required; and To ask committees to review Draft 2 budgets in November with a view to finding additional areas where savings can be achieved.	Town Clerk & Proper Officer
WTCM381	RESOLUTION FC221025/10 Town Hall Transformation To amend the recommendation relating to the number of co-opted members from 'up to 3' to 'up to 4'.	
WTCM382	RESOLUTION FC221025/10 Town Hall Transformation To amend the recommendation relating to the names of the councillors appointed to the Board to replace the names with 'Cllrs Alison Davies, Morag Bailey, Bill Rowell and Richard Church'.	

ID		Assigned
WTCM383	RESOLUTION FC221025/10 Town Hall Transformation To approve the establishment of a Town Hall Transformation Project Board to oversee the project; To delegate authority to the Town Clerk to make all decisions relating to the Restarting Welshpool Town's Heart project within the approved budget and scope; To require the Town Clerk to exercise this delegation only following consultation with the Project Board; To approve the composition of the Project Board as up to 4 councillors plus the Town Mayor, and up to 4 co-opted members from the Community Stakeholder Group; and To appoint Cllrs Alison Davies, Morag Bailey, Bill Rowell, Richard Church to the Project Board.	Town Clerk & Proper Officer
WTCM384	RESOLUTION FC221025/11.2 Sustainable Powys To elect Cllrs Phil Owen and Bill Rowell, with Morag Bailey and Alison Davies as reserves to attend the Sustainable Powys meeting in Welshpool Livestock Market on 27th November 2025 on behalf of the Council.	Town Clerk & Proper Officer
WTCM385	RESOLUTION FC221025/12.1 PCC - Gypsy and Traveller Accommodation Needs To authorise the Town Clerk to respond to the consultation in line with the comments above.	Town Clerk & Proper Officer
WTCM386	RESOLUTION FC221025/14 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM388	RESOLUTION FC221025/16 Market Business Unit To award the tender to the individual on the condition of plans and works to alterations meet the Town Clerks satisfaction.	Town Clerk & Proper Officer
WTCM389	RESOLUTION FC221025/17.1 Review of Cleaning Contract To approve Option 2 as set out in the confidential report but seek to add an additional cleaner at SCP 2 on flexible hours with both operatives not to exceed 30 hours per week and for the Town Clerk and Operations Manager to resolve the specific contractual details.	Town Clerk & Proper Officer
WTCM390	RECOMMENDATION FC221025/17.2 Staffing Review To note the findings of the Independent Staffing Review; To approve the revised staffing structure as set out in the Town Clerk's Recommendations and at the end of the report; and To instruct the Town Clerk to: - Hold a consultation with affected staff in accordance with employment legislation; - Consider the responses to the consultation in consultation with the Chair of the Finance & Governance Committee; - Draft and refine job descriptions and use model NJC contract for all staff; - If no significant issues are identified during the consultation, implement the new structure from the 1st January 2026.	Town Clerk & Proper Officer

ID		Assigned
WTCM391	RESOLUTION FC221025/17.3 Town Clerks Probation Period To end the probational period and the Town Clerk to become a permanent member of staff and receive the agreed increment in the pay scale.	Town Clerk & Proper Officer

Appendix C



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 05/11/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Absent:

Councillor Julie Arnold

Also in attendance:

Councillor Phil Pritchard
Kimberly Wright - Events, Planning and Markets Officer
Wendy Lewis - Tourist Information Centre Manager

EP051125/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. No apologies were received.

EP051125/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

EP051125/3. PUBLIC PARTICIPATION

None.

EP051125/4. MINUTES AND MATTERS ARISING

EP051125/4.1 Previous Minutes

RESOLVED

To approve as a correct record, the minutes from the meeting of the Events & Planning Committee on 01/10/2025.

WTCM392 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

EP051125/4.2 Matters Arising

A comment was made regarding the budget which will be discussed at Item 6.3 on the Agenda.

EP051125/5. TOURISM

EP051125/5.1 Report from the Tourist Information Centre

The TIC Manager gave an update, including:

- Footfall had been positive with 782 local visitors, 732 UK visitors and 52 overseas visitors.
- Handbags are selling very well.
- Owens Coaches have published their new brochure for 2026 holidays which has been an increase in sales.
- The plans to offer mince pies for customers during December.

A query was made regarding the TIC having a stall at the Winter Festival - the TIC manager will take back and discuss. Cllrs Bill Rowell and Sally Fitzgerald offered to assist with running the stall.

EP051125/5.2 Tourism Branding Project

The committee explored the report and offered a range of advice including sources of grants and local trails which could be incorporated into the app and website. A discussion took place regarding the Changing Places toilet which could also generate tourism visits for the town. It was confirmed that money has been allocated in next year's budget to finish the facility and get it open. A comment was made regarding PCCs responsibility for toilets.

RESOLVED

To note the contents of the report;

To approve the project as set out in the paper, with monitoring and further decisions to be brought back to Committee in early 2026; and

To appoint Cllrs Jackson Quarrell and Nick Howells to act as a liaison between officers and the committee on the project.

WTCM393 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP051125/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP051125/6.1 ISP Action Plan

Councillors noted the current ISP action plan.

EP051125/6.2 Budget and Committee Finance (Month 7)

Councillors noted the current spending position against the budget.

EP051125/6.3 Budget 2026/2027 - Draft 2

A discussion took place among members and it was remarked that the committee has the highest financial burden to put on events and needs a decent budget. Councillors deferred discussion until Cllrs Chris Davies, Sally Fitzgerald, Morag Bailey, Phil Owen and officers meet to discuss in more detail.

RESOLVED

To defer discussion until Cllrs Chris Davies, Sally Fitzgerald, Morag Bailey, Phil Owen and officers meet to discuss in more detail.

EP051125/7. EVENTS

EP051125/7.1 Winter Festival

Members considered the report and had a discussion regarding Christmas trees - this is to be revisited in January for next year's budget. Cllr Fitzgerald has managed to secure a 15ft and 8ft Christmas trees for the Town Hall and Puzzle Square.

RESOLVED

To approve a donation of £50 to Angel Voice Singing School for their performances at the Winter Festival, subject to the funds being available in the budget;

To approve giving officers delegated authority to spend funds on the Winter Festival, within its budget, should any additional expenditure be required; and

To approve the purchase of a 15ft and 8ft Christmas Trees from Vyrnwy Trees at a cost of £125.

WTCM396 - Proposed by Cllr Morag Bailey, seconded by Cllr Nick Howells

EP051125/7.2 Flicks in the sticks

The Events and Markets Officer updated the Committee explaining that attendance at the screening on Monday, 3rd November, was extremely low, with only 14 in attendance - this is the lowest attendance on record in 2025 and may have been due to no subtitles available. The Christmas screening 'Last Christmas' will take place on Monday, 1st December 2025.

EP051125/7.3 White Ribbon Day

Cllr Morag Bailey updated members and explained that:

- The event is coming together nicely with local businesses being invited to attend
- Hub visitors have been making white ribbons
- Posters advertising the event are on display.

Cllr Bailey encouraged all councillors to attend the event.

EP051125/7.4 Walking Festival

This item was deferred until January 2026.

EP051125/8. PLANNING

EP051125/9. NEW APPLICATIONS

EP051125/9.1 25/1017/FUL

RESOLVED

The committee support this application with no comment.

WTCM397 - Proposed by Cllr Morag Bailey, seconded by Cllr Nick Howells

EP051125/9.2 25/1376/TRE

RESOLVED

The committee support this application with no comment.

WTCM398 - Proposed by Cllr Nick Howells, seconded by Cllr Phil Owen

EP051125/9.3 25/1321/ADV

Deferred until further information is received - As per Application 25/1320/FUL

RESOLVED

The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.

WTCM400 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP051125/9.4 25/1320/FUL

The Events and Markets Officer read out the consultee comments:

- PCC Ecologist - object - further information required. No ecological information was submitted with the application.
- Environmental Protection - No objection.
- Hafren Dyfrdwy - Development should not commence until drainage plans for the disposal of foul and surface water flows have been submitted and approved by the local planning authority.
- Canal and River Trust - No comment
- PCC Highways - No comment
- Welsh Government Highways Directorate - Insufficient information to determine the application. Must supply road restraint risk assessment process in accordance with CD377 of the design manual for roads and bridges.

RESOLVED

The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.

WTCM399 - Proposed by Cllr Nick Howells, seconded by Cllr Sally Fitzgerald

EP051125/9.5 25/1353/HH

The Events and Markets Officer read out the consultee comments:

- Natural Resources For Wales - No comment, bats unlikely to be using the site.
- Heneb Clwyd-Powis - No obvious archaeological implications.

RESOLVED

The committee support this application with no comment.

WTCM401 - Proposed by Cllr Nick Howells, seconded by Cllr Morag Bailey

EP051125/9.6 25/1405/TRE

RESOLVED

The committee support this application with no comment.

WTCM402 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP051125/9.7 25/1398/HH

The Events and Markets Officer read out the consultee comments:

- Highways - No commercial use should be permitted, such as letting, holiday letting or other commercial use/enterprise.

RESOLVED

The committee support this application with no comment.

WTCM403 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

EP051125/10. PLANNING DECISIONS

Councillors noted the planning decisions report.

EP051125/11. DATE OF NEXT MEETING

The next meeting of the Events & Planning Committee will be held on Wednesday 7th January 2026 at 6.30pm

The meeting finished at 20:05.

Signed:

Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM392	RESOLUTION EP051125/4.1 Previous Minutes To approve as a correct record, the minutes from the meeting of the Events & Planning Committee on 01/10/2025.	Events, Planning and Markets Officer
WTCM393	RESOLUTION EP051125/5.2 Tourism Branding Project To note the contents of the report; To approve the project as set out in the paper, with monitoring and further decisions to be brought back to Committee in early 2026; and To appoint Cllrs Jackson Quarrell and Nick Howells to act as a liaison between officers and the committee on the project.	Town Clerk & Proper Officer
WTCM394	RESOLUTION EP051125/6.3 Budget 2026/2027 - Draft 2 To defer discussion until Cllrs Chris Davies, Sally Fitzgerald, Morag Bailey, Phil Owen and officers meet to discuss in more detail.	Events, Planning and Markets Officer

ID		Assigned
WTCM396	RESOLUTION EP051125/7.1 Winter Festival To approve a donation of £50 to Angel Voice Singing School for their performances at the Winter Festival, subject to the funds being available in the budget; To approve giving officers delegated authority to spend funds on the Winter Festival, within its budget, should any additional expenditure be required; and To approve the purchase of a 15ft and 8ft Christmas Trees from Vyrnwy Trees at a cost of £125.	Events, Planning and Markets Officer
WTCM397	RESOLUTION EP051125/9.1 25/1017/FUL The committee support this application with no comment.	
WTCM398	RESOLUTION EP051125/9.2 25/1376/TRE The committee support this application with no comment.	
WTCM399	RESOLUTION EP051125/9.4 25/1320/FUL The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.	
WTCM400	RESOLUTION EP051125/9.3 25/1321/ADV The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.	
WTCM401	RESOLUTION EP051125/9.5 25/1353/HH The committee support this application with no comment.	
WTCM402	RESOLUTION EP051125/9.6 25/1405/TRE The committee support this application with no comment.	
WTCM403	RESOLUTION EP051125/9.7 25/1398/HH The committee support this application with no comment.	

Appendix D



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 19/11/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor Carol Robinson
Councillor David France
Councillor Estelle Bleivas
Councillor Morag Bailey (Chair)
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Absent:

Also in attendance:

Richard Williams - Town Clerk & Proper Officer
1 member(s) of the public / press

FG191125/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting.

FG191125/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG191125/3. PUBLIC PARTICIPATION

None.

CLlr Richard Church joined the meeting.

FG191125/4. MINUTES AND MATTERS ARISING

FG191125/4.1 Previous Minutes

An amendment was made under FG151025/10 to fix the typographical errors and to amend the closing time of the meeting.

RESOLVED

To approve the minutes from the meeting of the Finance & Governance Committee on 15/10/2025, subject to the above typographical changes.

WTCM406 - Proposed by Cllr Alison Davies, seconded by Cllr Estelle Bleivas

FG191125/4.2 Matters Arising

All decisions went to Council for approval and were approved.

Cllr Carol Robinson joined the meeting.

FG191125/5. FINANCIAL MATTERS

FG191125/5.1 Council Accounts (October - Period 7)

The Town Clerk summarised the paper and answered queries and questions.

FG191125/5.2 Payment of Invoices - November

The Town Clerk circulated an updated list of invoices for payment as a lot had been received after the agenda had been issued.

RECOMMENDED

To confirm and agree payment of invoices for November 2025.

WTCM407 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG191125/5.3 Scrutiny of Payments

Cllr Phil Owen reported on the scrutiny of payments exercise for September and explained that it was a satisfactory process and Cllr Estelle Bleivas reported on the October exercise and reported no issues. Cllr Bleivas also reported that she had completed the quarterly bank reconciliation check as per Financial Regulation 2.6 and found no issues.

Cllr Morag Bailey is to complete the exercise for November, Cllr Pritchard for December and Cllr Blevias for January.

FG191125/5.4 ISP Action Plan

The Town Clerk summarised the ISP Action Plan to date and explained progress to date. A suggestion was made to change the status indicators and RAG rating to include an 'ongoing' category.

In relation to the newsletter (CO3) it was suggested that the Town Clerk email out to councillors and others to ascertain who had received a copy through Royal Mail and perhaps to conduct an online poll. A suggestion was also made in relation to EN3 to contact WCVA or One Voice Wales in relation to their volunteer policies.

FG191125/5.5 Budget 2026/2027 - Draft 2

The Town Clerk summarised the report and explained that Draft 2 had evolved since Draft 1 and certain items had been revised such as staff pay awards, income generation and more. Committees had also been considering Draft 2 during the month however Events & Planning Committee did not and Operations & Development Committee made no changes.

Members went through the Draft 2 budget page by page and made alterations or asked queries,

including:

- 210/4860 Professional Fees - what is contained within this? The Town Clerk explained that payroll and other third party fees are within this account code.
- 100/4200 Waste Collection - why the increase next year? The Town Clerk explained this is down to cost pressures plus changes to workplace recycling regulations.
- 100/4098 Community Fridge - why the reason for the addition when the project is grant funded? The Town Clerk explained that there will be some work to do on an annual basis such as testing etc.
- 135/4200 & 4400 Waste Collection & Vehicles - why does this cost so much? The Town Clerk explained that the Council entered into a 5 year contract in May for a new tipper and this is the annual cost of that lease.
- 136/4085 Allotment R&M - this probably should be increased if we want to attract new clients to Burgess Lands site.
- 230/5175 Bunting - this figure at the moment is over budget, quotes for bunting being obtained.
- 234/4001 Fireworks Staffing - why is this figure £1? The Town Clerk explained that he was waiting for the finalised staffing requirement and then would cost this out.
- 210/4011 Pension Shortfall - do we know the figure yet? The Town Clerk explained he had emailed back in October to ascertain an updated figure based on an actuarial review - will know more nearer January.
- 210/5115 Remembrance - the Town Clerk reported that a band quote had been received for next year's event and that E&P Committee would need to discuss this in January. Members felt that time was of the essence and asked that £1200 be added to the line.

FG191125/6. OTHER MATTERS

FG191125/6.1 Complaints Policy

The Chair explained that the policy had been produced by One Voice Wales but believed that a better version could be produced. It was suggested to defer the item until the Chair and the Town Clerk can work on a better policy which would also capture compliments.

RESOLVED

To defer consideration of the policy until January 2026.

WTCM408 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FG191125/6.2 FOI Publication Scheme

The Town Clerk explained the draft FOI Publication Scheme and explained that the Council is legally required to have one under Section 19 of the Freedom of Information Act 2000.

RECOMMENDED

To approve and adopt the FOI Publication Scheme.

WTCM409 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies. A recorded vote was requested.

For: Alison Davies, Carol Robinson, David France, Morag Bailey, Phil Owen, Richard Church, Revd William Rowell

Against:

Abstain: Estelle Bleivas, Phil Pritchard

FG191125/6.3 Festive Closure Period

Members discussed the festive closure period and the Town Clerk explained that the two statutory days had been fixed at the 29th and 30th December. The Town Clerk will circulate the full closure details to members via email.

A proposal was made to give staff additional paid leave on the 31st December 2025 and 2nd January 2026 and a recorded vote was requested.

RECOMMENDED

To approve two addition days of paid leave for staff on the 31st December 2025 and 2nd January 2026.

WTCM410 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas. A recorded vote was requested.

For: David France, Estelle Bleivas, Phil Owen, Phil Pritchard, Revd William Rowell
Against: Alison Davies, Carol Robinson, Morag Bailey, Richard Church
Abstain:

FG191125/7. DATE OF NEXT MEETING

The next meeting of Finance & Governance Committee will be held on 21st January 2026 at 6:30pm

FG191125/8. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM411 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

FG191125/9. STAFFING UPDATE [CONFIDENTIAL]

The Town Clerk gave an update on staffing matters including the recently held staff consultation on the new structure.

The meeting finished at 20:41.

Signed:

Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM406	RESOLUTION FG191125/4.1 Previous Minutes To approve the minutes from the meeting of the Finance & Governance Committee on 15/10/2025, subject to the above typographical changes.	Town Clerk & Proper Officer
WTCM407	RECOMMENDATION FG191125/5.2 Payment of Invoices - November To confirm and agree payment of invoices for November 2025.	Town Clerk & Proper Officer
WTCM408	RESOLUTION FG191125/6.1 Complaints Policy To defer consideration of the policy until January 2026.	Town Clerk & Proper Officer

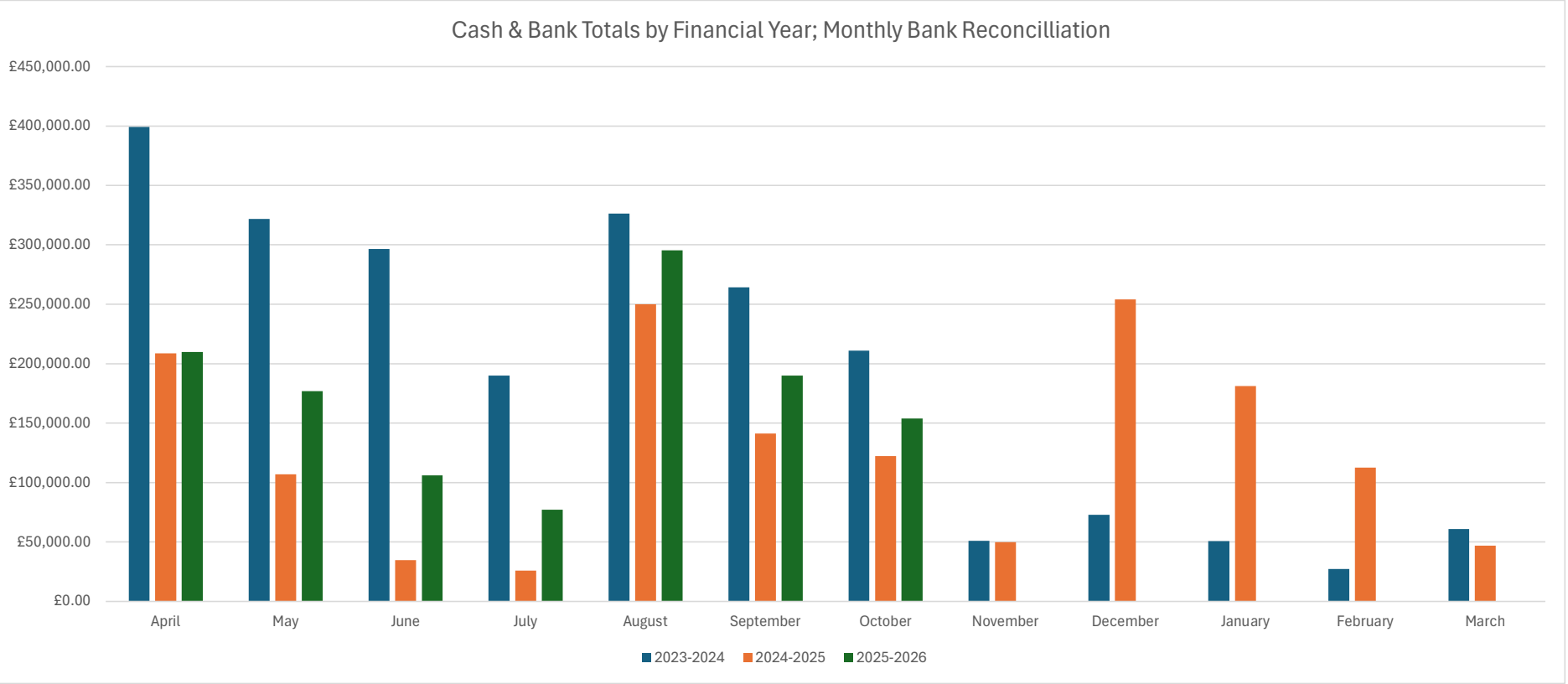
ID		Assigned
WTCM409	RECOMMENDATION FG191125/6.2 FOI Publication Scheme To approve and adopt the FOI Publication Scheme.	Town Clerk & Proper Officer
WTCM410	RECOMMENDATION FG191125/6.3 Festive Closure Period To approve two addition days of paid leave for staff on the 31st December 2025 and 2nd January 2026.	Town Clerk & Proper Officer
WTCM411	RESOLUTION FG191125/8 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Proper Officer

Appendix E

Welshpool Town Council

Cash & Bank Totals

Financial Year	Precept			Precept			Precept			Precept		
	April	May	June	July	August	September	October	November	December	January	February	March
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13	£189,828.72	£153,808.65					



Appendix F

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & Governance</u>								
210 <u>Administration & Management</u>								
1076 Precept	0	781,600	781,600	0			100.0%	
1080 Income - Interest	106	493	500	7			98.7%	
1380 Income - Charity Donations	50	704	0	(704)			0.0%	
1450 Income - Donations	99	99	0	(99)			0.0%	
1455 Income - Warm Hub Donations	0	492	0	(492)			0.0%	
Administration & Management :- Income	254	783,388	782,100	(1,288)			100.2%	0
4000 Salary	6,598	42,281	129,882	87,601		87,601	32.6%	
4005 HMRC	1,185	15,365	13,815	(1,550)		(1,550)	111.2%	
4010 Pension Payments	1,092	3,975	6,657	2,682		2,682	59.7%	
4011 PCC Pension Shortfall	0	10,100	10,100	0		0	100.0%	
4020 Training Staff	40	310	4,000	3,690		3,690	7.8%	
4021 Training Councillors	126	1,092	1,000	(92)		(92)	109.2%	
4025 Uniforms	0	24	250	226		226	9.8%	
4055 Rates	0	0	7,500	7,500		7,500	0.0%	
4060 Services	84	1,446	7,500	6,054		6,054	19.3%	
4065 Mobile Phones	16	110	250	140		140	43.9%	
4095 Licenses	0	(130)	0	130		130	0.0%	
4100 Cleaning & Materials	0	0	250	250		250	0.0%	
4330 Special Projects	0	0	10,000	10,000		10,000	0.0%	
4340 Equipment	9	43	500	457		457	8.6%	
4400 Vehicles	46	46	0	(46)		(46)	0.0%	
4445 Conferences	0	220	1,000	780		780	22.0%	
4470 Bank Charges	69	441	1,000	559		559	44.1%	
4725 Stationery	134	567	2,000	1,433		1,433	28.4%	
4850 Insurance	0	31,063	32,000	937		937	97.1%	
4855 Audit	0	1,275	2,500	1,225		1,225	51.0%	
4860 Professional Fees	2,813	6,267	6,448	181		181	97.2%	
4865 Web Site	0	0	500	500		500	0.0%	
4866 IT Costs	1,466	14,823	15,000	177	1	176	98.8%	
4870 Mayoral & Senior Allowance	0	294	1,500	1,206		1,206	19.6%	
4875 Health & Safety	0	6,993	7,000	7		7	99.9%	
4880 Electrical Testing	0	0	500	500		500	0.0%	
4885 Elections	0	7,031	1,500	(5,531)		(5,531)	468.7%	
4890 Welsh Language	0	0	500	500		500	0.0%	
4895 Subscriptions	0	2,072	2,000	(72)		(72)	103.6%	
4900 Miscellaneous Costs	35	1,019	500	(519)		(519)	203.9%	
4925 Section 137	0	(0)	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5146 Civic & Hospitality	0	150	500	350		350	30.0%	
5170 Newsletters	697	697	2,000	1,303		1,303	34.8%	
5450 Warm Hub Expenditure	205	205	500	295		295	41.0%	
Administration & Management :- Indirect Expenditure	14,614	147,777	268,652	120,875	1	120,874	55.0%	0
Net Income over Expenditure	(14,360)	635,612	513,448	(122,164)				
Finance & Governance :- Income	254	783,388	782,100	(1,288)			100.2%	
Expenditure	14,614	147,777	268,652	120,875	1	120,874	55.0%	
Movement to/(from) Gen Reserve	(14,360)	635,612	513,448	(122,164)				

Operations & Development100 Town Hall

1100 Income - Corn Exchange	659	2,947	7,000	4,053			42.1%	
1103 Refreshments - Corn Exchange	0	130	0	(130)			0.0%	
1104 Refreshments - Assembly Room	0	100	0	(100)			0.0%	
1105 Income - Assembly Rooms	0	2,359	1,800	(559)			131.1%	
1110 Income - Other Rooms	30	622	1,000	379			62.1%	
1120 Income - Telephone Mast Rental	0	0	5,000	5,000			0.0%	
1370 Income - Grant	2,500	2,500	0	(2,500)			0.0%	
Town Hall :- Income	3,189	8,658	14,800	6,142			58.5%	0
4000 Salary	5,171	31,414	68,355	36,941		36,941	46.0%	
4005 HMRC	944	10,533	6,885	(3,648)		(3,648)	153.0%	
4010 Pension Payments	470	3,212	6,657	3,445		3,445	48.2%	
4055 Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060 Services	3,338	34,836	60,000	25,164		25,164	58.1%	
4085 Repairs & Maintenance	328	23,692	15,000	(8,692)		(8,692)	157.9%	
4095 Licenses	12	870	1,500	630		630	58.0%	
4096 BLT Loan	0	940	0	(940)		(940)	0.0%	
4098 Community Fridge	741	741	0	(741)		(741)	0.0%	
4100 Cleaning & Materials	70	8,528	10,000	1,472		1,472	85.3%	
4200 Waste Collection	134	1,630	1,500	(130)		(130)	108.7%	
4202 Consumeables	66	175	500	325		325	35.0%	
4340 Equipment	0	(449)	500	949		949	(89.8%)	
4866 IT Costs	0	0	500	500		500	0.0%	
4875 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4900 Miscellaneous Costs	0	781	1,500	719		719	52.0%	
Town Hall :- Indirect Expenditure	11,272	152,970	208,897	55,927	0	55,927	73.2%	0
Net Income over Expenditure	(8,083)	(144,312)	(194,097)	(49,785)				

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
110 Markets								
1200 Income - Market Stalls	1,195	9,275	13,000	3,725			71.3%	
1205 Income - Outdoor Markets	38	596	1,000	404			59.6%	
Markets :- Income	1,233	9,871	14,000	4,129			70.5%	0
4085 Repairs & Maintenance	0	0	750	750		750	0.0%	
4095 Licenses	0	225	500	275		275	45.0%	
4205 Marketing	0	0	250	250		250	0.0%	
Markets :- Indirect Expenditure	0	225	1,500	1,275	0	1,275	15.0%	0
Net Income over Expenditure	1,233	9,646	12,500	2,854				
130 Recreation								
1340 Income - Rec Club Rents etc	700	800	3,000	2,200			26.7%	
1345 Income - Casual Recreation	0	29	0	(29)			0.0%	
1350 Income - Allotments	0	855	600	(255)			142.5%	
1365 Income - Other	0	1,672	0	(1,672)			0.0%	
Recreation :- Income	700	3,356	3,600	244			93.2%	0
4020 Training Staff	0	1,905	2,000	95		95	95.3%	
4025 Uniforms	0	368	0	(368)		(368)	0.0%	
4060 Services	(4,076)	1,585	2,500	915		915	63.4%	
4085 Repairs & Maintenance	400	4,265	6,000	1,735		1,735	71.1%	
4202 Consumeables	0	0	500	500		500	0.0%	
4340 Equipment	22	77	2,500	2,423		2,423	3.1%	
4341 Play Equipment	373	1,427	10,000	8,573	20,954	(12,381)	223.8%	
4342 Play Area Fencing	0	13,250	16,000	2,750		2,750	82.8%	
4345 End of Season Works	0	0	20,000	20,000		20,000	0.0%	
4355 Country Park Lease	500	530	400	(130)		(130)	132.5%	
4360 Outer Park Lease	0	1,500	1,000	(500)		(500)	150.0%	
4365 STRI/ROSPA	0	520	1,500	980		980	34.7%	
4375 Memorial Garden	0	1,680	250	(1,430)		(1,430)	672.0%	
4380 Allotment Costs	0	0	300	300		300	0.0%	
4400 Vehicles	565	6,827	0	(6,827)		(6,827)	0.0%	
4401 Vehicle Running Costs	0	990	1,000	10		10	99.0%	
4875 Health & Safety	0	16	250	234		234	6.5%	
4900 Miscellaneous Costs	0	0	100	100		100	0.0%	
Recreation :- Indirect Expenditure	(2,216)	34,940	64,300	29,360	20,954	8,406	86.9%	0
Net Income over Expenditure	2,916	(31,584)	(60,700)	(29,116)				

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
140 Street Scene								
4000 Salary	4,757	30,253	65,079	34,826		34,826	46.5%	
4005 HMRC	849	9,624	6,566	(3,058)		(3,058)	146.6%	
4010 Pension Payments	475	3,373	4,662	1,289		1,289	72.3%	
4020 Training Staff	0	0	1,000	1,000		1,000	0.0%	
4025 Uniforms	0	52	500	448		448	10.3%	
4026 PPE	0	0	500	500		500	0.0%	
4065 Mobile Phones	16	110	200	90		90	54.8%	
4085 Repairs & Maintenance	210	830	1,200	370		370	69.2%	
4200 Waste Collection	355	1,926	2,500	574		574	77.1%	
4202 Consumeables	0	61	0	(61)		(61)	0.0%	
4340 Equipment	0	1,003	3,000	1,997		1,997	33.4%	
4400 Vehicles	6,675	12,946	5,400	(7,546)		(7,546)	239.7%	
4401 Vehicle Running Costs	125	300	1,500	1,200		1,200	20.0%	
4515 Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Street Scene :- Indirect Expenditure	13,462	61,778	93,807	32,029	0	32,029	65.9%	0
Net Expenditure	(13,462)	(61,778)	(93,807)	(32,029)				
150 Toilets								
4060 Services	4,953	7,355	3,000	(4,355)		(4,355)	245.2%	
4085 Repairs & Maintenance	(60)	222	1,000	778		778	22.2%	
4100 Cleaning & Materials	1,082	4,487	15,000	10,513		10,513	29.9%	
4450 Toilet Costs	0	17	0	(17)		(17)	0.0%	
Toilets :- Indirect Expenditure	5,975	12,081	19,000	6,919	0	6,919	63.6%	0
Net Expenditure	(5,975)	(12,081)	(19,000)	(6,919)				
160 Domen Castell								
4055 Rates	0	582	0	(582)		(582)	0.0%	
4060 Services	62	162	1,200	1,038		1,038	13.5%	
4085 Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095 Licenses	0	0	1,350	1,350		1,350	0.0%	
4550 Rent Private Land	0	3,000	3,000	0		0	100.0%	
Domen Castell :- Indirect Expenditure	62	17,583	10,550	(7,033)	0	(7,033)	166.7%	0
Net Expenditure	(62)	(17,583)	(10,550)	7,033				

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
190 Ann Holloway Centre								
1110 Income - Other Rooms	0	2,153	5,000	2,847			43.1%	
1300 Income - Rent	90	375	0	(375)			0.0%	
1635 Income - Lease	0	0	6,000	6,000			0.0%	
Ann Holloway Centre :- Income	90	2,528	11,000	8,472			23.0%	0
4060 Services	489	6,925	12,000	5,075		5,075	57.7%	
4085 Repairs & Maintenance	814	3,683	5,000	1,317	185	1,132	77.4%	
4100 Cleaning & Materials	0	952	4,000	3,048		3,048	23.8%	
4200 Waste Collection	0	589	1,500	911		911	39.3%	
4866 IT Costs	0	0	200	200		200	0.0%	
4875 Health & Safety	0	0	200	200		200	0.0%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Ann Holloway Centre :- Indirect Expenditure	1,304	12,150	23,100	10,950	185	10,765	53.4%	0
Net Income over Expenditure	(1,214)	(9,622)	(12,100)	(2,478)				
200 Meals on Wheels								
1650 Income - Meals on Wheels	2,075	14,772	20,000	5,228			73.9%	
Meals on Wheels :- Income	2,075	14,772	20,000	5,228			73.9%	0
4000 Salary	1,246	8,312	21,735	13,423		13,423	38.2%	
4005 HMRC	46	2,039	801	(1,238)		(1,238)	254.6%	
4010 Pension Payments	(546)	0	0	0		0	0.0%	
4100 Cleaning & Materials	0	163	500	337		337	32.5%	
4202 Consumables	12	25	250	225		225	10.0%	
4340 Equipment	0	0	500	500		500	0.0%	
4400 Vehicles	211	1,264	4,000	2,736		2,736	31.6%	
4710 Meal Costs	0	1,920	8,000	6,080		6,080	24.0%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Meals on Wheels :- Indirect Expenditure	969	13,723	35,986	22,263	0	22,263	38.1%	0
Net Income over Expenditure	1,106	1,050	(15,986)	(17,036)				
Operations & Development :- Income	7,287	39,186	63,400	24,214			61.8%	
Expenditure	30,828	305,449	457,140	151,691	21,139	130,552	71.4%	
Movement to/(from) Gen Reserve	(23,541)	(266,264)	(393,740)	(127,476)				

Events & Planning

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
180 Tourist Information								
1110 Income - Other Rooms	347	347	0	(347)			0.0%	
1370 Income - Grant	11,888	23,775	0	(23,775)			0.0%	11,888
1500 Income - Commission Sales	7,812	45,111	40,000	(5,111)			112.8%	
1505 Income - Rail Ticket	801	4,746	8,000	3,254			59.3%	
1510 Income - Direct Sales	1,027	8,305	13,500	5,195			61.5%	
Tourist Information :- Income	21,875	82,285	61,500	(20,785)			133.8%	11,888
4000 Salary	5,216	34,468	63,145	28,677		28,677	54.6%	
4005 HMRC	681	9,478	4,325	(5,153)		(5,153)	219.2%	
4010 Pension Payments	769	5,103	7,552	2,449		2,449	67.6%	
4055 Rates	1,608	6,436	4,700	(1,736)		(1,736)	136.9%	
4060 Services	173	1,715	10,000	8,285		8,285	17.1%	
4085 Repairs & Maintenance	0	288	2,000	1,712		1,712	14.4%	
4100 Cleaning & Materials	0	804	1,000	196		196	80.4%	
4660 Direct Stock	2,019	3,944	15,000	11,056		11,056	26.3%	
4661 Commission Costs	0	27,221	35,000	7,779		7,779	77.8%	
4662 Train ticket costs	0	0	5,000	5,000		5,000	0.0%	
4866 IT Costs	0	49	200	151		151	24.3%	
4875 Health & Safety	0	257	200	(57)		(57)	128.3%	
4900 Miscellaneous Costs	57	677	500	(177)		(177)	135.4%	
4991 Capital Works	(0)	23,775	0	(23,775)		(23,775)	0.0%	
Tourist Information :- Indirect Expenditure	10,522	114,213	148,622	34,409	0	34,409	76.8%	0
Net Income over Expenditure	11,353	(31,929)	(87,122)	(55,193)				
6001 less Transfer to EMR	0	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	11,353	(43,816)	(87,122)	(43,306)				
230 Events								
1365 Income - Other	0	6	0	(6)			0.0%	
1850 Income - Carnival	0	677	1,000	323			67.7%	
1860 Income -Flicks in the Sticks	106	502	1,200	698			41.8%	
1870 Income - Fireworks Display	120	395	2,000	1,605			19.8%	
1880 Income - Winter Festival	195	1,123	700	(423)			160.5%	
1895 Income - Other Events	0	931	1,500	569			62.1%	
Events :- Income	421	3,634	6,400	2,766			56.8%	0
4065 Mobile Phones	16	110	250	140		140	43.9%	
4900 Miscellaneous Costs	74	249	500	251		251	49.8%	
5100 Flicks in the Sticks	300	600	1,500	900		900	40.0%	
5105 Fireworks Display	0	0	2,500	2,500		2,500	0.0%	

Detailed Income & Expenditure by Budget Heading 07/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5115 Remembrance	250	250	500	250		250	50.0%	
5120 Winter Festival	1,050	1,050	2,000	950		950	52.5%	
5121 Christmas Lights	9,489	11,701	2,000	(9,701)		(9,701)	585.0%	
5140 Easter Egg Hunt	0	28	0	(28)		(28)	0.0%	
5145 Community Awards	80	80	0	(80)		(80)	0.0%	
5190 Community Events	277	2,431	3,000	569		569	81.0%	
5192 Carnival	0	3,221	2,500	(721)		(721)	128.8%	
Events :- Indirect Expenditure	11,536	19,719	14,750	(4,969)	0	(4,969)	133.7%	0
Net Income over Expenditure	(11,115)	(16,085)	(8,350)	7,735				
Events & Planning :- Income	22,297	85,918	67,900	(18,018)			126.5%	
Expenditure	22,058	133,933	163,372	29,439	0	29,439	82.0%	
Net Income over Expenditure	239	(48,014)	(95,472)	(47,458)				
less Transfer to EMR	0	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	239	(59,902)	(95,472)	(35,570)				
Grand Totals:- Income	29,838	908,493	913,400	4,907			99.5%	
Expenditure	67,501	587,158	889,164	302,006	21,140	280,866	68.4%	
Net Income over Expenditure	(37,662)	321,334	24,236	(297,098)				
less Transfer to EMR	0	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	(37,662)	309,447	24,236	(285,211)				

Appendix G



Welshpool Town Council

Month 8 (Ending 05/12/2025)

Employer	PAYE reference	914/W10213
	Accounts Office reference	914PC00162457
Income Tax	Gross tax	£3,118.80
	Received from HMRC to refund tax	£0.00
	Gross Student + Postgraduate Loan deductions	£174.00
	Gross CIS deductions	£0.00
	CIS deductions suffered	£0.00
	<i>NET INCOME TAX (1)</i>	£3,292.80
National Insurance Contributions	Employee National Insurance contributions	£878.75
	Employer National Insurance contributions	£2,872.96
	Statutory Maternity Pay recovered + NIC compensation	£0.00
	Statutory Paternity Pay recovered + NIC compensation	£0.00
	Statutory Adoption Pay recovered + NIC compensation	£0.00
	Statutory Shared Parental Pay recovered + NIC compensation	£0.00
	Statutory Parental Bereavement Pay recovered + NIC compensation	£0.00
	Statutory Neonatal Care Pay recovered + NIC compensation	£0.00
	Received from HMRC to pay Statutory Pay	£0.00
	Employment Allowance claim	£0.00
	Apprenticeship levy	£0.00
	<i>NET NATIONAL INSURANCE CONTRIBUTIONS (2)</i>	£3,751.71
Year to Date	Amount due in previous periods	£49,906.96
	Amount paid in previous periods	£34,974.47
	Adjustment	£0.00
	<i>SHORTFALL (3)</i>	£0.00
Total amount due (1 + 2 + 3)		£7,044.51

Payment should reach HMRC by 22/12/2025. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 914PC001624572608. For more payment methods, see www.gov.uk/pay-payee-tax.

Appendix H



Cyngor Tref y Trallwng | Welshpool Town Council

Invoices / Payments for Approval - Month 8

Date	Invoice No.	Ref No.	Detail	Total	Status
AA Catering Disposables Ltd [AACATER]					
19/11/2025	IN061666	6082	Foil trays etc MoW	£208.49	
Alan Thomas Electrical [ALANTHOMAS]					
14/11/2025	1331	6055	christmas light elect test	£600.00	
Arts Alive [ARTS]					
07/10/2025	FP-141	6002	Flicks in the Sticks Oct 25	£180.00	
05/11/2025	FP-261	6073	screening of Bonhoeffer 3rd No	£180.00	
Autorama Vanrama [AUTORAMA] - paid by Direct Debit					
15/10/2025	OCT	6012	October autorama	£58.82	Paid on 15/10/2025
British Gas [BGAS] - paid by Direct Debit					
31/10/2025	803901914	6033	Electric M+B	£12.60	
07/11/2025	725772410	6062	electric AHC Oct	£889.21	
Border Janitorial Supplies Ltd [BORDER]					
23/10/2025	240262	5998	Cleaning Materials TH	£167.35	
Bowcom [BOW]					
06/11/2025	SI32525	6060	line marking paint	£400.14	
Boys & Boden Ltd [BOYS]					
22/10/2025	W/357485	5999	Silicon etc	£13.10	
05/11/2025	W/359166	6046	bark for memorial garden	£257.15	
13/11/2025	PW/339979	6076	Grey valve for toilet	£30.73	
Charlies Stores Ltd [CHARLIES]					
23/10/2025	01790	6074	Stihl Hedge Cutter	£954.96	
23/10/2025	SI 0526	6075	Stihl Battery Expansion	£759.98	
Charlies AG and Turf [CHARLIESAG]					
18/11/2025	127841	6083	Mower repairs Nov 2025	£60.95	
C&L 24HR Emergency Drainage Ltd [CLDRAIN]					
01/11/2025	SI-6022	6042	Water Leak Fixes	£2,742.00	
D & R Corfield [CORFIELD]					
27/10/2025	RENT2526	6006	Rent of Country Park 2025/26	£500.00	
Derand Ltd [DERAND]					
29/10/2025	0183148	6015	Christmas Lights Installatoin	£11,120.40	
Enreach [ENREACH]					
31/10/2025	434882	6030	Telephone Oct 25	£603.82	
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit					

Date	Invoice No.	RefNo.	Detail	Total	Status
01/10/2025	170010398OCT	6009	Q2 photocopier lease	£1,680.01	Paid on 03/10/2025
01/10/2025	0000441243/2025	6010	Monthly telephone rental Octob	£81.60	Paid on 03/10/2025
Hardings Shed and Garden Supplis [HARDINGS]					
31/10/2025	202500001802	6031	Fuel Oct	£81.70	
HM Land Registry [HMLR]					
14/10/2025	OCT1	6021	HMLR official copies Oct	£21.00	Paid on 14/10/2025
28/10/2025	OCT3	6024	HLMR official copies CYM500394	£14.00	Paid on 28/10/2025
HMRC - PAYE [HMRC]					
17/11/2025	TAX NOV 2025	6064	tax paye november 2025	£7,044.51	
John Deere Financial [JOHNDEERE] - paid by Direct Debit					
30/10/2025	JD OCT	6026	Tractor Finance October	£667.76	Paid on 30/10/2025
30/10/2025	JD OCT 2	6028	Tractor Finance October 2	£10.00	Paid on 30/10/2025
Jolly's Circus [JOLLY]					
14/10/2025	002	5985	Jollys Circus Winter Fest '25	£500.00	
Legal & General (Pensions) [LEGALGEN] - paid by Direct Debit					
17/11/2025	NOV 2025	6067	staff pension l&g nov 25	£1,782.51	
Lex AutoLease [LEXAUTO] - paid by Direct Debit					
16/10/2025	MIN7828604	6001	Black van lease	£532.68	
19/10/2025	RFI1245308	6003	Van Road Fund Recharge	£12.00	
17/11/2025	MIN7900508	6072	tipper lease dec 25	£708.18	
Links Electrical [LINKS]					
31/10/2025	01076015	6034	LEC Bulbs	£13.37	
Lloyds Bank Cardnet [LLOYDS1] - paid by Direct Debit					
14/10/2025	CN OCT	6020	CardNet Fees October	£72.69	Paid on 14/10/2025
Lloyds Bank Credit Card [LLOYDS2] - paid by Direct Debit					
27/10/2025	OCT	6022	Credit card items etc	£572.20	Paid on 27/10/2025
Lloyds Bank Charges [LLOYDS3] - paid by Direct Debit					
28/10/2025	OCT25	6023	Lloyds Bank Charges October	£82.71	Paid on 28/10/2025
Lloyds Bank Debit Card [LLOYDS4]					
13/10/2025	9072396330	5987	RM Newsletter Oct 25	£240.60	Paid on 20/10/2025
20/10/2025	4888255	5988	Posters for WF+F	£130.78	Paid on 17/11/2025
13/10/2025	4876642	5989	Newsletter Print Oct 25	£474.95	Paid on 20/10/2025
13/10/2025	INV622065	5990	S137 Equipment for CF	£708.99	Paid on 20/10/2025

Date	Invoice No.	RefNo.	Detail	Total	Status
21/10/2025	37805519	6000	Christmas Story Books	£300.00	Paid on 20/10/2025
22/10/2025	9074386030	6004	Loyal Handover Service	£27.00	Paid on 20/10/2025
26/10/2025	INV327344244	6005	Zoom workplace licence	£129.90	Paid on 17/11/2025
01/10/2025	REEVOOCT	6008	Scarfs and jewellery Oct	£186.48	Paid on 07/10/2025
20/10/2025	CTC5	6016	Planning Aid Wales Training KW	£40.00	Paid on 20/10/2025
20/10/2025	139735	6068	New flags for TH	£218.34	Paid on 17/11/2025
27/10/2025	FBADS-479-105028756	6069	Fireworks event advertising	£12.00	Paid on 17/11/2025
07/11/2025	FBADS-479-105069810	6070	Fireworks event advertising 2	£7.98	Paid on 17/11/2025
M A Roberts Groundworks and Construction [MARGR]					
17/11/2025	176	6079	New bench pads for Dol & Vic	£1,200.00	
Moprgan Fire and Security Systems Ltd [MFSS]					
03/11/2025	1133272	6039	Alarm Monitoring AHC	£126.07	
Mis Wales Sign & Print Ltd [MWSIGN]					
21/08/2025	INV-12231	6078	Community board names	£96.00	
National Express Ltd [NATEXP]					
31/10/2025	B44220251031	6049	nat ex october	£561.29	
Nick Roberts [NROBERTS]					
22/10/2025	3017	5997	additional electrical sockets	£180.00	
Office Express UK [OFFICEEX]					
31/10/2025	2016	6041	Paper and Planners	£151.91	
One Voice Wales [ONEVOICE]					
28/10/2025	10181	6035	Councillor Training	£42.00	
14/11/2025	10254	6056	training code of conduct WR	£42.00	
12/11/2025	10242	6057	training nature PM AD	£42.00	
Owens Coaches [OWENC]					
31/10/2025	OCT25	6032	Owens Coaches Oct	£7,599.00	
Powys County Council [PCC1]					
30/10/2025	TIC RATES 2	6027	TIC and Office Rates Additiona	£1,607.79	Paid on 30/10/2025
05/11/2025	20251924	6036	Hire of Ch St Car Park Dec 25	£819.30	
05/11/2025	20251923	6037	Hire of Ch St Car Park Dec 25	£371.50	
06/11/2025	40034441	6059	trade waste TH Oct	£107.85	
Powys Pension Fund [PCC2]					
17/11/2025	NOV 2025	6066	pcc pension fund nov 25	£475.30	
Powysland Club [PCLUB]					
13/11/2025	INV131125	6080	Purchase of books for TIC	£96.00	
Phils Tool Hire [PHILSTOO]					

Date	Invoice No.	RefNo.	Detail	Total	Status
05/11/2025	01792	6038	Equipment hire	£199.80	
The Pink Laundry [PINKLAUND]					
19/11/2025	INV-0220	6081	dry cleaning tablecloths Nov	£42.00	
Playdale Playgrounds Ltd [PLAYDALE]					
21/10/2025	062665	5994	062665/WPO6/Repair Country Par	£448.19	
29/10/2025	0000062802	6040	Basket Seat, Secondary support	£2,388.62	
POS Terminal Rent [POS] - paid by Direct Debit					
30/10/2025	OCT POS	6025	October POS rental	£29.40	Paid on 30/10/2025
Potters Recycling [POTTERS]					
31/10/2025	61932	6047	waste collection potters oct	£163.84	
Permanent Recruitment Solutions [PRS]					
20/10/2025	6903	5995	Cleaning Supply w/e 19th Oct	£412.22	
28/07/2025	6667	6029	Cleaning Costs 28/7/25	£542.40	
03/11/2025	6944	6058	cleaning supply W/E 2nd Nov	£520.70	
10/11/2025	6953	6061	cleaning supply W/E 9th Nov	£520.70	
18/11/2025	6980	6071	Cleaning Supply W/E 16th Nov	£499.01	
TA & J Ratledge [RATLEDGE]					
14/10/2025	01688	5986	Childrens disco halloween '25	£200.00	
Royal British Legion [RBL]					
07/11/2025	NOV 25	6045	4 poppy wreaths	£110.00	Paid on 17/11/2025
RCI Mobilize Financial Services [RCI] - paid by Direct Debit					
01/11/2025	83466131	6043	MoW van lease Nov	£252.85	
Sefe Energy [SEFE] - paid by Direct Debit					
14/10/2025	INV03987956	6007	Day Centre Gas Bill Oct 25	£166.40	Paid on 27/10/2025
14/10/2025	INV03987970	6014	Town Hall Gas Sept 2025	£894.93	Paid on 27/10/2025
Staff Salaries [STAFF]					
17/11/2025	NOV 2025	6063	staff salaries november 2025	£20,328.47	
Swift Maintenance Services Ltd [SWIFT]					
16/10/2025	2037424	5996	Inspection of Equipment after	£162.00	
31/10/2025	2037608	6048	2037608/WPO7/PPM repairs quote	£1,108.22	
3 Business Services [THREEBUS]					
01/11/2025	987745022038	6044	Mobile phones Nov	£56.41	
Total Energies [TOTAL E] - paid by Direct Debit					
07/11/2025	394407447/25	6052	electric TH oct	£3,288.17	
07/11/2025	394407711/25	6053	electric TIC and Toilets Oct	£661.17	
07/11/2025	394407250/25	6054	electric Office oct	£111.85	
United Technology [UMICRO] - paid by Direct Debit					
01/11/2025	INV-005256	6050	IT support nov	£298.78	

Date	Invoice No.	RefNo.	Detail	Total	Status
01/11/2025	INV-005257	6051	AP management Nov	£16.74	
Universal Fire Protection Ltd [UNIVFIRE]					
24/10/2025	9967	6017	Fire Alarm System Check TH	£192.00	
24/10/2025	9968	6018	Fire Alarm Check AHC	£84.00	
24/10/2025	9969	6019	Fire Alarm System Check TIC	£72.00	
Wrexham Concert Band [WREXHAM]					
22/10/2025	28	5993	Drummer for Remembrance 091125	£250.00	Paid on 24/10/2025

Total to Approve £83,632.52

Appendix I



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	FG Draft 2 Budget 2627
Date	7th November 2025

1. Purpose

1. To update the Committee on the Draft 2 2026/27 Budget and outline the main movements from Draft 1, and set out next steps for the review to identify potential savings or income opportunities.

2. Background

1. On the 22nd October 2025, Council asked committees to review Draft 2 budgets in November with a view to finding additional areas where savings can be achieved.
2. The Committee discussed the Draft 1 budget in October and Draft 2 now contains updates on staffing structure and market testing on utilities.

3. Advice

1. Draft 2 now reflects market testing, the new staffing structure, in-house cleaning model and updated income forecasts based on year to date performance.
2. Key changes include:
 1. Staffing pay - pay uplift reduced from 5% to 4% as emerging national increases filter through - this reduces spending in majority of cost centres by a small amount.
 2. Staffing re-allocation - Draft 2 reflects the decision made to employ two cleaners in-house so reduction in Cleaning & Material account codes but addition of salary, pension and HMRC elements in Public Toilets (150). 25% of the Community Services Manager salary has also been allocated to Meals on Wheels to reflect operational responsibilities.
 3. Utilities and Electric Costs - market testing completed for most lines however Town Hall utilities remain provisional pending new contract confirmations.
 4. Hygiene Contract - was previously £9000 in each Town Hall and Public Toilets, however should be £9000 overall so split £4500 each cost centre (a £9000 saving on Draft 1).
 5. Town Hall - repairs and maintenance reduced down slightly
 6. Cleaning and Materials - reductions following the move to in-house cleaners.

7. Vehicles - all vehicle account codes now accurately reflect the current lease arrangements.
8. Income - Town Hall income revised along projected basis, Market income revised along projected basis, Open Spaces income from sports clubs changed to reflect leases, Meals on Wheels income increased reflecting projected volumes of sales.

4. Committee by Committee

1. F&G
 1. New legal fees account code added to reflect on-going lease works
 2. IT costs moved to dedicated cost centre with more detail and breakdown e.g. photocopiers
 3. Bank Interest income increased from £500 to £750.
2. O&D
 1. Hygiene contracts now split between TH and Toilets.
 2. Utilities recoded correctly.
3. E&P
 1. TIC budgets refined with increase in income and a rebalancing of the TIC Agency fees cost centre to reflect the current agency commission split.
 2. New line added for Place Plan work.

5. Specific Considerations

1. None

6. Links to Strategic Objectives and Interim Strategic Plan

1. Action FS4 - Develop a three year budget to balance savings with new income generation.

7. Resource & Legal Implications

1. Draft 2 provides a clearer and more accurate picture of costs directly aligned with the new staffing structure. Any amendments or savings must be reported by the end of November so that Council can discuss Draft 3 budget in January 2026.
2. The Council must approve a budget and set its precept for 2026/27 in accordance with Section 50 of the Local Government Finance Act 1992.

8. Specific Implications

1. **Crime and Disorder** - N/A (Crime and Disorder Act 1998).
2. **Biodiversity** - the budget includes provision for biodiversity enhancements as per the Section 6 duty (Environment (Wales) Act 2016).
3. **Well-being** - supports a Prosperous, Resilient and Vibrant Wales by investing in people, infrastructure and community spaces (Well-being of Future Generations (Wales) Act 2015).
4. **Risk Management** - the budget looks at a range of risks including income generation (ID 6), adequacy of precept and budget (ID 4) and allocation to reserves (ID 10). A higher than expected pay award or energy increase would place further pressure on the budget.

9. Decision

1. To suggest changes to the Draft 2 budget as appropriate (having regard to Council's instruction to make savings where possible while considering the Council's approval of the Interim Strategic Plan projects).

Appendix J

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Finance & Governance</u>												
<u>210</u>	<u>Administration & Management</u>											
1076	Precept	731,075	731,075	0	0	781,600	0	781,600	781,600	0	0	0
1080	Income - Interest	300	817	0	0	500	0	500	493	750	0	0
1300	Income - Rent	3,750	2,750	0	0	0	0	0	0	0	0	0
1365	Income - Other	0	54	0	0	0	0	0	0	0	0	0
1370	Income - Grant	0	26,197	0	0	0	0	0	0	0	0	0
1380	Income - Charity Donations	0	74	0	0	0	0	0	704	0	0	0
1455	Income - Warm Hub Donations	0	0	0	0	0	0	0	591	0	0	0
Total Income		735,125	760,967	0	0	782,100	0	782,100	783,388	750	0	0
4000	Salary	80,000	71,589	0	-5,948	135,830	0	129,882	42,281	98,258	0	0
4005	HMRC	20,000	24,957	0	0	13,815	0	13,815	15,365	12,300	0	0
4010	Pension Payments	7,000	3,835	0	0	6,657	0	6,657	3,975	6,878	0	0
4011	PCC Pension Shortfall	9,500	11,200	0	0	10,100	0	10,100	10,100	10,100	0	0
4020	Training Staff	5,000	926	0	0	4,000	0	4,000	310	4,500	0	0
4021	Training Councillors	5,000	440	0	0	1,000	0	1,000	1,218	1,000	0	0
4025	Uniforms	0	28	0	0	250	0	250	24	250	0	0
4055	Rates	5,564	1,465	0	0	7,500	0	7,500	0	0	0	0
4060	Services	6,000	6,393	0	0	7,500	0	7,500	1,552	0	0	0
4065	Mobile Phones	200	230	0	0	250	0	250	125	200	0	0
4085	Repairs & Maintenance	5,000	3,761	0	0	0	0	0	0	0	0	0
4095	Licenses	20	230	0	0	0	0	0	-130	0	0	0
4100	Cleaning & Materials	1,000	5,140	0	0	250	0	250	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4202	Consumeables	0	20	0	0	0	0	0	0	0	0	0
4205	Marketing	0	0	0	0	0	0	0	0	1,000	0	0
4330	Special Projects	20,000	0	0	0	10,000	0	10,000	992	10,000	0	0
4340	Equipment	0	874	0	0	500	0	500	43	500	0	0
4400	Vehicles	0	0	0	0	0	0	0	46	0	0	0
4445	Conferences	0	95	0	0	1,000	0	1,000	220	750	0	0
4470	Bank Charges	1,000	777	0	0	1,000	0	1,000	441	800	0	0
4725	Stationery	2,000	1,149	0	0	2,000	0	2,000	694	2,000	0	0
4850	Insurance	32,000	31,467	0	0	32,000	0	32,000	31,063	32,000	0	0
4855	Audit	6,000	1,812	0	0	2,500	0	2,500	1,275	2,500	0	0
4860	Professional Fees	10,000	3,540	0	3,948	2,500	0	6,448	6,267	2,500	0	0
4861	Legal Fees	0	0	0	0	0	0	0	0	1,500	0	0
4865	Web Site	0	0	0	0	500	0	500	0	500	0	0
4866	IT Costs	8,000	15,494	0	0	15,000	0	15,000	15,589	0	0	0
4870	Mayoral & Senior Allowance	1,500	670	0	0	1,500	0	1,500	294	0	0	0
4875	Health & Safety	6,000	6,612	0	0	7,000	0	7,000	6,993	7,000	0	0
4880	Electrical Testing	500	0	0	0	500	0	500	0	500	0	0
4885	Elections	3,000	48	0	0	1,500	0	1,500	7,031	5,000	0	0
4890	Welsh Language	500	0	0	0	500	0	500	0	0	0	0
4895	Subscriptions	1,500	1,923	0	0	2,000	0	2,000	2,072	2,500	0	0
4900	Miscellaneous Costs	2,000	1,866	0	0	500	0	500	1,019	500	0	0
4915	Archives	5,000	7,080	0	0	0	0	0	0	500	0	0
4920	Accounts Software	5,000	0	0	0	0	0	0	0	0	0	0
4925	Section 137	2,000	793	0	0	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5000	Rent Existing Offices	6,000	5,500	0	0	0	0	0	0	0	0	0
5146	Civic & Hospitality	500	0	0	0	500	0	500	150	0	0	0
5170	Newsletters	0	0	0	2,000	0	0	2,000	697	2,000	0	0
5449	Skateboard Park	10,000	0	0	0	0	0	0	0	0	0	0
5450	Warm Hub Expenditure	500	0	0	0	500	0	500	205	0	0	0
5501	Transfer to General Reserve	0	0	0	0	0	0	0	0	25,000	0	0
Overhead Expenditure		267,284	209,913	0	0	268,652	0	268,652	149,910	230,536	0	0
Movement to/(from) Gen Reserve		467,841	551,053			513,448		513,448	633,479	(229,786)		
211	<u>Office</u>											
4055	Rates	0	0	0	0	0	0	0	0	2,948	0	0
4061	Electricity	0	0	0	0	0	0	0	0	3,000	0	0
4100	Cleaning & Materials	0	0	0	0	0	0	0	0	250	0	0
4340	Equipment	0	0	0	0	0	0	0	0	1,000	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	7,198	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(7,198)		
212	<u>Members Allowances</u>											
4870	Mayoral & Senior Allowance	0	0	0	0	0	0	0	0	1,500	0	0
4871	Councillor Allowances	0	0	0	0	0	0	0	0	3,120	0	0
4872	Other Allowances	0	0	0	0	0	0	0	0	500	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	5,120	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(5,120)		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
213	IT Costs											
4340	Equipment	0	0	0	0	0	0	0	0	1,500	0	0
4920	Accounts Software	0	0	0	0	0	0	0	0	3,000	0	0
4921	IT Support	0	0	0	0	0	0	0	0	3,156	0	0
4922	Photocopier	0	0	0	0	0	0	0	0	5,600	0	0
4923	Telephone & Broadband	0	0	0	0	0	0	0	0	6,855	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	20,111	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(20,111)		
	Finance & Governance - Income	735,125	760,967	0	0	782,100	0	782,100	783,388	750	0	0
	Expenditure	267,284	209,913	0	0	268,652	0	268,652	149,910	262,965	0	0
	Movement to/(from) Gen Reserve	467,841	551,053			513,448		513,448	633,479	(262,215)		
<u>Operations & Development</u>												
100	Town Hall											
1100	Income - Corn Exchange	4,000	6,860	0	0	7,000	0	7,000	3,514	5,000	0	0
1103	Refreshments - Corn Exchange	0	0	0	0	0	0	0	130	0	0	0
1104	Refreshments - Assembly Room	0	0	0	0	0	0	0	100	0	0	0
1105	Income - Assembly Rooms	5,000	2,511	0	0	1,800	0	1,800	3,147	3,000	0	0
1110	Income - Other Rooms	1,000	996	0	0	1,000	0	1,000	1,257	1,000	0	0
1120	Income - Telephone Mast Rental	5,000	10,000	0	0	5,000	0	5,000	0	5,000	0	0
1206	Income - Utilities Recharge	0	0	0	0	0	0	0	0	600	0	0
1370	Income - Grant	0	0	0	0	0	0	0	2,500	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income		15,000	20,367	0	0	14,800	0	14,800	10,647	14,600	0	0
4000	Salary	46,800	46,904	0	0	68,355	0	68,355	31,414	0	0	0
4005	HMRC	11,700	16,464	0	0	6,885	0	6,885	10,533	0	0	0
4010	Pension Payments	4,500	5,289	0	0	6,657	0	6,657	3,212	0	0	0
4055	Rates	32,000	33,868	0	0	35,000	0	35,000	36,068	37,439	0	0
4060	Services	60,000	57,871	0	0	60,000	0	60,000	37,576	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	25,000	0	0
4062	Gas	0	0	0	0	0	0	0	0	25,000	0	0
4063	Water	0	0	0	0	0	0	0	0	2,500	0	0
4064	Hygiene Contract	0	0	0	0	0	0	0	0	4,500	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0
4066	Statutory Testing	0	0	0	0	0	0	0	0	2,400	0	0
4085	Repairs & Maintenance	20,000	18,881	0	0	15,000	0	15,000	23,692	6,000	0	0
4095	Licenses	1,500	740	0	0	1,500	0	1,500	870	1,000	0	0
4096	BLT Loan	0	75,332	0	0	0	0	0	940	0	0	0
4098	Community Fridge	0	0	0	0	0	0	0	741	250	0	0
4100	Cleaning & Materials	250	602	0	0	10,000	0	10,000	8,781	375	0	0
4200	Waste Collection	1,200	1,742	0	0	1,500	0	1,500	1,738	2,500	0	0
4202	Consumeables	1,000	358	0	0	500	0	500	175	250	0	0
4340	Equipment	0	516	0	0	500	0	500	-449	250	0	0
4866	IT Costs	2,500	253	0	0	500	0	500	0	0	0	0
4875	Health & Safety	1,000	127	0	0	1,000	0	1,000	0	0	0	0
4900	Miscellaneous Costs	2,000	1,719	0	0	1,500	0	1,500	781	1,000	0	0
4930	Fundraiser/Consultants	5,000	5,000	0	0	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

				Last Year		Current Year						Next Year			
				Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
Overhead Expenditure				189,450	265,666	0	0	208,897	0	208,897	156,071	108,664	0	0	
Movement to/(from) Gen Reserve				(174,450)	(245,299)			(194,097)		(194,097)	(145,424)	(94,064)			
101	Town Hall Transformation														
4097	Borrowing	0	0	0	0	0	0	0	0	0	23,434	0	0	0	
4900	Miscellaneous Costs	0	0	0	0	0	0	0	0	0	250	0	0	0	
4930	Fundraiser/Consultants	0	0	0	0	0	0	0	0	0	5,000	0	0	0	
5458	TH2 - Fundraising Campaign	0	0	0	0	0	0	0	0	0	500	0	0	0	
Overhead Expenditure				0	0	0	0	0	0	0	0	29,184	0	0	
Movement to/(from) Gen Reserve				0	0			0		0	0	(29,184)			
102	Town Centre														
5453	TC1 - Shopfront Scheme	0	0	0	0	0	0	0	0	0	500	0	0	0	
5454	TC2 - Planting	0	0	0	0	0	0	0	0	0	2,500	0	0	0	
Overhead Expenditure				0	0	0	0	0	0	0	0	3,000	0	0	
Movement to/(from) Gen Reserve				0	0			0		0	0	(3,000)			
110	Markets														
1200	Income - Market Stalls	13,000	20,408	0	0	13,000	0	13,000	0	10,956	13,000	0	0	0	
1205	Income - Outdoor Markets	1,000	972	0	0	1,000	0	1,000	0	596	1,000	0	0	0	
1300	Income - Rent	0	0	0	0	0	0	0	0	287	5,980	0	0	0	
Total Income				14,000	21,381	0	0	14,000	0	14,000	11,840	19,980	0	0	0
4000	Salary	0	0	0	0	0	0	0	0	0	8,066	0	0	0	

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4005	HMRC	0	0	0	0	0	0	0	0	1,023	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	565	0	0
4085	Repairs & Maintenance	2,000	0	0	0	750	0	750	0	0	0	0
4095	Licenses	500	338	0	0	500	0	500	225	500	0	0
4205	Marketing	0	0	0	0	250	0	250	0	1,000	0	0
4875	Health & Safety	500	0	0	0	0	0	0	0	0	0	0
4900	Miscellaneous Costs	200	0	0	0	0	0	0	0	0	0	0
Overhead Expenditure		3,200	338	0	0	1,500	0	1,500	225	11,154	0	0
Movement to/(from) Gen Reserve		10,800	21,043			12,500		12,500	11,615	8,826		
130	<u>Recreation</u>											
1340	Income - Rec Club Rents etc	3,000	3,000	0	0	3,000	0	3,000	1,383	0	0	0
1345	Income - Casual Recreation	0	219	0	0	0	0	0	29	0	0	0
1350	Income - Allotments	500	585	0	0	600	0	600	855	0	0	0
1365	Income - Other	0	6,134	0	0	0	0	0	1,672	0	0	0
Total Income		3,500	9,938	0	0	3,600	0	3,600	3,940	0	0	0
4020	Training Staff	5,000	1,869	0	0	2,000	0	2,000	1,905	0	0	0
4025	Uniforms	0	0	0	0	0	0	0	0	0	0	0
4060	Services	3,000	2,459	0	0	2,500	0	2,500	1,585	0	0	0
4085	Repairs & Maintenance	16,000	16,219	0	0	6,000	0	6,000	4,276	0	0	0
4095	Licenses	30	0	0	0	0	0	0	0	0	0	0
4202	Consumeables	500	0	0	0	500	0	500	0	0	0	0
4340	Equipment	5,000	1,701	0	0	2,500	0	2,500	411	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4341	Play Equipment	23,000	10,204	0	0	10,000	0	10,000	3,417	0	0	0
4342	Play Area Fencing	0	0	0	0	16,000	0	16,000	13,250	0	0	0
4345	End of Season Works	0	0	0	0	20,000	0	20,000	0	0	0	0
4355	Country Park Lease	500	830	0	0	400	0	400	530	0	0	0
4360	Outer Park Lease	1,300	1,000	0	0	1,000	0	1,000	1,500	0	0	0
4365	STRI/ROSPA	1,500	1,548	0	0	1,500	0	1,500	520	0	0	0
4375	Memorial Garden	0	1,723	0	0	250	0	250	1,894	0	0	0
4380	Allotment Costs	0	0	0	0	300	0	300	0	0	0	0
4400	Vehicles	1,000	532	0	0	0	0	0	6,827	0	0	0
4401	Vehicle Running Costs	1,000	683	0	0	1,000	0	1,000	990	0	0	0
4695	Landfill Maes Y Dre Project	0	160	0	0	0	0	0	0	0	0	0
4875	Health & Safety	500	316	0	0	250	0	250	16	0	0	0
4900	Miscellaneous Costs	500	0	0	0	100	0	100	0	0	0	0
Overhead Expenditure		58,830	39,245	0	0	64,300	0	64,300	37,121	0	0	0
Movement to/(from) Gen Reserve		(55,330)	(29,307)			(60,700)		(60,700)	(33,182)	0		
131	<u>Operations</u>											
4000	Salary	0	0	0	0	0	0	0	0	125,829	0	0
4002	Overtime	0	0	0	0	0	0	0	0	6,000	0	0
4005	HMRC	0	0	0	0	0	0	0	0	15,332	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	8,556	0	0
4020	Training Staff	0	0	0	0	0	0	0	0	3,000	0	0
4025	Uniforms	0	0	0	0	0	0	0	0	400	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4202	Consumeables	0	0	0	0	0	0	0	0	500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	5,330	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	1,200	0	0
4875	Health & Safety	0	0	0	0	0	0	0	0	250	0	0
4900	Miscellaneous Costs	0	0	0	0	0	0	0	0	300	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	166,897	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(166,897)		
132	<u>Playparks</u>											
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	8,000	0	0
4342	Play Area Fencing	0	0	0	0	0	0	0	0	10,000	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	18,000	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(18,000)		
133	<u>Open Spaces</u>											
1340	Income - Rec Club Rents etc	0	0	0	0	0	0	0	0	4,200	0	0
Total Income		0	0	0	0	0	0	0	0	4,200	0	0
4063	Water	0	0	0	0	0	0	0	0	2,200	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	7,000	0	0
4202	Consumeables	0	0	0	0	0	0	0	0	500	0	0
4340	Equipment	0	0	0	0	0	0	0	0	5,000	0	0
4345	End of Season Works	0	0	0	0	0	0	0	0	23,000	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4355	Country Park Lease	0	0	0	0	0	0	0	0	500	0	0
4360	Outer Park Lease	0	0	0	0	0	0	0	0	1,500	0	0
4365	STRI/ROSPA	0	0	0	0	0	0	0	0	1,500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	6,800	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	500	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	48,700	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(44,500)		
135	<u>Waste Collection</u>											
4200	Waste Collection	0	0	0	0	0	0	0	0	2,500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	7,082	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	1,200	0	0
5455	DO3 - Dog Waste Bins	0	0	0	0	0	0	0	0	1,000	0	0
5456	DO2 - Campaign Dog Friendly	0	0	0	0	0	0	0	0	250	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	12,032	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(12,032)		
136	<u>Allotments</u>											
1350	Income - Allotments	0	0	0	0	0	0	0	0	750	0	0
Total Income		0	0	0	0	0	0	0	0	750	0	0
4063	Water	0	0	0	0	0	0	0	0	500	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	250	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	750	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>		
137	<u>Biodiversity</u>											
5457	EN2 - Biodiversity Action	0	0	0	0	0	0	0	0	2,000	0	0
Overhead Expenditure		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>(2,000)</u>		
140	<u>Street Scene</u>											
1370	Income - Grant	0	13,670	0	0	0	0	0	0	0	0	0
Total Income		<u>0</u>	<u>13,670</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4000	Salary	37,600	49,962	0	0	65,079	0	65,079	30,253	0	0	0
4005	HMRC	9,400	14,935	0	0	6,566	0	6,566	9,624	0	0	0
4010	Pension Payments	5,000	5,188	0	0	4,662	0	4,662	3,373	0	0	0
4020	Training Staff	1,000	0	0	0	1,000	0	1,000	0	0	0	0
4025	Uniforms	500	673	0	0	500	0	500	420	0	0	0
4026	PPE	0	0	0	0	500	0	500	0	0	0	0
4065	Mobile Phones	200	195	0	0	200	0	200	125	0	0	0
4085	Repairs & Maintenance	1,000	1,125	0	0	1,200	0	1,200	830	0	0	0
4200	Waste Collection	2,000	1,915	0	0	2,500	0	2,500	2,063	0	0	0
4202	Consumeables	500	61	0	0	0	0	0	61	0	0	0
4330	Special Projects	0	10,731	0	0	0	0	0	0	0	0	0
4340	Equipment	3,000	2,552	0	0	3,000	0	3,000	1,003	0	0	0
4400	Vehicles	8,000	10,907	0	0	5,400	0	5,400	12,946	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4401	Vehicle Running Costs	2,000	795	0	0	1,500	0	1,500	369	0	0	0
4515	Buttington Cemetery	0	0	0	0	1,500	0	1,500	1,300	0	0	0
4900	Miscellaneous Costs	0	0	0	0	200	0	200	0	0	0	0
Overhead Expenditure		70,200	99,039	0	0	93,807	0	93,807	62,366	0	0	0
Movement to/(from) Gen Reserve		<u>(70,200)</u>	<u>(85,369)</u>			<u>(93,807)</u>		<u>(93,807)</u>	<u>(62,366)</u>	<u>0</u>		
150	Toilets											
1355	Income - Toilets	3,000	2,037	0	0	0	0	0	0	0	0	0
1365	Income - Other	0	0	0	0	0	0	0	0	500	0	0
Total Income		3,000	2,037	0	0	0	0	0	0	500	0	0
4000	Salary	0	0	0	0	0	0	0	0	21,111	0	0
4005	HMRC	0	0	0	0	0	0	0	0	1,666	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	1,478	0	0
4060	Services	1,000	6,561	0	0	3,000	0	3,000	7,656	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	1,000	0	0
4063	Water	0	0	0	0	0	0	0	0	5,000	0	0
4064	Hygiene Contract	0	0	0	0	0	0	0	0	4,500	0	0
4085	Repairs & Maintenance	2,000	431	0	0	1,000	0	1,000	2,507	1,000	0	0
4100	Cleaning & Materials	0	75	0	0	15,000	0	15,000	5,445	500	0	0
4450	Toilet Costs	0	0	0	0	0	0	0	17	0	0	0
4900	Miscellaneous Costs	0	1,418	0	0	0	0	0	0	0	0	0
4990	Toilet Contract	20,000	16,322	0	0	0	0	0	0	0	0	0
4991	Capital Works	0	0	0	0	0	0	0	0	1,000	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure		23,000	24,806	0	0	19,000	0	19,000	15,625	37,255	0	0
Movement to/(from) Gen Reserve		(20,000)	(22,769)			(19,000)		(19,000)	(15,625)	(36,755)		
160	<u>Domen Castell</u>											
4055	Rates	0	574	0	0	0	0	0	582	603	0	0
4060	Services	0	727	0	0	1,200	0	1,200	174	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	200	0	0
4063	Water	0	0	0	0	0	0	0	0	100	0	0
4085	Repairs & Maintenance	0	11,800	0	0	5,000	0	5,000	13,838	1,500	0	0
4095	Licenses	1,350	1,850	0	0	1,350	0	1,350	0	0	0	0
4550	Rent Private Land	3,000	3,000	0	0	3,000	0	3,000	3,000	3,000	0	0
4555	Rent Powis Estates	0	0	0	0	0	0	0	0	1,350	0	0
Overhead Expenditure		4,350	17,952	0	0	10,550	0	10,550	17,595	6,753	0	0
Movement to/(from) Gen Reserve		(4,350)	(17,952)			(10,550)		(10,550)	(17,595)	(6,753)		
190	<u>Ann Holloway Centre</u>											
1110	Income - Other Rooms	10,000	2,431	0	0	5,000	0	5,000	2,153	5,000	0	0
1300	Income - Rent	0	4,639	0	0	0	0	0	375	0	0	0
1365	Income - Other	0	300	0	0	0	0	0	0	0	0	0
1635	Income - Lease	15,000	1,250	0	0	6,000	0	6,000	0	6,000	0	0
Total Income		25,000	8,619	0	0	11,000	0	11,000	2,528	11,000	0	0
4005	HMRC	0	708	0	0	0	0	0	0	0	0	0
4060	Services	16,000	12,685	0	0	12,000	0	12,000	7,771	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4061	Electricity	0	0	0	0	0	0	0	0	7,500	0	0
4062	Gas	0	0	0	0	0	0	0	0	4,500	0	0
4063	Water	0	0	0	0	0	0	0	0	1,200	0	0
4085	Repairs & Maintenance	6,000	2,291	0	0	5,000	0	5,000	4,607	4,000	0	0
4100	Cleaning & Materials	200	1,925	0	0	4,000	0	4,000	1,025	250	0	0
4200	Waste Collection	2,000	1,293	0	0	1,500	0	1,500	589	1,500	0	0
4866	IT Costs	2,500	253	0	0	200	0	200	0	0	0	0
4875	Health & Safety	1,000	0	0	0	200	0	200	0	200	0	0
4900	Miscellaneous Costs	0	0	0	0	200	0	200	0	200	0	0
Overhead Expenditure		27,700	19,155	0	0	23,100	0	23,100	13,992	19,350	0	0
Movement to/(from) Gen Reserve		(2,700)	(10,535)			(12,100)		(12,100)	(11,464)	(8,350)		
200	<u>Meals on Wheels</u>											
1370	Income - Grant	0	2,000	0	0	0	0	0	0	0	0	0
1650	Income - Meals on Wheels	12,000	26,637	0	0	20,000	0	20,000	14,772	21,000	0	0
Total Income		12,000	28,637	0	0	20,000	0	20,000	14,772	21,000	0	0
4000	Salary	16,000	19,378	0	0	21,735	0	21,735	8,312	29,008	0	0
4005	HMRC	4,000	3,852	0	0	801	0	801	2,039	1,912	0	0
4010	Pension Payments	1,500	0	0	0	0	0	0	0	562	0	0
4085	Repairs & Maintenance	1,000	329	0	0	0	0	0	0	0	0	0
4100	Cleaning & Materials	500	0	0	0	500	0	500	163	250	0	0
4202	Consumeables	500	46	0	0	250	0	250	25	250	0	0
4340	Equipment	500	1,938	0	0	500	0	500	0	500	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4400	Vehicles	4,000	5,112	0	0	4,000	0	4,000	1,475	2,530	0	0
4710	Meal Costs	12,000	5,800	0	0	8,000	0	8,000	1,920	6,000	0	0
4900	Miscellaneous Costs	200	48	0	0	200	0	200	0	200	0	0
Overhead Expenditure		40,200	36,502	0	0	35,986	0	35,986	13,933	41,212	0	0
Movement to/(from) Gen Reserve		<u>(28,200)</u>	<u>(7,865)</u>			<u>(15,986)</u>		<u>(15,986)</u>	<u>839</u>	<u>(20,212)</u>		
Operations & Development - Income		72,500	104,650	0	0	63,400	0	63,400	43,727	72,030	0	0
Expenditure		416,930	502,704	0	0	457,140	0	457,140	316,929	504,951	0	0
Movement to/(from) Gen Reserve		<u>(344,430)</u>	<u>(398,054)</u>			<u>(393,740)</u>		<u>(393,740)</u>	<u>(273,202)</u>	<u>(432,921)</u>		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Events & Planning</u>												
<u>103</u>	<u>Place Plan</u>											
4661	Commission Costs	0	0	0	0	0	0	0	0	1,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	1,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(1,000)		
<u>180</u>	<u>Tourist Information</u>											
1110	Income - Other Rooms	0	0	0	0	0	0	0	347	0	0	0
1370	Income - Grant	0	80,265	0	0	0	0	0	23,775	0	0	0
1500	Income - Commission Sales	25,000	43,057	0	0	40,000	0	40,000	45,111	0	0	0
1505	Income - Rail Ticket	6,000	8,480	0	0	8,000	0	8,000	4,746	9,000	0	0
1510	Income - Direct Sales	25,000	11,086	0	0	13,500	0	13,500	8,305	12,000	0	0
	Total Income	56,000	142,888	0	0	61,500	0	61,500	82,285	21,000	0	0
4000	Salary	50,000	50,143	0	0	63,145	0	63,145	34,468	59,372	0	0
4005	HMRC	10,000	9,351	0	0	4,325	0	4,325	9,478	6,842	0	0
4010	Pension Payments	8,000	6,835	0	0	7,552	0	7,552	5,103	4,156	0	0
4011	PCC Pension Shortfall	0	4,579	0	0	0	0	0	0	0	0	0
4055	Rates	4,500	4,668	0	0	4,700	0	4,700	6,436	2,948	0	0
4060	Services	5,500	8,892	0	0	10,000	0	10,000	1,965	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	3,000	0	0
4085	Repairs & Maintenance	1,000	4,854	0	0	2,000	0	2,000	288	1,500	0	0
4100	Cleaning & Materials	0	0	0	0	1,000	0	1,000	840	250	0	0
4205	Marketing	0	0	0	0	0	0	0	0	500	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4660	Direct Stock	14,000	8,177	0	0	15,000	0	15,000	3,944	7,500	0	0
4661	Commission Costs	30,000	34,555	0	0	35,000	0	35,000	35,381	0	0	0
4662	Train ticket costs	5,000	633	0	0	5,000	0	5,000	0	650	0	0
4690	TIC Redesign	0	124,187	0	0	0	0	0	0	0	0	0
4725	Stationery	0	15	0	0	0	0	0	0	0	0	0
4866	IT Costs	200	0	0	0	200	0	200	49	0	0	0
4875	Health & Safety	200	0	0	0	200	0	200	257	500	0	0
4900	Miscellaneous Costs	200	895	0	0	500	0	500	677	500	0	0
4991	Capital Works	0	0	0	0	0	0	0	23,775	0	0	0
5451	VW1 - Tourism Brand	0	0	0	0	0	0	0	0	1,000	0	0
5452	VW2 - Promotion Tourism	0	0	0	0	0	0	0	0	1,500	0	0
Overhead Expenditure		128,600	257,782	0	0	148,622	0	148,622	122,660	90,218	0	0
180 Net Income over Expenditure		-72,600	-114,894	0	0	-87,122	0	-87,122	-40,375	-69,218	0	0
6000	plus Transfer from EMR	0	36,357	0	0	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	0	0	0	0	0	0	11,888	0	0	0
Movement to/(from) Gen Reserve		(72,600)	(78,537)			(87,122)		(87,122)	(52,263)	(69,218)		
181	<u>TIC Agency</u>											
1500	Income - Commission Sales	0	0	0	0	0	0	0	0	42,000	0	0
Total Income		0	0	0	0	0	0	0	0	42,000	0	0
4661	Commission Costs	0	0	0	0	0	0	0	0	35,000	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	35,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		0	0			0		0	0	7,000		
230	Events											
1365	Income - Other	250	706	0	0	0	0	0	6	0	0	0
1370	Income - Grant	250	0	0	0	0	0	0	0	0	0	0
1850	Income - Carnival	0	1,099	0	0	1,000	0	1,000	677	0	0	0
1860	Income -Flicks in the Sticks	0	1,254	0	0	1,200	0	1,200	502	0	0	0
1870	Income - Fireworks Display	500	3,232	0	0	2,000	0	2,000	395	0	0	0
1880	Income - Winter Festival	500	419	0	0	700	0	700	1,223	0	0	0
1890	Income - Fron Choir Concert	500	0	0	0	0	0	0	0	0	0	0
1895	Income - Other Events	2,000	148	0	0	1,500	0	1,500	931	1,500	0	0
	Total Income	4,000	6,858	0	0	6,400	0	6,400	3,734	1,500	0	0
4000	Salary	0	0	0	0	0	0	0	0	16,132	0	0
4005	HMRC	0	0	0	0	0	0	0	0	2,045	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	1,130	0	0
4065	Mobile Phones	200	213	0	0	250	0	250	125	200	0	0
4205	Marketing	0	0	0	0	0	0	0	0	1,000	0	0
4340	Equipment	0	108	0	0	0	0	0	0	0	0	0
4900	Miscellaneous Costs	500	98	0	0	500	0	500	249	250	0	0
5100	Flicks in the Sticks	500	1,936	0	0	1,500	0	1,500	600	0	0	0
5105	Fireworks Display	5,000	2,291	0	0	2,500	0	2,500	167	0	0	0
5115	Remembrance	500	100	0	0	500	0	500	360	0	0	0
5120	Winter Festival	6,000	12,345	0	0	2,000	0	2,000	1,050	0	0	0
5121	Christmas Lights	0	0	0	0	2,000	0	2,000	12,201	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5122	New Christmas Lights	7,000	9,155	0	0	0	0	0	0	0	0	0
5140	Easter Egg Hunt	0	0	0	0	0	0	0	28	0	0	0
5145	Community Awards	0	0	0	0	0	0	0	80	0	0	0
5175	Bunting & Flags	0	421	0	0	0	0	0	0	3,000	0	0
5190	Community Events	6,000	5,993	0	0	3,000	0	3,000	2,431	3,250	0	0
5192	Carnival	0	0	0	0	2,500	0	2,500	3,221	0	0	0
Overhead Expenditure		25,700	32,658	0	0	14,750	0	14,750	20,511	27,007	0	0
Movement to/(from) Gen Reserve		<u>(21,700)</u>	<u>(25,799)</u>			<u>(8,350)</u>		<u>(8,350)</u>	<u>(16,778)</u>	<u>(25,507)</u>		
231	<u>Carnival</u>											
1850	Income - Carnival	0	0	0	0	0	0	0	0	800	0	0
Total Income		0	0	0	0	0	0	0	0	800	0	0
4001	Staffing Cost	0	0	0	0	0	0	0	0	800	0	0
4340	Equipment	0	0	0	0	0	0	0	0	650	0	0
5192	Carnival	0	0	0	0	0	0	0	0	2,400	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	3,850	0	0
Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>(3,050)</u>		
232	<u>Winter Festival</u>											
1880	Income - Winter Festival	0	0	0	0	0	0	0	0	700	0	0
Total Income		0	0	0	0	0	0	0	0	700	0	0
4001	Staffing Cost	0	0	0	0	0	0	0	0	500	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4340	Equipment	0	0	0	0	0	0	0	0	650	0	0
5120	Winter Festival	0	0	0	0	0	0	0	0	2,200	0	0
5121	Christmas Lights	0	0	0	0	0	0	0	0	10,000	0	0
5123	Gifts for Santa	0	0	0	0	0	0	0	0	300	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	13,650	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(12,950)		
233	<u>Flicks in the Sticks</u>											
1860	Income -Flicks in the Sticks	0	0	0	0	0	0	0	0	1,000	0	0
Total Income		0	0	0	0	0	0	0	0	1,000	0	0
5100	Flicks in the Sticks	0	0	0	0	0	0	0	0	1,350	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	1,350	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(350)		
234	<u>Fireworks</u>											
1870	Income - Fireworks Display	0	0	0	0	0	0	0	0	2,500	0	0
Total Income		0	0	0	0	0	0	0	0	2,500	0	0
4001	Staffing Cost	0	0	0	0	0	0	0	0	1	0	0
4340	Equipment	0	0	0	0	0	0	0	0	250	0	0
5105	Fireworks Display	0	0	0	0	0	0	0	0	2,500	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	2,751	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(251)		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
235	<u>Civic Events</u>											
5115	Remembrance	0	0	0	0	0	0	0	0	500	0	0
5145	Community Awards	0	0	0	0	0	0	0	0	300	0	0
5146	Civic & Hospitality	0	0	0	0	0	0	0	0	250	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	1,050	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(1,050)		
	Events & Planning - Income	60,000	149,746	0	0	67,900	0	67,900	86,018	69,500	0	0
	Expenditure	154,300	290,440	0	0	163,372	0	163,372	143,171	175,876	0	0
	Net Income over Expenditure	-94,300	-140,693	0	0	-95,472	0	-95,472	-57,153	-106,376	0	0
	plus Transfer from EMR	0	36,357	0	0	0	0	0	0	0	0	0
	less Transfer to EMR	0	0	0	0	0	0	0	11,888	0	0	0
	Movement to/(from) Gen Reserve	(94,300)	(104,336)			(95,472)		(95,472)	(69,040)	(106,376)		
	Total Budget Income	867,625	1,015,363	0	0	913,400	0	913,400	913,134	142,280	0	0
	Expenditure	838,514	1,003,057	0	0	889,164	0	889,164	610,010	943,792	0	0
	Net Income over Expenditure	29,111	12,306	0	0	24,236	0	24,236	303,124	-801,512	0	0
	plus Transfer from EMR	0	36,357	0	0	0	0	0	0	0	0	0
	less Transfer to EMR	0	0	0	0	0	0	0	11,888	0	0	0
	Movement to/(from) Gen Reserve	29,111	48,663			24,236		24,236	291,236	(801,512)		

Appendix K



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	26-Week Free Saturday Parking Trial
Date	21st November 2025

1. Purpose

1. To consider funding a 26-week trial providing free parking every Saturday at Church Street Car Park from April to September 2026, to support town-centre trade and accessibility during the main visitor and retail season.

2. Background

1. The Council's Interim Strategic Plan 2025-28 identifies town-centre vitality as a strategic priority. Parking charges are frequently cited by residents, businesses and visitors as a barrier to visiting Welshpool town centre, particularly on Saturdays.
2. The Council has approved free parking at Church Street Car Park for the 29th November and 6th, 13th and 20th December.
3. In 2023, Powys County Council carried out a review into parking which identified that Church Street had 230 spaces and average Saturday peak occupancy was 25% (54 vehicles). The peak occupancy for April 2022 to March 2023 was 77% (164 vehicles) and the car park took in £75,083 in revenue in that year.
4. The review found that Church Street was in the lowest-occupancy quartile of all paid car parks in Powys and there is substantial unused capacity.
5. Other Councils in Powys have been exploring this issue including Newtown & Llanllwchariarn and Brecon. In September, Newtown Town Council discussed a 'Parking for a Pound' initiative and they decided to undertake further research on footfall, business impact, taxpayer implications and alternative funding streams. Brecon Town Council currently fund free Saturday parking for the entire year.
6. The shortfalls and constraints to other proposals identify that Powys County Council (who owns and manages the car parks) will not allow alternative parking charges therefore the 'Parking for a Pound' initiative would not be possible in Welshpool. PCC will only allow free parking and also prohibit attaching signage to machines.
7. The benefits of the proposal relate to the removal of a cost prohibitor on the highest trading day of the week, expected increase in car park utilisation and higher footfall supporting retail, hospitality, markets and events. Whilst no fees can be levied, the cost can be offset by introducing voluntary donations. The reputational benefits for the town can also be quantified through better public relations opportunities and projected increased economic demand.

3. Proposal

1. The proposal would include a 26 week trial to provide free parking on Saturdays in Church Street car park between April and September 2026. This relates to the tourism season which is a big driver of visits to Welshpool during these months.
2. The cost to the Town Council of the proposal would be £5999.08 (ex VAT) and would involve clear signage next to the machines encouraging voluntary donations online or via the Tourist Information Centre which is situated next to the Car Park.
3. The costs of the scheme can be offset by voluntary donations, which is explained below.

4. Donations Forecast

1. The forecast for donations includes an assumption of three cars per space per day turnover with 25% of all occupants donating at least £1.50.

Occupancy	Cars / day	Donors @ 25%	Income per Saturday	% of Cost Offset
25%	173	43	£64.50	28%
40%	276	69	£103.50	46%
60%	414	104	£156.00	68%

The more donations recieved the less the net cost to the Town Council for the scheme.

5. Advice

1. The scheme is deliverable within the legal and operational framework set by Powys and offers a simple, high-impact intervention.
2. A strong marketing campaign is essential to drive usage and donations and robust monitoring (occupancy counts, trader surveys, visitor feedback and donation tracking) would take place during the trial and a full evaluation conducted.

6. Links to Strategic Objectives and Interim Strategic Plan

1. Strategic Aim - Enhance the town centre environment
2. Strategic Aim - Develop Welshpool as a destination

7. Resource & Legal Implications

1. The proposal can be supported from a legal aspect relying on the powers in Section 57(3) of the Road Traffic Regulation Act 1984 or Section 137 of the Local Government Act 1972.
2. The maximum cost to the Council would be £5,999.08 and would be offset by donations. This translates into a annual Band D cost of £2.13 or 8p per the 26 weeks in operation.

8. Specific Implications

1. **Crime and Disorder** - the scheme would have a none or low impact on crime and disorder in the town (Crime and Disorder Act 1998).
2. **Biodiversity** - N/A (Environment (Wales) Act 2016).
3. **Well-being** - increased footfall would contribute to A Prosperous Wales and free parking reduces barriers for lower-income households contributing to A More Equal Wales (Well-being of Future Generations (Wales) Act 2015).

4. **Risk Management** - the main risks involve lower than expected donations leaving a higher net cost to the Council; budget pressures and the perception of double taxation.

9. Decision

1. To consider the proposal and if approved:
 1. To instruct the Town Clerk to update the 2026/27 budget to include provision for the project;
 2. To remit the scheme to the Events & Planning Committee as they have responsibility for economic regeneration; and
 3. Request a post-trial evaluation prior to any continuation of the scheme.

Appendix L

Richard Williams (Town Clerk)

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 17 November 2025 12:45
To: Tracy Gilmartin
Subject: One Voice Wales Annual General Meeting - 21/01/26
Attachments: Agenda AGM 2026-01-21.doc; Constitution 2025.docx; Final Motions 2025 AGM.docx

Dear Clerk,

Please find attached the agenda for the Annual General Meeting of One Voice Wales that will be held remotely on Wednesday 21 January 2025 from 6.00pm until 8.00pm. The timing of the meeting has been set to ensure that any councillors who have daytime work commitments or responsibility for collecting children from school have the opportunity of representing their council.

The attached notice of the meeting including the agenda explains what will be considered at the meeting and asks Clerks to arrange for one councillor to represent their council at the meeting as well as requesting details of a substitute councillor who may only attend if the nominated councillor is unable to attend. **You should note that only one councillor from each member council may attend.**

Also attached to this email are the schedule of motions to be considered and voted upon at the meeting.

As Clerk to the Council, you are asked to undertake the following important actions:

- a) Please bring this matter to the attention of your council at the earliest opportunity.
- b) Invite the council to nominate a councillor to attend the Annual General Meeting as well as a substitute member who may only attend if the nominated representative is unable to attend due to unforeseen circumstances.
- c) Ask your council to consider the motions for debate and provide the nominated councillor with a mandate for them to vote on the motions.
- d) Please make sure that you email Tracy Gilmartin by the stated deadline of the names, email addresses, and telephone numbers of both the council's representative as well as the substitute representative.
- e) If you do not have a council meeting when these matters can be considered, please liaise with the Chair/Mayor to determine who will represent the council.

Closer to the date your nominated rep will be sent the link to the virtual meeting, a copy of the Agenda and also any relevant papers for the meeting. We have however attached at this early stage the Agenda, proposed revised constitution as well as the list of motions to be voted on.

Regards/Cofion
Lyn Cadwallader
Chief Executive / Prif Weithredwr
Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford

SA18 3AF
01269 595400
admin@onevoicewales.wales
onevoicewales.wales / unllaiscymru.cymru



The principal representative body for Community and Town Councils in Wales
Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru.

Gwefan: <https://www.unllaiscymru.cymru/> Website: <https://www.onevoicewales.wales/>

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: <https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/> Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfôn e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

- - - - -
On leaving One Voice Wales, this email was scanned for all known viruses. We take the protection of your data seriously. For our Privacy Notice please click on the following link: <https://www.onevoicewales.wales/privacy-policy/> This will explain how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

This email is for the sole use of the intended recipient and contains information that may be privileged and/or confidential. If you are not an intended recipient, please notify the sender by return email and delete this email and any attachments.

To all member Councils

One Voice Wales Annual General Meeting

I write to confirm that the next Annual General Meeting of One Voice Wales will be held as follows:

Wednesday 21 January 2026

6.00 pm – 8.00 pm. To be held on a remote basis using Zoom Software.

Dear Chair/Clerk

Our next Annual General Meeting will be held on a remote basis on 21 January 2026.

All member Councils are invited to nominate one Councillor (plus a substitute) to attend to engage in debating and deciding upon a range of important matters which will include proposed changes to the constitution of the organisation.

The constitution was originally approved in 2008 and over time it is clear that the governing document would benefit from important changes that would enhance the current overarching governance structure. It is essential that we have a high attendance at the meeting as the current constitution states that:

In the event of a decision having been taken by the Annual General Meeting to change the legal status of the organisation it shall only be undertaken by a majority decision of a meeting attended by a minimum of 20% of the membership.

It therefore requires a minimum of around 140 councils represented at the AGM for the constitution to be amended by a majority vote. We are of course hopeful that we will have many more councils represented at the AGM.

Attendance

Please notify us of the name of the Councillor who will be representing your Council as well as any substitute Councillor, their email addresses and telephone numbers. Please send these details to Tracy Gilmartin tgilmartin@onevoicewales.wales as soon as the Council has decided on nominations preferably by 18 December 2025 but no later than 9 January 2026. This will allow time to send papers to those representatives well in advance of the AGM. Please note that only one Councillor may attend the AGM as there is one vote available for each Council.

There is no fee to attend the AGM.

Recording

Please use your full name with the name of your Council when joining the remote meeting as this will lead to a more accurate record of attendance. The meeting will also be recorded.

Voting

Voting on all matters will be managed through the online poll system available on the Zoom platform and detailed instructions as to how this can be used by Councillors in attendance will be provided direct to your Council's nominated representative.

I trust that you will appreciate the importance of having a high level of attendance at the AGM and we look forward to welcoming your representative.

Agenda

1. To elect the Chair and Vice-Chair of One Voice Wales.
2. Apologies for absence.
3. Declarations of personal interests.
4. To consider the following Motion from **One Voice Wales National Executive Committee**

To consider the attached constitution for One Voice Wales.

- i. The key impact of the new arrangements is to agree that a quorum for the Annual General Meeting shall be 10% of the representatives of member Councils eligible to attend. In the case of a motion to dissolve the organisation placed before the Annual General Meeting the quorum shall be 15% of the representatives of the member Councils eligible to attend. Any changes to the Constitution would need to be approved at an Annual/Special General Meeting by a majority of member Councils present. Other minor changes will improve the governance arrangements of One Voice Wales.
- ii. Other improvements to the governance framework will be introduced once the new arrangements are in place.

To take any questions on the new constitution

To vote on the proposed new constitution.

5. To receive the Chair's oral report for 2024/25.
6. To receive the Chief Executive's report for 2024/25
7. To receive the audited accounts for 2024/25.
8. To confirm the appointment of Bevan Buckland as Auditors.
9. To consider the attached additional motions received for consideration.

Lyn Cadwallader
Chief Executive

One Voice Wales AGM Motions 2025

1. Penarth Town Council

"This AGM instructs OVW/NEC to engage with Welsh Government to make Community and Town Councils statutory consultees in collaborative arrangements for considering future bus provision in their area."

2. Newtown and Llanllwchaearn Town Council

"This conference instructs One Voice Wales to investigate the provision of professional legal advice on Welsh law to Councils and report back to the membership."

3. Gelligaer Community Council

"This AGM calls upon One Voice Wales to formally encourage local councils to advocate for the Welsh Government to seek full devolvement of the Crown Estate to Wales."

4. Arfon Dwyfor Area Committee

"The AGM calls upon One Voice Wales to investigate how specific assets transfer officer can be funded for the sector."

5. Chepstow Town Council

"Chepstow Town Council calls upon One Voice Wales to lobby the Welsh Government to consider increasing and extending the financial threshold for free school meals in Wales to secondary school children in line with other devolved governments in the United Kingdom."

6. One Voice Wales National Executive Committee

To confirm an increase in membership fees for 2026/27 by up to 4%.