Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons
Finance & Governance Committee - 15/04/2026 6:30pm

9th April 2026

To: Councillor(s) Alison Davies, Carol Robinson, David France, Estelle Bleivas, Morag Bailey (Chair), Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell (Vice Chair)

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance & Governance Committee of Welshpool Town Council which will be held on Wednesday 15th April 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

Please note that this meeting will be recorded and broadcast online. In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available to attend by remote means. Please visit https://us02web.zoom.us/j/87020214862?pwd=Geo2HkN1qp5AIX1rdQriJC86NK1da3.1 to join online or use Zoom Meeting ID 870 2021 4862 and passcode 950323.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Finance & Governance Committee on 18/03/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Finance & Governance Committee on 18/03/2026.

5. BUSINESS PLANNING & FINANCIAL MATTERS

5.1. Council Accounts (February - Period 12)

To consider the Income and Expenditure Reports and Cash and Bank Totals for March 2026 and note the bank balances as of 31st March 2026:
- General Fund - £13,474.39
- 30 Day Account - £75,198.89
- Petty Cash - £35.03
- Hub Community Account - £3,667.41

[Appendix C]
[Appendix D]

5.2. Payment of Invoices - April

To consider payment of invoices for April 2026, including any additional payments tabled on the night.

[Appendix E]

5.3. Scrutiny of Payments

To hear the feedback from March 2026 (Cllr Rowell) for the scrutiny of payments exercise as set out in Financial Regulations.

5.4. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix F]

6. END OF YEAR 2025/26

To note the end of year documents for the year ending 2025/2026.

[Appendix G]
[Appendix H]

7. OTHER MATTERS

7.1. Digital Engagement - Q4 2025

To note the digital engagement report for Q4 2025 (January 2026 to March 2026).

[Appendix I]

7.2. Section 137 Expenditure Limit for 2026/27

To note for information, the limit on expenditure for the Council under Section 137 is £57,652 for the 2026/27 financial year.

7.3. DBCC Annual Report 2026/27

To note for information the annual remuneration report issued by the Democracy and Boundary Commission Cymru for 2026/27.

[Appendix J]

8. FINANCIAL YEAR 2026/27

8.1. BACS/CHAPS

To approve the continuation of BACS/CHAPS for the 2026/27 financial year.

8.2. Bank Mandate

To review the bank mandate for the 2026/27 financial year.

[Appendix K]

8.3. Direct Debits

To review and approve the list of direct debits for for the 2026/27 financial year.

[Appendix L]

8.4. Salaries

To approve the payment of salaries in accordance with the approved Staffing Structure prior to monthly approval for the 2026/27 financial year.

8.5. Insurance

To note and approve that the following insurances have been renewed for a three year locked in price through our broker:
- Main Insurance - £22,656.94
- Motor Vehicle & Agriculture - £4,411.15
- Engineering & Construction - £1,282.44
- Cyber - £367.36
- M&B Owners - £2,463.10
- M&B Liability - £3,360.00

Note: Budget will be overspent by £1,540.99 due to additional premiums for M&B.

8.6. HR & HS Support

To consider the report from the Town Clerk in respect of HR & HS support services.

[Appendix M]

8.7. Community Angels

To consider a way forward regarding funds held for Community Angels (£1,580).

9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Finance & Governance Committee will be held on 20th May 2026 at 6:30pm.

10. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

11. STAFFING

11.1. Temporary Cover [CONFIDENTIAL]

To consider the arrangements for temporary staffing cover while recruitment continues for cleaning positions.

11.2. Staffing [CONFIDENTIAL]

To consider any staffing updates from the Town Clerk.

Appendix A

Cyngor Tref y Trallwng | Welshpool Town Council
Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Personal Interest

Do any relate to my interests?

A Does it affect my entries in the Register of Interests?

OR

B Does if affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':

- jobs, employers or businesses;
- companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
- business partnerships; and
- the following organisations where I or they hold a position of general control or management:
  - other bodies where I or they represent the authority;
  - other public authorities;
  - companies, industrial and provident societies and charitable bodies;
  - bodies whose main purpose is to influence public opinion or policy; and
  - trade unions or professional associations

More than other people in the authority's area?

NO → **You can participate in the meeting and vote**

YES

You may have a personal interest in the matter

→ **Disclose the existence & nature of your interest**

Prejudicial Interest

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO → **You can participate in the meeting and vote**

YES

You may have a prejudicial interest →

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

And, considering whether or not it is appropriate I participate in the decision making, do I regard myself as not having a prejudicial interest?

YES → **You can participate in the meeting and vote**

NO → **Also, withdraw from the meeting by leaving the room or chamber. Do not try to improperly influence the decision**

……..TOWN/COMMUNITY COUNCIL

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-
(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	**NAME OF MEMBER:**	

2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST
(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

5. PREJUDICAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:- **[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]** **[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].** **[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].** **[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].**

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION **[As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]**	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

Appendix B

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 18/03/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor David France
Councillor Morag Bailey (Chair)
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Councillor Estelle Bleivas

Absent:

Councillor Carol Robinson

Also in attendance:

Kimberly Wright - Events & Markets Manager

FG180326/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting. Apologies were received by Cllr Estelle Bleivas.

FG180326/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG180326/3. PUBLIC PARTICIPATION

None.

FG180326/4. MINUTES AND MATTERS ARISING

FG180326/4.1 Previous Minutes

RESOLVED
To approve as a correct record the minutes from the meeting of the Finance & Governance Committee on 18/02/2026

WTCM569 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG180326/4.2 Matters Arising

Nothing raised.

FG180326/5. BUSINESS PLANNING & FINANCIAL MATTERS

FG180326/5.1 Council Accounts (February - Period 11)

The Chair highlighted that the accounts are in a better position this year than 2025 and 2024. Members asked queries and asked questions, including:
- HMRC overbudget - is this due to a budgeting error?
- 0% on vehicles, is this also a budgeting error?

RECOMMENDED
To accept the accounts for February 2026.

WTCM570 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG180326/5.2 Payment of Invoices - March

RECOMMENDED
To agree payment of invoices for March 2026.

WTCM571 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG180326/5.3 Scrutiny of Payments

Cllr Richard Church to arrange to meet with the Town Clerk and report back to the next Finance meeting in April.
The Clerk to check previous minutes and remind the delegated councillors to arrange a time to discuss.

FG180326/5.4 Interim Strategic Plan Action Plan

The Chair summarised the report.
No questions raised.

FG180326/6. CARRY FORWARDS 2025-26

Councillors considered the recommendations in the report - Unspent Carry Forwards to 2026-27 and agreed the recommendations.

RECOMMENDED
To approve the carry forward of the following unspent budget allocations into the next financial year as set out in Section 3 of the report

WTCM572 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG180326/7. STRATEGY AND POLICY

FG180326/7.1 Civil and Ceremonial Protocol & Flag Flying Policies

A discussion took place on both the Civic and Ceremonial Protocol and the Flag Flying & Lighting Policy and amendments were proposed:
- Page 3 of the Civic and Ceremonial Protocol - add 'full' next to Council.

- Page 3 of the Civic and Ceremonial Protocol - change sentence to read 'will normally only be worn'.
- Page 1 of the Flag Flying & Community Lighting Policy - change to left position regardless of position or size.

RECOMMENDED
To approve and adopt the amended Civic & Ceremonial Protocol and Flag Flying & Lighting Policy.

WTCM573 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG180326/7.2 One Voice Wales Membership - 2026-27

Councillors discussed membership of One Voice Wales for 2026-27.

RECOMMENDED
To renew membership of One Voice Wales for 2026-27.

WTCM574 - Proposed by Cllr Richard Church, seconded by Cllr Revd William Rowell

FG180326/8. OTHER MATTERS

FG180326/8.1 Our Welshpool Newsletter

Councillors noted that the next edition of Our Welshpool will be delayed until May due to the pre-election period.

FG180326/9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

No items suggested and that the next meeting of Finance & Governance Committee will be held on 15th April 2026 at 6:30pm.

FG180326/10. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM575 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG180326/11. DEBTORS [CONFIDENTIAL]

A discussion took place regarding further write offs.

RECOMMENDED
To approve the write off of 17 invoices totalling £1,590 listed at the end of this report, and to note that officers will continue to pursue the remaining £7,698.76.

WTCM576 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG180326/12. GRANTS

FG180326/12.1 Grant for Hire [CONFIDENTIAL]

Councillors reconsidered the establishment of a targeted grant scheme to offset the increase in hire costs charges for two long-standing community user groups of the Corn Exchange, following the revised Town Hall fees introduced on 1 January 2026. Councillors commented that there is currently no

grant scheme in place.

RESOLVED
To agree to not recommend a targeted grant scheme for the organisations mentioned in the report.

WTCM586 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Owen. A recorded vote was requested.

For: Alison Davies, David France, Morag Bailey, Phil Owen
Against: Phil Pritchard, Richard Church, Revd William Rowell
Abstain:

FG180326/12.2 Grant Correspondence [CONFIDENTIAL]

A discussion took place on the request and declined due to no grant scheme or budget being in place.

FG180326/13. STAFFING

FG180326/13.1 Pay Scales [CONFIDENTIAL]

RECOMMENDED
To agree the revised pay scales for the cleaning posts from 1st April 2026 from SCP 2 to SCP 3

WTCM578 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

FG180326/13.2 TIC Review - Staffing Implications [CONFIDENTIAL]

The Chair read out the recommendations and notes and the Committee asked for their thanks to all staff in the Information Centre for all their hard work to be passed on to them.

RECOMMENDED
To authorise the Town Clerk to review the staffing structure of the Welshpool Information Centre before filling any vacancy and report back to Members where appropriate.

WTCM580 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

FG180326/13.3 Staffing [CONFIDENTIAL]

Councillors reviewed the report.

RECOMMENDED
To appoint a shortlisting and interview panel comprising of Cllr Bill Rowell, Cllr Morag Bailey, Cllr Phil Owen and the Events and Markets Manager and to give delegated powers to the Town Clerk to appoint to the position following a recommendation from the panel.

WTCM581 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

RECOMMENDED
To authorise the Town Clerk to purchase appropriate items to celebrate the employment milestone.

WTCM587 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

The meeting finished at 20:00.

Signed: Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM569	**RESOLUTION** **FG180326/4.1 Previous Minutes** To approve as a correct record the minutes from the meeting of the Finance & Governance Committee on 18/02/2026	Town Clerk & Responsible Finance Officer
WTCM570	**RECOMMENDATION** **FG180326/5.1 Council Accounts (February - Period 11)** To accept the accounts for February 2026.	Town Clerk & Responsible Finance Officer
WTCM571	**RECOMMENDATION** **FG180326/5.2 Payment of Invoices - March** To agree payment of invoices for March 2026.	Town Clerk & Responsible Finance Officer
WTCM572	**RECOMMENDATION** **FG180326/6 Carry Forwards 2025-26** To approve the carry forward of the following unspent budget allocations into the next financial year as set out in Section 3 of the report	Town Clerk & Responsible Finance Officer
WTCM573	**RECOMMENDATION** **FG180326/7.1 Civil and Ceremonial Protocol & Flag Flying Policies** To approve and adopt the amended Civic & Ceremonial Protocol and Flag Flying & Lighting Policy.	Town Clerk & Responsible Finance Officer
WTCM574	**RECOMMENDATION** **FG180326/7.2 One Voice Wales Membership - 2026-27** To renew membership of One Voice Wales for 2026-27.	Town Clerk & Responsible Finance Officer
WTCM575	**RESOLUTION** **FG180326/10 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM576	**RECOMMENDATION** **FG180326/11 Debtors** To approve the write off of 17 invoices totalling £1,590 listed at the end of this report, and to note that officers will continue to pursue the remaining £7,698.76.	Town Clerk & Responsible Finance Officer
WTCM578	**RECOMMENDATION** **FG180326/13.1 Pay Scales** To agree the revised pay scales for the cleaning posts from 1st April 2026 from SCP 2 to SCP 3	Town Clerk & Responsible Finance Officer

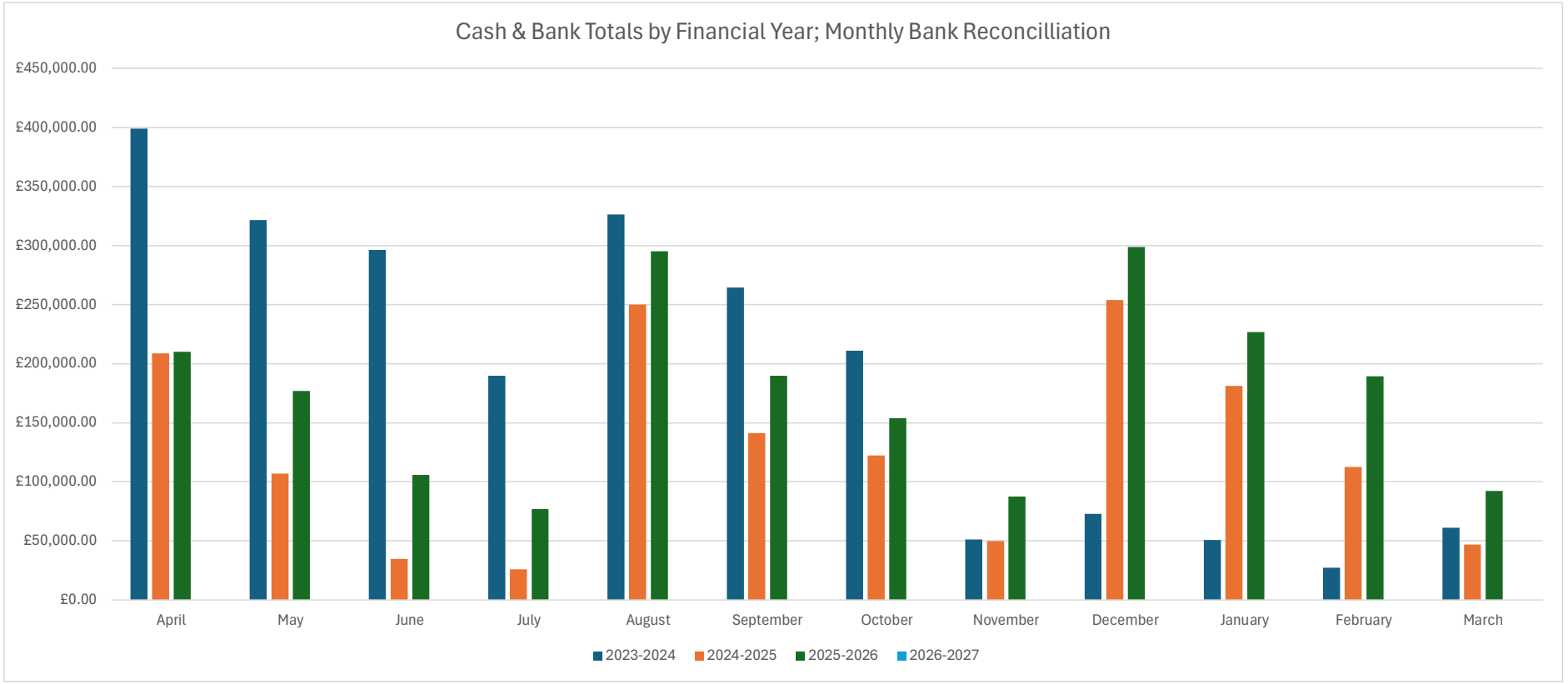
ID		Assigned
WTCM580	**RECOMMENDATION** **FG180326/13.2 TIC Review - Staffing Implications** To authorise the Town Clerk to review the staffing structure of the Welshpool Information Centre before filling any vacancy and report back to Members where appropriate.	Town Clerk & Responsible Finance Officer
WTCM581	**RECOMMENDATION** **FG180326/13.3 Staffing** To appoint a shortlisting and interview panel comprising of Cllr Bill Rowell, Cllr Morag Bailey, Cllr Phil Owen and the Events and Markets Manager and to give delegated powers to the Town Clerk to appoint to the position following a recommendation from the panel.	Town Clerk & Responsible Finance Officer
WTCM586	**RESOLUTION** **FG180326/12.1 Grant for Hire** To agree to not recommend a targeted grant scheme for the organisations mentioned in the report.	Town Clerk & Responsible Finance Officer
WTCM587	**RECOMMENDATION** **FG180326/13.3 Staffing** To authorise the Town Clerk to purchase appropriate items to celebrate the employment milestone.	Town Clerk & Responsible Finance Officer

Appendix C

Welshpool Town Council

Cash & Bank Totals

					Precept					Precept		
Financial Year	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**	**January**	**February**	**March**
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13	£189,828.72	£153,808.65	£87,449.58	£298,931.13	£226,926.34	£189,252.43	£92,375.72
2026-2027												



Appendix D

Welshpool Town Council 2025-2026

Detailed Income & Expenditure by Budget Heading 09/04/2026

Month No: 12 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance									
210	Administration & Management								
1076	Precept	0	781,600	781,600	0			100.0%	
1080	Income - Interest	80	893	500	(393)			178.6%	
1370	Income - Grant	0	1,500	0	(1,500)			0.0%	
1380	Income - Charity Donations	0	705	0	(705)			0.0%	
1450	Income - Donations	28	42	0	(42)			0.0%	
1455	Income - Warm Hub Donations	2,169	5,236	0	(5,236)			0.0%	
	Administration & Management :- Income	**2,277**	**789,976**	**782,100**	**(7,876)**			**101.0%**	**0**
4000	Salary	8,362	82,464	129,882	47,418		47,418	63.5%	(6,000)
4005	HMRC	1,740	23,191	13,815	(9,376)		(9,376)	167.9%	
4010	Pension Payments	845	7,513	6,657	(856)		(856)	112.9%	
4011	PCC Pension Shortfall	0	10,100	10,100	0		0	100.0%	
4020	Training Staff	0	1,147	4,000	2,853		2,853	28.7%	
4021	Training Councillors	84	1,552	1,000	(552)		(552)	155.2%	
4025	Uniforms	0	24	250	226		226	9.8%	
4055	Rates	0	1,736	7,500	5,764		5,764	23.1%	
4060	Services	1,035	6,138	7,500	1,362		1,362	81.8%	
4065	Mobile Phones	16	188	250	62		62	75.2%	
4095	Licenses	130	1	0	(1)		(1)	0.0%	
4100	Cleaning & Materials	18	36	250	214		214	14.6%	
4330	Special Projects	0	992	10,000	9,008		9,008	9.9%	
4340	Equipment	0	121	2,739	2,618		2,618	4.4%	
4445	Conferences	0	220	1,000	780		780	22.0%	
4470	Bank Charges	75	890	1,000	110		110	89.0%	
4725	Stationery	18	855	2,000	1,145		1,145	42.7%	
4850	Insurance	0	31,109	32,000	891		891	97.2%	
4855	Audit	0	1,275	2,500	1,225		1,225	51.0%	
4860	Professional Fees	144	6,950	6,448	(502)		(502)	107.8%	
4865	Web Site	1,080	1,127	500	(627)		(627)	225.4%	
4866	IT Costs	794	22,748	15,000	(7,748)		(7,748)	151.7%	
4870	Mayoral & Senior Allowance	898	1,375	1,500	125		125	91.6%	
4871	Councillor Allowances	291	1,247	0	(1,247)		(1,247)	0.0%	
4875	Health & Safety	0	6,998	7,000	2		2	100.0%	
4880	Electrical Testing	0	410	500	90		90	82.0%	
4885	Elections	0	8,913	1,500	(7,413)		(7,413)	594.2%	
4890	Welsh Language	0	0	500	500		500	0.0%	
4895	Subscriptions	0	2,072	2,000	(72)		(72)	103.6%	
4900	Miscellaneous Costs	(430)	916	500	(416)		(416)	183.2%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4925	Section 137	700	700	0	(700)		(700)	0.0%	
4930	Fundraiser/Consultants	5,000	5,000	0	(5,000)		(5,000)	0.0%	
5146	Civic & Hospitality	(150)	0	500	500		500	0.0%	
5170	Newsletters	0	697	2,000	1,303		1,303	34.8%	
5450	Warm Hub Expenditure	613	1,956	500	(1,456)		(1,456)	391.2%	
	Administration & Management :- Indirect Expenditure	**21,264**	**230,659**	**270,891**	**40,232**	**0**	**40,232**	**85.1%**	**(6,000)**
	Net Income over Expenditure	**(18,987)**	**559,317**	**511,209**	**(48,108)**				
6000	plus Transfer from EMR	0	(6,000)	0	6,000				
	Movement to/(from) Gen Reserve	**(18,987)**	**553,317**	**511,209**	**(42,108)**				
	Finance & Governance :- Income	**2,277**	**789,976**	**782,100**	**(7,876)**			**101.0%**	
	Expenditure	**21,264**	**230,659**	**270,891**	**40,232**	**0**	**40,232**	**85.1%**	
	Net Income over Expenditure	**(18,987)**	**559,317**	**511,209**	**(48,108)**				
	plus Transfer from EMR	**0**	**(6,000)**	0	6,000				
	Movement to/(from) Gen Reserve	**(18,987)**	**553,317**	**511,209**	**(42,108)**				

Operations & Development

100	Town Hall								
1100	Income - Corn Exchange	744	5,434	7,000	1,566			77.6%	
1101	Refreshments - JRR	0	30	0	(30)			0.0%	
1103	Refreshments - Corn Exchange	0	230	0	(230)			0.0%	
1104	Refreshments - Assembly Room	0	100	0	(100)			0.0%	
1105	Income - Assembly Rooms	757	6,621	1,800	(4,821)			367.8%	
1110	Income - Other Rooms	226	1,539	1,000	(539)			153.9%	
1120	Income - Telephone Mast Rental	1,250	5,000	5,000	0			100.0%	
1206	Income - Utilities Recharge	202	428	0	(428)			0.0%	
1370	Income - Grant	13,700	25,700	0	(25,700)			0.0%	
	Town Hall :- Income	**16,878**	**45,082**	**14,800**	**(30,282)**			**304.6%**	**0**
4000	Salary	4,914	57,266	68,355	11,089		11,089	83.8%	
4005	HMRC	878	15,250	6,885	(8,365)		(8,365)	221.5%	
4010	Pension Payments	442	5,550	6,657	1,107		1,107	83.4%	
4055	Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060	Services	6,760	65,109	60,000	(5,109)		(5,109)	108.5%	
4065	Mobile Phones	(16)	0	0	0		0	0.0%	
4085	Repairs & Maintenance	177	25,337	15,000	(10,337)		(10,337)	168.9%	
4095	Licenses	(110)	1,031	1,500	469		469	68.8%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4096	BLT Loan	0	940	0	(940)		(940)	0.0%	
4098	Community Fridge	672	2,252	2,500	248		248	90.1%	
4100	Cleaning & Materials	0	9,135	10,000	865		865	91.3%	
4200	Waste Collection	134	2,221	1,500	(721)		(721)	148.0%	
4202	Consumeables	195	512	500	(12)		(12)	102.5%	
4340	Equipment	449	0	500	500		500	0.0%	
4866	IT Costs	0	500	500	(0)		(0)	100.1%	
4875	Health & Safety	0	432	1,000	568		568	43.2%	
4900	Miscellaneous Costs	35	1,429	1,500	71		71	95.3%	
	Town Hall :- Indirect Expenditure	**14,530**	**223,031**	**211,397**	**(11,634)**	**0**	**(11,634)**	**105.5%**	**0**
	Net Income over Expenditure	**2,348**	**(177,949)**	**(196,597)**	**(18,648)**				
110	Markets								
1200	Income - Market Stalls	373	14,602	13,000	(1,602)			112.3%	
1205	Income - Outdoor Markets	78	1,117	1,000	(117)			111.7%	
1300	Income - Rent	383	1,706	0	(1,706)			0.0%	
	Markets :- Income	**834**	**17,424**	**14,000**	**(3,424)**			**124.5%**	**0**
4085	Repairs & Maintenance	0	340	750	410		410	45.3%	
4095	Licenses	0	24	500	476		476	4.8%	
4205	Marketing	11	191	250	59		59	76.4%	
	Markets :- Indirect Expenditure	**11**	**555**	**1,500**	**945**	**0**	**945**	**37.0%**	**0**
	Net Income over Expenditure	**824**	**16,869**	**12,500**	**(4,369)**				
130	Recreation								
1340	Income - Rec Club Rents etc	0	3,983	3,000	(983)			132.8%	
1345	Income - Casual Recreation	0	17	0	(17)			0.0%	
1350	Income - Allotments	25	855	600	(255)			142.5%	
1365	Income - Other	0	1,679	0	(1,679)			0.0%	
1370	Income - Grant	0	20,000	0	(20,000)			0.0%	
	Recreation :- Income	**25**	**26,534**	**3,600**	**(22,934)**			**737.1%**	**0**
4020	Training Staff	0	1,905	2,000	95		95	95.3%	
4025	Uniforms	0	0	0	0		0	0.0%	
4060	Services	0	3,854	2,500	(1,354)		(1,354)	154.2%	
4085	Repairs & Maintenance	9,008	15,479	6,000	(9,479)	2,277	(11,755)	295.9%	
4200	Waste Collection	(179)	0	0	0		0	0.0%	
4202	Consumeables	243	714	500	(214)		(214)	142.9%	
4340	Equipment	883	2,444	2,500	56		56	97.8%	
4341	Play Equipment	0	26,506	10,000	(16,506)		(16,506)	265.1%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4342	Play Area Fencing	0	13,250	16,000	2,750		2,750	82.8%	
4345	End of Season Works	0	21,380	20,000	(1,380)		(1,380)	106.9%	
4355	Country Park Lease	0	530	400	(130)		(130)	132.5%	
4360	Outer Park Lease	0	1,500	1,000	(500)		(500)	150.0%	
4365	STRI/ROSPA	0	1,603	1,500	(103)		(103)	106.9%	
4375	Memorial Garden	0	1,894	250	(1,644)		(1,644)	757.7%	
4380	Allotment Costs	0	0	300	300		300	0.0%	
4400	Vehicles	1,130	11,275	0	(11,275)		(11,275)	0.0%	
4401	Vehicle Running Costs	475	1,704	1,000	(704)		(704)	170.4%	
4875	Health & Safety	0	16	250	234		234	6.5%	
4900	Miscellaneous Costs	0	0	100	100		100	0.0%	
	Recreation :- Indirect Expenditure	**11,560**	**104,055**	**64,300**	**(39,755)**	**2,277**	**(42,032)**	**165.4%**	**0**
	Net Income over Expenditure	**(11,535)**	**(77,521)**	**(60,700)**	**16,821**				
140	Street Scene								
4000	Salary	4,861	54,510	65,079	10,569		10,569	83.8%	
4005	HMRC	875	13,999	6,566	(7,433)		(7,433)	213.2%	
4010	Pension Payments	485	5,797	4,662	(1,135)		(1,135)	124.4%	
4020	Training Staff	0	539	1,000	461		461	53.9%	
4025	Uniforms	(0)	444	500	56		56	88.9%	
4026	PPE	0	142	500	358		358	28.5%	
4065	Mobile Phones	31	188	200	12		12	94.0%	
4085	Repairs & Maintenance	0	843	1,200	357		357	70.3%	
4200	Waste Collection	300	2,894	2,500	(394)		(394)	115.7%	
4340	Equipment	(449)	554	3,000	2,446		2,446	18.5%	
4400	Vehicles	1,079	16,716	5,400	(11,316)		(11,316)	309.6%	
4401	Vehicle Running Costs	197	803	1,500	697		697	53.6%	
4515	Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Street Scene :- Indirect Expenditure	**7,379**	**98,731**	**93,807**	**(4,924)**	**0**	**(4,924)**	**105.2%**	**0**
	Net Expenditure	**(7,379)**	**(98,731)**	**(93,807)**	**4,924**				
150	Toilets								
1450	Income - Donations	7	10	0	(10)			0.0%	
	Toilets :- Income	**7**	**10**	**0**	**(10)**				**0**
4000	Salary	1,085	4,373	4,338	(35)		(35)	100.8%	
4005	HMRC	107	435	426	(9)		(9)	102.1%	
4010	Pension Payments	88	355	352	(3)		(3)	100.8%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4060	Services	0	16,262	3,000	(13,262)		(13,262)	542.1%	
4085	Repairs & Maintenance	0	2,821	1,000	(1,821)		(1,821)	282.1%	
4100	Cleaning & Materials	0	6,550	9,884	3,334		3,334	66.3%	
4202	Consumeables	(166)	0	0	0		0	0.0%	
	Toilets :- Indirect Expenditure	**1,113**	**30,796**	**19,000**	**(11,796)**	**0**	**(11,796)**	**162.1%**	**0**
	Net Income over Expenditure	**(1,106)**	**(30,786)**	**(19,000)**	**11,786**				
160	Domen Castell								
4055	Rates	(1,157)	(574)	0	574		574	0.0%	
4060	Services	12	223	1,200	977		977	18.6%	
4085	Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095	Licenses	0	1,350	1,350	0		0	100.0%	
4550	Rent Private Land	0	3,000	3,000	0		0	100.0%	
	Domen Castell :- Indirect Expenditure	**(1,144)**	**17,837**	**10,550**	**(7,287)**	**0**	**(7,287)**	**169.1%**	**0**
	Net Expenditure	**1,144**	**(17,837)**	**(10,550)**	**7,287**				
190	Ann Holloway Centre								
1110	Income - Other Rooms	0	4,352	5,000	648			87.0%	
1300	Income - Rent	(83)	517	0	(517)			0.0%	
1635	Income - Lease	0	6,000	6,000	0			100.0%	
	Ann Holloway Centre :- Income	**(83)**	**10,869**	**11,000**	**131**			**98.8%**	**0**
4060	Services	1,147	16,456	12,000	(4,456)		(4,456)	137.1%	
4085	Repairs & Maintenance	35	7,248	5,000	(2,248)		(2,248)	145.0%	
4100	Cleaning & Materials	0	1,043	2,000	957		957	52.1%	
4200	Waste Collection	0	1,071	1,500	429		429	71.4%	
4401	Vehicle Running Costs	0	127	0	(127)		(127)	0.0%	
4550	Rent Private Land	0	752	0	(752)		(752)	0.0%	
4861	Legal Fees	2,778	4,446	3,000	(1,446)		(1,446)	148.2%	
4875	Health & Safety	0	300	200	(100)		(100)	150.0%	
4900	Miscellaneous Costs	0	56	200	144		144	28.0%	
	Ann Holloway Centre :- Indirect Expenditure	**3,960**	**31,499**	**23,900**	**(7,599)**	**0**	**(7,599)**	**131.8%**	**0**
	Net Income over Expenditure	**(4,043)**	**(20,630)**	**(12,900)**	**7,730**				
200	Meals on Wheels								
1650	Income - Meals on Wheels	0	22,483	20,000	(2,483)			112.4%	
	Meals on Wheels :- Income	**0**	**22,483**	**20,000**	**(2,483)**			**112.4%**	**0**
4000	Salary	610	15,180	21,735	6,555		6,555	69.8%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4005	HMRC	0	2,248	801	(1,447)		(1,447)	280.7%	
4100	Cleaning & Materials	0	163	500	337		337	32.5%	
4202	Consumeables	0	25	250	225		225	10.0%	
4340	Equipment	0	0	500	500		500	0.0%	
4400	Vehicles	211	2,361	4,000	1,639		1,639	59.0%	
4710	Meal Costs	0	2,777	5,000	2,223		2,223	55.5%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Meals on Wheels :- Indirect Expenditure	**821**	**22,754**	**32,986**	**10,232**	**0**	**10,232**	**69.0%**	**0**
	Net Income over Expenditure	**(821)**	**(271)**	**(12,986)**	**(12,715)**				
	Operations & Development :- Income	**17,661**	**122,402**	**63,400**	**(59,002)**			**193.1%**	
	Expenditure	**38,229**	**529,258**	**457,440**	**(71,818)**	**2,277**	**(74,094)**	**116.2%**	
	Movement to/(from) Gen Reserve	**(20,568)**	**(406,855)**	**(394,040)**	**12,815**				

Events & Planning

180	Tourist Information								
1370	Income - Grant	0	23,775	0	(23,775)			0.0%	11,888
1500	Income - Commission Sales	6,959	69,948	40,000	(29,948)			174.9%	
1505	Income - Rail Ticket	493	8,164	8,000	(164)			102.0%	
1510	Income - Direct Sales	846	11,085	13,500	2,415			82.1%	
	Tourist Information :- Income	**8,297**	**112,972**	**61,500**	**(51,472)**			**183.7%**	**11,888**
4000	Salary	5,216	60,547	63,145	2,598		2,598	95.9%	
4005	HMRC	681	12,884	4,325	(8,559)		(8,559)	297.9%	
4010	Pension Payments	769	8,946	7,552	(1,394)		(1,394)	118.5%	
4055	Rates	0	4,700	4,700	0		0	100.0%	
4060	Services	142	2,526	10,000	7,474		7,474	25.3%	
4085	Repairs & Maintenance	44	812	2,000	1,188		1,188	40.6%	
4100	Cleaning & Materials	0	877	1,000	123		123	87.7%	
4660	Direct Stock	(1,788)	3,962	15,000	11,038		11,038	26.4%	
4661	Commission Costs	11,115	54,780	35,000	(19,780)		(19,780)	156.5%	
4662	Train Tickets / Other Tourism	944	1,919	5,000	3,081		3,081	38.4%	
4866	IT Costs	0	161	161	(0)		(0)	100.0%	
4875	Health & Safety	0	537	200	(337)		(337)	268.3%	
4900	Miscellaneous Costs	127	1,028	500	(528)		(528)	205.7%	
4991	Capital Works	0	23,775	0	(23,775)		(23,775)	0.0%	
	Tourist Information :- Indirect Expenditure	**17,249**	**177,455**	**148,583**	**(28,872)**	**0**	**(28,872)**	**119.4%**	**0**
	Net Income over Expenditure	**(8,952)**	**(64,483)**	**(87,083)**	**(22,600)**				
6001	less Transfer to EMR	0	11,888	0	(11,888)				
	Movement to/(from) Gen Reserve	**(8,952)**	**(76,370)**	**(87,083)**	**(10,713)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
230	Events								
1365	Income - Other	0	6	0	(6)			0.0%	
1850	Income - Carnival	0	686	1,000	314			68.6%	
1860	Income -Flicks in the Sticks	130	1,047	1,200	153			87.3%	
1870	Income - Fireworks Display	0	2,514	2,000	(514)			125.7%	
1880	Income - Winter Festival	(10)	1,073	700	(373)			153.3%	
1895	Income - Other Events	0	1,131	1,500	369			75.4%	
	Events :- Income	**120**	**6,456**	**6,400**	**(56)**			**100.9%**	**0**
4065	Mobile Phones	16	188	250	62		62	75.2%	
4900	Miscellaneous Costs	0	270	500	230		230	54.1%	
5100	Flicks in the Sticks	390	1,403	1,500	97		97	93.5%	
5105	Fireworks Display	0	2,186	2,500	314		314	87.5%	
5115	Remembrance	0	1,586	500	(1,086)		(1,086)	317.3%	
5120	Winter Festival	0	1,967	2,000	33		33	98.4%	
5121	Christmas Lights	0	12,696	2,000	(10,696)		(10,696)	634.8%	
5140	Easter Egg Hunt	(28)	0	0	0		0	0.0%	
5145	Community Awards	(80)	0	0	0		0	0.0%	
5190	Community Events	308	2,811	3,000	189		189	93.7%	
5192	Carnival	0	3,254	2,500	(754)		(754)	130.2%	
	Events :- Indirect Expenditure	**606**	**26,362**	**14,750**	**(11,612)**	**0**	**(11,612)**	**178.7%**	**0**
	Net Income over Expenditure	**(485)**	**(19,906)**	**(8,350)**	**11,556**				
238	Car Parking								
5460	Car Parking Trial	5,999	5,999	0	(5,999)		(5,999)	0.0%	5,999
	Car Parking :- Indirect Expenditure	**5,999**	**5,999**	**0**	**(5,999)**	**0**	**(5,999)**		**5,999**
	Net Expenditure	**(5,999)**	**(5,999)**	**0**	**5,999**				
6000	plus Transfer from EMR	5,999	5,999	0	(5,999)				
	Movement to/(from) Gen Reserve	**0**	**0**	**0**	**0**				
	Events & Planning :- Income	**8,417**	**119,428**	**67,900**	**(51,528)**			**175.9%**	
	Expenditure	**23,854**	**209,816**	**163,333**	**(46,483)**	**0**	**(46,483)**	**128.5%**	
	Net Income over Expenditure	**(15,437)**	**(90,387)**	**(95,433)**	**(5,046)**				
	plus Transfer from EMR	**5,999**	**5,999**	0	(5,999)				
	less Transfer to EMR	**0**	**11,888**	0	(11,888)				
	Movement to/(from) Gen Reserve	**(9,438)**	**(96,276)**	**(95,433)**	**843**				

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Welshpool Town Council 2025-2026

Detailed Income & Expenditure by Budget Heading 09/04/2026

Month No: 12 **Committee Report**

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	**28,355**	**1,031,806**	**913,400**	**(118,406)**			**113.0%**	
Expenditure	**83,347**	**969,732**	**891,664**	**(78,068)**	**2,277**	**(80,345)**	**109.0%**	
Net Income over Expenditure	**(54,992)**	**62,074**	**21,736**	**(40,338)**				
plus Transfer from EMR	**5,999**	**(1)**	0	1				
less Transfer to EMR	**0**	**11,888**	0	(11,888)				
Movement to/(from) Gen Reserve	**(48,993)**	**50,186**	**21,736**	**(28,450)**				

Appendix E

Cyngor Tref y Trallwng | Welshpool Town Council

Invoices / Payments for Approval - Month 1

Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
Arts Alive [ARTS]							
18/12/2025	FP-435	6519	Christmas Screening **N:** 230/5100 | **P:** LGA 1972 s145	£80.00	£16.00	£96.00	
18/12/2025	FP-436	6520	Christmas Screening **N:** 230/5100 | **P:** LGA 1972 s145	£80.00	£16.00	£96.00	
18/12/2025	FP-438	6521	Christmas Screening **N:** 230/5100 | **P:** LGA 1972 s145	£80.00	£16.00	£96.00	
Autorama Vanrama [AUTORAMA] - paid by Direct Debit							
16/03/2026	EMACMAR26	6487	EmAC Service Plan Marc 26 **N:** 140/4400 | **P:** LGA 1972 s111	£44.85	£8.97	£53.82	Pd 16/03/2026
British Gas [BGAS] - paid by Direct Debit							
02/04/2026	804061268	6541	Last bill M&B bef ac change **N:** 160/4061 | **P:** LGA 1972 s111	£10.00	£0.50	£10.50	
Charlies Stores Ltd [CHARLIES]							
01/04/2026	R601163432	6533	2nd Stihl Mower **N:** 133/4340 | **P:** OSA 1906 s15	£883.33	£176.66	£1,059.99	
Charlies AG and Turf [CHARLIESAG]							
27/03/2026	133707	6506	Bolts for tractor **N:** 130/4085 | **P:** LGA 1972 s111	£8.40	£1.68	£10.08	
03/02/2026	131042	6540	Strimmer service 24/11/2025 **N:** 130/4085 | **P:** LGA 1972 s111	£45.80	£9.16	£54.96	
David Whyman Maps [DWHY]							
06/03/2026	156511	6490	Maps TIC MAR26 **N:** 180/4660 | **P:** LGA 1972 s144	£388.84	£0.00	£388.84	

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
24/03/2026	156584	6501	Maps Mar26 **N:** 180/4660 | **P:** LGA 1972 s144	£10.78	£0.00	£10.78	
Emma Ball Ltd [EBALL]							
18/03/2026	133732	6502	Souvenirs Mar26 **N:** 180/4660 | **P:** LGA 1972 s144	£34.98	£7.00	£41.98	
Enconvo UK Ltd [ENREACH] - paid by Direct Debit							
31/03/2026	450657	6539	Broadband & Phone APR26 **N:** 213/4923 | **P:** LGA 1972 s111	£503.18	£100.64	£603.82	
Arther J Gallagher Insurance [GALLAGHER]							
30/03/2026	165728511	6535	Main Insurance **N:** 210/4850 | **P:** LGA 1972 s111	£22,656.94	£0.00	£22,656.94	
30/03/2026	168921764	6536	Motor Insurance **N:** 210/4850 | **P:** LGA 1972 s111	£4,411.15	£0.00	£4,411.15	
01/04/2026	554748041	6537	Engineering and Construction **N:** 210/4850 | **P:** LGA 1972 s111	£1,282.44	£0.00	£1,282.44	
01/04/2026	554747110	6538	Cyber package insurance **N:** 210/4850 | **P:** LGA 1972 s111	£367.36	£0.00	£367.36	
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit							
22/03/2026	170348/2026	6526	QUARTERLY FEE 04-06/2026 **N:** 210/4866 | **P:** LGA 1972 s111	£1,400.01	£280.00	£1,680.01	
22/03/2026	209533/2026	6527	rental phone equip APR26 **N:** 210/4866 | **P:** LGA 1972 s111	£68.00	£13.60	£81.60	
Hardings Shed and Garden Supplis [HARDINGS]							
31/03/2026	202600000484	6528	 **N:** / | **P:** LGA 1972 s111	£196.98	£39.40	£236.38	
HM Land Registry [HMLR] - paid by Direct Debit							
17/03/2026	2008753183	6505	M&B Land Reg **N:** 210/4900 | **P:** LGMPA 1976 s16	£11.67	£2.33	£14.00	Pd 17/03/2026
27/03/2026	2008806023	6516	Reg docs for CYM310156 **N:** 210/4900 | **P:** LGMPA 1976 s16	£14.00	£0.00	£14.00	Pd 31/03/2026
HMRC - PAYE [HMRC]							
09/04/2026	HMRCAPR26	6543	PAYE & NI April 26 **N:** 131/4000 | **P:** LGA 1972 s111	£7,278.48	£0.00	£7,278.48	

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
House of Milano Trading Ltd [HOMILANO]							
17/03/2026	17592	6489	Handbags for TIC MAR26 **N:** 180/4660 | **P:** LGA 1972 s144	£188.00	£37.60	£225.60	
Rentokil Initial [INITIAL] - paid by Direct Debit							
31/03/2026	35793060	6525	Hygiene Contract APR/MAY26 **N:** 100/4060 | **P:** LGA 1972 s111	£763.79	£152.76	£916.55	
J Davies Ltd [JDAVIES]							
17/03/2026	SI260307575	6549	TIC STOCK MAR26 **N:** 180/4660 | **P:** LGA 1972 s111	£174.47	£34.89	£209.36	
John Deere Financial [JOHNDEERE] - paid by Direct Debit							
02/03/2026	JDFEB26	6480	Tractor Finance Feb 26 **N:** 130/4400 | **P:** LGA 1972 s111	£564.80	£112.96	£677.76	Pd 02/03/2026
30/03/2026	JDMAR26	6514	Tractor Finance March 26 **N:** 130/4400 | **P:** LGA 1972 s111	£564.80	£112.96	£677.76	Pd 30/03/2026
Legal & General (Pensions) [LEGALGEN] - paid by Direct Debit							
09/04/2026	LGAPR26	6544	L&G Pension Apr 26 **N:** 131/4010 | **P:** LGA 1972 s111	£2,100.68	£0.00	£2,100.68	
LLoyds Bank Cardnet [LLOYDS1] - paid by Direct Debit							
13/03/2026	CNMAR26	6504	CardNet March Charges **N:** 180/4900 | **P:** LGA 1972 s111	£77.94	£15.59	£93.53	Pd 13/03/2026
LLoyds Bank Charges [LLOYDS3] - paid by Direct Debit							
27/03/2026	SVGMAR26	6510	Bank Charges March 26 **N:** 210/4470 | **P:** LGA 1972 s111	£75.41	£0.00	£75.41	Pd 27/03/2026
Lloyds Bank Debit Card [LLOYDS4]							
12/03/2026	04012794283	6483	Bin bags and liners **N:** 130/4202 | **P:** LGA 1972 s111	£55.28	£11.06	£66.34	Pd 12/03/2026
02/03/2026	J8AYPSSY-0003	6484	Signage Subscription Upgrade **N:** 180/4662 | **P:** LGA 1972 s111	£519.53	£103.90	£623.43	Pd 11/03/2026
27/02/2026	J8AYPSSY-0002	6485	Screen Subscription Upgrade To **N:** 180/4662 | **P:** LGA 1972 s111	£155.02	£31.01	£186.03	Pd 11/03/2026
07/03/2026	FBADS-479-105580127	6486	FB Advertising TH **N:** 110/4205 | **P:** LGA 1972 s142	£10.60	£0.00	£10.60	Pd 11/03/2026

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10/03/2026	GB628XX6ABEI	6507	Celotape **N:** 210/4725 | **P:** LGA 1972 s111	£4.16	£0.83	£4.99	Pd 11/03/2026
10/03/2026	GB628XUFABEI	6508	Lamintating Pouches **N:** 210/4725 | **P:** LGA 1972 s111	£14.07	£2.81	£16.88	Pd 11/03/2026
26/02/2026	GB621HGSCAEUD	6509	Microphone for Chamber **N:** 100/4900 | **P:** LGA 1972 s111	£14.76	£0.00	£14.76	Pd 11/03/2026
Lloyds Bank Charge Card [LLOYDS5]							
25/03/2026	5127511	6493	Various new signs **N:** 180/4662 | **P:** LGA 1972 s111	£150.39	£30.08	£180.47	
26/03/2026	34770	6524	Desk and chair **N:** 211/4340 | **P:** LGA 1972 s111	£433.00	£86.60	£519.60	
02/04/2026	DW-184513	6542	New defib case for MyD **N:** 131/4085 | **P:** LGA 1972 s111	£495.00	£99.00	£594.00	
30/03/2026	GB62WUFPABEI	6543	Food Caddies **N:** 100/4200 | **P:** LGA 1972 s111	£19.97	£3.99	£23.96	
31/03/2026	GB6000BA01VZJI	6544	Bags for food caddies **N:** 100/4200 | **P:** LGA 1972 s111	£11.64	£2.34	£13.98	
31/03/2026	GB62YSIPABAI	6545	Flag for TIC **N:** 210/4900 | **P:** LGA 1972 s111	£4.99	£1.00	£5.99	
26/03/2026	GB62SSXGABEI	6546	Tripod **N:** 210/4900 | **P:** LGA 1972 s111	£10.62	£2.12	£12.74	
National Ass of British Markets Authorit [NAMBA]							
01/04/2026	M443	6547	NAMBA INV 26/27 **N:** 210/4895 | **P:** LGA 1972 s111	£509.00	£0.00	£509.00	
National Express Ltd [NATEXP]							
31/03/2026	AREXT/00248606	6522	National Express March 2026 **N:** 180/4661 | **P:** LGA 1972 s111	£171.90	£0.00	£171.90	
[OCTOPUS]							
31/03/2026	INV_K00254663	6517	Salary Sacrifice 53733 **N:** 210/4000 | **P:** LGA 1972 s111	£794.81	£158.96	£953.77	
01/04/2026	INV_K00257369	6518	Salary Sacrifice 53733 **N:** 210/4000 | **P:** LGA 1972 s111	£794.81	£158.96	£953.77	
One Voice Wales [ONEVOICE]							

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
24/03/2026	10627	6491	The Councillor Training JQ **N:** 210/4021 | **P:** LGEWA 2021 s67	£42.00	£0.00	£42.00	
24/03/2026	10654	6498	Community Plan Training WR **N:** 210/4021 | **P:** LGEWA 2021 s67	£42.00	£0.00	£42.00	
Otis Ltd [OTIS]							
24/03/2026	26014983/U1	6492	Service of Lift-Maint 04-06/26 **N:** 100/4060 | **P:** LGA 1972 s111	£773.19	£154.64	£927.83	
24/03/2026	26015296/U1	6494	Rear Lift Maintenance 04-06/26 **N:** 100/4060 | **P:** LGA 1972 s111	£239.85	£47.97	£287.82	
Powys County Council [PCC1]							
23/03/2026	6000555352	6529	Pavillion Rates 26/27 **N:** 133/4055 | **P:** LGA 1972 s111	£1,480.90	£0.00	£1,480.90	
23/03/2026	4020701689/26_27	6530	TownHall RATES 26/27 **N:** 100/4055 | **P:** LGA 1972 s111	£31,877.00	£0.00	£31,877.00	
23/03/2026	6000637077/26_27	6531	WIC RATES 26/27 **N:** 180/4055 | **P:** LGA 1972 s111	£5,647.50	£0.00	£5,647.50	
05/02/2026	20262048	6532	ButtingtonCem 25/26 **N:** 133/4515 | **P:** OSA 1906 ss9-10	£1,358.21	£0.00	£1,358.21	
Powys Pension Fund [PCC2]							
09/04/2026	PCC2APR26	6545	PCC Pension April 26 **N:** 180/4010 | **P:** LGA 1972 s111	£475.30	£0.00	£475.30	
POS Terminal Rent [POS] - paid by Direct Debit							
02/03/2026	POSFEB26	6481	POS Rent Feb 26 **N:** 180/4900 | **P:** LGA 1972 s111	£24.50	£4.90	£29.40	Pd 02/03/2026
30/03/2026	POSMAR26	6515	POS Rental March 26 **N:** 180/4900 | **P:** LGA 1972 s111	£24.50	£4.90	£29.40	Pd 30/03/2026
RESOURCES FOR CHANGE LTD [RESCHANGE]							
25/03/2026	INV-3078	6499	R4C Payment 3 **N:** 210/4930 | **P:** LGA 1972 s111	£5,000.00	£1,000.00	£6,000.00	
Rialtas Business Solutions Ltd [RIALTAS]							
01/04/2026	SM33206	6534	RIALTAS Maint Contract 26/27 **N:** 210/4866 | **P:** LGA 1972 s111	£3,915.00	£783.00	£4,698.00	
Roche [ROCHE]							

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Date	Invoice No.	Ref No.	Detail & Power	Net	VAT	Total	Status
07/04/2026	21805	6548	Shutter Service APR26 **N:** 100/4085 | **P:** LGA 1972 s111	£300.00	£60.00	£360.00	
Sefe Energy [SEFE] - paid by Direct Debit							
10/03/2026	INV04154968	6495	Gas Feb26 Ann Holloway Centre **N:** 190/4060 | **P:** LGA 1972 s111	£1,080.71	£216.15	£1,296.86	Pd 23/03/2026
10/03/2026	INV04154969	6496	Gas 1-2Mar26 Ann Holloway Cent **N:** 190/4060 | **P:** LGA 1972 s111	£65.79	£13.16	£78.95	Pd 23/03/2026
13/03/2026	INV04160165	6497	Gas FEB26 Town Hall **N:** 100/4060 | **P:** LGA 1972 s111	£3,235.19	£647.04	£3,882.23	Pd 20/03/2026
Staff Salaries [STAFF]							
09/04/2026	STAFFAPR26	6542	Staff Salaries Apr 26 **N:** 131/4000 | **P:** LGA 1972 s112	£20,837.94	£0.00	£20,837.94	
WPG Ltd [WPG]							
06/03/2026	INV-13842	6523	Advertising Mats **N:** 231/5192 | **P:** LGA 1972 s145	£49.02	£9.80	£58.82	
Welshpool DIY [WPLDIY]							
03/03/2026	3158	6482	Various bits **N:** 100/4085 | **P:** LGA 1972 s111	£177.47	£0.00	£177.47	

Total to Approve £129,971.62 / Net Cost: £125,182.70

Appendix F

Cyngor Tref y Trallwng | Welshpool Town Council

Interim Strategic Plan - Action Plan - FG

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Ensure financial sustainability						
FS1	FG	Continue disposal of unused assets such as Berriew St toilets	TC £	Year 1-2	In progress	Work is in progress to dispose of the asset. FC approved discussions on next steps. Going to auction on 8th May.
FS2	FG	Benchmark administration costs against other towns and identify efficiencies	TC £	Year 1-2	In progress	Work started to find comparison councils - review of all Band D precepts across Wales completed.
FS3	FG	Complete staffing review	TC £	Year 1	Completed	Full Council approved new structure to go live on 1st January.
FS4	FG	Develop a three year budget to balance savings with new income generation	TC £	Year 2-3	Completed	Council considered 3 year budget in January 2026.
Improve communication, transparency and accountability						
CO2	FG	Build on existing platforms & continue with broadcasting meetings and update new democracy platform with more open data	TC £	Year 1	Ongoing	Live streaming for Council meetings now active and built into procedures. Democracy platform is established and updated twice weekly with payment information - all other information is provided in real time.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
CO3	FG	Launch printed newsletter to every household and continue every sixth months	TC/EO/CM £	Year 1-3	Ongoing	Work has commenced on newsletter and name 'Our Welshpool' topped the online poll. Booked in for Royal Mail Door 2 Door (Boundary Matched) for 27th October 2025. Next Newsletter delayed due to pre-election period.
CO4	FG	Publish simple infographics of finances, projects and performance	TC £	Year 1-2	Ongoing	Work on Budget 2627 friendly page launched and new explorable graphs added. More work to continue to publish this.
CO5	FG	Consider business case around expanding team to include dedicated communications resource	TC £	Year 1-2	Completed	Full Council approved new structure to go live on 1st January.
Strengthen engagement with the community						
EN1	FG	Run community workshops linked to Place Plan, Town Hall transformation and events	TC/EO/CM £	Year 1-3	In progress	Community workshops around Town Hall held in January, further events planned in April/May.
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	In progress	See EV1 - Carnival Working Group created.
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	In progress	Volunteer Policy created but strategy now needs working alongside new Comm Engagement Officer.

Appendix G

08/04/2026

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Welshpool Town Council 2025-2026

Balance Sheet as at 08/04/2026

31st March 2025					31st March 2026
		Current Assets			
33,458		Debtors	20,249		
20		Allotment Debtors	0		
12,512		VAT Control A/c	15,423		
8,501		Stock	9,421		
14,447		Current Bank A/c	13,474		
32,217		30 Day A/C	75,199		
0		Hub Community Account	3,667		
276		Petty Cash	35		
101,430				**137,468**	
	101,430	**Total Assets**			137,468
		Current Liabilities			
46,803		Creditors	23,819		
1,580		Community Angels	1,580		
1,154		Creditcard Creditors	0		
1,742		Hub Donations	0		
158		Holding Deposits	0		
51,435				**25,399**	
	49,995	**Total Assets Less Current Liabilities**			112,069
		Represented By			
	49,995	General Reserves			112,069
	0	Earmarked Reserves			1
	49,995				**112,069**

The above statement represents fairly the financial position of the Authority as at 08/04/2026 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible Financial _____ Date :_____

Appendix H

Welshpool Town Council 2025-2026

Income and Expenditure Account for Year Ended 31st March 2026

31st March 2025		31st March 2026
	Operating Income	
20,367	Town Hall	45,082
21,381	Markets	17,424
9,938	Recreation	26,534
13,670	Street Scene	0
2,037	Toilets	10
142,888	Tourist Information	112,972
8,619	Ann Holloway Centre	10,869
28,637	Meals on Wheels	22,483
760,967	Administration & Management	789,976
6,858	Events	6,456
1,015,363	Total Income	**1,031,806**
	Running Costs	
265,666	Town Hall	223,031
338	Markets	555
39,245	Recreation	104,055
99,039	Street Scene	98,731
24,806	Toilets	30,796
17,952	Domen Castell	17,837
257,782	Tourist Information	177,455
19,155	Ann Holloway Centre	31,499
36,502	Meals on Wheels	22,754
209,913	Administration & Management	230,659
32,658	Events	26,362
0	Car Parking	5,999
1,003,057	Total Expenditure	**969,732**
	General Fund Analysis	
1,332	Opening Balance	49,995
1,015,363	Plus : Income for Year	1,031,806
1,016,695		1,081,801
1,003,057	Less : Expenditure for Year	969,732
13,638		112,069
(36,357)	Transfers TO / FROM Reserves	1
49,995	**Closing Balance**	**112,069**

Appendix I

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #635

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Digital Engagement Report - 2025 Q4
Date	8th April 2026

1. **Purpose**
    1. To inform the Committee of the Council's digital engagement performance over Quarter 4 (1st January to 31st March 2026), based on website analytics and Facebook insights.

2. **Background**
    1. Welshpool Town Council maintains a website and Facebook and Instagram pages to promote transparency, inform residents, and engage the wider community. This report outlines user engagement metrics and highlights top-performing content to help assess the effectiveness of the Council's digital communications.

3. **Website Performance**
    1. Our website performance grew compared to previous periods due to the installation of tracking metrics.
    2. In summary there was 6,900 (+3.03%) active users in the period with 21,700 (+4.38%) page views.
    3. The most popular pages where councillors, news and payments pages.

4. **Social Media Performance**
    1. This quarter saw a good increase in views and engagement, largely driven by news-related posts.
    2. This quarter saw:
        1. 369,715 total views (+9.7%)
        2. 34,597 viewers (+12.7%)
        3. 1,989 content interactions (+36.8%)
        4. 4,565 page visits (-16.2%)
        5. 132 new followers (+15.8%)

3. Top performing posts by views were the news article about free parking which saw 11,609 views; transfer of Day Centre to Haven which saw 10,548 views and Julie Arnold stepping down which saw 5,014 views.

4. In addition to this, our Instagram account has recently been resurrected and saw a 640.6% increase in views. We now post information automatically to both Facebook and Instagram.

5. Conclusion

1. Quarter 4 has shown an uplift in digital engagement across both the website and Facebook and we look forward to building upon this with the appointment of our new Communications & Community Engagement Officer.

6. Decision

1. To note for information only.

Appendix J



Comisiwn Democratiaeth a Ffiniau Cymru

Democracy and Boundary Commission Cymru

Annual Remuneration Report

2026-27

dbcc.gov.wales
remuneration@dbcc.gov.wales

Foreword

We are pleased to present the Annual Remuneration Report for 2026–27 from the Democracy and Boundary Commission Cymru. This report outlines the determinations regarding pay, expenses, and benefits for members of principal councils, community and town councils, fire and rescue authorities, and national park authorities, effective from 1 April 2026. Recognising the service of elected representatives is vital, as this work supports the broader democratic framework in Wales.

Further details about the Commission can be found on our website Democracy and Boundary Commission Cymru | DBCC.

This is our first report since assuming responsibility for this area, previously managed by the Independent Remuneration Panel for Wales. We extend our thanks to the Panel for their comprehensive framework and to the Welsh Government for their assistance during the transition.

The determinations for 2026–27 are set out in this report. We have developed these within the framework established by the Panel. Our attention now turns to preparing the next report, which will involve a thorough review of both the remuneration framework and the mechanisms used for annual adjustments, as required by the Welsh Government.

In accordance with the Democracy and Boundary Commission Cymru etc. Act 2013, we are required to consider appropriate resettlement payments for councillors who lose their seats in elections and to advise the Welsh Government accordingly.

We will also evaluate the current remuneration structure for senior roles within principal councils and corporate joint committees to ensure it remains relevant and effective.

Additionally, we will review the index used for annual remuneration adjustments and reassess the workload of elected members to ensure fair compensation.

Throughout this process, we will engage with the Welsh Local Government Association and other stakeholders to inform our decisions.

Finally, I would like to thank the Commission's secretariat for their valuable support in developing this report.

Karen Jones

Chair

Table 5: Extra costs payment (per group) for all members of CTCs

Type of payment	Group 1	Group 2 and 3	Group 4 and 5
Extra costs payment	Mandatory £156 for all members	Mandatory £156 for all members	Mandatory £156 for all members
Senior role	Mandatory £500 for 1 member; optional for up to 7	Mandatory £500 for 1 member; optional up to 5	Optional up to 3 members
Mayor or chair	Optional up to a maximum of £1,500	Optional up to a maximum of £1,500	Optional up to a maximum of £1,500
Deputy mayor or chair	Optional up to a maximum of £500	Optional up to a maximum of £500	Optional up to a maximum of £500
Attendance allowance	Optional up to a maximum of £30	Optional up to a maximum of £30	Optional up to a maximum of £30
Financial loss	Optional	Optional	Optional
Travel and subsistence	Optional	Optional	Optional
Costs of care or personal assistance	Mandatory	Mandatory	Mandatory
Office consumables	Mandatory £52 or full reimbursement for all members	Mandatory £52 or full reimbursement for all members	Mandatory £52 or full reimbursement for all members

Table 6: CTC groups by electorate

Group	Electorate
1	over 14,000
2	10,000 to 13,999
3	5,000 to 9,999
4	1,000 to 4,999
5	below 1,000

If the annual income or expenditure of a community or town council permanently exceeds £200,000, they will be moved to the next largest group.

Chapter 5. Summary of determinations for 2026-27

1/2026

57. The basic salary for elected members of principal councils is set at £21,044.

2/2026

58. The salary of a leader of the largest (Group A) council will be £78,917. All other payments have been determined with reference to this and are set out in Table 1.

3/2026

59. The salary of a chair of a JOSC will be set at £10,522. The salary of a vice-chair will be £5,261.

4/2026

60. The basic pay of NPA and FRA members has been increased as set out in Table 3.

5/2026

61. The fees for co-opted members of principal councils, National Park Authorities and Fire and Rescue Authorities and lay members of Corporate Joint Committees are set out in Table 4.

6/2026

62. The optional financial loss compensation for CTC members is increased to:
    - up to £67.45 for each period not exceeding 4 hours
    - up to £134.90 for each period exceeding 4 hours but not exceeding 24 hours
63. All other payments to members of CTCs are unchanged from previous years.

Chapter 6. Current determinations from previous years

64. The following determinations are unchanged from previous years, but are restated here for completeness.

Salaries payable to senior, civic and presiding members of Principal Councils

65. The limit on the number of senior salaries payable, known as the cap, remains in place. This is set out in Table 7 below.

Table 7: Maximum numbers of council membership eligible for payment of a senior salary

Council	Group	Number of councillors	Maximum senior salaries payable
Cardiff	A	79	19
Rhondda Cynon Taf	A	75	19
Swansea	A	75	19
Bridgend	B	51	18
Caerphilly	B	69	18
Carmarthenshire	B	75	18
Conwy	B	55	18
Flintshire	B	67	18
Gwynedd	B	69	18
Neath Port Talbot	B	60	18
Newport	B	51	18
Pembrokeshire	B	60	18
Powys	B	68	18
Vale of Glamorgan	B	54	18
Wrexham	B	56	18
Blaenau Gwent	C	33	16
Ceredigion	C	38	17
Denbighshire	C	48	17
Isle of Anglesey	C	35	17
Merthyr Tydfil	C	30	15
Monmouthshire	C	46	17
Torfaen	C	40	17

Group A councils: population over 200,000
Group B councils: population 100,000 to 200,000
Group C councils: population up to 100,000

Restrictions on senior post remuneration

66. Posts within the principal council (Determination 7 of 2022)

- An elected member must not be remunerated for more than 1 senior post within their authority.
- An elected member must not be paid a senior salary and a civic salary.
- All senior and civic salaries are paid inclusive of basic salary.
- If a council chooses to have more than 1 remunerated deputy leader, the difference between the senior salary for the deputy leader and other executive members should be

divided by the number of deputy leaders and added to the senior salary for other executive members in order to calculate the senior salary payable to each deputy leader.

Restrictions on payment for posts outside the principal council

67. Members in receipt of a Band 1 or Band 2 senior salary cannot receive a salary from any NPA or FRA to which they have been appointed.
68. They remain eligible to claim travel and subsistence expenses and contribution towards costs of care and personal assistance from the NPA or FRA. (Determination 8 of 2022)
69. Members in receipt of a Band 1 or Band 2 salary cannot receive any payment from a community or town council of which they are a member. They remain eligible to claim travel and subsistence expenses and contribution towards costs of care and personal assistance from the community or town council. Where this situation applies, it is the responsibility of the individual member to comply. (Determination 9 of 2022)

Support to elected members of principal councils

70. Each authority, through its Democratic Services Committee, must ensure that all its elected members are given as much support as is necessary to enable them to fulfil their duties effectively. All elected members should be provided with adequate telephone, email and internet facilities giving electronic access to appropriate information. (Determination 10 of 2022)
71. Such support should be without cost to the individual member. Deductions must not be made from members' salaries by the respective authority as a contribution towards the cost of support which the authority has decided necessary for the effectiveness and or efficiency of members. (Determination 11 of 2022)

Specific or additional senior salaries and assistants to the executive

72. Principal councils can apply for specific or additional senior salaries that do not fall within the current Framework (Determination 12 of 2022).
73. The Commission will decide on a case-by-case basis the appropriate senior salary, if any, for assistants to the executive (Determination 13 of 2022).
74. Guidance to local authorities on the application process was issued in April 2014.

Local Government Pension Scheme

75. The entitlement to join the Local Government Pension Scheme shall apply to all eligible elected members of principal councils (Determination 16 of 2022).

Family absence provisions for elected members of principal councils

76. In this section, "family absence" refers to maternity, newborn, adoption and parental absences from official business.
77. These different categories are defined in The Family Absence for Members of Local Authorities (Wales) Regulations 2013. The Welsh Government has published guidance on the different kinds of absence at Absence from local authority meetings: family absence [HTML] | GOV.WALES.
78. An elected member is entitled to retain a basic salary when taking family absence under the original regulations or any amendment to the regulations irrespective of the attendance

record immediately preceding the commencement of the family absence. (Determination 17 of 2022)

79. When a senior salary holder is eligible for family absence, they will continue to receive the salary for the duration of the absence. (Determination 18 of 2022)
80. It is a matter for the authority to decide whether to make a substitute appointment. The elected member substituting for a senior salary holder taking family absence will be eligible to be paid a senior salary if the authority so decides. (Determination 19 of 2022)
81. If the paid substitution results in the authority exceeding the maximum number of senior salaries which relates to it, as set out in the IRPW's Annual Report, an addition to the maximum will be allowed for the duration of the substitution. However, this will not apply to Merthyr Tydfil County Borough Council if it would result in the number of senior salaries exceeding fifty percent of the Council membership. Specific approval of Welsh Ministers is required in such circumstances. (Determination 20 of 2022)
82. Isle of Anglesey County Council was included in Determination 20 of 2022, but subsequent changes to the number of councillors for Isle of Anglesey County Council made its inclusion in this exception unnecessary.
83. When a council agrees a paid substitution for family absence the Commission must be informed within 14 days of the date of the decision, of the details including the particular post and the duration of the substitution (Determination 21 of 2022).
84. The council's schedule of remuneration must be amended to reflect the implication of the family absence (Determination 22 of 2022).

Sickness absence payments for senior salary holders of principal councils

85. The framework provides arrangements for long term sickness absence for senior salary holders. These arrangements are set out in the Annex to this report.

Corporate Joint Committees (CJCs)

86. The payment of contribution to costs of care and travel and subsistence for CJC related activities has applied to all members of CJCs since 2022.
87. Payments to CJC co-opted lay members are covered below under the heading Co-opted Members of Principal councils, NPA and Fire and Rescue Authorities and lay members of Corporate Joint Committees.

Payments to National Parks Authorities and Fire and Rescue Authorities

88. Members must not receive more than one NPA senior salary (Determination 27 of 2022).
89. A NPA senior salary is paid inclusive of the NPA basic salary (Determination 28 of 2022).
90. Members of a principal council in receipt of a Band 1 or Band 2 senior salary cannot receive a salary from any NPA to which they have been appointed. Where this situation applies, it is the responsibility of the individual member to comply (Determination 29 of 2022).
91. Members must not receive more than one FRA senior salary (Determination 34 of 2022).
92. An FRA senior salary is paid inclusive of the FRA basic salary and must reflect significant and sustained responsibility (Determination 35 of 2022).
93. Members of a principal council in receipt of a Band 1 or Band 2 senior salary cannot receive a salary from any FRA to which they have been nominated. Where this situation applies, it is the responsibility of the individual member to comply (Determination 36 of 2022).

Co-opted members of principal councils, National Park Authorities and Fire and Rescue Authorities and lay members of Corporate Joint Committees

94. Travelling time to and from the place of the meeting is to be included in the claims for payments made by co-opted members (up to the maximum of the daily rate). (Determination 39, 2022)
95. Fees must be paid for meetings and other activities including other committees and working groups (including task and finish groups), pre meetings with officers, training and attendance at conferences or any other formal meeting to which co-opted members are requested to attend. (Determination 41 of 2022)
96. Reasonable time for pre meeting preparation is to be included in claims made by co-opted members the extent of which can be determined by the appropriate officer in advance of the meeting (Determination 5 of 2023).
97. Each authority, through its Democratic Services Committee or other appropriate committee, must ensure that all voting co-opted members are given as much support as is necessary to enable them to fulfil their duties effectively. Such support should be without cost to the individual member (Determination 42 of 2022).
98. Co-opted and lay members of relevant authorities with voting rights are also able to claim travel, subsistence, care and personal assistance payments as set out in the sections below.

Travel and subsistence expenses

99. The rates of reimbursement of mileage, other travel costs and subsistence costs that can be claimed by members of principal councils, NPAs, FRAs, and their co-opted members, and to members of CJCs and their lay members is set out below.
100. Community and Town Councils can opt to reimburse travel and or subsistence costs. Where the option to reimburse has been made, this must be as specified in the Travel and subsistence guidance.

Mileage costs

101. Reimbursement must be at the current HM Revenue and Customs (HMRC) rates.[5]

Other travel costs

102. All other claims for travel, including by taxi if this is the only or most appropriate method of transport, must only be reimbursed on actual cost as shown on receipts.

Subsistence costs

103. The maximum rates for subsistence payments are set out below on the basis of receipted claims:
    - £28 per 24-hour period allowance for meals, including breakfast where not provided
    - £200 London overnight
    - £95 elsewhere overnight
    - £30 staying with friends and or family overnight

[5] Travel — mileage and fuel rates and allowances - GOV.UK

Costs of Care and Personal Assistance Payments

104. All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:
   - formal (registered with Care Inspectorate Wales or equivalent) care costs to be paid as evidenced
   - informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real Living Wage hourly rates as defined by the Living Wage Foundation[6] at the time the costs are incurred

105. This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider (Determination 43 of 2022).

Community and town councils

106. Reporting returns due from all community and town councils need only show the total amounts paid in respect of the mandatory payments mentioned above. That is the £156 contribution to the costs of working from home and the £52 set rate consumables allowance and the travel and subsistence expenses paid. This brings these in line with the reporting of the costs of care and personal assistance allowances. (Determination 8 of 2024)

107. Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is leader, deputy leader or executive member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance. (Determination 53 of 2022)

108. Community and town councils can decide to reimburse their members in respect of travel and or subsistence costs for attending approved duties. Where the option to reimburse has been made, the Travel and subsistence expenses guidance must be applied. (Determination 46 and 47 of 2022)

[6] What is the real Living Wage? | Living Wage Foundation

Appendix K

Bank Mandates and Signatories – as of 7th April 2026

Current Mandate

- Benjamin Gwalchmai
- Christopher Davies
- David France
- Morag Bailey
- Nicholas Howells
- Phillip Pritchard
- Richard Church
- Richard Williams
- Sally Fitzgerald
- Alison Davies
- William Rowell

Mandate approved by Council

Annual Meeting – 28th May 2025 / Resolution WTCM113

RESOLVED

To authorise the bank mandate and signatories on the council's bank accounts as:
- The Mayor
- The Deputy Mayor
- The Chairmen of Committees
- The Vice Chairmen of Committees

Changes in the 2025/26 Year

- Removal of VV (former employee, left July 2025)
- Removal of RC (former employee, left 2023)
- Addition of William Rowell (February 2026)
- Addition of RW (added as acting RFO, July 2025)

Appendix L

Direct Debits - 8th April 26

Recipient	Last payment	Frequency	Amount	Categories
LINKEDTECH	Fri 27 Mar 2026 00:00:00 GMT	Monthly	Variable	IT Costs
SEFE ENERGY	Mon 23 Mar 2026 00:00:00 GMT	Monthly	Variable	Utilities - Gas
RCI FINANCIAL SERV	Mon 30 Mar 2026 00:00:00 GMT	Monthly	252.85	Vehicles - MoW
GRENKELEASING LIMI	Tue 07 Apr 2026 00:00:00 GMT	Quarterly	1680.01	Admin - Photocopier
GRENKELEASING LIMI	Tue 07 Apr 2026 00:00:00 GMT	Monthly	81.6	Admin - Telephone Equipment Protection
HAFREN DYFRDWY	Mon 09 Feb 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
HAFREN DYFRDWY	Fri 30 Jan 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
HAFREN DYFRDWY	Wed 11 Feb 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
HAFREN DYFRDWY	Tue 31 Mar 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
HAFREN DYFRDWY	Tue 31 Mar 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
HAFREN DYFRDWY	Tue 31 Mar 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
HAFREN DYFRDWY	Tue 31 Mar 2026 00:00:00 GMT	On Bill	Variable	Utilities - Water
LEG&GEN FPF/PG MI	Fri 13 Mar 2026 00:00:00 GMT	Monthly	Variable	Staff - Pension
OCTOPUS ELECTRIC	Mon 02 Feb 2026 00:00:00 GMT	Monthly	Variable	Staff - Salary Sacrifice
BRITISH GAS BUSINE	Fri 06 Mar 2026 00:00:00 GMT	Monthly	Variable	Utilities - Electric
BRITISH GAS BUSINE	Tue 10 Mar 2026 00:00:00 GMT	Monthly	Variable	Utilities - Electric
ENREACH UK LTD	Mon 23 Mar 2026 00:00:00 GMT	Monthly	603.82	Broadband / Telephone Costs
HM LAND REGISTRY	Tue 31 Mar 2026 00:00:00 GMT	Monthly	Variable	Misc Costs
EMAC LTD	Mon 16 Mar 2026 00:00:00 GMT	Monthly	53.82	Vehicles - Van
JOHN DEERE BANK	Mon 30 Mar 2026 00:00:00 GMT	Monthly	677.76	Vehicles - Tractor
ICO	Wed 28 Jan 2026 00:00:00 GMT	Yearly	47	IT Costs
TOTALENERGIES G&P	Tue 24 Mar 2026 00:00:00 GMT	Monthly	Variable	Utilities - Electric
LEX AUTOLEASE	Wed 01 Apr 2026 00:00:00 GMT	Monthly	708.18	Vehicles - Tipper
LEX AUTOLEASE	Wed 01 Apr 2026 00:00:00 GMT	Monthly	532.68	Vehicles - Van
CARDNET	Fri 13 Mar 2026 00:00:00 GMT	Monthly	Variable	TIC - Card Processing
RENTOKIL INITIAL	Mon 23 Mar 2026 00:00:00 GMT	Monthly	916.55	Hygiene Services
MERCHANT RENTALS	Mon 30 Mar 2026 00:00:00 GMT	Monthly	29.4	TIC - Card Machine
H3G	Tue 31 Mar 2026 00:00:00 GMT	Monthly	56.41	Mobile Phones (x3)
POWYS CC CTAX	Wed 11 Mar 2026 00:00:00 GMT	Monthly	Variable	Town Hall - NNDR
POWYS CC CTAX	Thu 30 Oct 2025 00:00:00 GMT	Half Yearly	Variable	WIC - NNDR
BUSINESS CHG CRD			Variable	Admin - Charge Cards

Appendix M

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #641

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	HR & H&S Contract Review
Date	9th April 2026

OFFICERS RECOMMENDATION

1. **To approve the renewal contract with WorkNest for Health and Safety, Fire Safety support and optional Health & Safety prosecution insurance for 5 years at £5546.48 per annum; and**
2. **To consider external HR and employment law support as appropriate.**

1. Purpose

1. To consider the renewal of the Council's external Health & Safety support contract, which expires in May 2026, and to consider whether the Council should also put in place a formal external Employment / HR support arrangement.

2. Background

1. The Council currently uses WorkNest to provide external Health & Safety support. This contract is due to expire in May 2026. The Council does not currently have a dedicated external Employment / HR support contract in place.
2. As the Council has continued to develop its internal systems and staffing arrangements, it is timely to review whether it would now be beneficial to have formal external support in place for Employment / HR matters, alongside ensuring that suitable Health & Safety and Fire Safety support remains in place.
3. Three quotations / proposals have therefore been obtained from:
    1. WorkNest
    2. Peninsula
    3. Council HR and Governance Support (CHRGS)
4. The Council hs a 2026/27 budget provision of £7,250 for this area and the Council has used WorkNest for a number of years, with the previous annual cost being approximately £6,871.66. However, the latest proposal from them reflects a significant saving, largely due to the reduction in the number of buildings now requiring cover.

3. **Advice**
    1. There are two seperate but linked decisions for consideration - one how does the Council wish to secure ongoing H&S support and second does the Council wish to introduce external HR support. These do not need to be provided by the same organisation.

4. **Summary of Quotations**
    1. WorkNest
        1. WorkNest is the Council's existing Health & Safety provider and has submitted a renewal proposal covering H&S support, fire safety and optional insurances which we currently do subscribe to.
        2. The annual costs are:
            1. Health & Safety support – £2,650
            2. Fire Safety – Town Hall – £2,134
            3. Fire Safety – Information Centre – £533
            4. Legal Expenses Insurance administration fee – £65
            5. Optional H&S prosecution insurance – £4.03 per employee
        3. Overall this works out at about £5,446.48 per annum for 5 years. If we wished to add HR support also it would cost an additional £2,990 per annum.
    2. Peninsula
        1. Peninsula has provided a proposal for a combined Employment / HR and Health & Safety package. The package includes HR support, H&S support, 24/7 advice lines and an EAP. They do not offer the fire support.
        2. This works out at £4,239.36 per annum for 5 years.
    3. CHRGS
        1. CHRGS has submitted a proposal specifically for HR and Governance support. This includes unlimited HR support, contract and handbook review, policies and support. This does not include the HS support.
        2. The cost would be £1,700 per annum for 5 years (3 years would be £2,100 per annum).

5. **Links to Strategic Objectives and Interim Strategic Plan**
    1. None.

6. **Resource & Legal Implications**
    1. The Council has a 2026/27 budget provision of £7,000 for this area. Members should consider not only the annual cost, but also the quality, relevance and scope of the support being procured. In this case, the revised WorkNest quote represents a clear saving compared to previous years, and members may consider that to be relevant when assessing overall value.
    2. The Council must ensure that it has suitable arrangements in place to support compliance with Health & Safety requirements & Fire Safety responsibilities. The Council is increasingly dealing with operational and staffing matters that would benefit from access to specialist advice. While not mandatory, there is a strong case for sourcing external HR support.

7. **Specific Implications**

1. None

8. Recommendation

1. To approve the renewal contract with WorkNest for Health and Safety, Fire Safety support and optional Health & Safety prosecution insurance for 5 years at £5546.48 per annum; and
2. To consider external HR and employment law support as appropriate.

9. Decision

1. To resolve to adopt the recommendations as above.