Cyngor Tref Trallwng
Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons
Finance & Governance Committee - 17/06/2026 6:30pm

12th June 2026

To: Councillor(s) Alison Davies, Carol Robinson, David France, Morag Bailey, Phil Pritchard, Richard Church, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 17th June 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit https://us02web.zoom.us/j/83400918493?pwd=6IX8VCjlRrJkX8dNUO4b591YIFU6Xn.1 to join online or use Zoom Meeting ID 834 0091 8493 and passcode 200201.

Agenda

1. ELECTION OF CHAIR

To receive nominations and to elect the Chair of the Finance and Governance Committee for the 2026-2027 municipal year.

2. ELECTION OF VICE CHAIR

To receive nominations and to elect the Vice Chair of the Finance and Governance Committee for the 2026-2027 municipal year.

3. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

5. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 20/05/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 20/05/2026.

7. BUSINESS PLANNING & FINANCIAL MATTERS

7.1. Council Accounts (May - Period 2)

To consider the Income and Expenditure Reports and Cash and Bank Totals for May 2026 and note the bank balances as of 31st May 2026:
- General Fund - £20,220.91
- 30 Day Account - £230,312.95
- Petty Cash - £35.03
- Hub Community Account - £3,759.80

[Appendix C]
[Appendix D]
[Appendix E]

7.2. Payment of Invoices - June

To consider payment of invoices for June, including any additional payments tabled on the night.

[Appendix F]
[Appendix G]

7.3. Scrutiny of Payments

To hear the feedback from May 2026 (Cllr Bailey) for the scrutiny of payments exercise as set out in Financial Regulations.

7.4. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix H]

7.5. Budget Virements

To consider the proposed budget virements and recommend to Full Council accordingly.

[Appendix I]

8. ANNUAL RETURN AND ANNUAL REPORT 2025/26

8.1. Draft Annual Statement and Annual Governance Statement

To consider the draft Annual Statement and Annual Governance Statement for 2025/26 as examined by Audit Committee.

[Appendix J]

8.2. Internal Audit Report

To consider the Internal Audit Report for 2025/26 as examined by Audit Committee.

[Appendix K]

8.3. Annual Report 2025/26

To consider the draft statutory Annual Report for 2025/26. [Section 52(1), Local Government and Elections (Wales) Act 2021; Section 40(5), Well-being of Future Generations (Wales) Act 2015]

[Appendix L]

9. OTHER MATTERS

9.1. Welshpool Town Centre Improvement Project

To note the successful approval of Welshpool Town Centre Improvement Project under the Pride in Place Impact Fund and to note the grant requirements.

[Appendix M]

10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Finance & Governance Committee will be held on 15th July 2026 at 6:30pm.

11. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

12. DEBTORS [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of debtors. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

13. STAFFING [CONFIDENTIAL]

To consider the monthly staffing report for the previous month and any other staffing updates from the Town Clerk. [Confidential - information relating to any negotiation in connection with any labour relations matter arising between the Council and employees.]

Confidential Document [Appendix N]

Appendix A

Cyngor Tref y Trallwng | Welshpool Town Council
Declaration of Interests Flowchart

Personal Interest

What matters are being discussed at the meeting?

Do any relate to my interests?

A Does it affect my entries in the Register of Interests?

OR

B Does if affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':

- jobs, employers or businesses;
- companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
- business partnerships; and
- the following organisations where I or they hold a position of general control or management:
  - other bodies where I or they represent the authority;
  - other public authorities;
  - companies, industrial and provident societies and charitable bodies;
  - bodies whose main purpose is to influence public opinion or policy; and
  - trade unions or professional associations

More than other people in the authority's area?

NO → You can participate in the meeting and vote

YES → You may have a personal interest in the matter → **Disclose the existence & nature of your interest**

Prejudicial Interest

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO → **You can participate in the meeting and vote**

YES → You may have a prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

And, considering whether or not it is appropriate I participate in the decision making, do I regard myself as not having a prejudicial interest?

YES → You can participate in the meeting and vote

NO → **Also, withdraw from the meeting by leaving the room or chamber. Do not try to improperly influence the decision**

…………………………..TOWN/COMMUNITY COUNCIL

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-
(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	**NAME OF MEMBER:**	

2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST
(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

5. PREJUDICAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:- **[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]** **[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].** **[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].** **[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].**

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION **[As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]**	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

Appendix B

Cyngor Tref Trallwng
Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 20/05/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor David France
Councillor Morag Bailey (Chair)
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Councillor Alison Davies
Councillor Carol Robinson
Councillor Estelle Bleivas

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer

FG200526/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting. Apologies were received by Cllr Alison Davies, Carol Robinson and Estelle Bleivas.

FG200526/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG200526/3. PUBLIC PARTICIPATION

None.

FG200526/4. MINUTES AND MATTERS ARISING

FG200526/4.1 Previous Minutes

RESOLVED
To approve the minutes from the meeting of the Finance & Governance Committee on 15/04/2026.

WTCM673 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

FG200526/4.2 Matters Arising

None.

FG200526/5. BUSINESS PLANNING & FINANCIAL MATTERS

FG200526/5.1 Council Accounts (April - Period 1)

Members explored the cash and bank totals and the income and expenditure reports and noted the overspends.

RESOLVED
To note the bank balances and accounts for Period 1.

WTCM674 - Proposed by Cllr Richard Church, seconded by Cllr Revd William Rowell

FG200526/5.2 Payment of Invoices - May

The Town Clerk summarised the payments and answered queries, including:
- Invoices from 2022/23/24 - the Town Clerk explained that these had been received and were missing from our accounting system.
- Otis - the Town Clerk explained that these were missing from the accounting system.
- Powysland Club - the Town Clerk needs to meet with the Powysland Club to explore further.

RECOMMENDED
To approve payment of invoices for May 2026.

WTCM675 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

FG200526/5.3 Scrutiny of Payments

Cllr William Rowell reported back on the scrutiny of payments from April which were successful. Members nominated Cllr Morag Bailey, Cllr Phil Owen and Cllr Richard Church to do the next three months.

RECOMMENDED
To appoint the following members for scrutiny of payments:
- Cllr Morag Bailey for May in June
- Cllr Phil Owen for June in July (quarterly check)
- Cllr Richard Church for July in August

WTCM676 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

FG200526/5.4 Interim Strategic Plan Action Plan

The Chair summarised the report.

FG200526/6. GOVERNANCE

FG200526/6.1 Standing Orders

The Chair and the Town Clerk summarised the report and went through each change in turn. A discussion was held on the changes relating to reporting any conclusion of the Ombudsman and the changes to recorded votes.

An amendment was proposed to amend the new proposed 14(d) to include reference to the Standards Committee and to taking advice of the Proper Officer.

RECOMMENDED
To adopt the revised Standing Orders, incorporating the amendments for 2026-27.

WTCM677 - Proposed by Cllr Revd William Rowell, seconded by Cllr Richard Church. A recorded vote was requested.

For: David France, Morag Bailey, Phil Owen, Richard Church, Revd William Rowell
Against:
Abstain: Phil Pritchard

FG200526/6.2 Financial Regulations

The Town Clerk advised no changes had been made since the last one was adopted in January.

RECOMMENDED
To adopt the Financial Regulations for 2026-27.

WTCM678 - Proposed by Cllr Richard Church, seconded by Cllr Revd William Rowell

FG200526/6.2 Scheme of Delegation

The Town Clerk advised no changes had been made except for the deputisation of the Proper Officer in their absence.

RECOMMENDED
To adopt the Scheme of Delegation for 2026-27.

WTCM679 - Proposed by Cllr Revd William Rowell, seconded by Cllr Richard Church

FG200526/6.4 Investments & Reserves Strategy

The Town Clerk advised no changes had been made since last year besides updating the figures.

RECOMMENDED
To adopt the Investments & Reserves Strategy for 2026-27.

WTCM680 - Proposed by Cllr Richard Church, seconded by Cllr Revd William Rowell

FG200526/6.5 Council Committees

Members discussed the committee structure and responsibilities and delegation.

A discussion was had regarding the delegation of the Events and Planning Committee and amendment made to limit this to just Events and Festivals and Planning and Enforcement.

RECOMMENDED
To adopt the revised Committee Terms of Reference, as amended, for 2026-27.

WTCM681 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

FG200526/6.6 Bank Mandate

The Town Clerk explained that this was requested from last month's meeting. Members suggested no amendments and that any review could take place after the next election.

FG200526/6.7 Civility and Respect

The Town Clerk explained that the Council had previously adopted the Civility and Respect Pledge but One Voice Wales had revised it for a Welsh council specific version.

RECOMMENDED
To adopt the Welsh Civility and Respect Pledge.

WTCM682 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

FG200526/7. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

The next meeting of Finance & Governance Committee will be held on 17th June 2026 at 6:30pm

FG200526/8. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM683 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

FG200526/9. STAFFING

FG200526/9.1 WIC Staffing [CONFIDENTIAL]

The Town Clerk gave an update on the staffing structure for the WIC and the pending appointments.

FG200526/9.2 Other Staffing [CONFIDENTIAL]

The Town Clerk gave an update and answered queries.

The meeting finished at 20:02.

Signed: Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM673	**RESOLUTION** **FG200526/4.1 Previous Minutes** To approve the minutes from the meeting of the Finance & Governance Committee on 15/04/2026.	Town Clerk & Responsible Finance Officer
WTCM674	**RESOLUTION** **FG200526/5.1 Council Accounts (April - Period 1)** To note the bank balances and accounts for Period 1.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM675	**RECOMMENDATION** **FG200526/5.2 Payment of Invoices - May** To approve payment of invoices for May 2026.	Town Clerk & Responsible Finance Officer
WTCM676	**RECOMMENDATION** **FG200526/5.3 Scrutiny of Payments** To appoint the following members for scrutiny of payments: - Cllr Morag Bailey for May in June - Cllr Phil Owen for June in July (quarterly check) - Cllr Richard Church for July in August	Finance & Administration Assistant
WTCM677	**RECOMMENDATION** **FG200526/6.1 Standing Orders** To adopt the revised Standing Orders, incorporating the amendments for 2026-27.	Town Clerk & Responsible Finance Officer
WTCM678	**RECOMMENDATION** **FG200526/6.2 Financial Regulations** To adopt the Financial Regulations for 2026-27.	Town Clerk & Responsible Finance Officer
WTCM679	**RECOMMENDATION** **FG200526/6.2 Scheme of Delegation** To adopt the Scheme of Delegation for 2026-27.	Town Clerk & Responsible Finance Officer
WTCM680	**RECOMMENDATION** **FG200526/6.4 Investments & Reserves Strategy** To adopt the Investments & Reserves Strategy for 2026-27.	Town Clerk & Responsible Finance Officer
WTCM681	**RECOMMENDATION** **FG200526/6.5 Council Committees** To adopt the revised Committee Terms of Reference, as amended, for 2026-27.	Town Clerk & Responsible Finance Officer
WTCM682	**RECOMMENDATION** **FG200526/6.7 Civility and Respect** To adopt the Welsh Civility and Respect Pledge.	Town Clerk & Responsible Finance Officer
WTCM683	**RESOLUTION** **FG200526/8 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer

Appendix C

Cyngor Tref Trallwng
Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #772

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Budget Overspends - Month 26-2
Date	12th June 2026

Budget overspends for Month 2 are listed below including a comment for the reason.

CC	NC	Cost centre	Heading	Actual YTD	Budget	Available	Comments
160	4055	Domen Castell	Rates	£1,481.00	£779.00	£-702.00	As previously reported, going through CCA process with VO to remove from list.
236	5121	Christmas Lights	Christmas Lights	£2,840.00	£2,000.00	£-840.00	As agreed by Council in May 26, existing hire extension of lights are slightly over what was budgeted.
213	4920	IT Costs	Accounts Software	£4,844.00	£4,000.00	£-844.00	As previously reported, end of year shutdown higher than budget anticipated.
210	4850	Administration & Management	Insurance	£34,541.00	£33,000.00	£-1,541.00	As previously reported and approved, specific Motte and Bailey insurance higher than budget anticipated.

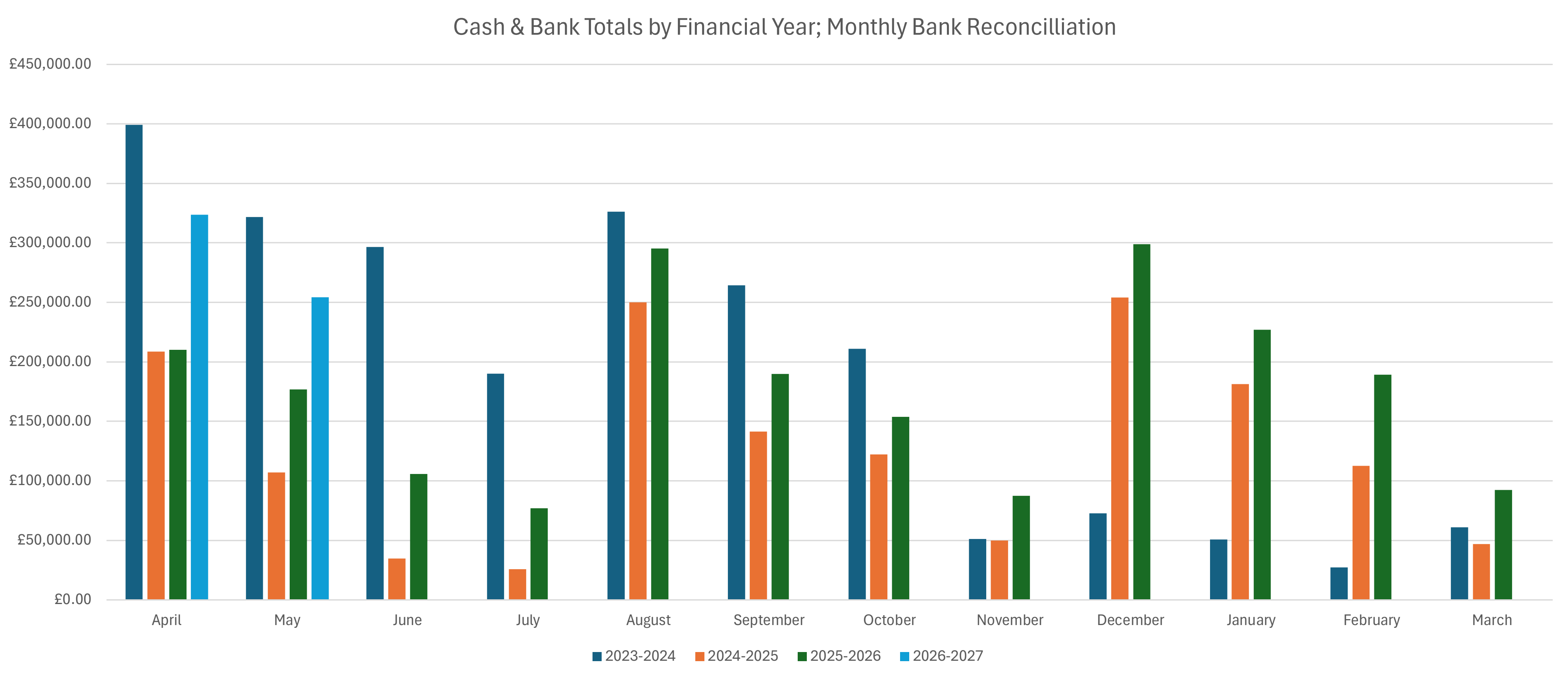
CC	NC	Cost centre	Heading	ActualYTD	Budget	Available	Comments
190	4085	Ann Holloway Centre	Repairs & Maintenance	£450.00	£0.00	£-450.00	Did not budget for any repairs on property due to lease situation however landlord responsibility to get up to date asbestos survey - recommend virement (see agenda item).
211	4085	Office	Repairs & Maintenance	£890.00	£0.00	£-890.00	To be journaled across TIC R&M as no specific R&M for Office budgeted.

Appendix D

Welshpool Town Council

Cash & Bank Totals

	Precept				Precept				Precept			
Financial Year	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**January**	**February**	**March**
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13	£189,828.72	£153,808.65	£87,449.58	£298,931.13	£226,926.34	£189,252.43	£92,375.72
2026-2027	£323,737.35	£254,328.70										



Appendix E

Detailed Income & Expenditure by Budget Heading 12/06/2026

Month No: 2 | **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Town Hall								
1100	Income - Corn Exchange	712	1,238	5,000	3,762			24.8%	
1103	Refreshments - Corn Exchange	60	60	0	(60)			0.0%	
1105	Income - Assembly Rooms	92	543	3,500	2,957			15.5%	
1110	Income - Other Rooms	155	155	1,250	1,095			12.4%	
1120	Income - Telephone Mast Rental	0	0	5,000	5,000			0.0%	
1206	Income - Utilities Recharge	172	340	600	260			56.7%	
	Town Hall :- Income	**1,190**	**2,336**	**15,350**	**13,014**			**15.2%**	**0**
4055	Rates	0	31,877	31,877	0		0	100.0%	
4061	Electricity	2,078	4,625	25,000	20,375		20,375	18.5%	
4062	Gas	1,898	5,366	30,000	24,634		24,634	17.9%	
4063	Water	0	0	2,500	2,500		2,500	0.0%	
4064	Hygiene Contract	0	1,528	4,500	2,972		2,972	33.9%	
4066	Statutory Testing	0	2,083	4,500	2,417		2,417	46.3%	
4085	Repairs & Maintenance	1,138	1,738	6,000	4,262		4,262	29.0%	
4095	Licenses	0	0	1,000	1,000		1,000	0.0%	
4098	Community Fridge	0	6	250	244		244	2.5%	
4100	Cleaning & Materials	123	126	375	250		250	33.5%	
4200	Waste Collection	108	139	2,750	2,611		2,611	5.1%	
4202	Consumeables	0	34	250	216		216	13.8%	
4340	Equipment	0	0	250	250		250	0.0%	
4900	Miscellaneous Costs	42	54	1,000	946		946	5.4%	
	Town Hall :- Indirect Expenditure	**5,387**	**47,576**	**110,252**	**62,676**	**0**	**62,676**	**43.2%**	**0**
	Net Income over Expenditure	**(4,197)**	**(45,240)**	**(94,902)**	**(49,662)**				
101	Town Hall Transformation								
1450	Income - Donations	182	182	0	(182)			0.0%	
	Town Hall Transformation :- Income	**182**	**182**	**0**	**(182)**				**0**
4097	Borrowing	0	0	24,000	24,000		24,000	0.0%	
4900	Miscellaneous Costs	0	0	250	250		250	0.0%	
4930	Fundraiser/Consultants	0	0	5,000	5,000		5,000	0.0%	
5458	TH2 - Fundraising Campaign	0	0	500	500		500	0.0%	
	Town Hall Transformation :- Indirect Expenditure	**0**	**0**	**29,750**	**29,750**	**0**	**29,750**		**0**
	Net Income over Expenditure	**182**	**182**	**(29,750)**	**(29,932)**				
102	Town Centre								
5453	TC1 - Shopfront Scheme	0	0	500	500		500	0.0%	
5454	TC2 - Planting	0	0	2,000	2,000		2,000	0.0%	
	Town Centre :- Indirect Expenditure	**0**	**0**	**2,500**	**2,500**	**0**	**2,500**		**0**
	Net Expenditure	**0**	**0**	**(2,500)**	**(2,500)**				

Continued over page

Detailed Income & Expenditure by Budget Heading 12/06/2026

Month No: 2 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103	Place Plan								
4661	Commission Costs	0	0	1,500	1,500		1,500	0.0%	
	Place Plan :- Indirect Expenditure	**0**	**0**	**1,500**	**1,500**	**0**	**1,500**		**0**
	Net Expenditure	**0**	**0**	**(1,500)**	**(1,500)**				
110	Markets								
1200	Income - Market Stalls	1,394	2,796	13,000	10,204			21.5%	
1205	Income - Outdoor Markets	50	158	1,000	842			15.8%	
1300	Income - Rent	383	843	5,980	5,137			14.1%	
	Markets :- Income	**1,827**	**3,797**	**19,980**	**16,183**			**19.0%**	**0**
4000	Salary	616	1,231	8,070	6,839		6,839	15.3%	
4005	HMRC	112	224	1,030	806		806	21.8%	
4010	Pension Payments	50	101	570	469		469	17.7%	
4095	Licenses	0	0	500	500		500	0.0%	
4205	Marketing	0	0	1,000	1,000		1,000	0.0%	
	Markets :- Indirect Expenditure	**778**	**1,556**	**11,170**	**9,614**	**0**	**9,614**	**13.9%**	**0**
	Net Income over Expenditure	**1,049**	**2,241**	**8,810**	**6,569**				
130	Recreation								
4085	Repairs & Maintenance	0	0	0	0	2,277	(2,277)	0.0%	
	Recreation :- Indirect Expenditure	**0**	**0**	**0**	**0**	**2,277**	**(2,277)**		**0**
	Net Expenditure	**0**	**0**	**0**	**0**				
131	Operations								
4000	Salary	9,915	20,018	126,630	106,612		106,612	15.8%	
4002	Overtime	0	0	3,000	3,000		3,000	0.0%	
4005	HMRC	1,800	3,637	15,460	11,823		11,823	23.5%	
4010	Pension Payments	988	1,947	8,620	6,673		6,673	22.6%	
4020	Training Staff	0	0	3,000	3,000		3,000	0.0%	
4025	Uniforms	0	0	400	400		400	0.0%	
4026	PPE	0	0	500	500		500	0.0%	
4065	Mobile Phones	49	65	200	135		135	32.7%	
4202	Consumeables	0	0	500	500		500	0.0%	
4400	Vehicles	489	978	5,865	4,888		4,888	16.7%	
4401	Vehicle Running Costs	0	68	1,200	1,132		1,132	5.6%	
4875	Health & Safety	0	0	250	250		250	0.0%	
4900	Miscellaneous Costs	0	0	300	300		300	0.0%	
	Operations :- Indirect Expenditure	**13,240**	**26,712**	**165,925**	**139,213**	**0**	**139,213**	**16.1%**	**0**
	Net Expenditure	**(13,240)**	**(26,712)**	**(165,925)**	**(139,213)**				

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Detailed Income & Expenditure by Budget Heading 12/06/2026

Month No: 2 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
132	Playparks								
4085	Repairs & Maintenance	0	0	8,000	8,000		8,000	0.0%	
4342	Play Area Fencing	0	0	10,000	10,000		10,000	0.0%	
	Playparks :- Indirect Expenditure	**0**	**0**	**18,000**	**18,000**	**0**	**18,000**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(18,000)**	**(18,000)**				
133	Open Spaces								
1340	Income - Rec Club Rents etc	0	0	3,700	3,700			0.0%	
	Open Spaces :- Income	**0**	**0**	**3,700**	**3,700**			**0.0%**	**0**
4063	Water	0	0	2,600	2,600		2,600	0.0%	
4085	Repairs & Maintenance	367	912	7,000	6,088		6,088	13.0%	
4087	Tree Surveys / Works	0	0	1,500	1,500		1,500	0.0%	
4202	Consumeables	0	206	500	294		294	41.1%	
4340	Equipment	0	883	5,000	4,117		4,117	17.7%	
4345	End of Season Works	0	0	23,000	23,000		23,000	0.0%	
4355	Country Park Lease	0	0	500	500		500	0.0%	
4360	Outer Park Lease	0	0	1,500	1,500		1,500	0.0%	
4365	STRI/ROSPA	0	0	1,500	1,500		1,500	0.0%	
4400	Vehicles	0	565	6,778	6,213		6,213	8.3%	
4401	Vehicle Running Costs	0	25	500	475		475	5.0%	
4515	Buttington Cemetery	0	1,358	1,400	42		42	97.0%	
	Open Spaces :- Indirect Expenditure	**367**	**3,949**	**51,778**	**47,829**	**0**	**47,829**	**7.6%**	**0**
	Net Income over Expenditure	**(367)**	**(3,949)**	**(48,078)**	**(44,129)**				
135	Waste Collection								
4200	Waste Collection	536	897	2,750	1,853		1,853	32.6%	
4400	Vehicles	590	1,180	7,082	5,902		5,902	16.7%	
4401	Vehicle Running Costs	0	0	1,200	1,200		1,200	0.0%	
5455	DO3 - Dog Waste Bins	0	0	1,000	1,000		1,000	0.0%	
5456	DO2 - Campaign Dog Friendly	0	0	250	250		250	0.0%	
	Waste Collection :- Indirect Expenditure	**1,127**	**2,077**	**12,282**	**10,205**	**0**	**10,205**	**16.9%**	**0**
	Net Expenditure	**(1,127)**	**(2,077)**	**(12,282)**	**(10,205)**				
136	Allotments								
1350	Income - Allotments	0	675	750	75			90.0%	
	Allotments :- Income	**0**	**675**	**750**	**75**			**90.0%**	**0**
4063	Water	0	0	500	500		500	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4085	Repairs & Maintenance	0	6	250	244		244	2.6%	
	Allotments :- Indirect Expenditure	**0**	**6**	**750**	**744**	**0**	**744**	**0.9%**	**0**
	Net Income over Expenditure	**0**	**669**	**0**	**(669)**				
137	Biodiversity & Horticulture								
4383	Flowers & Gardens	0	0	1,000	1,000		1,000	0.0%	
5457	EN2 - Biodiversity Action	0	0	2,000	2,000		2,000	0.0%	
	Biodiversity & Horticulture :- Indirect Expenditure	**0**	**0**	**3,000**	**3,000**	**0**	**3,000**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(3,000)**	**(3,000)**				
138	Bus Shelters/Street Furniture								
4085	Repairs & Maintenance	0	0	250	250		250	0.0%	
4991	Capital Works	0	0	3,000	3,000		3,000	0.0%	
	Bus Shelters/Street Furniture :- Indirect Expenditure	**0**	**0**	**3,250**	**3,250**	**0**	**3,250**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(3,250)**	**(3,250)**				
139	The Hub								
1455	Income - Warm Hub Donations	396	1,175	0	(1,175)			0.0%	
	The Hub :- Income	**396**	**1,175**	**0**	**(1,175)**				**0**
5450	Warm Hub Expenditure	628	993	0	(993)		(993)	0.0%	
	The Hub :- Indirect Expenditure	**628**	**993**	**0**	**(993)**	**0**	**(993)**		**0**
	Net Income over Expenditure	**(231)**	**182**	**0**	**(182)**				
150	Toilets								
1365	Income - Other	0	0	500	500			0.0%	
1450	Income - Donations	6	17	0	(17)			0.0%	
	Toilets :- Income	**6**	**17**	**500**	**483**			**3.4%**	**0**
4000	Salary	1,100	2,201	21,120	18,919		18,919	10.4%	
4005	HMRC	111	221	1,670	1,449		1,449	13.2%	
4010	Pension Payments	89	179	1,480	1,301		1,301	12.1%	
4061	Electricity	39	39	2,000	1,961		1,961	2.0%	
4063	Water	0	0	5,000	5,000		5,000	0.0%	
4064	Hygiene Contract	0	0	4,500	4,500		4,500	0.0%	
4085	Repairs & Maintenance	0	0	1,000	1,000		1,000	0.0%	
4100	Cleaning & Materials	205	205	500	295		295	41.0%	
4991	Capital Works	0	0	1,000	1,000		1,000	0.0%	
	Toilets :- Indirect Expenditure	**1,544**	**2,844**	**38,270**	**35,426**	**0**	**35,426**	**7.4%**	**0**
	Net Income over Expenditure	**(1,538)**	**(2,827)**	**(37,770)**	**(34,943)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
160	Domen Castell								
4055	Rates	0	1,481	779	(702)		(702)	190.1%	
4061	Electricity	17	27	200	173		173	13.3%	
4063	Water	0	0	100	100		100	0.0%	
4085	Repairs & Maintenance	155	155	1,500	1,345		1,345	10.3%	
4500	CCTV	570	570	1,000	430		430	57.0%	
4550	Rent Private Land	0	3,000	3,000	0		0	100.0%	
4555	Rent Powis Estates	0	0	1,350	1,350		1,350	0.0%	
4860	Professional Fees	0	0	1,000	1,000		1,000	0.0%	
	Domen Castell :- Indirect Expenditure	**741**	**5,232**	**8,929**	**3,697**	**0**	**3,697**	**58.6%**	**0**
	Net Expenditure	**(741)**	**(5,232)**	**(8,929)**	**(3,697)**				
180	Tourist Information								
1500	Income - Commission Sales	10,871	15,793	42,000	26,207			37.6%	
1505	Income - Rail Ticket	851	1,545	8,000	6,455			19.3%	
1510	Income - Direct Sales	730	2,029	12,000	9,971			16.9%	
	Tourist Information :- Income	**12,452**	**19,367**	**62,000**	**42,633**			**31.2%**	**0**
4000	Salary	5,216	10,432	67,390	56,958		56,958	15.5%	
4005	HMRC	681	1,362	7,860	6,498		6,498	17.3%	
4010	Pension Payments	688	1,377	7,030	5,653		5,653	19.6%	
4055	Rates	0	2,824	2,824	1		1	100.0%	
4061	Electricity	39	194	2,000	1,806		1,806	9.7%	
4085	Repairs & Maintenance	303	353	1,500	1,147		1,147	23.5%	
4100	Cleaning & Materials	0	0	250	250		250	0.0%	
4205	Marketing	0	0	500	500		500	0.0%	
4470	Bank Charges	36	87	1,000	913		913	8.7%	
4660	Direct Stock	109	751	7,500	6,749		6,749	10.0%	
4661	Commission Costs	2,333	5,734	35,000	29,266		29,266	16.4%	
4662	Train Tickets / Other Tourism	0	0	650	650		650	0.0%	
4875	Health & Safety	0	0	500	500		500	0.0%	
4900	Miscellaneous Costs	25	49	500	451		451	9.8%	
	Tourist Information :- Indirect Expenditure	**9,429**	**23,163**	**134,504**	**111,341**	**0**	**111,341**	**17.2%**	**0**
	Net Income over Expenditure	**3,023**	**(3,796)**	**(72,504)**	**(68,708)**				
182	Tourism								
5451	VW1 - Tourism Brand	0	0	3,000	3,000		3,000	0.0%	
5452	VW2 - Promotion Tourism	0	0	1,500	1,500		1,500	0.0%	
	Tourism :- Indirect Expenditure	**0**	**0**	**4,500**	**4,500**	**0**	**4,500**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(4,500)**	**(4,500)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
190	Ann Holloway Centre								
1300	Income - Rent	0	0	1,000	1,000			0.0%	
1365	Income - Other	0	0	1	1			0.0%	
	Ann Holloway Centre :- Income	**0**	**0**	**1,001**	**1,001**			**0.0%**	**0**
4085	Repairs & Maintenance	450	450	0	(450)		(450)	0.0%	
	Ann Holloway Centre :- Indirect Expenditure	**450**	**450**	**0**	**(450)**	**0**	**(450)**		**0**
	Net Income over Expenditure	**(450)**	**(450)**	**1,001**	**1,451**				
200	Meals on Wheels								
4000	Salary	0	0	250	250		250	0.0%	
4005	HMRC	0	0	225	225		225	0.0%	
4100	Cleaning & Materials	0	0	100	100		100	0.0%	
4400	Vehicles	0	1,148	2,904	1,756		1,756	39.5%	
4710	Meal Costs	211	211	500	289		289	42.1%	
	Meals on Wheels :- Indirect Expenditure	**211**	**1,358**	**3,979**	**2,621**	**0**	**2,621**	**34.1%**	**0**
	Net Expenditure	**(211)**	**(1,358)**	**(3,979)**	**(2,621)**				
210	Administration & Management								
1076	Precept	0	269,308	807,924	538,616			33.3%	
1080	Income - Interest	66	114	700	586			16.3%	
	Administration & Management :- Income	**66**	**269,422**	**808,624**	**539,202**			**33.3%**	**0**
4000	Salary	6,600	13,973	99,890	85,917		85,917	14.0%	
4005	HMRC	1,102	2,204	12,550	10,346		10,346	17.6%	
4010	Pension Payments	608	1,215	7,000	5,785		5,785	17.4%	
4011	PCC Pension Shortfall	0	6,100	6,100	0		0	100.0%	
4020	Training Staff	0	0	4,500	4,500		4,500	0.0%	
4021	Training Councillors	0	0	1,250	1,250		1,250	0.0%	
4025	Uniforms	0	0	200	200		200	0.0%	
4065	Mobile Phones	0	16	200	184		184	8.2%	
4205	Marketing	5	149	1,000	851		851	14.9%	
4330	Special Projects	0	0	19,000	19,000		19,000	0.0%	
4340	Equipment	0	0	500	500		500	0.0%	
4445	Conferences	0	287	750	463		463	38.3%	
4470	Bank Charges	83	146	1,000	854		854	14.6%	
4725	Stationery	0	31	1,500	1,469		1,469	2.1%	
4850	Insurance	0	34,541	33,000	(1,541)		(1,541)	104.7%	
4855	Audit	0	0	2,500	2,500		2,500	0.0%	
4860	Professional Fees	0	1,700	2,500	800		800	68.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4861	Legal Fees	0	0	2,500	2,500		2,500	0.0%	
4875	Health & Safety	5,446	5,446	7,250	1,804		1,804	75.1%	
4880	Electrical Testing	0	0	500	500		500	0.0%	
4885	Elections	0	0	5,000	5,000		5,000	0.0%	
4890	Welsh Language	0	0	250	250		250	0.0%	
4895	Subscriptions	0	1,993	2,500	507		507	79.7%	
4900	Miscellaneous Costs	182	275	500	225		225	55.0%	
4915	Archives	0	0	500	500		500	0.0%	
5170	Newsletters	0	0	3,303	3,303		3,303	0.0%	
5501	Transfer to General Reserve	0	0	20,000	20,000		20,000	0.0%	
	Administration & Management :- Indirect Expenditure	**14,025**	**68,077**	**235,743**	**167,666**	**0**	**167,666**	**28.9%**	**0**
	Net Income over Expenditure	**(13,959)**	**201,345**	**572,881**	**371,536**				
211	Office								
4055	Rates	0	2,824	2,824	0		0	100.0%	
4061	Electricity	213	1,037	6,000	4,963		4,963	17.3%	
4085	Repairs & Maintenance	0	890	0	(890)		(890)	0.0%	
4100	Cleaning & Materials	0	0	250	250		250	0.0%	
4340	Equipment	12	445	3,618	3,173		3,173	12.3%	
	Office :- Indirect Expenditure	**226**	**5,196**	**12,692**	**7,496**	**0**	**7,496**	**40.9%**	**0**
	Net Expenditure	**(226)**	**(5,196)**	**(12,692)**	**(7,496)**				
212	Members Allowances								
1450	Income - Donations	182	182	0	(182)			0.0%	
	Members Allowances :- Income	**182**	**182**	**0**	**(182)**				**0**
4870	Mayoral & Senior Allowance	0	0	1,500	1,500		1,500	0.0%	
4871	Councillor Allowances	0	0	3,120	3,120		3,120	0.0%	
	Members Allowances :- Indirect Expenditure	**0**	**0**	**4,620**	**4,620**	**0**	**4,620**		**0**
	Net Income over Expenditure	**182**	**182**	**(4,620)**	**(4,802)**				
213	IT Costs								
4095	Licenses	17	123	240	117		117	51.4%	
4340	Equipment	0	864	2,500	1,636		1,636	34.6%	
4865	Web Site	30	52	500	448		448	10.3%	
4920	Accounts Software	0	4,844	4,000	(844)		(844)	121.1%	
4921	IT Support	270	561	3,156	2,595		2,595	17.8%	
4922	Photocopier	0	1,400	5,600	4,200		4,200	25.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4923	Telephone & Broadband	571	1,210	6,855	5,645		5,645	17.7%	
	IT Costs :- Indirect Expenditure	**888**	**9,055**	**22,851**	**13,796**	**0**	**13,796**	**39.6%**	**0**
	Net Expenditure	**(888)**	**(9,055)**	**(22,851)**	**(13,796)**				
230	Events								
1450	Income - Donations	0	55	0	(55)			0.0%	
1895	Income - Other Events	0	0	1,500	1,500			0.0%	
	Events :- Income	**0**	**55**	**1,500**	**1,445**			**3.7%**	**0**
4000	Salary	1,231	2,462	16,140	13,678		13,678	15.3%	
4005	HMRC	224	448	2,050	1,602		1,602	21.9%	
4010	Pension Payments	101	202	1,130	928		928	17.8%	
4065	Mobile Phones	0	16	200	184		184	8.2%	
4205	Marketing	30	30	1,000	970		970	3.0%	
4900	Miscellaneous Costs	0	0	250	250		250	0.0%	
5175	Bunting & Flags	241	241	2,000	1,759		1,759	12.1%	
5180	Road Closure	0	0	600	600		600	0.0%	
5190	Community Events	0	20	2,650	2,630		2,630	0.7%	
	Events :- Indirect Expenditure	**1,827**	**3,419**	**26,020**	**22,601**	**0**	**22,601**	**13.1%**	**0**
	Net Income over Expenditure	**(1,827)**	**(3,364)**	**(24,520)**	**(21,156)**				
231	Carnival								
1850	Income - Carnival	118	893	800	(93)			111.6%	
	Carnival :- Income	**118**	**893**	**800**	**(93)**			**111.6%**	**0**
4001	Staffing Cost	0	0	1,000	1,000		1,000	0.0%	
4340	Equipment	0	0	650	650		650	0.0%	
5192	Carnival	1,366	1,964	2,400	436		436	81.8%	
	Carnival :- Indirect Expenditure	**1,366**	**1,964**	**4,050**	**2,086**	**0**	**2,086**	**48.5%**	**0**
	Net Income over Expenditure	**(1,249)**	**(1,072)**	**(3,250)**	**(2,178)**				
232	Winter Festival								
1880	Income - Winter Festival	(30)	(30)	1,000	1,030			(3.0%)	
	Winter Festival :- Income	**(30)**	**(30)**	**1,000**	**1,030**			**(3.0%)**	**0**
4001	Staffing Cost	0	0	1,000	1,000		1,000	0.0%	
4340	Equipment	0	0	650	650		650	0.0%	
5120	Winter Festival	27	27	2,200	2,173		2,173	1.2%	
5123	Gifts for Santa	0	0	300	300		300	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5180	Road Closure	0	0	600	600		600	0.0%	
	Winter Festival :- Indirect Expenditure	**27**	**27**	**4,750**	**4,723**	**0**	**4,723**	**0.6%**	**0**
	Net Income over Expenditure	**(57)**	**(57)**	**(3,750)**	**(3,693)**				
233	Flicks in the Sticks								
1860	Income - Flicks in the Sticks	87	178	1,000	822			17.8%	
	Flicks in the Sticks :- Income	**87**	**178**	**1,000**	**822**			**17.8%**	**0**
5100	Flicks in the Sticks	0	0	1,350	1,350		1,350	0.0%	
	Flicks in the Sticks :- Indirect Expenditure	**0**	**0**	**1,350**	**1,350**	**0**	**1,350**	**0.0%**	**0**
	Net Income over Expenditure	**87**	**178**	**(350)**	**(528)**				
234	Fireworks								
1870	Income - Fireworks Display	0	0	2,500	2,500			0.0%	
	Fireworks :- Income	**0**	**0**	**2,500**	**2,500**			**0.0%**	**0**
4001	Staffing Cost	0	0	500	500		500	0.0%	
4340	Equipment	0	0	250	250		250	0.0%	
5105	Fireworks Display	0	0	2,500	2,500		2,500	0.0%	
	Fireworks :- Indirect Expenditure	**0**	**0**	**3,250**	**3,250**	**0**	**3,250**	**0.0%**	**0**
	Net Income over Expenditure	**0**	**0**	**(750)**	**(750)**				
235	Civic Events								
1450	Income - Donations	0	880	0	(880)			0.0%	
	Civic Events :- Income	**0**	**880**	**0**	**(880)**				**0**
5115	Remembrance	0	0	1,450	1,450		1,450	0.0%	
5145	Community Awards	0	0	300	300		300	0.0%	
5146	Civic & Hospitality	0	0	250	250		250	0.0%	
	Civic Events :- Indirect Expenditure	**0**	**0**	**2,000**	**2,000**	**0**	**2,000**		**0**
	Net Income over Expenditure	**0**	**880**	**(2,000)**	**(2,880)**				
236	Christmas Lights								
4086	Installation	0	0	10,000	10,000		10,000	0.0%	
4880	Electrical Testing	0	0	600	600		600	0.0%	
5121	Christmas Lights	2,840	2,840	2,000	(840)		(840)	142.0%	
	Christmas Lights :- Indirect Expenditure	**2,840**	**2,840**	**12,600**	**9,760**	**0**	**9,760**	**22.5%**	**0**
	Net Expenditure	**(2,840)**	**(2,840)**	**(12,600)**	**(9,760)**				

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Detailed Income & Expenditure by Budget Heading 12/06/2026

Month No: 2 **Cost Centre Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
237	Tour de France								
5461	Tour de France	0	0	5,000	5,000		5,000	0.0%	
	Tour de France :- Indirect Expenditure	**0**	**0**	**5,000**	**5,000**	**0**	**5,000**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(5,000)**	**(5,000)**				
238	Car Parking								
1361	Income - Car Park Donations	23	44	0	(44)			0.0%	
	Car Parking :- Income	**23**	**44**	**0**	**(44)**				**0**
	Net Income	**23**	**44**	**0**	**(44)**				
	Grand Totals:- Income	**16,499**	**299,172**	**918,705**	**619,533**			**32.6%**	
	Expenditure	**55,100**	**206,496**	**935,265**	**728,769**	**2,277**	**726,492**	**22.3%**	
	Net Income over Expenditure	**(38,601)**	**92,676**	**(16,560)**	**(109,236)**				
	Movement to/(from) Gen Reserve	**(38,601)**	**92,676**	**(16,560)**	**(109,236)**				

Appendix F

P30 Welshpool Town Council
Month 3 (Ending 05/07/2026)

Employer

PAYE reference	914/W10213
Accounts Office reference	914PC00162457

Income Tax

Gross tax	£2,997.47
Received from HMRC to refund tax	£0.00
Gross Student + Postgraduate Loan deductions	£234.00
Gross CIS deductions	£0.00
CIS deductions suffered	£0.00
NET INCOME TAX (1)	***£3,231.47***

National Insurance Contributions

Employee National Insurance contributions	£943.38
Employer National Insurance contributions	£3,170.54
Statutory Maternity Pay recovered + NIC compensation	£0.00
Statutory Paternity Pay recovered + NIC compensation	£0.00
Statutory Adoption Pay recovered + NIC compensation	£0.00
Statutory Shared Parental Pay recovered + NIC compensation	£0.00
Statutory Parental Bereavement Pay recovered + NIC compensation	£0.00
Statutory Neonatal Care Pay recovered + NIC compensation	£0.00
Received from HMRC to pay Statutory Pay	£0.00
Employment Allowance claim	£0.00
Apprenticeship levy	£0.00
NET NATIONAL INSURANCE CONTRIBUTIONS (2)	***£4,113.92***

Year to Date

Amount due in previous periods	£14,493.61
Amount paid in previous periods	£14,493.61
Adjustment	£0.00
SHORTFALL (3)	***£0.00***

Total amount due (1 + 2 + 3) **£7,345.39**

Payment should reach HMRC by 22/07/2026. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 914PC001624572703. For more payment methods, see www.gov.uk/pay-paye-tax.

Appendix G

Cyngor Tref Trallwng — Welshpool Town Council

BURGUS DE POLA

Invoices / Payments for Approval - Month 26-3

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
Autorama Vanarama [AUTORAMA] - paid by Direct Debit							
15/05/2026	EMACMAY26	6677	EmAC Service Plan May 26 **N:** 131/4400 | **P:** LGA 1972 s111	£44.85	£8.97	£53.82	Pd 15/05/2026
British Gas Trading Limited [BGAS] - paid by Direct Debit							
01/06/2026	15053485	6704	Electricity M&B May 26 **N:** 160/4061 | **P:** LGA 1972 s111	£12.40	£0.62	£13.02	
Blachere Illuminations UK Ltd [BLACHERE]							
15/05/2026	SP44405	6671	ChristmasLightsHire2026 **N:** 236/5121 | **P:** LGA 1972 s144	£2,840.27	£568.05	£3,408.32	
Border Drain Services [BORDDRAIN]							
28/05/2026	817	6702	Camera Drain TH Repair **N:** 100/4085 | **P:** LGA 1972 s111	£300.00	£0.00	£300.00	
Border Janitorial Supplies LTD [BORDER]							
29/05/2026	245024R	6719	Cleaning supplies TH & Toil **N:** 100/4100 | **P:** LGA 1972 s111	£191.66	£38.33	£229.99	
Charlies AG &Turf Limited [CHARLIESAG]							
01/06/2026	137555	6716	Service & Repair Ride on Mower **N:** 133/4085 | **P:** LGA 1972 s111	£1,461.72	£292.34	£1,754.06	
29/05/2026	245024	6717	Cleaning Supplies TH & Toil **N:** 100/4100 | **P:** LGA 1972 s111	£0.00	£0.00	£0.00	Pd 10/06/2026
City Environmental Services [CITY ENVIR]							
29/05/2026	INV-18069	6674	Asbestos Survey AHC **N:** 190/4085 | **P:** LGA 1972 s111	£450.00	£90.00	£540.00	
Enconvo UK Ltd [ENREACH] - paid by Direct Debit							

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
31/05/2026	456936	6696	Telephone & Broadband June **N:** 213/4923 | **P:** LGA 1972 s111	£503.18	£100.64	£603.82	
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit							
22/05/2026	0000270130/2026	6670	Telephone Rental June26 **N:** 213/4923 | **P:** LGA 1972 s111	£68.00	£13.60	£81.60	Pd 05/06/2026
Hardings Shed and Garden Supplis [HARDINGS]							
31/05/2026	2026000000777	6706	Fuel Van May 26 **N:** 131/4401 | **P:** LGA 1972 s111	£25.69	£5.14	£30.83	
HMRC - PAYE [HMRC]							
10/06/2026	HMRCJUN26	6714	PAYE & NI June 26 **N:** 131/4000 | **P:** LGA 1972 s111	£7,345.39	£0.00	£7,345.39	
HTL Windows & Doors [HTL]							
22/05/2026	45140	6672	Repair to door control panel T **N:** 180/4085 | **P:** LGA 1972 s111	£303.00	£60.60	£363.60	
Rentokil Initial [INITIAL] - paid by Direct Debit							
02/06/2026	35851394	6700	Hygiene Contract June/July **N:** 100/4064 | **P:** LGA 1972 s111	£763.79	£152.76	£916.55	
Joe Davies (Manchester) Ltd. [JDAVIES]							
13/05/2026	SI260503399	6665	Direct Stock TIC May 26 **N:** 180/4660 | **P:** LGA 1972 s144	£100.28	£20.06	£120.34	
John Deere Financial [JOHNDEERE] - paid by Direct Debit							
31/05/2026	JDMAY26	6708	Tractor Finance May 26 **N:** 133/4400 | **P:** LGA 1972 s111	£564.80	£112.96	£677.76	Pd 01/06/2026
Legal & General (Pensions) [LEGALGEN] - paid by Direct Debit							
10/06/2026	LGJUN26	6715	L&G Pension June 26 **N:** 131/4010 | **P:** LGA 1972 s111	£2,319.00	£0.00	£2,319.00	
Lex Autolease Limited [LEXAUTO] - paid by Direct Debit							
18/05/2026	MIN8346363	6657	Tipper Lease **N:** 135/4400 | **P:** LGA 1972 s111	£590.15	£118.03	£708.18	Pd 01/06/2026
18/05/2026	MIN8368880	6664	Lease Van June 2026 **N:** 131/4400 | **P:** LGA 1972 s111	£443.90	£88.78	£532.68	Pd 01/06/2026

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
20/05/2026	PF12288691	6666	Speeding Offence 5May26 **N:** 210/4900 | **P:** LGA 1972 s111	£10.00	£0.00	£10.00	Pd 04/06/2026
Links Electrical [LINKS]							
01/04/2026	01081589	6667	new LED tubes Corn Exchange **N:** 100/4085 | **P:** LGA 1972 s111	£101.64	£20.33	£121.97	
12/05/2026	01082771	6703	LED Bulbs TH **N:** 100/4085 | **P:** LGA 1972 s111	£33.26	£6.65	£39.91	
LLoyds Bank Cardnet [LLOYDS1] - paid by Direct Debit							
15/05/2026	CNMAY26	6678	CardNet May Charges **N:** 180/4470 | **P:** LGA 1972 s111	£35.53	£7.10	£42.63	Pd 15/05/2026
LLoyds Bank Charges [LLOYDS3] - paid by Direct Debit							
28/05/2026	MAY26SVG	6679	Bank Charges May 26 **N:** 210/4470 | **P:** LGA 1972 s111	£81.96	£0.00	£81.96	Pd 28/05/2026
Lloyds Bank Debit Card [LLOYDS4]							
13/05/2026	ON-1100251918	6658	New Council Seal **N:** 210/4900 | **P:** LGA 1972 s111	£35.50	£7.10	£42.60	Pd 26/05/2026
14/05/2026	GB64CE4OABEI	6659	Paper and frame for Freedom of **N:** 210/4900 | **P:** LGA 1972 s249	£30.64	£6.12	£36.76	Pd 26/05/2026
14/05/2026	793314-1-I0	6660	Strongman for Carnival **N:** 231/5192 | **P:** LGA 1972 s145	£482.98	£95.00	£577.98	Pd 26/05/2026
14/05/2026	R020301442866S	6661	CCTV for M&B, TH and MyD **N:** 160/4500 | **P:** LGA 1972 s111	£569.58	£113.92	£683.50	Pd 26/05/2026
22/05/2026	02D0FD9A-0011	6682	AI Tools May 26 **N:** 213/4095 | **P:** LGA 1972 s111	£16.67	£3.33	£20.00	Pd 26/05/2026
21/05/2026	Z2654056	6683	Server Hosting May 26 **N:** 213/4865 | **P:** LGA 1972 s111	£29.61	£0.00	£29.61	Pd 26/05/2026
13/05/2026	GB64BC99ABEI	6684	Panini Press for Hub **N:** 139/5450 | **P:** LGA 1972 s111	£183.32	£36.66	£219.98	Pd 14/05/2026
31/05/2026	NOOK23	6692	Civic Service & Mayors Quiz Buffet **N:** 235/5146 | **P:** LGA 1972 s111	£300.00	£0.00	£300.00	
Lloyds Bank Charge Card [LLOYDS5]							
30/05/2026	3997272	6675	DBS for PP **N:** 210/4900 | **P:** LGA 1972 s111	£34.58	£2.62	£37.20	

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
14/04/2026	793314-1-I0	6681	Strongman Balance **N:** 231/5192 | **P:** LGA 1972 s145	£482.98	£95.00	£577.98	
09/04/2026	GB6378ORABEI	6685	Network Splitter for Office **N:** 211/4340 | **P:** LGA 1972 s111	£12.49	£2.50	£14.99	Pd 13/05/2026
08/04/2026	GB635FXIABEI	6686	Flags for Town Centre **N:** 230/5175 | **P:** LGA 1972 s145	£241.00	£48.00	£289.00	Pd 13/05/2026
07/04/2026	GB602V5ZNKCNHI	6687	New Santa Suit **N:** 232/5120 | **P:** LGA 1972 s145	£26.56	£5.31	£31.87	Pd 13/05/2026
02/04/2026	04012797685	6688	Bin Bags **N:** 135/4200 | **P:** LA 1983 ss5-6	£53.07	£10.61	£63.68	Pd 13/05/2026
07/04/2026	FBADS-479-105731525	6689	FB Ads **N:** 210/4205 | **P:** LGA 1972 s142	£4.79	£0.96	£5.75	Pd 13/05/2026
05/06/2026	5240554	6691	Promotional Materials **N:** 210/4205 | **P:** LGA 1972 s111	£82.73	£16.54	£99.27	
Morgan Fire & Security Systems Ltd [MFSS]							
04/06/2026	1134274	6720	New Key Fob TIC **N:** 211/4340 | **P:** LGA 1972 s111	£12.50	£2.50	£15.00	
Mid Wales Sign & Print Ltd [MWSIGN]							
07/05/2026	INV-14248	6711	Community Award Shields **N:** 235/5145 | **P:** LGA 1972 s111	£124.00	£24.80	£148.80	
The National Allotment Society [NAS]							
04/06/2026	NA107/26	6694	NAS Membership 2026 **N:** 210/4895 | **P:** SHAA 1908 ss26,34,42	£71.00	£14.00	£85.00	
Octopus Electric Vehicles Limited [OCTOPUS]							
01/06/2026	INV_K00284123	6707	Salary Sacrifice 53733 **N:** 210/4000 | **P:** LGA 1972 s111	£816.26	£137.51	£953.77	Pd 08/06/2026
Owen???s of Oswestry Coaches Ltd. [OWENC]							
01/06/2026	OMAY26	6723	Owens May 26 **N:** 180/4661 | **P:** LGA 1972 s111	£7,814.40	£0.00	£7,814.40	
Phils Tool Hire [PHILSTOO]							
03/06/2026	72897	6699	Scissor Lift Hire TH Repair **N:** 100/4085 | **P:** LGA 1972 s111	£265.00	£53.00	£318.00	
The Pink Laundry [PINKLAUND]							

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
03/06/2026	INV-0608	6695	Tablecloth Cleaning **N:** 100/4100 | **P:** LGA 1972 s111	£35.00	£7.00	£42.00	
02/06/2026	INV-0596	6698	Tablecloths & Chair Covers Cle **N:** 100/4100 | **P:** LGA 1972 s111	£286.00	£57.20	£343.20	
POS Terminal Rent [POS] - paid by Direct Debit							
28/05/2026	POSMAY26	6680	POS Rental May 26 **N:** 180/4900 | **P:** LGA 1972 s111	£24.50	£4.90	£29.40	Pd 28/05/2026
G F Potter [POTTERS]							
17/05/2026	62764	6654	Waste Disposal Wk 2 May 26 **N:** 135/4200 | **P:** LA 1983 ss5-6	£94.21	£18.84	£113.05	
24/05/2026	62802	6663	Waste Disposal Wk 3 May 26 **N:** 135/4200 | **P:** LA 1983 ss5-6	£155.65	£31.13	£186.78	
31/05/2026	62841	6693	Waste Collection May Wk 4 **N:** 135/4200 | **P:** LA 1983 ss5-6	£49.15	£9.83	£58.98	
Powis Castle Estate [POWIS]							
01/06/2026	SI8143	6721	Licence Fee Lower Park **N:** 133/4360 | **P:** OSA 1906 ss9-10	£500.00	£0.00	£500.00	
01/06/2026	SI8219	6722	Service Charge Lower Park **N:** 133/4360 | **P:** OSA 1906 ss9-10	£1,000.00	£200.00	£1,200.00	
RCI Financial Services Ltd [RCI] - paid by Direct Debit							
02/05/2026	83466137	6655	Van Lease June 26 **N:** 200/4710 | **P:** LGA 1972 s111	£210.71	£42.14	£252.85	Pd 01/06/2026
03/06/2026	83466138	6710	Van Lease July 26 **N:** 200/4400 | **P:** LGA 1972 s111	£210.71	£42.14	£252.85	
Resources for Change [RESCHANGE]							
04/06/2026	INV-3097	6697	Final Invoice TH Consultancy **N:** 101/4930 | **P:** LGA 1972 s111	£6,375.63	£1,275.13	£7,650.76	
Sefe Energy [SEFE] - paid by Direct Debit							
15/05/2026	INV04235468	6676	Gas TH Apr 26 **N:** 100/4062 | **P:** LGA 1972 s111	£1,897.96	£379.59	£2,277.55	Pd 27/05/2026
Staff Salaries [STAFF]							
10/06/2026	STAFFJUNE6	6713	Staff Salaries June 26 **N:** 131/4000 | **P:** LGA 1972 s112	£22,659.37	£0.00	£22,659.37	

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
Stone Technical Services Group Ltd [STONETECH]							
26/03/2026	30337	6668	Lightning Protection Survey 26 **N:** 100/4085 | **P:** LGA 1972 s111	£218.40	£43.68	£262.08	
Hutchison 3G UK Limited [THREEBUS] - paid by Direct Debit							
01/05/2026	987745022044	6656	Mobile Phones May 26 **N:** 131/4065 | **P:** LGA 1972 s111	£49.11	£9.82	£58.93	Pd 01/06/2026
01/06/2026	987745022045	6709	Mobile Phones June 26 **N:** 131/4065 | **P:** LGA 1972 s111	£49.11	£9.82	£58.93	
Total Energies Gas & Power Limited [TOTAL E] - paid by Direct Debit							
08/06/2026	KI-51B8145A-003	6690	Electricity TH May 26 **N:** 100/4061 | **P:** LGA 1972 s111	£1,902.75	£380.55	£2,283.30	
02/06/2026	KI-2E2C3629-003	6701	Electricity Office May 26 **N:** 211/4061 | **P:** LGA 1972 s111	£200.37	£10.02	£210.39	
10/06/2026	KI-A844469A-003	6712	Electricity TIC/To May **N:** 180/4061 | **P:** LGA 1972 s111	£57.32	£2.87	£60.19	
WPG Ltd [WPG]							
26/05/2026	170450	6669	Long Service Award Trophy **N:** 210/4900 | **P:** LGA 1972 s112	£31.00	£6.20	£37.20	
29/05/2026	199019	6673	New carnival date inserts **N:** 230/4205 | **P:** LGA 1972 s111	£30.00	£6.00	£36.00	
Welshpool Hardware & DIY [WPLDIY]							
03/06/2026	3168	6705	Various Bits **N:** 100/4085 | **P:** LGA 1972 s111	£232.25	£0.00	£232.25	

Total to Approve £71,466.63 / Net Cost: £66,549.33

Appendix H

Cyngor Tref Trallwng Welshpool Town Council

Interim Strategic Plan - Action Plan - FG

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Ensure financial sustainability						
FS1	FG	Continue disposal of unused assets such as Berriew St toilets	TC £	Year 1-2	In progress	Work is in progress to dispose of the asset. FC approved discussions on next steps. In negotiations with third party.
FS2	FG	Benchmark administration costs against other towns and identify efficiencies	TC £	Year 1-2	In progress	Work started to find comparison councils - review of all Band D precepts across Wales completed.
FS3	FG	Complete staffing review	TC £	Year 1	Completed	Full Council approved new structure to go live on 1st January.
FS4	FG	Develop a three year budget to balance savings with new income generation	TC £	Year 2-3	Completed	Council considered 3 year budget in January 2026.
Improve communication, transparency and accountability						
CO2	FG	Build on existing platforms & continue with broadcasting meetings and update new democracy platform with more open data	TC £	Year 1	Ongoing	Live streaming for Council meetings now active and built into procedures. Democracy platform is established and updated twice weekly with payment information - all other information is provided in real time.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
CO3	FG	Launch printed newsletter to every household and continue every sixth months	TC/EO/CM £	Year 1-3	Ongoing	Work has commenced on newsletter and name 'Our Welshpool' topped the online poll. Booked in for Royal Mail Door 2 Door (Boundary Matched) for 27th October 2025. Next Newsletter delayed due to pre-election period.
CO4	FG	Publish simple infographics of finances, projects and performance	TC £	Year 1-2	Ongoing	Work on Budget 2627 friendly page launched and new explorable graphs added. More work to continue to publish this.
CO5	FG	Consider business case around expanding team to include dedicated communications resource	TC £	Year 1-2	Completed	Full Council approved new structure to go live on 1st January.
Strengthen engagement with the community						
EN1	FG	Run community workshops linked to Place Plan, Town Hall transformation and events	TC/EO/CM £	Year 1-3	In progress	Community workshops around Town Hall held in January. Workshop to be held in relation to PIP in due course.
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	In progress	See EV1 - Carnival Working Group created.
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	In progress	Volunteer Policy created but strategy now needs working alongside new Comm Engagement Officer.

Appendix I

Virement Date: 12/06/2026 **Virement Ref No:** 10

A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
310	General Reserves	0	Balance Sheet	Move from GR to R&M AHC	450	
4085	Repairs & Maintenance	190	Ann Holloway Centre	Move from GR to R&M AHC		450
				Virement Totals	450	450

Narrative: Virement from General Reserve to Repairs and Maintenance for Ann Holloway Centre due to unexpected bill around asbestos report.

Virement Date: 12/06/2026 **Virement Ref No:** 11

A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4330	Special Projects	210	Administration &	Move from Special Projects	3,000	
5126	Soft Play Trial	100	Town Hall	Move to New Line Soft Play		3,000
				Virement Totals	3,000	3,000

Narrative: In line with the recommendation from O&D, to create a new soft play trial facility and to use Special Projects to a new line for that purpose.

Appendix J

Annual Return for the Year Ended 31 March 2026

Accounting statement 2025-26 for:

Name of body: **Welshpool Town Council**

	Year ending		Notes and guidance
	31 March 2025 (£)	**31 March 2026 (£)**	**Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.**
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	37,689	49,995	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	731,075	781,600	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	284,288	250,206	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	345,167	380,607	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	75,332	940	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	582,557	588,185	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	49,995	112,069	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	54,491	45,093	**Income and expenditure accounts only:** Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	46,939	92,375	**All accounts:** The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	51,435	25,399	**Income and expenditure accounts only:** Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	49,995	112,069	**Total balances should equal line 7 above:** Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	19,900,942 RESTATED	18,600,611	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, that for the year ended 31 March 2026:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	✓		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	✓		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at www.welshpooltowncouncil.gov.uk	✓		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
4. We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	✓		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: • Effective financial management including the setting and monitoring of the Council's budget and preparation and approval of the annual accounts • Maintenance and security of accurate and up to date accounting and other financial records • Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council.	✓		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year and has prepared and approved its accounts in accordance with legislation	D
7. We have maintained an adequate system of internal control and management of risk, including: • measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments • assessment and management of risks facing the Council • an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		✓	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement
1. Expenditure under S137 Local Government Act 1972 Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2025-26 was £11.10 per elector. In 2025-26, the Council made payments totalling £12,749.44 under section 137. These payments are included within 'Other payments' in the Accounting Statement.
2.

Trust Funds

	Yes	No	N/A	
Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	✓			Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2026.	**Approval by the Council** I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference: **Minute ref:**
RFO signature:	**Chair signature:**
Name: Richard Williams	**Name:**
Date:	**Date:**

* Please include an explanation for any 'No' answers

Appendix K

Appendix A – Annual Internal Audit Report to Welshpool Town Council

Annual internal audit report to:

Name of body: **Welshpool Town Council**

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2026.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	Y				Evidence that appropriate books of account were properly kept throughout the year was seen during the audit. Monthly Income and Expenditure reports from the finance system are presented to the Finance Committee and Council together with bank reconciliations and a graph of cash and bank totals by financial year and month. Bank CSV files are downloaded regularly, and transactions are recorded on the general ledger throughout the month. Month end reconciliations are signed by the RFO and Mayor and reported to Council with balances included in meeting papers.
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	Y				A sample of ten payments was agreed to invoices, appropriate approvals, and VAT treatment with no exceptions. Where the value exceeded the threshold for quotations to be received these were agreed to the record of Council decisions where quotations were considered and the supplier and expenditure was approved. A review of the quarterly VAT returns also confirmed that VAT was appropriately accounted for.
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	Y				A Risk Register is maintained and regularly reviewed by the Audit Committee. A review of the Risk Register shows that it is updated regularly with the latest update dated March 2026, and review of minutes confirm that the adequacy of arrangements in place to manage

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	**No***	**N/A**	**Not covered****	
					significant risks is regularly reviewed.
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	Y				Evidence for the budgetary process for 2025/26 reviewed during the audit include the final budget workbook showing a precept of £781,600, and successive discussions recorded in the Council minutes in November and December 2024 with the final resolution to request a precept of £781,600 from Powys County Council recorded on 29th January 2025. It was not possible to obtain further documentation relating to the budget setting process as a new RFO has been in post in June 2025. Improvements to the budgetary process have been made by the new RFO. Budget preparation now starts earlier in the year and involves staff input. Budgets are aligned to the strategic plan, and draft budgets were reviewed by committees before final approval. The full budget and precept were approved separately in January in line with Audit Wales recommendations. The RFO reported that public engagement was also conducted for the 2026/27 supported by clear visual summaries. A budget folder is in place with successive draft budgets, minutes showing discussion by the Events and Planning Committee, Finance and Governance Committee, and Full Council, the final Budget Report and Precept Report to Council on 23rd January 2026. Appropriate monitoring of progress against the budget and reserves took place throughout the year, with monthly budget reports scrutinised by the Finance Committee and presented to Council.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	Y				A sample of ten income transactions was reviewed during the audit. In all cases the income was agreed to a sales invoice or remittance with no exceptions. Two of the invoices reviewed did not include VAT and a review of their descriptions confirmed they had been treated correctly as exempt. A review of the Aged Debtor report at the year-end showed total debtors of £20k of which £13k were over three

* Please include an explanation for any ‘No’ answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	**No***	**N/A**	**Not covered****	
					months. A sample of five debtors over three months were selected for testing. In all cases appropriate measures had been taken to recover the income; £6.5k of the £13k related to one debtor that had been referred to bailiffs for recovery following approval from Council, and a payment plan was now in place.
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	Y				A sample of five petty cash transactions was selected for testing. Four of these related to payments and were agreed to receipts. It was noted that the Council had agreed to replace the use of Petty Cash with payment cards for sundry expenditure.
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	Y				Payroll services are undertaken by DM Payroll Services Ltd including payment of salaries and allowances and calculation of PAYE and NI. BACS payments are authorised by two Councillors. Examination of bank statements confirmed salaries are paid by the Council through the Lloyds Bank account. A review of minutes published on the Council website confirmed that payroll payments and changes are appropriately approved by Council and the Finance and Governance Committee.
8. Asset and investment registers were complete, accurate, and properly maintained.	Y				The Asset Register was added to the finance system in 2025/26 and fully reviewed by the new RFO with asset photographs and locations added. This resulted in an adjustment to the Asset Balance from £19.9m to 18.6m to account for errors and duplicates. The Asset Register was reviewed during the audit and included additions of £1.7k in 2025/26. A 30-day deposit account is held by the Council with a balance of £75.2k at the end of 2025/26.

* Please include an explanation for any 'No' answers

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	**No***	**N/A**	**Not covered****	
9. Periodic and year-end bank account reconciliations were properly carried out.	Y				Bank Reconciliations are performed regularly and reviewed and approved by Council monthly. Review of a sample of three bank reconciliations for the main bank account and savings bank account for September and December 2025 and February 2026 were reviewed and their approval was agreed to Council minutes. There were no unreconciled items on the bank reconciliations reviewed.
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	Y				A review of monthly budget monitoring reports, income and expenditure reports and balance sheet reports from the nominal ledger confirmed that accounting statements prepared during the year were prepared on the correct accounting basis and supported by an adequate audit trail with debtors and creditors properly recorded. Amounts recorded on the Annual Return were agreed to nominal ledger reports with no exceptions.
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.	Y				Welshpool Town Council has responsibility for two Trust Funds – Burgesses Land Trust and R U Sayce Bequest Trust. Welshpool Town Council acts as corporate trustee and town councillors sit as the Trust and make decisions regarding its governance and spending. The administration of the Burgesses Land Trust is separate from the Town Council and is in the process of transitioning to a Charitable Incorporated Organisation (CIO) to further improve governance. The R U Sayce Bequest Trust annual accounts and reports can be found on the Charity Commission's website.

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:					
	Agreed?				**Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)**
	Yes	**No***	**N/A**	**Not covered****	
12. Buildings and Structures: Risk or damage to property or individuals	Y				Red Inherent Risk (6); Amber Residual Risk (5). The Risk Register notes that the adequacy of public liability insurance has been reviewed and dangerous and unsafe buildings and sites removed/sealed off. Evidence of the public liability insurance in place was seen during the review, and the

* Please include an explanation for any ‘No’ answers

					RFO confirmed that the risk had reduced following emergency works completed on the Town Hall.
13. Buildings and Structures: Loss or damage	Y				Red Inherent Risk (6); Amber Residual Risk (5). The Risk Register notes that the Town Clerk is to ensure adequate records are held and all asset registers regularly reviewed and updated. In addition, weekly checks are undertaken by the Operations Team and reported back to Council via committee. The RFO confirmed that a log of checks is kept, and a review of minutes of the Operations and Development Committee showed evidence of the checks being reported. The Asset Register is up to date and noted above.
14. Buildings and Structures: Lack of maintenance	Y				Red Inherent Risk (6); Amber Residual Risk (5). The Risk Register notes that a major project to modernise town hall is underway. The Operations Team are managing appropriate repairs and Council are to provide repairs and maintenance budgets. Review of the 26/27 Budget and Council minutes confirmed this is in place.
15. Buildings and Structures: Lack of budget planning for lifecycle of leases	Y				Red Inherent Risk (6); Amber Residual Risk (5). The Risk Register notes that Council are to ensure that budgets reflect the end position on leases to ensure that leases/buildings are handed back as required, and that the Mottel and Bailey Lease will require making good expiring 2038. The RFO confirmed that no leases are ending within the next three years.
16. Cashflow: Management of cashflow	Y				Amber Inherent Risk (4); Amber Residual Risk (4). The Risk Register notes that the Council will look at investments and take regular advice from the RFO; with cashflow and reserve reports presented to council meetings monthly. A review of papers to Council and Council minutes confirmed that cashflow and reserves reports are being presented as planned. The RFO noted that the risk remains but is being closely monitored.
17. Other income: Insufficient income generation	Y				Red Inherent Risk (6); Amber Residual Risk (5). The Risk Register notes that Council are to explore income and regularly review income based on reports provided. The need to maximise income generation is

* Please include an explanation for any ‘No’ answers

					also noted. The 2026/27 records an increase in budgeted income across community events, sponsorship and increase in demand at the Tourist Information Centre.
18. Reserves: Depletion and use of reserves below strategy balance	Y				Red Inherent Risk (6); Amber Residual Risk (5). The Risk Register notes that the Council is to review the reserve balance each Month. A review of Council minutes and papers confirmed this is taking place.
19. Unaffordability: Unaffordability of the quintennial building survey	Y				Red Inherent Risk (6); Red Residual Risk (6). The Risk Register notes that the Council is to review costs at budget setting and focus on priority urgent works. This is confirmed through review of the 2026/27 budget and Council minutes.

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated ______________________.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2025-25 and 2026-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: Jemimah McAlpine and Steen Gourlay
Signature of person who carried out the internal audit:
Date: 08/05/2026

* Please include an explanation for any 'No' answers

Appendix L

WELSHPOOL TOWN COUNCIL

Annual Report 2025-2026

Contents

Foreword by the outgoing Mayor of Welshpool

TBC

Cllr Phil Owen
Mayor of Welshpool
May 2024 – May 2026

Foreword by the Town Clerk

The report has been prepared in accordance with the Local Government and Elections (Wales) Act 2021, which requires community and town councils to prepare and publish an annual report about their priorities, activities and achievements for the year. Welsh Government's statutory guidance makes clear that the purpose of the report is to improve visibility, accountability and public understanding of the work of local councils.

This report is also part of the Council's wider contribution to the Well-being of Future Generations (Wales) Act 2015, including the requirement on relevant community and town councils to report on progress against local well-being objectives.

Richard Williams
Town Clerk

Welshpool: Our Town and Community

Welshpool is an historic market town in northern Powys serving a wide rural hinterland. It is a place of strong civic identity, important heritage assets, community services and visitor appeal.

The town plays an important role as a centre for:

- shopping and markets
- tourism and hospitality
- community and civic activity
- local services and information
- access to the wider area by road and rail

Welshpool’s role extends beyond its immediate residents. As a market town and service centre, it supports a wider catchment and acts as a focus for business, visitor activity, community life and local identity.

The town has considerable strengths, including its heritage, location, visitor offer and active community life. At the same time, like many market towns, it faces pressures around town centre vitality, public funding, ageing infrastructure and changing patterns of service demand.

Welshpool Town Council exists to help meet those opportunities and challenges at a local level - both through direct service delivery and through representation, partnership, influence and community leadership.

About your council

Welshpool Town Council is the tier of local government closest to the community. Community and town councils are intended to be highly local, democratically accountable and able to raise resources for local priorities.

The Council is made up of elected or co-opted councillors who make decisions collectively in the interests of the town as a whole. A full list who served during this report period can be found at the end of the report.

What the Council does

The Council has an important role in:

- providing and supporting local services
- managing local assets and facilities
- representing local views
- enabling others to act
- supporting tourism, community life and place-making
- working with partners on issues affecting the town

Town councils do not carry out every local government function. Many responsibilities remain with Powys County Council or other public bodies. However, Welshpool Town Council plays a significant role in the daily life of the town and in shaping its future direction.

During 2025–2026, the Council's work included:

- managing Welshpool Town Hall
- operating the indoor and outdoor markets
- operating public toilets
- supporting tourism and local information services
- supporting events and civic activities
- responding to planning consultations
- supporting community organisations and local initiatives

- working on strategic projects linked to regeneration, public realm and community services

How decisions are made

Decisions are made through Full Council and committees, with officers acting under delegated powers where appropriate.

During the year, the Council carried out its work through:

- Full Council
- Finance & Governance Committee
- Operations & Development Committee
- Events & Planning Committee
- Audit Committee
- Health and Safety Committee
- other working groups and panels established for specific purposes

The Council also established or approved specific groups during the year to support priority work, including:

- a Town Hall Transformation Project Board
- a Tour de France Special Committee
- a biodiversity working group
- working groups for fees and charges, and other strategic matters

Councillors and staff

Xxxx

Our year at a glance

2025–2026 was a year of both strategic decision-making and visible community action for Welshpool Town Council.

Alongside major work on the future of services, assets and governance, the Council also delivered and supported a wide range of public-facing activity across the year.

Highlights included

- appointing a new Town Clerk
- progressing urgent works and longer-term planning for the Town Hall and Motte and Bailey / Domen Castell
- establishing the Town Hall Transformation Project Board and working on the National Lottery Heritage Fund bid
- working on our new tourism brand Visit Welshpool
- agreeing the transfer of the Meals on Wheels service to Welshpool Community Haven
- publishing Initial and Second Written Statements as part of a major new byelaws programme
- approving a Pay What You Can Parking Trial in Church St Car Park every Saturday
- establishing a Tour de France Special Committee following confirmation that Welshpool will host the start of the final UK stage in 2027
- publishing the Council's Section 6 Biodiversity Report
- securing and progressing the All Wales Play Opportunity Grant for accessible play equipment at Maes y Dre
- rolling out further transparency measures
- adopting a new complaints policy and online reporting arrangements

Community highlights

The year also saw a range of visible community activity, including:

- VE Day and VJ Day commemorations
- White Ribbon Day
- delivery of the Welshpool Carnival

- the Community Awards
- launch of the Welshpool Community Fridge
- public consultation on the Interim Strategic Plan
- play area and open space improvements, including new fencing and accessible seating
- public communication on local safety issues, including safety measures at Red Bank
- Christmas town centre activity and seasonal events
- market and business unit promotion
- public-facing communications on Council activity, transparency and local initiatives

Taken together, these activities reflect a Council that has continued to deal with major long-term issues while also remaining active in the everyday life of the town.

Our contribution to the Powys Well-being Plan

Welshpool Town Council is one of the community and town councils in Powys required to report on the progress it has made in contributing to the local well-being objectives for the area.

During 2025–2026, the Council's work contributed to the objectives of the Powys Well-being Plan.

Objective 1: People in Powys will live happy, healthy and safe lives

The Council contributed to this objective through work including:

- maintaining and supporting local public facilities and spaces
- supporting community and civic events
- supporting access to public toilets
- supporting the town as a place where residents can meet, participate and access services
- supporting community activity, inclusion and social connection
- helping to create a cleaner, safer and more welcoming environment for residents and visitors

Examples from the year included:

- work connected to public toilets and public facilities
- support for community events and seasonal activities
- support for civic commemorations and local recognition through awards
- work on Meals on Wheels and community service sustainability
- the grant-funded accessible play equipment scheme for Maes y Dre play park
- improvements to local play and open space facilities
- public information and messaging on local safety issues

Objective 2: Powys is a county of sustainable places and communities

The Council contributed to this objective through work focused on place, identity, regeneration and environmental quality.

Examples included:

- work on the Town Hall Transformation Project
- decisions relating to the future of the Motte and Bailey
- the development of the Visit Welshpool tourism identity
- the proposed food trail and supporting digital infrastructure
- work on parking support for the town centre
- public realm and place-shaping discussions linked to the Interim Strategic Plan
- support for markets, tourism and town centre vitality
- the Community Fridge proposal as a local sustainability initiative
- biodiversity and environmental improvement work

Objective 3: An increasingly effective public service for the people of Powys

The Council contributed to this objective by continuing to modernise the way it works and improve access to public information.

Examples included:

- ongoing use and development of digital management systems
- livestreaming and increased public accessibility of meetings
- publication of decisions and payment information
- improved transparency around planning matters
- review of services and staffing structures
- development of new governance arrangements for major projects
- improved strategic planning and committee reporting
- a new complaints, comments and compliments policy

- online reporting arrangements
- continued publication of public-facing news and updates

The Five Ways of Working

In delivering its work, the Council has sought to reflect the five ways of working under the Well-being of Future Generations framework.

Long-term

Through work on the Interim Strategic Plan, Town Hall Transformation Project, byelaws, service reviews and future budget planning.

Prevention

Through action to address urgent building repairs, review service sustainability, improve systems before problems become more serious and costly, and communicate risks affecting public safety and public spaces.

Integration

By linking financial sustainability, place-shaping, tourism, public information, community services, environment and governance improvement.

Collaboration

Through work with Powys County Council, Welshpool Community Haven, Powys Teaching Health Board, Burgess Lands Trust, local businesses, community groups and other partners.

Involvement

Through consultation work, improved access to meetings, public information, strategic planning engagement and the byelaws consultation process.

Delivering our Strategic Plan

During 2025–2026, the Council began to align more of its work to the themes in its Interim Corporate and Strategic Plan 2025–2028.

These themes include:

- Town Centre & Regeneration
- Open Spaces
- Community Services
- Events & Tourism
- Improving the Council

Town Centre & Regeneration

The Council continued to focus on the future vitality and attractiveness of Welshpool town centre. This included:

- supporting town centre footfall through innovative parking initiatives
- progressing work on the Town Hall as a future community hub
- considering town centre transformation opportunities
- promoting Welshpool as a destination
- supporting markets and town centre activity
- work to strengthen food, tourism and visitor promotion
- supporting business activity within Council-owned market premises

Open Spaces

The Council continued to consider the future of key public spaces, including:

- the Motte and Bailey / Domen Castell
- play areas, including Maes y Dre and Dol y Felin

- open spaces that may form part of the future byelaws framework
- biodiversity and environmental improvement opportunities
- maintenance and enhancement of spaces used by families and the wider public

Community Services

This year included major decisions affecting community services, including:

- the future delivery of Meals on Wheels
- arrangements relating to the Ann Holloway Centre
- review of the Welshpool Information Centre
- support for community access to information and local services
- approval and launch of the Community Fridge proposal
- continuing work on public toilets and local facilities

Events & Tourism

The Council continued to support the visitor economy and civic life of the town through:

- tourism promotion
- development of the Visit Welshpool brand and visual identity
- delivery for Carnival and community events
- commemorative events and civic activity
- Winter and festive town centre support
- planning for future opportunities linked to Welshpool’s profile, including the Tour de France

Improving the Council

The Council also continued to improve its own systems, governance and structure through:

- service review work
- review of fees and charges
- staffing and structural review
- stronger project governance
- digital systems and transparency improvements
- new complaints and reporting processes
- improved communication with the public

Key decisions and projects

New leadership and organisational change

At the start of the reporting period, the Council appointed Richard Williams as Town Clerk. This marked a point of transition for the organisation and the beginning of a period of review and strategic development.

The year also included ongoing work on staffing structures, appraisal arrangements, policy review and service evaluation to ensure the Council remains fit for purpose.

Town Hall and Motte and Bailey

The Council took several important decisions relating to the Town Hall and the Motte and Bailey during the year.

Early in the year, the Council accepted a quotation for urgent works connected to the Town Hall and Motte and Bailey and approved the use of Burgess Lands Trust Objective 1 funding for urgent Town Hall repair works together with use of Council reserves for works to secure the Motte and Bailey site.

The Council also:

- considered a proposal for commercial ownership of the Motte and Bailey site
- asked for further work on funding and future options
- continued to review how these important heritage assets can best contribute to the town in future

Town Hall Transformation Project

A major milestone during the year was the Council's decision to establish a Town Hall Transformation Project Board. This represented a significant step in moving the Town Hall project from concept toward formal structured development.

Later in the year, the Council also:

- hosted a community workshop in the Town Hall
- installed new Town Hall WiFi provision to allow market traders to take payments
- continued to review the integration of Town Hall and information services within a wider town centre and visitor offer

Tourism and Visit Welshpool

The Council made significant progress in tourism and place-promotion during the year.

The new tourism brand Visit Welshpool was approved, giving the town a clearer and more consistent identity for visitor-facing communications and future tourism activity.

The Council also supported:

- development of the externally funded Welshpool Food Trail
- installation of an external touchscreen at the Information Centre to support the Food Trail and wider tourism information
- continuing work on local visitor information, events and destination promotion
- ongoing improvement of the town's visitor offer and digital reach

Welshpool Information Centre

The Council reviewed its information service during the year and resolved to rename the Tourist Information Centre as the Welshpool Information Centre.

The Council also undertook a further review of staffing and service structure of the service upon the news that a long-serving member of staff would be retiring in May 2026.

Markets and local economy

The Council continued to support the local economy through the town's market and business infrastructure.

This included:

- agreeing a new delegation arrangement with Powys County Council for the Monday outdoor market
- considering the future use of the Market Café as a business unit
- beginning work on the feasibility of restarting a Farmers Market
- continuing to support the indoor and outdoor markets as key town centre assets

Markets remain an important part of Welshpool's identity, economy and visitor offer.

Parking and town centre support

The Council took a number of decisions during the year relating to parking and town centre support.

Later in the year, it approved:

- free parking at selected car parks for the Winter Festival and selected pre-Christmas Saturdays
- a Pay What You Can Parking Trial for 26 weeks in 2026

This was one of the examples of the Council taking a practical intervention to support the town centre and local economy.

Community services: Meals on Wheels and Community Haven

A major area of work during the year related to the future of community services connected with the Ann Holloway Centre and Meals on Wheels.

The Council:

- approved changes to lease arrangements and negotiations with Welshpool Community Haven
- formally approved the transfer of the Meals on Wheels service to Welshpool Community Haven
- finalised lease arrangements with both Powys Teaching Health Board and Welshpool Community Haven

This was a significant piece of work to support continuity of service while moving toward a more sustainable operating model.

Byelaws programme

The Council approved the commencement of a new process to make updated byelaws and authorised publication of Initial Written Statements for open spaces, markets and public toilets.

It also held a 12-week consultation on the proposals and considered the feedback received. The next step is to now draft byelaws taking into account the feedback.

Biodiversity and environmental work

The Council approved and published its second Section 6 Biodiversity Report covering the period 2022–2025.

It also established a working group to develop a new biodiversity action plan for the next 3 year plan.

Environmental activity across the year also included:

- support for No Mow May
- improved communication on environmentally responsible use of public spaces
- biodiversity considerations within strategic and operational work
- progress on parks and open space improvements

Play areas and open space improvements

The Council continued to invest in public spaces and local facilities during the year.

This included:

- celebrating a positive inspection report for Maes y Dre
- installing a new accessible bench at the town’s most popular park
- securing grant funding for new accessible play equipment
- approving replacement fencing at Dol y Felin playground
- supporting wider discussion around restoring play provision in other parts of the town e.g. Oldford.

Community events, civic life and local recognition

The Council continued to support Welshpool’s civic and community life throughout the year.

This included:

- VE Day celebrations
- VJ Day service
- Remembrance Sunday and the return to the previous parade arrangements
- delivery of the Welshpool Carnival
- seasonal and festive activity
- Community Awards recognising local contribution and achievement

Interim Strategic Plan and community engagement

A major piece of work during the year was the development of the Council's Interim Corporate and Strategic Plan 2025–2028.

The Council:

- launched consultation on the draft plan
- authorised promotion across physical and digital channels
- received and published an engagement report
- later approved and adopted the final updated plan

This was an important step in setting a clearer long-term direction for the organisation and ensuring that future decisions are grounded in community priorities.

Community services and partnership delivery

In addition to the major decisions relating to Welshpool Community Haven, the Council also supported the proposal for the Welshpool Community Fridge.

This was another example of the Council working with others to support the town through practical community-based solutions.

The Council also continued to support community groups, civic participation and wider partnership working throughout the year.

Rail station and wider town opportunities

The Council approved adopting Welshpool Railway Station under the "Adopt a Station" scheme.

Tour de France planning

Following confirmation that Welshpool will play a role in the Tour de France 2027, the Council allocated £5,000 in the 2026-27 budget to support activities surrounding Tour de France. It also set up a special committee to oversee works.

Transparency, governance and public confidence

The Council also took a number of steps to strengthen public transparency and confidence during the year.

This included:

- rolling out new transparency measures
- making Council accounts available for inspection after completion of external audit
- adopting a new complaints, comments and compliments policy
- introducing online reporting
- continuing to improve digital access to Council information and decisions

Our day to day work

Alongside strategic projects and major formal decisions, the Council continued to carry out a substantial amount of ongoing work across the year.

This included:

- operation and management of Welshpool Town Hall
- support for the indoor and outdoor markets
- operation of public toilets
- provision of visitor and local information services
- communications through the website, social media and news updates
- handling enquiries from residents, businesses and organisations
- support for events, commemorations and seasonal activity
- planning consultation responses
- governance, meeting administration and publication of information
- financial management, audit preparation and payment processing
- partnership working with community organisations and external agencies
- staffing and recruitment activity where vacancies arose
- maintaining the Council's digital information and transparency systems

The Council also used its communications channels to keep residents informed about:

- consultations and vacancies
- public meetings
- election notices and results
- community opportunities
- public safety messages
- service updates
- progress on projects and improvements

Open and accountable

Welshpool Town Council is committed to operating in a way that is open, transparent and accountable.

During the year, the Council continued to strengthen public access to information and decision-making through:

- publication of agendas, reports and minutes
- livestreaming and wider public visibility of meetings
- publication of payment information and decisions
- new transparency measures
- improved public-facing complaints and reporting arrangements
- regular news updates on Council work including a new 6 monthly newsletter

The Council also continued to use digital systems to improve both efficiency and accessibility. This has helped reduce administrative burden while making it easier for members of the public to see what the Council is doing.

During 2025/2026, the Council held 48 meetings in public with 71 members of the public in attendance. More than half of these meetings were live streamed on YouTube or Facebook.

Of the 1215 agenda items considered by Council during the year, a total of 74 items (6.09%) were considered in private session due to their contractual, financial or employment reasons.

A total of 11 complaints were received throughout the year however 10 were outside of the remit of the Council and 1 was upheld.

Finance and resources

The Council has continued to operate in a financially challenging environment, and the year included significant work on service review, budget preparation and financial planning.

During the year, the Council undertook a new approach to financial planning and budget formulation for 2026-2027. The Council later approved and adopted the proposed budget for next year and resolved that a precept of £807,924 be levied.

2025-2026 Financial Statements

	31 March 2026	**31 March 2025**
Income		
Income from local taxation	£781,600	£731,075
Total other receipts	£250,206	£284,288
Expenditure		
Staff costs	£380,607	£345,167
Loan interest/capital repayments	£940	£75,332
Total other payments	£588,185	£582,557
Balances carried forward (the Council's reserve)	£112,069	£49,995

The Council through successful financial management managed to increase its reserves by £62k during the year. Its total fixed assets are valued at £18,600,611 for the reporting period.

A full financial breakdown can be found in our Annual Return for 2025-2026 on our website.

Supporting the local economy through procurement

In addition to delivering services directly, the Council’s spending also supports the wider economy.

In 2025–2026, £490,861.90 of procurement spend was with suppliers based in Welshpool, Powys or elsewhere in Wales. This included 32.5% spent in Welshpool and a further 15.5% in Powys.

The figures show that a substantial proportion of Council spending continues to circulate locally and regionally, helping to support businesses and services closer to home.

Environment and biodiversity

Welshpool Town Council recognises its duty under Section 6 of the Environment (Wales) Act 2016 to seek to maintain and enhance biodiversity and promote the resilience of ecosystems in the exercise of its functions.

The Council published its separate Section 6 Biodiversity Report during this financial year.

Environmental and biodiversity considerations were also reflected in the Council's wider activity during the year, including:

- support for No Mow May
- biodiversity planning and working group activity
- improvements to parks and green spaces
- communications relating to environmentally responsible use of public open spaces

A full account of biodiversity actions and reporting is set out in the Council's separate biodiversity report which can be found on our website.

Looking ahead

The year ahead is likely to remain both busy and challenging.

The Council expects 2026–2027 to include continued work on:

- the Town Hall Transformation Project
- the future of the Motte and Bailey / Domen Castell
- launching the new Visit Welshpool destination identity
- the continued development of the Welshpool Information Centre
- monitoring of the Pay What You Can Parking Trial
- the next stages of the byelaws programme
- biodiversity planning and environmental improvement

- preparations linked to the Tour de France 2027
- annual event delivery such as Carnival, Fireworks and Winter Festival
- further strengthening of governance, public transparency and digital systems

The Council will also continue to support the town's community life, public spaces, markets, tourism activity and community services while managing financial pressures and reviewing how best to use limited resources.

Councillor attendance, training, expenses and declarations of interests

Attendance for the 2025/2026 municipal year (May 2025 to May 2026)

Councillor	Ward	Present	Apologies for Absence	Absent without Apologies	Total Absent
Alison Davies	Llanerchyddol	85.2%	14.8%	0.0%	14.8%
Ben Gwalchmai	Llanerchyddol	40.7%	44.4%	14.8%	59.3%
Carol Robinson	Gungrog	53.6%	39.3%	7.1%	46.4%
Billy Spencer (resigned 29th May 2025)	Llanerchyddol	50.0%	0.0%	50.0%	50.0%
Chris Davies	Gungrog	91.3%	8.7%	0.0%	8.7%
David France	Llanerchyddol	78.1%	15.6%	6.3%	21.9%
Estelle Bleivas	Gungrog	43.2%	48.6%	8.1%	56.8%
Jackson Quarrell (joined 19th August 2025)	Llanerchyddol	100.0%	0.0%	0.0%	0.0%
Kelly Meredith (joined 5th March 2026)	Castle	100.0%	0.0%	0.0%	0.0%
Morag Bailey	Llanerchyddol	93.9%	6.1%	0.0%	6.1%

Councillor	Ward	Present	Apologies for Absence	Absent without Apologies	Total Absent
Julie Arnold (resigned 28th January 2026)	Castle	28.6%	28.6%	42.9%	71.4%
Nick Howells	Castle	75.8%	21.2%	3.0%	24.2%
Phil Owen	Gungrog	97.9%	0.0%	2.1%	2.1%
Phil Pritchard	Castle	91.9%	8.1%	0.0%	8.1%
Richard Church	Castle	85.2%	14.8%	0.0%	14.8%
Sally Fitzgerald	Castle	69.7%	27.3%	3.0%	30.3%
William Rowell	Gungrog	87.9%	12.1%	0.0%	12.1%

Expenses and allowances for the 2025/2026 financial year (April 2025 to March 2026)

Total cost of allowances paid to councillors each in receipt of £156 payment To recognise councillors incur costs to do their role.	**Total cost of allowances paid to councillors in receipt of £52 payment** To enable members to claim full reimbursement for the cost of their office consumables.	**Responsibility Payment** **Up to £500 to be paid to a maximum of 5 members** For their extra work.	**Chair or Mayor's** **Personal Payment** **This excludes any Civic Budget** For their extra work.	**Deputy Chair or Mayor's Personal Payment** **This excludes any Civic Budget** For their extra work.	**Financial Loss Allowance**	**Travel and Subsistence expenses**	**Contribution to Costs of Care and Personal Assistance (CPA)** **Total reimbursed** **in the year and NOT payment to each member.**	**Attendance Allowance**	**Other**	**Total number of Councillors declined £156 allowance - for costs incurred in respect of working from home**	**Total number of Councillors declined £52 allowance - for costs incurred in respect of telephone, broadband etc.**
£971	£0	£0	£1500	£0	£0	£0	£0	£0	£0	9	9

Training for the 2025/2026 municipal year (May 2025 to May 2026)

Councillor	Ward	No. of Training Courses Attended	Training Courses Attended
Alison Davies	Llanerchyddol	1	• Nature Project Management
Ben Gwalchmai	Llanerchyddol	0	
Billy Spencer (resigned 29th May 2025)	Llanerchyddol	0	
Carol Robinson	Gungrog	0	
Chris Davies	Gungrog	0	
David France	Llanerchyddol	0	
Estelle Bleivas	Gungrog	2	• Making Effective Grant Applications • Equality and Diversity
Jackson Quarrell (joined xx)	Llanerchyddol	3	• The Council • The Councillor • The Council as an Employer
Kelly Meredith (joined xx)	Castle	1	• Code of Conduct
Morag Bailey	Llanerchyddol	0	
Julie Arnold (resigned 28th January 2026)	Castle	0	
Nick Howells	Castle	0	

Councillor	Ward	No. of Training Courses Attended	Training Courses Attended
Phil Owen	Gungrog	0	
Phil Pritchard	Castle	22	• Advanced local Government Finance • Biodiversity Part 1 • Biodiversity Part 2 • Community Asset Transfer • Community Engagement Pt 2 • Devolution of Services • Effective Staff Management • Equality & Diversity • Finance and Governance Toolkit • Health & Safety • Information Management • Introduction to Community Engagement • Local Government Finance • Making Effective Grant Applications • Nature Project Management • The Council • The Council as an Employer • The Council Meeting • The Councillor • Understanding the Law

Councillor	Ward	No. of Training Courses Attended	Training Courses Attended
			• Use of IT, Websites and Social Media • Well-being of Future Generations/Sustainability
Richard Church	Castle	0	
Sally Fitzgerald	Castle	0	
William Rowell	Gungrog	2	• Code of Conduct • Creating a Community Place Plan

Declaration of Interests for the 2025/2026 municipal year (May 2025 to May 2026)

Date	Meeting	Councillor	Topic	Personal/Prejudicial	Reason
22/04/2026	Full Council	Richard Church	Berriew St Toilets	Personal	Personal not prejudicial as a member of Powys County Council's Cabinet.
04/02/2026	Events & Planning Committee	Revd William Rowell	26/0046/LBC	Personal	Cllr Bill Rowell is a member of the Christ Church Committee.

26/11/2025	Full Council	Chris Davies	Finance & Governance Committee - November 2025	Personal	Daughter is employed by the Council and would be affected by the recommendation.
22/10/2025	Full Council	Sally Fitzgerald	Market Business Unit	Personal & Prejudicial	Affects well being or financial position of me or my partner, my relatives.
22/10/2025	Full Council	Chris Davies	Staffing Review	Personal & Prejudicial	Daughter is employed by the Council and would be affected by the staffing structure changes.
24/09/2025	Full Council	Sally Fitzgerald	Market Cafe	Personal & Prejudicial	Affects well being or financial position of me or my partner, my relatives
10/09/2025	Operations & Development Committee	Sally Fitzgerald	Market Cafe	Personal & Prejudicial	Affects well being or financial position of me or my partner, my relatives
03/09/2025	Events & Planning Committee	Revd William Rowell	25/0848/LBC	Personal	Unknown

28/05/2025	Annual Meeting	Richard Church	Day Centre	Personal	Personal not prejudicial as a member of Powys County Council's Cabinet.

Contact Us

town.clerk@welshpooltowncouncil.gov.uk

01938 553142

Welshpool Town Council
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Welshpool
SY21 7DD

www.welshpooltowncouncil.gov.uk

Appendix M

Daniel Burgess
Pennaeth yr Economi a Hinsawdd
/ Head of Economy and Climate

Atebwch os gwelwch yn dda /Please reply to:
Cyngor Sir Powys / Powys County Council
Neuadd y Sir / County Hall
Llandrindod Wells
Powys LD1 5LG

Richard Williams LLB (Hons)
Welshpool Town Council
Triangle House,
Union Street,
Welshpool,
Powys
SY21 7PG

Ffôn / Tel: 01597 826 768
Ffacs / Fax:
Ffôn symudol / Mobile:
E-bost / Email: regeneration@powys.gov.uk
Eich cyf / Your ref:
Ein cyf / Our ref:
Dyddiad / Date: 26th May 2026

Dear Richard Williams LLB (Hons),

Pride in Place Impact Fund (PiPIF): Grant Offer
Ref: Welshpool Town Centre Transformation Project

Your application for the above project has now been considered. I am pleased to inform you that approval has been given to award grant funding to your project under the Pride in Place Impact Fund (PiPIF).

Project Delivery and Timescales

The project must be delivered within the programme timescales.

All expenditure, grant claims, outputs, and supporting evidence must be submitted quarterly. A final report must be provided no later than 31 March 2027.

Any changes to the approved project scope, costs, delivery location or timescales must be agreed in advance and in writing by Powys County Council. Changes made without prior written approval may result in funding being withheld or reclaimed.

Grant Payments and Eligible Expenditure

The maximum funding available per town is £83,000.00 and this award is based on the estimates and/or quotations submitted with your application.

All payments relating to the project must be made by BACS, cheque, debit card or credit card.

The following methods of payment are ineligible and cannot be considered for grant funding:

Powys

- Cash payments
- Hire purchase or lease purchase
- Part exchange arrangements
- Contra invoices

Only eligible capital expenditure incurred in line with the approved project and funding agreement will be reimbursed.

Governance, Procurement and Compliance

The Town Council must:

- Comply with the Procurement Act 2023 (where applicable) and its own financial standing orders.
- Comply with all relevant data protection, equalities, and health and safety legislation.
- Obtain and maintain all necessary permissions, consents and approvals required to deliver the project.

Planning and/or highways approval must be secured and evidenced prior to submitting claims for any works requiring such approval.

Powys County Council reserves the right to carry out audits, monitoring visits, and to request additional information during and after project delivery.

Funding Agreement and Project Commencement

A formal Project Funding Agreement will be issued in due course. This agreement must be signed by both parties before the project can commence.

Yours faithfully,

Daniel Burgess

Daniel Burgess
Pennaeth yr Economi a Hinsawdd
/ Head of Economy and Climate

PRIDE IN PLACE
LED BY YOU – BACKED BY UK GOVERNMENT
Powys
Funded by UK Government

PRIDE IN PLACE IMPACT FUND – (PiPIF)

General Terms and Conditions

1. The grant will be used solely for the purpose set out in the approved application form and must align with the objectives of the UK Government's Pride in Place Impact Fund, including improvements to community facilities, public spaces, or town centres/high streets.

2. The grant is capital funding only and must not be used for ongoing revenue or operational costs.

3. The project must be fully completed by **28 February 2027**. For the purposes of this condition, completion includes the delivery of all approved project activity, submission of all closure documentation, submission of final financial claims supported by appropriate evidence, and reporting against predicted outputs and outcomes. Where necessary, project activity must cease sufficiently in advance of this date to allow all closure requirements to be completed by the deadline.

4. The maximum grant amount is fixed and will not be increased under any circumstances. Any project cost overruns must be met by the recipient.

5. The grant must not be used to fund activities or costs that are also supported by other public funding, unless agreed in writing by the Council.

6. Recipients must comply with the procurement process of the relevant local authority and, where applicable, the Procurement Act 2023 for works connected with the grant.

7. Only eligible capital expenditure directly related to the approved project will be funded. VAT can only be claimed where it is irrecoverable by the recipient.

8. The following costs are not eligible for funding:
   a) revenue or operational costs
   b) cash payments
   c) hire purchase or lease purchase
   d) part exchange arrangements
   e) contra invoices

9. A successful application for grant will not imply any continuation of funding for the project and will not automatically receive funding for any subsequent projects.

10. No costs incurred prior to formal approval and a signed funding agreement will be eligible unless agreed in writing by the Council.

11. The recipient will not make any major changes to the project, including scope, cost, location, or time scale without first receiving agreement in writing from the Council.

12. The recipient must deliver the agreed outputs and outcomes as set out in the approved application. Failure to do so may result in grant payments being withheld or funding being recovered.

13. The recipient will comply with any legislation and statutory approval relevant to the delivery project, including but not limited to:
    - Health and Safety legislation
    - Equality Act 2010
    - Data Protection legislation

14. All necessary permissions, consents, and approvals, including planning or highways where required, must be obtained before works commence.

15. Works must be completed within the agreed grant period. The funding period cannot be extended beyond **28 February 2027**, and no project activity, expenditure, claims, or closure requirements may be carried out or submitted after this date.

16. Powys County Council acts as the Accountable Body for the Fund and reserves the right to request any information necessary to meet its reporting obligations to the UK Government.

17. The grant is paid in arrears, and all original invoices, receipts, payroll, time sheets or other evidence of payment must be made available for all expenditure relating to the project, as well as defrayment evidence of all expenditure when the recipient is making a claim for the grant.

18. All recipients of grant must make their records and activities available for inspection audit, or monitoring visits by Officers of the Council, the UK Government, or their representatives. Records must be retained for a minimum period of 6 years.

19. The recipient must complete monitoring reports as required by the Council, including progress updates, expenditure, output, and outcomes.

20. Powys County Council will provide support to each project throughout the grant period. The Council has appointed Support Officers to assist grant recipients with the guidance needed to help achieve successful project completion, including advice on monitoring, claims, evidence requirements and project closure.

21. Support Officers will normally be available by phone or email during the working week. Grant recipients remain responsible for the delivery, management and completion of their own projects, including meeting all claim and submission deadlines.

22. In addition to this ongoing support, the following timetable sets out the planned monitoring meetings and financial claim deadlines:

23. The recipient shall cooperate with the Council in demonstrating appropriate engagement with local stakeholders, communities, and elected representatives where required.

24. The recipient must ensure compliance with the UK Subsidy Control Act 2022, confirm the subsidy status of the grant, and retain records of the subsidy received for a minimum of 6 years.

25. The recipient must ensure appropriate insurance is in place, including public liability insurance and cover for any grant-funded assets.

26. The recipient must take all reasonable steps to prevent fraud, bribery, and corruption and must notify the Council immediately of any suspected irregularity. Information provided may be shared with other bodies administering public funds for the purposes of fraud prevention.

27. The UK Government or the Council may include details about your organisation and projects, the funding and the purposes in promotional materials. You will also agree to cooperate with reasonable requests to achieve the production of such materials.

28. All successful recipients must acknowledge support from the UK Government Pride in Place Impact Fund in all publicity documents, media coverage, signage etc. More details on the specific branding and publicity requirements will be provided where applicable.

29. If the recipient's contact details as identified in the application changes, the recipient must notify the Council immediately and provide the new details.

30. The grant shall be repayable fully or in part, on demand, if:
    - the recipient has made any misrepresentation;
    - there has been a breach of these terms and conditions;
    - the project is not completed or becomes unviable;
    - agreed outputs are not delivered.

31. If the recipient disposes of, transfers, or changes the use of any asset or property funded by the grant within 5 years of the final payment, the Council reserves the right to recover all or part of the grant funding.

32. The level of repayment will be determined by the Council, considering:
    - the amount of grant awarded
    - the period of time elapsed since project completion
    - the extent to which the project has delivered its intended outcomes

33. The Council may require repayment of the full grant where:
    - the asset is disposed of for private gain
    - the project ceases to operate for its intended purpose
    - there has been a breach of the grant terms and conditions

34. The recipient must notify the Council immediately of any proposed sale, transfer or change in use of the grant-funded asset or property.

35. The Council reserves the right to terminate the funding agreement at any time where:
    - the recipient is in breach of these terms and conditions
    - the project becomes unviable
    - there is a risk to public funds

36. In such circumstances, the Council may seek repayment of any grant already paid.