



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Full Council - 22/07/2026 6:30pm

16th July 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 22nd July 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/83028842845?pwd=oj0ZlpP6ps25fHgzM8naPA4kcblUdb.1> to join online or use Zoom Meeting ID 830 2884 2845 and passcode 965192.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. TOWN MAYOR'S REPORT - JULY 2026

To receive a verbal report from the Town Mayor, Cllr Revd William Rowell.

5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 24/06/2026.
[Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 24/06/2026.

7. COMMITTEES - MINUTES & RECOMMENDATIONS

To invite Committee Chairs to present recommendations (if any) from meetings for Council to confirm.

7.1. Events & Planning Committee - July 2026

To consider the recommendations from the meeting of the Events & Planning Committee on the 01/07/2026.

Item 5.2 - Visit Welshpool - Voucher

RECOMMENDED

To approve the implementation of the Welshpool Voucher Scheme with a review after twelve months.

[Appendix C]

7.2. Operations & Development Committee - July 2026

To consider the recommendations from the meeting of the Operations & Development Committee on the 08/07/2026.

Item 7.3 - Changing Places

RECOMMENDED

To accept the quotation from Initial Hygiene for a five year contract for the collection and installation of sanitary bins at a cost of £961.23 excluding VAT per annum.

Item 5.3 - Storage at Maes y Dre

RECOMMENDED

To allow all sports clubs occupying Maes y Dre to have one container each subject to the conditions and consent of Council on each one.

Item 5.3 - Storage at Maes y Dre

RECOMMENDED

To allow the Welshpool Cricket Club to install a container as long as it blends into the environment and to delegate authority to the Operations Manager to agree location and look of the container.

Item 5.5 - Town Hall Electrical

RECOMMENDED

To accept the quotation for Town Hall electrical works from Alan Thomas Electrical (Company A) at a cost of £4500 excluding VAT; and
To request a virement from General Reserve to 100/4085 to cover the cost.

[Appendix D]

7.3. Health and Safety Committee - July 2026

To consider the recommendations from the meeting of the Health and Safety Committee on the 15/07/2026.

Item 6 - Fire Risk Assessment

RECOMMENDED

To note the findings of the Worknest Fire Risk Assessment Audit

To approve the Fire Risk Assessment Action Plan which is attached; and

To authorise officers to implement recommendations that can be accommodated within existing budgets, or items requiring significant capital expenditure be brought back to Operations & Development Committee with costed options.

[Appendix E]

7.4. Finance & Governance Committee - July 2026

To consider the recommendations from the meeting of the Finance & Governance Committee on the 15/07/2026.

Item 5.5 - Budget Virements

RECOMMENDED

To approve the following budget virements:

- General Reserve to 4100/100 (Cleaning & Materials/Town Hall) - £1,000 to top-up demand driven budget which has been used up.

- General Reserve to 4100/150 (Cleaning & Materials/Toilets) - £1,000 to top-up demand driven budget which has been used up.

- General Reserve to 4085/100 (Repairs & Maintenance/Town Hall) - £4,500 as requested by O&D for urgent electrical repair work.

Item 5.3 - Scrutiny of Payments

RECOMMENDED

To appoint the following members for scrutiny of payments:

- Cllr Alison Davies for August in September

Item 5.6 - Summer Recess

RECOMMENDED

To authorise the Town Clerk to pay urgent and/or contractual payments during August.

[Appendix F]

8. BUSINESS PLANNING & FINANCIAL MATTERS

8.1. Council Accounts (June - Period 3)

To consider the Income and Expenditure Reports and Cash and Bank Totals for June 2026 and note the bank balances as of 30th June 2026:

- General Fund - £18,299.23

- 30 Day Account - £160,419.62

- Petty Cash - £35.03

- Hub Community Account - £3,913.95

[Appendix G]

[Appendix H]

8.2. Payment of Invoices - July

To consider payment of invoices for July, including any additional payments tabled on the night.

[Appendix I]

8.3. Scrutiny of Payments

To hear the feedback from June 2026 (Cllr Phil Owen) for the scrutiny of payments exercise as set out in Financial Regulations.

9. OTHER MATTERS

9.1. Bull Dingle

To receive an update on the Bull Dingle.

9.2. Byelaws

To consider the report from the Town Clerk in respect of byelaws.

[Appendix J]
[Appendix K]
[Appendix L]
[Appendix M]

10. OUTSIDE BODIES

10.1. DBCC Survey

To consider the correspondence and survey from the Democracy and Boundary Commission Cymru.

[Appendix N]

10.2. PTHB Better Together Programme

To consider the correspondence from Powys Teaching Health Board re: Better Together Programme.

[Appendix O]

10.3. Council Tax Premium Scheme

To consider the consultation from Powys County Council on Council Tax Premium Scheme for Long-term Empty Properties.

[Appendix P]

11. MOTIONS FOR DEBATE

11.1. Shopping Trolleys

To consider the motion regarding shopping trolleys (Cllr Kelly Meredith):

- Write to Morrisons encouraging them to review the effectiveness of their trolley retention processes; and
- Ask Powys County Council whether it has considered adopting the Section 99 / Schedule 4 powers [Environmental Protection Act 1990], which would give it a formal mechanism to recover the costs associated with abandoned trolleys in future.

12. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Full Council will be held on 23rd September 2026 at 6:30pm.

13. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

14. OPERATIONS & DEVELOPMENT - CONFIDENTIAL - JULY 2026 [CONFIDENTIAL]

To consider the recommendations from the meeting of the Operations & Development Committee on the 08/07/2026.

Item 10 - Extension of Lease

RECOMMENDED

To extend the existing lease (L/2/6) by 10 years to expire on 22nd June 2045.

[Confidential - information related to the financial or business affairs of a person and/or the authority.]

15. BERRIEW ST TOILETS [CONFIDENTIAL]

To consider an update from the Town Clerk in respect of Berriew St Toilets. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

16. R U SAYCE TRUST

16.2. Trust Property & Other Matters [CONFIDENTIAL]

To consider the report in respect of Trust Property and the way forward as agreed in January 2026.

Confidential Document [Appendix Q]

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

--

5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

**Minutes of the Full Council held on 24/06/2026 6:30pm in Council Chamber,
Welshpool Town Hall.**

PRESENT:

Councillor Alison Davies
Councillor Dr Ben Gwalchmai
Councillor Carol Robinson
Councillor Chris Davies
Councillor David France
Councillor Jackson Quarrell
Councillor Kelly Meredith
Councillor Morag Bailey
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Councillor Estelle Bleivas
Councillor Nick Howells

Absent:

Councillor Sally Fitzgerald

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer

FC240626/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

His Worship the Mayor, Cllr Revd William Rowell welcomed all to the meeting. Apologies for absence were received from Cllrs Estelle Bleivas and Nick Howells.

FC240626/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
18	Richard Church	Personal	A member of Powys County Council's Cabinet.

FC240626/3. PUBLIC PARTICIPATION

None.

FC240626/4. TOWN MAYOR'S REPORT - JUNE 2026

The Mayor, Cllr Revd William Rowell reported that:

- The Civic Service & Community Awards held on the 31st May 2026 was successful and thanks were given to the Guilsfield Singers for their contribution.
- Attended the Mayor Making for Montgomery Mayor Dr Claire Weston on the 6th June 2026 which was a fantastic event and allowed the new Mayor to set out her 'stall'.
- Attended a briefing by the Canal & Rivers Trust on Thursday 11th June 2026 which included a presentation and a tour of the sites which they are upgrading.

The Mayor also explained that he has continued with his regular litter picks, tended to the flowers outside the Welshpool Information Centre (WIC), replanted the pots on the station platform, picked up dog mess and completed a video about the Town Hall and the Town Centre Improvement Project. He also explained that being Mayor means that more people stop him for a chat to discuss a range of issues affecting the town. He also expressed his thoughts on changing the Civic Service date to the first Sunday in July as a fixed date.

FC240626/5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

County Cllr Richard Church reported that Brook Street resurfacing would take place on the 6th July for a few days which would involve another full closure. A comment was made regarding faded road markings.

Cllr Kelly Meredith joined the meeting.

The temporary lights at the Cross were raised again and the Town Clerk reported that he had invited a representative of the North & Mid Wales Trunk Road Agency to attend as instructed at the last meeting but they were unable to attend - they did report however that the end of July was still on target for being fixed and the Town Clerk invited comments to him so he can collate and forward onto NMWTRA.

FC240626/6. MINUTES AND MATTERS ARISING

FC240626/6.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Annual Meeting on 27/05/2026.

WTCM751 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC240626/6.2 Matters Arising

None outstanding.

FC240626/7. COMMITTEES - MINUTES & RECOMMENDATIONS

FC240626/7.1 Events & Planning - June 2026

The Mayor congratulated Cllr Chris Davies on their election as Chair for the municipal year. Cllr Chris Davies explained the resolutions and recommendations made. It was suggested to take each recommendation as separate motions and both were voted upon.

RESOLVED

To support Welshpool Town Council's participation in Open Doors 2026;

**To approve the opening of Welshpool Information Centre on Sunday 13th September 2026;
and**

To approve free parking at Church Street Car Park for Sunday 13th September 2026 at cost

of approx £250 to be met from the Community Events cost code.

WTCM752 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Kelly Meredith

RESOLVED

To appoint Cllrs Morag Bailey, William Rowell, Alison Davies, Carol Robinson and Phil Owen to the Place Plan Working Group

WTCM753 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

FC240626/7.2 Operations & Development - June 2026

The Mayor congratulated Cllr Phil Pritchard on their election as Chair for the municipal year. Cllr Phil Pritchard explained the resolutions and recommendations made. It was suggested to vote on them all as one block.

RESOLVED

**To note the successful award of £83,000 under the Pride in Place Impact Fund for the Welshpool Town Centre Improvement Project;
To authorise the Town Clerk to obtain further quotations for landscape architecture, design and project development services in accordance with the Council's procurement requirements; and
To approve a period of public engagement and consultation on emerging proposals.**

WTCM754 - Proposed by Cllr Phil Pritchard, seconded by Cllr Kelly Meredith

RESOLVED

To accept the quotation for planning consultancy on the Maes y Dre Alternative Premises project at a cost of £850 from Hughes Architects.

WTCM755 - Proposed by Cllr Phil Pritchard, seconded by Cllr Jackson Quarrell

RESOLVED

To accept the quotation for end of season works from Argae Hall (Company A) at a cost of £6,530 excluding VAT.

WTCM756 - Proposed by Cllr Phil Pritchard, seconded by Cllr Kelly Meredith

RESOLVED

To accept the quotation for purchase of a second hand Verti-Cut 1300 at a cost of £4400 from Charlies AG at a cost of £4,400 excluding VAT.

WTCM757 - Proposed by Cllr Phil Pritchard, seconded by Cllr Kelly Meredith

RESOLVED

To accept the quotation for the purchase of a Grillo Climber 10 AWD 27 at a cost of £10,900 from Charlies AG.

WTCM758 - Proposed by Cllr Phil Pritchard, seconded by Cllr Kelly Meredith

RESOLVED

**To approve the soft play trial project within the vacant Market Business Unit and to allocate a budget of up to £3000 for the purchase of equipment, signage and setup costs;
To delegate authority to the Town Clerk to implement the trial and undertake all necessary risk assessments and operational arrangements;
To approve the proposal to operate entry fee of £1 per child with payments accepted via contactless payment facilities, QR code payments and cash collection, and with a proportionate and pragmatic approach taken to enforcement during the trial period; and**

To request a trial evaluation report be presented to the Committee upon completion of the trial.

WTCM759 - Proposed by Cllr Phil Pritchard, seconded by Cllr Kelly Meredith

FC240626/7.3 Tour de France - June 2026

The Mayor congratulated Cllr Phil Owen on their election as Chair for the municipal year. Due to technical difficulties of Cllr Phil Owen, the Mayor explained the resolutions and recommendations made. A discussion took place in relation to the size of the committee and it was agreed to expand it by one person. It was suggested to vote on them all as one block.

RESOLVED

To amend the terms of reference of the Tour de France Special Committee to increase the maximum membership by 1.

WTCM760 - Proposed by Cllr Richard Church, seconded by Cllr Kelly Meredith

RESOLVED

To elect Cllr Phil Owen to represent Welshpool Town Council on the Powys County Council Tour de France workstream(s).

WTCM761 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

RESOLVED

To authorise the use of Council managed land for overnight camping and parking in relation to Tour de France subject to approval of a fee & charges schedule.

WTCM762 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

RESOLVED

To co-opt Tony Brooks as a member of the Tour de France Special Committee.

WTCM763 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

RESOLVED

To co-opt Shane Logan as a member of the Tour de France Special Committee.

WTCM764 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

RESOLVED

To co-opt Graham Breeze as a member of the Tour de France Special Committee.

WTCM765 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FC240626/7.4 Finance & Governance Committee - June 2026

The Mayor congratulated Cllr Morag Bailey on their election as Chair for the municipal year. Cllr Morag Bailey explained the resolutions and recommendations made.

RESOLVED

To approve the budget virements as set out in the paper.

WTCM766 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC240626/8. FINANCE

FC240626/8.1 Council Accounts (May - Period 2)

Members discussed the papers and accounts for May 2026 and the Town Clerk answered queries which were raised.

RESOLVED

To note the bank balances and accounts for Period 2.

WTCM767 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC240626/8.2 Payment of Invoices - June

Members discussed the payment of invoices for June and no queries were raised.

RESOLVED

To approve payment of invoices for June 2026.

WTCM768 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC240626/8.3 Scrutiny of Payments

Cllr Morag Bailey reported back on the scrutiny of payments from May which were successful.

FC240626/9. ANNUAL RETURN AND ANNUAL REPORT 2025/26

FC240626/9.1 Draft Annual Statement and Annual Governance Statement

The Town Clerk explained that the Finance & Governance Committee had recommended adoption along with the Audit Committee which had already examined the Annual Statement and Annual Governance Statement and answered queries.

RESOLVED

To approve publication of the Annual Statement and Annual Governance Statement for 2025/26

WTCM769 - Proposed by Cllr Alison Davies, seconded by Cllr Morag Bailey

FC240626/9.2 Internal Audit Report

The Town Clerk explained that the Finance & Governance Committee and the Audit Committee had already examined the Internal Audit Report and highlighted one issue surrounding the budget setting for 2025/26.

RESOLVED

To note the Internal Audit Report for 2025-26.

WTCM770 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FC240626/9.3 Annual Report 2025/26

Members discussed the annual report which had been previously circulated and congratulated the Town Clerk and their team on the quality of the documentation for 2025/26.

RESOLVED

That Council recorded its thanks to the Town Clerk and staff for the quality of the end of year documentation for 2025/26.

WTCM771 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Pritchard

RESOLVED

To approve publication of the Annual Report for 2025/26.

WTCM772 - Proposed by Cllr Alison Davies, seconded by Cllr Kelly Meredith

FC240626/10. OTHER MATTERS

FC240626/10.1 Bull Dingle

The Town Clerk reported that he was yet to receive a response from the letter sent to them following last month's meeting.

FC240626/10.2 Town Hall Transformation Project

The Town Clerk reported that the National Lottery Heritage Fund bid had been submitted and some video and written press releases had been produced. A funding decision is expected in September.

FC240626/11. OUTSIDE BODIES

FC240626/11.1 Community Risk Register

The Mayor urged members to respond as private individuals and a discussion took place about the current extreme temperatures and how that risks the public.

Cllr Ben Gwalchmai left the meeting.

FC240626/11.2 Royal Welsh Show

Members discussed the invitation for a representative plus Clerk to attend the reception hosted by the Chairman of Powys County Council at the Royal Welsh Show. It was proposed that the Mayor and Town Clerk should attend.

RESOLVED

To approve the attendance of the Mayor and Town Clerk to the Chairman's Reception on Thursday 23rd July as an approved duty.

WTCM773 - Proposed by Cllr Richard Church, seconded by Cllr Morag Bailey

FC240626/11.3 Other Outside Bodies

No outside body reports were received.

FC240626/12. MOTIONS FOR DEBATE

FC240626/12.1 Public Transport

Cllr Alison Davies explained her motion and the background including the cancelled trains on key dates on the Cambrian Line. She explained that 30% of Welshpool residents do not have cars so rely on public transport which must be reliable and repeat cancellations leads to economic issues for the town. She also explained that next year during Tour de France a large number of people will rely on the train network to get to Welshpool and urged strategic action to improve services.

A discussion was had by Members who also explained their own issues with the public transport network including bus stops which had been removed and the reliability of services. It was agreed that

the motion should also include the local Member of Parliament and Gwynedd Council as people to contact to urge action.

RESOLVED

Communicate with Welsh Government, Senedd, Member of Parliament, Powys County Council, Ceredigion County Council and Gwynedd Council and Councillors; Community and Town Councils along the Cambrian Line; Cambrian Line; Welshpool Rail Users; PAVO; and Mid Wales Tourism; and

Advise them of our concerns and request that, together, we initiate much stronger pressure to achieve public transport provision in Mid Wales that meets the needs of local people and visitors.

WTCM774 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FC240626/12.2 Water Supply Issues

Cllr Jackson Quarrell explained that residents had been cut off by Hafren Dyfrdwy multiple times in the last few weeks due to leaks and other works and while some had received bottled water, many had not and asked Council to send a letter to Hafren Dyfrdwy asking for the reasons why and urging a longer term plan for the town.

RESOLVED

To ask the Town Clerk to write to Hafren Dyfrdwy to seek a formal response to the issues raised.

WTCM775 - Proposed by Cllr Jackson Quarrell, seconded by Cllr David France

FC240626/13. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

A suggestion relating to the Croft footpath was received for the next agenda. The next meeting of Full Council will be held on 22nd July 2026 at 6:30pm

FC240626/14. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM776 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

FC240626/15. OPERATIONS & DEVELOPMENT - CONFIDENTIAL - JUNE 2026 [CONFIDENTIAL]

The Chair of the Committee, Cllr Phil Pritchard, introduced the confidential items from the Operations & Development Committee on the 10/06/2026 and a discussion took place.

RESOLVED

Subject to the tree liability issues being resolved, to approve a Plant and Maintain licence with Powys County Council for the land at the corner of Union Street adjacent to Pure Beauty; and To authorise the Town Clerk to progress the necessary paperwork.

WTCM777 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

FC240626/16. FINANCE & GOVERNANCE COMMITTEE - CONFIDENTIAL - JUNE 2026 [CONFIDENTIAL]

The Chair of the Committee, Cllr Morag Bailey, introduced the confidential items from the Finance & Governance Committee on the 17/06/2026 and a discussion took place.

RESOLVED

To approve the action as outlined in Section 4 of the Report in relation to Stage 3 debts.

WTCM778 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FC240626/17. TOWN CENTRE IMPROVEMENT PROJECT [CONFIDENTIAL]

The Town Clerk summarised the quotations as recommended by the Town Centre Improvement Project Board and answered queries.

RESOLVED

To accept the quotation for landscape architect services from Lingard Styles Ltd (Company A) at a cost not exceeding £8,788 excluding VAT.

WTCM779 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC240626/18. BERRIEW ST TOILETS [CONFIDENTIAL]

The Town Clerk gave a verbal update and outlined next steps.

The meeting finished at 20:46.

Signed:

Dated:

Councillor (Chair)

Decision/Action Log

ID		Assigned
WTCM751	RESOLUTION FC240626/6.1 Previous Minutes To approve the minutes from the meeting of the Annual Meeting on 27/05/2026.	Town Clerk & Responsible Finance Officer
WTCM752	RESOLUTION FC240626/7.1 Events & Planning - June 2026 To support Welshpool Town Council's participation in Open Doors 2026; To approve the opening of Welshpool Information Centre on Sunday 13th September 2026; and To approve free parking at Church Street Car Park for Sunday 13th September 2026 at cost of approx £250 to be met from the Community Events cost code.	Events & Markets Manager
WTCM753	RESOLUTION FC240626/7.1 Events & Planning - June 2026 To appoint Cllrs Morag Bailey, William Rowell, Alison Davies, Carol Robinson and Phil Owen to the Place Plan Working Group	Events & Markets Manager

ID		Assigned
WTCM754	RESOLUTION FC240626/7.2 Operations & Development - June 2026 To note the successful award of £83,000 under the Pride in Place Impact Fund for the Welshpool Town Centre Improvement Project; To authorise the Town Clerk to obtain further quotations for landscape architecture, design and project development services in accordance with the Council's procurement requirements; and To approve a period of public engagement and consultation on emerging proposals.	Town Clerk & Responsible Finance Officer
WTCM755	RESOLUTION FC240626/7.2 Operations & Development - June 2026 To accept the quotation for planning consultancy on the Maes y Dre Alternative Premises project at a cost of £850 from Hughes Architects.	Town Clerk & Responsible Finance Officer
WTCM756	RESOLUTION FC240626/7.2 Operations & Development - June 2026 To accept the quotation for end of season works from Argae Hall (Company A) at a cost of £6,530 excluding VAT.	Operations Manager
WTCM757	RESOLUTION FC240626/7.2 Operations & Development - June 2026 To accept the quotation for purchase of a second hand Verti-Cut 1300 at a cost of £4400 from Charlies AG at a cost of £4,400 excluding VAT.	Operations Manager
WTCM758	RESOLUTION FC240626/7.2 Operations & Development - June 2026 To accept the quotation for the purchase of a Grillo Climber 10 AWD 27 at a cost of £10,900 from Charlies AG.	Operations Manager
WTCM759	RESOLUTION FC240626/7.2 Operations & Development - June 2026 To approve the soft play trial project within the vacant Market Business Unit and to allocate a budget of up to £3000 for the purchase of equipment, signage and setup costs; To delegate authority to the Town Clerk to implement the trial and undertake all necessary risk assessments and operational arrangements; To approve the proposal to operate entry fee of £1 per child with payments accepted via contactless payment facilities, QR code payments and cash collection, and with a proportionate and pragmatic approach taken to enforcement during the trial period; and To request a trial evaluation report be presented to the Committee upon completion of the trial.	Town Clerk & Responsible Finance Officer
WTCM760	RESOLUTION FC240626/7.3 Tour de France - June 2026 To amend the terms of reference of the Tour de France Special Committee to increase the maximum membership by 1.	Town Clerk & Responsible Finance Officer
WTCM761	RESOLUTION FC240626/7.3 Tour de France - June 2026 To elect Cllr Phil Owen to represent Welshpool Town Council on the Powys County Council Tour de France workstream(s).	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM762	RESOLUTION FC240626/7.3 Tour de France - June 2026 To authorise the use of Council managed land for overnight camping and parking in relation to Tour de France subject to approval of a fee & charges schedule.	Town Clerk & Responsible Finance Officer
WTCM763	RESOLUTION FC240626/7.3 Tour de France - June 2026 To co-opt Tony Brooks as a member of the Tour de France Special Committee.	Town Clerk & Responsible Finance Officer
WTCM764	RESOLUTION FC240626/7.3 Tour de France - June 2026 To co-opt Shane Logan as a member of the Tour de France Special Committee.	Town Clerk & Responsible Finance Officer
WTCM765	RESOLUTION FC240626/7.3 Tour de France - June 2026 To co-opt Graham Breeze as a member of the Tour de France Special Committee.	Town Clerk & Responsible Finance Officer
WTCM766	RESOLUTION FC240626/7.4 Finance & Governance Committee - June 2026 To approve the budget virements as set out in the paper.	Town Clerk & Responsible Finance Officer
WTCM767	RESOLUTION FC240626/8.1 Council Accounts (May - Period 2) To note the bank balances and accounts for Period 2.	Town Clerk & Responsible Finance Officer
WTCM768	RESOLUTION FC240626/8.2 Payment of Invoices - June To approve payment of invoices for June 2026.	Town Clerk & Responsible Finance Officer
WTCM769	RESOLUTION FC240626/9.1 Draft Annual Statement and Annual Governance Statement To approve publication of the Annual Statement and Annual Governance Statement for 2025/26	Town Clerk & Responsible Finance Officer
WTCM770	RESOLUTION FC240626/9.2 Internal Audit Report To note the Internal Audit Report for 2025-26.	Town Clerk & Responsible Finance Officer
WTCM771	RESOLUTION FC240626/9.3 Annual Report 2025/26 That Council recorded its thanks to the Town Clerk and staff for the quality of the end of year documentation for 2025/26.	Town Clerk & Responsible Finance Officer
WTCM772	RESOLUTION FC240626/9.3 Annual Report 2025/26 To approve publication of the Annual Report for 2025/26.	Town Clerk & Responsible Finance Officer
WTCM773	RESOLUTION FC240626/11.2 Royal Welsh Show To approve the attendance of the Mayor and Town Clerk to the Chairman's Reception on Thursday 23rd July as an approved duty.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM774	RESOLUTION FC240626/12.1 Public Transport Communicate with Welsh Government, Senedd, Member of Parliament, Powys County Council, Ceredigion County Council and Gwynedd Council and Councillors; Community and Town Councils along the Cambrian Line; Cambrian Line; Welshpool Rail Users; PAVO; and Mid Wales Tourism; and Advise them of our concerns and request that, together, we initiate much stronger pressure to achieve public transport provision in Mid Wales that meets the needs of local people and visitors.	Town Clerk & Responsible Finance Officer
WTCM775	RESOLUTION FC240626/12.2 Water Supply Issues To ask the Town Clerk to write to Hafren Dyfrdwy to seek a formal response to the issues raised.	Town Clerk & Responsible Finance Officer
WTCM776	RESOLUTION FC240626/14 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM777	RESOLUTION FC240626/15 Operations & Development - Confidential - June 2026 Subject to the tree liability issues being resolved, to approve a Plant and Maintain licence with Powys County Council for the land at the corner of Union Street adjacent to Pure Beauty; and To authorise the Town Clerk to progress the necessary paperwork.	Town Clerk & Responsible Finance Officer
WTCM778	RESOLUTION FC240626/16 Finance & Governance Committee - Confidential - June 2026 To approve the action as outlined in Section 4 of the Report in relation to Stage 3 debts.	Town Clerk & Responsible Finance Officer
WTCM779	RESOLUTION FC240626/17 Town Centre Improvement Project To accept the quotation for landscape architect services from Lingard Styles Ltd (Company A) at a cost not exceeding £8,788 excluding VAT.	Town Clerk & Responsible Finance Officer

List of Payments Approved by Council

As required by Financial Reg 6.8

Date	Invoice No.	Ref No.	Detail	Total
Autorama Vanarama [AUTORAMA] - paid by Direct Debit				
15/05/2026	EMACMAY26	6677	EmAC Service Plan May 26	£53.82
British Gas Trading Limited [BGAS] - paid by Direct Debit				
01/06/2026	15053485	6704	Electricity M&B May 26	£13.02
Blachere Illumination UK Limited [BLACHERE]				
15/05/2026	SP44405	6671	ChristmasLightsHire2026	£3,408.32

Date	Invoice No.	Ref No.	Detail	Total
Border Drain Services [BORDDRAIN]				
28/05/2026	817	6702	Camera Drain TH Repair	£300.00
Border Janitorial Supplies LTD [BORDER]				
29/05/2026	245024R	6719	Cleaning supplies TH & Toil	£229.99
Brookwood Powys [BROOKWOOD]				
28/05/2026	5657	6740	Stock love spoons May 2026	£82.74
Charlies AG &Turf Limited [CHARLIESAG]				
01/06/2026	137555	6716	Service & Repair Ride on Mower	£1,754.06
29/05/2026	245024	6717	Cleaning Supplies TH & Toil	£0.00
City Environmental Services [CITY ENVIR]				
29/05/2026	INV-18069	6674	Asbestos Survey AHC	£540.00
DM Payroll Services Ltd [DMPAYROLL]				
08/06/2026	INV-5297	6725	Payroll Apr - June 26	£172.80
Enconvo UK Ltd [ENREACH] - paid by Direct Debit				
31/05/2026	456936	6696	Telephone & Broadband June	£603.82
Gilbert Davies Solicitors [GDAVIES]				
02/04/2026	24536	6737	AuctionSalePCBerriewSt	£714.00
05/05/2026	24641	6738	AbortiveSaleCHGSAuctionPCBerri	£2,134.38
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit				
22/05/2026	0000270130/2026	6670	Telephone Rental June26	£81.60
Hardings Shed and Garden Supplis [HARDINGS]				
31/05/2026	2026000000777	6706	Fuel Van May 26	£30.83
HMRC - PAYE [HMRC]				
10/06/2026	HMRCJUN26	6714	PAYE & NI June 26	£7,345.39
HTL Windows & Doors [HTL]				
22/05/2026	45140	6672	Repair to door control panel T	£363.60
Rentokil Initial [INITIAL] - paid by Direct Debit				
02/06/2026	35851394	6700	Hygiene Contract June/July	£916.55
Jamie Bags Ltd [JAMIEBAGS]				
10/06/2026	2727	6739	Stock 06/2026	£192.60
Joe Davies (Manchester) Ltd. [JDAVIES]				
13/05/2026	SI260503399	6665	Direct Stock TIC May 26	£120.34

Date	Invoice No.	Ref No.	Detail	Total
John Deere Financial [JOHNDEERE] - paid by Direct Debit				
31/05/2026	JDMAY26	6708	Tractor Finance May 26	£677.76
Legal & General (Pensions) [LEGALGEN] - paid by Direct Debit				
10/06/2026	LGJUN26	6715	L&G Pension June 26	£2,319.00
Lex Autolease Limited [LEXAUTO] - paid by Direct Debit				
18/05/2026	MIN8346363	6657	Tipper Lease	£708.18
18/05/2026	MIN8368880	6664	Lease Van June 2026	£532.68
20/05/2026	PF12288691	6666	Speeding Offence 5May26	£10.00
Links Electrical [LINKS]				
01/04/2026	01081589	6667	new LED tubes Corn Exchange	£121.97
12/05/2026	01082771	6703	LED Bulbs TH	£39.91
LLoyds Bank Cardnet [LLOYDS1] - paid by Direct Debit				
15/05/2026	CNMAY26	6678	CardNet May Charges	£42.63
LLoyds Bank Charges [LLOYDS3] - paid by Direct Debit				
28/05/2026	MAY26SVG	6679	Bank Charges May 26	£81.96
Lloyds Bank Debit Card [LLOYDS4]				
13/05/2026	ON-1100251918	6658	New Council Seal	£42.60
14/05/2026	GB64CE4OABEI	6659	Paper and frame for Freedom of	£36.76
14/05/2026	793314-1-I0	6660	Strongman for Carnival	£577.98
14/05/2026	R020301442866S	6661	CCTV for M&B, TH and MyD	£683.50
22/05/2026	02D0FD9A-0011	6682	AI Tools May 26	£20.00
21/05/2026	Z2654056	6683	Server Hosting May 26	£29.61
13/05/2026	GB64BC99ABEI	6684	Panini Press for Hub	£219.98
31/05/2026	NOOK23	6692	Civic Service & Mayors Quiz Buffet	£300.00
15/06/2026	5255728	6735	Leaflets Visit Welshpool 06/26	£58.88
Lloyds Bank Charge Card [LLOYDS5]				
30/05/2026	3997272	6675	DBS for PP	£37.20
14/04/2026	793314-1-I0	6681	Strongman Balance	£577.98
09/04/2026	GB6378ORABEI	6685	Network Splitter for Office	£14.99
08/04/2026	GB635FXIABEI	6686	Flags for Town Centre	£289.00
07/04/2026	GB602V5ZKNKCNHI	6687	New Santa Suit	£31.87
02/04/2026	04012797685	6688	Bin Bags	£63.68

Date	Invoice No.	Ref No.	Detail	Total
07/04/2026	FBADS-479-105731525	6689	FB Ads	£5.75
05/06/2026	5240554	6691	Promotional Materials	£99.27
Morgan Fire & Security Systems Ltd [MFSS]				
04/06/2026	1134274	6720	New Key Fob TIC	£15.00
Mid Wales Sign & Print Ltd [MWSIGN]				
07/05/2026	INV-14248	6711	Community Award Shields	£148.80
MWT Cymru [MWTCYMRU]				
01/06/2026	INV-14202	6726	MWT Membership 2627	£126.00
The National Allotment Society [NAS]				
04/06/2026	NA107/26	6694	NAS Membership 2026	£85.00
National Express Ltd [NATEXP]				
30/04/2026	202604B442	6728	National Express Apr 26	£158.63
31/05/2026	B442-20260531	6729	Nat Express May 26	£179.92
Octopus Electric Vehicles Limited [OCTOPUS]				
01/06/2026	INV_K00284123	6707	Salary Sacrifice 53733	£953.77
Office Express UK [OFFICEEX]				
29/05/2026	3753	6730	paper, whiteboard, pens May26	£268.20
One Voice Wales [ONEVOICE]				
12/06/2026	10814	6731	Training Bill Rowell NaturePro	£44.00
Owen???s of Oswestry Coaches Ltd. [OWENC]				
01/06/2026	OMAY26	6723	Owens May 26	£7,814.40
Paul Melton Hawks [PAUL HAWKS]				
15/06/2026	CARNIVAL26	6727	Hawk Display 26	£300.00
Phils Tool Hire [PHILSTOO]				
03/06/2026	72897	6699	Scissor Lift Hire TH Repair	£318.00
The Pink Laundry [PINKLAUND]				
03/06/2026	INV-0608	6695	Tablecloth Cleaning	£42.00
02/06/2026	INV-0596	6698	Tablecloths & Chair Covers Cle	£343.20
POS Terminal Rent [POS] - paid by Direct Debit				
28/05/2026	POSMAY26	6680	POS Rental May 26	£29.40
G F Potter [POTTERS]				
17/05/2026	62764	6654	Waste Disposal Wk 2 May 26	£113.05

Date	Invoice No.	Ref No.	Detail	Total
24/05/2026	62802	6663	Waste Disposal Wk 3 May 26	£186.78
31/05/2026	62841	6693	Waste Collection May Wk 4	£58.98
07/06/2026	62908	6732	Waste Collection 05/06/26	£44.23
Powis Castle Estate [POWIS]				
01/06/2026	SI8143	6721	Licence Fee Lower Park	£500.00
01/06/2026	SI8219	6722	Service Charge Lower Park	£1,200.00
RCI Financial Services Ltd [RCI] - paid by Direct Debit				
02/05/2026	83466137	6655	Van Lease June 26	£252.85
03/06/2026	83466138	6710	Van Lease July 26	£252.85
Resources for Change [RESCHANGE]				
04/06/2026	INV-3097	6697	Final Invoice TH Consultancy	£7,650.76
Sefe Energy [SEFE] - paid by Direct Debit				
15/05/2026	INV04235468	6676	Gas TH Apr 26	£2,277.55
Staff Salaries [STAFF]				
10/06/2026	STAFFJUNE6	6713	Staff Salaries June 26	£22,659.37
Stone Technical Services Group Ltd [STONETECH]				
26/03/2026	30337	6668	Lightning Protection Survey 26	£262.08
Hutchison 3G UK Limited [THREEBUS] - paid by Direct Debit				
01/05/2026	987745022044	6656	Mobile Phones May 26	£58.93
01/06/2026	987745022045	6709	Mobile Phones June 26	£58.93
Total Energies Gas & Power Limited [TOTAL E] - paid by Direct Debit				
08/06/2026	KI-51B8145A-003	6690	Electricity TH May 26	£2,283.30
02/06/2026	KI-2E2C3629-003	6701	Electricity Office May 26	£210.39
10/06/2026	KI-A844469A-003	6712	Electricity TIC/To May	£60.19
Wicksteed Leisure Ltd [WICKSTEED]				
12/06/2026	0000831790	6724	Repair of Hurricane Swing	£2,731.85
WPG Ltd [WPG]				
26/05/2026	170450	6669	Long Service Award Trophy	£37.20
29/05/2026	199019	6673	New carnival date inserts	£36.00
Welshpool Hardware & DIY [WPLDIY]				
03/06/2026	3168	6705	Various Bits	£232.25

Appendix C



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 01/07/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Dr Ben Gwalchmai
Councillor Chris Davies (Chair)
Councillor Jackson Quarrell
Councillor Kelly Meredith
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen
Councillor Revd William Rowell

Apologies for absence:

Councillor Estelle Bleivas

Absent:

Also in attendance:

Councillor Phil Pritchard
Kimberly Wright - Events & Markets Manager
Wendy Lewis - Community Services Manager

EP010726/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all attendees to the meeting and reminded them to show respect for everyone throughout the meeting. Apologies received by Cllr Estelle Bleivas.

EP010726/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

EP010726/3. PUBLIC PARTICIPATION

None.

EP010726/4. MINUTES AND MATTERS ARISING

EP010726/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Events & Planning Committee on

03/06/2026

WTCM780 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP010726/4.2 Matters Arising

Matters are on the agenda for discussion.

EP010726/5. TOURISM & ECONOMIC DEVELOPMENT

EP010726/5.1 Information Centre

The Community Services Manager summarised the report and explained that the recent hot weather affected train services, and people cancelled day trips.

Cllr Morag Bailey asked whether the free parking initiative had increased footfall to the Information Centre. The Community Services Manager explained that there was no increased footfall into the Information Centre, but it is often full, and the public often give their thanks to staff.

EP010726/5.2 Visit Welshpool - Voucher

Councillors discussed the voucher scheme and agreed it was a good initiative.

RECOMMENDED

To approve the implementation of the Welshpool Voucher Scheme with a review after twelve months.

WTCM781 - Proposed by Cllr Morag Bailey, seconded by Cllr Nick Howells

EP010726/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP010726/6.1 Interim Strategic Plan Action Plan

To continue with progress.

EP010726/6.2 Budget and Committee Finance (Month 3)

Cllr Morag Bailey asked for the final total of the bouncy castles at the Carnival. Events Manager to circulate.

Cllr Morag Bailey asked for costs to be locked in for 2027 to generate more income from Town Hall events.

EP010726/7. EVENTS

EP010726/7.1 Carnival

Councillors discussed at length the positives and negatives of the Carnival.

The Events Manager encouraged all to attend the public meeting in the Town Hall on Tuesday, 14th July 2026 at 6pm in the Town Hall.

EP010726/7.2 Walking Festival

Cllr William Rowell explained that there was nothing further to report.

EP010726/7.3 Dance Festival

Cllr Phil Owen explained that there was nothing further to report.

EP010726/7.4 Summer Cinema & Craft Session

The Events Manager updated the Committee and explained that the date of the cinema and craft session will be Saturday 22nd August 2026 for up to 40 children for £2 per child.

EP010726/7.5 Flicks in the Sticks

Cllr Morag Bailey explained that a consultation will take place in September, asking the audience for their views. Councillors agreed that the option to increase the fee for cake/tea/coffee should also be included as an option.

EP010726/7.6 Farmers Market

Councillors agreed that the initiative had been exhausted.

RESOLVED

To stop the project and remove from future agendas.

WTCM782 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP010726/7.7 Upcoming Events

Cllr Ben Gwalchmai left the meeting.

Events Manager to obtain quotes for bands/live acts in the Town Hall for the meeting in September.

Members asked could terms be added to the booking form, and anyone cancelling an event must inform the office, so a notice can be circulated on social media and displayed on the notice board - Events Manager to investigate.

EP010726/8. PLACE PLAN

Cllr Phil Pritchard expressed an interest in attending the working group meetings and it was explained that Full Council would have to elect him to the group.

EP010726/9. PLANNING - NEW APPLICATIONS

EP010726/9.1 P/26/0350/FUL

Members considered the planning application and provided the following response:

Response: Note

Comments:

Councillors note the existing shortage of parking provision within Welshpool. The Committee is not persuaded by the argument that the availability of public transport would sufficiently mitigate the demand for parking associated with the development.

RESOLVED

To respond to the planning authority in respect of P/26/0350/FUL with the above response and comments.

EP010726/9.2 Planning decisions

Members noted the attached planning decisions.

EP010726/10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

Cllr Morag Bailey asked for basic financial projections for future events to be added next to the future events list.

To have the Tour De France as an ongoing agenda item for the Committee to receive regular updates.

The meeting finished at 20:30.

Signed:

Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM780	RESOLUTION EP010726/4.1 Previous Minutes To approve the minutes from the meeting of the Events & Planning Committee on 03/06/2026	Events & Markets Manager
WTCM781	RECOMMENDATION EP010726/5.2 Visit Welshpool - Voucher To approve the implementation of the Welshpool Voucher Scheme with a review after twelve months.	Events & Markets Manager
WTCM782	RESOLUTION EP010726/7.6 Farmers Market To stop the project and remove from future agendas.	Events & Markets Manager
WTCM783	RESOLUTION EP010726/9.1 P/26/0350/FUL To respond to the planning authority in respect of P/26/0350/FUL with the above response and comments.	Events & Markets Manager

Appendix D



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Operations & Development Committee held on 08/07/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies
Councillor David France
Councillor Kelly Meredith
Councillor Nick Howells
Councillor Phil Owen
Councillor Phil Pritchard (Chair)
Councillor Revd William Rowell

Apologies for absence:

Councillor Estelle Bleivas

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer
Paul McGrath - Operations Manager
Wendy Lewis - Community Services Manager
2 member(s) of the public / press

OD080726/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. Apologies for absence were received from Cllr Estelle Bleivas.

OD080726/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

OD080726/3. PUBLIC PARTICIPATION

Two members of the public were present and gave presentations. The first was the Chair of the Welshpool Cricket Club in relation to Item 5.3 who explained the purpose of the container (20ft x 20ft x 8ft) and the items which will be stored within it. He confirmed that the Cricket Club would meet all expenditure incurred with the project. Members asked questions regarding insurance and other matters.

Cllr Kelly Meredith joined during the first presentation.

The second presentation was given by the Community Development and Support Manager from ClwydAllyn who explained the partnership they would wish to explore with the Town Council in relation to play facilities on the Oldford Estate. He also explained about other initiatives such as community gardens and the Scanis Pitch lease. He confirmed that ClwydAllyn were holding a consultation with residents on the estate during

July about play provision and hoped to bring these findings back to Full Council at the end of the month. He explained that ClwydAlyn would inform the Council of the consultation dates so we could assist in publicising it. Queries were raised regarding the content of the consultation, fundraising for new play provision, the scansis lease complaints from neighbouring residents and more.

The Chair thanked both members of the public for their presentations.

OD080726/4. MINUTES AND MATTERS ARISING

OD080726/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Operations & Development Committee on 10/06/2026.

WTCM784 - Proposed by Cllr Revd William Rowell, seconded by Cllr Kelly Meredith

OD080726/4.2 Matters Arising

None.

OD080726/5. LAND AND BUILDINGS

OD080726/5.1 General Update

The Operations Manager updated councillors on general activities, including:

- Town Hall - a few bigger bookings have been cancelled by organisers but regular ones still took place
- Carnival & Continental Market went well with litter picking, stall placement, waste collection and a road sweeper all carried out or organised for both events
- Market - broken glass now replaced and putty painted
- Honours Board - still awaiting quotation
- Emergency Lighting ??? faulty unit in the Town Hall to be replaced on Friday
- Outdoor spaces - still on the two weekly grass cutting rota but grass growth has slowed down thankfully
- Tractor and cutting bed have been serviced
- Pre-season friendlies are due to commence at Maes y Dre so pitch marking will re-commence
- Knotweed near canal spreading to Maes y Dre reported to Canal & Rivers Trust
- Defibrillators have been serviced
- Lifting Operations and Lifting Equipment Regulations (LOLER) testing for changing places unit booked in for Monday.

The Mayor remarked on the fantastic joint working which takes place with the Operations Team and PCC during Continental Market and thanked all involved.

A query was raised regarding wildfires and it was explained that on the land which we manage the grass is maintained at a short length which helps mitigate the risk of wildfire.

OD080726/5.2 RoSPA Reports - Playgrounds

The Operations Manager presented the reports and explained that the playgrounds are improving all the time. Maes y Dre medium risks were caused by the Bowling Club fence which had fallen down and some minor issues which have been resolved. The Council is continuing to liaise with the Bowling Club over their fences.

OD080726/5.3 Storage at Maes y Dre

A discussion was held by members over the request taking into account the presentation given during Item 3.

RECOMMENDED

To allow all sports clubs occupying Maes y Dre to have one container each subject to the conditions and consent of Council on each one.

WTCM785 - Proposed by Cllr Phil Pritchard, seconded by Cllr Revd William Rowell

RECOMMENDED

To allow the Welshpool Cricket Club to install a container as long as it blends into the environment and to delegate authority to the Operations Manager to agree location and look of the container.

WTCM786 - Proposed by Cllr Kelly Meredith, seconded by Cllr Revd William Rowell

OD080726/5.4 Town Hall Lift

The Town Clerk explained that the drive nut needs replacing on the front platform lift and a quote for £15,965 had been provided by Otis who we have a service contract with. The Town Clerk explained that all lifts are due to be replaced as part of the Town Hall Transformation Project and asked members to consider whether it represented good value to undertake significant expenditure on a lift which may be replaced as part of the Town Hall Transformation Project.

RESOLVED

To defer consideration of the item until after the outcome of the Town Hall Transformation bid is known.

WTCM787 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

OD080726/5.5 Town Hall Electrical

The Town Clerk explained that quotations had been received for the rectification of the C1 electrical failures on the buildings EICR report. This work was now urgent and could not wait until any future transformation of the building. 3 quotations were received and outlined to members.

RECOMMENDED

**To accept the quotation for Town Hall electrical works from Alan Thomas Electrical (Company A) at a cost of £4500 excluding VAT; and
To request a virement from General Reserve to 100/4085 to cover the cost.**

WTCM788 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Pritchard

OD080726/6. SERVICES

OD080726/6.1 Markets

The Town Clerk presented the minutes of the last traders meeting and invited questions or comments.

OD080726/6.2 The Hub - June 2026

The Community Services Manager presented the Hub Performance report for June and invited questions. An incident which took place during the Hub last week was referenced when all the lifts went out of action leading to members of the public with mobility issues to be stuck in the Town Hall. The

Town Clerk explained steps had been taken to protect against future incidents and a report will be discussed by the Council's Health and Safety Committee next week.

OD080726/6.3 Allotments

The Community Services Manager presented an update on allotments and invited queries.

OD080726/6.4 Community Fridge

The Community Services Manager presented an update on the Community Fridge and invited questions. Queries were received regarding the supply of food and volunteer support. It was explained that the Community Services Manager will be meeting with Newtown Food Surplus soon to see how we can expand our supply.

OD080726/7. PROJECTS & NEW DEVELOPMENTS

OD080726/7.1 Town Hall Transformation

No updates.

OD080726/7.2 Welshpool Town Centre Improvement

No updates however the design contractor agreed at Full Council had been appointed and accepted with an on-site meeting to take place shortly.

OD080726/7.3 Changing Places

The Operations Manager explained that the sink had been fitted, a cupboard for bed covers had arrived and is to be built and Lifting Operations and Lifting Equipment Regulations (LOLER) testing to take place next week. The Town Clerk explained that the existing hygiene contract needed to be extended to include the new changing places facility at an extra cost of £961.23 per annum. Queries were received regarding the cost.

RECOMMENDED

To accept the quotation from Initial Hygiene for a five year contract for the collection and installation of sanitary bins at a cost of £961.23 excluding VAT per annum.

WTCM789 - Proposed by Cllr Revd William Rowell, seconded by Cllr Kelly Meredith

OD080726/7.4 Maes y Dre Alternative Premises

No updates but the architects had been appointed to prepare the required planning permission for the scheme.

OD080726/7.5 Oldford Estate - Play Provision

A discussion took place regarding the presentation given during Item 3 however more discussion will take place at Full Council.

OD080726/7.6 Soft Play Trial

The Town Clerk explained that we are awaiting some quotations back from companies on design and fit of equipment and once those arrive then discussions will take place with insurers and H&S providers on

risk assessments.

OD080726/8. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

The next meeting of Operations & Development Committee will be held on 9th September 2026

OD080726/9. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM790 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

OD080726/10. EXTENSION OF LEASE [CONFIDENTIAL]

The Town Clerk explained his findings on the matter based on the instructions from the last meeting and urged members to make a decision on the length this month so the clubs could proceed with grant funding. A wide ranging debate and discussion took place between members on the length of lease.

Cllr Nick Howells left the meeting prior to the vote.

RECOMMENDED

To extend the existing lease (L/2/6) by 10 years to expire on 22nd June 2045.

WTCM791 - Proposed by Cllr Chris Davies, seconded by Cllr Kelly Meredith

OD080726/11. BOWLING CLUB LEASE [CONFIDENTIAL]

The Town Clerk explained that the Council is still negotiating with the club on their replacement lease.

OD080726/12. BERRIEW ST TOILETS [CONFIDENTIAL]

The Town Clerk gave an update on negotiations with the third party in respect of Berriew St toilets.

The meeting finished at 20:46.

Signed:

Dated:

Councillor Phil Pritchard (Chair)

Decision/Action Log

ID		Assigned
WTCM784	RESOLUTION OD080726/4.1 Previous Minutes To approve the minutes from the meeting of the Operations & Development Committee on 10/06/2026.	Town Clerk & Responsible Finance Officer
WTCM785	RECOMMENDATION OD080726/5.3 Storage at Maes y Dre To allow all sports clubs occupying Maes y Dre to have one container each subject to the conditions and consent of Council on each one.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM786	RECOMMENDATION OD080726/5.3 Storage at Maes y Dre To allow the Welshpool Cricket Club to install a container as long as it blends into the environment and to delegate authority to the Operations Manager to agree location and look of the container.	Town Clerk & Responsible Finance Officer
WTCM787	RESOLUTION OD080726/5.4 Town Hall Lift To defer consideration of the item until after the outcome of the Town Hall Transformation bid is known.	Town Clerk & Responsible Finance Officer
WTCM788	RECOMMENDATION OD080726/5.5 Town Hall Electrical To accept the quotation for Town Hall electrical works from Alan Thomas Electrical (Company A) at a cost of £4500 excluding VAT; and To request a virement from General Reserve to 100/4085 to cover the cost.	Town Clerk & Responsible Finance Officer
WTCM789	RECOMMENDATION OD080726/7.3 Changing Places To accept the quotation from Initial Hygiene for a five year contract for the collection and installation of sanitary bins at a cost of £961.23 excluding VAT per annum.	Town Clerk & Responsible Finance Officer
WTCM790	RESOLUTION OD080726/9 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM791	RECOMMENDATION OD080726/10 Extension of Lease To extend the existing lease (L/2/6) by 10 years to expire on 22nd June 2045.	Town Clerk & Responsible Finance Officer

Appendix E



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Health and Safety Committee held on 15/07/2026 2:00pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Carol Robinson
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Nick Howells (Chair)
Councillor Phil Pritchard
Councillor Revd William Rowell

Apologies for absence:

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer
Paul McGrath - Operations Manager
Wendy Lewis - Community Services Manager

HS150726/1. ELECTION OF CHAIR

The Mayor opened the meeting and asked for nominations for Chair of the Health and Safety Committee for the 2026-2027 municipal year. One nomination was received, proposed and seconded for Cllr Nick Howells who accepted.

RESOLVED

To elect Cllr Nick Howells as Chair of the Health & Safety Committee for the municipal year 2026/2027.

WTCM798 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

HS150726/2. ELECTION OF VICE CHAIR

One nomination was received, proposed and seconded for Cllr Jackson Quarrell to be Vice Chair of the Health and Safety Committee for the 2026-2027 municipal year.

RESOLVED

To elect Cllr Jackson Quarrell as Vice Chair of the Health & Safety Committee for the municipal year 2026/2027.

WTCM799 - Proposed by Cllr Nick Howells, seconded by Cllr Jackson Quarrell

HS150726/3. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting.

HS150726/4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

HS150726/5. PUBLIC PARTICIPATION

None.

HS150726/6. FIRE RISK ASSESSMENT

Cllr Phil Pritchard and Cllr Carol Robinson joined the meeting.

The Town Clerk introduced the report and members went through the summary of the recommendations provided by WorkNest. A lot of the recommendations in relation to signage have been completed and the quotations for remedial electrical works have been accepted by the Operations & Development Committee. In relation to the stage curtains, it was accepted to tolerate the risk caused by their lack of fire-retardant nature. Changes to battery charging had taken place and a new CO2 extinguisher in place. Formal fire safety procedures for traders and hirers are being put in place and fire drill recording for the WIC improved.

The quality and suitability of the current evacuation chairs was discussed. Members noted that none of the Fire Risk Assessments had identified the evacuation chairs themselves as defective or requiring immediate withdrawal from service. The identified deficiencies related principally to the management arrangements surrounding their use, including operator availability, training, maintenance and documented evacuation procedures.

Cllr Howells raised his concerns over the use of refuge areas and again these were not rated as an issue by the FRA, and previous FRAs carried out does not identify these as a deficiency. The FRA carried out by Agile Fire Safety in July 2025 does rate these as non-identified due to the lack of appropriate signage which the Town Clerk confirmed was purchased yesterday.

RECOMMENDED

To note the findings of the Worknest Fire Risk Assessment Audit

To approve the Fire Risk Assessment Action Plan which is attached; and

To authorise officers to implement recommendations that can be accommodated within existing budgets, or items requiring significant capital expenditure be brought back to Operations & Development Committee with costed options.

WTCM800 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

HS150726/7. TOWN HALL EMERGENCY PROCEDURES

Members noted that none of the Fire Risk Assessments had identified any defect in the Council's existing evacuation chairs requiring their immediate withdrawal from service. The recommendations related principally to the Council's evacuation procedures, operator availability, training and maintenance arrangements.

The Committee considered that the purchase of two Evac+Chair 300H evacuation chairs would nevertheless represent a significant improvement to the Council's emergency evacuation arrangements through their modern design and ability to be operated by a single trained person, thereby improving operational resilience.

The Town Clerk confirmed he would use his delegated powers to order them as soon as possible.

RESOLVED

To note that the Town Clerk will use his delegated powers to accept the quotation from Evac+Chair.

HS150726/8. OTHER HEALTH AND SAFETY ISSUES

The Operations Manager referred to his email of 14 July 2026 and reiterated his concerns regarding the Council's arrangements for the evacuation of persons requiring assistance from the first floor during out-of-hours hires. He expressed the view that the existing evacuation chairs were not suitable for the Council's operational arrangements, as, in his opinion, their use in an emergency would require a significant number of trained persons to be available, which could not be guaranteed during self-managed hires where Council staff were not routinely present.

The Committee considered the concerns raised alongside the findings of the Council's Fire Risk Assessments, the advice received from WorkNest, the temporary risk assessment prepared by the Town Clerk and the Council's existing emergency arrangements. Members noted that the Fire Risk Assessments had identified recommendations relating to evacuation procedures, operator availability, training and maintenance but had not recommended that the existing evacuation chairs be withdrawn from operational service. Members further noted that all four members of the Operations Team had received evacuation chair training and that replacement Evac+Chair 300H units had been approved to further improve the Council's emergency evacuation capability.

Having considered the professional concerns raised, together with the Fire Risk Assessments, WorkNest advice and the temporary risk assessment, the Committee was satisfied that, pending implementation of the additional control measures identified, the existing arrangements could continue on an interim basis whilst replacement evacuation chairs were procured and further advice was obtained from the competent fire risk assessor.

Members agreed that the Town Hall's evacuation arrangements should remain under review and be reported back to a future meeting following receipt of further professional advice.

HS150726/9. DATE OF NEXT MEETING

The next meeting will be held in February 2027 however due to the concerns raised it was thought better to hold another meeting when more information was known e.g. in September.

The meeting finished at 15:05.

Signed:

Dated:

Councillor Nick Howells (Chair)

Decision/Action Log

ID		Assigned
WTCM798	RESOLUTION HS150726/1 Election of Chair To elect Cllr Nick Howells as Chair of the Health & Safety Committee for the municipal year 2026/2027.	Town Clerk & Responsible Finance Officer
WTCM799	RESOLUTION HS150726/2 Election of Vice Chair To elect Cllr Jackson Quarrell as Vice Chair of the Health & Safety Committee for the municipal year 2026/2027.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM800	RECOMMENDATION HS150726/6 Fire Risk Assessment To note the findings of the Worknest Fire Risk Assessment Audit To approve the Fire Risk Assessment Action Plan which is attached; and To authorise officers to implement recommendations that can be accommodated within existing budgets, or items requiring significant capital expenditure be brought back to Operations & Development Committee with costed options.	Town Clerk & Responsible Finance Officer
WTCM801	RESOLUTION HS150726/7 Town Hall Emergency Procedures To note that the Town Clerk will use his delegated powers to accept the quotation from Evac+Chair.	Town Clerk & Responsible Finance Officer

Appendix F



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 15/07/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor Carol Robinson
Councillor David France
Councillor Morag Bailey (Chair)
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Councillor Phil Pritchard
Councillor Revd William Rowell

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer

FG150726/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct. Apologies were received from Cllr Phil Pritchard and William Rowell.

FG150726/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG150726/3. PUBLIC PARTICIPATION

None.

FG150726/4. MINUTES AND MATTERS ARISING

FG150726/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Finance & Governance Committee on 17/06/2026.

FG150726/4.2 Matters Arising

None.

Cllr Carol Robinson joined the meeting.

FG150726/5. BUSINESS PLANNING & FINANCIAL MATTERS

FG150726/5.1 Council Accounts (April - Period 3)

Members discussed the Inc & Exp report for Month 3.

RESOLVED

To note the bank balances, accounts and overspends for Period 3.

WTCM793 - Proposed by Cllr David France, seconded by Cllr Alison Davies

FG150726/5.2 Payment of Invoices - July

Members scrutinised the payment of invoices and asked a range of queries including the payments. It was requested that the Council's banking arrangements be added as a future agenda item.

RECOMMENDED

To approve payment of invoices for July 2026.

WTCM794 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG150726/5.3 Scrutiny of Payments

The Town Clerk reported that this was yet to be completed by Cllr Phil Owen who is no longer a member of the committee.

FG150726/5.4 Interim Strategic Plan Action Plan

The Town Clerk summarised the action plan progress to date and the recent achievements at the One Voice Wales conference was referenced due to some of the actions in the plan.

FG150726/5.5 Budget Virements

The Town Clerk explained the proposed virements and answered queries.

RECOMMENDED

To approve the following budget virements:

- General Reserve to 4100/100 (Cleaning & Materials/Town Hall) - £1,000 to top-up demand driven budget which has been used up.
- General Reserve to 4100/150 (Cleaning & Materials/Toilets) - £1,000 to top-up demand driven budget which has been used up.
- General Reserve to 4085/100 (Repairs & Maintenance/Town Hall) - £4,500 as requested by O&D for urgent electrical repair work.

WTCM795 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG150726/5.6 Summer Recess

RECOMMENDED

To authorise the Town Clerk to pay urgent and/or contractual payments during August.

WTCM796 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FG150726/6. OTHER MATTERS

FG150726/6.1 Digital Engagement - Q1 2026

The Town Clerk summarised the report and answered queries.

FG150726/6.2 Newsletter

The Town Clerk explained the three quotations and the different models of usage such as direct mail or Door 2 Door for delivery of the newsletter. A discussion took place regarding the delivery of the newsletter and it was suggested that voluntary groups could assist.

The Town Clerk is to go away and explore further before bringing something back in September.

FG150726/7. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

It was requested that future agenda items were considered on the policy schedule in the Finance & Governance Toolkit and banking arrangements. The next meeting will be held on the 23rd September 2026.

FG150726/8. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM797 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FG150726/9. UTILITIES [CONFIDENTIAL]

The Town Clerk gave an update on the Council's utility contracts and the issues surrounding them.

FG150726/10. STAFFING [CONFIDENTIAL]

The Town Clerk summarised the report and answered queries.

The meeting finished at 20:10.

Signed:

Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
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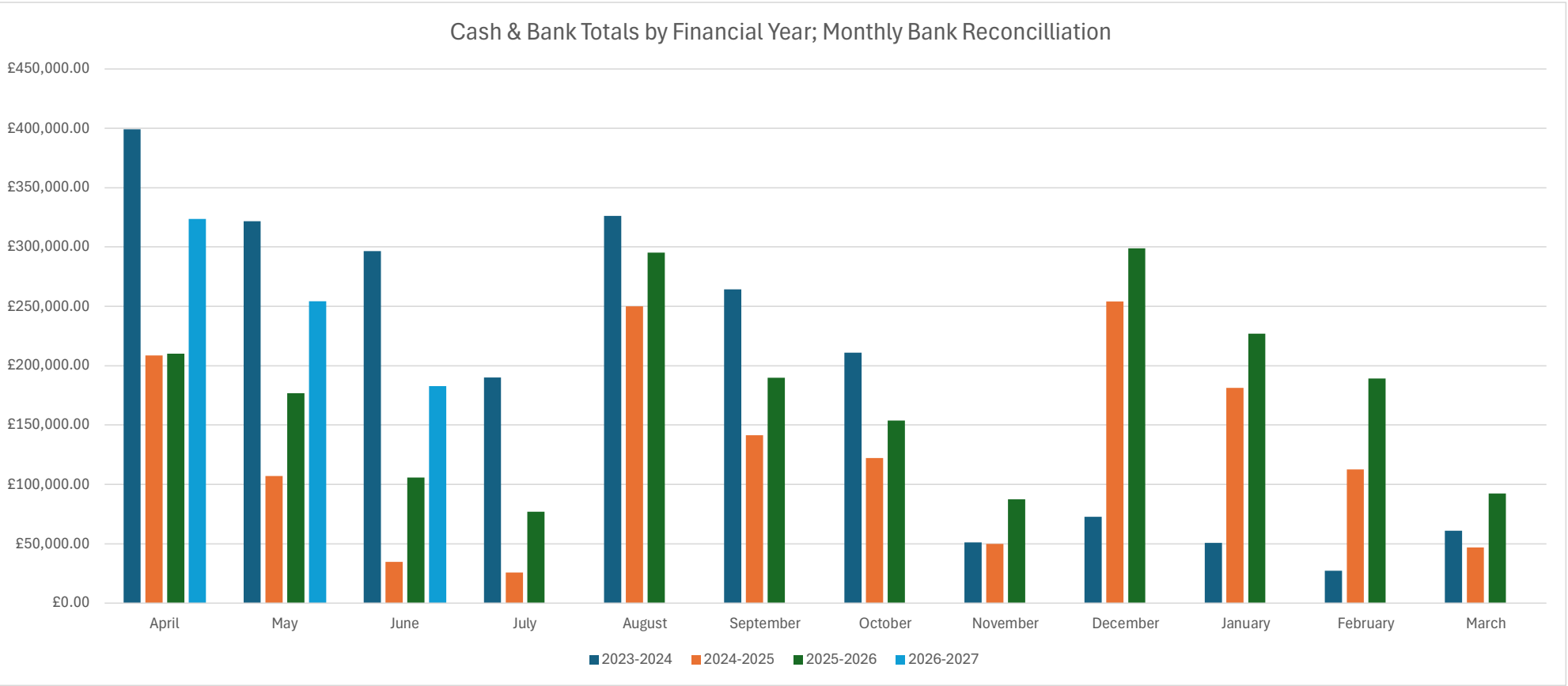
WTCM792	RESOLUTION FG150726/4.1 Previous Minutes To approve the minutes from the meeting of the Finance & Governance Committee on 17/06/2026.	Town Clerk & Responsible Finance Officer
WTCM793	RESOLUTION FG150726/5.1 Council Accounts (April - Period 3) To note the bank balances, accounts and overspends for Period 3.	Town Clerk & Responsible Finance Officer
WTCM794	RECOMMENDATION FG150726/5.2 Payment of Invoices - July To approve payment of invoices for July 2026.	Town Clerk & Responsible Finance Officer
WTCM795	RECOMMENDATION FG150726/5.5 Budget Virements To approve the following budget virements: - General Reserve to 4100/100 (Cleaning & Materials/Town Hall) - £1,000 to top-up demand driven budget which has been used up. - General Reserve to 4100/150 (Cleaning & Materials/Toilets) - £1,000 to top-up demand driven budget which has been used up. - General Reserve to 4085/100 (Repairs & Maintenance/Town Hall) - £4,500 as requested by O&D for urgent electrical repair work.	Town Clerk & Responsible Finance Officer
WTCM796	RECOMMENDATION FG150726/5.6 Summer Recess To authorise the Town Clerk to pay urgent and/or contractual payments during August.	Town Clerk & Responsible Finance Officer
WTCM797	RESOLUTION FG150726/8 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer

Appendix G

Welshpool Town Council

Cash & Bank Totals

Financial Year	Precept				Precept				Precept			
	April	May	June	July	August	September	October	November	December	January	February	March
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13	£189,828.72	£153,808.65	£87,449.58	£298,931.13	£226,926.34	£189,252.43	£92,375.72
2026-2027	£323,737.35	£254,328.70	£182,667.83									



Appendix H

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & Governance</u>								
<u>210 Administration & Management</u>								
1076 Precept	0	269,308	807,924	538,616			33.3%	
1080 Income - Interest	107	221	700	479			31.5%	
Administration & Management :- Income	107	269,529	808,624	539,095			33.3%	0
4000 Salary	7,575	21,547	99,890	78,343		78,343	21.6%	
4005 HMRC	1,187	3,392	12,550	9,158		9,158	27.0%	
4010 Pension Payments	686	1,901	7,000	5,099		5,099	27.2%	
4011 PCC Pension Shortfall	0	6,100	6,100	0		0	100.0%	
4020 Training Staff	0	0	4,500	4,500		4,500	0.0%	
4021 Training Councillors	0	0	1,250	1,250		1,250	0.0%	
4025 Uniforms	0	0	200	200		200	0.0%	
4065 Mobile Phones	16	49	200	151		151	24.6%	
4205 Marketing	96	245	1,000	755		755	24.5%	
4330 Special Projects	0	0	16,000	16,000		16,000	0.0%	
4340 Equipment	0	0	500	500		500	0.0%	
4445 Conferences	88	375	750	375		375	50.0%	
4470 Bank Charges	61	207	1,000	793		793	20.7%	
4725 Stationery	244	275	1,500	1,225		1,225	18.3%	
4850 Insurance	0	34,541	33,000	(1,541)		(1,541)	104.7%	
4855 Audit	0	0	2,500	2,500		2,500	0.0%	
4860 Professional Fees	144	1,844	2,500	656		656	73.8%	
4861 Legal Fees	2,393	2,393	2,500	107		107	95.7%	
4875 Health & Safety	0	5,446	7,250	1,804		1,804	75.1%	
4880 Electrical Testing	0	0	500	500		500	0.0%	
4885 Elections	0	0	5,000	5,000		5,000	0.0%	
4890 Welsh Language	0	0	250	250		250	0.0%	
4895 Subscriptions	176	2,169	2,500	331		331	86.8%	
4900 Miscellaneous Costs	58	333	500	167		167	66.6%	
4915 Archives	0	0	500	500		500	0.0%	
5170 Newsletters	0	0	3,303	3,303		3,303	0.0%	
5501 Transfer to General Reserve	0	0	20,000	20,000		20,000	0.0%	
Administration & Management :- Indirect Expenditure	12,725	80,818	232,743	151,925	0	151,925	34.7%	0
Net Income over Expenditure	(12,618)	188,711	575,881	387,170				
<u>211 Office</u>								
4055 Rates	0	2,824	2,824	0		0	100.0%	
4061 Electricity	200	1,237	6,000	4,763		4,763	20.6%	

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4085 Repairs & Maintenance	0	890	0	(890)		(890)	0.0%	
4100 Cleaning & Materials	0	0	250	250		250	0.0%	
4340 Equipment	13	458	3,618	3,160		3,160	12.7%	
Office :- Indirect Expenditure	213	5,409	12,692	7,283	0	7,283	42.6%	0

Net Expenditure **(213)** **(5,409)** **(12,692)** **(7,283)**

212 Members Allowances

1450 Income - Donations	0	182	0	(182)			0.0%	
Members Allowances :- Income	0	182	0	(182)				0
4870 Mayoral & Senior Allowance	0	0	1,500	1,500		1,500	0.0%	
4871 Councillor Allowances	0	0	3,120	3,120		3,120	0.0%	
Members Allowances :- Indirect Expenditure	0	0	4,620	4,620	0	4,620		0

Net Income over Expenditure **0** **182** **(4,620)** **(4,802)**

213 IT Costs

4095 Licenses	59	182	240	58		58	75.9%	
4340 Equipment	0	864	2,500	1,636		1,636	34.6%	
4865 Web Site	19	71	500	429		429	14.2%	
4920 Accounts Software	0	4,844	4,000	(844)		(844)	121.1%	
4921 IT Support	270	831	3,156	2,325		2,325	26.3%	
4922 Photocopier	1,400	2,800	5,600	2,800		2,800	50.0%	
4923 Telephone & Broadband	571	1,782	6,855	5,073		5,073	26.0%	
IT Costs :- Indirect Expenditure	2,319	11,374	22,851	11,477	0	11,477	49.8%	0

Net Expenditure **(2,319)** **(11,374)** **(22,851)** **(11,477)**

Finance & Governance :- Income **107** **269,711** **808,624** **538,913** **33.4%**

Expenditure **15,257** **97,601** **272,906** **175,305** **0** **175,305** **35.8%**

Movement to/(from) Gen Reserve **(15,150)** **172,109** **535,718** **363,609**

Operations & Development100 Town Hall

1100 Income - Corn Exchange	620	1,858	5,000	3,142			37.2%	
1103 Refreshments - Corn Exchange	0	60	0	(60)			0.0%	
1105 Income - Assembly Rooms	(0)	543	3,500	2,957			15.5%	
1110 Income - Other Rooms	0	155	1,250	1,095			12.4%	
1120 Income - Telephone Mast Rental	1,250	1,250	5,000	3,750			25.0%	
1206 Income - Utilities Recharge	0	340	600	260			56.7%	
Town Hall :- Income	1,870	4,205	15,350	11,145			27.4%	0

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4055 Rates	0	31,877	31,877	0		0	100.0%	
4061 Electricity	1,903	6,527	25,000	18,473		18,473	26.1%	
4062 Gas	897	6,263	30,000	23,737		23,737	20.9%	
4063 Water	0	0	2,500	2,500		2,500	0.0%	
4064 Hygiene Contract	1,528	3,055	4,500	1,445		1,445	67.9%	
4066 Statutory Testing	1,013	3,096	4,500	1,404		1,404	68.8%	
4085 Repairs & Maintenance	957	2,695	6,000	3,305		3,305	44.9%	
4095 Licenses	0	0	1,000	1,000		1,000	0.0%	
4098 Community Fridge	0	6	250	244		244	2.5%	
4100 Cleaning & Materials	250	375	375	0		0	100.0%	
4200 Waste Collection	112	251	2,750	2,499		2,499	9.1%	
4202 Consumeables	0	34	250	216		216	13.8%	
4340 Equipment	277	277	250	(27)		(27)	110.7%	
4900 Miscellaneous Costs	110	165	1,000	835		835	16.5%	
5126 Soft Play Trial	0	0	3,000	3,000		3,000	0.0%	
Town Hall :- Indirect Expenditure	7,046	54,623	113,252	58,629	0	58,629	48.2%	0
Net Income over Expenditure	(5,177)	(50,417)	(97,902)	(47,485)				
<u>101 Town Hall Transformation</u>								
1450 Income - Donations	2	184	0	(184)			0.0%	
Town Hall Transformation :- Income	2	184	0	(184)				0
4097 Borrowing	0	0	24,000	24,000		24,000	0.0%	
4900 Miscellaneous Costs	0	0	250	250		250	0.0%	
4930 Fundraiser/Consultants	6,376	6,376	5,000	(1,376)		(1,376)	127.5%	
5458 TH2 - Fundraising Campaign	296	296	500	204		204	59.2%	
Town Hall Transformation :- Indirect Expenditure	6,672	6,672	29,750	23,078	0	23,078	22.4%	0
Net Income over Expenditure	(6,670)	(6,488)	(29,750)	(23,262)				
<u>102 Town Centre</u>								
5453 TC1 - Shopfront Scheme	0	0	500	500		500	0.0%	
5454 TC2 - Planting	0	0	2,000	2,000		2,000	0.0%	
Town Centre :- Indirect Expenditure	0	0	2,500	2,500	0	2,500	0.0%	0
Net Expenditure	0	0	(2,500)	(2,500)				
<u>110 Markets</u>								
1200 Income - Market Stalls	1,527	4,323	13,000	8,678			33.3%	
1205 Income - Outdoor Markets	130	288	1,000	712			28.8%	

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1300 Income - Rent	0	843	5,980	5,137			14.1%	
Markets :- Income	1,657	5,454	19,980	14,526			27.3%	0
4000 Salary	616	1,847	8,070	6,223		6,223	22.9%	
4005 HMRC	112	336	1,030	694		694	32.6%	
4010 Pension Payments	50	151	570	419		419	26.5%	
4095 Licenses	0	0	500	500		500	0.0%	
4205 Marketing	0	0	1,000	1,000		1,000	0.0%	
Markets :- Indirect Expenditure	778	2,334	11,170	8,836	0	8,836	20.9%	0
Net Income over Expenditure	879	3,120	8,810	5,690				
<u>130 Recreation</u>								
4085 Repairs & Maintenance	2,277	2,277	0	(2,277)		(2,277)	0.0%	
Recreation :- Indirect Expenditure	2,277	2,277	0	(2,277)	0	(2,277)		0
Net Expenditure	(2,277)	(2,277)	0	2,277				
<u>131 Operations</u>								
4000 Salary	9,943	29,961	126,630	96,669		96,669	23.7%	
4002 Overtime	0	0	3,000	3,000		3,000	0.0%	
4005 HMRC	1,796	5,433	15,460	10,027		10,027	35.1%	
4010 Pension Payments	990	2,937	8,620	5,683		5,683	34.1%	
4020 Training Staff	0	0	3,000	3,000		3,000	0.0%	
4025 Uniforms	0	0	400	400		400	0.0%	
4026 PPE	0	0	500	500		500	0.0%	
4065 Mobile Phones	16	49	200	151		151	24.6%	
4202 Consumeables	0	0	500	500		500	0.0%	
4400 Vehicles	489	1,466	5,865	4,399		4,399	25.0%	
4401 Vehicle Running Costs	142	209	1,200	991		991	17.4%	
4875 Health & Safety	0	0	250	250		250	0.0%	
4900 Miscellaneous Costs	0	0	300	300		300	0.0%	
Operations :- Indirect Expenditure	13,376	40,055	165,925	125,870	0	125,870	24.1%	0
Net Expenditure	(13,376)	(40,055)	(165,925)	(125,870)				
<u>132 Playparks</u>								
4085 Repairs & Maintenance	0	0	8,000	8,000		8,000	0.0%	
4342 Play Area Fencing	0	0	10,000	10,000		10,000	0.0%	
Playparks :- Indirect Expenditure	0	0	18,000	18,000	0	18,000	0.0%	0
Net Expenditure	0	0	(18,000)	(18,000)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
133 Open Spaces								
1340 Income - Rec Club Rents etc	0	0	3,700	3,700			0.0%	
Open Spaces :- Income	0	0	3,700	3,700			0.0%	0
4063 Water	0	0	2,600	2,600		2,600	0.0%	
4085 Repairs & Maintenance	1,462	2,373	7,000	4,627		4,627	33.9%	
4087 Tree Surveys / Works	0	0	1,500	1,500		1,500	0.0%	
4202 Consumeables	0	206	500	294		294	41.1%	
4340 Equipment	0	883	5,000	4,117		4,117	17.7%	
4345 End of Season Works	0	0	23,000	23,000		23,000	0.0%	
4355 Country Park Lease	0	0	500	500		500	0.0%	
4360 Outer Park Lease	1,500	1,500	1,500	0		0	100.0%	
4365 STRI/ROSPA	538	538	1,500	962		962	35.9%	
4400 Vehicles	1,130	1,694	6,778	5,084		5,084	25.0%	
4401 Vehicle Running Costs	0	25	500	475		475	5.0%	
4515 Buttington Cemetery	0	1,358	1,400	42		42	97.0%	
Open Spaces :- Indirect Expenditure	4,629	8,578	51,778	43,200	0	43,200	16.6%	0
Net Income over Expenditure	(4,629)	(8,578)	(48,078)	(39,500)				
135 Waste Collection								
4200 Waste Collection	217	1,114	2,750	1,636		1,636	40.5%	
4400 Vehicles	590	1,770	7,082	5,312		5,312	25.0%	
4401 Vehicle Running Costs	0	0	1,200	1,200		1,200	0.0%	
5455 DO3 - Dog Waste Bins	0	0	1,000	1,000		1,000	0.0%	
5456 DO2 - Campaign Dog Friendly	0	0	250	250		250	0.0%	
Waste Collection :- Indirect Expenditure	807	2,884	12,282	9,398	0	9,398	23.5%	0
Net Expenditure	(807)	(2,884)	(12,282)	(9,398)				
136 Allotments								
1350 Income - Allotments	75	750	750	0			100.0%	
Allotments :- Income	75	750	750	0			100.0%	0
4063 Water	0	0	500	500		500	0.0%	
4085 Repairs & Maintenance	0	6	250	244		244	2.6%	
Allotments :- Indirect Expenditure	0	6	750	744	0	744	0.9%	0
Net Income over Expenditure	75	744	0	(744)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
137 Biodiversity & Horticulture								
4383 Flowers & Gardens	0	0	1,000	1,000		1,000	0.0%	
5457 EN2 - Biodiversity Action	0	0	2,000	2,000		2,000	0.0%	
Biodiversity & Horticulture :- Indirect Expenditure	0	0	3,000	3,000	0	3,000	0.0%	0
Net Expenditure	0	0	(3,000)	(3,000)				
138 Bus Shelters/Street Furniture								
4085 Repairs & Maintenance	0	0	250	250		250	0.0%	
4991 Capital Works	0	0	3,000	3,000		3,000	0.0%	
Bus Shelters/Street Furniture :- Indirect Expenditure	0	0	3,250	3,250	0	3,250	0.0%	0
Net Expenditure	0	0	(3,250)	(3,250)				
139 The Hub								
1455 Income - Warm Hub Donations	266	1,442	0	(1,442)			0.0%	
The Hub :- Income	266	1,442	0	(1,442)				0
5450 Warm Hub Expenditure	111	1,104	0	(1,104)		(1,104)	0.0%	
The Hub :- Indirect Expenditure	111	1,104	0	(1,104)	0	(1,104)		0
Net Income over Expenditure	155	337	0	(337)				
150 Toilets								
1365 Income - Other	0	0	500	500			0.0%	
1450 Income - Donations	0	17	0	(17)			0.0%	
Toilets :- Income	0	17	500	483			3.4%	0
4000 Salary	1,903	4,103	21,120	17,017		17,017	19.4%	
4005 HMRC	168	389	1,670	1,281		1,281	23.3%	
4010 Pension Payments	89	268	1,480	1,212		1,212	18.1%	
4061 Electricity	29	68	2,000	1,932		1,932	3.4%	
4063 Water	0	0	5,000	5,000		5,000	0.0%	
4064 Hygiene Contract	0	0	4,500	4,500		4,500	0.0%	
4085 Repairs & Maintenance	0	0	1,000	1,000		1,000	0.0%	
4100 Cleaning & Materials	318	523	500	(23)		(23)	104.6%	
4991 Capital Works	691	691	1,000	309		309	69.1%	
Toilets :- Indirect Expenditure	3,198	6,043	38,270	32,227	0	32,227	15.8%	0
Net Income over Expenditure	(3,198)	(6,026)	(37,770)	(31,744)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
160 Domen Castell								
4055 Rates	0	1,481	779	(702)		(702)	190.1%	
4061 Electricity	12	39	200	161		161	19.5%	
4063 Water	0	0	100	100		100	0.0%	
4085 Repairs & Maintenance	0	155	1,500	1,345		1,345	10.3%	
4500 CCTV	89	659	1,000	341		341	65.9%	
4550 Rent Private Land	0	3,000	3,000	0		0	100.0%	
4555 Rent Powis Estates	0	0	1,350	1,350		1,350	0.0%	
4860 Professional Fees	0	0	1,000	1,000		1,000	0.0%	
Domen Castell :- Indirect Expenditure	101	5,334	8,929	3,595	0	3,595	59.7%	0
Net Expenditure	(101)	(5,334)	(8,929)	(3,595)				
190 Ann Holloway Centre								
1300 Income - Rent	250	250	1,000	750			25.0%	
1365 Income - Other	1,397	1,397	1	(1,396)			139710.0	
Ann Holloway Centre :- Income	1,647	1,647	1,001	(646)			164.5%	0
4085 Repairs & Maintenance	0	450	450	0		0	100.0%	
Ann Holloway Centre :- Indirect Expenditure	0	450	450	0	0	0	100.0%	0
Net Income over Expenditure	1,647	1,197	551	(646)				
200 Meals on Wheels								
4000 Salary	0	0	250	250		250	0.0%	
4005 HMRC	0	0	225	225		225	0.0%	
4100 Cleaning & Materials	0	0	100	100		100	0.0%	
4400 Vehicles	211	1,569	2,904	1,335		1,335	54.0%	
4710 Meal Costs	0	0	500	500		500	0.0%	
Meals on Wheels :- Indirect Expenditure	211	1,569	3,979	2,410	0	2,410	39.4%	0
Net Expenditure	(211)	(1,569)	(3,979)	(2,410)				
239 Pride in Place								
1370 Income - Grant	0	0	83,000	83,000			0.0%	
Pride in Place :- Income	0	0	83,000	83,000			0.0%	0
4991 Capital Works	0	0	83,000	83,000		83,000	0.0%	
Pride in Place :- Indirect Expenditure	0	0	83,000	83,000	0	83,000	0.0%	0
Net Income over Expenditure	0	0	0	0				
Operations & Development :- Income	5,517	13,699	124,281	110,582			11.0%	
Expenditure	39,207	131,929	546,285	414,356	0	414,356	24.2%	
Movement to/(from) Gen Reserve	(33,690)	(118,230)	(422,004)	(303,774)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Events & Planning								
<u>103 Place Plan</u>								
4661 Commission Costs	0	0	1,500	1,500		1,500	0.0%	
Place Plan :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
<u>180 Tourist Information</u>								
1500 Income - Commission Sales	4,808	20,601	42,000	21,399			49.0%	
1505 Income - Rail Ticket	649	2,193	8,000	5,807			27.4%	
1510 Income - Direct Sales	1,058	3,087	12,000	8,913			25.7%	
Tourist Information :- Income	6,515	25,882	62,000	36,118			41.7%	0
4000 Salary	5,426	15,857	67,390	51,533		51,533	23.5%	
4005 HMRC	626	1,988	7,860	5,872		5,872	25.3%	
4010 Pension Payments	402	1,779	7,030	5,251		5,251	25.3%	
4055 Rates	0	2,824	2,824	1		1	100.0%	
4061 Electricity	29	223	2,000	1,777		1,777	11.2%	
4085 Repairs & Maintenance	0	353	1,500	1,147		1,147	23.5%	
4100 Cleaning & Materials	0	0	250	250		250	0.0%	
4205 Marketing	0	0	500	500		500	0.0%	
4470 Bank Charges	72	159	1,000	841		841	15.9%	
4660 Direct Stock	510	1,261	7,500	6,239		6,239	16.8%	
4661 Commission Costs	8,153	13,887	35,000	21,113		21,113	39.7%	
4662 Train Tickets / Other Tourism	0	0	650	650		650	0.0%	
4875 Health & Safety	21	21	500	479		479	4.2%	
4900 Miscellaneous Costs	25	74	500	427		427	14.7%	
Tourist Information :- Indirect Expenditure	15,263	38,426	134,504	96,078	0	96,078	28.6%	0
Net Income over Expenditure	(8,748)	(12,544)	(72,504)	(59,960)				
<u>182 Tourism</u>								
5451 VW1 - Tourism Brand	0	0	3,000	3,000		3,000	0.0%	
5452 VW2 - Promotion Tourism	59	59	1,500	1,441		1,441	3.9%	
Tourism :- Indirect Expenditure	59	59	4,500	4,441	0	4,441	1.3%	0
Net Expenditure	(59)	(59)	(4,500)	(4,441)				
<u>230 Events</u>								
1450 Income - Donations	0	55	0	(55)			0.0%	

Detailed Income & Expenditure by Budget Heading 07/07/2026

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1895 Income - Other Events	(0)	(0)	1,500	1,500			0.0%	
Events :- Income	(0)	55	1,500	1,445			3.6%	0
4000 Salary	1,231	3,693	16,140	12,447		12,447	22.9%	
4005 HMRC	224	672	2,050	1,378		1,378	32.8%	
4010 Pension Payments	101	302	1,130	828		828	26.8%	
4065 Mobile Phones	16	49	200	151		151	24.6%	
4205 Marketing	25	55	1,000	945		945	5.5%	
4900 Miscellaneous Costs	50	50	250	200		200	20.0%	
5175 Bunting & Flags	0	241	2,000	1,759		1,759	12.1%	
5180 Road Closure	0	0	600	600		600	0.0%	
5190 Community Events	0	20	2,650	2,630		2,630	0.7%	
Events :- Indirect Expenditure	1,648	5,083	26,020	20,937	0	20,937	19.5%	0
Net Income over Expenditure	(1,648)	(5,029)	(24,520)	(19,491)				
<u>231 Carnival</u>								
1345 Income - Casual Recreation	732	732	0	(732)			0.0%	
1450 Income - Donations	90	90	0	(90)			0.0%	
1850 Income - Carnival	111	1,003	800	(203)			125.4%	
Carnival :- Income	933	1,826	800	(1,026)			228.2%	0
4001 Staffing Cost	0	0	1,000	1,000		1,000	0.0%	
4340 Equipment	343	343	650	308		308	52.7%	
5192 Carnival	600	2,564	2,400	(164)		(164)	106.8%	
Carnival :- Indirect Expenditure	943	2,907	4,050	1,143	0	1,143	71.8%	0
Net Income over Expenditure	(9)	(1,081)	(3,250)	(2,169)				
<u>232 Winter Festival</u>								
1880 Income - Winter Festival	0	(30)	1,000	1,030			(3.0%)	
Winter Festival :- Income	0	(30)	1,000	1,030			(3.0%)	0
4001 Staffing Cost	0	0	1,000	1,000		1,000	0.0%	
4340 Equipment	0	0	650	650		650	0.0%	
5120 Winter Festival	0	27	2,200	2,173		2,173	1.2%	
5123 Gifts for Santa	0	0	300	300		300	0.0%	
5180 Road Closure	0	0	600	600		600	0.0%	
Winter Festival :- Indirect Expenditure	0	27	4,750	4,723	0	4,723	0.6%	0
Net Income over Expenditure	0	(57)	(3,750)	(3,693)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
233 Flicks in the Sticks								
1860 Income - Flicks in the Sticks	0	178	1,000	822			17.8%	
Flicks in the Sticks :- Income	0	178	1,000	822			17.8%	0
5100 Flicks in the Sticks	0	0	1,350	1,350		1,350	0.0%	
Flicks in the Sticks :- Indirect Expenditure	0	0	1,350	1,350	0	1,350	0.0%	0
Net Income over Expenditure	0	178	(350)	(528)				
234 Fireworks								
1870 Income - Fireworks Display	0	0	2,500	2,500			0.0%	
Fireworks :- Income	0	0	2,500	2,500			0.0%	0
4001 Staffing Cost	0	0	500	500		500	0.0%	
4340 Equipment	0	0	250	250		250	0.0%	
5105 Fireworks Display	0	0	2,500	2,500		2,500	0.0%	
Fireworks :- Indirect Expenditure	0	0	3,250	3,250	0	3,250	0.0%	0
Net Income over Expenditure	0	0	(750)	(750)				
235 Civic Events								
1450 Income - Donations	0	880	0	(880)			0.0%	
Civic Events :- Income	0	880	0	(880)				0
5115 Remembrance	300	300	1,450	1,150		1,150	20.7%	
5145 Community Awards	274	274	300	26		26	91.3%	
5146 Civic & Hospitality	150	150	250	100		100	60.0%	
Civic Events :- Indirect Expenditure	724	724	2,000	1,276	0	1,276	36.2%	0
Net Income over Expenditure	(724)	156	(2,000)	(2,156)				
236 Christmas Lights								
4086 Installation	0	0	10,000	10,000		10,000	0.0%	
4880 Electrical Testing	0	0	600	600		600	0.0%	
5121 Christmas Lights	0	2,840	2,000	(840)		(840)	142.0%	
Christmas Lights :- Indirect Expenditure	0	2,840	12,600	9,760	0	9,760	22.5%	0
Net Expenditure	0	(2,840)	(12,600)	(9,760)				
238 Car Parking								
1361 Income - Car Park Donations	15	59	0	(59)			0.0%	
Car Parking :- Income	15	59	0	(59)				0
Net Income	15	59	0	(59)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Events & Planning :- Income	7,463	28,849	68,800	39,951			41.9%	
Expenditure	18,636	50,066	194,524	144,458	0	144,458	25.7%	
Movement to/(from) Gen Reserve	(11,173)	(21,217)	(125,724)	(104,507)				
Tour de France								
237 Tour de France								
5461 Tour de France	0	0	5,000	5,000		5,000	0.0%	
Tour de France :- Indirect Expenditure	0	0	5,000	5,000	0	5,000		0
Net Expenditure	0	0	(5,000)	(5,000)				
Tour de France :- Income	0	0	0	0			0.0%	
Expenditure	0	0	5,000	5,000	0	5,000	0.0%	
Movement to/(from) Gen Reserve	0	0	(5,000)	(5,000)				
Grand Totals:- Income	13,087	312,258	1,001,705	689,447			31.2%	
Expenditure	73,099	279,596	1,018,715	739,119	0	739,119	27.4%	
Net Income over Expenditure	(60,013)	32,663	(17,010)	(49,673)				
Movement to/(from) Gen Reserve	(60,013)	32,663	(17,010)	(49,673)				

Appendix I



Invoices / Payments for Approval - Month 26-4

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
Core Highways (Traffic Management) Limi [AMBERON]							
13/07/2026	INV-REG-086954	6821	Road Closure Cont Market N: 230/5180 P: LGA 1972 s111	£550.00	£110.00	£660.00	
Audit Wales [AUDITWALES]							
02/07/2026	ARINV/015189	6808	Audit fees 2022/2023 N: 210/4855 P: LGA 1972 s111	£1,348.50	£0.00	£1,348.50	
02/07/2026	ARINV/015281	6809	Audit Fees 2023/2024 N: 210/4855 P: LGA 1972 s111	£268.23	£0.00	£268.23	
10/07/2026	ARINV/015621	6820	2024/2025 Audit Fees N: 210/4855 P: LGA 1972 s111	£361.95	£0.00	£361.95	
Autorama Vanarama [AUTORAMA] - paid by Direct Debit							
15/06/2026	EMACJUNE26	6789	EmAC Service Plan June 26 N: 131/4400 P: LGA 1972 s111	£44.85	£8.97	£53.82	Pd 15/06/2026
British Gas Trading Limited [BGAS] - paid by Direct Debit							
01/07/2026	15407326	6814	Electricity M&B June2026 N: 160/4061 P: LGA 1972 s111	£12.00	£0.60	£12.60	
Border Janitorial Supplies LTD [BORDER]							
02/07/2026	245886	6797	Toilet paper July 2026 N: 180/4100 P: LGA 1972 s111	£142.18	£28.44	£170.62	
Charlies Stores Ltd [CHARLIES]							
30/06/2026	R603372250	6822	Stihl vaccuum/blower SH56 N: 100/4085 P: LGA 1972 s111	£245.83	£49.16	£294.99	
Disabled Aid Ltd [DISAID]							
22/06/2026	INV390208	6781	new sink ChangingPlaces Jun26 N: 150/4991 P: LGA 1972 s111	£690.87	£138.17	£829.04	

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
10/07/2026	HMRCJULY26	6818	PAYE & NI July 26 N: 131/4000 P: LGA 1972 s111	£7,692.09	£0.00	£7,692.09	
Rentokil Initial [INITIAL] - paid by Direct Debit							
30/06/2026	35880856	6782	Hygiene contract July 2026 N: 100/4064 P: LGA 1972 s111	£763.79	£152.76	£916.55	
LWS Entertainments Group [ITULLOCH]							
22/04/2026	CARNIVAL26LW	6742	PA & Sound for Carnival N: 231/5192 P: LGA 1972 s145	£300.00	£0.00	£300.00	
John Deere Financial [JOHNDEERE] - paid by Direct Debit							
30/06/2026	JDJUN26	6791	Tractor Finance June 26 N: 133/4400 P: LGA 1972 s111	£564.80	£112.96	£677.76	Pd 30/06/2026
JRB Enterprise Ltd [JRB]							
02/07/2026	29927	6804	poopscoop bags July 2026 N: 135/4200 P: LGA 1972 s111	£63.26	£12.65	£75.91	
Legal & General (Pensions) [LEGALGEN] - paid by Direct Debit							
10/07/2026	LGJULY26	6819	L&G Pension July 26 N: 131/4010 P: LGA 1972 s111	£2,346.13	£0.00	£2,346.13	
Lex Autolease Limited [LEXAUTO] - paid by Direct Debit							
16/06/2026	MIN8424120	6743	Tipper Lease July 26 N: 135/4400 P: LGA 1972 s111	£590.15	£118.03	£708.18	Pd 01/07/2026
16/06/2026	MIN8445647	6744	Van Lease July 26 N: 131/4400 P: LGA 1972 s111	£443.90	£88.78	£532.68	Pd 01/07/2026
Lloyds Bank Cardnet [LLOYDS1] - paid by Direct Debit							
12/06/2026	CNJUNE26	6768	CardNet June Charges N: 180/4470 P: LGA 1972 s111	£72.18	£14.44	£86.62	Pd 12/06/2026
Lloyds Bank Charges [LLOYDS3] - paid by Direct Debit							
26/06/2026	JUNE26SVG	6769	Bank Charges June 26 N: 210/4470 P: LGA 1972 s111	£53.44	£0.00	£53.44	Pd 26/06/2026
Lloyds Bank Debit Card [LLOYDS4]							
22/06/2026	02D0FD9A-0012	6753	AI Tools June 26 N: 213/4095 P: LGA 1972 s111	£16.67	£3.33	£20.00	Pd 29/06/2026

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
20/06/2026	Z2671188	6754	Server Hosting June 26 N: 213/4865 P: LGA 1972 s111	£19.47	£0.00	£19.47	Pd 29/06/2026
18/06/2026	1653153	6755	CCTV Sub M&B 1 N: 160/4500 P: LGA 1972 s111	£89.00	£0.00	£89.00	Pd 29/06/2026
18/06/2026	5262325	6756	TH Donation Info Banner N: 101/5458 P: LGA 1972 s111	£72.51	£14.50	£87.01	Pd 29/06/2026
22/06/2026	FBADS-479-106118630	6757	Car Parking Ads N: 210/4205 P: LGA 1972 s111	£13.09	£0.00	£13.09	Pd 29/06/2026
24/06/2026	FBADS-479-106127334	6758	Carnival Ads N: 230/4205 P: LGA 1972 s111	£13.00	£0.00	£13.00	Pd 29/06/2026
26/06/2026	FBADS-479-106138681	6759	Car Parking Ads N: 210/4205 P: LGA 1972 s111	£13.00	£0.00	£13.00	Pd 29/06/2026
09/06/2026	GB656RZEABEI	6760	New Ceiling Tiles TH N: 100/4085 P: LGA 1972 s111	£126.64	£25.32	£151.96	Pd 29/06/2026
10/06/2026	GB6589EPABEI	6761	Ivory Tablecloths Set N: 100/4340 P: LGA 1972 s111	£144.36	£28.81	£173.17	Pd 29/06/2026
18/06/2026	GB65IHUWABEI	6762	Safety Stickers WIC N: 180/4875 P: LGA 1972 s111	£9.98	£1.99	£11.97	Pd 29/06/2026
19/06/2026	XX6002207M5AJT	6763	Fire Exit Arrow Signs N: 180/4875 P: LGA 1972 s111	£6.35	£0.00	£6.35	Pd 29/06/2026
18/06/2026	GB6004TQJHCFTI	6764	Turn to Open Signs WIC N: 180/4875 P: LGA 1972 s111	£4.71	£0.94	£5.65	Pd 29/06/2026
23/06/2026	GB65NJ1KABEI	6765	Lamitator Pouches N: 210/4725 P: LGA 1972 s111	£5.82	£1.16	£6.98	Pd 29/06/2026
29/06/2026	SUMUPTTEST	6766	Test of SumUp Card N: 210/4900 P: LGA 1972 s111	£1.00	£0.00	£1.00	Pd 29/06/2026
Lloyds Bank Charge Card [LLOYDS5]							
29/05/2026	35722/290526/11	6792	Tablet Mount TH Fund N: 101/5458 P: LGA 1972 s111	£164.50	£32.90	£197.40	Pd 04/06/2026
26/05/2026	2000152140	6793	SumUp Solo Device N: 101/5458 P: LGA 1972 s111	£59.00	£11.80	£70.80	Pd 04/06/2026
19/05/2026	GB6006ZS10FVFI	6794	Top Table Cloths N: 100/4340 P: LGA 1972 s111	£32.35	£6.47	£38.82	Pd 04/06/2026

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
30/05/2026	GB600E9HSF7VNI	6795	SumUp Solo Events N: 230/4900 P: LGA 1972 s111	£49.99	£10.00	£59.99	Pd 04/06/2026
09/07/2026	27769	6813	direct stock handbags Jul26 N: 180/4660 P: LGA 1972 s144	£107.50	£21.50	£129.00	
13/07/2026	SI260703604	6831	giftware July 2026 N: 180/4660 P: LGA 1972 s144	£126.84	£25.37	£152.21	
Michelle Jones [MJONES]							
18/06/2026	SEATCOVERS	6741	Seat Covers N: 100/4340 P: LGA 1972 s111	£100.00	£0.00	£100.00	Pd 19/06/2026
Mid Wales Sign & Print Ltd [MWSIGN]							
10/10/2024	9579	6734	Board Engraving 2024 N: 100/4900 P: LGA 1972 s111	£100.00	£20.00	£120.00	
Nick Grinsell [NGRINSELL]							
03/07/2026	INVNG35	6786	Hanging Baskets Supply 26 N: 137/4383 P: LGA 1972 s111	£584.00	£0.00	£584.00	
Octopus Electric Vehicles Limited [OCTOPUS]							
01/07/2026	INV_K00299333	6785	Salary Sacrifice 53733 N: 210/4000 P: LGA 1972 s111	£816.26	£137.51	£953.77	Pd 08/07/2026
Office Essentials Limited [OFFICEES]							
13/07/2026	186922	6827	photocopier paper agendas N: 210/4725 P: LGA 1972 s111	£73.24	£14.65	£87.89	
One Voice Wales [ONEVOICE]							
25/06/2026	10887	6752	Training Kelly Meredith Mod5 N: 210/4445 P: LGEWA 2021 s67	£44.00	£0.00	£44.00	
19/06/2025	9617	6825	Training Kim Wright, Phil Prit N: 210/4021 P: LGEWA 2021 s67	£84.00	£0.00	£84.00	
19/06/2025	9623	6826	Training Phil P, Estelle B N: 210/4021 P: LGEWA 2021 s67	£84.00	£0.00	£84.00	
Otis Ltd [OTIS]							
23/06/2026	26033833/U1	6750	Disabled Lift Q2 2026 N: 100/4066 P: LGA 1972 s111	£773.19	£154.64	£927.83	
23/06/2026	26033844/U1	6751	Rear Goods Lift Q2 2026 N: 100/4066 P: LGA 1972 s111	£239.85	£47.97	£287.82	

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
17/06/2026	36	6746	Deposit Remembrance 14/11/27 N: 235/5115 P: LGA 1972 s111	£300.00	£0.00	£300.00	

Total to Approve £59,374.14 / Net Cost: £55,891.09

Appendix J

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #795

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Draft Byelaws 2026 - Approval for Publication
Date	16th July 2026

OFFICERS RECOMMENDATION

- 1. To approve the draft byelaws as attached with this report; and**
- 2. To authorise the Town Clerk to publish Notices of Intention in accordance with the Local Government Byelaws (Wales) Act 2012 and statutory guidance.**

1. Purpose

1. To seek approval of draft byelaws relating to open spaces, markets and public toilets and to authorise the publication of Notices of Intention in accordance with the Local Government Byelaws (Wales) Act 2012.

2. Background

1. At its meeting held on 24 September 2025, Council approved the commencement of the process to make new byelaws relating to open spaces, markets and public toilets. Initial Written Statements were published and a public consultation was undertaken between 20 October 2025 and 12 January 2026 in accordance with the Local Government Byelaws (Wales) Act 2012 and associated Welsh Government Statutory Guidance.
2. Following the close of the consultation, Council considered the responses received and, at its meeting held on 25 February 2026 (Minute WTCM549), authorised the Town Clerk to prepare and publish Second Written Statements and to prepare draft byelaws taking into account the consultation feedback.
3. The Second Written Statements have now been published and draft byelaws have been prepared.

3. Open Spaces Byelaws

1. The draft Open Spaces Byelaws 2026 replace the Council's existing byelaws relating to pleasure grounds, public walks and open spaces. The proposed byelaws modernise the existing provisions, extend their application to land managed by the Council which is not currently covered, including Powis Castle Lower Park, and introduce provisions addressing modern

issues such as the release of Chinese sky lanterns and balloons, irresponsible dog control, environmental protection, vehicle use and anti-social behaviour.

4. Market Byelaws

1. The draft Market Byelaws 2026 establish a clear framework for the management and operation of the Council's indoor and outdoor markets. They provide for the allocation and use of stalls, regulate trader conduct, address vehicle access and obstruction, and establish requirements relating to cleanliness, safety and good order.
2. The proposed byelaws will supplement existing trader agreements and provide the Council with proportionate enforcement powers where necessary.

5. Public Toilet Byelaws

1. The draft Public Toilet Byelaws 2026 regulate the conduct of persons using public conveniences provided by the Council. The proposed byelaws are intended to address vandalism, graffiti, misuse and anti-social behaviour, whilst supporting the cleanliness, safety and accessibility of these facilities.

6. Next Steps

1. Should Council approve the draft byelaws, the next stage of the statutory process will be the publication of Notices of Intention to make the byelaws.
2. In accordance with the Local Government Byelaws (Wales) Act 2012, notices will be published in a local newspaper and on the Council's website. Copies of the draft byelaws will be made available for public inspection for a period of not less than six weeks.
3. Following the conclusion of that period, a further report will be presented to Council seeking formal adoption of the byelaws.

7. Offences

1. Breach of a byelaw constitutes a criminal offence. A person found guilty of an offence under the proposed byelaws may be liable on summary conviction to a fine not exceeding Level 2 on the standard scale, unless otherwise provided by legislation.
2. The Council may also, where legislation permits, issue Fixed Penalty Notices (FPNs) as an alternative to prosecution. Payment of a Fixed Penalty Notice within the prescribed period will discharge liability to conviction for the offence concerned.
3. Should the byelaws be made, a separate statutory enforcement policy will be implemented prior to their commencement to ensure that enforcement is proportionate, consistent, transparent and in accordance with the Council's adopted policies.

8. Links to Strategic Objectives and Interim Strategic Plan

1. These proposals relate to several ISP actions.

9. Resource & Legal Implications

1. The cost of publishing the Notices of Intention can be met from existing budgets. There are no other direct financial implications arising from this report.
2. The Council has followed the procedure prescribed by the Local Government Byelaws (Wales) Act 2012 and the Welsh Government Statutory Guidance relating to the making of local authority byelaws.

10. Specific Implications

1. **Crime and Disorder** - introduction of new byelaws for open spaces, markets and public toilets would support the duty by providing a clear local regulatory framework to deter and address low-level anti-social behaviour, nuisance, vandalism and disorder. In particular, public toilet byelaws would enable the Council to take direct enforcement action where criminal damage or misuse occurs, supporting prevention and early intervention where Police resources may be limited. Market byelaws would assist in preventing obstruction, unsafe practices and disorder during trading days, while open spaces byelaws would provide tools to manage behaviour that can lead to nuisance or conflict. Collectively, the proposed byelaws would support safer, better-managed public environments and contribute positively to crime and disorder reduction (Crime and Disorder Act 1998).
2. **Biodiversity** - proposed open spaces byelaws would directly support this duty by enabling the Council to regulate activities that pose environmental risks, including the release of Chinese sky lanterns and balloons, which can harm wildlife, pollute habitats and create fire risks. By extending updated byelaws to all relevant open spaces, including Powis Lower Park, the Council would strengthen its ability to protect sensitive environments, reduce litter and habitat disturbance, and promote responsible use of green spaces (Environment (Wales) Act 2016).
3. **Well-being** - the proposed byelaws would contribute to A Healthier Wales, A more Resilient Wales, A more Equal Wales and a Wales of cohesive communities (Well-being of Future Generations (Wales) Act 2015).
4. **Risk Management** - N/A

11. Recommendation

1. To approve the draft byelaws as attached with this report; and
2. To authorise the Town Clerk to publish Notices of Intention in accordance with the Local Government Byelaws (Wales) Act 2012 and statutory guidance.

12. Decision

1. To resolve to adopt the recommendations as above.

Appendix K

COMMUNITY OF WELSHPOOL

DRAFT WELSHPOOL MARKET BYELAWS 2026

Welshpool Town Council, in exercise of the powers conferred by section 60 of the Food Act 1984, and having consulted such persons as they consider appropriate as required by the Local Government Byelaws (Wales) Act 2012, make the following Byelaws.

Title and coming into force

1. The title of these byelaws is the Welshpool Market Byelaws 2026.
2. They come into force on 5 October 2026.

Interpretation

3. In these byelaws:

“the Council” means Welshpool Town Council;

“goods” means anything brought into the market place for the purpose of sale;

“market” means the market maintained by the Council and listed in Schedule 1 to these byelaws;

“market hours” means the hours on a market day appointed by the Council for the holding of a market;

“market day” means a day appointed by the Council for the holding of a market;

“market officer” means the person or persons appointed by the Council to exercise general management, supervision and control of a market;

“invalid carriage” means a vehicle, whether mechanically propelled or not,

- a) the unladen weight of which does not exceed 150 kilograms,
- b) the width of which does not exceed 0.85 metres, and
- c) which has been constructed or adapted for use for the carriage of a person suffering from a disability, and used solely by such a person.

“sell” and “sale” include exposing and exposure for sale;

“stall” includes any place or space used or intended to be used for the sale of goods;

“vehicle” means a mechanically propelled vehicle intended or adapted for use on roads but does not include an invalid carriage.

Application

4. These byelaws apply to the markets maintained by the Council and listed in the schedule to these byelaws.

Market days and hours

5. A person must not sell in a market place any goods other than during market hours.

Prevention of obstruction

6. A person must not bring a vehicle or a cycle into the market place during market hours without reasonable excuse.
7. A person in charge of a vehicle must not, during market hours allow it to be halted in the market place, or in its immediate approaches, for longer than is reasonably necessary for the loading or unloading of goods.
8. A person must not bring any goods into the market place more than one hour before the market hours begin or allow them to remain there more than one hour after the market hours end.
9. A person must not, without the consent of the Council, occupy, use or permit the occupation or use of any stall, pitch, trader vehicle space, loading area or other part of the market place designated for use by a tenant or occupiers of that stall.

Authority to use space

10. A person must not occupy any stall or deposit any goods on any stall without the permission of the market officer.
11. A person must not set up or attempt to set up a stall in the market place without the permission of the market officer.
12. Where the council:
 - a) designates any part of the market place for the sale of particular goods or any class of goods, or for sales by auction, and
 - b) displays in a conspicuous place a public notice to that effect,a person must not sell goods, or hold sales by auction, except in accordance with the terms of that designation.
13. Where any stall, goods or equipment are placed in the market place without permission, the Council may remove or arrange for the removal of such items.

For maintaining cleanliness

14. Every tenant or occupier of a stall must:
 - a) ensure that the stall is properly cleansed before and after market hours and as often as may be necessary during those hours;
 - b) ensure that all refuse accumulated in connection with the stall is placed in a receptacle provided or approved by the council for that purpose;
 - c) as often as is necessary, ensure that the contents of the receptacle are removed to an area designated by the Council for that purpose.

For prevention of spread of fire

15. A person must not smoke or use an electronic cigarette or vaping device indoors.
16. A person must not light a fire in any part of the market place.
17. A person must not keep or sell any explosive or highly flammable substance in the market place.

For preservation of order

18. A person must not ring any bell or blow any horn or use any other noisy instrument to attract the attention or custom of any person.
19. A person must not post or display any bill, placard or poster, other than a description of goods advertised for sale, in any part of the market place except with the permission of the market officer.
20. Except with the permission of the market officer, no person may, except by way of sale, distribute or attempt to distribute to the public any printed matter in the market place or in its immediate approaches.

Use of water taps

21. Any person who uses a water tap in the market place must ensure that it is turned off immediately after use.

Litter and waste

22. No person shall, in any place to which these byelaws apply, deposit any litter, refuse, waste matter or substance otherwise than in a receptacle provided for that purpose by the Council.
23. Where receptacles are provided for different types of waste, no person shall deposit waste except in the receptacle provided for that category of waste.

24. No person shall place any waste in a receptacle in a manner likely to cause overflow, spillage, blockage or interference with its proper use.

Animals

25. A person must not bring into or allow to remain in the market any animal belonging to them or in their charge unless it is attached to a lead, or otherwise kept sufficiently secured, and kept at all times under his control.
26. Nothing in Byelaw 25 prevents a blind, partially sighted or deaf person from keeping with him any guide dog or hearing dog belonging to them or in their charge.

Nuisance and behaviour

27. No person shall in the market place:
- a) behave in a disorderly, abusive, threatening or indecent manner;
 - b) cause or permit any nuisance, disturbance or annoyance to any other person;
 - c) act in a manner likely to compromise public safety or the safe operation of the market.
28. No person shall obstruct, hinder or interfere with the free passage of persons in the market place or in its immediate approaches.

Obstruction

29. No person shall obstruct:
- a) any officer of the Council in the proper execution of their duties;
 - b) any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
 - c) any other person in the proper use of the market.
30. A person in the market place shall comply with any reasonable direction given by the market officer for the purposes of maintaining order, safety, cleanliness or the proper operation of the market.

Penalty

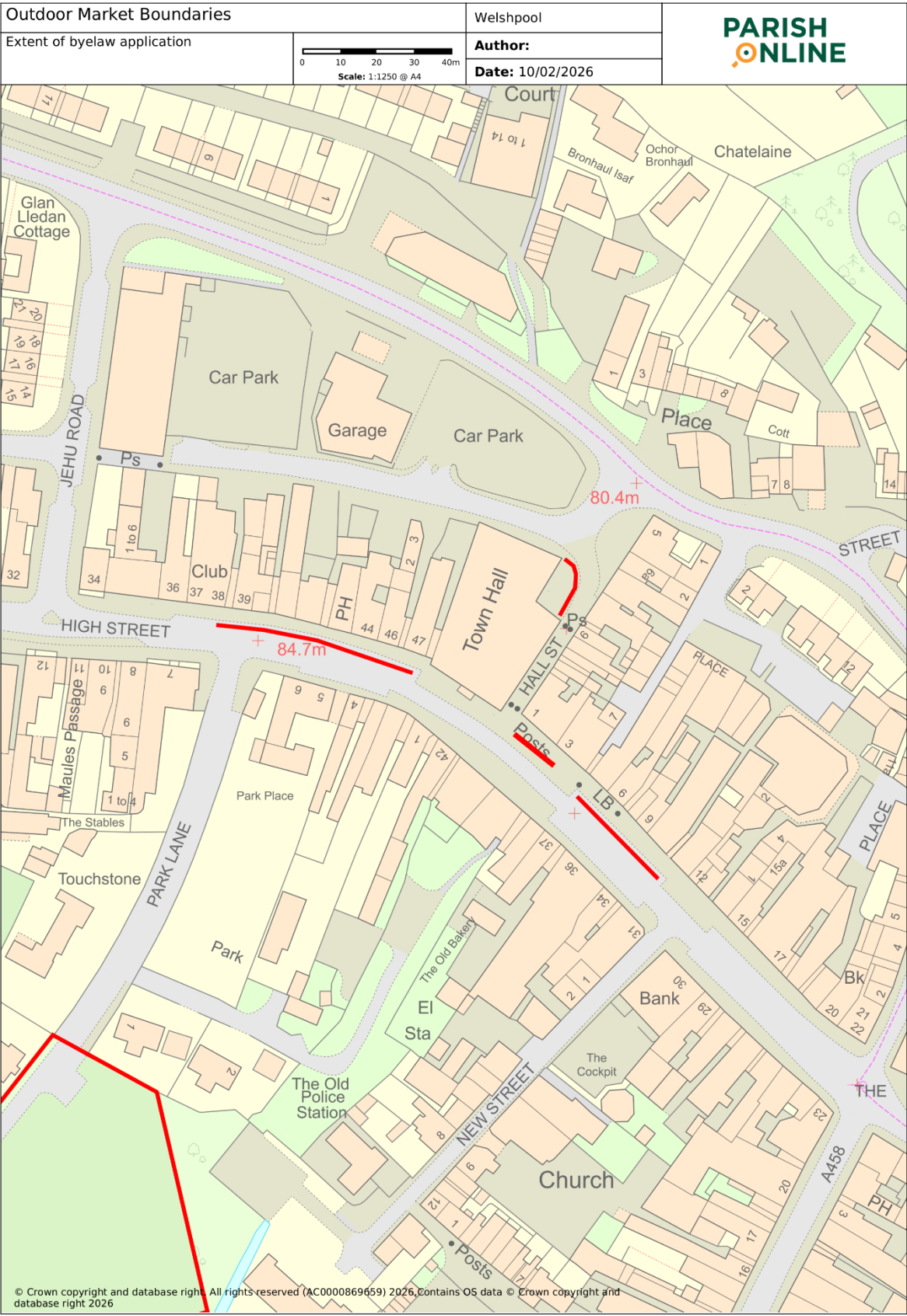
31. Any person offending against any of these byelaws is liable on summary conviction to a fine not exceeding level 2 on the standard scale.

SCHEDULE 1 - MARKETS

1. The markets referred to as in byelaw 3 are:
 - a) Outdoor Charter Market held in Broad Street, Welshpool, Powys in the areas as indicated on the plan in red in Schedule 2;
 - b) Indoor Market held in Welshpool Town Hall, Broad Street, Welshpool, Powys, SY21 7JQ.

DRAFT

SCHEDULE 2 – PLAN OF OUTDOOR CHARTER MARKET AREA



THE COMMON SEAL of WELSHPOOL TOWN COUNCIL was affixed to these Byelaws on the ____ day of _____ 20____ in the presence of:

Mayor

Town Clerk

DRAFT

Appendix L

COMMUNITY OF WELSHPOOL

DRAFT WELSHPOOL OPEN SPACES BYELAWS 2026

Welshpool Town Council, in exercise of the powers conferred by section 164 of the Public Health Act 1875 and sections 12 and 15 of the Open Spaces Act 1906, and having consulted such persons as they consider appropriate as required by the Local Government Byelaws (Wales) Act 2012, make the following Byelaws.

Title and coming into force

1. The title of these byelaws is the Welshpool Open Spaces Byelaws 2026.
2. They come into force on 5 October 2026.

Interpretation

3. In these byelaws:

“the Council” means Welshpool Town Council;

“the ground” means any of the grounds listed in Schedule 1;

“authorised officer” means any officer, employee, agent or contractor authorised in writing by the Council for the purposes of these byelaws;

“ball games” means any game involving throwing, catching, kicking, batting or running with any ball or other object designed for throwing and catching, but does not include cricket;

“designated area” means an area in the ground which is set aside for a specified purpose, and that area and its purpose to be indicated by notices placed in a conspicuous position;

“designated route” means a route in or through the ground which is set aside for a specified purpose, its route and that purpose to be indicated by notices placed in a conspicuous position;

“motor cycle” means a mechanically-propelled vehicle, not being an invalid carriage, with less than four wheels and the weight of which does not exceed 410 kilograms;

“motor vehicle” means any mechanically-propelled vehicle other than a motor cycle or an invalid carriage;

“trailer” means a vehicle drawn by a motor vehicle and includes a caravan;

“opening hours” means the days and times during which the ground is open to the public and which are indicated by a notice placed at the entrance to the ground;

“invalid carriage” means a vehicle, whether mechanically propelled or not,

- a) the unladen weight of which does not exceed 150 kilograms,
- b) the width of which does not exceed 0.85 metres, and
- c) which has been constructed or adapted for use for the carriage of a person suffering from a disability, and used solely by such a person.

“parking place” means an area designated by the Council for the parking of vehicles and indicated by signs, markings or notices;

“self-propelled vehicle” means a vehicle other than a cycle, invalid carriage or pram which is propelled by the weight or force of one or more persons skating, sliding or riding on the vehicle or by one or more persons pulling or pushing the vehicle;

“unmanned aircraft” means any aircraft operating or designed to operate autonomously or to be piloted remotely without a pilot on board and includes drones, unmanned aerial vehicles (UAVs) and model aircraft.

Application

- 4. These byelaws apply to all of the grounds listed in Schedule 1 unless otherwise stated.
- 5. In the case of Powis Castle Lower Park, the byelaws listed in Schedule 2 shall apply subject to the additional restrictions and interpretations set out in that Schedule, and where any conflict arises between these byelaws and Schedule 2, the provisions of Schedule 2 shall prevail.

Opening times

- 6. A person must not enter or remain in the ground except during opening hours.

Protection of structures and plants

- 7. A person must not without reasonable excuse remove from or display within the ground:
 - a) any barrier, post, seat or implement, or any part of a structure or ornament provided for use in the laying out or maintenance of the ground; or
 - b) any stone, soil, or turf or the whole or any part of any plant, shrub or tree.
- 8. A person must not walk on or ride, drive or station a horse or any vehicle over:
 - a) any flower bed, shrub or plant;

- b) any ground in the course of preparation as a flower bed or for the growth of any tree, shrub or plant;
 - c) any part of the ground set aside by the Council for the renovation or turf or for other landscaping purposes and indicated by a notice conspicuously displayed.
9. A person must not without the consent of the Council erect any barrier, post, ride or swing, building or any other structure.

Climbing

10. A person must not without reasonable excuse climb any wall or fence in or enclosing the ground, or any tree, or any barrier, railing, post or other structure.

Grazing

11. A person must not without the consent of the Council, turn out or permit any animal for which he is responsible to graze in the ground.

Protection of wildlife

12. A person must not kill, injure, take, or disturb any animal, or engage in hunting or shooting or the setting of traps or the laying of snares.

Camping

13. A person must not without the consent of the Council, erect a tent or use a vehicle, caravan or any other structure for the purpose of camping.

Fires

14. A person must not light a fire or place, throw or drop a lit match or any other thing likely to cause a fire. For the purposes of this byelaw, a barbecue shall be treated as a fire.

Missiles

15. A person must not throw or use any device to propel or discharge in the ground any object which is liable to cause injury to any other person.

Interference with life saving equipment

16. A person must not except in case of emergency remove from or displace within the ground or otherwise tamper with any life-saving appliance provided by the Council.

Horses

17. No person shall ride a horse except:

- a) on a designated route for riding; or
 - b) in the exercise of a lawful right or privilege.
18. Where horse-riding is permitted by virtue of a lawful right or privilege, a person must not ride a horse in such a manner as to cause danger to any other person.

Cycling

19. A person must not without reasonable excuse ride a cycle in the ground except in any part of the ground where there is a right of way for cycles or on a designated route for cycling.

Motor vehicles

20. A person must not without reasonable excuse bring into or drive in the ground a motor cycle, motor vehicle or trailer except in any part of the ground where there is a right of way or a designated route for that class of vehicle.
21. A person shall not use or occupy any motor vehicle, caravan, motor caravan or trailer for overnight sleeping or camping in the ground without the consent of the Council.
22. A person must not without the consent of the Council leave or cause or permit to be left any motor vehicle in the ground between the hours of 10 p.m. and 6 a.m.
23. Where the Council has imposed a charge for the use of any parking area within the ground, no person shall leave a motor vehicle in that parking area unless any charge applicable to that vehicle has been paid in accordance with the arrangements notified by the Council.
24. A person shall not, without reasonable excuse or the consent of the Council, leave a motor vehicle otherwise than within a parking place or parking bay designated by the Council for that purpose.
25. A person shall not leave a motor vehicle in the ground for such period or in such condition as to appear to have been abandoned.

Children's play areas & play apparatus

26. Persons aged 14 years or over must not enter or remain in a designated area which is a children's play area unless in charge of a child under the age of 14 years.
27. Persons aged 14 years or over must not use any apparatus stated to be for the exclusive use of persons under the age of 14 years by a notice conspicuously displayed on or near the apparatus.

Skateboarding, ball games, cricket, archery, field sports & golf

28. A person must not skate, slide or ride on rollers, skateboards or other self-propelled

vehicles except in a designated area for such activities.

29. Where there is a designated area for skating, sliding or riding on rollers, skateboards or other self-propelled vehicles, a person must not engage in those activities in such a manner as to cause danger or give reasonable grounds for annoyance to other persons.
30. A person must not play ball games outside a designated area for playing ball games in such a manner:
 - a) as to exclude persons not playing ball games from use of that part;
 - b) as to cause danger or give reasonable grounds for annoyance to any other person in the ground; or
 - c) which is likely to cause damage to any tree, shrub or plant in the ground.
31. A person must not throw or strike a cricket ball with a bat except in a designated area for playing cricket.
32. A person must not engage in the sport of archery except in connection with an event organised by or held with the consent of the Council.
33. A person must not throw or put any javelin, hammer, discus or shot except in connection with an event organised by or held with the consent of the Council.
34. A person must not drive, chip or pitch a hard golf ball.

Waterways

35. A person must not cause or permit the flow of any drain or watercourse in the ground to be obstructed, diverted, open or shut or otherwise move or operate any sluice or similar apparatus.
36. A person must not foul or pollute any waterway.

Model aircraft

37. A person must not cause any power-driven model aircraft to:
 - a) take off or otherwise be released for flight or control the flight of such an aircraft in the ground; or
 - b) land in the ground without reasonable excuse or without the consent of the Council.
38. A person shall not launch, land or operate an unmanned aircraft or drone from the ground without the consent of the Council.

Provision of services

39. A person must not without the consent of the Council provide or offer to provide any service for which a charge is made.

Excessive noise

40. A person must not, after being requested to desist by an authorised officer of the Council in the ground, make or permit to be made any noise which is so loud or so continuous or repeated as to give reasonable cause for annoyance to other persons in the ground by:
- a) Shouting or singing;
 - b) playing on a musical instrument; or
 - c) by operating or permitting to be operated any radio, amplifier, tape recorder or similar device
41. Byelaw 40 does not apply to any person holding or taking part in any entertainment held with the consent of the Council.

Public shows and performances

42. A person must not without the consent of the Council hold or take part in any public show or performance.

Aircraft, hang gliders, hot air balloons, kites and balloons & lanterns

43. A person must not except in case of emergency or with the consent of the Council take off from or land in the ground in an aircraft, helicopter, hang glider or hot air balloon.
44. A person must not fly any kite in such a manner as to cause danger or give reasonable grounds for annoyance to any other person.
45. A person must not release or cause to release any balloon or Chinese lantern without the consent of the Council.

Metal detectors

46. A person must not without the consent of the Council use any device designed or adapted for detecting or locating any metal or mineral in the ground.

Litter and waste

47. No person shall, in any place to which these byelaws apply, deposit any litter, refuse, waste matter or substance otherwise than in a receptacle provided for that purpose by the Council.
48. Where receptacles are provided for different types of waste, no person shall deposit

waste except in the receptacle provided for that category of waste.

49. No person shall place any waste in a receptacle in a manner likely to cause overflow, spillage, blockage or interference with its proper use.

Nuisance and behaviour

50. No person shall in the grounds:
- a) behave in a disorderly, abusive, threatening or indecent manner;
 - b) cause or permit any nuisance, disturbance or annoyance to any other person;
 - c) act in a manner likely to compromise public safety or the safe operation and management of the ground.

Obstruction

51. No person shall obstruct:
- a) any officer of the Council in the proper execution of their duties;
 - b) any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
 - c) any other person in the proper use of the grounds.

Penalty & removal

52. Any person offending against any of these byelaws is liable on summary conviction to a fine not exceeding level 2 on the standard scale.
53. Any person offending against any of these byelaws may be removed from the ground by an officer of the Council or a constable.

Savings

54. It is not an offence under these byelaws for an officer of the Council or any person acting in accordance with a contract with the Council to do anything necessary to the proper execution of his duty.
55. Nothing in or done under these byelaws in any respect prejudice or injuriously is to affect any public right of way through the ground, or the rights of any person acting lawfully by virtue of some estate, right or interest in, over or affecting the ground or any part of the ground.

Revocation

56. The byelaws made by Welshpool Town Council in January 2012 relating to the

ground are hereby revoked.

DRAFT

SCHEDULE 1 - GROUNDS

1. The grounds referred to as in byelaw 4 are:
 - a) Maes y Dre Recreation Grounds on Howell Drive
 - b) Memorial Garden on Howell Drive, Welshpool
 - c) Children's playing area on Little Henfaes Lane, Welshpool
 - d) Green space and children's playing area on Dol y Felin, Welshpool
 - e) Green space and children's playing areas on Burgess Lands, Welshpool
 - f) Motte and Bailey (Domen Castell) on Smithfield Road, Welshpool
 - g) Scansis Pitch on Chestnut View, Welshpool
 - h) Powis Castle Lower Park, Welshpool (however see Schedule 2)
2. The extent of the grounds listed above are indicated on the plans provided at Schedule 3.

SCHEDULE 2 – SPECIAL APPLICATION TO POWIS CASTLE LOWER PARK (BYELAW 5)

1. The grounds referred to in this Schedule are Powis Castle Lower Park, Welshpool (“Powys Castle Lower Park”), as shown edged red on the plan attached to the public access licence between Messrs M. L. Chapman, R S Jones & P A Rees and Welshpool Town Council dated 20 July 2011.
2. In respect of Powis Castle Lower Park, the following special byelaws and restrictions shall apply.
3. No person shall enter or remain in Powis Castle Lower Park except for the purpose of recreational walking, with or without dogs.
4. No person shall use Powis Castle Lower Park for any other recreation, sport, game, organised activity or event.
5. No person shall enter or remain in Powis Castle Lower Park other than between dawn and dusk. The Council may display notices stating the applicable dawn and dusk times, and those times shall be deemed the opening hours for the purposes of these byelaws.
6. No person shall in Powis Castle Lower Park:
 - a) Play or take part in any ball game, sport, fair, circus, carnival, organised gathering, or similar activity.
 - b) Camp, erect tents, or use any vehicle or structure for the purpose of camping.
 - c) Hold or take part in any public show, performance, political meeting, or political address.
 - d) Erect or display any advertisement, bill, placard, sign or notice without the consent of the Council and the landowner.
 - e) Provide or offer to provide any service for which a charge is made.
7. No person shall bring into or use in Powis Castle Lower Park:
 - a) any cycle,
 - b) any self-propelled vehicle,
 - c) any motor vehicle, or
 - d) any trailer.
8. Exceptions to Paragraph 7 include:
 - a) vehicles authorised by the Council for maintenance, management or emergency purposes;

b) mobility aids used by disabled persons.

9. No person shall in Powis Castle Lower Park:

a) Damage, remove or interfere with any tree, shrub, plant, root, turf, structure or natural feature.

b) Kill, injure, disturb, or take any animal, bird or fish, or damage or take any egg or nest.

c) Obstruct or interfere with the flow of any watercourse, drain, river or stream.

10. A person in charge of a dog shall ensure that the dog does not foul in Powis Castle Lower Park. Where the Council displays a notice requiring dogs to be kept on leads or excluding dogs from any route or area, no person shall permit a dog to contravene that notice.

11. No person shall in Powis Castle Lower Park:

a) Engage in riotous, disorderly, abusive, threatening or indecent conduct.

b) Cause nuisance, disturbance or annoyance to any other person.

c) Hinder or obstruct any person acting lawfully in the management of the Park.

12. No person shall enter or leave Powis Castle Lower Park other than by routes indicated by notices displayed by the Council. Where a route is indicated as excluding dogs, no person shall take a dog onto that route.

SCHEDULE 1 – PLAN OF EXTENT





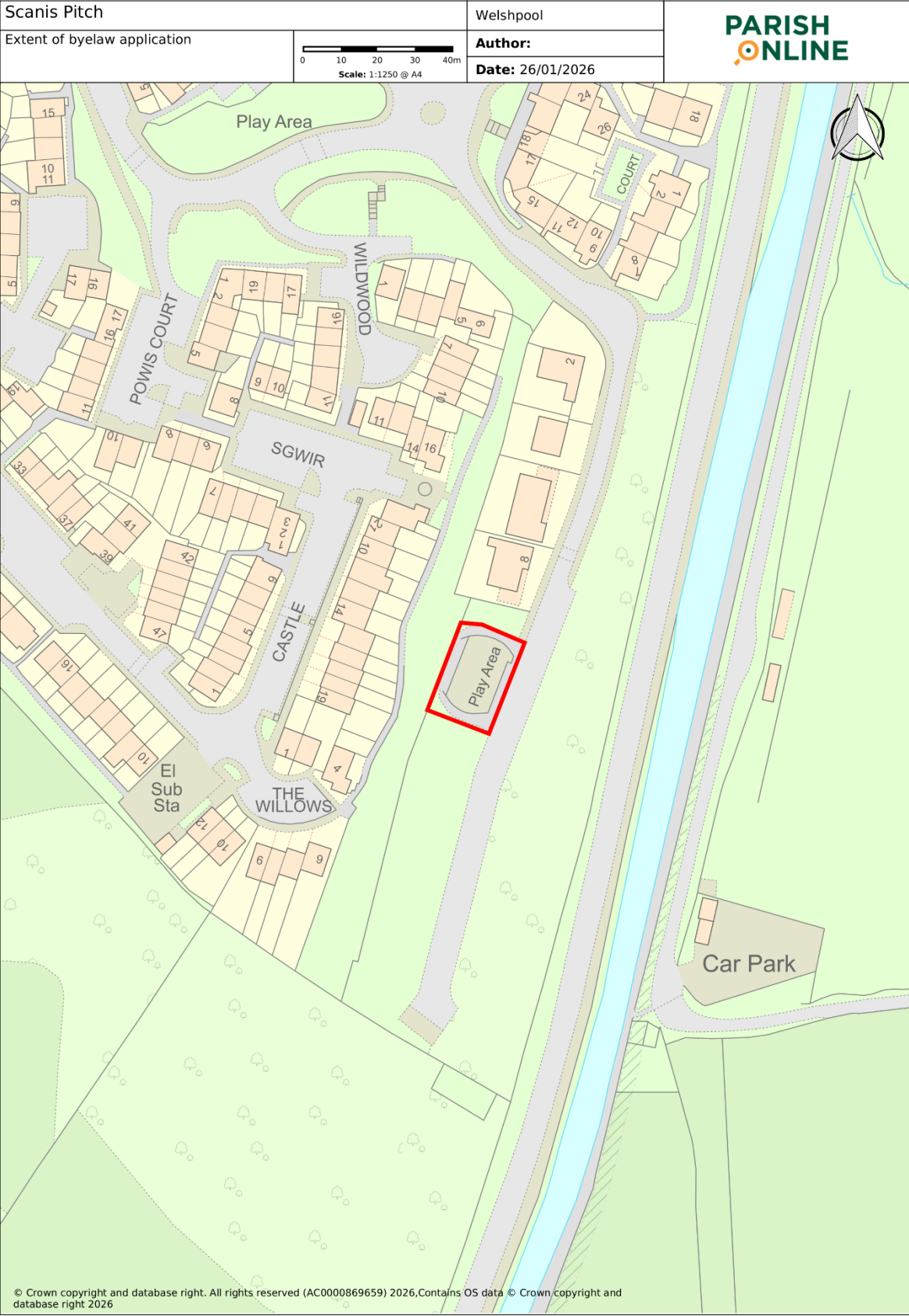


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THE COMMON SEAL of WELSHPOOL TOWN COUNCIL was affixed to these Byelaws on the ____ day of _____ 20 ____ in the presence of:

Mayor

Town Clerk

DRAFT

Appendix M

COMMUNITY OF WELSHPOOL

DRAFT WELSHPOOL PUBLIC TOILET BYELAWS 2026

Welshpool Town Council, in exercise of the powers conferred by section 117(1) of the Public Health (Wales) Act 2017, and having consulted such persons as they consider appropriate as required by the Local Government Byelaws (Wales) Act 2012, make the following Byelaws.

Title and coming into force

1. The title of these byelaws is the Welshpool Public Toilet Byelaws 2026.
2. They come into force on 5 October 2026.

Interpretation

3. In these byelaws:

“the Council” means Welshpool Town Council;

“authorised officer” means an officer or contractor authorised in writing by the Council;

“toilet” means toilet facilities provided for public use by the Council and includes urinals and changing facilities for young children;

Application

4. These byelaws apply to the toilets provided and maintained by the Council.

Payment of fees

5. No person shall enter or use any toilet where the Council has imposed a charge, unless that charge has been paid in accordance with the Council’s arrangements.

For maintaining cleanliness and order

6. No person shall:
 - a) wilfully or negligently damage, deface, soil or mark any part of the building, structure, fittings, furniture or equipment;
 - b) tamper with, misuse, obstruct, remove or interfere with any sanitary fitting, pipe, lock, door, lighting, alarm, water supply, waste system or other installation;
 - c) deposit any substance or object otherwise than in a manner for which the convenience is intended, where that act is likely to cause damage, blockage or malfunction.

7. No person shall write, draw, paint, spray, carve, mark or affix any sign, symbol, notice, picture, printed or written matter on any part of a toilet without the written consent of the Council.
8. No person shall misuse the toilet in a manner likely to cause damage, nuisance, danger to health, or disruption to its normal operation.

Litter and waste

9. No person shall, in any place to which these byelaws apply, deposit any litter, refuse, waste matter or substance otherwise than in a receptacle provided for that purpose by the Council.
10. Where receptacles are provided for different types of waste, no person shall deposit waste except in the receptacle provided for that category of waste.
11. No person shall place any waste in a receptacle in a manner likely to cause overflow, spillage, blockage or interference with its proper use.

Smoking and substances

12. No person shall, in any toilet:
 - a) smoke or use any electronic cigarette or vaping device;
 - b) take or prepare any controlled drug;
 - c) inhale, inject or otherwise administer any substance in a manner likely to cause danger to health, damage or nuisance.

Use of water taps

13. Any person who uses a water tap must ensure that it is turned off immediately after use.

Obstruction

14. No person shall obstruct:
 - a) any officer of the Council in the proper execution of their duties;
 - b) any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
 - c) any other person in the proper use of the toilet.
15. An authorised officer of the Council may require any person who appears to be contravening these byelaws to leave the toilet.

16. Any person who, without reasonable excuse, fails to leave when required to do so commits an offence.

Penalty

17. Any person offending against any of these byelaws is liable on summary conviction to a fine not exceeding level 2 on the standard scale.

THE COMMON SEAL of WELSHPOOL TOWN COUNCIL was affixed to these Byelaws on the ____ day of _____ 20____ in the presence of:

Mayor

Town Clerk

Appendix N

Questionnaire from Democracy and Boundary Commission Cymru

From Tracy Gilmartin <tgilmartin@onevoicewales.wales>

Date Thu 2026-07-09 16:31

To Tracy Gilmartin <tgilmartin@onevoicewales.wales>

I have been asked to send you this email because it appears some clerks have not received the communication direct

Subject: Ymchwil CDFfC - DBCC Research

Date: 2026-06-19 11:10

From: Rhydian Fitter <rhydian.fitter@dbcc.gov.wales>

To: Rhydian Fitter <rhydian.fitter@dbcc.gov.wales>

Dear Council,

The Democracy and Boundary Commission Cymru (DBCC) has been asked to explore attitudes and perceptions of Town and Community Councillors with particular consideration to their views on the size and structure of such councils and how they vary according to local circumstances.

This online questionnaire forms one part of a review and will ask for information about your area, and your views and experiences of being a Councillor. The questionnaire is being carried out on DBCC's behalf by Opinion Research Services (ORS), an independent research company and will take around 15 minutes to complete.

Your feedback will help DBCC make recommendations on whether there is an appetite for a review of the size and structure of such councils across Wales. We welcome and encourage responses from individual councillors as well as agreed submissions from Councils as a whole.

The information you provide will be processed securely by ORS and whilst Council based responses will be shared with DBCC, any individual responses will be anonymised.

The link to the English survey can be accessed here -

www.opinionresearch.co.uk/DBCC_Town_and_Community_Council_Survey

Additional information on the survey can be found here - [DBCC Town and Community Council survey – Frequently Asked Questions - Opinion Research Services](#)

Rhydian Fitter

Uwch Reolwr Cyfathrebu ac

Ymgysylltu | Senior

Communications and

Engagement Manager

P 02921052489

E rhydian.fitter@dbcc.gov.wales

bcomm-wales.gov.uk | dbcc.gov.wales

Dilyna ni / Follow us:





Comisiwn Ffiniau
i Gymru
Boundary Commission
for Wales



Comisiwn
Democratiaeth a
Ffiniau Cymru
Democracy
and Boundary
Commission Cymru



Mae'r Comisiwn wedi symud i 4ydd Llawr, Adeilad Llywodraeth Cymru, Parc Cathays, Caerdydd CF10 3NQ. Diweddarwch eich manylion cyswllt i'r manylion newydd os gwelwch yn dda.

The Commission has moved to 4th Floor, Welsh Government Building, Cathays Park, Cardiff CF10 3NQ. Please update your contact information to this new address.

Mae'r Comisiwn yn croesawu gohebiaeth yn Gymraeg, ac ni fydd gohebu yn Gymraeg yn arwain at oedi cyn i'r Comisiwn ymateb i chi.

The Commission welcomes correspondence in Welsh, and corresponding in Welsh will not lead to a delay in the Commission responding to you.

Appendix O

Anogir trigolion Powys i rannu eu barn fel rhan o'r ymgynghoriad Gwella Gyda'n Gilydd yn ddiweddarach eleni / Powys Residents urged to share their views as part of Better Together consultation later this year

From Powys Better Together (PTHB) <Powys.bettertogether@wales.nhs.uk>

Date Fri 2026-07-03 10:23

To Powys Better Together (PTHB) <Powys.bettertogether@wales.nhs.uk>

Annwyl Gyfaill / Dear Colleague

[Cymraeg i ddilyn](#)

Powys communities and PTHB staff are passionate about health services, and they have a special place in the life of our county.

But together we face some important and complex choices about the future. An ageing population, growing burden of ill health, fewer people of working age – all these factors mean that bold ideas are needed.

As a health board we care deeply about the health and wellbeing of our residents. This is why we have established the Better Together programme, working with staff, patients, communities and partner organisations to explore potential options for safe, high quality and sustainable services in the future. This work is helping us develop and test ideas, understand the benefits and risks of different approaches, and guide further work to secure the future of NHS services in Powys.

It is vital that we take the time to carefully consider a wide range of options – looking at how we strengthen primary and community services, how we improve prevention and public health, and how we provide bed-based care in the best possible way for the future.

No decisions have been made, and none will be made until there has been full and meaningful consultation with our staff and the public, which we expect to take place from September.

More information will be available later this summer and we strongly encourage everyone to get involved and share their views.

As we move into consultation, people will have the opportunity to look at the proposals, challenge our thinking, tell us what we have got right, tell us what we have got wrong and help shape the decisions that follow.

This is about ensuring that the people of Powys continue to have access to safe, high-quality health services for many years to come.

And that's why these conversations matter so much.

This information is also available from our public website: [Powys Residents urged to share their views as part of Better Together consultation later this year.](#)

Why is the Better Together programme so important?

As we look ahead to the next ten years and beyond we know more people in Powys are living longer, often with multiple and more complex health needs. At the same time, the proportion of working-age people is reducing, which has real implications for our workforce and the sustainability of services. We also know that new technologies and treatments will become available, and that a concerted focus on prevention will be needed if we are to stem the tide of ill health that risks overwhelming the future of the NHS.

This presents all of us in Powys with both opportunities and challenges. So, through our [Better Together](#) programme, we have been listening carefully to the voices of staff, patients, citizens and partner organisations to help shape a safe and thriving future for health care in our rural county.

The feedback from patients, residents, communities and partner organisations shows a clear desire for ambitious steps to provide more care in the county, to provide more care in people's own homes and to focus more strongly on primary & community care and on prevention, so that the NHS can continue to meet people's needs into the future.

What has happened so far?

This work is initially focusing on adult physical and mental health community services. Future phases will review Planned Care, and Women & Children's Services.

We are tremendously grateful to the thousands of voices that have contributed to this work so far:

- Bringing your experience and insights to help us understand the [Case for Change](#)
- Sharing your views on potential [ways to provide health services in the future](#)
- Providing detailed feedback that has helped us understand the opportunities and challenges for [community services](#), [primary care](#), [mental health](#), and [diagnostics](#)
- Sharing your thoughts during our [listening events](#)

What ideas are being considered?

There are categorically no plans to close any hospitals in Powys. But it is right that we take the time to carefully consider a wide range of options – looking at how we strengthen primary and community services, and how we provide bed-based care in the best possible way for the future.

Detailed options are due to be shared for consultation later this year following thorough assessment. These options reflect the scenarios and ideas that have

been put forward by staff, public and stakeholders - looking at how we strengthen primary and community services, how we improve prevention and public health, and how we provide bed-based care in the best possible way for the future.

Last summer we undertook a major programme of listening and engagement to consider a range of scenarios put forward by staff, public and stakeholders included:

1. ~~No change~~ – “no change” is not feasible option, as change is needed to ensure that health services are safe and sustainable for the future.
2. Minor changes and developments to the way we provide physical and mental health community services.
3. More services provided within “centres of excellence” including in Rural Regional Centres. This would mean that some of our services (such as hospital beds) are provided in fewer locations than now.
4. Developing and expanding the range of services available at home through strengthened primary and community teams.
5. Inpatient care, including community hospital beds, is provided outside the county in neighbouring health boards.
6. ~~Provide a District General Hospital in Powys~~ – this is not an option as the sparsely populated nature of Powys means there are no safe or feasible options for providing District General Hospital in Powys.

Since last summer, scenario 5 has also been discounted and community hospital beds will continue to be provided in the county.

Full information about the scenarios put forward during our community engagement last summer are available from our [Better Together engagement website](#).

How can I get involved now?

We would strongly encourage everyone to read and respond to our [Case for Change](#). Your views, your experiences and your ideas are essential in helping us shape the right solutions for the future. You can share your feedback by writing to us at Better Together, Glasbury House, Bronllys Hospital, Bronllys LD3 0LY or by email to powys.bettertogether@wales.nhs.uk

You can also sign up for our regular newsletters to keep you up to date with the latest news at [Sign up to our free email news bulletins](#).

What happens next?

No decisions have been made, and none will be made until there has been full and meaningful consultation with our staff and the public about the future of community services in Powys. We expect this consultation to take place from September and ask important questions such as:

- How do we ensure a greater focus on preventing ill health?
- How do we strengthen primary and community services so that more people are supported to stay well in the county, and fewer people need admission to hospital?

- What is the right way to provide bed-based services in the future?

Plans for this consultation are currently being developed. We will ensure that more information is shared later this summer, with opportunities across the county for residents to find out more and get involved. In the meantime, please sign up for our regular newsletters to stay up to date with the latest news at [Sign up to our free email news bulletins](#).

It will take courage and vision to make the right decisions for the future of Powys, and we are committed to working with you to do this.

Cofion cynnes,

Adrian Osborne
Gwella Gyda'n Gilydd
Bwrdd Iechyd Addysgu Powys
Ysbyty Bronllys
Bronllys
Aberhonddu
Powys LD3 0LY

powys.gwellagydangilydd@wales.nhs.uk

With kind regards,

Adrian Osborne
Better Together
Powys Teaching Health Board
Bronllys Hospital
Bronllys
Brecon
Powys LD3 0LY

powys.bettertogether@wales.nhs.uk

*Rydym yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg
We welcome correspondence in Welsh or English*



Os nad chi sydd i fod i dderbyn yr e-bost hwn, a wnewch roi gwybod i bwy bynnag wnaeth ei anfon trwy e-bost a dinistrio pob copi. Ni chaniateir agor, defnyddio, datgelu, storio na chopio'r e-bost. Barn neu sylwadau'r awdur yw'r rhai sydd yn yr e-bost ac nid ydynt o anghenraid yn cynrychioli barn Bwrdd Iechyd addysgu Powys heblaw bod hynny wedi'i nodi. Mae'n bosibl y gellir datgeli'r wybodaeth sydd yn yr e-bost hwn dan Ddeddf Rhyddid Gwybodaeth 2000, Rheoliadau Gwybodaeth Amgylcheddol 2004 a Rheoliad Diogelu Data Cyffredinol. Oni bai bod y wybodaeth wedi'i heithrio rhag cael ei datgelu dan y gyfraith, ni allwn sicrhau cyfrinachedd yr e-bost hwn ac unrhyw ateb iddo. Cyn agor yr e-bost hwn ac unrhyw atodiadau, a wnewch eu gwirio rhag firysau gan nad yw'r Bwrdd Iechyd yn gallu sicrhau nad ydynt heb firws ac nad ydynt wedi'u rhyng-gipio na'u diwygio. If you are not the intended recipient of this email, please inform the sender by return email and destroy all copies. Unauthorised access, use, disclosure, storage or copying is not permitted. Any views or opinions expressed are those of the author and do not necessarily represent the views of Powys teaching Health Board unless otherwise explicitly stated. The information contained in this email may be subject to disclosure under the Freedom of Information Act 2000, Environmental Information Regulations 2004 and the General Data Protection Regulation. Unless the information is legally exempt from disclosure, the confidentiality of this email and any reply cannot be guaranteed. Please check for viruses before accessing this email and any

attachments since the Health Board cannot guarantee that these are virus free or have not been intercepted and amended.

Appendix P



Council Tax Premium Scheme for Long-term Empty Properties

Why are we asking for your views?

Powys County Council is undertaking a public consultation from **8 July 2026 to 19 August 2026**, to provide members of the public, interested parties and stakeholders the opportunity to have their say on the future of the Council Tax Premium Scheme in respect of long-term empty properties in Powys. Long-term empty homes can undermine neighbourhoods and community sustainability, particularly in rural areas, by contributing to decline, reducing cohesion, and limiting support for local services. Powys has significant and ongoing housing need, with demand for affordable homes outstripping supply in many rural communities. Long-term empty properties represent a substantial underused asset that could help meet local need more sustainably. The consultation responses will help to shape future decisions.

The Council Tax (Long-Term Empty Dwellings and Dwellings Occupied Periodically) (Wales) Regulations 2022, permit local authorities to charge a maximum Council Tax premium on long-term empty properties of up to **300%**, above the standard rate of Council Tax on long-term empty properties. Local authorities may specify different percentages on the length of time for which they have been empty. This enables local authorities to take a stepped approach, with incremental increases applying over time. Powys County Council introduced a long-term empty premium in 2017, of 50% and reviewed and increased to 100% with effect from 1 April 2023.

The Council Tax long-term empty premium is currently charged on properties that are not in use as someone's sole or main residence due to being a long-term empty property which is defined as one that has been empty and has had no resident for over one year.

Not every property that falls into the category above pays a premium and the scheme provides limited exceptions (combination of time-limited and indefinite) where the premium would not apply. Details of the exceptions to Council Tax premiums may be viewed at:

<https://en.powys.gov.uk/article/3079/Council-Tax-Premiums>

The latest analysis of properties shows a total of **897 long-term empty properties** are subject to the Council Tax long-term empty premium charge, equating to 1.3% of all domestic properties within Powys (**67,445**) being liable for the premium charge.

Below is an analysis of the length of time these properties have been empty and unfurnished:

Time -Empty & Unfurnished	Number of properties
1 year	303
2 years	124
3 years	90
4 years	61
5 years	49
6 - 9 years	117
+10 years	153

When considering whether to amend the premium levels, the discretion given to local authorities to charge a premium is intended to be a tool to:

- Bring long-term empty homes back into use to provide safe, secure, and affordable homes; and
- Increase the supply of affordable housing and enhance the sustainability of local communities and the economy.

The responses you provide are completely anonymous and the on-line questionnaire will only take a few minutes of your time to complete. **The consultation is open for a six-week period and will close at midnight on 19th August 2026.**

Have your say

Q1. Are you answering this survey as...?

- ☐ An individual
- ☐ An official response from a Powys business, group or other organisation. Please provide the name of the organisation, group or business that you represent:

- ☐ An elected representative of a constituency in Powys e.g. a county, town or community Councillor, an MP or an MS

Q1a. If you selected 'An individual' in Q1, Do you live in Powys?

- ☐ Yes ☐ No

Q2. In your opinion, what impact do long-term empty properties have on local communities?

- ☐ Positive ☐ Negative
- ☐ Neutral ☐ Don't know

Q3. In your opinion, how much of a priority should it be for the council to reduce the number of long-term empty properties in the area?

- ☐ Very high ☐ Medium ☐ Don't know
- ☐ High ☐ Low

Q4. Do you own a long-term empty property in Powys? (long-term being empty and unfurnished for a continuous period greater than one-year)

☐ Yes

☐ No

☐ Don't know

If you answered 'Yes' to Q4a (page 3)

If you answered 'No' or 'Don't know' to Q4, skip to Q5 (page 4)

Q4a. Please indicate the reason why your property is currently empty and unfurnished:

☐ Uninhabitable -undergoing or requiring renovation

☐ Marketed for sale or rent

☐ Probate/Inheritance matters

☐ I intend to occupy the property myself

☐ Planning or legal issues prevent occupation

☐ Unsure what to do with the property

☐ Purchased as an investment

☐ Other, please provide details:

Q4b. What are your future intentions for the property?

☐ To sell

☐ To rent

☐ Move into it myself

☐ keep it empty

☐ Holiday let

☐ Other, please provide details:

Q4c. Do you consider that a stepped Council Tax premium on long-term empty properties would act as an incentive to bring properties back into use at an earlier stage?

☐ Yes

☐ No

☐ Don't know

Currently, Powys County Council charges a 100% Council Tax Premium when a property has been empty and unfurnished for a period of one-year. Regulations allow for a premium of up to 300% to be charged. The council is considering whether to introduce a stepped Council Tax premium, where the premium charge increases incrementally the longer a property remains empty and unfurnished, or to maintain the current approach.

Q5. In your opinion, should the Council Tax premium for long-term empty properties remain as it is, or increase incrementally, in line with the length of time the property has been unoccupied and unfurnished?

☐ Remain as it is

☐ Increase
incrementally

☐ Don't Know

Q6. In your opinion, at what point in time, should a stepped Council Tax premium for long-term empty properties, greater than 100%, be applied?

☐ A stepped premium should not apply

☐ After 2 years

☐ After 3 years

☐ After 4 years

☐ After 5 years

☐ After 6-9 years

☐ After +10 years

Q7. In your opinion what percentage do you believe the stepped Council Tax premium for long-term empty properties should be?

☐ A stepped premium should not apply

☐ 150%

☐ 200%

☐ 250%

☐ 300%

Q8. In your opinion, income raised through Council Tax premiums on long-term empty properties should be utilised for?

- ☐ Bringing long term empty properties back into use (for example through grants, loans, advice, or leasing schemes)
- ☐ Increasing the supply of affordable housing within the local authority area
- ☐ Supporting homelessness prevention and early intervention, in line with the Housing (Wales) Act 2014
- ☐ Regeneration of local communities and town centres affected by long term empty properties
- ☐ Supporting housing related services that contribute to sustainable communities
- ☐ Support Council services for the benefit of the Council Taxpayer
- ☐ Don't know / no preference
- ☐ Other (please specify):

Q9. In your opinion, what impact would increasing the Council Tax Premium on long-term empty properties have on the:

	Positive	Neutral	Negative	Don't know
Availability of affordable Housing				
Local communities				
Local Economy				
Welsh Language				
Local Tourism				

Q10. Do you have any other comments to make about the Council Tax premium on long-term empty properties?

About you

In order to help us ensure that we are providing services fairly to everyone who needs them, we would be grateful if you could answer a few more questions about yourself. The information you supply will be kept confidentially and will only be used for the purposes of equalities monitoring.

Q11. What is your postcode? Please select the first half of your postcode below:

- | | | | |
|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| ☐ LD1 | ☐ HR3 | ☐ SA11 | ☐ SY20 |
| ☐ LD2 | ☐ HR5 | ☐ SY5 | ☐ SY21 |
| ☐ LD3 | ☐ CF44 | ☐ SY10 | ☐ SY22 |
| ☐ LD4 | ☐ CF48 | ☐ SY15 | Other: |
| ☐ LD5 | ☐ NP7 | ☐ SY16 | <input type="text"/> |
| ☐ LD6 | ☐ NP8 | ☐ SY17 | |
| ☐ LD7 | ☐ SA9 | ☐ SY18 | |
| ☐ LD8 | ☐ SA10 | ☐ SY19 | |

Q12. Where is your closest town?

- | | | | |
|---------------------------------------|--|--|--|
| ☐ Brecon | ☐ Llandrindod Wells | ☐ Llanidloes | ☐ Presteigne |
| ☐ Builth Wells | ☐ Llanfair Caereinion | ☐ Llanwrtyd Wells | ☐ Rhayader |
| ☐ Crickhowell | ☐ Llanfyllin | ☐ Machynlleth | ☐ Welshpool |
| ☐ Hay on Wye | | ☐ Newtown | ☐ Ystradgynlais |
| ☐ Knighton | | | |

Q13. How best describes the place you live?

- | | | |
|-------------------------------|----------------------------------|--|
| ☐ Town | ☐ Village | ☐ Remote/rural location |
|-------------------------------|----------------------------------|--|

Q14. How old are you?

- | | | |
|-----------------------------------|----------------------------------|--|
| ☐ Under 16 | ☐ 45 – 54 | ☐ 85+ |
| ☐ 16 – 24 | ☐ 55 – 64 | ☐ Prefer not to say |
| ☐ 25 – 34 | ☐ 65 – 74 | |
| ☐ 35 – 44 | ☐ 75 – 84 | |

Before you go...

Q15. How much do you agree or disagree with the following statements?

We are open about our decision-making, how we're managed, and council staff are open with the public.

☐ Strongly agree

☐ Neutral

☐ Disagree

☐ Agree

☐ Strongly disagree

We make sure that the community can engage effectively with decision-making processes and council actions.

☐ Strongly agree

☐ Neutral

☐ Disagree

☐ Agree

☐ Strongly disagree

Q16. How satisfied are you with...?

The ability to interact with us in the way that you prefer, e.g. phone, email, website.

☐ Very satisfied

☐ Neutral

☐ Unsatisfied

☐ Satisfied

☐ Very unsatisfied

The ability to interact with us in your language of choice.

☐ Very satisfied

☐ Neutral

☐ Unsatisfied

☐ Satisfied

☐ Very unsatisfied

The opportunities given to you to have your say and participate in our decision-making processes.

☐ Very satisfied

☐ Neutral

☐ Unsatisfied

☐ Satisfied

☐ Very unsatisfied

Q17. If you have answered neutral or lower to any part of the previous question, please offer a brief explanation or example, to help us better understand:

Thank you for taking part in our survey. Please return completed form to library staff, or scan and email it to haveyoursay@powys.gov.uk by 19th August 2026.