



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons Operations & Development Committee - 12/11/2025 4:56pm

7th November 2025

To: Councillor(s) Dr Ben Gwalchmai, David France, Estelle Bleivas, Nick Howells, Phil Owen, Phil Pritchard (Chair), Sally Fitzgerald (Vice Chair)

Dear Councillor,

You are hereby summoned to attend a meeting of the Operations & Development Committee of Welshpool Town Council which will be held on Wednesday 12th November 2025 in the Council Chamber, Welshpool Town Hall at 4:56pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/83650467131?pwd=abQzgt3A0yQPogW0bxaP85ZjrosmhR.1> to join online or use Zoom Meeting ID 836 5046 7131 and passcode 825150, or via telephone by ringing +441314601196,,83650467131#,,,825150#.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 08/10/2025.

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Operations & Development Committee on 08/10/2025.

5. LAND AND BUILDINGS

5.1. General Update

To receive, and resolve if desired, an update from the Operations Manager in respect of Council land and buildings.

6. SERVICES

6.1. Meals on Wheels

To receive an update from the Tourist Information Centre Manager in respect of Meals on Wheels.

[Appendix C]

6.2. Markets

To receive an update in respect of the indoor and outdoor market.

6.3. Allotments

To receive an update in respect of allotment provision and to note that a review of all paperwork held on allotment holders will commence in the New Year. [Part II, Small Holdings and Allotments Act 1908]

[Appendix D]

7. BUSINESS PLANNING & FINANCIAL MATTERS

7.1. ISP Action Plan

To consider the approved committee ISP action plan.

[Appendix E]

7.2. Budget and Committee Finance (Month 7)

To consider the current spending position against the budget for the committee for October (Month 7).

[Appendix F]

[Appendix G]

7.3. Budget 2026/2027 - Draft 2

To consider the Draft 2 budget for 2026/2027 having regard to the instruction from Full Council to make additional savings where required.

[Appendix H]

[Appendix I]

8. PROJECTS & NEW DEVELOPMENTS

8.1. Community Fridge

To receive an update in respect of the Community Fridge project.

Papers to Follow [Appendix J]

8.2. Town Hall Transformation

To receive an update in respect of the Town Hall Transformation project.

9. DATE OF NEXT MEETING

To note that the next meeting of Operations & Development Committee will be held on 14th January 2026 at 6:30pm.

10. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

11. MEALS ON WHEELS [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of the Meals on Wheels service. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]

Confidential Document [Appendix K]

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

--

5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



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Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Operations & Development Committee held on 08/10/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Estelle Bleivas
Councillor Nick Howells
Councillor Phil Owen
Councillor Phil Pritchard (Chair)
Councillor Sally Fitzgerald

Apologies for absence:

Councillor David France

Absent:

Councillor Dr Ben Gwalchmai

Also in attendance:

Richard Williams - Town Clerk & Proper Officer
Paul McGrath - Operations Manager

OD081025/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. Apologies for absence was received from Cllr David France.

OD081025/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

OD081025/3. PUBLIC PARTICIPATION

None.

OD081025/4. MINUTES AND MATTERS ARISING

OD081025/4.1 Previous Minutes

RESOLVED

To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 10/09/2025.

WTCM333 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Sally Fitzgerald

OD081025/4.2 Matters Arising

All matters arising were all in hand or approved by Full Council.

OD081025/5. LAND AND BUILDINGS

OD081025/5.1 General Update

The Operations Manager updated councillors on general activities, including:

- 1940s Weekend went well and a big thanks to Adam from the Operations Team for his hard work over the weekend.
- Wedding ceremony held last week went well. Another one is booked in for June 2026.
- Community Award winners are now on the board.
- New tipper has been received.
- New fencing at Dol y Felin has been completed.
- Quarterly Playground checks took place.
- Grass cutting - weather has pushed the team behind.
- End of Season works have started to take place at Maes y Dre.
- Christmas Lights have been PAT tested and new bulbs ordered where replacements were needed.
- Motte and Bailey has had another spate of vandalism, however doors now screwed shut along with clips on fencing padlocked and bolted. A suggestion was raised re: CCTV in this area and this is to be looked into.

Members thanked the team for their hard work.

OD081025/5.2 Playground Maintenance

The Operations Manager explained that secondary support chains are required on four swing seats (currently down as a ROSPA low-medium risk) - the quote obtained is for 50% off the price at 1,394.52 ex VAT.

The second quote for Wickstead equipment at Burgess Lands is to replace the damaged cargo net and sheered off bolts on the hurricane swing. This is quoted at £2,276.54 ex VAT.

A final quote had been received for a new basket seat and chains which had to be removed from Maes y Dre due to chain wear for £2291.51.

RECOMMENDED

To accept the quotation for secondary support chains from Playdale at a cost of £1,394.52 excluding VAT.

WTCM334 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

RECOMMENDED

To accept the quotation for repairs to the hurricane swing and new net from Wickstead at a cost of £2,276.54 excluding VAT.

WTCM335 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

RECOMMENDED

To accept the quotation for new basket seat and chains from Playdale at a cost of £2,291.51 excluding VAT.

WTCM336 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD081025/5.3 Equipment

The Town Clerk and Operations Manager explained that there is a need for a longer hedge trimmer and if approved by Council, the equipment would be purchased from Charlies in Welshpool.

RECOMMENDED

To approve the request to purchase a Stihl KMA 135 R battery powered long reach hedge cutter for £1,287.45 ex VAT

WTCM337 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD081025/5.4 All Wales Play Opportunities Grant

The Town Clerk updated members and explained that the grant had been awarded for a new piece of accessible play equipment at Maes y Dre - the Council had been awarded the maximum £20,000 and we needed to top up the rest from the quote provided by Ray Parry.

RECOMMENDED

To note that the Council has been awarded £20,000 from the All Wales Play Opportunity Grant to install accessible play equipment in Maes y Dre play park;

To endorse the Town Clerk's acceptance of the grant;

To approve the match funding contribution of £954 from the Play Equipment budget; and

To approve the quotation from Ray Parry Playgrounds Ltd to carry out the works.

WTCM338 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD081025/6. SERVICES

OD081025/6.1 Meals on Wheels

The Town Clerk gave an update and explained that 525 meals were served in September which generated £3,259.57 in income.

OD081025/6.2 Markets

The Town Clerk gave an update and explained that all but one stall in the indoor market is now filled.

OD081025/7. BUSINESS PLANNING & FINANCIAL MATTERS

OD081025/7.1 ISP Action Plan

Cllr Nick Howells joined the meeting.

The Town Clerk took members through the various actions and updated on progress. An updated version will be presented next month. The Town Clerk also gave an update on a new grant which had been released and proposed that a working group be established to work with the Town Clerk on possible enhancements to Motte and Bailey.

RECOMMENDED

That a working group of Cllrs Phil Pritchard, Estelle Bleivas, Nick Howells and the Mayor be established to work with the Town Clerk on proposals for possible grant application in relation to the Motte and Bailey and/or other areas of the ISP Action Plan.

WTCM345 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

OD081025/7.2 Budget and Committee Finance (Month 6)

The Town Clerk went through the spending for September and highlighted any areas of concern. No questions were raised.

OD081025/8. BUDGET 2026/2027 - DRAFT 1

The Town Clerk went through the Draft 1 budget line by line and explained that the figures had been produced with team input. Finance & Governance Committee will consider Draft 1 in more detail next week. Thanks was given to the Town Clerk and team.

OD081025/9. PROJECTS & NEW DEVELOPMENTS

OD081025/9.1 Town Hall Transformation

The Town Clerk explained the report and the project to date. Queries were raised concerning previous information about the project.

RECOMMENDED

To approve the establishment of a Town Hall Transformation Project Board to oversee the project;

To delegate authority to the Town Clerk to make all decisions relating to the Restarting Welshpool Town's Heart project within the approved budget and scope;

To require the Town Clerk to exercise this delegation only following consultation with the Project Board;

To approve the composition of the Project Board as up to 4 councillors plus the Town Mayor, and up to 3 co-opted members from the Community Stakeholder Group; and

To appoint Cllrs Phil Pritchard, Estelle Bleivas, Sally Fitzgerald, Nick Howells to the Project Board.

WTCM339 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD081025/9.2 Oldford Estate

The Town Clerk explained that the Council needed to take a position on Oldford Estate in relation to play equipment and the current Scansis Pitch, which is now held over since 2019.

RECOMMENDED

To seek the following at Oldford in respect of play provision:

- To enter into negotiations with ClwydAlun in respect of the current Scansis Pitch lease;**
- To include the green space adjacent to the pitch in these negotiations;**
- To ask ClwydAlun to build a playpark on this site; and**
- To take responsibility for this area in respect of maintenance, once the new park has been built.**

WTCM341 - Proposed by Cllr Phil Pritchard, seconded by Cllr Sally Fitzgerald. A recorded vote was requested.

For: Estelle Bleivas, Nick Howells, Phil Pritchard, Sally Fitzgerald

Against:

Abstain: Phil Owen

OD081025/10. DATE OF NEXT MEETING

The next meeting of Operations & Development Committee will be held on 12th November 2025 at 6:30pm

OD081025/11. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM342 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD081025/12. REVIEW OF CLEANING CONTRACT [CONFIDENTIAL]

The Town Clerk summarised the options and the report and answered queries.

RECOMMENDED

To approve Option 2 as set out in the confidential report but seek to add an additional cleaner at SCP 2 on flexible hours with both operatives not to exceed 30 hours per week and for the Town Clerk and Operations Manager to resolve the specific contractual details.

WTCM343 - Proposed by Cllr Phil Pritchard, seconded by Cllr Estelle Bleivas

OD081025/13. BERRIEW ST TOILETS [CONFIDENTIAL]

The Town Clerk summarised the letter and answered queries.

RECOMMENDED

To authorise the Town Clerk to pursue the proposal without prejudice to the previously approved course of action.

WTCM344 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Phil Pritchard

The meeting finished at 20:52.

Signed:

Dated:

Councillor Phil Pritchard (Chair)

Decision/Action Log

ID		Assigned
WTCM333	RESOLUTION OD081025/4.1 Previous Minutes To approve and sign as a correct record, the minutes from the meeting of the Operations & Development Committee on 10/09/2025.	Town Clerk & Proper Officer
WTCM334	RECOMMENDATION OD081025/5.2 Playground Maintenance To accept the quotation for secondary support chains from Playdale at a cost of £1,394.52 excluding VAT.	Operations Manager
WTCM335	RECOMMENDATION OD081025/5.2 Playground Maintenance To accept the quotation for repairs to the hurricane swing and new net from Wickstead at a cost of £2,276.54 excluding VAT.	Operations Manager
WTCM336	RECOMMENDATION OD081025/5.2 Playground Maintenance To accept the quotation for new basket seat and chains from Playdale at a cost of £2,291.51 excluding VAT.	Operations Manager

ID		Assigned
WTCM337	RECOMMENDATION OD081025/5.3 Equipment To approve the request to purchase a Stihl KMA 135 R battery powered long reach hedge cutter for £1,287.45 ex VAT	Operations Manager
WTCM338	RECOMMENDATION OD081025/5.4 All Wales Play Opportunities Grant To note that the Council has been awarded £20,000 from the All Wales Play Opportunity Grant to install accessible play equipment in Maes y Dre play park; To endorse the Town Clerk's acceptance of the grant; To approve the match funding contribution of £954 from the Play Equipment budget; and To approve the quotation from Ray Parry Playgrounds Ltd to carry out the works.	Operations Manager
WTCM339	RECOMMENDATION OD081025/9.1 Town Hall Transformation To approve the establishment of a Town Hall Transformation Project Board to oversee the project; To delegate authority to the Town Clerk to make all decisions relating to the Restarting Welshpool Town's Heart project within the approved budget and scope; To require the Town Clerk to exercise this delegation only following consultation with the Project Board; To approve the composition of the Project Board as up to 4 councillors plus the Town Mayor, and up to 3 co-opted members from the Community Stakeholder Group; and To appoint Cllrs Phil Pritchard, Estelle Bleivas, Sally Fitzgerald, Nick Howells to the Project Board.	Town Clerk & Proper Officer
WTCM341	RECOMMENDATION OD081025/9.2 Oldford Estate To seek the following at Oldford in respect of play provision: - To enter into negotiations with ClwydAlyn in respect of the current Scansis Pitch lease; - To include the green space adjacent to the pitch in these negotiations; - To ask ClwydAlyn to build a playpark on this site; and - To take responsibility for this area in respect of maintenance, once the new park has been built.	Town Clerk & Proper Officer
WTCM342	RESOLUTION OD081025/11 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM343	RECOMMENDATION OD081025/12 Review of Cleaning Contract To approve Option 2 as set out in the confidential report but seek to add an additional cleaner at SCP 2 on flexible hours with both operatives not to exceed 30 hours per week and for the Town Clerk and Operations Manager to resolve the specific contractual details.	Town Clerk & Proper Officer

ID		Assigned
WTCM344	RECOMMENDATION OD081025/13 Berriew St Toilets To authorise the Town Clerk to pursue the proposal without prejudice to the previously approved course of action.	Town Clerk & Proper Officer
WTCM345	RECOMMENDATION OD081025/7.1 ISP Action Plan That a working group of Cllrs Phil Pritchard, Estelle Bleivas, Nick Howells and the Mayor be established to work with the Town Clerk on proposals for possible grant application in relation to the Motte and Bailey and/or other areas of the ISP Action Plan.	Town Clerk & Proper Officer

Appendix C



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Meals on Wheels Performance - October
Date	5th November 2025

1. Purpose

1. To update Members on the performance of the Meals on Wheels (MoW) service during the month of October 2025, including key data on usage, income, expenditure, and service distribution.

2. Background

1. Welshpool Town Council provides a Meals on Wheels service to residents in the community, as well as hot meal provision to users of the Day Centre. Meals are prepared in-house by paid staff and delivered by volunteers.

3. Summary

1. A total of 440 meals were served in October, with 68% delivered via Meals on Wheels in the community and 32% served in-house at the Day Centre.
2. The service generated £2,135.44 against food costs.
3. Weekly meal numbers remained consistent with previous months, averaging around 110 meals per week. The week commencing 20th October recorded slightly fewer meals, linked to a reduction in Day Centre users that week.
4. Overall, the service continues to perform well with steady demand and robust financial margins.

Appendix D

Performance Indicator - Allotment Occupancy 6 November 2025

<u>Plot Ref</u>	<u>Site Location</u>	<u>Plot</u>	<u>Total Fees</u>
BU01A	Burgess	Half Plot	25.00
BU01B	Burgess	Half Plot	0.00
BU02A	Burgess	Half Plot	25.00
BU02B	Burgess	Half Plot	25.00
BU03A	Burgess	Half Plot	0.00
BU03B	Burgess	Half Plot	0.00
BU04	Burgess	Half Plot	0.00
BU05A	Burgess	Half Plot	25.00
BU05B	Burgess	Half Plot	0.00
BU06A	Burgess	Half Plot	0.00
BU06B	Burgess	Half Plot	0.00
BU07A	Burgess	Half Plot	0.00
BU07B	Burgess	Half Plot	0.00
BU08	Burgess	Half Plot	0.00
BU09B	Burgess	Half Plot	25.00
BU10A	Burgess	Half Plot	25.00
BU10B	Burgess	Half Plot	25.00
BU11A	Burgess	Half Plot	25.00
BU11B	Burgess	Half Plot	25.00
BU12A	Burgess	Half Plot	25.00
BU12B	Burgess	Half Plot	25.00
BU13B	Burgess	Half Plot	25.00
BU14A	Burgess	Half Plot	25.00
BU14B	Burgess	Half Plot	25.00
BU15A	Burgess	Half Plot	25.00
BU15B	Burgess	Half Plot	25.00
BU16	Burgess	Half Plot	0.00

Burgess	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	27	16	59.26%

Performance Indicator - Allotment Occupancy 6 November 2025

<u>Plot Ref</u>	<u>Site Location</u>	<u>Plot</u>	<u>Total Fees</u>
HO01A	Hospital	Half Plot	25.00
HO01B	Hospital	Half Plot	25.00
HO02A	Hospital	Half Plot	25.00
HO02B	Hospital	Half Plot	25.00
HO03A	Hospital	Half Plot	25.00
HO03B	Hospital	Half Plot	25.00
HO04A	Hospital	Half Plot	25.00
HO04B	Hospital	Half Plot	25.00
HO05A	Hospital	Half Plot	25.00
HO05B	Hospital	Half Plot	25.00
HO06A	Hospital	Half Plot	25.00
HO06B	Hospital	Half Plot	25.00
HO07A	Hospital	Half Plot	25.00
HO07B	Hospital	Half Plot	25.00
HO08A	Hospital	Half Plot	25.00
HO08B	Hospital	Half Plot	25.00
HO09A	Hospital	Half Plot	25.00
HO09B	Hospital	Half Plot	25.00
HO10A	Hospital	Half Plot	25.00
HO10B	Hospital	Half Plot	25.00
HO11A	Hospital	Half Plot	25.00
HO11B	Hospital	Half Plot	25.00
HO12	Hospital	Half Plot	25.00
HO14	Hospital	Full Plot	0.00
HO15	Hospital	Full Plot	0.00

<u>Hospital</u>	<u>Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
	25	25	100.00%

<u>Total Allotment Plots : Managed</u>	<u>Occupied</u>	<u>Occupancy</u>
52	41	78.85%

Appendix E



Cyngor Tref y Trallwng | Welshpool Town Council

Interim Strategic Plan - Action Plan - OD

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Town Centre & Regeneration

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Enhance the town centre environment						
TC1	OD	Roll out shopfront/window dressing scheme for empty premises in partnership with landlords	TC/EO/CM £	Year 2	Not started	Budget line provided for in 2026/2027.
TC2	OD	Pilot town centre planting and hanging basket sponsorship scheme	TC/OM/CM £	Year 2	Not started	Budget line provided for in 2026/2027.
TC3	OD	Develop long-term “clean and green” action plan for pavements, signage and public spaces	TC/OM/CM £	Year 2-3	Not started	Plan to develop during Year 2 with implementation in Year 3.
Redevelop the Town Hall as a modern community and civic hub						
TH1	OD	Progress existing Expression of Interest to full National Lottery Heritage Fund application (£4.2m project)	TC £4200000.00	Year 1	In progress	EOI approved, work now progressing on full application. FC approved Governance Paper on 22nd October.
TH2	OD	Launch community fundraising campaign and sponsorship scheme alongside grant bid	TC £1000.00	Year 2	Not started	Budget line added to Draft 2 budget (5458/101).

Ref	Committee	Action	Resource	Timescale	Progress	Comments
TH3	OD	Begin phased transformation works as required by lottery application	ALL £4200000.00	Year 3	Not started	
Revitalise the indoor and outdoor markets						
MA1	OD	Trial themed markets (e.g. farmers, crafts, seasonal) and promote through social media and newsletters	MO/CM £	Year 2	Not started	Forms part of Market Budget.
MA2	OD	Improve signage to both markets from car parks, train station and main areas	TC/MO £	Year 1	Not started	Forms part of Market Budget.
MA3	OD	Support traders with joint marketing and promotion campaigns	MO/CM £	Year 1-3	Not started	Forms part of Market Budget.
MA4	OD	Assess financial sustainability of Monday market and explore feasibility of adding a second trading day	TC/MO £	Year 2	Not started	

Open Spaces

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Improve facilities for dog owners						
DO1	OD	Audit existing dog waste bins and identify priority locations for additional bins across parks, recreation grounds and key walking routes.	TC/OM £	Year 1	In progress	Assets now mapped and audit session to take place with team; OD to discuss in November.
DO2	OD	Launch a public campaign on responsible dog ownership, including posters, social media messaging and signage in parks.	TC/CM £	Year 1	Not started	To be launched early 2026.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
MB1	OD	Produce concept designs with heritage groups, schools and local community	ALL £	Year 1	Not started	
MB2	OD	Explore funding options via Cadw, National Lottery, heritage tourism and Public Sector Works Board borrowing	TC £	Year 1-2	Not started	
MB3	OD	Begin phased works	TC/OM/CM £	Year 3	Not started	

Community Services

[illegible]

Ref	Committee	Action	Resource	Timescale	Progress	Comments
WM1	OD	Review operational model and explore opportunities for transfer to charity as part of Day Centre	TC/TICM/OM £	Year 1	In progress	Negotiations in progress with WCH.
WM2	OD	If service retained then begin expanded promotional campaign and trials of further expansion of offering	TICM/CM £	Year 2-3	Not started	

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Strengthen engagement with the community						
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	Not started	See EV1
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	Not started	

Appendix F



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	OD Inc & Exp Month 7 Report
Date	6th November 2025

Income & Expenditure Report – October 2025 (Month 7)

This report gives councillors an update on how the committee's budgets are doing halfway through the financial year (end of October 2025). It highlights where things are roughly on track, and where spending or income is higher or lower than expected.

- The committee's total spending so far is about 72% of the yearly budget.
- The total income so far is about 62% of the yearly target.
- Overall, things are broadly on track, but there are some areas where costs have been higher than planned.

Town Hall

- Income is slightly behind where it should be, but the telephone mast rent (£5,000) hasn't yet been received and will improve the figure later.
- Spending is higher than planned in some areas:
 - Maintenance and repairs have cost more than expected.
 - Community Fridge costs (£741) are fully covered by a grant, so there's no net cost to the Council.
 - Rates and utilities are higher than forecast.
- Note: The overspend shown in code 4005 (HMRC) happens in all cost centres because of how tax and National Insurance have been recorded — this will be corrected so that these costs sit under Salaries (4000) instead.

Markets

- Income from stallholders is doing well and should meet or exceed the target by year end.
- Spending is low, as little maintenance or marketing has been needed so far.
- Overall, Markets are in surplus and performing strongly.

Recreation

- Income is good — almost the full year's target has already been met.
- Spending is quite high due to:
 - New or repaired play equipment for safety reasons - new play equipment grant
 - Unbudgeted tractor purchase and work at the Memorial Garden.
 - This area is currently overspent, but mainly due to one-off works.

Street Scene

- Spending is roughly on target overall.
- Extra costs have come from the new tipper vehicle, but other areas are under control.
- No major issues at present.

Public Toilets

- Spending is above normal because of a large water bill (over £4,000) caused by a leak earlier in the year.
- Other costs, like cleaning, are steady.
- Still expected to be within budget by year end if costs settle down.

Domen Castell

- There has been a lot of repairs and maintenance work, costing more than expected.
- These costs were reviewed by the Council and decision made to take from General Reserves to plug this shortfall.

Ann Holloway Centre

- Income is behind plan because the lease payment (£6,000) hasn't been received yet.
- Some repairs and maintenance costs have already been committed.
- Once the lease income comes in, the position will look healthier.

Meals on Wheels

- Doing well overall — income from meal sales is strong, and costs are still below budget.
- Currently showing a small surplus.

Appendix G

Detailed Income & Expenditure by Budget Heading 06/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Operations & Development</u>								
<u>100 Town Hall</u>								
1100 Income - Corn Exchange	659	2,947	7,000	4,053			42.1%	
1103 Refreshments - Corn Exchange	0	130	0	(130)			0.0%	
1104 Refreshments - Assembly Room	0	100	0	(100)			0.0%	
1105 Income - Assembly Rooms	0	2,359	1,800	(559)			131.1%	
1110 Income - Other Rooms	30	622	1,000	379			62.1%	
1120 Income - Telephone Mast Rental	0	0	5,000	5,000			0.0%	
1370 Income - Grant	2,500	2,500	0	(2,500)			0.0%	
Town Hall :- Income	3,189	8,658	14,800	6,142			58.5%	0
4000 Salary	5,171	31,414	68,355	36,941		36,941	46.0%	
4005 HMRC	944	10,533	6,885	(3,648)		(3,648)	153.0%	
4010 Pension Payments	470	3,212	6,657	3,445		3,445	48.2%	
4055 Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060 Services	3,338	34,836	60,000	25,164		25,164	58.1%	
4085 Repairs & Maintenance	328	23,692	15,000	(8,692)		(8,692)	157.9%	
4095 Licenses	12	870	1,500	630		630	58.0%	
4096 BLT Loan	0	940	0	(940)		(940)	0.0%	
4098 Community Fridge	741	741	0	(741)		(741)	0.0%	
4100 Cleaning & Materials	70	8,528	10,000	1,472		1,472	85.3%	
4200 Waste Collection	134	1,630	1,500	(130)		(130)	108.7%	
4202 Consumables	66	175	500	325		325	35.0%	
4340 Equipment	0	(449)	500	949		949	(89.8%)	
4866 IT Costs	0	0	500	500		500	0.0%	
4875 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4900 Miscellaneous Costs	0	781	1,500	719		719	52.0%	
Town Hall :- Indirect Expenditure	11,272	152,970	208,897	55,927	0	55,927	73.2%	0
Net Income over Expenditure	(8,083)	(144,312)	(194,097)	(49,785)				
<u>110 Markets</u>								
1200 Income - Market Stalls	1,195	9,275	13,000	3,725			71.3%	
1205 Income - Outdoor Markets	38	596	1,000	404			59.6%	
Markets :- Income	1,233	9,871	14,000	4,129			70.5%	0
4085 Repairs & Maintenance	0	0	750	750		750	0.0%	
4095 Licenses	0	225	500	275		275	45.0%	
4205 Marketing	0	0	250	250		250	0.0%	
Markets :- Indirect Expenditure	0	225	1,500	1,275	0	1,275	15.0%	0
Net Income over Expenditure	1,233	9,646	12,500	2,854				

Detailed Income & Expenditure by Budget Heading 06/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130 Recreation								
1340 Income - Rec Club Rents etc	700	800	3,000	2,200			26.7%	
1345 Income - Casual Recreation	0	29	0	(29)			0.0%	
1350 Income - Allotments	0	855	600	(255)			142.5%	
1365 Income - Other	0	1,672	0	(1,672)			0.0%	
Recreation :- Income	700	3,356	3,600	244			93.2%	0
4020 Training Staff	0	1,905	2,000	95		95	95.3%	
4025 Uniforms	0	368	0	(368)		(368)	0.0%	
4060 Services	(4,076)	1,585	2,500	915		915	63.4%	
4085 Repairs & Maintenance	400	4,265	6,000	1,735		1,735	71.1%	
4202 Consumeables	0	0	500	500		500	0.0%	
4340 Equipment	22	77	2,500	2,423		2,423	3.1%	
4341 Play Equipment	373	1,427	10,000	8,573	20,954	(12,381)	223.8%	
4342 Play Area Fencing	0	13,250	16,000	2,750		2,750	82.8%	
4345 End of Season Works	0	0	20,000	20,000		20,000	0.0%	
4355 Country Park Lease	500	530	400	(130)		(130)	132.5%	
4360 Outer Park Lease	0	1,500	1,000	(500)		(500)	150.0%	
4365 STRI/ROSPA	0	520	1,500	980		980	34.7%	
4375 Memorial Garden	0	1,680	250	(1,430)		(1,430)	672.0%	
4380 Allotment Costs	0	0	300	300		300	0.0%	
4400 Vehicles	565	6,827	0	(6,827)		(6,827)	0.0%	
4401 Vehicle Running Costs	0	990	1,000	10		10	99.0%	
4875 Health & Safety	0	16	250	234		234	6.5%	
4900 Miscellaneous Costs	0	0	100	100		100	0.0%	
Recreation :- Indirect Expenditure	(2,216)	34,940	64,300	29,360	20,954	8,406	86.9%	0
Net Income over Expenditure	2,916	(31,584)	(60,700)	(29,116)				
140 Street Scene								
4000 Salary	4,757	30,253	65,079	34,826		34,826	46.5%	
4005 HMRC	849	9,624	6,566	(3,058)		(3,058)	146.6%	
4010 Pension Payments	475	3,373	4,662	1,289		1,289	72.3%	
4020 Training Staff	0	0	1,000	1,000		1,000	0.0%	
4025 Uniforms	0	52	500	448		448	10.3%	
4026 PPE	0	0	500	500		500	0.0%	
4065 Mobile Phones	16	110	200	90		90	54.8%	
4085 Repairs & Maintenance	210	830	1,200	370		370	69.2%	
4200 Waste Collection	355	1,926	2,500	574		574	77.1%	
4202 Consumeables	0	61	0	(61)		(61)	0.0%	
4340 Equipment	0	1,003	3,000	1,997		1,997	33.4%	

Detailed Income & Expenditure by Budget Heading 06/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Vehicles	6,675	12,946	5,400	(7,546)		(7,546)	239.7%	
4401 Vehicle Running Costs	125	300	1,500	1,200		1,200	20.0%	
4515 Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Street Scene :- Indirect Expenditure	13,462	61,778	93,807	32,029	0	32,029	65.9%	0
Net Expenditure	(13,462)	(61,778)	(93,807)	(32,029)				
<u>150 Toilets</u>								
4060 Services	4,953	7,355	3,000	(4,355)		(4,355)	245.2%	
4085 Repairs & Maintenance	(60)	222	1,000	778		778	22.2%	
4100 Cleaning & Materials	1,082	4,487	15,000	10,513		10,513	29.9%	
4450 Toilet Costs	0	17	0	(17)		(17)	0.0%	
Toilets :- Indirect Expenditure	5,975	12,081	19,000	6,919	0	6,919	63.6%	0
Net Expenditure	(5,975)	(12,081)	(19,000)	(6,919)				
<u>160 Domen Castell</u>								
4055 Rates	0	582	0	(582)		(582)	0.0%	
4060 Services	62	162	1,200	1,038		1,038	13.5%	
4085 Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095 Licenses	0	0	1,350	1,350		1,350	0.0%	
4550 Rent Private Land	0	3,000	3,000	0		0	100.0%	
Domen Castell :- Indirect Expenditure	62	17,583	10,550	(7,033)	0	(7,033)	166.7%	0
Net Expenditure	(62)	(17,583)	(10,550)	7,033				
<u>190 Ann Holloway Centre</u>								
1110 Income - Other Rooms	0	2,153	5,000	2,847			43.1%	
1300 Income - Rent	90	375	0	(375)			0.0%	
1635 Income - Lease	0	0	6,000	6,000			0.0%	
Ann Holloway Centre :- Income	90	2,528	11,000	8,472			23.0%	0
4060 Services	489	6,925	12,000	5,075		5,075	57.7%	
4085 Repairs & Maintenance	814	3,683	5,000	1,317	1,108	209	95.8%	
4100 Cleaning & Materials	0	952	4,000	3,048		3,048	23.8%	
4200 Waste Collection	0	589	1,500	911		911	39.3%	
4866 IT Costs	0	0	200	200		200	0.0%	
4875 Health & Safety	0	0	200	200		200	0.0%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Ann Holloway Centre :- Indirect Expenditure	1,304	12,150	23,100	10,950	1,108	9,842	57.4%	0
Net Income over Expenditure	(1,214)	(9,622)	(12,100)	(2,478)				

Detailed Income & Expenditure by Budget Heading 06/11/2025

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Meals on Wheels								
1650 Income - Meals on Wheels	2,075	14,772	20,000	5,228			73.9%	
Meals on Wheels :- Income	2,075	14,772	20,000	5,228			73.9%	0
4000 Salary	1,246	8,312	21,735	13,423		13,423	38.2%	
4005 HMRC	46	2,039	801	(1,238)		(1,238)	254.6%	
4010 Pension Payments	(546)	0	0	0		0	0.0%	
4100 Cleaning & Materials	0	163	500	337		337	32.5%	
4202 Consumeables	12	25	250	225		225	10.0%	
4340 Equipment	0	0	500	500		500	0.0%	
4400 Vehicles	211	1,264	4,000	2,736		2,736	31.6%	
4710 Meal Costs	0	1,920	8,000	6,080		6,080	24.0%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Meals on Wheels :- Indirect Expenditure	969	13,723	35,986	22,263	0	22,263	38.1%	0
Net Income over Expenditure	1,106	1,050	(15,986)	(17,036)				
Operations & Development :- Income	7,287	39,186	63,400	24,214			61.8%	
Expenditure	30,828	305,449	457,140	151,691	22,062	129,628	71.6%	
Movement to/(from) Gen Reserve	(23,541)	(266,264)	(393,740)	(127,476)				
Grand Totals:- Income	7,287	39,186	63,400	24,214			61.8%	
Expenditure	30,828	305,449	457,140	151,691	22,062	129,628	71.6%	
Net Income over Expenditure	(23,541)	(266,264)	(393,740)	(127,476)				
Movement to/(from) Gen Reserve	(23,541)	(266,264)	(393,740)	(127,476)				

Appendix H



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Draft 2 Budget 2627 - OD
Date	5th November 2025

1. Purpose

1. To update the Committee on the Draft 2 2026/27 Budget as it relates to the Operation & Development Committee's service areas, outline the main movements from Draft 1, and set out next steps for the Committee's November review to identify potential savings or income opportunities.

2. Background

1. On the 22nd October 2025, Council asked committees to review Draft 2 budgets in November with a view to finding additional areas where savings can be achieved.
2. The Committee discussed the Draft 1 budget in October and Draft 2 now contains updates on staffing structure and market testing on utilities.

3. Advice

1. The Committee's portfolio includes the Town Hall, Markets, Open Spaces, Playgrounds, Buildings, Meals on Wheels, Motte and Bailey, Allotments, Waste Collection and Public Toilets.
2. Across these cost centres Draft 2 reflects a tidier presentation and refined costs, rather than major new spending.
3. Key changes include:
 1. Staffing pay - pay uplift reduced from 5% to 4% as emerging national increases filter through - this reduces spending in majority of cost centres by a small amount.
 2. Hygiene Contract - was previously £9000 in each Town Hall and Public Toilets, however should be £9000 overall so split £4500 each cost centre.
 3. Utilities and Electric Costs - market testing completed for most lines however Town Hall utilities remain provisional pending new contract confirmations.
 4. Staffing structure - Draft 2 reflects the decision made to employ two cleaners in-house so reduction in Cleaning & Material account codes but addition of salary, pension and HMRC elements in Public Toilets (150). 25% of the TIC manager salary has also been allocated to Meals on Wheels to reflect operational responsibilities.

5. Town Hall - repairs and maintenance reduced down slightly
6. Cleaning and Materials - reductions following the move to in-house cleaners.
7. Vehicles - all vehicle account codes now accurately reflect the current lease arrangements.
8. Income - Town Hall income revised along projected basis, Market income revised along projected basis, Open Spaces income from sports clubs changed to reflect leases, Meals on Wheels income increased reflecting projected volumes of sales.

4. Specific Considerations

1. None

5. Links to Strategic Objectives and Interim Strategic Plan

1. Action FS4 - Develop a three year budget to balance savings with new income generation.

6. Resource & Legal Implications

1. Draft 2 provides a clearer and more accurate picture of costs directly aligned with the new staffing structure. Any amendments or savings must be reported by the end of November so that Council can discuss Draft 3 budget in January 2026.
2. The Council must approve a budget and set its precept for 2026/27 in accordance with Section 50 of the Local Government Finance Act 1992.

7. Specific Implications

1. **Crime and Disorder** - N/A (Crime and Disorder Act 1998).
2. **Biodiversity** - the budget includes provision for biodiversity enhancements as per the Section 6 duty (Environment (Wales) Act 2016).
3. **Well-being** - supports a Prosperous, Resilient and Vibrant Wales by investing in people, infrastructure and community spaces (Well-being of Future Generations (Wales) Act 2015).
4. **Risk Management** - the budget looks at a range of risks including income generation (ID 6), adequacy of precept and budget (ID 4) and allocation to reserves (ID 10). A higher than expected pay award or energy increase would place further pressure on the budget.

8. Decision

1. To suggest changes to the Draft 2 budget as appropriate (having regard to Council's instruction to make savings where possible while considering the Council's approval of the Interim Strategic Plan projects).

Appendix I

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Operations & Development</u>												
<u>100</u>	<u>Town Hall</u>											
1100	Income - Corn Exchange	4,000	6,860	0	0	7,000	0	7,000	3,414	5,000	0	0
1103	Refreshments - Corn Exchange	0	0	0	0	0	0	0	130	0	0	0
1104	Refreshments - Assembly Room	0	0	0	0	0	0	0	100	0	0	0
1105	Income - Assembly Rooms	5,000	2,511	0	0	1,800	0	1,800	2,927	3,000	0	0
1110	Income - Other Rooms	1,000	996	0	0	1,000	0	1,000	1,257	1,000	0	0
1120	Income - Telephone Mast Rental	5,000	10,000	0	0	5,000	0	5,000	0	5,000	0	0
1206	Income - Utilities Recharge	0	0	0	0	0	0	0	0	600	0	0
1370	Income - Grant	0	0	0	0	0	0	0	2,500	0	0	0
Total Income		15,000	20,367	0	0	14,800	0	14,800	10,327	14,600	0	0
4000	Salary	46,800	46,904	0	0	68,355	0	68,355	31,414	0	0	0
4005	HMRC	11,700	16,464	0	0	6,885	0	6,885	10,533	0	0	0
4010	Pension Payments	4,500	5,289	0	0	6,657	0	6,657	3,212	0	0	0
4055	Rates	32,000	33,868	0	0	35,000	0	35,000	36,068	37,439	0	0
4060	Services	60,000	57,871	0	0	60,000	0	60,000	34,836	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	25,000	0	0
4062	Gas	0	0	0	0	0	0	0	0	25,000	0	0
4063	Water	0	0	0	0	0	0	0	0	2,500	0	0
4064	Hygiene Contract	0	0	0	0	0	0	0	0	4,500	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0
4066	Statutory Testing	0	0	0	0	0	0	0	0	2,400	0	0
4085	Repairs & Maintenance	20,000	18,881	0	0	15,000	0	15,000	23,692	6,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4095	Licenses	1,500	740	0	0	1,500	0	1,500	870	1,000	0	0
4096	BLT Loan	0	75,332	0	0	0	0	0	940	0	0	0
4098	Community Fridge	0	0	0	0	0	0	0	741	250	0	0
4100	Cleaning & Materials	250	602	0	0	10,000	0	10,000	8,528	375	0	0
4200	Waste Collection	1,200	1,742	0	0	1,500	0	1,500	1,630	2,500	0	0
4202	Consumeables	1,000	358	0	0	500	0	500	175	250	0	0
4340	Equipment	0	516	0	0	500	0	500	-449	250	0	0
4866	IT Costs	2,500	253	0	0	500	0	500	0	0	0	0
4875	Health & Safety	1,000	127	0	0	1,000	0	1,000	0	0	0	0
4900	Miscellaneous Costs	2,000	1,719	0	0	1,500	0	1,500	781	1,000	0	0
4930	Fundraiser/Consultants	5,000	5,000	0	0	0	0	0	0	0	0	0
Overhead Expenditure		189,450	265,666	0	0	208,897	0	208,897	152,970	108,664	0	0
Movement to/(from) Gen Reserve		(174,450)	(245,299)			(194,097)		(194,097)	(142,643)	(94,064)		
101	<u>Town Hall Transformation</u>											
4097	Borrowing	0	0	0	0	0	0	0	0	23,434	0	0
4900	Miscellaneous Costs	0	0	0	0	0	0	0	0	250	0	0
4930	Fundraiser/Consultants	0	0	0	0	0	0	0	0	5,000	0	0
5458	TH2 - Fundraising Campaign	0	0	0	0	0	0	0	0	500	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	29,184	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(29,184)		
102	<u>Town Centre</u>											
5453	TC1 - Shopfront Scheme	0	0	0	0	0	0	0	0	500	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5454	TC2 - Planting	0	0	0	0	0	0	0	0	2,500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	3,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(3,000)		
110	<u>Markets</u>											
1200	Income - Market Stalls	13,000	20,408	0	0	13,000	0	13,000	10,956	13,000	0	0
1205	Income - Outdoor Markets	1,000	972	0	0	1,000	0	1,000	596	1,000	0	0
1300	Income - Rent	0	0	0	0	0	0	0	287	5,980	0	0
	Total Income	14,000	21,381	0	0	14,000	0	14,000	11,840	19,980	0	0
4000	Salary	0	0	0	0	0	0	0	0	8,066	0	0
4005	HMRC	0	0	0	0	0	0	0	0	1,023	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	565	0	0
4085	Repairs & Maintenance	2,000	0	0	0	750	0	750	0	0	0	0
4095	Licenses	500	338	0	0	500	0	500	225	500	0	0
4205	Marketing	0	0	0	0	250	0	250	0	1,000	0	0
4875	Health & Safety	500	0	0	0	0	0	0	0	0	0	0
4900	Miscellaneous Costs	200	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	3,200	338	0	0	1,500	0	1,500	225	11,154	0	0
	Movement to/(from) Gen Reserve	10,800	21,043			12,500		12,500	11,615	8,826		
130	<u>Recreation</u>											
1340	Income - Rec Club Rents etc	3,000	3,000	0	0	3,000	0	3,000	1,383	0	0	0
1345	Income - Casual Recreation	0	219	0	0	0	0	0	29	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1350	Income - Allotments	500	585	0	0	600	0	600	855	0	0	0
1365	Income - Other	0	6,134	0	0	0	0	0	1,672	0	0	0
Total Income		3,500	9,938	0	0	3,600	0	3,600	3,940	0	0	0
4020	Training Staff	5,000	1,869	0	0	2,000	0	2,000	1,905	0	0	0
4025	Uniforms	0	0	0	0	0	0	0	0	0	0	0
4060	Services	3,000	2,459	0	0	2,500	0	2,500	1,585	0	0	0
4085	Repairs & Maintenance	16,000	16,219	0	0	6,000	0	6,000	4,265	0	0	0
4095	Licenses	30	0	0	0	0	0	0	0	0	0	0
4202	Consumeables	500	0	0	0	500	0	500	0	0	0	0
4340	Equipment	5,000	1,701	0	0	2,500	0	2,500	77	0	0	0
4341	Play Equipment	23,000	10,204	0	0	10,000	0	10,000	1,427	0	0	0
4342	Play Area Fencing	0	0	0	0	16,000	0	16,000	13,250	0	0	0
4345	End of Season Works	0	0	0	0	20,000	0	20,000	0	0	0	0
4355	Country Park Lease	500	830	0	0	400	0	400	530	0	0	0
4360	Outer Park Lease	1,300	1,000	0	0	1,000	0	1,000	1,500	0	0	0
4365	STRI/ROSPA	1,500	1,548	0	0	1,500	0	1,500	520	0	0	0
4375	Memorial Garden	0	1,723	0	0	250	0	250	1,680	0	0	0
4380	Allotment Costs	0	0	0	0	300	0	300	0	0	0	0
4400	Vehicles	1,000	532	0	0	0	0	0	6,827	0	0	0
4401	Vehicle Running Costs	1,000	683	0	0	1,000	0	1,000	990	0	0	0
4695	Landfill Maes Y Dre Project	0	160	0	0	0	0	0	0	0	0	0
4875	Health & Safety	500	316	0	0	250	0	250	16	0	0	0
4900	Miscellaneous Costs	500	0	0	0	100	0	100	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure		58,830	39,245	0	0	64,300	0	64,300	34,572	0	0	0
Movement to/(from) Gen Reserve		(55,330)	(29,307)			(60,700)		(60,700)	(30,633)	0		
<u>131</u>	<u>Operations</u>											
4000	Salary	0	0	0	0	0	0	0	0	125,829	0	0
4002	Overtime	0	0	0	0	0	0	0	0	6,000	0	0
4005	HMRC	0	0	0	0	0	0	0	0	15,332	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	8,556	0	0
4020	Training Staff	0	0	0	0	0	0	0	0	3,000	0	0
4025	Uniforms	0	0	0	0	0	0	0	0	400	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0
4202	Consumeables	0	0	0	0	0	0	0	0	500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	5,330	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	1,200	0	0
4875	Health & Safety	0	0	0	0	0	0	0	0	250	0	0
4900	Miscellaneous Costs	0	0	0	0	0	0	0	0	300	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	166,897	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(166,897)		
<u>132</u>	<u>Playparks</u>											
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	8,000	0	0
4342	Play Area Fencing	0	0	0	0	0	0	0	0	10,000	0	0
Overhead Expenditure		0	0	0	0	0	0	0	0	18,000	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		0	0			0		0	0	(18,000)		
133	<u>Open Spaces</u>											
1340	Income - Rec Club Rents etc	0	0	0	0	0	0	0	0	4,200	0	0
	Total Income	0	0	0	0	0	0	0	0	4,200	0	0
4063	Water	0	0	0	0	0	0	0	0	2,200	0	0
4065	Mobile Phones	0	0	0	0	0	0	0	0	200	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	7,000	0	0
4202	Consumeables	0	0	0	0	0	0	0	0	500	0	0
4340	Equipment	0	0	0	0	0	0	0	0	5,000	0	0
4345	End of Season Works	0	0	0	0	0	0	0	0	23,000	0	0
4355	Country Park Lease	0	0	0	0	0	0	0	0	500	0	0
4360	Outer Park Lease	0	0	0	0	0	0	0	0	1,500	0	0
4365	STRI/ROSPA	0	0	0	0	0	0	0	0	1,500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	6,800	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	48,700	0	0
Movement to/(from) Gen Reserve		0	0			0		0	0	(44,500)		
135	<u>Waste Collection</u>											
4200	Waste Collection	0	0	0	0	0	0	0	0	2,500	0	0
4400	Vehicles	0	0	0	0	0	0	0	0	7,082	0	0
4401	Vehicle Running Costs	0	0	0	0	0	0	0	0	1,200	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5455	DO3 - Dog Waste Bins	0	0	0	0	0	0	0	0	1,000	0	0
5456	DO2 - Campaign Dog Friendly	0	0	0	0	0	0	0	0	250	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	12,032	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(12,032)		
136	<u>Allotments</u>											
1350	Income - Allotments	0	0	0	0	0	0	0	0	750	0	0
	Total Income	0	0	0	0	0	0	0	0	750	0	0
4063	Water	0	0	0	0	0	0	0	0	500	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	250	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	750	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	0		
137	<u>Biodiversity</u>											
5457	EN2 - Biodiversity Action	0	0	0	0	0	0	0	0	2,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	2,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(2,000)		
140	<u>Street Scene</u>											
1370	Income - Grant	0	13,670	0	0	0	0	0	0	0	0	0
	Total Income	0	13,670	0	0	0	0	0	0	0	0	0
4000	Salary	37,600	49,962	0	0	65,079	0	65,079	30,253	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4005	HMRC	9,400	14,935	0	0	6,566	0	6,566	9,624	0	0	0
4010	Pension Payments	5,000	5,188	0	0	4,662	0	4,662	3,373	0	0	0
4020	Training Staff	1,000	0	0	0	1,000	0	1,000	0	0	0	0
4025	Uniforms	500	673	0	0	500	0	500	420	0	0	0
4026	PPE	0	0	0	0	500	0	500	0	0	0	0
4065	Mobile Phones	200	195	0	0	200	0	200	110	0	0	0
4085	Repairs & Maintenance	1,000	1,125	0	0	1,200	0	1,200	830	0	0	0
4200	Waste Collection	2,000	1,915	0	0	2,500	0	2,500	1,926	0	0	0
4202	Consumeables	500	61	0	0	0	0	0	61	0	0	0
4330	Special Projects	0	10,731	0	0	0	0	0	0	0	0	0
4340	Equipment	3,000	2,552	0	0	3,000	0	3,000	1,003	0	0	0
4400	Vehicles	8,000	10,907	0	0	5,400	0	5,400	12,946	0	0	0
4401	Vehicle Running Costs	2,000	795	0	0	1,500	0	1,500	300	0	0	0
4515	Buttington Cemetery	0	0	0	0	1,500	0	1,500	1,300	0	0	0
4900	Miscellaneous Costs	0	0	0	0	200	0	200	0	0	0	0
Overhead Expenditure		70,200	99,039	0	0	93,807	0	93,807	62,146	0	0	0
Movement to/(from) Gen Reserve		(70,200)	(85,369)			(93,807)		(93,807)	(62,146)	0		
150	<u>Toilets</u>											
1355	Income - Toilets	3,000	2,037	0	0	0	0	0	0	0	0	0
1365	Income - Other	0	0	0	0	0	0	0	0	500	0	0
Total Income		3,000	2,037	0	0	0	0	0	0	500	0	0
4000	Salary	0	0	0	0	0	0	0	0	21,111	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4005	HMRC	0	0	0	0	0	0	0	0	1,666	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	1,478	0	0
4060	Services	1,000	6,561	0	0	3,000	0	3,000	7,355	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	1,000	0	0
4063	Water	0	0	0	0	0	0	0	0	5,000	0	0
4064	Hygiene Contract	0	0	0	0	0	0	0	0	4,500	0	0
4085	Repairs & Maintenance	2,000	431	0	0	1,000	0	1,000	222	1,000	0	0
4100	Cleaning & Materials	0	75	0	0	15,000	0	15,000	4,487	500	0	0
4450	Toilet Costs	0	0	0	0	0	0	0	17	0	0	0
4900	Miscellaneous Costs	0	1,418	0	0	0	0	0	0	0	0	0
4990	Toilet Contract	20,000	16,322	0	0	0	0	0	0	0	0	0
4991	Capital Works	0	0	0	0	0	0	0	0	1,000	0	0
Overhead Expenditure		23,000	24,806	0	0	19,000	0	19,000	12,081	37,255	0	0
Movement to/(from) Gen Reserve		(20,000)	(22,769)			(19,000)		(19,000)	(12,081)	(36,755)		
160	<u>Domen Castell</u>											
4055	Rates	0	574	0	0	0	0	0	582	603	0	0
4060	Services	0	727	0	0	1,200	0	1,200	162	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	200	0	0
4063	Water	0	0	0	0	0	0	0	0	100	0	0
4085	Repairs & Maintenance	0	11,800	0	0	5,000	0	5,000	13,838	1,500	0	0
4095	Licenses	1,350	1,850	0	0	1,350	0	1,350	0	0	0	0
4550	Rent Private Land	3,000	3,000	0	0	3,000	0	3,000	3,000	3,000	0	0
4555	Rent Powis Estates	0	0	0	0	0	0	0	0	1,350	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure		4,350	17,952	0	0	10,550	0	10,550	17,583	6,753	0	0
Movement to/(from) Gen Reserve		(4,350)	(17,952)			(10,550)		(10,550)	(17,583)	(6,753)		
190	<u>Ann Holloway Centre</u>											
1110	Income - Other Rooms	10,000	2,431	0	0	5,000	0	5,000	2,153	5,000	0	0
1300	Income - Rent	0	4,639	0	0	0	0	0	375	0	0	0
1365	Income - Other	0	300	0	0	0	0	0	0	0	0	0
1635	Income - Lease	15,000	1,250	0	0	6,000	0	6,000	0	6,000	0	0
Total Income		25,000	8,619	0	0	11,000	0	11,000	2,528	11,000	0	0
4005	HMRC	0	708	0	0	0	0	0	0	0	0	0
4060	Services	16,000	12,685	0	0	12,000	0	12,000	6,925	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	7,500	0	0
4062	Gas	0	0	0	0	0	0	0	0	4,500	0	0
4063	Water	0	0	0	0	0	0	0	0	1,200	0	0
4085	Repairs & Maintenance	6,000	2,291	0	0	5,000	0	5,000	3,683	4,000	0	0
4100	Cleaning & Materials	200	1,925	0	0	4,000	0	4,000	952	250	0	0
4200	Waste Collection	2,000	1,293	0	0	1,500	0	1,500	589	1,500	0	0
4866	IT Costs	2,500	253	0	0	200	0	200	0	0	0	0
4875	Health & Safety	1,000	0	0	0	200	0	200	0	200	0	0
4900	Miscellaneous Costs	0	0	0	0	200	0	200	0	200	0	0
Overhead Expenditure		27,700	19,155	0	0	23,100	0	23,100	12,150	19,350	0	0
Movement to/(from) Gen Reserve		(2,700)	(10,535)			(12,100)		(12,100)	(9,622)	(8,350)		
200	<u>Meals on Wheels</u>											

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1370	Income - Grant	0	2,000	0	0	0	0	0	0	0	0	0
1650	Income - Meals on Wheels	12,000	26,637	0	0	20,000	0	20,000	14,772	21,000	0	0
Total Income		12,000	28,637	0	0	20,000	0	20,000	14,772	21,000	0	0
4000	Salary	16,000	19,378	0	0	21,735	0	21,735	8,312	29,008	0	0
4005	HMRC	4,000	3,852	0	0	801	0	801	2,039	1,912	0	0
4010	Pension Payments	1,500	0	0	0	0	0	0	0	562	0	0
4085	Repairs & Maintenance	1,000	329	0	0	0	0	0	0	0	0	0
4100	Cleaning & Materials	500	0	0	0	500	0	500	163	250	0	0
4202	Consumeables	500	46	0	0	250	0	250	25	250	0	0
4340	Equipment	500	1,938	0	0	500	0	500	0	500	0	0
4400	Vehicles	4,000	5,112	0	0	4,000	0	4,000	1,264	2,530	0	0
4710	Meal Costs	12,000	5,800	0	0	8,000	0	8,000	1,920	6,000	0	0
4900	Miscellaneous Costs	200	48	0	0	200	0	200	0	200	0	0
Overhead Expenditure		40,200	36,502	0	0	35,986	0	35,986	13,723	41,212	0	0
Movement to/(from) Gen Reserve		(28,200)	(7,865)			(15,986)		(15,986)	1,050	(20,212)		
Operations & Development - Income		72,500	104,650	0	0	63,400	0	63,400	43,407	72,030	0	0
Expenditure		416,930	502,704	0	0	457,140	0	457,140	305,449	504,951	0	0
Movement to/(from) Gen Reserve		(344,430)	(398,054)			(393,740)		(393,740)	(262,042)	(432,921)		

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft 2 Budget

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	72,500	104,650	0	0	63,400	0	63,400	43,407	72,030	0	0
Expenditure	416,930	502,704	0	0	457,140	0	457,140	305,449	504,951	0	0
Movement to/(from) Gen Reserve	<u>(344,430)</u>	<u>(398,054)</u>			<u>(393,740)</u>		<u>(393,740)</u>	<u>(262,042)</u>	<u>(432,921)</u>		

Appendix J



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
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Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Papers to Follow
Date	9th April 2025

Papers to Follow