



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons Full Council - 25/02/2026 6:30pm

19th February 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 25th February 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

Please note that this meeting will be recorded and broadcast online. In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available to attend by remote means. Please visit <https://us02web.zoom.us/j/86999261641?pwd=rpjallfzMPkYd99bVfpaZIKZ4hwFIC.1> to join online or use Zoom Meeting ID 869 9926 1641 and passcode 881741.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive, and if desired, resolve to approve any apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. GUEST - JOINT CIVIL AID CORPS

To welcome representatives from the Joint Civil Aid Corps to address Council on their role and remit.

5. GUEST - CLWYD ALYN

To welcome representatives from ClwydAlyn to give a brief presentation on the history of Oldford.

6. TOWN MAYOR'S REPORT - FEBRUARY 2026

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

7. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

8. MINUTES AND MATTERS ARISING

8.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 28/01/2026.
[Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

8.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 28/01/2026.

9. COMMITTEES - RECOMMENDATIONS

To invite Committee Chairs to present recommendations from meetings for Council to confirm.

9.1. Events & Planning Committee - February 2026

To confirm the recommendations from the meeting of the Events & Planning Committee on the 04/02/2026.

Item 7.1 - Welshpool Fair Trade

RECOMMENDED

That Council support the Welshpool Fair Trade initiative and allocate a market stall accordingly.

[Appendix C]

9.2. Operations & Development Committee - February 2026

To confirm the non-confidential recommendations from the meeting of the Operations & Development Committee on the 11/02/2026.

Item 5.2 - Tourist Information Centre Naming

RECOMMENDED

To rename the Tourist Information Centre to the Welshpool Information Centre.

Item 5.4 - Maes y Dre: Permissions for Works

RECOMMENDED

To grant permission to approve with the plans and to authorise the Town Clerk to work with the club to draft a lease and to bring this back to Council for approval.

Item 5.5 - Flower Bed Transfers

RECOMMENDED

To approve the request to Powys County Council to transfer ownership of the two flower beds outside the NFU building on Mill Lane / Church Street;

The principle of licensing town centre beds and planters to voluntary groups for maintenance is adopted; and

That the Town Clerk is authorised to draft a standard flower bed maintenance licence agreement for use with interested groups and seek expressions of interest.

Item 5.6 - Town Hall WiFi - Quote

RECOMMENDED

To approve the quote for £864 for enhanced WiFi provision in the Town Hall.

[Appendix D]

9.3. Finance & Governance Committee - February

To confirm the non-confidential recommendations from the meeting of the Finance & Governance Committee on the 18/02/2026.

Item 5.4 - Virements

RECOMMENDED

To recommend the virements to Full Council.

Item 6.1 - Procurement Policy

RECOMMENDED

To approve and adopt the amended Procurement Policy.

Item 6.2 - Volunteer Policy

RECOMMENDED

To approve and adopt the amended Volunteer Policy.

Item 8.1 - Review of Standing Orders & Committee Structure

RECOMMENDED

That a working group of Cllrs Alison Davies, Morag Bailey and the Mayor be established to work with the officers on a review of Standing Orders and the committee structure.

Item 8.2 - Appointment of Internal Auditor

RECOMMENDED

To approve the appointment of TIAA Ltd as the internal auditor for 2025/26.

[Appendix E]

10. FINANCE**10.1. Council Accounts (January - Period 10)**

To consider the Income and Expenditure Reports and Cash and Bank Totals for January 2026 and note the bank balances as of 31st January 2026:

- General Fund - £23,729.13
- 30 Day Account - £200,000
- Petty Cash - £67.43
- Hub Community Account - £3,129.78

[Appendix F]

[Appendix G]

10.2. Payment of Invoices - February

To consider payment of invoices for February 2026, including any additional payments tabled on the night.

[Appendix H]

10.3. Interim Strategic Plan Action Plan

To consider the approved Council Interim Strategic Plan action plan.

[Appendix I]

11. OTHER MATTERS

11.1. Tour de France 2027

To consider the draft Terms of Reference for a special advisory committee and to appoint members.
[Section 101, Local Government Act 1972]

[Appendix J]

11.2. Bull Dingle

To receive an update on the Bull Dingle.

11.3. Biodiversity Action Plan 2026-2028

To consider establishing a working group to prepare the Biodiversity Action Plan for 2026-2028 for adoption by Full Council in May. [Section 6, Environment (Wales) Act 2016]

11.4. Civic & Ceremonial Working Group

To consider the report from the Town Clerk and the Civic & Ceremonial Working Group.

[Appendix K]
[Appendix L]

11.5. Electoral Matters

To note that an election has been called for the vacancy in the Castle Ward and to consider if poll cards should be issued at a cost of approximately £1,584.90.

12. BYELAWS - CONSULTATION

To consider the recommendation from Operations & Development Committee to proceed and the report from the Town Clerk in respect of the byelaws consultation.

[Appendix M]

13. OUTSIDE BODIES

13.1. OVW AGM

To receive an update from the recently held One Voice Wales AGM on the 21st January.

13.2. OVW Annual Awards

To consider the correspondence from One Voice Wales regarding the Annual Awards for 2026.

[Appendix N]

13.3. Sustainable Powys

To receive information regarding a Sustainable Powys meeting at Welshpool Integrated Family Centre on 3rd March at 7pm and to elect, if desired, up to two representatives from the Council to attend.

13.4. Cross Border Healthcare

To elect a representative from the Council to attend the cross border healthcare meeting being held by Llandrindod Wells Town Council on 16th March 2026 at 6:30pm via Zoom.

14. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Full Council will be held on 25th March 2026 at 6:30pm.

15. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

16. OPERATIONS & DEVELOPMENT COMMITTEE - FEBRUARY 2026 [CONFIDENTIAL]

To confirm the confidential recommendations from the meeting of the Operations & Development Committee on the 11/02/2026.

Item 14 - Contract Management

RECOMMENDED

That officers prepare a list of issues identified and that the Town Clerk writes to the contractor setting out our position.

Item 13 - Station & Leases

RECOMMENDED

That the Town Council pursues adopting Welshpool Railway Station under the adopt a station scheme; and To authorise officers to explore potential lease terms for a rear railway station car park and report back to Full Council with a draft lease if deemed appropriate.

17. ALTERNATIVE PREMISES [CONFIDENTIAL]

To consider the report from the Town Clerk regarding alternative premises for Operations Team.

Confidential Document [Appendix O]

18. FINANCE & GOVERNANCE COMMITTEE - FEBRUARY 2026 [CONFIDENTIAL]

To confirm the confidential recommendations from the meeting of the Finance & Governance Committee on the 18/02/2026.

Item 11 - Debtors

RECOMMENDED

To approve the confidential recommendation 1 that access is restricted until payment is received in full or a repayment plan agreed.

Item 11 - Debtors

RECOMMENDED

To amend the Debt Management Policy to alter Stage 1 to read 7 days instead of 30 days and Stage 2 to read 21 days instead of 60 days.

Item 11 - Debtors

RECOMMENDED

To recommend to Full Council to approve the write-off of historic debts as outlined in Section 4 and the list at the end of the report.

19. GRANT SCHEME [CONFIDENTIAL]

To consider the report from the Town Clerk in respect of a grant scheme as discussed at the last meeting.

Confidential Document [Appendix P]

20. CELEBRATION OF LOCAL TALENT [CONFIDENTIAL]

To discuss and resolve if desired proposals for how to celebrate local talent.

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

--

5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Full Council held on 28/01/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Dr Ben Gwalchmai
Councillor Carol Robinson
Councillor Chris Davies
Councillor David France
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen (Chair)
Councillor Phil Pritchard
Councillor Richard Church
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Councillor Alison Davies
Councillor Estelle Bleivas

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer
2 member(s) of the public / press

FC280126/1. WELCOME AND APOLOGIES FOR ABSENCE

His Worship the Mayor, Cllr Phil Owen welcomed all to the meeting. Apologies for absence were received from Cllr Alison Davies & Cllr Estelle Bleivas.

The Mayor mentioned the sad news that former Deputy Mayor and town councillor Hazel Evans had passed away earlier in the week and a minute silence was held as a mark of respect. Council also asked the Town Clerk to write to her family with the Council's sympathies and they thanked her for all her hard work and service to the town.

FC280126/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FC280126/3. PUBLIC PARTICIPATION

None.

FC280126/4. GUEST - DYFED POWYS POLICE

Chief Inspector Matthew Price for Dyfed Powys Police answered questions from members on a range of topics including domestic violence, controlled drugs, road safety, speed limits and on the proposed merger of forces.

FC280126/5. TOWN MAYOR'S REPORT - JANUARY 2026

The Mayor gave an update on his recent activities including the resignation of Julie Arnold and the launch event of Tour de France 2027 starting from Welshpool.

FC280126/6. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

County Cllr Richard Church explained that Cabinet that week had decided to setup a £1.5m levelling up fund for towns across Powys and urged members to think about future capital projects. He also explained that Brook St and Union St will be resurfaced in February. A query was raised regarding school signs.

FC280126/7. MINUTES AND MATTERS ARISING

FC280126/7.1 Previous Minutes

RESOLVED

To approve as a correct record, the minutes from the meeting of the Full Council on 10/12/2025.

WTCM462 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

FC280126/7.2 Matters Arising

None.

FC280126/8. COMMITTEES - MINUTES

FC280126/8.1 Events & Planning Committee - January 2026

No queries were received from members.

FC280126/9. COMMITTEES - RECOMMENDATIONS

FC280126/9.1 Audit Committee - December 2025

In the absence of the Chair of the Committee, the Vice Chair Cllr Phil Pritchard and the Town Clerk explained the recommendations made at the meeting in December which included the Audit Action Plan and Evaluation of Services exercise.

Cllr Nick Howells made a statement regarding the future of the Hub after he resigns from the Council at the next elections and a thanks was noted by the meeting to Cllr Howells for all his hard work.

RESOLVED

To adopt the Audit Action Plan and report back progress to the Audit Committee on implementation.

WTCM463 - Proposed by Cllr Revd William Rowell, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To ask the Town Clerk to prepare a new Procurement Policy to align with updated Financial Regulations.

WTCM464 - Proposed by Cllr Revd William Rowell, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To add an additional risk to the Risk Register relating to IT/Cyber Failure with the Rating and Residual Rating to be medium with appropriate mitigation added.

WTCM465 - Proposed by Cllr Revd William Rowell, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To note the evaluation of the Community Hub report;

To implement the following changes to ensure the sustainability of the service:

- Develop the Responsible Person role to include trained non-councillors;**
- Explore providing an alternative to Meals on Wheels staff baking potatoes by use of a suitable oven on the premises;**
- Continue to apply for grants to develop the service;**
- Continue to positively publicise the service. All PR must follow Town Council Communications & Engagement Policy;**
- Include support to the Hub with one of the Community roles as part of the new staffing structure;**
- Include information reports on the Hub on appropriate committee agendas;**
- Clarify the delegated authority for the Hub banking account ensuring compliance with Financial Regulations; and**

To delegate authority to the Community Services Manager to operate the Community Hub with reference to with Cllrs Nick Howells, Morag Bailey and William Rowell to ensure proper operational & financial governance of the service in accordance with Section 101 of the Local Government Act 1972.

WTCM466 - Proposed by Cllr Revd William Rowell, seconded by Cllr Dr Ben Gwalchmai

FC280126/9.2 Operations & Development Committee - January 2026

The Chair of the Committee, Cllr Phil Pritchard introduced and proposed that the recommendations were accepted. A request was made that each recommendation be taken in turn.

On the adoption of the recommendation relating to Item 5.3 (TIC Name) vote was held and accordingly the recommendation was not adopted.

On the adoption of the recommendation relating to Item 5.4 (Motte and Bailey), a recorded vote was held as requested and was as follows:

For: William Rowell, Phil Pritchard, Nick Howells, Chris Davies, Sally Fitzgerald (5)

Against: Richard Church, Ben Gwalchmai, Morag Bailey, David France, Phil Owen, Jackson Quarrell, Carol Robinson (7)

Abstain: None

Item 12 (Hire Charges) was deferred until confidential session.

RESOLVED

Accept the block booking for the Assembly Room on a Sunday until the 15th March 2026 but if a booking is received for a Saturday night during this period, ask officers to negotiate a suitable way forward.

WTCM467 - Proposed by Cllr David France, seconded by Cllr Morag Bailey

RESOLVED

To note the correspondence;

To authorise expenditure of up to £9,000; and

To instruct the Town Clerk to progress negotiations for a new lease and maintenance agreement.

WTCM468 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

FC280126/9.3 Audit Committee - January 2026

In the absence of the Chair of the Committee, the Town Clerk explained the recommendations made at the meeting in January which included the Finance & Governance Toolkit and the next evaluation of services task. A motion was proposed regarding the appointment of Cllr Phil Pritchard to the evaluation group which was not seconded.

RESOLVED

To update the Finance & Governance Toolkit with the comments made and to progress the actions.

WTCM469 - Proposed by Cllr Dr Ben Gwalchmai, seconded by Cllr David France

RESOLVED

That Cllrs Alison Davies and Morag Bailey conduct the next evaluation of services exercise on the Tourist Information Centre and to report back before the end of the financial year.

WTCM470 - Proposed by Cllr Dr Ben Gwalchmai, seconded by Cllr David France

FC280126/9.4 Finance & Governance Committee - January 2026

Cllr Phil Pritchard left the meeting.

The Chair of the Committee, Cllr Morag Bailey explained the recommendations and asked Council to approve them.

RESOLVED

To appoint the following members for scrutiny of payments:

- Cllr Phil Pritchard for December in January
- Cllr Estelle Bleivas for January in February
- Cllr Richard Church for February in March
- Cllr William Rowell for March in April

WTCM471 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

RESOLVED

To approve and adopt the amended Complaints, Comments & Compliments Policy.

WTCM472 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

RESOLVED

To approve and adopt the Gritting and Snow Removal Policy.

WTCM473 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

RESOLVED

To approve the revised Financial Regulations 2025-2026.

WTCM474 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

RESOLVED

**To approve the phasing out of petty cash to level set by Financial Regulations; and
To authorise the Town Clerk to implement pre-paid debit or spend cards to not exceed the values set by Financial Regulations for authorised purchasing officers.**

WTCM475 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

RESOLVED

To appoint Cllrs Phil Owen, Phil Pritchard and Morag Bailey to work with the Town Clerk on the review into the Operations Team and to report back by the end of February 2026.

WTCM476 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

RESOLVED

To delegate to the Town Clerk the recruitment of the post.

WTCM477 - Proposed by Cllr Revd William Rowell, seconded by Cllr Nick Howells

FC280126/10. FINANCE

FC280126/10.1 Council Accounts (December - Period 9)

Cllr Phil Pritchard joined the meeting.

Members noted the financial position at Period 9 in the year.

FC280126/10.2 Payment of Invoices - January

The Town Clerk summarised the list of payments for approval.

RESOLVED

To approve payment of invoices for January 2026.

WTCM478 - Proposed by Cllr Revd William Rowell, seconded by Cllr Dr Ben Gwalchmai

FC280126/11. OTHER MATTERS

FC280126/11.1 Car Parking Trial

The Town Clerk summarised the report including the survey results and explained that three financial options were available, which included:

- Option 1 - add the cost to the budget and increase the precept to cover the amount
- Option 2 - amend the budget to move funds from Special Projects to cover the cost
- Option 3 - to utilise an underspend in the current year, earmark the cost and utilise next year without a impact on the precept.

An idea was suggested regarding liaising with other towns in relation to this scheme and co-ordinating action to Powys CC. Members agreed that Option 3 above would be the best solution to enable the trial to take place.

RESOLVED

To approve the proposal as set out in the paper for Pay What You Can Parking Trial for 26 weeks between April and October 2026;

To earmark £6000 from 210/4000 in the current financial year to a new account code for the scheme;

To remit the scheme to the Events & Planning Committee; and

To request a post-trial evaluation prior to the continuation of the scheme.

WTCM481 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell. A recorded vote was requested.

For: Dr Ben Gwalchmai, Carol Robinson, David France, Jackson Quarrell, Morag Bailey, Nick Howells, Phil Owen, Phil Pritchard, Revd William Rowell

Against: Chris Davies

Abstain: Richard Church

RESOLVED

To instruct the Town Clerk to write to other towns in Powys about our free parking scheme and gather support to ask Powys to implement a similar scheme.

WTCM482 - Proposed by Cllr David France, seconded by Cllr Dr Ben Gwalchmai

FC280126/11.2 Tour de France 2027

Cllr Chris Davies left the meeting.

The Town Clerk explained that funds in next year's budget for Meals on Wheels salaries had been included as the transfer date was unknown, however this was likely to transfer in the next few weeks meaning that the budget was not required, however instead of removing it, it was suggested that this be transferred to a new Tour de France Cost Centre and a special advisory committee be formed to co-ordinate Council works and actions over this historic event.

RESOLVED

To amend the 2026/27 budget to move £5000 from 200/4000 to a new Tour de France Cost Centre; and

To ask the Town Clerk to prepare terms of reference for a special advisory committee of the Council to discuss Tour de France related matters.

WTCM483 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell. A recorded vote was requested.

For: Dr Ben Gwalchmai, Carol Robinson, David France, Jackson Quarrell, Morag Bailey, Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell

Against:

Abstain: Nick Howells

FC280126/11.3 Bull Dingle

The Town Clerk gave an update on the Bull Dingle and explained that he had received notification that re-planting had commenced. It was agreed to keep the item on the agenda for a few more months to monitor progress.

FC280126/11.4 Hustings

The Town Clerk explained that previously the Council had decided to host hustings for elections but these had since ceased and explained that this would be an opportunity to restore this important event which would hopefully lead to increased voter participation for the upcoming Senedd election.

RESOLVED

To host hustings for the Senedd Election in 2026 in the Town Hall and to remit the event to the Events & Planning Committee for organisation.

WTCM484 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Pritchard. A recorded vote was requested.

For: Dr Ben Gwalchmai, Carol Robinson, David France, Jackson Quarrell, Morag Bailey, Nick Howells, Phil Owen, Phil Pritchard, Richard Church, Revd William Rowell
Against:
Abstain:

FC280126/12. BUDGET 2026/2027 & PRECEPT

FC280126/12.1 Budget 2026/2027

The Town Clerk and the Chair of the Finance & Governance Committee, Cllr Morag Bailey summarised the budget and explained that the budget has been reviewed line by line over the last few months with all committees suggesting areas for change and inclusion.

The budget contains savings of around £86k and increased costs of around £125k, of which £40k are contractual and unbudgeted expenditure from the current year. The budget also includes an additional £45k for new expanded projects with the Strategic Plan and £20k for topping up general reserves.

Members thanked the Town Clerk for his clear reports and presentation of the budget.

RESOLVED

To approve and adopt the proposed budget for 2026/2027.

WTCM485 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

FC280126/12.2 Council Tax Precept 2026/2027

The Town Clerk summarised the report and explained that Section 106 of the Local Government Finance Act 1992 made it a criminal offence for members in arrears of council tax to vote on setting the precept.

The Town Clerk explained that the budget calculation for the upcoming year is £807,924 and that if Members wish to set a precept then the calculations must be compliant with Section 50 of the 1992 Act.

A discussion took place and members made it clear that a 2.5% increase is well below the current rate of inflation.

RESOLVED

That in accordance with Sections 41 and 50 of the Local Government Act 1992, a precept be levied of £807,924 for the 2026/27 financial year; and

To authorise the Town Clerk to issue the formal precept notice to Powys County Council.

WTCM486 - Proposed by Cllr Richard Church, seconded by Cllr Revd William Rowell

FC280126/13. OUTSIDE BODIES

FC280126/13.1 OVW AGM

This item was deferred due to the absence of Cllr Alison Davies who is the Council's rep at the event.

Cllr Nick Howells left the meeting.

FC280126/13.2 Other Outside Bodies

None.

FC280126/13.3 Quarry Initial Stakeholder Group

The Town Clerk summarised the correspondence from the developers at the Quarry site in Welshpool and explained that they would like to invite a member of Welshpool Town Council to sit on their stakeholder group.

RESOLVED

To appoint Cllr Phil Pritchard to the Quarry Initial Stakeholder Group.

WTCM487 - Proposed by Cllr Phil Pritchard, seconded by Cllr Dr Ben Gwalchmai

FC280126/14. CORRESPONDENCE

FC280126/14.1 Cross Border Healthcare

Councillors discussed the letter from Llandrindod Wells Town Council and strongly agreed with the points made and decided to follow up with their support in the future.

RESOLVED

To support the efforts of Llandrindod Wells Town Council on cross border healthcare.

WTCM488 - Proposed by Cllr Phil Owen, seconded by Cllr Phil Pritchard

FC280126/14.2 Buckingham Palace

Councillors discussed the correspondence and decided to nominate, subject to his acceptance, Cllr Nick Howells who was instrumental in setting up the Hub.

RESOLVED

Subject to his consent, to nominate Nick Howells to attend Buckingham Palace due to his contributions and efforts relating to the Hub.

WTCM489 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

FC280126/14.3 Resilient Powys

Councillors discussed the event and decided to nominate Cllr Alison Davies with Cllr David France as our rep.

RESOLVED

To authorise Cllr Alison Davies with Cllr David France in reserve to attend the Resilient Powys event on behalf of the Council.

WTCM490 - Proposed by Cllr Richard Church, seconded by Cllr David France

FC280126/15. DATE OF NEXT MEETING

The next meeting of Full Council will be held on 25th February 2026 at 6:30pm

FC280126/16. CONFIDENTIAL SESSION - EXCLUSION

Members decided to move into confidential session.

The deferred remaining recommendation from Item 9.2 in relation to the Item 12 Hire Charges was discussed and a debate was held.

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM491 - Proposed by Cllr Revd William Rowell, seconded by Cllr Dr Ben Gwalchmai

RESOLVED

To suspect Standing Order 3(c)(u) to allow the meeting to continue past 9pm.

WTCM492 - Proposed by Cllr Revd William Rowell, seconded by Cllr Richard Church

RESOLVED

To ask the Town Clerk to investigate a grant scheme for the two organisations concerned.

WTCM493 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

FC280126/17. R U SAYCE TRUST

FC280126/17.1 Accounts 2023/2024 [CONFIDENTIAL]

The Town Clerk summarised the accounts and explained that a meeting was held last year to discuss and all the issues with the accounts had been resolved.

RESOLVED

To approve the R U Sayce Bequest Trust accounts for the period ending 31st March 2024.

WTCM494 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

FC280126/17.2 Other Matters [CONFIDENTIAL]

The Town Clerk gave an update and a way forward was agreed.

RESOLVED

To ask the Town Clerk to investigate possible options for future next steps regarding the Trust & property held.

WTCM495 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

FC280126/18. LEASES OF LAND [CONFIDENTIAL]

The Town Clerk summarised the paper and explained the two leases before the Council and asked that they be approved.

RESOLVED

To approve the grant of the lease on the terms as set out in Appendix U to Powys Teaching Health Board;

To approve the grant of the lease on the terms as set out in Appendix V to Welshpool Community Haven;

To authorise the Town Clerk to agree any minor amendments as required; and

To authorise the Mayor and one other councillor to execute the leases in accordance with Standing Order 23(a).

WTCM496 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

The meeting finished at 21:15.

Signed:

Dated:

Councillor Phil Owen (Chair)

Decision/Action Log

ID		Assigned
WTCM462	RESOLUTION FC280126/7.1 Previous Minutes To approve as a correct record, the minutes from the meeting of the Full Council on 10/12/2025.	Town Clerk & Responsible Finance Officer
WTCM463	RESOLUTION FC280126/9.1 Audit Committee - December 2025 To adopt the Audit Action Plan and report back progress to the Audit Committee on implementation.	Town Clerk & Responsible Finance Officer
WTCM464	RESOLUTION FC280126/9.1 Audit Committee - December 2025 To ask the Town Clerk to prepare a new Procurement Policy to align with updated Financial Regulations.	Town Clerk & Responsible Finance Officer
WTCM465	RESOLUTION FC280126/9.1 Audit Committee - December 2025 To add an additional risk to the Risk Register relating to IT/Cyber Failure with the Rating and Residual Rating to be medium with appropriate mitigation added.	Town Clerk & Responsible Finance Officer
WTCM466	RESOLUTION FC280126/9.1 Audit Committee - December 2025 To note the evaluation of the Community Hub report; To implement the following changes to ensure the sustainability of the service: - Develop the Responsible Person role to include trained non-councillors; - Explore providing an alternative to Meals on Wheels staff baking potatoes by use of a suitable oven on the premises; - Continue to apply for grants to develop the service; - Continue to positively publicise the service. All PR must follow Town Council Communications & Engagement Policy; - Include support to the Hub with one of the Community roles as part of the new staffing structure; - Include information reports on the Hub on appropriate committee agendas; - Clarify the delegated authority for the Hub banking account ensuring compliance with Financial Regulations; and To delegate authority to the Community Services Manager to operate the Community Hub with reference to with Cllrs Nick Howells, Morag Bailey and William Rowell to ensure proper operational & financial governance of the service in accordance with Section 101 of the Local Government Act 1972.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM467	RESOLUTION FC280126/9.2 Operations & Development Committee - January 2026 Accept the block booking for the Assembly Room on a Sunday until the 15th March 2026 but if a booking is received for a Saturday night during this period, ask officers to negotiate a suitable way forward.	Events & Markets Manager
WTCM468	RESOLUTION FC280126/9.2 Operations & Development Committee - January 2026 To note the correspondence; To authorise expenditure of up to £9,000; and To instruct the Town Clerk to progress negotiations for a new lease and maintenance agreement.	Town Clerk & Responsible Finance Officer
WTCM469	RESOLUTION FC280126/9.3 Audit Committee - January 2026 To update the Finance & Governance Toolkit with the comments made and to progress the actions.	Town Clerk & Responsible Finance Officer
WTCM470	RESOLUTION FC280126/9.3 Audit Committee - January 2026 That Cllrs Alison Davies and Morag Bailey conduct the next evaluation of services exercise on the Tourist Information Centre and to report back before the end of the financial year.	Town Clerk & Responsible Finance Officer
WTCM471	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To appoint the following members for scrutiny of payments: - Cllr Phil Pritchard for December in January - Cllr Estelle Bleivas for January in February - Cllr Richard Church for February in March - Cllr William Rowell for March in April	Town Clerk & Responsible Finance Officer
WTCM472	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To approve and adopt the amended Complaints, Comments & Compliments Policy.	Town Clerk & Responsible Finance Officer
WTCM473	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To approve and adopt the Gritting and Snow Removal Policy.	Town Clerk & Responsible Finance Officer
WTCM474	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To approve the revised Financial Regulations 2025-2026.	Town Clerk & Responsible Finance Officer
WTCM475	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To approve the phasing out of petty cash to level set by Financial Regulations; and To authorise the Town Clerk to implement pre-paid debit or spend cards to not exceed the values set by Financial Regulations for authorised purchasing officers.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM476	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To appoint Cllrs Phil Owen, Phil Pritchard and Morag Bailey to work with the Town Clerk on the review into the Operations Team and to report back by the end of February 2026.	Town Clerk & Responsible Finance Officer
WTCM477	RESOLUTION FC280126/9.4 Finance & Governance Committee - January 2026 To delegate to the Town Clerk the recruitment of the post.	Town Clerk & Responsible Finance Officer
WTCM478	RESOLUTION FC280126/10.2 Payment of Invoices - January To approve payment of invoices for January 2026.	Town Clerk & Responsible Finance Officer
WTCM481	RESOLUTION FC280126/11.1 Car Parking Trial To approve the proposal as set out in the paper for Pay What You Can Parking Trial for 26 weeks between April and October 2026; To earmark £6000 from 210/4000 in the current financial year to a new account code for the scheme; To remit the scheme to the Events & Planning Committee; and To request a post-trial evaluation prior to the continuation of the scheme.	Town Clerk & Responsible Finance Officer
WTCM482	RESOLUTION FC280126/11.1 Car Parking Trial To instruct the Town Clerk to write to other towns in Powys about our free parking scheme and gather support to ask Powys to implement a similar scheme.	Town Clerk & Responsible Finance Officer
WTCM483	RESOLUTION FC280126/11.2 Tour de France 2027 To amend the 2026/27 budget to move £5000 from 200/4000 to a new Tour de France Cost Centre; and To ask the Town Clerk to prepare terms of reference for a special advisory committee of the Council to discuss Tour de France related matters.	Town Clerk & Responsible Finance Officer
WTCM484	RESOLUTION FC280126/11.4 Hustings To host hustings for the Senedd Election in 2026 in the Town Hall and to remit the event to the Events & Planning Committee for organisation.	Events & Markets Manager
WTCM485	RESOLUTION FC280126/12.1 Budget 2026/2027 To approve and adopt the proposed budget for 2026/2027.	Town Clerk & Responsible Finance Officer
WTCM486	RESOLUTION FC280126/12.2 Council Tax Precept 2026/2027 That in accordance with Sections 41 and 50 of the Local Government Act 1992, a precept be levied of £807,924 for the 2026/27 financial year; and To authorise the Town Clerk to issue the formal precept notice to Powys County Council.	Town Clerk & Responsible Finance Officer
WTCM487	RESOLUTION FC280126/13.3 Quarry Initial Stakeholder Group To appoint Cllr Phil Pritchard to the Quarry Initial Stakeholder Group.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM488	RESOLUTION FC280126/14.1 Cross Border Healthcare To support the efforts of Llandrindod Wells Town Council on cross border healthcare.	Town Clerk & Responsible Finance Officer
WTCM489	RESOLUTION FC280126/14.2 Buckingham Palace Subject to his consent, to nominate Nick Howells to attend Buckingham Palace due to his contributions and efforts relating to the Hub.	Town Clerk & Responsible Finance Officer
WTCM490	RESOLUTION FC280126/14.3 Resilient Powys To authorise Cllr Alison Davies with Cllr David France in reserve to attend the Resilient Powys event on behalf of the Council.	Town Clerk & Responsible Finance Officer
WTCM491	RESOLUTION FC280126/16 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM492	RESOLUTION FC280126/16 Confidential Session - Exclusion To suspect Standing Order 3(c)(u) to allow the meeting to continue past 9pm.	Town Clerk & Responsible Finance Officer
WTCM493	RESOLUTION FC280126/16 Confidential Session - Exclusion To ask the Town Clerk to investigate a grant scheme for the two organisations concerned.	Town Clerk & Responsible Finance Officer
WTCM494	RESOLUTION FC280126/17.1 Accounts 2023/2024 To approve the R U Sayce Bequest Trust accounts for the period ending 31st March 2024.	Town Clerk & Responsible Finance Officer
WTCM495	RESOLUTION FC280126/17.2 Other Matters To ask the Town Clerk to investigate possible options for future next steps regarding the Trust & property held.	Town Clerk & Responsible Finance Officer
WTCM496	RESOLUTION FC280126/18 Leases of Land To approve the grant of the lease on the terms as set out in Appendix U to Powys Teaching Health Board; To approve the grant of the lease on the terms as set out in Appendix V to Welshpool Community Haven; To authorise the Town Clerk to agree any minor amendments as required; and To authorise the Mayor and one other councillor to execute the leases in accordance with Standing Order 23(a).	Town Clerk & Responsible Finance Officer

List of Payments Approved by Council

As required by Financial Reg 6.8

Date	Invoice No.	Ref No.	Detail	Total
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AA Catering Disposables Ltd [AACATER]				
06/01/2026	IN061849	6220	Trays MoW Jan 26	£208.49
Agile Fire Safety Ltd [AGILE]				
31/12/2025	1138/2025	6221	FRA TH	£420.00
31/12/2025	1137/2025	6222	FRA AHC	£300.00
31/12/2025	1211/2025	6223	FRA TIC	£280.00
Autorama Vanrama [AUTORAMA] - paid by Direct Debit				
15/12/2025	DECAREMAC	6197	December EMAC Service Plan	£53.82
British Gas [BGAS] - paid by Direct Debit				
23/12/2025	808713091	6180	Electric M&B Nov	£12.60
05/01/2026	726044939	6209	Electric AHC Dec 25	£586.33
Border Janitorial Supplies Ltd [BORDER]				
09/12/2025	241308	6147	Cleaning Materials Dec	£339.14
Boys & Boden Ltd [BOYS]				
13/01/2026	PW/341694	6239	FLUSH PLATE SPARES KIT	£20.64
DM Payroll Services Ltd [DMPAYROLL]				
17/12/2025	INV-4924	6164	Payroll Q3 2025	£172.80
Enreach [ENREACH] - paid by Direct Debit				
31/12/2025	441524	6210	Telephone bill Jan 26	£611.02
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit				
19/12/2025	0000052664/2025	6172	Photocopier Lease Q4	£1,680.01
19/12/2025	0000091747/2026	6175	Telephone protection Jan	£81.60
Severn Trent Water Ltd [HAFREN] - paid by Direct Debit				
09/01/2026	587119235	6224	Water July - Jan 26	£5,277.33
13/01/2026	695131658	6234	Water Changing Rooms H2	£1,321.54
14/01/2026	362185491	6241	Day Centre Water Jan 26	£523.25
14/01/2026	442131982	6242	Hospital Allot Water Jan 26	£394.96
14/01/2026	892216317	6243	BLT Allotment water Jan 26	£29.72
19/01/2026	144068110	6258	Water Bill H2 TH	£1,369.84
Hardings Shed and Garden Supplis [HARDINGS]				
31/12/2025	202600000057	6207	Fuel MoW Car Dec 25	£52.00
H Balard & Son [HBALLARD]				
18/12/2025	65825	6174	Fuel Oct & Nov	£195.38

HM Land Registry [HMLR]				
10/12/2025	DEC1HMLR	6196	Title Information CYM394632 AH	£49.00
HMRC - PAYE [HMRC]				
15/01/2026	HMRCJAN26	6245	PAYE & NI Jan 26	£8,883.00
Rentokil Initial [INITIAL] - paid by Direct Debit				
30/12/2025	35702533	6189	Hygiene Contract Jan to Feb	£916.55
John Deere Financial [JOHNDEERE] - paid by Direct Debit				
01/12/2025	JD NOV	6183	Tractor Finance November	£677.67
30/12/2025	JD DEC	6184	Tractor Finance Dec	£677.67
01/12/2025	JDNOVEX	6199	Additional JD shortfall	£0.09
30/12/2025	JDDECEX	6200	JD Extra Dec	£0.09
JRB Enterprise Ltd [JRB]				
12/09/2025	28879	5902	Dog Poo Bags for Bins	£73.37
07/01/2026	29257	6235	Dog waste bags Jan 26	£75.91
JRB Enterprise Ltd [JRBENT]				
12/09/2025	28879	5902	Dog Poo Bags for Bins	£73.37
Legal & General (Pensions) [LEGALGEN]				
15/01/2026	LGJAN26	6246	Legal & General Pension Jan 26	£2,142.97
Lex AutoLease [LEXAUTO] - paid by Direct Debit				
16/12/2025	MIN7974131	6169	Tipper lease Jan to Feb 26	£708.18
16/12/2025	MIN8002927	6176	Van lease Jan 26	£532.68
16/01/2026	MIN8043191	6252	Tipper Lease Feb 26	£708.18
LLoyds Bank Cardnet [LLOYDS1] - paid by Direct Debit				
12/12/2025	CNDECBOTH	6198	CardNet Service Charges Dec	£55.07
Lloyds Bank Credit Card [LLOYDS2] - paid by Direct Debit				
01/12/2025	CC DEC	6163	Cashback	£540.47
29/12/2025	LLCC2509	6192	Credit Card Dec (Duplicate - Removed)	£540.47
LLoyds Bank Charges [LLOYDS3] - paid by Direct Debit				
29/12/2025	DEC25SVG	6195	Banking Charges Dec	£83.85
Lloyds Bank Debit Card [LLOYDS4]				
10/12/2025	39	6155	Buffet for Mayor Christmas Rec	£150.00
12/12/2025	04012780274	6156	Black refuse bags	£25.33
21/11/2025	GB5AB1EGABEI	6157	Folding table for CF	£30.97

14/12/2025	GB5B8MDPABEI	6158	Paper for santa letters	£6.88
09/12/2025	GB5B1HY9ABEI	6159	New fire alarm board	£37.00
04/12/2025	GB5AUTU6ABEI	6160	Disposable cups for TH	£34.28
03/12/2025	GB5ATTO0ABEI	6161	Lockable cupboard for CF	£100.09
10/12/2025	10643011012	6165	Mayors Buffet Misc	£64.70
27/11/2025	36172711	6166	Wrapping paper for books	£1.50
20/11/2025	PP13019944	6167	Parking penalty charge SS	£25.00
01/12/2025	WEB5116163	6168	Scales for CF	£136.02
20/11/2025	A23805279536	6191	Shelving for Community Fridge	£200.98
19/12/2025	31010DC	6193	Christmas Disco	£39.74
14/01/2026	INV26-0099	6238	Direct Stock	£209.94
13/01/2026	GB6DOSCABEI	6248	Staples for staplers	£4.60
13/01/2026	GB6000G4GHXORI	6249	Fire Door Stickers	£6.69
19/01/2026	GB6LF6UABEI	6257	New sign player	£79.99
21/01/2026	5027010	6259	137 CF Food Labels	£73.19
21/01/2026	5027022	6260	Leaflets for Market Advertisin	£46.98
Marks Auto Accessories [MARKSAUT]				
19/01/2026	MS203237	6255	Battery for Mower	£54.99
National Express Ltd [NATEXP]				
31/12/2025	B44220251231	6188	Nat Express Tickets Dec	£144.67
Nick Roberts [NROBERTS]				
09/10/2025	3016S	6232	PAT test christmas lights	£120.00
22/10/2025	3017S	6233	new socket & trees	£180.00
Office Express UK [OFFICEEX]				
24/12/2025	2503	6190	Paper for printer	£118.01
Otis Ltd [OTIS]				
16/12/2025	25072804/U1	6152	Disabled Lift Service Q4	£927.83
16/12/2025	25072816/U1	6153	Back Lift Service Q4	£287.82
11/06/2025	25032319/U4	6173	Repairs to lift TH	£349.22
Owens Coaches [OWENC]				
31/12/2025	OCDEC25	6250	Owens Coaches Dec 25	£2,805.20
Powys County Council [PCC1]				
23/12/2025	20257145	6177	Llanerchydol Election Aug 25	£1,882.23

04/12/2025	40035609	6217	Waste collection AHC Dec 25	£107.14
04/01/2026	40036917	6218	Waste Collection TH Jan 26	£133.53
04/01/2026	40036918	6256	Trade waste Dec 25	£155.58
Powys Pension Fund [PCC2]				
15/01/2026	PCC2JAN26	6247	PCC Pension Jan 26	£475.30
The Pink Laundry [PINKLAUND]				
19/12/2025	INV-0279	6171	Tablecloths dry cleaning	£78.00
Playdale Playgrounds Ltd [PLAYDALE]				
18/12/2025	0000063499	6204	0000063499/6204/Playdale Playg	£2,388.62
POS Terminal Rent [POS] - paid by Direct Debit				
01/12/2025	NOV POS	6185	POS Hire November	£29.40
30/12/2025	DEC 25 POS	6186	POS Hire Dec	£29.40
Potters Recycling [POTTERS]				
30/11/2025	62077	6145	Waste disposal Nov	£299.59
31/12/2025	62171	6187	Waste Disposal December	£215.34
RCI Mobilize Financial Services [RCI] - paid by Direct Debit				
09/12/2025	83466132	6148	Lease MoW Jan 26	£252.85
03/01/2026	83466133	6211	MoW Van lease	£252.85
Screwfix Direct Ltd [SCREWFIX]				
16/12/2025	A24139065751	6154	New flushing mechanism for toi	£19.39
Sefe Energy [SEFE] - paid by Direct Debit				
12/12/2025	INV04058475	6178	Gas TH Nov 25	£3,028.40
12/12/2025	INV04058339	6179	Gas AHC Nov 25	£1,277.59
Staff Salaries [STAFF]				
15/01/2026	STAFFJAN26	6244	Staff Salaries Jan 26	£22,294.27
Swift Maintenance Services Ltd [SWIFT]				
31/12/2025	2038138	6219	Extraction Fan AHC Dec 25	£2,983.08
3 Business Services [THREEBUS] - paid by Direct Debit				
01/12/2025	987745022039	6149	Admin Mobile phone costs Nov	£56.41
01/01/2026	987745022040	6212	Mobile Phones Jan	£56.41
Total Energies [TOTAL E] - paid by Direct Debit				
07/12/2025	398112401/25	6141	Electricity TIC & Toilets Nov	£137.67
07/12/2025	398112335/25	6142	Electricity Office Nov	£1,086.22

09/12/2025	241308r	6144	Cleaning Materials Dec	£339.14
07/01/2026	401375342/26	6225	Electric TIC Jan 26	£123.92
07/01/2026	401375309/26	6226	Eelctric Office Jan 26	£1,153.44
United Technology [UMICRO] - paid by Direct Debit				
01/01/2026	INV-005789	6181	IT Support Jan	£298.78
05/01/2026	INV-005790	6182	AP Management Jan	£16.74
16/01/2026	INV-005844	6254	Upgrade PCs to Windows 11	£180.00
Universal Fire Protection Ltd [UNIVFIRE]				
31/12/2025	10163	6229	Fire alarm monitoring Dec 25	£407.40
West Country Bailiffs [WCBAILIFFS]				
08/12/2025	152	6150	High Court Enforcement Service	£395.00
Welshpool DIY [WPLDIY]				
04/12/2025	3145	6170	Various misc items	£115.03

Appendix C



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 04/02/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Absent:

Also in attendance:

Councillor Phil Pritchard
Kimberly Wright - Events & Markets Manager
Wendy Lewis - Community Services Manager
1 member(s) of the public / press

EP040226/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed Councillors and residents to the meeting.

EP040226/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
9.3	Revd William Rowell	Personal	Cllr Bill Rowell is a member of the Christ Church Committee.

EP040226/3. PUBLIC PARTICIPATION

No questions were received.

EP040226/3.1 Guest - Borderland Theatre

Danielle was unable to attend the meeting, but an email was received prior to the meeting explaining how well the pantomime production went, and that Borderland Theatre will arrange discussions for the future relationship between Borderland Theatre and the local community.

EP040226/4. MINUTES AND MATTERS ARISING

EP040226/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Events & Planning Committee on 07/01/2026.

WTCM497 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP040226/4.2 Matters Arising

Nothing to report

EP040226/5. TOURISM & ECONOMIC DEVELOPMENT

EP040226/5.1 Tourist Information Centre

The Community Services Manager updated Councillors and explained that footfall is starting to pick up, and customers have been purchasing handbags and train tickets. The Community Services Manager also informed everyone that a train from Machynlleth to Pwllheli is free for anyone with a valid bus pass.

A query was raised that this be posted onto our social media platforms to encourage people to visit the Tourist Information Centre and more detailed reports be available at the next meeting.

EP040226/5.2 Food Trail Update

Councillors discussed the written report from the Town Clerk.

RESOLVED

**To note the progress made on the Welshpool Food Trail, including the identification of participating businesses and development of a provisional map;
To approve the installation of a 27-inch high brightness external touchscreen at the Tourist Information Centre to support the Food Trail and wider tourism and information function;
To approve the funding arrangements and the use of the underspent Train Ticket Costs budget to fund the Council's contribution; and
To delegate authority to the Town Clerk to finalise procurement, installation and associated agreements to ensure completion by the end of February 2026**

WTCM498 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Morag Bailey

EP040226/5.3 Bunting or Flags

Councillors discussed the bunting in 2025, and how it had split in places, making the Town look very untidy, and that flags would look much better.

RESOLVED

To agree to purchase 50 Welsh Flags and suitable flagpoles for the existing bases instead of bunting and Council to review this in 2027.

WTCM499 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP040226/5.4 Welcome to Welshpool Signs

The Events & Markets Manager explained that four Welcome to Welshpool signs are already in situ and some may need cleaning. It was suggested that the islands at each main entrance to the town would be suitable place to display signs. A discussion took place regarding 'Gateway to Wales' which was suggested be changed to encourage visitors to stay. Suggestions were also received regarding signs at the Railway Station.

RESOLVED

To agree that Cllr Phil Owen should discuss the signs with Powys County Council as part of any Tour de France discussions and revisit this item at each meeting.

WTCM500 - Proposed by Cllr Morag Bailey, seconded by Cllr Sally Fitzgerald

EP040226/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP040226/6.1 ISP Action Plan

The ISP Action Plan was discussed by members and it was noted that the Place Plan work needs to start in Year 2 and a date for the Carnival Working Group needs agreeing.

RESOLVED

To agree that the first Carnival Working Group meeting should take place on 16th February 2026 at 6pm in the Corn Exchange.

WTCM501 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP040226/6.2 Budget and Committee Finance (Month 10)

No comments were received and members were informed that the final approved budget for 2026/27 has been circulated.

EP040226/7. EVENTS

EP040226/7.1 Welshpool Fair Trade

Cllr Bill Rowell explained that he has a £200 budget to restart the Fair Trade market stall in the Indoor Market. It was explained that volunteers would run the stall and be self-sufficient and include lots of useful information and he sought the support of the Town Council for the project.

RECOMMENDED

That Council support the Welshpool Fair Trade initiative and allocate a market stall accordingly.

WTCM502 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

EP040226/7.2 Local Produce Market

Cllr Sally Fitzgerald explained that she has had several discussions with her clients regarding a local produce or farmers' market. A discussion took place where the old Sainsburys building was raised as an option to hold the market.

RESOLVED

To carry out a feasibility investigation into restarting the Farmers Market with information to be brought back at the next meeting.

WTCM503 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP040226/7.3 Flicks in the Sticks

The Events & Markets Manager explained that 'A Bunch of Amateurs' was screened on 2nd February and 33 attended with £63.25 in tea/coffee/cake sales and £29.50 in donations. The next screening for 'One Chance' will take place on 2nd March 2026.

EP040226/7.4 Tidy Welshpool / Spring Clean Cymru

Councillors discussed and agreed to the Spring Clean Cymru project between 13th March and 29th March, having a focused week, concentrating on a different area of the Town each day.

RESOLVED

**To approve Welshpool Town Council's participation in Spring Clean Cymru 2026;
To support the development of a local "Tidy Welshpool" week within the campaign period.
To appoint Cllr Bill Rowell as the liaison councillor for the project who can act as a source of advice for officers; and
To authorise officers to work with Powys County Council and Keep Wales Tidy to develop and deliver the programme.**

WTCM504 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP040226/7.5 Winter Festival & Santa

Councillors agreed that the Santa suit is in need of replacement and discussed the Santa visits, and agreed to invite all Welshpool schools and pre-schools to book a time for Santa to visit them. If Santa has time, he can also visit the surrounding Schools/preschools, if asked.

The Events & Markets Manager explained that 192 letters to Santa were received - unfortunately, a large number of letters were received very close to office closure, and some of the resources have run out. The Events & Markets Manager asked the committee to consider starting the letter to Santa scheme 1 week earlier, and bringing the deadline for responses 1 week earlier.

RESOLVED

**To authorise the Events & Markets Manager to obtain three quotes for a new Santa costume;
To alter the deadlines for Santa letters by one week earlier; and
To ask Santa to visit all local schools and pre-schools in Welshpool and the surrounding areas, if his schedule allows.**

WTCM505 - Proposed by Cllr Revd William Rowell, seconded by Cllr Sally Fitzgerald

EP040226/7.6 Easter Egg Hunt 2026

Councillors agreed that this year's Easter Egg hunt will be held on Saturday, 4th April 2026, from the Tourist Information Centre. Cllrs Bill Rowell and Morag Bailey agreed to volunteer to hand out sheets.

RESOLVED

To agree that the Easter Egg Hunt event will be held on Saturday 4th April 2026.

WTCM506 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP040226/7.7 Continental Market

The Events & Markets Manager explained that four organisations were asked to quote for the road closure but only one quotation was received. A discussion took place and it was suggested that an investigation take place for the Operations Team to undertake the necessary training and obtain the appropriate licences to hold road closures internally.

RESOLVED

**To agree the quotation of £550 from Core Highways for the road closure and
To investigate obtaining our own relevant licences and permissions.**

WTCM507 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP040226/7.8 Walking Festival

Cllr Bill Rowell gave an update and explained that he aims for walks to be in place by Summer which are identified, mapped out and signposted. He has created a walk starting and finishing at the Town Hall which is around 7-8miles long and two shorter walks created also. One of the walks uses Lower Park, and discussions will need to take place with Powys Estate prior to these commencing.

EP040226/7.9 Dance Festival

Cllr Phil Owen gave an update and explained that he had given an talk about Ballet at Belan W.I. and that he will follow up with a conversation with the Events & Markets Manager about firmer logistics and plans.

EP040226/8. TRAINING - JOINT OVW & PLANNING AID WALES EVENT

The Events & Markets Manager explained that Joint OVW and Planning Aid Wales training is taking place on 19th March between 10am and 1:30pm online and asked if any members would like to attend. Cllrs Morag Bailey, Bill Rowell and Phil Owen asked to be booked on.

Cllr Jackson Quarrell asked if a recording of the event will be available and the Events Manager will ask organisers and feedback.

RESOLVED

To approve the councillors to attend the training session.

WTCM508 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey

EP040226/9. PLANNING - NEW APPLICATIONS

EP040226/9.1 26/0024/TPO

Members considered the planning application and provided the following response:

Response: Note

Comments:

No comment

RESOLVED

To respond to the planning authority in respect of 26/0024/TPO with the above response and comments.

WTCM509 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey

EP040226/9.2 26/0007/HH

Members considered the planning application and provided the following response:

Response: Note

Comments:

No comment

RESOLVED

To respond to the planning authority in respect of 26/0007/HH with the above response and comments.

WTCM510 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP040226/9.3 26/0046/LBC

Members considered the planning application and provided the following response:

Response: Support

Comments:

No comment

RESOLVED

To respond to the planning authority in respect of 26/0046/LBC with the above response and comments.

WTCM511 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP040226/9.4 26/0058/TPO

Members considered the planning application and provided the following response:

Response: Note

Comments:

No comment

RESOLVED

To respond to the planning authority in respect of 26/0058/TPO with the above response and comments.

WTCM512 - Proposed by Cllr Morag Bailey, seconded by Cllr Sally Fitzgerald

EP040226/10. PLANNING DECISIONS

Councillors noted the attached planning decisions report.

EP040226/11. DATE OF NEXT MEETING

The next meeting of the Events & Planning Committee will be held on Wednesday 4th March 2026 at 6:30pm.

The meeting finished at 20:05.

Signed:

Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM497	RESOLUTION EP040226/4.1 Previous Minutes To approve the minutes from the meeting of the Events & Planning Committee on 07/01/2026.	Events & Markets Manager
WTCM498	RESOLUTION EP040226/5.2 Food Trail Update To note the progress made on the Welshpool Food Trail, including the identification of participating businesses and development of a provisional map; To approve the installation of a 27-inch high brightness external touchscreen at the Tourist Information Centre to support the Food Trail and wider tourism and information function; To approve the funding arrangements and the use of the underspent Train Ticket Costs budget to fund the Council's contribution; and To delegate authority to the Town Clerk to finalise procurement, installation and associated agreements to ensure completion by the end of February 2026	Town Clerk & Responsible Finance Officer
WTCM499	RESOLUTION EP040226/5.3 Bunting or Flags To agree to purchase 50 Welsh Flags and suitable flagpoles for the existing bases instead of bunting and Council to review this in 2027.	Town Clerk & Responsible Finance Officer
WTCM500	RESOLUTION EP040226/5.4 Welcome to Welshpool Signs To agree that Cllr Phil Owen should discuss the signs with Powys County Council as part of any Tour de France discussions and revisit this item at each meeting.	Events & Markets Manager
WTCM501	RESOLUTION EP040226/6.1 ISP Action Plan To agree that the first Carnival Working Group meeting should take place on 16th February 2026 at 6pm in the Corn Exchange.	Events & Markets Manager
WTCM502	RECOMMENDATION EP040226/7.1 Welshpool Fair Trade That Council support the Welshpool Fair Trade initiative and allocate a market stall accordingly.	Town Clerk & Responsible Finance Officer
WTCM503	RESOLUTION EP040226/7.2 Local Produce Market To carry out a feasibility investigation into restarting the Farmers Market with information to be brought back at the next meeting.	Events & Markets Manager
WTCM504	RESOLUTION EP040226/7.4 Tidy Welshpool / Spring Clean Cymru To approve Welshpool Town Council's participation in Spring Clean Cymru 2026; To support the development of a local "Tidy Welshpool" week within the campaign period. To appoint Cllr Bill Rowell as the liaison councillor for the project who can act as a source of advice for officers; and To authorise officers to work with Powys County Council and Keep Wales Tidy to develop and deliver the programme.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM505	RESOLUTION EP040226/7.5 Winter Festival & Santa To authorise the Events & Markets Manager to obtain three quotes for a new Santa costume; To alter the deadlines for Santa letters by one week earlier; and To ask Santa to visit all local schools and pre-schools in Welshpool and the surrounding areas, if his schedule allows.	Events & Markets Manager
WTCM506	RESOLUTION EP040226/7.6 Easter Egg Hunt 2026 To agree that the Easter Egg Hunt event will be held on Saturday 4th April 2026.	Events & Markets Manager
WTCM507	RESOLUTION EP040226/7.7 Continental Market To agree the quotation of £550 from Core Highways for the road closure and To investigate obtaining our own relevant licences and permissions.	Events & Markets Manager
WTCM508	RESOLUTION EP040226/8 Training - Joint OVW & Planning Aid Wales Event To approve the councillors to attend the training session.	Events & Markets Manager
WTCM509	RESOLUTION EP040226/9.1 26/0024/TPO To respond to the planning authority in respect of 26/0024/TPO with the above response and comments.	Events & Markets Manager
WTCM510	RESOLUTION EP040226/9.2 26/0007/HH To respond to the planning authority in respect of 26/0007/HH with the above response and comments.	Events & Markets Manager
WTCM511	RESOLUTION EP040226/9.3 26/0046/LBC To respond to the planning authority in respect of 26/0046/LBC with the above response and comments.	Events & Markets Manager
WTCM512	RESOLUTION EP040226/9.4 26/0058/TPO To respond to the planning authority in respect of 26/0058/TPO with the above response and comments.	Events & Markets Manager

Appendix D



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Operations & Development Committee held on 11/02/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor David France
Councillor Nick Howells
Councillor Phil Owen
Councillor Phil Pritchard (Chair)
Councillor Sally Fitzgerald

Apologies for absence:

Councillor Dr Ben Gwalchmai

Absent:

Councillor Estelle Bleivas

Also in attendance:

Councillor Chris Davies
Councillor Richard Church
Councillor Revd William Rowell
Richard Williams - Town Clerk & Responsible Finance Officer
Phil Rollinson - Deputy Operations Manager
2 member(s) of the public / press

OD110226/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. Apologies for absence were received from Cllr Ben Gwalchami.

OD110226/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

OD110226/3. PUBLIC PARTICIPATION

None.

OD110226/4. MINUTES AND MATTERS ARISING

OD110226/4.1 Previous Minutes

RECOMMENDED

To approve as a correct record, the minutes from the meeting of the Operations &

Development Committee on 14/01/2026.

WTCM513 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD110226/4.2 Matters Arising

The Town Clerk explained that two recommendations from the Committee were rejected by Full Council - the rest of the items were discussed and approved/or amended in some form.

OD110226/5. LAND AND BUILDINGS

OD110226/5.1 General Update

The Deputy Operations Manager updated councillors on general activities, including:

- Playgrounds - new equipment installed and fencing will be removed early next week. Awaiting Wickstead for Burgess Lands works delayed due to weather.
- Maes y Dre - car park was cleared which resulted in 12.5 tonnes of waste being removed - the Council's tractor was invaluable in this work.
- Buildings - annual Health and Safety visit conducted with a H&S Committee meeting to be held soon.
- Town Hall - new equipment for Hub, busy with bookings and Oven serviced.
- Market - new lock on door installed for Community Fridge.
- Day Centre - floor repaired in kitchen and sliding doors serviced.
- Christmas Lights have been removed and will now go into storage.

OD110226/5.2 Tourist Information Centre Naming

The Town Clerk explained that during the Interim Strategic Plan consultation in August, 111 responses were received for Tourist Information Centre and 111 responses were received for Welshpool Information Centre and due to new signage & postal addressing being needed, a decision was required on the name of the building.

A discussion took place regarding the rejected recommendation from last month and it was suggested to call it the Welshpool Information Centre.

RECOMMENDED

To rename the Tourist Information Centre to the Welshpool Information Centre.

WTCM514 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD110226/5.3 Motte and Bailey (Domen Castell)

The Town Clerk explained that he was still awaiting the decision on the grant.

OD110226/5.4 Maes y Dre: Permissions for Works

The Town Clerk explained the correspondence from Waterloo Rovers and showed an image of the proposed mobile stand. Councillors were supportive of the proposals. The Town Clerk also explained that the club needed 10 years security of tenure which a licence does not give them and a formal lease may be required.

RECOMMENDED

To grant permission to approve with the plans and to authorise the Town Clerk to work with the club to draft a lease and to bring this back to Council for approval.

WTCM515 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD110226/5.5 Flower Bed Transfers

The Town Clerk summarised his report and answered queries from members. It was noted that a reversion clause should be included in any transfer from PCC.

RECOMMENDED

To approve the request to Powys County Council to transfer ownership of the two flower beds outside the NFU building on Mill Lane / Church Street;
The principle of licensing town centre beds and planters to voluntary groups for maintenance is adopted; and
That the Town Clerk is authorised to draft a standard flower bed maintenance licence agreement for use with interested groups and seek expressions of interest.

WTCM516 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD110226/5.6 Town Hall WiFi - Quote

The Town Clerk and the Deputy Operations Manager explained the quotation and answered questions.

RECOMMENDED

To approve the quote for £864 for enhanced WiFi provision in the Town Hall.

WTCM517 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen

OD110226/6. SERVICES

OD110226/6.1 Meals on Wheels

The Town Clerk summarised the report and answered any queries.

OD110226/6.2 Markets

The Town Clerk gave an update and explained that only one indoor stall is available and that the push to obtain more stalls for the outdoor market was successful with one more starting this week.

OD110226/6.3 The Hub

The Town Clerk summarised the report and answered any queries.

OD110226/7. BUSINESS PLANNING & FINANCIAL MATTERS

OD110226/7.1 Interim Strategic Plan Action Plan

The Town Clerk summarised the report and highlighted that most actions were in progress or in future years. One action MA2 needs some work this year but obtaining consents was providing difficult.

OD110226/7.2 Budget and Committee Finance (Month 10)

The Town Clerk summarised the report and no queries were received.

OD110226/8. PROJECTS & NEW DEVELOPMENTS

OD110226/8.1 Community Fridge

The Town Clerk explained that the Community Fridge has now officially launched and was opened on Monday by Deputy Mayor, Cllr William Rowell. Members gave thanks to the Council's Communications & Community Engagement Officer for her work in establishing the fridge. It was noted that already 5.4kg of food waste had been saved from going into the bin (by its second full day of operation).

OD110226/8.2 Town Hall Transformation

The Town Clerk gave an update on the progress to the project including the community meeting held on the 23rd January.

OD110226/8.3 Oldford Estate

The Town Clerk explained that he and the Chair of the Committee would be meeting ClwydAlyn on Monday at 11:30am to discuss further.

OD110226/9. BYELAWS - CONSULTATION

The Town Clerk summarised the consultation findings and report and answered queries.

RECOMMENDED

To note the outcome of the public consultation and the report; and

To authorise the Town Clerk to prepare and publish the Second Written Statements for open spaces, markets and public toilets; and

To ask the Town Clerk to prepare draft byelaws taking into account the consultation feedback for presentation at a future meeting.

WTCM518 - Proposed by Cllr Nick Howells, seconded by Cllr Sally Fitzgerald

OD110226/10. DATE OF NEXT MEETING

The next meeting of Operations & Development Committee will be held on 11th March 2026 at 6:30pm

OD110226/11. CONFIDENTIAL SESSION - EXCLUSION

RECOMMENDED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted

WTCM519 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD110226/12. ALTERNATIVE PREMISES [CONFIDENTIAL]

The Town Clerk summarised the report and a discussion was held, including alternative land proposals. It was suggested that members continue to think of ideas and discuss at Full Council.

OD110226/13. STATION & LEASES [CONFIDENTIAL]

The Town Clerk summarised the report and a discussion was held.

RECOMMENDED

That the Town Council pursues adopting Welshpool Railway Station under the adopt a station scheme; and

To authorise officers to explore potential lease terms for a rear railway station car park and report back to Full Council with a draft lease if deemed appropriate.

WTCM520 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Phil Pritchard

OD110226/14. CONTRACT MANAGEMENT [CONFIDENTIAL]

A discussion took place regarding previous contracts management and an initial way forward was recommended.

RECOMMENDED

That officers prepare a list of issues identified and that the Town Clerk writes to the contractor setting out our position.

WTCM521 - Proposed by Cllr Phil Pritchard, seconded by Cllr Richard Church

The meeting finished at 20:53.

Signed:

Dated:

Councillor Phil Pritchard (Chair)

Decision/Action Log

ID		Assigned
WTCM513	RECOMMENDATION OD110226/4.1 Previous Minutes To approve as a correct record, the minutes from the meeting of the Operations & Development Committee on 14/01/2026.	Town Clerk & Responsible Finance Officer
WTCM514	RECOMMENDATION OD110226/5.2 Tourist Information Centre Naming To rename the Tourist Information Centre to the Welshpool Information Centre.	Town Clerk & Responsible Finance Officer
WTCM515	RECOMMENDATION OD110226/5.4 Maes y Dre: Permissions for Works To grant permission to approve with the plans and to authorise the Town Clerk to work with the club to draft a lease and to bring this back to Council for approval.	Town Clerk & Responsible Finance Officer
WTCM516	RECOMMENDATION OD110226/5.5 Flower Bed Transfers To approve the request to Powys County Council to transfer ownership of the two flower beds outside the NFU building on Mill Lane / Church Street; The principle of licensing town centre beds and planters to voluntary groups for maintenance is adopted; and That the Town Clerk is authorised to draft a standard flower bed maintenance licence agreement for use with interested groups and seek expressions of interest.	Town Clerk & Responsible Finance Officer
WTCM517	RECOMMENDATION OD110226/5.6 Town Hall WiFi - Quote To approve the quote for £864 for enhanced WiFi provision in the Town Hall.	Town Clerk & Responsible Finance Officer

ID		Assigned
WTCM518	RECOMMENDATION OD110226/9 Byelaws - Consultation To note the outcome of the public consultation and the report; and To authorise the Town Clerk to prepare and publish the Second Written Statements for open spaces, markets and public toilets; and To ask the Town Clerk to prepare draft byelaws taking into account the consultation feedback for presentation at a future meeting.	Town Clerk & Responsible Finance Officer
WTCM519	RECOMMENDATION OD110226/11 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted	Town Clerk & Responsible Finance Officer
WTCM520	RECOMMENDATION OD110226/13 Station & Leases That the Town Council pursues adopting Welshpool Railway Station under the adopt a station scheme; and To authorise officers to explore potential lease terms for a rear railway station car park and report back to Full Council with a draft lease if deemed appropriate.	Town Clerk & Responsible Finance Officer
WTCM521	RECOMMENDATION OD110226/14 Contract Management That officers prepare a list of issues identified and that the Town Clerk writes to the contractor setting out our position.	Town Clerk & Responsible Finance Officer

Appendix E



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 18/02/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor Carol Robinson
Councillor David France
Councillor Morag Bailey
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell

Apologies for absence:

Councillor Estelle Bleivas

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer
2 member(s) of the public / press

FG180226/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting. Apologies were received by Cllr Estelle Bleivas.

FG180226/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG180226/3. PUBLIC PARTICIPATION

Cllr Carol Robinson joined the meeting.
None.

FG180226/4. MINUTES AND MATTERS ARISING

FG180226/4.1 Previous Minutes

RESOLVED

To approve as a correct record, the minutes from the meeting of the Finance & Governance

Committee on 21/01/2026.

WTCM522 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG180226/4.2 Matters Arising

The Town Clerk reported that all the recommendations were agreed at Full Council.

FG180226/5. BUSINESS PLANNING & FINANCIAL MATTERS

FG180226/5.1 Council Accounts (January - Period 10)

Councillors scrutinised the accounts and asked questions including:

- 210/4900 Misc Costs - Town Clerk to circulate list of what has been coded here
- 130/1340 Income Rec - Town Clerk to check what has been invoiced
- 100/1100 and 1105 - councillors commented that we are overachieving on one and underachieving on the other
- 100/4098 Comm Fridge - Town Clerk to have discussion about other equipment purchases

FG180226/5.2 Payment of Invoices - February

The Town Clerk summarised the payments list.

RECOMMENDED

To agree payment of invoices for February 2026.

WTCM523 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG180226/5.3 Scrutiny of Payments

Cllr Phil Pritchard reported that he had examined 3 payments and all was in order.

FG180226/5.4 Virements

The Town Clerk summarised the virements and answered queries.

RECOMMENDED

To recommend the virements to Full Council.

WTCM524 - Proposed by Cllr Revd William Rowell, seconded by Cllr Richard Church

FG180226/5.5 Interim Strategic Plan Action Plan

The Town Clerk summarised the report and commented that EN1 could now be changed to ongoing due to the held Community Workshop for the Town Hall Transformation. A query was received regarding the pre-election period and our newsletter - Town Clerk to check.

FG180226/6. STRATEGY & POLICY

FG180226/6.1 Procurement Policy

The Town Clerk summarised the policy and members made amendments, including:

- Move Section 9 paragraph 1 to Section 7 in all items over £100
- Strengthen Section 5

- Strengthen Section 12
- Add 'globally responsible way' in Section 10 paragraph 1

RECOMMENDED

To approve and adopt the amended Procurement Policy.

WTCM525 - Proposed by Cllr Alison Davies, seconded by Cllr Carol Robinson

FG180226/6.2 Volunteer Policy

The Town Clerk summarised the policy and members made amendments, including:

- In Section 9 insert that the Council is not obliged to accept an application volunteer and may decline an application
- In Section 9 change informal meeting to meeting with organisers and/or Responsible Person
- In Section 18 change termination to both parties
- In Section 17 replace supervisor with Responsible Person
- Add in clarification regarding a councillors role in terms of a volunteer
- Add in a section regarding diversity and cost benefit analysis
- Add in a section regarding risk assessments

RECOMMENDED

To approve and adopt the amended Volunteer Policy.

WTCM526 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FG180226/7. MOTIONS FOR DEBATE

FG180226/7.1 Motion for Debate - Restoration of Investigation Procedure

The motion was withdrawn.

FG180226/8. GOVERNANCE

FG180226/8.1 Review of Standing Orders & Committee Structure

The Town Clerk explained that it would be beneficial to setup a working group to examine Standing Orders ready for adoption at the Annual Meeting. The Town Clerk also explained that it would be beneficial to also review the committee structure as it was brand new last year.

Cllrs Morag Bailey, Alison Davies and Phil Owen volunteered to assist the Town Clerk.

RECOMMENDED

That a working group of Cllrs Alison Davies, Morag Bailey and the Mayor be established to work with the officers on a review of Standing Orders and the committee structure.

WTCM527 - Proposed by Cllr Morag Bailey, seconded by Cllr Richard Church

FG180226/8.2 Appointment of Internal Auditor

The Town Clerk explained that this item could not wait for the next Audit Committee and that Full Council was required to reaffirm yearly the internal auditor appointment.

RECOMMENDED

To approve the appointment of TIAA Ltd as the internal auditor for 2025/26.

WTCM528 - Proposed by Cllr Phil Pritchard, seconded by Cllr Revd William Rowell

FG180226/9. DATE OF NEXT MEETING

The next meeting of Finance & Governance Committee will be held on 18th March 2026 at 6:30pm.

FG180226/10. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED

That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM529 - Proposed by Cllr Revd William Rowell, seconded by Cllr Alison Davies

FG180226/11. DEBTORS [CONFIDENTIAL]

The Town Clerk summarised the report and a discussion was had. The Town Clerk was thanked for the format of the report.

RECOMMENDED

To approve the confidential recommendation 1 that access is restricted until payment is received in full or a repayment plan agreed.

WTCM530 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

RECOMMENDED

To amend the Debt Management Policy to alter Stage 1 to read 7 days instead of 30 days and Stage 2 to read 21 days instead of 60 days.

WTCM531 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

RECOMMENDED

To recommend to Full Council to approve the write-off of historic debts as outlined in Section 4 and the list at the end of the report.

WTCM532 - Proposed by Cllr Revd William Rowell, seconded by Cllr Richard Church

FG180226/12. STAFFING [CONFIDENTIAL]

The Town Clerk gave an update on staffing. It was agreed that the Mayor will write to the outgoing employee.

The meeting finished at 20:13.

Signed:

Dated:

Councillor (Chair)

Decision/Action Log

ID		Assigned
WTCM522	RESOLUTION FG180226/4.1 Previous Minutes To approve as a correct record, the minutes from the meeting of the Finance & Governance Committee on 21/01/2026.	Town Clerk & Responsible Finance Officer

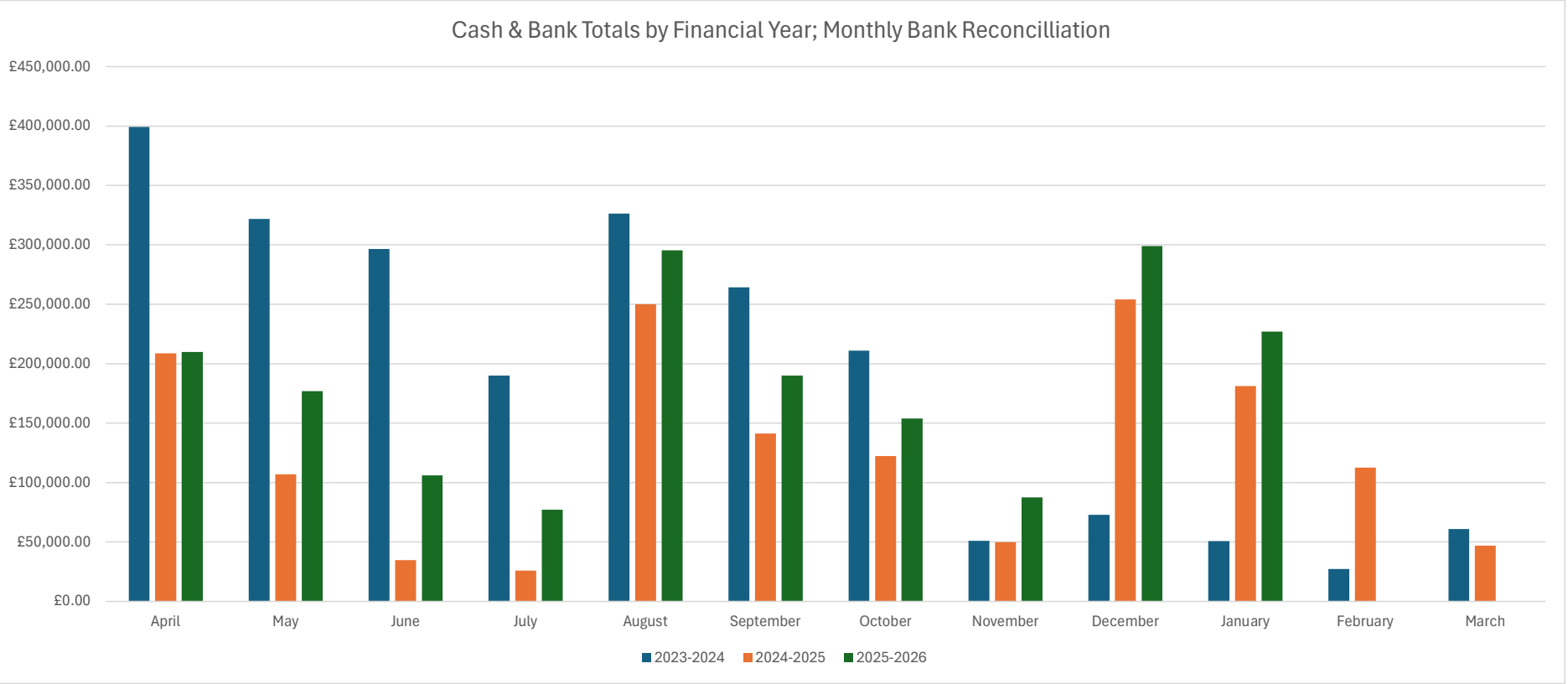
ID		Assigned
WTCM523	RECOMMENDATION FG180226/5.2 Payment of Invoices - February To agree payment of invoices for February 2026.	Town Clerk & Responsible Finance Officer
WTCM524	RECOMMENDATION FG180226/5.4 Virements To recommend the virements to Full Council.	Town Clerk & Responsible Finance Officer
WTCM525	RECOMMENDATION FG180226/6.1 Procurement Policy To approve and adopt the amended Procurement Policy.	Town Clerk & Responsible Finance Officer
WTCM526	RECOMMENDATION FG180226/6.2 Volunteer Policy To approve and adopt the amended Volunteer Policy.	Town Clerk & Responsible Finance Officer
WTCM527	RECOMMENDATION FG180226/8.1 Review of Standing Orders & Committee Structure That a working group of Cllrs Alison Davies, Morag Bailey and the Mayor be established to work with the officers on a review of Standing Orders and the committee structure.	Town Clerk & Responsible Finance Officer
WTCM528	RECOMMENDATION FG180226/8.2 Appointment of Internal Auditor To approve the appointment of TIAA Ltd as the internal auditor for 2025/26.	Town Clerk & Responsible Finance Officer
WTCM529	RESOLUTION FG180226/10 Confidential Session - Exclusion That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM530	RECOMMENDATION FG180226/11 Debtors To approve the confidential recommendation 1 that access is restricted until payment is received in full or a repayment plan agreed.	Town Clerk & Responsible Finance Officer
WTCM531	RECOMMENDATION FG180226/11 Debtors To amend the Debt Management Policy to alter Stage 1 to read 7 days instead of 30 days and Stage 2 to read 21 days instead of 60 days.	Town Clerk & Responsible Finance Officer
WTCM532	RECOMMENDATION FG180226/11 Debtors To recommend to Full Council to approve the write-off of historic debts as outlined in Section 4 and the list at the end of the report.	Town Clerk & Responsible Finance Officer

Appendix F

Welshpool Town Council

Cash & Bank Totals

Financial Year	Precept			Precept			Precept			Precept		
	April	May	June	July	August	September	October	November	December	January	February	March
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13	£189,828.72	£153,808.65	£87,449.58	£298,931.13	£226,926.34		



Appendix G

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance & Governance</u>								
<u>210 Administration & Management</u>								
1076 Precept	0	781,600	781,600	0			100.0%	
1080 Income - Interest	65	694	500	(194)			138.8%	
1380 Income - Charity Donations	0	704	0	(704)			0.0%	
1450 Income - Donations	(1,021)	14	0	(14)			0.0%	
1455 Income - Warm Hub Donations	1,182	2,242	0	(2,242)			0.0%	
Administration & Management :- Income	227	785,254	782,100	(3,154)			100.4%	0
4000 Salary	8,694	64,658	129,882	65,224		65,224	49.8%	(6,000)
4005 HMRC	1,802	19,632	13,815	(5,817)		(5,817)	142.1%	
4010 Pension Payments	780	5,883	6,657	774		774	88.4%	
4011 PCC Pension Shortfall	0	10,100	10,100	0		0	100.0%	
4020 Training Staff	53	463	4,000	3,537		3,537	11.6%	
4021 Training Councillors	0	1,278	1,000	(278)		(278)	127.8%	
4025 Uniforms	0	24	250	226		226	9.8%	
4055 Rates	1,736	1,736	7,500	5,764		5,764	23.1%	
4060 Services	961	3,418	7,500	4,082		4,082	45.6%	
4065 Mobile Phones	16	157	250	93		93	62.7%	
4085 Repairs & Maintenance	340	340	0	(340)		(340)	0.0%	
4095 Licenses	0	(130)	0	130		130	0.0%	
4100 Cleaning & Materials	0	18	250	232		232	7.2%	
4330 Special Projects	0	992	10,000	9,008		9,008	9.9%	
4340 Equipment	0	121	500	379		379	24.2%	
4445 Conferences	0	220	1,000	780		780	22.0%	
4470 Bank Charges	133	764	1,000	236		236	76.4%	
4725 Stationery	17	837	2,000	1,163		1,163	41.8%	
4850 Insurance	0	31,109	32,000	891		891	97.2%	
4855 Audit	0	1,275	2,500	1,225		1,225	51.0%	
4860 Professional Fees	0	6,806	6,448	(358)		(358)	105.5%	
4865 Web Site	47	47	500	453		453	9.4%	
4866 IT Costs	2,284	20,839	15,000	(5,839)	150	(5,989)	139.9%	
4870 Mayoral & Senior Allowance	0	476	1,500	1,024		1,024	31.8%	
4871 Councillor Allowances	956	956	0	(956)		(956)	0.0%	
4875 Health & Safety	6	6,998	7,000	2		2	100.0%	
4880 Electrical Testing	410	410	500	90		90	82.0%	
4885 Elections	0	8,913	1,500	(7,413)		(7,413)	594.2%	
4890 Welsh Language	0	0	500	500		500	0.0%	
4895 Subscriptions	0	2,072	2,000	(72)		(72)	103.6%	
4900 Miscellaneous Costs	64	1,337	500	(837)		(837)	267.5%	

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4925 Section 137	0	(0)	0	0		0	0.0%	
5146 Civic & Hospitality	0	150	500	350		350	30.0%	
5170 Newsletters	0	697	2,000	1,303		1,303	34.8%	
5450 Warm Hub Expenditure	316	935	500	(435)		(435)	187.0%	
Administration & Management :- Indirect Expenditure	18,615	193,530	268,652	75,122	150	74,972	72.1%	(6,000)
Net Income over Expenditure	(18,388)	591,724	513,448	(78,276)				
6000 plus Transfer from EMR	(6,000)	(6,000)	0	6,000				
Movement to/(from) Gen Reserve	(24,388)	585,724	513,448	(72,276)				
Finance & Governance :- Income	227	785,254	782,100	(3,154)			100.4%	
Expenditure	18,615	193,530	268,652	75,122	150	74,972	72.1%	
Net Income over Expenditure	(18,388)	591,724	513,448	(78,276)				
plus Transfer from EMR	(6,000)	(6,000)	0	6,000				
Movement to/(from) Gen Reserve	(24,388)	585,724	513,448	(72,276)				
Operations & Development								
100 Town Hall								
1100 Income - Corn Exchange	622	4,488	7,000	2,512			64.1%	
1101 Refreshments - JRR	30	30	0	(30)			0.0%	
1103 Refreshments - Corn Exchange	0	130	0	(130)			0.0%	
1104 Refreshments - Assembly Room	0	100	0	(100)			0.0%	
1105 Income - Assembly Rooms	807	4,833	1,800	(3,033)			268.5%	
1110 Income - Other Rooms	45	1,314	1,000	(314)			131.4%	
1120 Income - Telephone Mast Rental	1,250	3,750	5,000	1,250			75.0%	
1370 Income - Grant	9,500	12,000	0	(12,000)			0.0%	
Town Hall :- Income	12,254	26,645	14,800	(11,845)			180.0%	0
4000 Salary	5,316	47,200	68,355	21,155		21,155	69.1%	
4005 HMRC	980	13,433	6,885	(6,548)		(6,548)	195.1%	
4010 Pension Payments	482	4,641	6,657	2,016		2,016	69.7%	
4055 Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060 Services	8,114	51,392	60,000	8,608		8,608	85.7%	
4085 Repairs & Maintenance	410	24,969	15,000	(9,969)		(9,969)	166.5%	
4095 Licenses	0	870	1,500	630		630	58.0%	
4096 BLT Loan	0	940	0	(940)		(940)	0.0%	
4098 Community Fridge	111	1,242	0	(1,242)		(1,242)	0.0%	
4100 Cleaning & Materials	0	9,135	10,000	865		865	91.3%	

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4200 Waste Collection	134	1,979	1,500	(479)		(479)	132.0%	
4202 Consumeables	0	241	500	259		259	48.3%	
4340 Equipment	0	(449)	500	949		949	(89.8%)	
4866 IT Costs	0	100	500	400		400	20.1%	
4875 Health & Safety	420	420	1,000	580		580	42.0%	
4900 Miscellaneous Costs	43	973	1,500	527		527	64.9%	
Town Hall :- Indirect Expenditure	16,010	193,154	208,897	15,743	0	15,743	92.5%	0
Net Income over Expenditure	(3,756)	(166,509)	(194,097)	(27,588)				
110 Markets								
1200 Income - Market Stalls	1,517	13,760	13,000	(760)			105.8%	
1205 Income - Outdoor Markets	94	904	1,000	96			90.4%	
1300 Income - Rent	383	958	0	(958)			0.0%	
Markets :- Income	1,994	15,623	14,000	(1,623)			111.6%	0
4085 Repairs & Maintenance	0	340	750	410		410	45.3%	
4095 Licenses	0	361	500	139		139	72.3%	
4205 Marketing	47	47	250	203		203	18.8%	
Markets :- Indirect Expenditure	47	748	1,500	752	0	752	49.9%	0
Net Income over Expenditure	1,947	14,874	12,500	(2,374)				
130 Recreation								
1340 Income - Rec Club Rents etc	0	1,383	3,000	1,617			46.1%	
1345 Income - Casual Recreation	0	29	0	(29)			0.0%	
1350 Income - Allotments	0	855	600	(255)			142.5%	
1365 Income - Other	0	1,672	0	(1,672)			0.0%	
1370 Income - Grant	0	20,000	0	(20,000)			0.0%	
Recreation :- Income	0	23,940	3,600	(20,340)			665.0%	0
4020 Training Staff	0	1,905	2,000	95		95	95.3%	
4025 Uniforms	0	(0)	0	0		0	0.0%	
4060 Services	2,269	3,854	2,500	(1,354)		(1,354)	154.2%	
4085 Repairs & Maintenance	41	5,453	6,000	547	2,277	(1,729)	128.8%	
4202 Consumeables	10	436	500	64		64	87.2%	
4340 Equipment	(279)	1,561	2,500	939		939	62.4%	
4341 Play Equipment	21,098	26,506	10,000	(16,506)		(16,506)	265.1%	
4342 Play Area Fencing	0	13,250	16,000	2,750		2,750	82.8%	
4345 End of Season Works	0	21,380	20,000	(1,380)		(1,380)	106.9%	
4355 Country Park Lease	0	530	400	(130)		(130)	132.5%	
4360 Outer Park Lease	0	1,500	1,000	(500)		(500)	150.0%	

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4365 STRI/ROSPA	0	520	1,500	980		980	34.7%	
4375 Memorial Garden	0	1,894	250	(1,644)		(1,644)	757.7%	
4380 Allotment Costs	0	0	300	300		300	0.0%	
4400 Vehicles	1,599	10,145	0	(10,145)		(10,145)	0.0%	
4401 Vehicle Running Costs	0	1,090	1,000	(90)		(90)	109.0%	
4875 Health & Safety	0	16	250	234		234	6.5%	
4900 Miscellaneous Costs	0	0	100	100		100	0.0%	

Recreation :- Indirect Expenditure **24,739** **90,040** **64,300** **(25,740)** **2,277** **(28,017)** **143.6%** **0**

Net Income over Expenditure **(24,739)** **(66,101)** **(60,700)** **5,401**

<u>140 Street Scene</u>								
4000 Salary	5,000	44,908	65,079	20,171		20,171	69.0%	
4005 HMRC	911	12,279	6,566	(5,713)		(5,713)	187.0%	
4010 Pension Payments	499	4,839	4,662	(177)		(177)	103.8%	
4020 Training Staff	539	539	1,000	461		461	53.9%	
4025 Uniforms	0	445	500	55		55	88.9%	
4026 PPE	0	60	500	440		440	12.0%	
4065 Mobile Phones	16	157	200	43		43	78.3%	
4085 Repairs & Maintenance	13	843	1,200	357		357	70.3%	
4200 Waste Collection	63	2,593	2,500	(93)		(93)	103.7%	
4340 Equipment	0	1,003	3,000	1,997		1,997	33.4%	
4400 Vehicles	45	14,558	5,400	(9,158)		(9,158)	269.6%	
4401 Vehicle Running Costs	0	531	1,500	969		969	35.4%	
4515 Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	

Street Scene :- Indirect Expenditure **7,085** **84,056** **93,807** **9,751** **0** **9,751** **89.6%** **0**

Net Expenditure **(7,085)** **(84,056)** **(93,807)** **(9,751)**

<u>150 Toilets</u>								
4000 Salary	1,085	2,169	0	(2,169)		(2,169)	0.0%	
4005 HMRC	107	213	0	(213)		(213)	0.0%	
4010 Pension Payments	88	176	0	(176)		(176)	0.0%	
4060 Services	5,486	14,670	3,000	(11,670)		(11,670)	489.0%	
4085 Repairs & Maintenance	27	2,701	1,000	(1,701)		(1,701)	270.1%	
4100 Cleaning & Materials	0	6,550	15,000	8,450		8,450	43.7%	

Toilets :- Indirect Expenditure **6,793** **26,479** **19,000** **(7,479)** **0** **(7,479)** **139.4%** **0**

Net Expenditure **(6,793)** **(26,479)** **(19,000)** **7,479**

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
160 Domen Castell								
4055 Rates	0	582	0	(582)		(582)	0.0%	
4060 Services	12	210	1,200	990		990	17.5%	
4085 Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095 Licenses	0	1,350	1,350	0		0	100.0%	
4550 Rent Private Land	0	3,000	3,000	0		0	100.0%	
Domen Castell :- Indirect Expenditure	12	18,981	10,550	(8,431)	0	(8,431)	179.9%	0
Net Expenditure	(12)	(18,981)	(10,550)	8,431				
190 Ann Holloway Centre								
1110 Income - Other Rooms	926	4,005	5,000	995			80.1%	
1300 Income - Rent	75	600	0	(600)			0.0%	
1635 Income - Lease	0	6,000	6,000	0			100.0%	
Ann Holloway Centre :- Income	1,001	10,605	11,000	395			96.4%	0
4060 Services	2,938	12,915	12,000	(915)		(915)	107.6%	
4085 Repairs & Maintenance	2,486	7,213	5,000	(2,213)	185	(2,397)	147.9%	
4100 Cleaning & Materials	0	1,043	4,000	2,957		2,957	26.1%	
4200 Waste Collection	263	1,071	1,500	429		429	71.4%	
4861 Legal Fees	618	618	0	(618)		(618)	0.0%	
4866 IT Costs	0	0	200	200		200	0.0%	
4875 Health & Safety	300	300	200	(100)		(100)	150.0%	
4900 Miscellaneous Costs	0	56	200	144		144	28.0%	
Ann Holloway Centre :- Indirect Expenditure	6,604	23,215	23,100	(115)	185	(300)	101.3%	0
Net Income over Expenditure	(5,603)	(12,610)	(12,100)	510				
200 Meals on Wheels								
1650 Income - Meals on Wheels	1,856	20,956	20,000	(956)			104.8%	
Meals on Wheels :- Income	1,856	20,956	20,000	(956)			104.8%	0
4000 Salary	1,366	13,098	21,735	8,637		8,637	60.3%	
4005 HMRC	20	2,200	801	(1,399)		(1,399)	274.7%	
4100 Cleaning & Materials	0	163	500	337		337	32.5%	
4202 Consumeables	0	25	250	225		225	10.0%	
4340 Equipment	0	0	500	500		500	0.0%	
4400 Vehicles	254	1,940	4,000	2,060		2,060	48.5%	
4710 Meal Costs	374	2,518	8,000	5,482	174	5,308	33.7%	
4900 Miscellaneous Costs	0	0	200	200		200	0.0%	
Meals on Wheels :- Indirect Expenditure	2,013	19,944	35,986	16,042	174	15,868	55.9%	0
Net Income over Expenditure	(157)	1,012	(15,986)	(16,998)				

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Operations & Development :- Income	17,105	97,768	63,400	(34,368)			154.2%	
Expenditure	63,303	456,619	457,140	521	2,635	(2,114)	100.5%	
Movement to/(from) Gen Reserve	(46,198)	(358,851)	(393,740)	(34,889)				
Events & Planning								
<u>180 Tourist Information</u>								
1110 Income - Other Rooms	(347)	0	0	0			0.0%	
1370 Income - Grant	0	23,775	0	(23,775)			0.0%	11,888
1500 Income - Commission Sales	5,316	53,975	40,000	(13,975)			134.9%	
1505 Income - Rail Ticket	300	7,190	8,000	810			89.9%	
1510 Income - Direct Sales	265	9,714	13,500	3,786			72.0%	
Tourist Information :- Income	5,533	94,654	61,500	(33,154)			153.9%	11,888
4000 Salary	5,216	50,115	63,145	13,030		13,030	79.4%	
4005 HMRC	681	11,522	4,325	(7,197)		(7,197)	266.4%	
4010 Pension Payments	769	7,409	7,552	143		143	98.1%	
4055 Rates	(1,736)	4,700	4,700	0		0	100.0%	
4060 Services	59	2,155	10,000	7,845		7,845	21.5%	
4085 Repairs & Maintenance	0	429	2,000	1,571		1,571	21.5%	
4100 Cleaning & Materials	0	877	1,000	123		123	87.7%	
4660 Direct Stock	175	5,042	15,000	9,958		9,958	33.6%	
4661 Commission Costs	3,030	40,076	35,000	(5,076)		(5,076)	114.5%	
4662 Train ticket costs	211	211	5,000	4,789		4,789	4.2%	
4866 IT Costs	0	78	200	122		122	39.0%	
4875 Health & Safety	280	537	200	(337)		(337)	268.3%	
4900 Miscellaneous Costs	25	810	500	(310)		(310)	162.1%	
4991 Capital Works	0	23,775	0	(23,775)		(23,775)	0.0%	
Tourist Information :- Indirect Expenditure	8,709	147,736	148,622	886	0	886	99.4%	0
Net Income over Expenditure	(3,176)	(53,082)	(87,122)	(34,040)				
6001 less Transfer to EMR	0	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	(3,176)	(64,969)	(87,122)	(22,153)				
<u>230 Events</u>								
1365 Income - Other	0	6	0	(6)			0.0%	
1850 Income - Carnival	17	694	1,000	306			69.4%	
1860 Income - Flicks in the Sticks	0	842	1,200	358			70.2%	
1870 Income - Fireworks Display	0	2,514	2,000	(514)			125.7%	
1880 Income - Winter Festival	(263)	1,083	700	(383)			154.8%	
1895 Income - Other Events	0	1,131	1,500	369			75.4%	
Events :- Income	(246)	6,270	6,400	130			98.0%	0

Detailed Income & Expenditure by Budget Heading 11/02/2026

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4065 Mobile Phones	16	157	250	93		93	62.7%	
4900 Miscellaneous Costs	0	270	500	230		230	54.1%	
5100 Flicks in the Sticks	0	863	1,500	637		637	57.5%	
5105 Fireworks Display	0	2,186	2,500	314		314	87.5%	
5115 Remembrance	0	1,586	500	(1,086)		(1,086)	317.3%	
5120 Winter Festival	0	1,967	2,000	33		33	98.4%	
5121 Christmas Lights	0	12,696	2,000	(10,696)		(10,696)	634.8%	
5140 Easter Egg Hunt	0	28	0	(28)		(28)	0.0%	
5145 Community Awards	0	80	0	(80)		(80)	0.0%	
5190 Community Events	0	2,503	3,000	497		497	83.4%	
5192 Carnival	33	3,254	2,500	(754)		(754)	130.2%	
Events :- Indirect Expenditure	49	25,591	14,750	(10,841)	0	(10,841)	173.5%	0
Net Income over Expenditure	(295)	(19,321)	(8,350)	10,971				
Events & Planning :- Income	5,287	100,923	67,900	(33,023)			148.6%	
Expenditure	8,758	173,326	163,372	(9,954)	0	(9,954)	106.1%	
Net Income over Expenditure	(3,470)	(72,403)	(95,472)	(23,069)				
less Transfer to EMR	0	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	(3,470)	(84,290)	(95,472)	(11,182)				
Grand Totals:- Income	22,619	983,945	913,400	(70,545)			107.7%	
Expenditure	90,676	823,474	889,164	65,690	2,785	62,905	92.9%	
Net Income over Expenditure	(68,057)	160,471	24,236	(136,235)				
plus Transfer from EMR	(6,000)	(6,000)	0	6,000				
less Transfer to EMR	0	11,888	0	(11,888)				
Movement to/(from) Gen Reserve	(74,057)	142,584	24,236	(118,348)				

Appendix H



Cyngor Tref y Trallwng | Welshpool Town Council

Invoices / Payments for Approval - Month 11

Date	Invoice No.	Ref No.	Detail	Total	Status
Amazon [AMAZON]					
21/01/2026	GB6NB1XABEI	6273	Filing Cabinet Hub	£95.99	Paid on 23/01/2026
Arts Alive [ARTS]					
13/02/2026	FP-583	6354	Flicks in the sticks	£180.00	
Autorama Vanrama [AUTORAMA] - paid by Direct Debit					
15/01/2026	EMACJAN26	6298	EMAC Service Plan Jan 26	£53.82	Paid on 15/01/2026
British Gas [BGAS] - paid by Direct Debit					
23/01/2026	815077231	6271	Electric M&B Jan 26	£13.02	Paid on 06/02/2026
Cllr Dr Ben Gwalchmai [BGWALCHMAI]					
28/01/2026	AL2526BG	6280	Cllr Allowances 25/26	£208.00	
Border Drain Services [BORDDRAIN]					
03/02/2026	743	6318	Drainage Camera Check	£120.00	
Border Janitorial Supplies Ltd [BORDER]					
04/02/2026	242365	6320	Toilet roll / cleaner Feb 2026	£199.66	
Boys & Boden Ltd [BOYS]					
01/01/2026	OUT3	6289	Clear outstanding balance	£13.10	Paid on 20/01/2026
03/02/2026	W/368900	6321	New lock for TH	£36.49	
Canal & River Trust [CANALRIV]					
18/02/2026	0000234311	6382	Bridge licence fee Mar26/27	£1.26	
Christina May Ltd [CHRISTINAM]					
10/02/2026	0000056055	6362	Stock for TIC Feb 26	£156.02	
Cultivate (CwmHarry) Cyfyngedig [CULTIVATE]					
18/02/2026	INV-1331	6383	TV partial cost for BB project	£598.80	
Disabled Aid Ltd [DISAID]					
21/01/2026	INV386486	6276	Hoist Service	£180.00	
Cllr Estelle Bleivas [EBLEIVAS]					
28/01/2026	AL2526EB	6281	Cllr Allowances 25/26	£208.00	
Eric Neville Catering Supplies Ltd [ENEVILLE]					
12/08/2024	244175	5225		£132.00	
27/02/2025	245396	5772	bin bags	£227.88	
Enreach [ENREACH] - paid by Direct Debit					
31/01/2026	444701	6314	Telephone Bill Feb 26	£604.38	
Flexabee Ltd [FLEXEBEE]					
23/01/2026	FBS73755	6261	Fire Marshalling Training	£646.80	
Gilbert Davies Solicitors [GDAVIES]					
26/08/2025	23586	6323	Lease of PTHB and WTC	£737.60	

Date	Invoice No.	Ref No.	Detail	Total	Status
Grenke Leasing Ltd [GRENKE] - paid by Direct Debit					
22/01/2026	0000127276/2026	6270	Telephone rental Jan 26	£81.60	Paid on 04/02/2026
Severn Trent Water Ltd [HAFREN] - paid by Direct Debit					
21/01/2026	143098495	6357	Berriew Street Toilets	£45.06	
17/02/2026	143098687	6373	Final water bill AHC	£110.58	
Hardings Shed and Garden Supplis [HARDINGS]					
31/01/2026	202600000194	6374	vehicle fuel Jan26	£167.42	
HM Land Registry [HMLR]					
27/01/2026	2008559580	6292	HMLR CYM394632	£63.00	Paid on 27/01/2026
HMRC - PAYE [HMRC]					
09/02/2026	HMRCFEB26	6334	PAYE & NI Feb 26	£8,757.12	
HTL Windows & Doors [HTL]					
10/02/2026	44385	6345	Servicing of Automatic doors	£198.00	
Information Commissioners Office [ICO]					
28/01/2026	12930371	6294	ICO Cert Renewal	£47.00	Paid on 28/01/2026
Rentokil Initial [INITIAL] - paid by Direct Debit					
30/01/2026	35732723	6308	Hygiene Contact Feb - March	£916.55	
John Deere Financial [JOHNDEERE] - paid by Direct Debit					
30/01/2026	JDJAN26	6295	Tractor Finance Jan 26	£677.76	Paid on 30/01/2026
ClIr Jackson Quarrell [JQUARRELL]					
28/01/2026	AL2526JQ	6282	ClIr Allowances 25/26 (Pro Rat	£124.00	
Legal & General (Pensions) [LEGALGEN]					
09/02/2026	LGFE26	6335	L&G Pensions Feb 26	£2,109.99	
Lex AutoLease [LEXAUTO] - paid by Direct Debit					
16/01/2026	MIN8062658	6268	Van lease Jan 26	£532.68	Paid on 02/02/2026
16/02/2026	MIN8165167	6358	Tipper Lease March	£708.18	
Lloyds Bank Cardnet [LLOYDS1] - paid by Direct Debit					
15/01/2026	CNDEC251	6297	CardNet December 1	£66.76	Paid on 15/01/2026
Lloyds Bank Charges [LLOYDS3] - paid by Direct Debit					
28/01/2026	JAN26SVG	6293	Bank Charges Jan 26	£54.36	Paid on 28/01/2026
Lloyds Bank Debit Card [LLOYDS4]					
23/01/2026	IN268026	6262	New faceplate parts for toilet	£31.44	Paid on 23/01/2026
21/01/2026	GB6N4QWABEI	6284	Digital Signage	£159.98	Paid on 23/01/2026
29/01/2026	GB305634227	6299	Disinfectant spray	£2.00	
28/01/2026	GB6003Y02RWF5I	6300	Thermometer	£3.99	
29/01/2026	GB6XBTYABEI	6301	All purpose cloths	£7.58	
28/01/2026	GB6WVGZABEI	6302	Cool bags / Frdieg Thermometer	£37.09	
29/01/2026	GB6XH24ABEI	6303	Sanitiser	£4.25	
28/01/2026	GB6W6X2ABEI	6304	Gloves	£4.88	
20/01/2026	2359549	6305	USB plug	£10.98	Paid on 23/01/2026
03/02/2026	J8AYPSSY-0001	6311	Digital Signage Subscription	£99.60	
26/01/2026	14136529143	6312	Planning Updates Training	£53.00	Paid on 28/01/2026

Date	Invoice No.	Ref No.	Detail	Total	Status
04/02/2026	100026816	6324	Jewellery Order Feb 26	£210.00	Paid on 10/02/2026
06/02/2026	GB6184VUABEI	6361	Broom for Community Fridge	£7.58	
29/01/2026	GB6XH5WABEI	6363	Cleaning Community Fridge	£2.00	
03/02/2026	GB612TOFABEI	6364	Bin bags for Community Fridge	£14.99	
02/02/2026	GB60050K37QO9I	6365	Compost Caddy Community Fridge	£20.99	
03/02/2026	GB612TGOABEI	6366	bin bags	£5.99	
09/02/2026	GB6001TITVIH7I	6367	COSHH cupboard stickers	£3.99	
09/02/2026	GB61AFFIABEI	6368	partydecs,mops,freezerbags etc	£53.20	
07/02/2026	GB6198GJABEI	6369	antibac floor cleaner	£11.87	
06/02/2026	GB617SIPABEI	6370	metal filing cabinet	£97.99	
02/02/2026	GB611SWXABEI	6371	Dustbin Community Fridge	£12.74	
09/02/2026	GB615NZE2AEUI	6372	kitchen cleaner Community Frid	£7.17	
09/02/2026	GB61B0A8BEI	6376	wooden spoons Town Hall	£6.98	
09/02/2026	GB61AM3FABEI	6377	disposable cups Town Hall	£34.28	
04/02/2026	GB6003LBZ02R11	6378	Water Boiler Filter Town Hall	£49.95	
06/02/2026	5052567	6379	Sign for Maes y Dre	£99.02	
03/02/2026	INV-1582	6380	Lock box Community Fridge	£17.99	
19/02/2026	GB61N2IOBEI	6384	Microphone for Town Hall	£14.65	
Cllr Morag Bailey [MBAILEY]					
28/01/2026	AL2526MB	6279	Cllr Allowances 25/26	£208.00	
Moprgan Fire and Security Systems Ltd [MFSS]					
02/02/2026	1133638	6307	Smart Comm & Maintenance contr	£474.00	
National Express Ltd [NATEXP]					
31/01/2026	B44220260131	6288	Nat Express Tickets Jan	£224.43	
Nick Roberts [NROBERTS]					
23/01/2026	3018	6264	PAT Testing Council 2026	£492.00	
Office Express UK [OFFICEEX]					
30/01/2026	2784	6313	2026 planners	£4.82	
One Voice Wales [ONEVOICE]					
04/02/2026	10470	6317	Community Plan Training MB	£42.00	
Owens Coaches [OWENC]					
13/02/2026	OCJAN26	6356	Owens Coaches Jan 26	£3,027.20	
Ray Parry Playground Services Ltd [PARRY]					
29/01/2026	2941-25	6283	2941-25/WPO8/Multiplay Avon Op	£25,144.80	
Powys County Council [PCC1]					
07/02/2026	40038032	6351	Trade Waste TH Jan 26	£107.85	
Powys Pension Fund [PCC2]					
09/02/2026	PCC2FEB26	6336	PCC Pension Feb 26	£475.30	
Phils Tool Hire [PHILSTOO]					
23/12/2025	70627	6340	White 380mm Fleece	£19.20	
Playdale Playgrounds Ltd [PLAYDALE]					
18/12/2025	0000063500	6265	Ubolts for playgrounds	£172.80	Paid on 29/01/2026

Date	Invoice No.	Ref No.	Detail	Total	Status
POS Terminal Rent [POS] - paid by Direct Debit					
30/01/2026	POSJAN26	6296	POS Hire Jan 26	£29.40	Paid on 30/01/2026
Potters Recycling [POTTERS]					
31/01/2026	62317	6330	Waste Disposal Jan 26	£1,372.38	
PPL PRS Ltd [PPLPRS]					
09/02/2026	SIN3275445	6350	Annual Music Licences TH 2026	£265.61	
ClIr Phil Pritchard [PPRITCHARD]					
28/01/2026	AL2526PP	6278	ClIr Allowances 25/26	£208.00	
RCI Mobilize Financial Services [RCI] - paid by Direct Debit					
31/01/2026	83466134	6328	MoW Van lease	£252.85	
Sefe Energy [SEFE] - paid by Direct Debit					
13/01/2026	INV04091580	6274	Gas AHC Dec 25	£1,438.68	Paid on 26/01/2026
13/01/2026	INV04091581	6275	Gas TH Dec 25	£4,352.30	Paid on 26/01/2026
SLCC Enterprises Ltd [SLCC]					
04/02/2026	BK224897-1	6316	CiLCA Portfolio Training RW	£540.00	
09/02/2026	BK224985-1	6342	Allotment Management Train	£140.40	
09/02/2026	BK224984-1	6343	Allotment Management training	£140.40	
Staff Salaries [STAFF]					
09/02/2026	STAFFFEB26	6333	Staff Salaries Feb 26	£22,832.43	
STRI Ltd [STRI]					
13/02/2026	IW11661	6360	STRI Subscription 2026	£1,299.60	
Swift Maintenance Services Ltd [SWIFT]					
28/01/2026	2038426	6277	PPM cleaning follow up	£1,500.00	
06/02/2026	2038574	6322	Service of oven	£162.00	
3 Business Services [THREEBUS] - paid by Direct Debit					
01/02/2026	987745022041	6341	Mobile phones Feb	£56.41	
Total Energies [TOTAL E] - paid by Direct Debit					
07/01/2026	401375584/26	6291	Electricity TH Dec 25	£4,621.25	Paid on 23/01/2026
07/02/2026	404424861/26	6347	Electricity TIC and Toilets	£135.68	
07/02/2026	404424971/26	6348	Electricity Office Feb 26	£1,493.28	
07/02/2026	404424773/26	6349	Electricity TH Feb 26	£3,548.50	
United Technology [UMICRO] - paid by Direct Debit					
26/01/2026	INV-005854	6266	New PC TH	£948.30	
01/02/2026	INV-006052	6286	IT Support Feb	£298.78	
01/02/2026	INV-006053	6287	AP Management Feb	£16.74	
Universal Fire Protection Ltd [UNIVFIRE]					
30/01/2026	10180	6285	Call out to fire alarm system	£96.00	
WPG Ltd [WPG]					
12/02/2026	168039	6355	new sign for rear TH	£96.00	Paid on 13/02/2026
Welshpool DIY [WPLDIY]					
04/01/2026	3147	6310	Various Misc Items	£79.84	
02/02/2026	3154	6325	Various items Jan 26	£39.68	

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Total to Approve £96,515.96

Appendix I



Cyngor Tref y Trallwng | Welshpool Town Council

Interim Strategic Plan - Action Plan - FC

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Town Centre & Regeneration

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Develop a Place Plan to be adopted by Powys County Council						
PP1	EP	Explore appetite from PCC to adopt as SPG / learn more about RLDP process	TC/EO £	Year 1	Not started	Resource added to 26/27 budget; quotes being obtained for works.
PP2	EP	If appropriate, launch workshops with residents, businesses, and community groups	TC/EO/CM £	Year 2	Not started	
PP3	EP	Draft plan including town centre, housing, transport, parking, and open space priorities	TC/EO/CM £	Year 2-3	Not started	
PP4	EP	Submit to Powys County Council for adoption into planning framework	TC/EO/CM £	Year 3	Not started	
Enhance the town centre environment						
TC1	OD	Roll out shopfront/window dressing scheme for empty premises in partnership with landlords	TC/EO/CM £	Year 2	Not started	Budget line provided for in 2026/2027.
TC2	OD	Pilot town centre planting and hanging basket sponsorship scheme	TC/OM/CM £	Year 2	Not started	Budget line provided for in 2026/2027.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
TC3	OD	Develop long-term "clean and green" action plan for pavements, signage and public spaces	TC/OM/CM £	Year 2-3	Not started	Plan to develop during Year 2 with implementation in Year 3.
Redevelop the Town Hall as a modern community and civic hub						
TH1	OD	Progress existing Expression of Interest to full National Lottery Heritage Fund application (??4.2m project)	TC £4200000.00	Year 1	Ongoing	EOI approved, work now progressing on full application. FC approved Governance Paper on 22nd October.
TH2	OD	Launch community fundraising campaign and sponsorship scheme alongside grant bid	TC £1000.00	Year 2	Not started	Budget line added to 26/27 budget (5458/101).
TH3	OD	Begin phased transformation works as required by lottery application	ALL £4200000.00	Year 3	Not started	
Revitalise the indoor and outdoor markets						
MA1	OD	Trial themed markets (e.g. farmers, crafts, seasonal) and promote through social media and newsletters	MO/CM £	Year 2	Not started	Forms part of Market Budget.
MA2	OD	Improve signage to both markets from car parks, train station and main areas	TC/MO £	Year 1	Delayed	Utilise underspend in year. Still waiting to obtain consents to replace the sign.
MA3	OD	Support traders with joint marketing and promotion campaigns	MO/CM £	Year 1-3	In progress	Officers have visited local markets and produced marketing materials to encourage further traders to attend. Publicity on the website for current market traders has begun.
MA4	OD	Assess financial sustainability of Monday market and explore feasibility of adding a second trading day	TC/MO £	Year 2	Not started	

Open Spaces

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Improve facilities for dog owners						
DO1	OD	Audit existing dog waste bins and identify priority locations for additional bins across parks, recreation grounds and key walking routes.	TC/OM £	Year 1	In progress	Assets now mapped and audit session to take place with team; OD to discuss in March.
DO2	OD	Launch a public campaign on responsible dog ownership, including posters, social media messaging and signage in parks.	TC/CM £	Year 1	Not started	To be launched in Spring 2026.
DO3	OD	Introduce new dog waste bins in under-served areas and ensure they are clearly signposted.	OM/CM £	Year 2	Not started	Provision in 2026/2027 budget for new bins
DO4	OD	Explore the creation of a designated dog-friendly zone or enclosed dog exercise area within one of the open spaces.	TC/OM £	Year 2-3	Not started	
DO5	OD	Pilot new initiatives such as "Dog-Friendly Businesses" scheme to encourage shops and cafe's to welcome responsible dog owners.	TC/EO/CM £	Year 3	Not started	
Maintain and invest in open spaces						
OS1	OD	Audit all play areas, pitches, open spaces and income generation	TC/OM £	Year 1	In progress	Assets now mapped and consideration to asset improvement included in budget.
OS2	OD	Develop phased upgrade programme, beginning with most used play areas	OM/CM £	Year 2-3	Not started	
OS3	OD	Work with schools and sports clubs to align investment	TC/OM £	Year 2-3	Not started	
Protect and enhance the environment						

Ref	Committee	Action	Resource	Timescale	Progress	Comments
EN1	OD	Audit all biodiversity measures and prepare Section 6 report and action plan	TC/OM £	Year 1	Not started	
EN2	OD	Implement Section 6 action plan for next 3 years, which should include tree planting, community green days and growing volunteer base	OM/CM £	Year 2-3	Not started	See EV1
Redevelop the Motte and Bailey as a historical leisure and recreational space						
MB1	OD	Produce concept designs with heritage groups, schools and local community	ALL £	Year 1	In progress	Working Group examined plan to bid for ??50k from Landfill Disposals Tax for enhanced events space - awaiting outcome.
MB2	OD	Explore funding options via Cadw, National Lottery, heritage tourism and Public Sector Works Board borrowing	TC £	Year 1-2	Not started	
MB3	OD	Begin phased works	TC/OM/CM £	Year 3	Not started	

Community Services

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Maintain and protect public toilets						
PT1	OD	Promotion and marketing with enhanced signage around the town along with data capture technology to measure usage	TC/OM/CM £	Year 1	Delayed	Footfall counters proved to be ineffective - exploring other options.
PT2	OD	Resolve outstanding repairs to enable full use of Changing Places facility	OM/CM £	Year 1-2	Not started	Resource allocated in 2026/27 to complete works.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
PT3	OD	Explore sponsorship and community toilet scheme with local businesses	TC/OM/EO £	Year 2-3	In progress	New donation signage has gone up in toilets.
Secure the future of the Ann Holloway Day Centre						
DC1	OD	Continue negotiations with charity and health board on leases	TC/TICM/OM £	Year 1	In progress	Negotiations now finalised and Council signed off leases - awaiting execution.
Strengthen the Meals on Wheels service						
WM1	OD	Review operational model and explore opportunities for transfer to charity as part of Day Centre	TC/TICM/OM £	Year 1	In progress	Council approved transfer, awaiting lease execution before service transfers.
WM2	OD	If service retained then begin expanded promotional campaign and trials of further expansion of offering	TICM/CM £	Year 2-3	Completed	No longer required.

Events & Tourism

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Develop Welshpool as a destination						
VW1	EP	Develop a tourism brand to include website, mobile app and other digital channels and work with tourism operators in town e.g. Powis Castle, WLLR to co-construct	TC/EO/TICM/CM £250.00	Year 1	In progress	Preliminary scoping exercise undertaken to explore options. Report considered in November, further work done in January.
VW2	EP	Work with regional tourism to create packages and link to enhanced events programme	EO/CM/TICM £	Year 2	Not started	

Ref	Committee	Action	Resource	Timescale	Progress	Comments
VW3	EP	Promote unique experiences through local businesses e.g. food tours, craft workshops	EO/CM/TICM £	Year 2-3	Not started	
Enhanced events programme						
EV1	EP	Strengthen Carnival Committee/Working Group with more community and business representation	EO £0.00	Year 1	In progress	E&P approved creation of Carnival Working Group to feed into process. Carnival PR has gone out and large response received.
EV2	EP	Develop events in partnership with local groups and organisations to share ideas, costs and resources and ensure that Council-organised community events, if possible, remain free to attend, while seeking sponsorship and grant funding to cover costs	EO £	Year 1-3	Not started	
EV3	EP	Improve event marketing with banners, signage and earlier social media promotion	EO/CM £1000.00	Year 1	Not started	Extra resource added to 26/27 budget; recommend roll this action forward into Year 2.
EV4	EP	Expand Winter Festival with competitions, music, family activities and more following 2025 event	EO £	Year 2	Not started	
EV5	EP	Trial new event formats (e.g. 1960s weekend, musical festival, storytelling sessions, heritage events, arts etc)	EO/CM/TICM £	Year 2-3	Not started	
Improve the Tourist Information Centre						
TIC1	EP	Review current operations, opening hours and promotion of service	TC/TICM £	Year 1	In progress	Group appointed to review at Full Council in January - to report back prior to end of this financial year.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
TIC2	EP	Update offering and explore digital resourcing	TC/TICM/CM £	Year 2	Not started	
TIC3	EP	Develop TIC into a booking and information hub for events, attractions, trails and more	TICM/CM £	Year 2-3	Not started	

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Ensure financial sustainability						
FS1	FG	Continue disposal of unused assets such as Berriew St toilets	TC £	Year 1	In progress	Work is in progress to dispose of the asset. FC approved discussions on next steps. Likely to go to auction in February.
FS2	FG	Benchmark administration costs against other towns and identify efficiencies	TC £	Year 1-2	In progress	Work started to find comparison councils - review of all Band D precepts across Wales completed.
FS3	FG	Complete staffing review	TC £	Year 1	Completed	Full Council approved new structure to go live on 1st January.
FS4	FG	Develop a three year budget to balance savings with new income generation	TC £	Year 2-3	Completed	Council considered 3 year budget in January 2026.
Improve communication, transparency and accountability						
CO1	EP	Publish details of upcoming planning applications to be discussed by the Council so that residents are better informed and able to engage in the planning process	TC/EO £	Year 1	Completed	Now complete and operational

Ref	Committee	Action	Resource	Timescale	Progress	Comments
CO2	FG	Build on existing platforms & continue with broadcasting meetings and update new democracy platform with more open data	TC £	Year 1	Ongoing	Live streaming for Council meetings now active and built into procedures. Democracy platform is established and updated twice weekly with payment information - all other information is provided in real time.
CO3	FG	Launch printed newsletter to every household and continue every sixth months	TC/EO/CM £	Year 1-3	Ongoing	Work has commenced on newsletter and name 'Our Welshpool' topped the online poll. Booked in for Royal Mail Door 2 Door (Boundary Matched) for 27th October 2025.
CO4	FG	Publish simple infographics of finances, projects and performance	TC £	Year 1-2	Ongoing	Work on Budget 2627 friendly page launched and new explorable graphs added. More work to continue to publish this.
CO5	FG	Consider business case around expanding team to include dedicated communications resource	TC £	Year 1-2	Completed	Full Council approved new structure to go live on 1st January.
Strengthen engagement with the community						
EN1	FG	Run community workshops linked to Place Plan, Town Hall transformation and events	TC/EO/CM £	Year 1-3	Not started	
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	Not started	See EV1
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	Not started	

Appendix J

TOUR DE FRANCE SPECIAL COMMITTEE

(Advisory)

Purpose

The purpose of this Committee is to co-ordinate with partners and advise the Council on projects, plans and the successful delivery of the Tour de France in Welshpool in 2027.

Delegated Powers and Responsibilities

To make recommendations to Full Council and other committees following professional advice where needed from either the Town Clerk, relevant officers or a suitably qualified person and following the Council's approval for the Town Clerk to implement such decisions.

Membership

Membership will be appointed by the Council and to be at least three and no more than seven plus the Town Mayor as ex-officio. The membership may contain non-councillors as co-opted by the Town Clerk with reference to the Mayor and Chair of the Committee. The quorum for the committee will be three or a third whichever is the greater.

The committee will elect its own Chair and Vice Chair.

All councillors may attend and contribute to the meeting of the committee but only those members appointed to the committee by the Council may vote on resolutions.

Frequency

On demand as required.

Operations

The committee will act in accordance with the Standing Orders and Financial Regulations adopted by the Council. An officer delegated by the Proper Officer of the Council will support the Committee. The agenda will be published three clear working days in advance of the meeting. Only committee members may vote on a resolution.

Appendix K



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #518

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Civic Ceremonial Working Group Recommendations
Date	18th February 2026

OFFICERS RECOMMENDATION

1. That the notes of the meeting of the Civic & Ceremonial Working Group be noted; and
2. That the draft policies and protocols be discussed by Finance & Governance Committee in March, with a view to adoption by Full Council in the future.

1. Purpose

1. To report to Full Council on the work of the Civic & Ceremonial Working Group established in November.

2. Background

1. At its meeting on 26 November 2025, Council resolved to establish a Civic & Ceremonial Working Group to review historic civic practices and ensure they remain appropriate, inclusive and proportionate for modern Welshpool.
2. The Working Group met on 17 February 2026 and considered a range of matters including civic protocols at funerals, robes, maces, photography, election of Mayor and Deputy Mayor.

3. Recommendations

1. The Working Group recommends that Council formally adopts three new governance documents:
 1. Flag Flying Policy
 2. Death of Sovereign or Senior Person of State Policy
 3. Civic & Ceremonial Protocol

4. Advice

1. The proposed arrangements provide clarity, consistency and transparency around civic traditions while ensuring they remain proportionate and inclusive.

2. The policies formalise practices already undertaken by the Council and provide operational guidance to officers, reducing ambiguity around ceremonial matters.

5. Links to Strategic Objectives and Interim Strategic Plan

1. None.

6. Resource & Legal Implications

1. There are no significant financial implications arising from adoption of the policies beyond existing ceremonial budgets.
2. Flag flying is largely governed by etiquette rather than statute except there are some instances where it is covered by the Control of Advertisements Regulations 1999 and this criteria will be incorporated into the policy.

7. Specific Implications

1. **Crime and Disorder** - N/A (Crime and Disorder Act 1998).
2. **Biodiversity** - N/A (Environment (Wales) Act 2016).
3. **Well-being** - N/A (Well-being of Future Generations (Wales) Act 2015).
4. **Risk Management** - N/A

8. Recommendation

1. That the notes of the meeting of the Civic & Ceremonial Working Group be noted; and
2. That the draft policies and protocols be discussed by Finance & Governance Committee in March, with a view to adoption by Full Council in the future.

9. Decision

1. To resolve to adopt the recommendations as above.

Appendix L

Draft minutes of meetingCivic and Ceremonial Working Group – 17/02/2026 - 10 am

Present: Aggie, Alison, Bill, Jackson, Richard, Sonja

Absent: Carol, Estelle, Phil Owen

Local Funerals

Mayor/Deputy Mayor/Town Clerk to attend without chains for funerals of elected members, local Senedd Members and MPs. Mayor and Town Clerk will use their judgement which funerals to attend.

When an elected member, local Senedd Member, MP dies in service, the relevant flag will fly at half-mast on TIC flagpoles, e.g. Town Flag, Welsh Flag, Union Jack.

Flags

Flags will be at half-mast on the day of a relevant funeral.

For national funerals WTC will follow the National Protocol.

Richard advised that there is a website that advises on flag protocol.

TIC Flagpole - it was agreed that we will display the Union Jack, the St. David's and the Welsh Flag all year round, Celtic Nations flag will be replaced by the Welshpool Town Flag, the Pride Flag will be displayed in June.

The Town Flag is always displayed.

Annual Meeting and Mayoral Election

Richard advised that the Annual Meeting must be held in May, where the Mayoral Election happens.

The protocol of the ceremony for the transfer of the mayoral office and chain was decided on as follows:

1. All to stand
2. Transfer of the chain from outgoing mayor/deputy to the new mayor/deputy. If the same person is re-elected, then there is no transfer of the chain.
3. The new mayor/deputy reads the declaration.
4. All to clap to welcome the new mayor/deputy.

The same courtesy is to be afforded to the election of Chairs and Vice Chairs of Committees.

Welshpool Civic Service

It was decided at the meeting that the 'Mayor Service' is being renamed to 'Welshpool Civic Service', which is the 31 May 2026 this year.

It was agreed that WTC will invite all neighbouring parish representatives, the Lord Lieutenant, the High Sheriff, Senedd Members & MP to attend the service.

The mayor will wear their robes, chain. The mayor's consort will wear their chain for the civic service. There will be no ceremony for the transfer of the chain.

On the Sunday after the Mayoral Election, the WTC team and the mayor will meet near the Inglenook Café. There will be a procession from there to the ceremonial service at St. Mary's church or other venue (other churches, other meeting space) of the new mayor's choosing. During the short procession the mayor will walk behind the group. In front of the church the group will part, and the mayor will walk through to the front of the church. Members will hold rods of office in right hand.

After the ceremony the procession walks back to the Inglenook and then disperses to the Town Hall where the community awards ceremony will be held.

The mayor decides on the party that is held afterwards. Everyone from the Welshpool community is invited to the event.

It was agreed that anyone that is thinking of becoming mayor/deputy mayor needs to advise their plans for their ceremony 1 month ahead of the Mayoral Election.

Civic Robes

It was agreed that the Mayor & Deputy Mayor will wear their robes and chain at the Welshpool Civic Service and Remembrance Sunday. At other meetings and public appearances, they will just wear their chains.

It was agreed that the decision to wear the Town Clerk Robes of Office, rests with the Town Clerk.

[REDACTED]

[REDACTED]

[REDACTED]

Remembrance Services 2026

Remembrance Sunday is on 8 November 2026

Armistice Day is on Thursday 11 November 2026 and it was agreed that schools will be invited to attend in the Memorial Garden.

Flag Bearer

It was decided that there will be a flag bearer for the Welshpool Civic Service on 31/05/2026 and Remembrance Sunday 08/11/2026.

Mace Bearer

It was agreed that there will be a Mace Bearer at the Welshpool Civic Service on 31 May 2026.

The Mace Bearer will be voted for at the annual meeting in May.

We have 2 maces and only require one for official proceedings. It was suggested that this will be discussed at the next council meeting.

Information from Google AI: A mace in a town hall is a ceremonial item, typically made of silver or gilt, that symbolizes the authority of the mayor or council. It is carried before the mayor during official proceedings and represents the monarch's authority in the borough. The mace is used at civic functions, council meetings, and other ceremonial events, signifying the mayor's role as the first citizen of the borough and the representative of the Crown.

Council Photographs

It was agreed that the Town Clerk will take a photo of the new council at the first meeting after any election.

The photos have been taken by a professional photographer in the past. It was discussed that we could take the individual council member photos ourselves in front of a suitable background location to save the photographer costs. No final decision was made on this.

Chamber

The need for new microphones was discussed.

Uncomfortable seating was also mentioned, as well as current seating not being suitable for people with disabilities.

ACTIONS (pending Full Council adoption of protocol and flag flying policy and other policy concerning deaths of sovereign)

- WTC to invite all neighbouring parish representatives, the Lord Lieutenant, the High Sheriff and the Senedd Member to attend the Welshpool Civic Service on 31/05/2026
- Send email to all councillors to alert them that anyone that is thinking of becoming mayor/deputy mayor needs to advise their plans for their ceremony 1 month ahead of the Mayoral Election to the Town Clerk
- [REDACTED]
- [REDACTED]
- Contact schools in advance to invite them to Armistice Day event in the Memorial Garden on Thursday 11 November 2026

- Contact flag bearer in advance for the Welshpool Civic Service on 31/05/2026 and Remembrance Sunday 08/11/2026
- Put on agenda for annual meeting in May: Vote for the Mace Bearer
- Discussion regarding maces
- Look into cost effective solutions to replace the microphones in the council chamber in the town hall. - budget secured for 26/27
- Look into solutions regarding uncomfortable seating in Town hall chamber and how to make seating suitable/accessible for people with disabilities. - to explore

Appendix M



Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #418

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Byelaws Consultation Report - FC
Date	18th February 2026

OFFICERS RECOMMENDATION

- 1. To note the outcome of the public consultation and the report; and**
- 2. To authorise the Town Clerk to prepare and publish the Second Written Statements for open spaces, markets and public toilets; and**
- 3. To ask the Town Clerk to prepare draft byelaws taking into account the consultation feedback for presentation at a future meeting.**

1. Purpose

1. To present the results of the 12-week public consultation on proposed new byelaws for open spaces, markets and public toilets, undertaken in accordance with the Local Government Byelaws (Wales) Act 2012, and to seek Council's direction on progressing to the next statutory stage.

2. Background

1. At its meeting in September 2025, Council approved the commencement of the process to make new byelaws and authorised the Town Clerk to publish Initial Written Statements and undertake a 12-week consultation in line with Welsh Government statutory guidance.
2. The public consultation ran from 20 October 2025 to 12 January 2026 and was promoted via the Council's website, press releases and social media. An online questionnaire was used to collect feedback, alongside written submissions.
3. A total of 14 responses were received. The majority of respondents identified themselves as local residents, with one response from a local business.

3. Results - Summary

1. Open Spaces Byelaws

1. Support levels showed a clear overall majority in favour, with a mix of “support” and “strongly support” responses forming the dominant view. A small number of respondents were neutral or opposed.
2. The most common supportive themes included environmental protection, preventing sky lantern releases, extending coverage to areas such as Powis Lower Park, and addressing issues relating to uncontrolled dogs.
3. The most significant concern raised related to the proposed ban on balloon releases, particularly where these are connected to memorial events. One respondent felt strongly that such activities should not be restricted in sensitive circumstances. Another respondent expressed concern about unnecessary regulation and the risk of restrictions impacting responsible users rather than those causing problems.

2. Markets Byelaws

1. Responses indicated moderate to strong support overall, with most respondents supportive or neutral, and a small number strongly opposed.
2. Supportive comments focused on the need for clearer rules, safer operation of markets, improved management of Broad Street during market days, and making the market space more welcoming and better organised.
3. Opposition primarily centred on the view that the outdoor market is currently very small and does not justify further regulation, alongside concerns that enforcement powers may be disproportionate. One respondent raised wider concerns about traffic and parking enforcement in other parts of the town.

3. Public Toilets Byelaws

1. Public toilet byelaws received the strongest level of support across all three proposals. Most respondents either supported or strongly supported the proposal.
2. Common themes included frustration at vandalism, recognition of the financial and service impact on the Council, and support for giving the Council direct enforcement options where criminal damage occurs. Several respondents commented on the importance of toilets to the town's visitor experience and accessibility.
3. Opposition was limited, though one respondent questioned whether enforcement should remain solely a police responsibility.

4. Overall

1. When asked whether introducing the new byelaws would help improve the management of Council facilities and public spaces, the majority of respondents agreed or strongly agreed. A small number disagreed or were unsure.
2. Additional comments raised issues outside the direct scope of the byelaws, including car parking charges, dog fouling, pedestrian safety, and the wider vitality of the town centre.

4. Assessment

1. The consultation demonstrates general support in principle for the introduction of modernised byelaws, particularly in relation to public toilets and open spaces, with slightly more mixed but still broadly supportive views in relation to markets.
2. The main issues highlighted for Council's consideration going forward are:

1. The sensitivity around balloon releases for memorial purposes, suggesting the need for careful drafting and potentially limited exemptions or discretionary enforcement.
 2. Ensuring that any market byelaws are proportionate, supportive of traders, and clearly justified, given the small scale of current outdoor trading.
 3. The importance of clear communication that byelaws are intended to target problem behaviour rather than restrict responsible use.
3. In line with the 2012 Act, the next formal stage is the preparation and publication of Second Written Statements, summarising consultation responses and setting out the Council's decision on whether and how to proceed, followed by drafting of the proposed byelaws.

5. Links to Strategic Objectives and Interim Strategic Plan

1. These proposals relate to several ISP actions.

6. Resource & Legal Implications

1. Resource implications at this stage are limited to officer time in preparing the Second Written Statements and draft byelaws. Any future enforcement costs will be considered once draft byelaws are brought back to Council.
2. The process continues to be governed by the Local Government Byelaws (Wales) Act 2012. The Council must demonstrate that consultation responses have been properly considered and reflected before proceeding.

7. Specific Implications

1. **Crime and Disorder** - introduction of new byelaws for open spaces, markets and public toilets would support the duty by providing a clear local regulatory framework to deter and address low-level anti-social behaviour, nuisance, vandalism and disorder. In particular, public toilet byelaws would enable the Council to take direct enforcement action where criminal damage or misuse occurs, supporting prevention and early intervention where Police resources may be limited. Market byelaws would assist in preventing obstruction, unsafe practices and disorder during trading days, while open spaces byelaws would provide tools to manage behaviour that can lead to nuisance or conflict. Collectively, the proposed byelaws would support safer, better-managed public environments and contribute positively to crime and disorder reduction (Crime and Disorder Act 1998).
2. **Biodiversity** - proposed open spaces byelaws would directly support this duty by enabling the Council to regulate activities that pose environmental risks, including the release of Chinese sky lanterns and balloons, which can harm wildlife, pollute habitats and create fire risks. By extending updated byelaws to all relevant open spaces, including Powis Lower Park, the Council would strengthen its ability to protect sensitive environments, reduce litter and habitat disturbance, and promote responsible use of green spaces (Environment (Wales) Act 2016).
3. **Well-being** - the proposed byelaws would contribute to A Healthier Wales, A more Resilient Wales, A more Equal Wales and a Wales of cohesive communities (Well-being of Future Generations (Wales) Act 2015).
4. **Risk Management** - N/A

8. Recommendation

1. To note the outcome of the public consultation and the report; and
2. To authorise the Town Clerk to prepare and publish the Second Written Statements for open spaces, markets and public toilets; and

3. To ask the Town Clerk to prepare draft byelaws taking into account the consultation feedback for presentation at a future meeting.

9. Decision

1. To resolve to adopt the recommendations as above.

Appendix N

Richard Williams (Town Clerk & RFO)

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 03 February 2026 16:45
To: Tracy Gilmartin
Subject: One Voice Wales National Awards 2026
Attachments: Nomination Guide Awards 2026 PDF.pdf

Dear Council,

One Voice Wales National Awards Ceremony 2026

I am delighted to announce that One Voice Wales will be holding its National Awards Ceremony on **Wednesday 1 July 2026** at the Royal Welsh Agricultural Showground, Llanelwedd, near Builth Wells, LD2 3SY. We are grateful to [Unity Trust Bank](#) who have kindly agreed to be the main sponsors of the Awards Ceremony. **Please use this opportunity to mark this important date in your Council diaries.**

These awards are an opportunity for your Council to showcase the services it provides for its community, and an opportunity for Councillors, Clerks and Staff to receive the recognition they truly deserve. The entries will be used as an evidence base to inform Welsh Government, Unitary Authorities, the Third Sector and other key partners of the good work local Councils are doing in their communities across Wales and how they can support the work of the local Council sector in the future.

Attached you will find a **Nomination Guide 2026** (PDF) listing the award categories and details of how you can nominate your Council for these prestigious awards. For 2026, we have introduced an **on-line Application Form** which allows you to save the form and continue at another time, before submitting the form electronically. Further details of the new process and the Application Form are on our designated website page: [One Voice Wales National Awards 2026 - Application Form - One Voice Wales](#)

As in previous years, an independent panel made up from national representative bodies will undertake the assessment of the submitted Applications.

You will already be aware from previous communications from us that this year we are holding our annual National Awards Conference **as a special ceremony on the afternoon of our National Conference, which will be held on Wednesday 1 July 2026 at the Royal Welsh Showground, Llanelwedd.** As a change to the normal short-listing process, this year all Councils will be notified of their successes that afternoon.

During the special ceremony, all winners and runners-up will be presented with their awards and certificates. Hopefully, this will build up even more excitement and enthusiasm for our member Councils. We will be publishing a post-event report to be shared with local Councils and stakeholder organisations throughout Wales, as well as showcasing successful projects on our website and in our e-newsletter magazine. Furthermore, we will invite award-winning Councils to exhibit and display their successful projects as part of our Innovative Practice Conference (Wednesday 30 September 2026).

The closing date for entries is 30 April 2026.

Should you have any queries regarding our 2026 National Awards, please get in touch with Emyr John, Communications Officer: ejohn@onevoicewales.wales

I do hope that you will nominate your Council for an award and help One Voice Wales to highlight and promote the innovative practices that take place in local communities throughout Wales.

Yours sincerely,
Cllr. Mike Theodoulou,
Chair, One Voice Wales

Regards/Cofion
Tracy Gilmartin
Office Manager/Rheolwr Swyddfa
Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford
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07917 846510 / 01269 595400
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onevoicewales.wales / unllaiscymru.cymru



The principal representative body for Community and Town Councils in Wales
Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru.

Gwefan: <https://www.unllaiscymru.cymru/> Website: <https://www.onevoicewales.wales/>

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: <https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/> Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.

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