Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons
Events & Planning Committee - 07/01/2026 6:30pm

19th December 2025

To: Councillor(s) Chris Davies (Chair), Jackson Quarrell, Julie Arnold, Morag Bailey, Nick Howells, Phil Owen, Sally Fitzgerald (Vice Chair), Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Events & Planning Committee of Welshpool Town Council which will be held on Wednesday 7th January 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit https://us02web.zoom.us/j/81433877844?pwd=kAyFhZbbZy6SD2fvH1zgXPoPB0cBuf.1 to join online or use Zoom Meeting ID 814 3387 7844 and passcode 759829, or via telephone by ringing +442039017895.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Events & Planning Committee on 05/11/2025.

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Events & Planning Committee on 05/11/2025.

5. TOURISM

5.1. Tourist Information Centre

To receive a report from the TIC Manager on the footfall, train tickets and holidays and other matters related to the Tourist Information Centre.

6. BUSINESS PLANNING & FINANCIAL MATTERS

6.1. Budget and Committee Finance (Month 8)

To consider the current spending position against the budget for the committee for November (Month 8).

[Appendix C]

7. BUDGET 2026/27

To consider Draft 3 Budget for 2026/27 and recommend to Full Council to adopt.

[Appendix D]

8. EVENTS

8.1. Fireworks

To consider the report on the 2025 fireworks event.

[Appendix E]

8.2. Winter Festival

To consider the report on the 2025 Winter Festival.

[Appendix F]

8.3. Flicks in the Sticks

The screening of Bonhoeffer: Pastor. Spy. Assassin took place on 3rd November 2025
Attendance - 14
Tea/coffee/cake sales - £28
Donations - £9.20

The Christmas screening of Last Christmas took place on 1st December 2025
Attendance - 38
Tea/coffee/cake sales - £58
Donations - £32.38

The next flicks will take place on Monday, 5th January 2026

8.4. Walking Festival

To consider an update on a proposed Walking Festival (Cllr Rowell).

8.5. Dance Festival

To consider an update on the proposed Dance Festival (Cllr Owen).

8.5. Continental Market

To discuss the Continental Market for 2026 and to consider the recommendation to book the road closure (2025 - £590).

9. PLANNING - NEW APPLICATIONS

To consider and comment on the following planning applications. [Town and Country Planning (Development Management Procedure) (Wales) Order 2012]

9.1. 25/1819/LBC

To dismantle and rebuild two merlons on west elevation
Powis Castle , Red Lane, Welshpool, Powys SY21 8RF

[Appendix G]

10. PLANNING DETERMINATIONS

To note the planning determinations.

[Appendix H]

11. DATE OF NEXT MEETING

To note that the next meeting of Events & Planning Committee will be held on 4th February 2026 at 6:30pm.

Appendix A

Cyngor Tref y Trallwng | Welshpool Town Council
Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Personal Interest

Do any relate to my interests?

A Does it affect my entries in the Register of Interests?

OR

B Does if affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':

- jobs, employers or businesses;
- companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
- business partnerships; and
- the following organisations where I or they hold a position of general control or management:
  - other bodies where I or they represent the authority;
  - other public authorities;
  - companies, industrial and provident societies and charitable bodies;
  - bodies whose main purpose is to influence public opinion or policy; and
  - trade unions or professional associations

More than other people in the authority's area?

NO → **You can participate in the meeting and vote**

YES

You may have a personal interest in the matter

→ **Disclose the existence & nature of your interest**

Prejudicial Interest

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO → **You can participate in the meeting and vote**

YES

You may have a prejudicial interest →

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

And, considering whether or not it is appropriate I participate in the decision making, do I regard myself as not having a prejudicial interest?

YES → **You can participate in the meeting and vote**

NO → **Also, withdraw from the meeting by leaving the room or chamber. Do not try to improperly influence the decision**

……..TOWN/COMMUNITY COUNCIL

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-
(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	**NAME OF MEMBER:**	

2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST
(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

5. PREJUDICAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:- **[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]** **[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].** **[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].** **[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].**

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION **[As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]**	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

Appendix B

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 05/11/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Absent:

Councillor Julie Arnold

Also in attendance:

Councillor Phil Pritchard
Kimberly Wright - Events, Planning and Markets Officer
Wendy Lewis - Tourist Information Centre Manager

EP051125/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. No apologies were received.

EP051125/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

EP051125/3. PUBLIC PARTICIPATION

None.

EP051125/4. MINUTES AND MATTERS ARISING

EP051125/4.1 Previous Minutes

RESOLVED
To approve as a correct record, the minutes from the meeting of the Events & Planning Committee on 01/10/2025

WTCM328 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

EP051125/4.2 Matters Arising

A comment was made regarding the budget which will be discussed at Item 6.3 on the Agenda.

EP051125/5. TOURISM

EP051125/5.1 Report from the Tourist Information Centre

The TIC Manager gave an update, including:
- Footfall had been positive with 782 local visitors, 732 UK visitors and 52 overseas visitors.
- Handbags are selling very well.
- Owens Coaches have published their new brochure for 2026 holidays which has been an increase in sales.
- The plans to offer mince pies for customers during December.

A query was made regarding the TIC having a stall at the Winter Festival - the TIC manager will take back and discuss. Cllrs Bill Rowell and Sally Fitzgerald offered to assist with running the stall.

EP051125/5.2 Tourism Branding Project

The committee explored the report and offered a range of advice including sources of grants and local trails which could be incorporated into the app and website. A discussion took place regarding the Changing Places toilet which could also generate tourism visits for the town. It was confirmed that money has been allocated in next year's budget to finish the facility and get it open. A comment was made regarding PCCs responsibility for toilets.

RESOLVED
To note the contents of the report;
To approve the project as set out in the paper, with monitoring and further decisions to be brought back to Committee in early 2026; and
To appoint Cllrs Jackson Quarrell and Nick Howells to act as a liaison between officers and the committee on the project.

WTCM329 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP051125/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP051125/6.1 ISP Action Plan

Councillors noted the current ISP action plan.

EP051125/6.2 Budget and Committee Finance (Month 7)

Councillors noted the current spending position against the budget.

EP051125/6.3 Budget 2026/2027 - Draft 2

A discussion took place among members and it was remarked that the committee has the highest financial burden to put on events and needs a decent budget. Councillors deferred discussion until Cllrs Chris Davies, Sally Fitzgerald, Morag Bailey, Phil Owen and officers meet to discuss in more detail.

RESOLVED
To defer discussion until Cllrs Chris Davies, Sally Fitzgerald, Morag Bailey, Phil Owen and officers meet to discuss in more detail.

WTCM330 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

EP051125/7. EVENTS

EP051125/7.1 Winter Festival

Members considered the report and had a discussion regarding Christmas trees - this is to be revisited in January for next year's budget. Cllr Fitzgerald has managed to secure a 15ft and 8ft Christmas trees for the Town Hall and Puzzle Square.

RESOLVED
To approve a donation of £50 to Angel Voice Singing School for their performances at the Winter Festival, subject to the funds being available in the budget;
To approve giving officers delegated authority to spend funds on the Winter Festival, within its budget, should any additional expenditure be required; and
To approve the purchase of a 15ft and 8ft Christmas Trees from Vyrnwy Trees at a cost of £125.

WTCM332 - Proposed by Cllr Morag Bailey, seconded by Cllr Nick Howells

EP051125/7.2 Flicks in the Sticks

The Events and Markets Officer updated the Committee explaining that attendance at the screening on Monday, 3rd November, was extremely low, with only 14 in attendance - this is the lowest attendance on record in 2025 and may have been due to no subtitles available. The Christmas screening 'Last Christmas' will take place on Monday, 1st December 2025.

EP051125/7.3 White Ribbon Day

Cllr Morag Bailey updated members and explained that:
- The event is coming together nicely with local businesses being invited to attend
- Hub visitors have been making white ribbons
- Posters advertising the event are on display.

Cllr Bailey encouraged all councillors to attend the event.

EP051125/7.4 Walking Festival

This item was deferred until January 2026.

EP051125/8. PLANNING

EP051125/9. NEW APPLICATIONS

EP051125/9.1 25/1017/FUL

RESOLVED
The committee support this application with no comment.

WTCM333 - Proposed by Cllr Morag Bailey, seconded by Cllr Nick Howells

EP051125/9.2 25/1376/TRE

RESOLVED
The committee support this application with no comment.

WTCM334 - Proposed by Cllr Nick Howells, seconded by Cllr Phil Owen

EP051125/9.3 25/1321/ADV

Deferred until further information is received - As per Application 25/1320/FUL

RESOLVED
The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.

WTCM335 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP051125/9.4 25/1320/FUL

The Events and Markets Officer read out the consultee comments:
- PCC Ecologist - object - further information required. No ecological information was submitted with the application.
- Environmental Protection - No objection.
- Hafren Dyfrdwy - Development should not commence until drainage plans for the disposal of foul and surface water flows have been submitted and approved by the local planning authority.
- Canal and River Trust - No comment
- PCC Highways - No comment
- Welsh Government Highways Directorate - Insufficient information to determine the application. Must supply road restraint risk assessment process in accordance with CD377 of the design manual for roads and bridges.

RESOLVED
The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.

WTCM336 - Proposed by Cllr Nick Howells, seconded by Cllr Sally Fitzgerald

EP051125/9.5 25/1353/HH

The Events and Markets Officer read out the consultee comments:
- Natural Resources For Wales - No comment, bats unlikely to be using the site.
- Heneb Clwyd-Powis - No obvious archaeological implications.

RESOLVED
The committee support this application with no comment.

WTCM337 - Proposed by Cllr Nick Howells, seconded by Cllr Morag Bailey

EP051125/9.6 25/1405/TRE

RESOLVED
The committee support this application with no comment.

WTCM338 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP051125/9.7 25/1398/HH

The Events and Markets Officer read out the consultee comments:
- Highways - No commercial use should be permitted, such as letting, holiday letting or other commercial use/enterprise.

RESOLVED
The committee support this application with no comment.

WTCM339 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

EP051125/10. PLANNING DECISIONS

Councillors noted the planning decisions report.

EP051125/11. DATE OF NEXT MEETING

The next meeting of the Events & Planning Committee will be held on Wednesday 7th January 2026 at 6.30pm

The meeting finished at 20:05.

Signed: Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM328	**RESOLUTION** **EP051125/4.1 Previous Minutes** To approve as a correct record, the minutes from the meeting of the Events & Planning Committee on 01/10/2025	Events, Planning and Markets Officer
WTCM329	**RESOLUTION** **EP051125/5.2 Tourism Branding Project** To note the contents of the report; To approve the project as set out in the paper, with monitoring and further decisions to be brought back to Committee in early 2026; and To appoint Cllrs Jackson Quarrell and Nick Howells to act as a liaison between officers and the committee on the project.	Town Clerk & Proper Officer
WTCM330	**RESOLUTION** **EP051125/6.3 Budget 2026/2027 - Draft 2** To defer discussion until Cllrs Chris Davies, Sally Fitzgerald, Morag Bailey, Phil Owen and officers meet to discuss in more detail.	Town Clerk & Proper Officer

ID		Assigned
WTCM332	**RESOLUTION** **EP051125/7.1 Winter Festival** To approve a donation of £50 to Angel Voice Singing School for their performances at the Winter Festival, subject to the funds being available in the budget; To approve giving officers delegated authority to spend funds on the Winter Festival, within its budget, should any additional expenditure be required; and To approve the purchase of a 15ft and 8ft Christmas Trees from Vyrnwy Trees at a cost of £125.	Events, Planning and Markets Officer
WTCM333	**RESOLUTION** **EP051125/9.1 25/1017/FUL** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM334	**RESOLUTION** **EP051125/9.2 25/1376/TRE** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM335	**RESOLUTION** **EP051125/9.3 25/1321/ADV** The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.	Events, Planning and Markets Officer
WTCM336	**RESOLUTION** **EP051125/9.4 25/1320/FUL** The Committee deferred this item until further information has been received regarding the drainage plans for the disposal of foul and surface water flows.	Events, Planning and Markets Officer
WTCM337	**RESOLUTION** **EP051125/9.5 25/1353/HH** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM338	**RESOLUTION** **EP051125/9.6 25/1405/TRE** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM339	**RESOLUTION** **EP051125/9.7 25/1398/HH** The committee support this application with no comment.	Events, Planning and Markets Officer

Appendix C

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Events & Planning									
180	Tourist Information								
1110	Income - Other Rooms	0	347	0	(347)			0.0%	
1370	Income - Grant	0	23,775	0	(23,775)			0.0%	11,888
1500	Income - Commission Sales	1,556	46,668	40,000	(6,668)			116.7%	
1505	Income - Rail Ticket	0	4,746	8,000	3,254			59.3%	
1510	Income - Direct Sales	435	8,740	13,500	4,760			64.7%	
	Tourist Information :- Income	**1,991**	**84,276**	**61,500**	**(22,776)**			**137.0%**	**11,888**
4000	Salary	5,216	39,684	63,145	23,461		23,461	62.8%	
4005	HMRC	681	10,160	4,325	(5,835)		(5,835)	234.9%	
4010	Pension Payments	769	5,872	7,552	1,680		1,680	77.7%	
4055	Rates	0	6,436	4,700	(1,736)		(1,736)	136.9%	
4060	Services	250	1,965	10,000	8,035		8,035	19.6%	
4085	Repairs & Maintenance	83	370	2,000	1,630		1,630	18.5%	
4100	Cleaning & Materials	72	877	1,000	123		123	87.7%	
4660	Direct Stock	332	4,276	15,000	10,724		10,724	28.5%	
4661	Commission Costs	8,160	35,381	35,000	(381)		(381)	101.1%	
4662	Train ticket costs	0	0	5,000	5,000		5,000	0.0%	
4866	IT Costs	0	49	200	151		151	24.3%	
4875	Health & Safety	0	257	200	(57)		(57)	128.3%	
4900	Miscellaneous Costs	60	737	500	(237)		(237)	147.3%	
4991	Capital Works	0	23,775	0	(23,775)		(23,775)	0.0%	
	Tourist Information :- Indirect Expenditure	**15,623**	**129,836**	**148,622**	**18,786**	**0**	**18,786**	**87.4%**	**0**
	Net Income over Expenditure	**(13,632)**	**(45,560)**	**(87,122)**	**(41,562)**				
6001	less Transfer to EMR	0	11,888	0	(11,888)				
	Movement to/(from) Gen Reserve	**(13,632)**	**(57,448)**	**(87,122)**	**(29,674)**				
230	Events								
1365	Income - Other	0	6	0	(6)			0.0%	
1505	Income - Rail Ticket	808	808	0	(808)			0.0%	
1850	Income - Carnival	0	677	1,000	323			67.7%	
1860	Income -Flicks in the Sticks	0	502	1,200	698			41.8%	
1870	Income - Fireworks Display	0	395	2,000	1,605			19.8%	
1880	Income - Winter Festival	160	1,283	700	(583)			183.3%	
1895	Income - Other Events	0	931	1,500	569			62.1%	
	Events :- Income	**968**	**4,602**	**6,400**	**1,798**			**71.9%**	**0**
4065	Mobile Phones	16	125	250	125		125	50.1%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4900	Miscellaneous Costs	0	249	500	251		251	49.8%	
5100	Flicks in the Sticks	113	713	1,500	787		787	47.5%	
5105	Fireworks Display	(1,972)	(1,972)	2,500	4,472		4,472	(78.9%)	
5115	Remembrance	1,336	1,586	500	(1,086)		(1,086)	317.3%	
5120	Winter Festival	10	1,060	2,000	940		940	53.0%	
5121	Christmas Lights	995	12,696	2,000	(10,696)		(10,696)	634.8%	
5140	Easter Egg Hunt	0	28	0	(28)		(28)	0.0%	
5145	Community Awards	0	80	0	(80)		(80)	0.0%	
5190	Community Events	0	2,431	3,000	569		569	81.0%	
5192	Carnival	0	3,221	2,500	(721)		(721)	128.8%	
	Events :- Indirect Expenditure	**498**	**20,217**	**14,750**	**(5,467)**	**0**	**(5,467)**	**137.1%**	**0**
	Net Income over Expenditure	**471**	**(15,615)**	**(8,350)**	**7,265**				
	Events & Planning :- Income	**2,960**	**88,878**	**67,900**	**(20,978)**			**130.9%**	
	Expenditure	**16,121**	**150,053**	**163,372**	**13,319**	**0**	**13,319**	**91.8%**	
	Net Income over Expenditure	**(13,161)**	**(61,175)**	**(95,472)**	**(34,297)**				
	less Transfer to EMR	**0**	**11,888**	0	(11,888)				
	Movement to/(from) Gen Reserve	**(13,161)**	**(73,063)**	**(95,472)**	**(22,409)**				
	Grand Totals:- Income	**2,960**	**88,878**	**67,900**	**(20,978)**			**130.9%**	
	Expenditure	**16,121**	**150,053**	**163,372**	**13,319**	**0**	**13,319**	**91.8%**	
	Net Income over Expenditure	**(13,161)**	**(61,175)**	**(95,472)**	**(34,297)**				
	less Transfer to EMR	**0**	**11,888**	0	(11,888)				
	Movement to/(from) Gen Reserve	**(13,161)**	**(73,063)**	**(95,472)**	**(22,409)**				

Appendix D

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Events & Planning												
103	**Place Plan**											
4661	Commission Costs	0	0	0	0	0	0	0	0	1,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	1,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(1,000)		
180	**Tourist Information**											
1110	Income - Other Rooms	0	0	0	0	0	0	0	347	0	0	0
1370	Income - Grant	0	80,265	0	0	0	0	0	23,775	0	0	0
1500	Income - Commission Sales	25,000	43,057	0	0	40,000	0	40,000	46,718	42,000	0	0
1505	Income - Rail Ticket	6,000	8,480	0	0	8,000	0	8,000	5,555	8,000	0	0
1510	Income - Direct Sales	25,000	11,086	0	0	13,500	0	13,500	8,748	12,000	0	0
	Total Income	56,000	142,888	0	0	61,500	0	61,500	85,142	62,000	0	0
4000	Salary	50,000	50,143	0	0	63,145	0	63,145	44,900	67,390	0	0
4005	HMRC	10,000	9,351	0	0	4,325	0	4,325	10,841	7,860	0	0
4010	Pension Payments	8,000	6,835	0	0	7,552	0	7,552	6,640	8,040	0	0
4011	PCC Pension Shortfall	0	4,579	0	0	0	0	0	0	0	0	0
4055	Rates	4,500	4,668	0	0	4,700	0	4,700	6,436	2,824	0	0
4060	Services	5,500	8,892	0	0	10,000	0	10,000	2,096	0	0	0
4061	Electricity	0	0	0	0	0	0	0	0	3,000	0	0
4085	Repairs & Maintenance	1,000	4,854	0	0	2,000	0	2,000	429	1,500	0	0
4100	Cleaning & Materials	0	0	0	0	1,000	0	1,000	877	250	0	0
4205	Marketing	0	0	0	0	0	0	0	0	500	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4470	Bank Charges	0	0	0	0	0	0	0	0	500	0	0
4660	Direct Stock	14,000	8,177	0	0	15,000	0	15,000	4,867	7,500	0	0
4661	Commission Costs	30,000	34,555	0	0	35,000	0	35,000	36,902	35,000	0	0
4662	Train ticket costs	5,000	633	0	0	5,000	0	5,000	0	650	0	0
4690	TIC Redesign	0	124,187	0	0	0	0	0	0	0	0	0
4725	Stationery	0	15	0	0	0	0	0	0	0	0	0
4866	IT Costs	200	0	0	0	200	0	200	78	0	0	0
4875	Health & Safety	200	0	0	0	200	0	200	257	500	0	0
4900	Miscellaneous Costs	200	895	0	0	500	0	500	737	500	0	0
4991	Capital Works	0	0	0	0	0	0	0	23,775	0	0	0
	Overhead Expenditure	128,600	257,782	0	0	148,622	0	148,622	138,833	136,014	0	0
	180 Net Income over Expenditure	-72,600	-114,894	0	0	-87,122	0	-87,122	-53,691	-74,014	0	0
6000	plus Transfer from EMR	0	36,357	0	0	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	0	0	0	0	0	0	11,888	0	0	0
	Movement to/(from) Gen Reserve	(72,600)	(78,537)			(87,122)		(87,122)	(65,578)	(74,014)		
182	**Tourism**											
5451	VW1 - Tourism Brand	0	0	0	0	0	0	0	0	1,000	0	0
5452	VW2 - Promotion Tourism	0	0	0	0	0	0	0	0	1,500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	2,500	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(2,500)		
230	**Events**											

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1365	Income - Other	250	706	0	0	0	0	0	6	0	0	0
1370	Income - Grant	250	0	0	0	0	0	0	0	0	0	0
1850	Income - Carnival	0	1,099	0	0	1,000	0	1,000	677	0	0	0
1860	Income -Flicks in the Sticks	0	1,254	0	0	1,200	0	1,200	752	0	0	0
1870	Income - Fireworks Display	500	3,232	0	0	2,000	0	2,000	2,514	0	0	0
1880	Income - Winter Festival	500	419	0	0	700	0	700	1,346	0	0	0
1890	Income - Fron Choir Concert	500	0	0	0	0	0	0	0	0	0	0
1895	Income - Other Events	2,000	148	0	0	1,500	0	1,500	1,098	1,500	0	0
	Total Income	4,000	6,858	0	0	6,400	0	6,400	6,391	1,500	0	0
4000	Salary	0	0	0	0	0	0	0	0	16,140	0	0
4005	HMRC	0	0	0	0	0	0	0	0	2,050	0	0
4010	Pension Payments	0	0	0	0	0	0	0	0	1,130	0	0
4065	Mobile Phones	200	213	0	0	250	0	250	141	200	0	0
4205	Marketing	0	0	0	0	0	0	0	0	1,000	0	0
4340	Equipment	0	108	0	0	0	0	0	0	0	0	0
4900	Miscellaneous Costs	500	98	0	0	500	0	500	270	250	0	0
5100	Flicks in the Sticks	500	1,936	0	0	1,500	0	1,500	863	0	0	0
5105	Fireworks Display	5,000	2,291	0	0	2,500	0	2,500	2,186	0	0	0
5115	Remembrance	500	100	0	0	500	0	500	1,586	0	0	0
5120	Winter Festival	6,000	12,345	0	0	2,000	0	2,000	1,940	0	0	0
5121	Christmas Lights	0	0	0	0	2,000	0	2,000	12,696	0	0	0
5122	New Christmas Lights	7,000	9,155	0	0	0	0	0	0	0	0	0
5140	Easter Egg Hunt	0	0	0	0	0	0	0	28	0	0	0
5145	Community Awards	0	0	0	0	0	0	0	80	0	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5175	Bunting & Flags	0	421	0	0	0	0	0	0	2,000	0	0
5180	Road Closure	0	0	0	0	0	0	0	0	600	0	0
5190	Community Events	6,000	5,993	0	0	3,000	0	3,000	2,463	2,650	0	0
5192	Carnival	0	0	0	0	2,500	0	2,500	3,221	0	0	0
	Overhead Expenditure	25,700	32,658	0	0	14,750	0	14,750	25,475	26,020	0	0
	Movement to/(from) Gen Reserve	(21,700)	(25,799)			(8,350)		(8,350)	(19,083)	(24,520)		
231	**Carnival**											
1850	Income - Carnival	0	0	0	0	0	0	0	0	800	0	0
	Total Income	0	0	0	0	0	0	0	0	800	0	0
4001	Staffing Cost	0	0	0	0	0	0	0	0	1,000	0	0
4340	Equipment	0	0	0	0	0	0	0	0	650	0	0
5192	Carnival	0	0	0	0	0	0	0	0	2,400	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	4,050	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(3,250)		
232	**Winter Festival**											
1880	Income - Winter Festival	0	0	0	0	0	0	0	0	1,000	0	0
	Total Income	0	0	0	0	0	0	0	0	1,000	0	0
4001	Staffing Cost	0	0	0	0	0	0	0	0	1,000	0	0
4340	Equipment	0	0	0	0	0	0	0	0	650	0	0
5120	Winter Festival	0	0	0	0	0	0	0	0	2,200	0	0

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5123	Gifts for Santa	0	0	0	0	0	0	0	0	300	0	0
5180	Road Closure	0	0	0	0	0	0	0	0	600	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	4,750	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(3,750)		
233	**Flicks in the Sticks**											
1860	Income -Flicks in the Sticks	0	0	0	0	0	0	0	0	1,000	0	0
	Total Income	0	0	0	0	0	0	0	0	1,000	0	0
5100	Flicks in the Sticks	0	0	0	0	0	0	0	0	1,350	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	1,350	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(350)		
234	**Fireworks**											
1870	Income - Fireworks Display	0	0	0	0	0	0	0	0	2,500	0	0
	Total Income	0	0	0	0	0	0	0	0	2,500	0	0
4001	Staffing Cost	0	0	0	0	0	0	0	0	500	0	0
4340	Equipment	0	0	0	0	0	0	0	0	250	0	0
5105	Fireworks Display	0	0	0	0	0	0	0	0	2,500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	3,250	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(750)		
235	**Civic Events**											

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5115	Remembrance	0	0	0	0	0	0	0	0	1,450	0	0
5145	Community Awards	0	0	0	0	0	0	0	0	300	0	0
5146	Civic & Hospitality	0	0	0	0	0	0	0	0	250	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	2,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(2,000)		
236	**Christmas Lights**											
4086	Installation	0	0	0	0	0	0	0	0	10,000	0	0
4880	Electrical Testing	0	0	0	0	0	0	0	0	600	0	0
5121	Christmas Lights	0	0	0	0	0	0	0	0	2,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	12,600	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(12,600)		
	Events & Planning - Income	60,000	149,746	0	0	67,900	0	67,900	91,534	68,800	0	0
	Expenditure	154,300	290,440	0	0	163,372	0	163,372	164,308	193,534	0	0
	Net Income over Expenditure	-94,300	-140,693	0	0	-95,472	0	-95,472	-72,774	-124,734	0	0
	plus Transfer from EMR	0	36,357	0	0	0	0	0	0	0	0	0
	less Transfer to EMR	0	0	0	0	0	0	0	11,888	0	0	0
	Movement to/(from) Gen Reserve	(94,300)	(104,336)			(95,472)		(95,472)	(84,661)	(124,734)		

Continued on next page

Welshpool Town Council 2025-2026

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft 3 Budget

	Last Year		Current Year						Next Year		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	60,000	149,746	0	0	67,900	0	67,900	91,534	68,800	0	0
Expenditure	154,300	290,440	0	0	163,372	0	163,372	164,308	193,534	0	0
Net Income over Expenditure	-94,300	-140,693	0	0	-95,472	0	-95,472	-72,774	-124,734	0	0
plus Transfer from EMR	0	36,357	0	0	0	0	0	0	0	0	0
less Transfer to EMR	0	0	0	0	0	0	0	11,888	0	0	0
Movement to/(from) Gen Reserve	(94,300)	(104,336)			(95,472)		(95,472)	(84,661)	(124,734)		

Appendix E

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Kimberly Wright Events & Markets Manager
Title	Fireworks 2025 report
Date	19th December 2025

1. **Purpose**
    1. To report to the committee on the fireworks display for 2025.

2. **Background**
    1. The annual fireworks display was successfully held on Saturday, 1st November 2025 and attracted a fantastic turnout from local residents and visitors, with the one entrance counting more than 1,500 visitors. The event was designed to provide a safe, enjoyable, and family-friendly evening of entertainment, and feedback indicates that these aims were achieved.

3. **Programme of events**
    1. 'Gates' opened at 6 pm, allowing attendees time to explore the array of food stalls on offer.
    2. Music provided by the M.C (Cllr Nick Howells)
    3. The fireworks display began at 7 pm, but not before the usual countdown from 10. The display lasted approximately 15 - 20 minutes.

4. **Fireworks display**
    1. The display was provided by Festival Fireworks, alongside music played by our M.C., Cllr Nick Howells. A variety of fireworks were used throughout the display. The grand finale received enthusiastic applause from the audience.

5. **Safety & stewards.**
    1. A full risk assessment was constructed before the event
    2. Trained first aid staff on site at all times and an arm band was worn during the event, so they could be easily identified.
    3. Safety crowd line with stewards in place whilst the display took place.
    4. Collaboration with local emergency services
    5. Clear signage regarding sparklers and Muster points

6. **Vendors**

1. Food and refreshment stalls offering an array of different food and drink options to suit everyone.
2. Flashing light toys on sale

7. Feedback

1. Early feedback collected through comments and social media has been positive. Many noted a smooth organisation, great atmosphere and a great display.
2. Feedback was gathered via an online Microsoft Forms survey circulated shortly after the event. A total of 11 responses were received from attendees, local residents, and one catering vendor. Responses included quantitative ratings (e.g. Excellent / Good / Fair) and qualitative comments.
3. Overall sentiment toward the event was strongly positive and most respondents indicated they would definitely or probably attend again.
4. Areas for improvement included sound and music, bonfire, parking and access management and smoother trader logistics.

8. Finances & Budget

1. The budget for 2025 was £2000 in income and £2500 in expenditure. Spend to date shows £2513.65 in income and £2186.48 in expenditure. One outstanding invoice is remaining for a vendor.
2. Income is broken down as:
    1. Donations - £2158.65.
    2. Vendors - £355

9. Recommendation

1. Increase the number of pre-show activities, possibly including an expansion of the music provision e.g. live acts prior to the event.
2. Explore ways in which to resolve the sound issues.
3. Continue strong focus on safety and accessibility and consider external first aid provision.
4. Increase the budget for a better fireworks display.

Appendix F

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Kimberly Wright Events & Markets Manager
Title	Winter Festival 2025 report
Date	19th December 2025

1. **Purpose**
    1. To report to the committee on the fireworks display for 2025.

2. **Background**
    1. The annual Winter Festival event was well received, bringing the community together to celebrate the start of the festive season. The event offered a variety of different family-friendly activities, entertainment and opportunities for local traders to showcase their products.
    2. It was held on Saturday 29th November 2025 in the Town Centre.

3. **Attendance**
    1. The festival attracted a good turnout, with families, children and visitors of all ages coming together throughout the afternoon. Footfall was steady throughout the day, with peak attendance during the school stage performance and the Christmas lights switch-on.

4. **Events Highlights**
    1. Food and craft stalls - a diverse selection of food vendors and craft stalls created a lovely Christmas market feel, with most encouraged to trade outdoors. Over 40 traders booked to attend the event, but many cancelled prior to the event and only 17 attended. This could have been due to the weather warning received earlier that week. Traders in attendance reported having a successful day, with many visitors purchasing handmade gifts, festive treats and artisan goods.
    2. Petting zoo - the petting zoo proved popular with younger visitors, offering hands-on encounters with friendly farm animals. Staff reported a positive response from families.
    3. Stage entertainment the stage programme was full, with some acts running slightly over scheduled times. The performances ranged from school performances, choirs and live music. Music was also played in between the performances, which contributed to a cheerful and energetic atmosphere.
    4. Santa's Grotto
        1. Santa's Grotto was one of the most visited attractions, with every child receiving a gift from Santa. Waiting times remained reasonable, with peak times after the Christmas

lights switch on. Feedback from parents was positive.

5. Operations and safety
    1. A risk assessment was constructed prior to the event. Meetings were held between the Clerk, operations team and Events Co-Ordinator to ensure all safety and operational aspects were covered.
    2. The main road in Welshpool Town centre was closed for the whole day, with volunteers allowing traders and residents through the barrier. Letters were distributed to businesses and residents in the Town Centre who would have been affected by the road closure.
    3. Volunteer and staff coordination was effective, ensuring smooth running and quick response to any minor issues. Waste management and cleanliness were well-maintained throughout.
    4. Trained staff were on-site first aiders, with an arm band to signify their role to the public.

5. Feedback

1. Early feedback from attendees, vendorsand volunteers has been positive. Families appreciated the variety of free activities and the overall atmosphere. More formal feedback will be obtained throughout the next few months.

6. Finances & Budget

1. The budget for the event was £700 in income and £2000 in expenditure. Spend to date shows £1345.83 in income and £1940.20 in expenditure. There are several outstanding invoices for traders who did not attend.

7. Recommendation

1. Consider shortening the event, peak times were around the Christmas lights switched on, seeing numbers drop again, once the lights had been turned on.
2. Consider allowing more time between stage performances to avoid overlapping.
3. Consider utilising the Assembly Room for further craft stalls.
4. Explore opportunities for additional seating or sheltered areas, in case of poor weather.
5. Consider who uses the Corn Exchange to sell hot drinks/sweet Christmas treats.
6. Increase marketing efforts in the weeks leading up to the event.
7. Review stall charges - £48 food stall - £36 craft stall - £15 charity/information ony stall
8. Maintain the successful mix of free and paid attractions to ensure accessibility for all families.

Appendix G

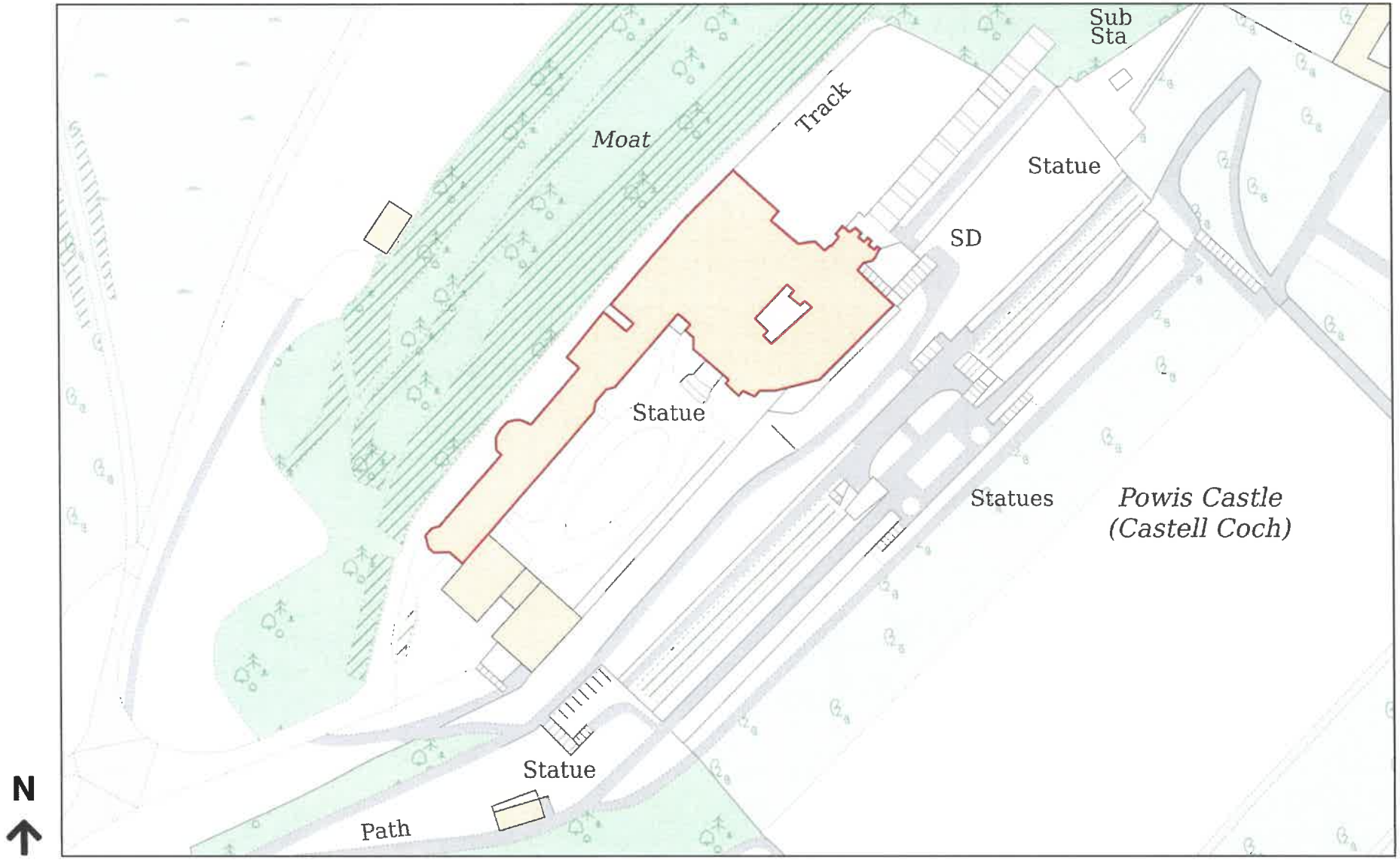
Location Plan

Site Address: **The National Trust, Powis Castle Estate, Red Lane, Powis Castle, Welshpool, SY21 8RF**

PlanningPortal

Date Produced: **09-Dec-2025**

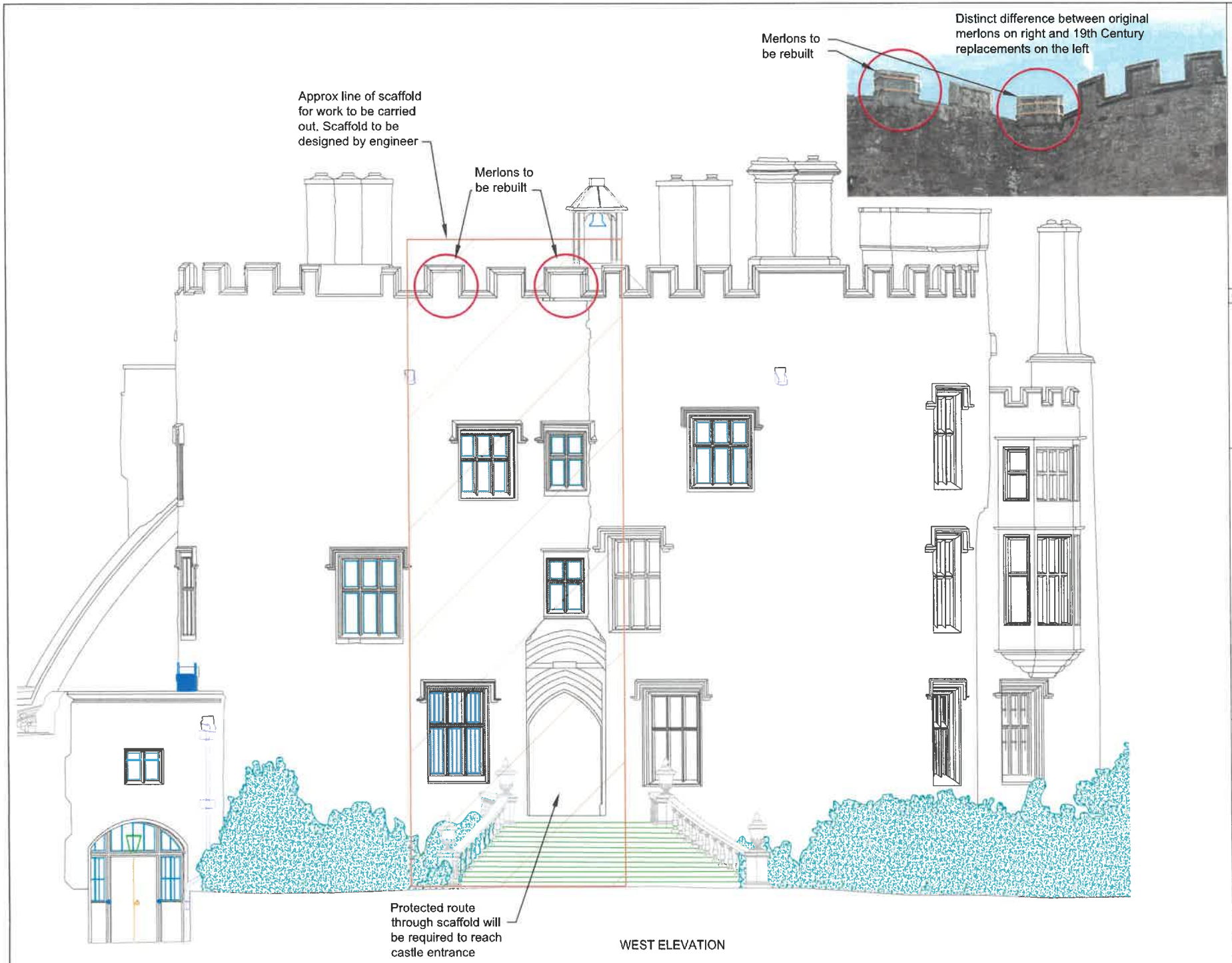
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Planning Portal Reference: **PP-14170234v1**

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Revision	By	Date	Details

Notes

Merlons are to be carefully dismantled, with the ashlar upstands and copings set aside for reuse, and the sandstone and bricks handed over the the NT. The merlons are to be rebuilt to the same dimensions using new red sandstone and NHL2 lime mortar. The seta aside upstands and copings are to be attached to the new masonry with 14mm dia stainless steel dowels and bedded on NHL2 mortar.
New masonry is to be pointed in NHL3.5 mortar with a red pigment added .

National Trust

Erddig Workspace:
Erddig
Wrexham
LL13 0YT

Estate / Property
POWIS CASTLE

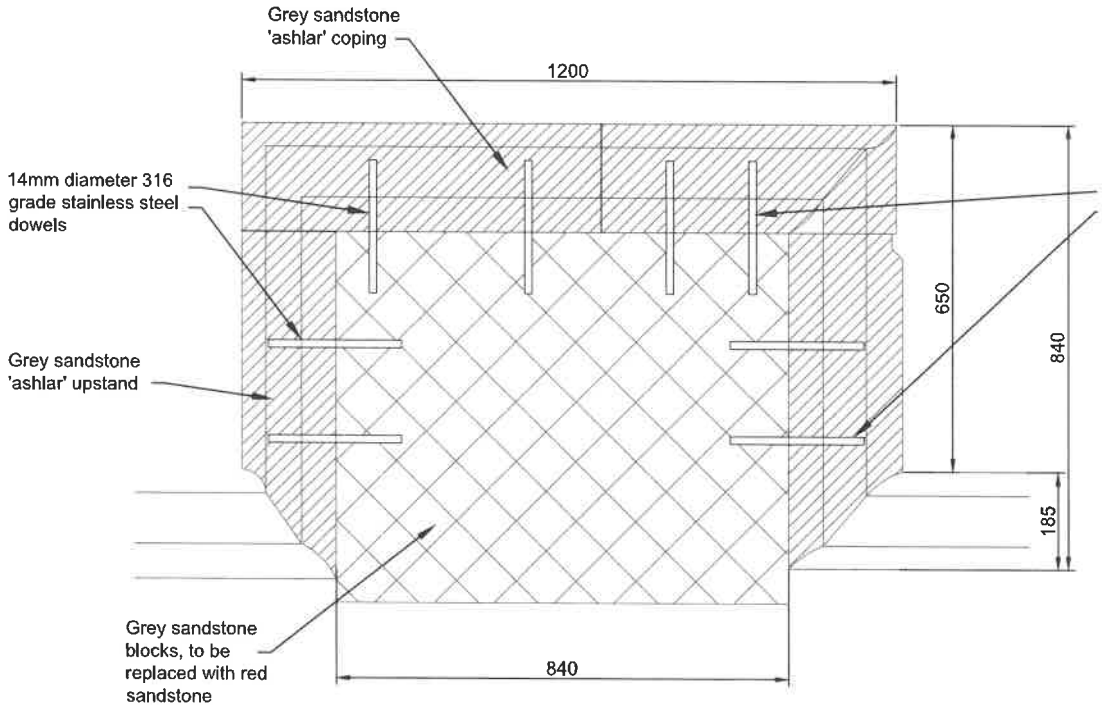
Project Title	Drawing Title
MERLON REPAIRS	WEST ELEVATION
Drawn By: Rob Westmoreland	Date: November 2025
Scale @ A3: 1:100	Property Reference: PCC1
Drawing No: CCR1-KEEP MERLONS-01	Revision: 0

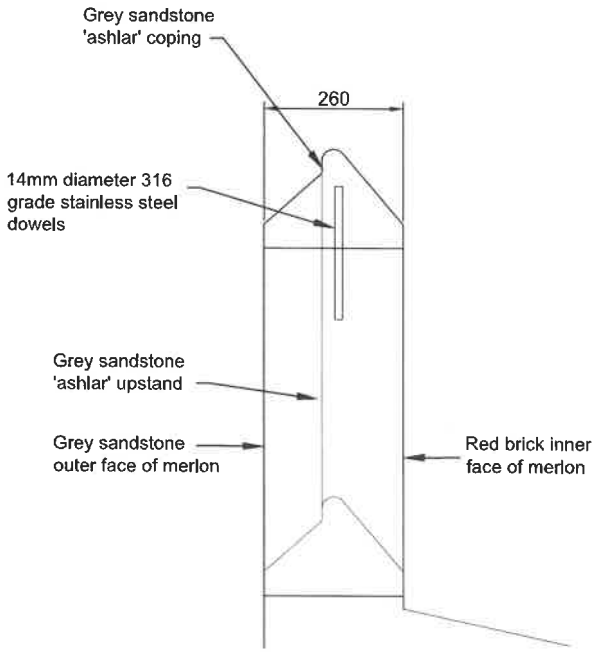
EXISTING

Merlons are constructed of grey sandstone blocks to the outer leaf and brickwork inner leaf. Each merlon has ahslar upstands and copings in grey sandstone.

PROPOSED

Merlons will be constructed of red sandstone rubble or blocks. The existing ahslar upstands and copings will be reused and will be attached to the merlon with 14mm dia 316 grade stainless steel dowels, approx 250mm in length





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Revision	By	Date	Details

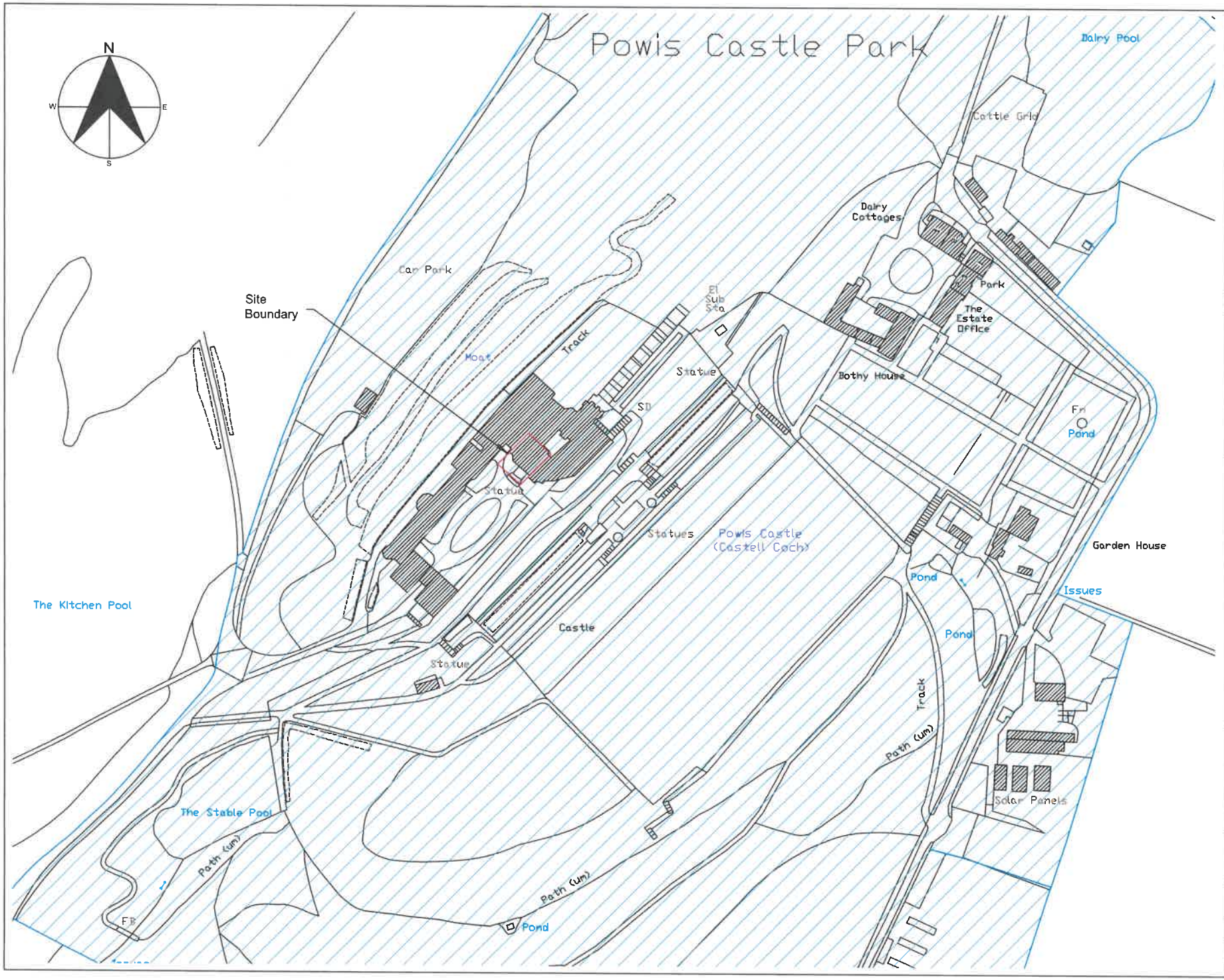
Notes

Erddig Workspace:
Erddig
Wrexham
LL13 0YT

National Trust

Estate / Property
POWIS CASTLE

Project Title	Drawing Title
MERLON REPAIRS	MERLON DETAILS
Drawn By: Rob Westmoreland	Date: November 2025
Scale @ A3: 1:10	Property Reference: PCC1
Drawing No: CCR1-KEEP MERLONS-02	Revision: 0



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Revision	By	Date	Details

Note

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Erddig Workspace:
Erddig
Wrexham
LL13 0YT

National Trust

Estate / Property

POWIS CASTLE

Project Title	Drawing Title
MERLON REPAIRS	BLOCK PLAN
Drawn By: Rob Westmoreland	Date: November 2025
Scale @ A3: 1:2500	Property Reference: PCC1
Drawing No: POW/MERLON/01	Revision: 0

Appendix H

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Kimberly Wright Events & Markets Manager
Title	Planning Decisions - January
Date	6th January 2026

1. **Purpose**
    1. To note the following planning decisions.

2. **Approved applications:**
    1. 25/1069/HH| Erection of garage and workshop| 4 Windmill Cottages, Millers House Windmill Lane Trelydan Welshpool SY21 9HY
    2. 25/1320/FUL| Erection of retail store| Land At Tesco Mill Lane Welshpool SY21 7BL
    3. 25/1321/ADV| Display of 3 x internally illuminated Fascia and 4 x non-illuminated Graphic sign| Tesco Mill Lane Welshpool SY21 7BL
    4. 25/1398/HH| Erection of detached garage| Plas Newydd Windmill Lane Trelydan Welshpool SY21 9HZ
    5. 25/1353/HH| Proposed extensions and alterations| 1 Delwood Drive Welshpool SY21 7QS
    6. 25/1221/DIS| Discharge of conditions 3, 4 and 5 of planning approval 23/1695/LBC| Old Coach Chambers 1 Church Street Welshpool SY21 7DL
    7. 25/1746/AGR | Erection of agricultural building| Land Near Lake Farm Coppice Lane Pool Quay Welshpool Powys SY21 9JX

3. **Refused applications**
    1. 25/0848/LBC | Construction of an internal unit for use as office, kitchenette, toilet & shower for public use | Christ Church Church Road Welshpool SY21 7LN
    2. 25/1562/DIS | Discharge of conditions 3, 5, 8 and 9 and part discharge of condition 4 of planning approval 24/0684/FUL | 42 Broad Street Welshpool Powys SY21 7RR

4. **Withdrawn applications**
    1. 25/1563/FUL | Temporary siting of mobile catering kiosk | Powis Castle Estate Red Lane Powis Castle Welshpool SY21 8RF