



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Tour de France Special Committee - 23/09/2026 9:00am

17th September 2026

To: Alison Davies, Dr Ben Gwalchmai, Jackson Quarrell, Phil Owen (Chair), Phil Pritchard, Richard Church (Vice Chair), Shane Logan, Tony Brookes, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Tour de France Special Committee of Welshpool Town Council which will be held on Wednesday 23rd September 2026 in the Council Chamber, Welshpool Town Hall at 9:00am to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/85258997860?pwd=PjGHSoHz7l02RAuHngaEUx8WW7j7uC.1> to join online or use Zoom Meeting ID Meeting ID 852 5899 7860 and passcode 470757.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Tour de France Special Committee on 17/06/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Tour de France Special Committee on 17/06/2026.

5. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Tour de France Special Committee will be held TBC.

6. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

8. TOUR DE FRANCE - FANZONES [CONFIDENTIAL]

To consider the confidential proposed plans for Welshpool and to provide suggestions for fanzone venue to Powys County Council & Welsh Government. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

9. TOUR DE FRANCE PLANNING - OTHER [CONFIDENTIAL]

To consider any plans in relation to the Tour de France. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A** Does it affect my entries in the Register of Interests?
- OR**
- B** Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

And, considering whether or not it is appropriate I participate in the decision making, do I regard myself as not having a prejudicial interest?

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

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5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Tour de France Special Committee held on 17/06/2026 10:30am in Council Chamber, Welshpool Town Hall.

PRESENT:

Cllr Alison Davies
Cllr Phil Owen (Chair)
Cllr Phil Pritchard
Cllr Richard Church
Cllr Revd William Rowell

Apologies for absence:

Cllr Jackson Quarrell

Absent:

Cllr Dr Ben Gwalchmai

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer

TDF170626/1. ELECTION OF CHAIR

The Mayor, Cllr Revd William Rowell opened the meeting and invited nominations for Chair of the Tour de France Special Committee for the 2026-2027 municipal year. One nomination for Cllr Phil Owen was received and seconded. No other nominations were received.

RESOLVED

To elect Cllr Phil Owen as Chair of the Tour de France Special Committee for the municipal year 2026/2027.

WTCM732 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

TDF170626/2. ELECTION OF VICE CHAIR

One nomination for Cllr Richard Church was proposed and seconded. No other nominations were received.

RESOLVED

To elect Cllr Richard Church as Vice Chair of the Tour de France Special Committee for the municipal year 2026/2027.

WTCM733 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Owen

TDF170626/3. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct. Apologies were received from Cllr Jackson

Quarrell.

TDF170626/4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

TDF170626/5. PUBLIC PARTICIPATION

None.

TDF170626/6. ELECTION OF REPRESENTATIVE

It was proposed that the Chair of the Committee, Cllr Phil Owen should be our representative.

RECOMMENDED

To elect Cllr Phil Owen to represent Welshpool Town Council on the Powys County Council Tour de France workstream(s).

WTCM734 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

TDF170626/7. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

A discussion took place regarding the potential co-opted persons for the next agenda however this will be dealt with in the confidential session. The next meeting will be on the 8th July or another date TBC however the time will be changed to 9am to accommodate Cllr Jackson Quarrell.

TDF170626/8. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM735 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

TDF170626/9. TOUR DE FRANCE PLANNING [CONFIDENTIAL]

A wide ranging discussion about Tour de France in Welshpool took place including:

- Proposals regarding camping and parking on Council controlled land
- Proposals relating to the countdown to 1 year to go
- Fan zone locations
- Other towns in Powys which the route goes through
- Powis Castle and the wider estate
- A register of available accommodation and local events taking place
- The town centre including passageways
- The external persons to co-opt onto the committee as members.

Cllr Richard Church left prior to any votes taking place.

Cllr Phil Pritchard left after the third resolution (No. 738) took place.

RECOMMENDED

To authorise the use of Council managed land for overnight camping and parking in relation to Tour de France subject to approval of a fee & charges schedule.

WTCM736 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

RECOMMENDED

To co-opt Tony Brooks as a member of the Tour de France Special Committee.

WTCM737 - Proposed by Cllr Phil Owen, seconded by Cllr Alison Davies

RECOMMENDED**To co-opt Shane Logan as a member of the Tour de France Special Committee.***WTCM738 - Proposed by Cllr Phil Owen, seconded by Cllr Alison Davies***RECOMMENDED****Subject to any vacancies on the Committee, to co-opt Graham Breeze as a member of the Tour de France Special Committee.***WTCM739 - Proposed by Cllr Phil Owen, seconded by Cllr Alison Davies**The meeting finished at 11:37.*

Signed:

Dated:

Councillor Phil Owen (Chair)

Decision/Action Log

ID		Assigned
WTCM732	RESOLUTION TDF170626/1 Election of Chair To elect Cllr Phil Owen as Chair of the Tour de France Special Committee for the municipal year 2026/2027.	Town Clerk & Responsible Finance Officer
WTCM733	RESOLUTION TDF170626/2 Election of Vice Chair To elect Cllr Richard Church as Vice Chair of the Tour de France Special Committee for the municipal year 2026/2027.	Town Clerk & Responsible Finance Officer
WTCM734	RECOMMENDATION TDF170626/6 Election of Representative To elect Cllr Phil Owen to represent Welshpool Town Council on the Powys County Council Tour de France workstream(s).	Town Clerk & Responsible Finance Officer
WTCM735	RESOLUTION TDF170626/8 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM736	RECOMMENDATION TDF170626/9 Tour de France Planning To authorise the use of Council managed land for overnight camping and parking in relation to Tour de France subject to approval of a fee & charges schedule.	Town Clerk & Responsible Finance Officer
WTCM737	RECOMMENDATION TDF170626/9 Tour de France Planning To co-opt Tony Brooks as a member of the Tour de France Special Committee.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM738	RECOMMENDATION TDF170626/9 Tour de France Planning To co-opt Shane Logan as a member of the Tour de France Special Committee.	Town Clerk & Responsible Finance Officer
WTCM739	RECOMMENDATION TDF170626/9 Tour de France Planning Subject to any vacancies on the Committee, to co-opt Graham Breeze as a member of the Tour de France Special Committee.	Town Clerk & Responsible Finance Officer