



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Events & Planning Committee - 04/11/2026 11:57am

29th October 2026

To: Dr Ben Gwalchmai, Chris Davies (Chair), Estelle Bleivas, Jackson Quarrell, Kelly Meredith, Morag Bailey, Nick Howells, Phil Owen (Vice Chair), Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Events & Planning Committee of Welshpool Town Council which will be held on Wednesday 4th November 2026 in the Council Chamber, Welshpool Town Hall at 11:57am to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Responsible Finance Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/82904637389?pwd=H5Ykj5vDbZZmvsN56THfbP0LrAt9YQ.1> to join online or use Zoom Meeting ID Meeting ID 829 0463 7389 and passcode 737304.

Agenda

1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. MINUTES AND MATTERS ARISING

4.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Events & Planning Committee on 07/10/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

4.2. Matters Arising

To report for information purposes only matters arising from the Events & Planning Committee on 07/10/2026.

5. TOURISM & ECONOMIC DEVELOPMENT

5.1. Information Centre

To receive a report from the Community Services Manager on the footfall, train tickets and holidays and other matters related to the Information Centre.

Papers to Follow [Appendix C]

5.2. Visit Welshpool

To note the update on the Visit Welshpool programme (Cllrs William Rowell, Jackson Quarrell and Vix Davies).

6. BUSINESS PLANNING & FINANCIAL MATTERS

6.1. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix D]

6.2. Budget and Committee Finance (Month 7)

To consider the current spending position against the budget for the committee for October 2026 (Month 7).

[Appendix E]

7. DRAFT 2 BUDGET 2027/28

7.1. Budget Consultation 2027/28

To receive and consider the Town Clerk's report on the results of the public budget consultation and identify any matters to be taken into account when reviewing Draft 2 of the 2027/28 budget.

Papers to Follow [Appendix F]

7.2. Car Parking Trial - Evaluation

To consider the report from the Town Clerk in respect of the evaluation of the car parking trial carried out in 2026.

[Appendix G]

7.3. Draft 2 Budget 2027/28

To consider Draft 2 of the 2027/28 budget, taking into account the results of the public consultation (Item 7.1) and the financial implications of the Committee's decision on free Saturday parking (Item 7.2); to agree any

proposed amendments to the budget provisions within the Committee's remit; and to make recommendations to the Finance & Governance Committee for consideration as part of the Council's budget-setting process.

[Appendix H]
[Appendix I]

8. EVENTS

8.1. Remembrance 2026

To note the verbal report from the Events & Markets Manager in respect of arrangements for Remembrance events in 2026.

[Appendix J]

8.2. Carnival

To consider an update from the Events and Markets Manager on the carnival for 2027.

8.3. Halloween Parade and Party 2026

To receive an update on the Halloween parade and party event held on 31st October 2026.

8.4. Live Acts at Welshpool Town Hall

To consider an update regarding the live acts booked in the Town Hall.

8.5. Winter Festival

To consider the live acts quotations and an update from the Events & Markets Manager on the Winter Festival.

[Appendix K]
[Appendix L]

8.6. Cuppa with a Councillor

To consider a verbal update from the Events & Markets Manager in respect of Cuppa with a Councillor initiative and to organise a rota for future sessions.

8.7. Book Sale 2026

To note the donations received for the Book Sale in 2026 and to consider where to allocate the donated funds; to consider the request from Powis Castle to donate some books to their book shop.

8.8. White Ribbon Day

To receive an update regarding White Ribbon Day which is scheduled to be held on Thursday 26th November 2026.

8.9. Flicks in the Sticks

To receive an update on Flicks in the Sticks.

8.10. Upcoming events

To note the upcoming events;
Halloween Parade and Party: Saturday 31st October
Fireworks Display: Friday 6th November
Adele Nicoll - Honorary Freedom of the Town Award: Saturday, 11th November
Remembrance Sunday: Sunday 8th November
Two-Minute Silence: Wednesday 11th November
Winter Festival and Christmas Lights Switch-On: Saturday 28th November

9. PLANNING - NEW APPLICATIONS

To consider and comment on the following planning applications. [Town and Country Planning (Development Management Procedure) (Wales) Order 2012]

9.1. P/26/1170/TRE

Works to trees in a conservation area: 1) Trees at the top of the driveway that lean over the road: cut back to make the fire station sign visible and provide clearance over the road of at least 5 metres. 2) Main lower branches in the top driveway area (where trees affect visibility of the road and pavement when pulling in and out): cut back to height of no more than 3 metres. 3) Trees along both sides of driveway have encroached over drive: cut back branches so they do not extend past edges of driveway and cut to height of no more than 5 metres. 4) Low-hanging branches in the small wooded area to the front right of the house: make areas safe and accessible by cutting to a height of no more than 3 metres. 5) Low-hanging branches in the small wooded area to the right-hand side of the house: make areas safe and accessible by cutting to a height of no more than 3 metres. 6) Low-hanging branches in the small wooded area to the front left of the house: make areas safe and accessible by cutting to a height of no more than 3 metres. 7) The tree in the middle of the turning circle of the driveway: option to cut down completely.
Elmhurst, Severn Road, Welshpool, Sy21 7ar

[Appendix M]

9.2. P/26/1103/FUL

Alterations to existing access and creation of new vehicular access
Golfa Farm, Castle Caereinion, Welshpool, Sy21 9af

[Appendix N]

9.3. P/26/1200/FUL

Change of use of former Barclays Bank unit to a Nail Bar and Spa (retrospective)
20 Broad Street, Welshpool, Sy21 7sh

[Appendix O]

9.4. P/26/1210/TRE

Felling of two trees (species TBC) within a conservation Area
The Vicarage Gardens, Church Street, Welshpool

9.5. Planning decisions

To note the attached planning decisions

[Appendix P]

10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of Events & Planning Committee will be held on Wednesday, 2nd December 2026 at 6.30pm.

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

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5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 07/10/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Cllr Dr Ben Gwalchmai
Cllr Chris Davies (Chair)
Cllr Jackson Quarrell
Cllr Kelly Meredith
Cllr Morag Bailey
Cllr Phil Owen
Cllr Revd William Rowell

Apologies for absence:

Cllr Estelle Bleivas
Cllr Nick Howells

Absent:

Also in attendance:

Cllr Phil Pritchard
Cllr Vix Davis
Kimberly Wright - Events & Markets Manager
Wendy Lewis - Community Services Manager
2 member(s) of the public / press

EP071026/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all those present to the meeting and reminded all attendees to show respect for all throughout the meeting. Apologies received by Cllr Nick Howells and Cllr Estelle Bleivas

EP071026/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
7.7	Phil Owen	Personal	As a Trustee of Friends of Welshpool High School who are asking for the Corn Exchange kitchen at Winter Festival.

EP071026/3. PUBLIC PARTICIPATION

None.

EP071026/4. MINUTES AND MATTERS ARISING

EP071026/4.1 Previous Minutes

RESOLVED

To approve the minutes from the meeting of the Events and Planning Committee, held on Wednesday, 2nd September 2026

WTCM936 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

EP071026/4.2 Matters Arising

All items are on the agenda this evening or have been completed.

EP071026/5. TOURISM & ECONOMIC DEVELOPMENT

EP071026/5.1 Information Centre

The Community Services Manager summarised the report and informed members that due to changes with the train ticket machine will mean a loss in sale of railcards directly however we will continue to sell them via a different mechanism.

EP071026/5.2 Visit Welshpool

Cllr Jackson Quarrell asked when the Voucher design would be selected. The Events and Planning Manager informed him that the deadline was 1st October, so the decision would take place soon.

EP071026/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP071026/6.1 Interim Strategic Plan Action Plan

No comments received

EP071026/6.2 Budget and Committee Finance (Month 6)

Members were happy with the financial reports and had no comments to make.

EP071026/6.3 Lead Councillors

Councillors discussed the item at length and elected members as below.

RESOLVED

Carnival - Cllr Vix Davies and Cllr Chris Davies

WTCM909 - Proposed by Cllr Phil Owen, seconded by Cllr Jackson Quarrell

RESOLVED

Winter Festival - Cllr Bill Rowell and Cllr Morag Bailey

WTCM910 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

RESOLVED

Halloween parade and party - Cllr Morag Bailey and Cllr Chris Davies

WTCM911 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

RESOLVED

Dance Festival - Cllr Phil Owen and Cllr Bill Rowell

WTCM912 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Chris Davies

RESOLVED

Walking Festival - Cllr Bill Rowell and Cllr Phil Owen

WTCM913 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

RESOLVED

Continental Market - Cllr Vix Davies and Cllr Bill Rowell

WTCM914 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

RESOLVED

Book Sale - Cllr Chris Davies and Cllr Estelle Bleivas

WTCM915 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

RESOLVED

Visit Welshpool - Branding, App/Web, Town Guide & Voucher scheme - Cllr Jackson Quarrell and Cllr Bill Rowell

WTCM916 - Proposed by Cllr Phil Owen, seconded by Cllr Chris Davies

RESOLVED

Visit Welshpool - Business Forum - Cllr Jackson Quarrell and Cllr Vix Davies

WTCM917 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

EP071026/6.4 Draft 1 Budget 2027/28

Cllr Phil Pritchard left the meeting.

Councillors discussed the draft budget and a concern was expressed that the Tour De France budget should be increased.

EP071026/7. EVENTS

EP071026/7.1 Eisteddfod Maldwyn Meirionnydd

Cllr Bill Rowell left the meeting

Cllr Ben Gwalchmai left the meeting.

Peter addressed the Councillors.

Councillors agreed to support the event by way of promotion and by allowing officers to give support where they can (liaise).

EP071026/7.2 Continental Market 2027

Members discussed the Continental Market and agreed that it is a fantastic event for Welshpool and where we can expand the event to include local traders and music we should.

RESOLVED

To book the Continental Market from 16th to 18th July 2027 and to source local entertainment and local food suppliers to join in and enhance the event.

WTCM918 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

EP071026/7.3 Remembrance 2026

Members noted the Remembrance report.

EP071026/7.4 Carnival

Members discussed the report and agreed to change the date of the Carnival 2027.

RESOLVED

To fix the date of the Annual Carnival day to Sunday 30th May, starting in 2027.

WTCM919 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED

To rename the Carnival King/Queen positions to Mini Mayor and to seek nominations.

WTCM920 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED

To ask officers to investigate the possibility of holding a dog show at the Carnival in 2027.

WTCM921 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell

RESOLVED

To begin publicising the Carnival 2027 and reaching out to possible stage acts/parade participants.

WTCM922 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

RESOLVED

To set the next date of the Carnival Working Group as the 16th November 2026 at 6:30pm in the Royal Oak.

WTCM923 - Proposed by Cllr Kelly Meredith, seconded by Cllr Chris Davies

RESOLVED

To agree that the responsibilities for the Carnival as outlined in Appendix J be split as proposed with those responsibilities being jointly shared be delegated to the Events & Markets Manager in reference to the Committee and/or Lead Councillors for the Carnival.

WTCM924 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/7.5 Halloween Parade and Party 2026

The Events and Market Manager informed Councillors that the Halloween parade and party is now fully booked. Cllr Morag Bailey let Councillors know that the fancy dress competition will be judged based on the best effort made, and there will be two prizes awarded.

EP071026/7.6 Live Acts at Welshpool Town Hall

Members discussed the two quotes as set out in the paper.

RESOLVED

To book Built for Comfort for Saturday 14th November 2026 and House Band Band for February 2027 at a cost not exceeding £1750 and to ask officers to explore quotations for PA systems and to authorise officers to set a ticket price which would be appropriate.

WTCM925 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

EP071026/7.7 Winter Festival

Live acts quotes deferred to the next meeting.

Cllr Phil Owen declared a personal interest on item 4, as he is a Trustee of Friends of Welshpool High School.

RESOLVED

To book 'Little Princess Parties' Elsa and Anna characters at £700 for 3 hours.

WTCM926 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

RESOLVED

To allow Friends of Welshpool High School the use of the Corn Exchange kitchen during the event and to launch the Christmas window competition with a theme to be agreed by officers liaising with Lead Councillors.

WTCM927 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

EP071026/7.8 Cuppa with a Councillor

The first Cuppa with a Councillor will be held in the Hub on Thursday, 22nd October 2026, 10.30 am - 11.30 am. The Councillors will be Cllr Morag Bailey and Cllr Bill Rowell.

EP071026/7.9 Book Sale 2026

Deferred until next month due to the absence of Cllr Estelle Bleivas.

EP071026/7.10 White Ribbon Day

The event will take place on Thursday, 26th November 2026. A motion will be taken to Full Council on Wednesday, 28th October, for Council to pledge its support to the cause.

EP071026/7.11 Flicks in the Sticks

Showing of Greenfingers on Monday, 5th October. £146.10 was raised in tea/coffee/cake sales and donations. The next screening of 'A Street Cat Called Bob' will take place on Monday, 2nd November 2026.

Councillors also discussed the survey results and agreed to charge an admission fee of £3 and keep refreshments at £2 for tea/coffee and a free piece of cake.

RESOLVED

To charge an admission fee for Flicks in the Sticks sessions from November 2026 at £3 per person.

WTCM928 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/8. PLANNING - NEW APPLICATIONS

Wendy Lewis left the meeting.

EP071026/8.1 P/26/0961/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0961/FUL with the above response and comments.

WTCM929 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/8.2 P/26/0684/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0684/FUL with the above response and comments.

WTCM930 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell

EP071026/8.3 P/26/0825/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0825/FUL with the above response and comments.

WTCM931 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell

EP071026/8.4 P/26/0894/LBC

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0894/LBC with the above response and comments.

WTCM932 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/8.5 P/26/0855/ADV

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0855/ADV with the above response and comments.

WTCM937 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

EP071026/8.6 P/26/0620/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0620/FUL with the above response and comments.

WTCM933 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Kelly Meredith

EP071026/8.7 P/26/0977/FUL

Members considered the planning application and provided the following response:

Response: Note
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/0977/FUL with the above response and comments.

WTCM934 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey

EP071026/8.8 P/26/1014/LBC

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED

To respond to the planning authority in respect of P/26/1014/LBC with the above response and comments.

WTCM935 - Proposed by Cllr Kelly Meredith, seconded by Cllr Chris Davies

EP071026/8.9 Planning decisions

EP071026/9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

The next meeting of the Events & Planning Committee will be held on Wednesday, 4th November 2026, at 6:30 pm

The meeting finished at 20:59.

Signed:

Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM909	RESOLUTION EP071026/6.3 Lead Councillors Carnival - Cllr Vix Davies and Cllr Chris Davies	Events & Markets Manager
WTCM910	RESOLUTION EP071026/6.3 Lead Councillors Winter Festival - Cllr Bill Rowell and Cllr Morag Bailey	Events & Markets Manager
WTCM911	RESOLUTION EP071026/6.3 Lead Councillors Halloween parade and party - Cllr Morag Bailey and Cllr Chris Davies	Events & Markets Manager
WTCM912	RESOLUTION EP071026/6.3 Lead Councillors Dance Festival - Cllr Phil Owen and Cllr Bill Rowell	Events & Markets Manager
WTCM913	RESOLUTION EP071026/6.3 Lead Councillors Walking Festival - Cllr Bill Rowell and Cllr Phil Owen	Events & Markets Manager
WTCM914	RESOLUTION EP071026/6.3 Lead Councillors Continental Market - Cllr Vix Davies and Cllr Bill Rowell	Events & Markets Manager
WTCM915	RESOLUTION EP071026/6.3 Lead Councillors Book Sale - Cllr Chris Davies and Cllr Estelle Bleivas	Events & Markets Manager
WTCM916	RESOLUTION EP071026/6.3 Lead Councillors Visit Welshpool - Branding, App/Web, Town Guide & Voucher scheme - Cllr Jackson Quarrell and Cllr Bill Rowell	Events & Markets Manager
WTCM917	RESOLUTION EP071026/6.3 Lead Councillors Visit Welshpool - Business Forum - Cllr Jackson Quarrell and Cllr Vix Davies	Events & Markets Manager
WTCM918	RESOLUTION EP071026/7.2 Continental Market 2027 To book the Continental Market from 16th to 18th July 2027 and to source local entertainment and local food suppliers to join in and enhance the event.	Events & Markets Manager

ID		Assigned
WTCM919	RESOLUTION EP071026/7.4 Carnival To fix the date of the Annual Carnival day to Sunday 30th May, starting in 2027.	Events & Markets Manager
WTCM920	RESOLUTION EP071026/7.4 Carnival To rename the Carnival King/Queen positions to Mini Mayor and to seek nominations.	Events & Markets Manager
WTCM921	RESOLUTION EP071026/7.4 Carnival To ask officers to investigate the possibility of holding a dog show at the Carnival in 2027.	Events & Markets Manager
WTCM922	RESOLUTION EP071026/7.4 Carnival To begin publicising the Carnival 2027 and reaching out to possible stage acts/parade participants.	Events & Markets Manager
WTCM923	RESOLUTION EP071026/7.4 Carnival To set the next date of the Carnival Working Group as the 16th November 2026 at 6:30pm in the Royal Oak.	Events & Markets Manager
WTCM924	RESOLUTION EP071026/7.4 Carnival To agree that the responsibilities for the Carnival as outlined in Appendix J be split as proposed with those responsibilities being jointly shared be delegated to the Events & Markets Manager in reference to the Committee and/or Lead Councillors for the Carnival.	Events & Markets Manager
WTCM925	RESOLUTION EP071026/7.6 Live Acts at Welshpool Town Hall To book Built for Comfort for Saturday 14th November 2026 and House Band Band for February 2027 at a cost not exceeding £1750 and to ask officers to explore quotations for PA systems and to authorise officers to set a ticket price which would be appropriate.	Events & Markets Manager
WTCM926	RESOLUTION EP071026/7.7 Winter Festival To book 'Little Princess Parties' Elsa and Anna characters at £700 for 3 hours.	Events & Markets Manager
WTCM927	RESOLUTION EP071026/7.7 Winter Festival To allow Friends of Welshpool High School the use of the Corn Exchange kitchen during the event and to launch the Christmas window competition with a theme to be agreed by officers liaising with Lead Councillors.	Events & Markets Manager
WTCM928	RESOLUTION EP071026/7.11 Flicks in the Sticks To charge an admission fee for Flicks in the Sticks sessions from November 2026 at £3 per person.	Events & Markets Manager

ID		Assigned
WTCM929	RESOLUTION EP071026/8.1 P/26/0961/FUL To respond to the planning authority in respect of P/26/0961/FUL with the above response and comments.	Events & Markets Manager
WTCM930	RESOLUTION EP071026/8.2 P/26/0684/FUL To respond to the planning authority in respect of P/26/0684/FUL with the above response and comments.	Events & Markets Manager
WTCM931	RESOLUTION EP071026/8.3 P/26/0825/FUL To respond to the planning authority in respect of P/26/0825/FUL with the above response and comments.	Events & Markets Manager
WTCM932	RESOLUTION EP071026/8.4 P/26/0894/LBC To respond to the planning authority in respect of P/26/0894/LBC with the above response and comments.	Events & Markets Manager
WTCM933	RESOLUTION EP071026/8.6 P/26/0620/FUL To respond to the planning authority in respect of P/26/0620/FUL with the above response and comments.	Events & Markets Manager
WTCM934	RESOLUTION EP071026/8.7 P/26/0977/FUL To respond to the planning authority in respect of P/26/0977/FUL with the above response and comments.	Events & Markets Manager
WTCM935	RESOLUTION EP071026/8.8 P/26/1014/LBC To respond to the planning authority in respect of P/26/1014/LBC with the above response and comments.	Events & Markets Manager
WTCM936	RESOLUTION EP071026/4.1 Previous Minutes To approve the minutes from the meeting of the Events and Planning Committee, held on Wednesday, 2nd September 2026	Events & Markets Manager
WTCM937	RESOLUTION EP071026/8.5 P/26/0855/ADV To respond to the planning authority in respect of P/26/0855/ADV with the above response and comments.	Events & Markets Manager

Appendix C



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #50

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Papers to Follow
Date	9th April 2025

Papers to Follow

Appendix D

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Develop a Place Plan to be adopted by Powys County Council						
PP1	EP	Explore appetite from PCC to adopt as SPG / learn more about RLDP process	TC/EO £	Year 1-2	Not started	Powys RLDP process is now further understood. Officers still obtaining quotes for works.
PP2	EP	If appropriate, launch workshops with residents, businesses, and community groups	TC/EO/CM £	Year 2	In progress	FC appointed Working Group at end of June which met in July, August and September.
PP3	EP	Draft plan including town centre, housing, transport, parking, and open space priorities	TC/EO/CM £	Year 2-3	In progress	Site visits started to be held to gather evidence.
PP4	EP	Submit to Powys County Council for adoption into planning framework	TC/EO/CM £	Year 3	Not started	

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Develop Welshpool as a destination						

Ref	Committee	Action	Resource	Timescale	Progress	Comments
VW1	EP	Develop a tourism brand to include website, mobile app and other digital channels and work with tourism operators in town e.g. Powis Castle, WLLR to co-construct	TC/EO/TICM/CM £250.00	Year 1-2	Completed	E&P and FC approved in September - now implementing the brand.
VW2	EP	Work with regional tourism to create packages and link to enhanced events programme	EO/CM/TICM £	Year 2	Ongoing	E&P approved Open Doors 2026 involvement taking place on 12th & 13th September.
VW3	EP	Promote unique experiences through local businesses e.g. food tours, craft workshops	EO/CM/TICM £	Year 2-3	Not started	
Enhanced events programme						
EV1	EP	Strengthen Carnival Committee/Working Group with more community and business representation	EO £0.00	Year 1-2	Ongoing	E&P approved creation of Carnival Working Group to feed into process. Carnival PR has gone out and large response received. Working Group meet three times with varying levels of support. Public meeting held on for 14th July 2026. E&P considered findings and another public meeting held on 30th Sept. E&P to discuss in October.
EV2	EP	Develop events in partnership with local groups and organisations to share ideas, costs and resources and ensure that Council-organised community events, if possible, remain free to attend, while seeking sponsorship and grant funding to cover costs	EO £	Year 1-3	In progress	As above EV1.
EV3	EP	Improve event marketing with banners, signage and earlier social media promotion	EO/CM £1000.00	Year 1-2	In progress	Budget allocated and materials ordered. Need to expand nearer Open Doors, Winter Festival etc.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
EV4	EP	Expand Winter Festival with competitions, music, family activities and more following 2025 event	EO £	Year 2	In progress	E&P to consider in October.
EV5	EP	Trial new event formats (e.g. 1960s weekend, musical festival, storytelling sessions, heritage events, arts etc)	EO/CM/TICM £	Year 2-3	Not started	Most likely Year 3
Improve the Tourist Information Centre						
TIC1	EP	Review current operations, opening hours and promotion of service	TC/TICM £	Year 1	Completed	Audit Committee considered report and Council approved recommendations.
TIC2	EP	Update offering and explore digital resourcing	TC/TICM/CM £	Year 2	Ongoing	Offer now updated to include WLLR tickets and merchandise (books and bags).
TIC3	EP	Develop TIC into a booking and information hub for events, attractions, trails and more	TICM/CM £	Year 2-3	In progress	Offer now updated to include WLLR tickets and merchandise (books and bags). Continuing conversations with other providers.

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Improve communication, transparency and accountability						
CO1	EP	Publish details of upcoming planning applications to be discussed by the Council so that residents are better informed and able to engage in the planning process	TC/EO £	Year 1	Ongoing	Now complete and operational
Strengthen engagement with the community						

Ref	Committee	Action	Resource	Timescale	Progress	Comments
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	In progress	See EV1 - Carnival Working Group created.
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	In progress	Volunteer Policy created but strategy now needs working alongside new Comm Engagement Officer.

Appendix E



Detailed Income & Expenditure by Budget Heading

Events & Planning Committee | 2026/2027 | Month No: 7 | 29/10/2026

Financial Summary

As at Month 7, income received totals **£59,506.00**, representing 86.5% of the annual income budget of £68,800.00. Expenditure totals **£114,927.00**, representing 59.1% of the annual expenditure budget of £194,524.00.

The net cost of the Committee's activities to date is **£55,421.00**, against an annual net expenditure budget of £125,724.00.

4 expenditure lines have exceeded their annual budget. The largest overspend relates to **Information Centre — Commission Costs** (£4,566.00). 6 income lines have exceeded their annual budget or generated unbudgeted income.

Status	Code	Budget Heading	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Funds Available	% Spent	Transfer to/from EMR
103 Place Plan									
OK	4661	Commission Costs	0.00	0.00	1,500.00	1,500.00	1,500.00	0.0%	0.00
Place Plan :- Indirect Expenditure			0.00	0.00	1,500.00	1,500.00	1,500.00	0.0%	0.00
Net Income over Expenditure			0.00	0.00	(1,500.00)	(1,500.00)			
180 Information Centre									
OK	1500	Income - Commission Sales	2,935.00	41,981.00	42,000.00	19.00		100.0%	0.00
OK	1505	Income - Rail Ticket	0.00	5,077.00	8,000.00	2,923.00		63.5%	0.00
OK	1510	Income - Direct Sales	641.00	7,119.00	12,000.00	4,881.00		59.3%	0.00
Information Centre :- Income			3,576.00	54,177.00	62,000.00	7,823.00		87.4%	0.00
OK	4000	Salary	5,115.00	37,030.00	67,390.00	30,360.00	30,360.00	54.9%	0.00
OK	4005	HMRC	580.00	4,369.00	7,860.00	3,491.00	3,491.00	55.6%	0.00

Status	Code	Budget Heading	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Funds Available	% Spent	Transfer to/from EMR
OK	4010	Pension Payments	358.00	2,947.00	7,030.00	4,083.00	4,083.00	41.9%	0.00
OK	4055	Rates	0.00	2,824.00	2,824.00	0.00	0.00	100.0%	0.00
OK	4061	Electricity	29.00	336.00	2,000.00	1,664.00	1,664.00	16.8%	0.00
OK	4085	Repairs & Maintenance	0.00	725.00	1,500.00	775.00	775.00	48.3%	0.00
OK	4100	Cleaning & Materials	0.00	229.00	250.00	21.00	21.00	91.6%	0.00
OK	4205	Marketing	0.00	263.00	500.00	237.00	237.00	52.6%	0.00
OK	4470	Bank Charges	25.00	373.00	1,000.00	627.00	627.00	37.3%	0.00
OK	4660	Direct Stock	(112.00)	3,044.00	7,500.00	4,456.00	4,456.00	40.6%	0.00
Overspent	4661	Commission Costs	1,598.00	39,566.00	35,000.00	(4,566.00)	(4,566.00)	113.0%	0.00
OK	4662	Train Tickets / Other Tourism	0.00	0.00	650.00	650.00	650.00	0.0%	0.00
OK	4875	Health & Safety	0.00	40.00	500.00	460.00	460.00	8.0%	0.00
OK	4900	Miscellaneous Costs	0.00	139.00	500.00	361.00	361.00	27.8%	0.00
Information Centre :- Indirect Expenditure			7,593.00	91,885.00	134,504.00	42,619.00	42,619.00	68.3%	0.00
Net Income over Expenditure			(4,017.00)	(37,708.00)	(72,504.00)	(34,796.00)			

182 Tourism									
OK	5451	VW1 - Tourism Brand	180.00	904.00	3,000.00	2,096.00	2,096.00	30.1%	0.00
OK	5452	VW2 - Promotion Tourism	92.00	621.00	1,500.00	879.00	879.00	41.4%	0.00
Tourism :- Indirect Expenditure			272.00	1,525.00	4,500.00	2,975.00	2,975.00	33.9%	0.00
Net Income over Expenditure			(272.00)	(1,525.00)	(4,500.00)	(2,975.00)			

230 Events									
Achievement	1450	Income - Donations	0.00	685.00	0.00	(685.00)		0.0%	0.00
OK	1895	Income - Other Events	140.00	200.00	1,500.00	1,300.00		13.3%	0.00
Events :- Income			140.00	885.00	1,500.00	615.00		59.0%	0.00

Status	Code	Budget Heading	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Funds Available	% Spent	Transfer to/from EMR
OK	4000	Salary	1,317.00	9,031.00	16,140.00	7,109.00	7,109.00	56.0%	0.00
OK	4005	HMRC	166.00	1,351.00	2,050.00	699.00	699.00	65.9%	0.00
OK	4010	Pension Payments	92.00	699.00	1,130.00	431.00	431.00	61.9%	0.00
OK	4065	Mobile Phones	0.00	49.00	200.00	151.00	151.00	24.5%	0.00
OK	4205	Marketing	6.00	61.00	1,000.00	939.00	939.00	6.1%	0.00
OK	4900	Miscellaneous Costs	0.00	50.00	250.00	200.00	200.00	20.0%	0.00
OK	5175	Bunting & Flags	0.00	241.00	2,000.00	1,759.00	1,759.00	12.1%	0.00
OK	5180	Road Closure	0.00	550.00	600.00	50.00	50.00	91.7%	0.00
OK	5190	Community Events	0.00	143.00	2,650.00	2,507.00	2,507.00	5.4%	0.00
Events :- Indirect Expenditure			1,581.00	12,175.00	26,020.00	13,845.00	13,845.00	46.8%	0.00
Net Income over Expenditure			(1,441.00)	(11,290.00)	(24,520.00)	(13,230.00)			

231 Carnival									
Achievement	1345	Income - Casual Recreation	0.00	732.00	0.00	(732.00)		0.0%	0.00
Achievement	1450	Income - Donations	0.00	540.00	0.00	(540.00)		0.0%	0.00
Achievement	1850	Income - Carnival	0.00	883.00	800.00	(83.00)		110.4%	0.00
Carnival :- Income			0.00	2,155.00	800.00	(1,355.00)		269.4%	0.00
Overspent	4001	Staffing Cost	0.00	1,004.00	1,000.00	(4.00)	(4.00)	100.4%	0.00
OK	4340	Equipment	0.00	343.00	650.00	307.00	307.00	52.8%	0.00
Overspent	5192	Carnival	49.00	2,642.00	2,400.00	(242.00)	(242.00)	110.1%	0.00
Carnival :- Indirect Expenditure			49.00	3,989.00	4,050.00	61.00	61.00	98.5%	0.00
Net Income over Expenditure			(49.00)	(1,834.00)	(3,250.00)	(1,416.00)			

232 Winter Festival									
OK	1880	Income - Winter Festival	(15.00)	418.00	1,000.00	582.00		41.8%	0.00

Status	Code	Budget Heading	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Funds Available	% Spent	Transfer to/from EMR
Winter Festival :- Income			(15.00)	418.00	1,000.00	582.00		41.8%	0.00
OK	4001	Staffing Cost	0.00	0.00	1,000.00	1,000.00	1,000.00	0.0%	0.00
OK	4340	Equipment	154.00	154.00	650.00	496.00	496.00	23.7%	0.00
OK	5120	Winter Festival	700.00	927.00	2,200.00	1,273.00	1,273.00	42.1%	0.00
OK	5123	Gifts for Santa	0.00	0.00	300.00	300.00	300.00	0.0%	0.00
OK	5180	Road Closure	0.00	0.00	600.00	600.00	600.00	0.0%	0.00
Winter Festival :- Indirect Expenditure			854.00	1,081.00	4,750.00	3,669.00	3,669.00	22.8%	0.00
Net Income over Expenditure			(869.00)	(663.00)	(3,750.00)	(3,087.00)			

233 Flicks in the Sticks									
OK	1860	Income - Flicks in the Sticks	181.00	473.00	1,000.00	527.00		47.3%	0.00
Flicks in the Sticks :- Income			181.00	473.00	1,000.00	527.00		47.3%	0.00
OK	5100	Flicks in the Sticks	150.00	600.00	1,350.00	750.00	750.00	44.4%	0.00
Flicks in the Sticks :- Indirect Expenditure			150.00	600.00	1,350.00	750.00	750.00	44.4%	0.00
Net Income over Expenditure			31.00	(127.00)	(350.00)	(223.00)			

234 Fireworks									
OK	1870	Income - Fireworks Display	13.00	353.00	2,500.00	2,147.00		14.1%	0.00
Fireworks :- Income			13.00	353.00	2,500.00	2,147.00		14.1%	0.00
OK	4001	Staffing Cost	0.00	0.00	500.00	500.00	500.00	0.0%	0.00
OK	4340	Equipment	0.00	0.00	250.00	250.00	250.00	0.0%	0.00
OK	5105	Fireworks Display	0.00	108.00	2,500.00	2,392.00	2,392.00	4.3%	0.00
Fireworks :- Indirect Expenditure			0.00	108.00	3,250.00	3,142.00	3,142.00	3.3%	0.00
Net Income over Expenditure			13.00	245.00	(750.00)	(995.00)			

235 Civic Events									
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Status	Code	Budget Heading	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Funds Available	% Spent	Transfer to/from EMR
Achievement	1450	Income - Donations	55.00	935.00	0.00	(935.00)		0.0%	0.00
Civic Events :- Income			55.00	935.00	0.00	(935.00)		0.0%	0.00
OK	5115	Remembrance	0.00	300.00	1,450.00	1,150.00	1,150.00	20.7%	0.00
OK	5145	Community Awards	0.00	274.00	300.00	26.00	26.00	91.3%	0.00
OK	5146	Civic & Hospitality	0.00	150.00	250.00	100.00	100.00	60.0%	0.00
Civic Events :- Indirect Expenditure			0.00	724.00	2,000.00	1,276.00	1,276.00	36.2%	0.00
Net Income over Expenditure			55.00	211.00	(2,000.00)	(2,211.00)			

236 Christmas Lights									
OK	4086	Installation	0.00	0.00	10,000.00	10,000.00	10,000.00	0.0%	0.00
OK	4880	Electrical Testing	0.00	0.00	600.00	600.00	600.00	0.0%	0.00
Overspent	5121	Christmas Lights	0.00	2,840.00	2,000.00	(840.00)	(840.00)	142.0%	0.00
Christmas Lights :- Indirect Expenditure			0.00	2,840.00	12,600.00	9,760.00	9,760.00	22.5%	0.00
Net Income over Expenditure			0.00	(2,840.00)	(12,600.00)	(9,760.00)			

238 Car Parking									
Achievement	1361	Income - Car Park Donations	0.00	110.00	0.00	(110.00)		0.0%	0.00
Car Parking :- Income			0.00	110.00	0.00	(110.00)		0.0%	0.00
Net Income over Expenditure			0.00	110.00	0.00	(110.00)			
Events & Planning Committee :- Income			3,950.00	59,506.00	68,800.00	9,294.00		86.5%	0.00
Events & Planning Committee :- Expenditure			10,499.00	114,927.00	194,524.00	79,597.00	79,597.00	59.1%	0.00
Net Income over Expenditure			(6,549.00)	(55,421.00)	(125,724.00)	(70,303.00)			

Figures are derived from the selected Rialtas budget import. Funds available is calculated as annual budget less actual year-to-date expenditure. Profile risks use the flags recorded in the selected Rialtas import; income above budget is shown as an achievement.

Appendix F



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #50

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Papers to Follow
Date	9th April 2025

Papers to Follow

Appendix G



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD

Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #1040

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Free Parking End of Trial Evaluation
Date	20th October 2026

OFFICERS RECOMMENDATION

1. To note the findings of the 2026 Saturday parking trial and the evidence from visitors, businesses and town centre WiFi monitoring;
2. To decide which option to adopt as set out in Section 15 of the report; and
3. To request that officers, should the Council wish to continue the scheme, seek agreement with Powys County Council on arrangements to prevent unnecessary payments through parking machines and PayByPhone during any future free-parking periods.

1. Purpose

1. To review the Saturday parking trial operated at Church St Car Park between April and September 2026, consider the evidence gathered during the trial and after and identify options for 2027/28 onwards.
2. The report also considers lessons from the operation of the scheme, including the voluntary "Pay What You Can" element, and whether alternative arrangements such as a reduced Saturday tariff should be explored with Powys County Council.

2. Background

1. Welshpool Town Council has previously considered the cost of parking as one of a number of factors affecting visits to Welshpool town centre.
2. During the Christmas period in 2025, the Council funded free parking at Church Street Car Park on four Saturdays. A subsequent survey of businesses received 12 responses and was generally positive. Ten respondents reported an increase in footfall and nine reported an increase in revenue. The feedback also referred to customers staying longer and visiting more businesses.
3. Following that pilot, the Council agreed to fund a longer trial during 2026.

4. The scheme operated at Church Street Car Park every Saturday from 4 April until 26 September 2026, a total of 26 Saturdays. Its stated purpose was to support local businesses, encourage additional visits to Welshpool and make it easier for visitors to spend time in the town.
5. The arrangement was promoted as “Pay What You Can Parking”. Parking itself was free, with visitors invited to make a voluntary contribution if they wished.
6. Church Street is owned and operated by Powys County Council (PCC). The Town Council therefore paid PCC to suspend the normal parking charge on the relevant Saturdays. PCC's normal tariff for Church Street and Berriew Street currently ranges from £1.50 for up to one hour to £5.00 for stays of more than four hours.

3. Cost of the Trial

1. The cost charged by PCC for the 26 Saturdays was £273.10 per day including VAT, together with an administration charge of £98.40. The total cost was therefore £7,199 including VAT, or approximately £5,999 net of recoverable VAT.
2. The Council's direct cost of the trial was therefore approximately £231 net per Saturday.

4. Visitor Survey

1. The Council carried out a visitor survey during the trial. A total of 89 responses were received, of whom 85 confirmed that they had used the Saturday parking scheme.
2. The results from those 85 users were strongly positive:
 1. 61 respondents (71.8%) said the scheme had definitely influenced their decision to visit Welshpool;
 2. a further 14 said it had influenced them somewhat, meaning 75 respondents (88.2%) considered that the scheme had influenced their visit to some degree;
 3. 80 respondents (94.1%) rated their experience positively or very positively;
 4. 81 respondents (95.3%) said they felt more relaxed about parking;
 5. 82 respondents (96.5%) wanted the scheme to continue.
3. There was also evidence that visitors were spending a reasonable amount of time in Welshpool. Of the 85 users, 30 stayed between two and four hours. 71 respondents (83.5%) stayed for at least one hour and 43 (50.6%) stayed for at least two hours.
4. The most commonly reported activities were shopping, reported by 65 respondents (76.5%), and visiting a café or restaurant, reported by 62 (72.9%). Other activities included using services such as banks, pharmacies and hairdressers, visiting the market, seeing friends or family, working and visiting local attractions.
5. Comments received through the survey included visitors saying that they had stayed longer, visited additional shops or cafés and felt less pressure to return to their vehicle because of the parking arrangements.
6. Some respondents also said that the availability of free parking had influenced their decision to choose Welshpool rather than another destination.
7. There were, however, comments about a lack of awareness of the scheme and some confusion about how the voluntary contribution worked. A recurring point was that the scheme needed to be promoted before visitors arrived in Welshpool rather than relying primarily on signs within the car park.

5. Business Feedback

1. A separate survey was issued to local businesses. Thirteen responses were received from a range of businesses, including retailers, hospitality businesses, estate agents and personal services.
2. Eleven of the thirteen businesses (84.6%) reported increased footfall during the trial. Five reported an increase of 25% or more, five reported an increase of between 10% and 25%, and one reported a smaller increase. Two businesses reported no change and none reported a decrease.
3. Eight businesses (61.5%) reported increased sales or revenue, while five reported no change. Four reported a significant increase, three a moderate increase and one a slight increase. None reported a reduction.
4. Ten businesses (76.9%) considered that customers were staying for longer. The same number rated the scheme as either somewhat or very beneficial to their business, while three were neutral. No respondent rated the scheme negatively. Twelve businesses reported hearing customers discuss the parking arrangements either occasionally or frequently.
5. Several respondents referred to customers being unaware that parking was free or finding the arrangements confusing. This was despite the Council undertaking paid social media advertising, installing roadside and car park signage and distributing promotional material through local businesses. Other comments highlighted customers visiting multiple shops, spending longer in the town and choosing Welshpool over out-of-town shopping locations offering free parking.
6. Overall, the business feedback indicates that the scheme was associated with increased activity for most responding businesses, although the financial benefit varied and was not experienced by every respondent. The relatively small number of responses should also be considered when interpreting the findings.

6. Town Centre Wi-Fi Data

1. The Council has also reviewed anonymised town-centre Wi-Fi monitoring data to provide an additional measure alongside the surveys. There were data gaps on two of the trial Saturdays and these dates have therefore been excluded from the year-on-year comparison.
2. For the remaining 24 comparable Saturdays, the data recorded 8,092 detected visits during the 2026 trial compared with 6,393 on the equivalent Saturdays in 2025. This represents an increase of approximately 26.6%.
3. The proportion of detected visits lasting more than one hour also increased, from approximately 36.6% in 2025 to 38.8% in 2026.

7. Pay What You Can

1. Although parking was free, visitors were invited to make a voluntary contribution towards the initiative.
2. At 20th October 2026, the Council had received £109.73 in parking donations. The voluntary contribution element therefore did not make a material contribution towards the cost of providing free parking.
3. Some respondents may have regarded money paid into PCC's machines or through the parking app as their contribution. Comments received through the survey also show that some visitors were unclear about how or where they could make a voluntary contribution, this is despite signage being available at both pay and display machines explaining the scheme.

8. Promotion of the Trial

1. The Council promoted the Saturday parking trial through a combination of digital advertising, physical signage and support from local businesses.
2. A paid social media advertising campaign targeted people aged 18 and over within approximately 70km of Welshpool. The Council spent £92.50 on the campaign, which generated 38,364 views and reached 15,170 individual viewers. The campaign reached audiences on both sides of the Wales–England border, with more viewers recorded in England than in Wales. This wider geographical reach was intentional, as one of the purposes of the scheme was to encourage people to choose Welshpool as a destination rather than only communicating the offer to people already within the town.
3. Physical signs were also installed on roads approaching the car park and within Church Street Car Park, including signs positioned alongside the payment machines. Local businesses supported the campaign by displaying signs in their shop windows explaining that Church Street Car Park was free on Saturdays.

9. Payments made to PCC

1. One of the main operational difficulties was that PCC's payment machines remained operational during the free Saturdays. Visitors were not required to purchase a ticket, but the machines remained available and PayByPhone also continued to accept payments.
2. The Town Council subsequently requested details of payments received by PCC on each of the 26 Saturdays. The information supplied confirms that payments continued throughout the trial. The total net parking revenue received during the trial was approximately £1,830. This is equivalent to around 30.5% of the £5,999 net payment made by the Town Council to suspend charges.
3. These payments were made despite the Town Council having already paid PCC to suspend the requirement for motorists to pay on those dates. This problem was also observed during the operation of the scheme and was reported publicly at the time.
4. The Town Council attempted to address this through additional signage, but it was not permitted to cover PCC's machines. The Council's own published information therefore had to explain that the machines remained in place but did not need to be used.
5. If the Council funds completely free parking again, it would be preferable to agree arrangements with PCC whereby the relevant payment machines and app payments are disabled for the period concerned, or the machines are clearly covered or otherwise marked as not requiring payment.

10. Overall Assessment

1. There are three main sources of evidence available to the Council: visitor feedback, business feedback and town-centre Wi-Fi data. None of these measures, individually or collectively, can prove that every increase in activity was caused by free parking.
2. However, the overall picture is positive. The visitor survey found that 88% of users considered the scheme to have influenced their decision to visit Welshpool and 95% felt more relaxed about parking.
3. More than four-fifths of surveyed users remained in Welshpool for at least an hour and just over half remained for two hours or more.
4. Business feedback was similarly positive, with eleven of the thirteen responding businesses (84.6%) reporting increased footfall, eight (61.5%) reporting increased sales or revenue and ten (76.9%) reporting that customers were staying for longer. No business reported a reduction in footfall or sales.

5. The Wi-Fi data independently recorded 26.6% more detected visits on the 24 comparable Saturdays than on the equivalent Saturdays in 2025, including a 17.1% increase in visits lasting between one and six hours.
6. Taken together, there is reasonable evidence that the trial was associated with increased town-centre activity and that the removal of parking charges influenced the behaviour of at least some visitors.
7. There is less evidence about the direct financial value generated for individual businesses. Although a majority of responding businesses reported increased sales, the extent of any additional spending cannot be reliably quantified, and the relatively small, self-selecting survey samples should be taken into account when considering the findings.

11. Lessons Learnt

1. The trial identified two main areas for improvement. Firstly, any future scheme should be promoted simply as free Saturday parking rather than “Pay What You Can”, given the limited voluntary contributions received and the confusion reported by some visitors.
2. Secondly, the arrangements within the car park need to reflect the offer being promoted. Any future agreement with PCC should seek to ensure that payment machines and PayByPhone are disabled or clearly marked to prevent unnecessary payments.
3. The Council should also continue promoting any future scheme through a combination of roadside signage, digital advertising and local businesses, building on the campaign undertaken during the trial.

12. Cost of Continuing Free Parking

1. PCC has provided updated prices for the suspension of charges. Church St has been quoted at £330.92 per day (incl VAT) and Berriew St has been quoted at £278.07 per day (incl VAT). The administration fee of £98.40 incl VAT also applies.
2. Based on the current quoted rates the following would cost:
 1. 26 Saturdays - Church Street - £7251.93
 2. 26 Saturdays - Berriew St - £6106.85
 3. 52 Saturdays - Church Street - £14,421.87
 4. 52 Saturdays - Berriew St - £12,131.70
3. The updated Church Street daily charge is approximately 21% higher than the £273.10 charged for the 2026 trial. The Council should also be aware that the rates applicable from April 2027 are not yet known.
4. For that reason, £16,000 has provisionally been included within the draft 2027/28 budget. This is a budget provision only and does not commit the Council to continuing the scheme or spending the full amount.

13. Which Car Park?

1. The 2026 trial operated entirely from Church Street and consequently the evidence gathered relates to that car park. Church Street therefore has the advantage of an established trial and known visitor experience.
2. Berriew Street is currently cheaper to suspend, with a quoted daily rate approximately £52.85 lower than Church Street. Over a full 52-Saturday year this would represent a saving of approximately £2,290 net at current prices.

3. If free parking is continued, the final choice of car park should therefore be made after comparing the cost and practical implications of both sites.

14. Value for Money

1. The net cost of the 2026 trial was approximately £5,999. This was paid for in the previous financial year using a underspend and therefore the cost to the precept was £0.
2. The evidence suggests that the scheme influenced visitor behaviour and coincided with increased town-centre activity.
3. However, it is not possible to place an exact monetary value on the economic benefit to Welshpool or to calculate a direct financial return on the Council's expenditure.
4. The Council therefore needs to consider value for money in terms of its wider objective of supporting the town centre rather than expecting a direct financial return to WTC.

15. Options

1. Option 1 - do not continue. No further Town Council funding would be provided and PCC's normal parking charges would apply.
2. Option 2 - Seasonal free Saturday parking. The Council could repeat the arrangement for 2026 and fund April to September which would be £7,252 at Church Street and £6,107 at Berriew St. The actual 2027/28 prices may differ hence the £16k buffer in the budget.
3. Option 3 - year-round free Saturday parking. The Council could fund free parking on all Saturdays throughout the financial year which would be £14,422 at Church Street and £12,132 at Berriew St. Again, these are indicative figures based on current charges hence the £16k buffer in the budget.

16. Links to Strategic Objectives and Interim Strategic Plan

1. The Saturday parking initiative supports the Council's Interim Strategic Plan by contributing to the wider objectives of supporting the local economy, encouraging visitors to Welshpool and improving the vitality and attractiveness of the town centre.

17. Resource & Legal Implications

1. There is currently no approved budget for the continuation of the scheme beyond the existing trial. A provisional sum of £16,000 has been included within the draft 2027/28 budget to allow the Council to consider a future town-centre parking initiative. Inclusion within the draft budget does not commit the Council to spending this amount and the final cost will depend upon the option subsequently agreed.
2. Based on current PCC charges, providing free parking for 52 Saturdays would cost approximately £14,422 net at Church Street Car Park or £12,132 net at Berriew Street Car Park, assuming one administration charge. PCC's charges for 2027/28 are not yet known and may change before any future scheme begins.
3. The Town Clerk has considered sections 57 and 60 of the Road Traffic Regulation Act 1984 in relation to contributing towards off-street parking provision. The statutory basis for any further arrangement to subsidise the suspension of parking charges should be confirmed before a financial commitment is entered into. It may be that Section 137(1)(a) is the most appropriate power to use however this expenditure is capped each year.

18. Specific Implications

1. **Crime and Disorder** - N/A (Crime and Disorder Act 1998).

2. **Biodiversity** - the Council should recognise the potential environmental implications of encouraging additional car journeys and consider opportunities to promote sustainable travel alongside any future parking initiative (Environment (Wales) Act 2016).
3. **Well-being** - encouraging use of the town centre supports some well-being objectives (Well-being of Future Generations (Wales) Act 2015).
4. **Risk Management** - The principal risks relate to the financial cost of continuing the scheme, uncertainty over its direct economic impact and the operational arrangements with Powys County Council. These can be managed through an agreed budget, clearly defined arrangements with PCC, improved communication of parking charges and ongoing monitoring of the scheme's effectiveness. Any future agreement should also address the operation of payment machines and PayByPhone to reduce the risk of motorists paying unnecessarily. The Council should consider these matters alongside the relevant financial, operational and reputational risks within its risk register.

19. Recommendation

1. To note the findings of the 2026 Saturday parking trial and the evidence from visitors, businesses and town centre WiFi monitoring;
2. To decide which option to adopt as set out in Section 15 of the report; and
3. To request that officers, should the Council wish to continue the scheme, seek agreement with Powys County Council on arrangements to prevent unnecessary payments through parking machines and PayByPhone during any future free-parking periods.

20. Decision

1. To resolve to adopt the recommendations as above.

Appendix H



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Document / Report #1091

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Budget 2027-28 - Draft 2 A Report
Date	26th October 2026

OFFICERS RECOMMENDATION

- 1. To consider Draft 2 of the Council's draft budget for 2027/28;**
- 2. To consider the outstanding matters as set out in Section 5 of the report; and**
- 3. To identify and further amendments to be incorporated into the next draft before the budget is considered by the Finance & Governance and Audit committees.**

1. Purpose

1. To present Draft 2 of the 2027/28 budget, outlining the main amendments made since Draft 1 and identifying matters which still require consideration by Members.

2. Background

1. Draft 1 of the Council's budget was presented to the relevant Committees during October 2026. Members were asked to review the proposed expenditure and income within their respective areas and identify any amendments required.
2. The comments received have been considered alongside further financial information, expenditure to Month 7 and the initial themes emerging from the Council's public budget consultation.
3. Draft 2 includes a number of revised income assumptions, adjustments to expenditure and some additional provisions. It also includes changes to the Town Hall Transformation budget following further work on the anticipated expenditure and funding arrangements.
4. Some options considered through the public consultation have been reflected in the draft where there is a reasonable basis for doing so. However, no decision has been made to reduce or remove existing provisions simply because they were presented as options in the consultation.
5. Draft 2 remains provisional and further changes are expected before the final budget is agreed.

3. Main Changes

1. Draft 2 provides for expenditure of £1,183,812 and income of £334,170, leaving a net funding requirement of £849,642.
2. Compared with Draft 1, expenditure has reduced by £30,199 and income has reduced by £21,327. The net funding requirement has therefore reduced by £8,872.
3. Much of the movement relates to the Town Hall Transformation project, where expenditure and associated grant income have been reprofiled. The reduction in gross expenditure should not therefore be treated entirely as a saving to the Council.
4. Town Hall
 1. Anticipated Assembly Room income has been increased from £2,500 to £3,500 following a further review of bookings and opportunities to generate additional income.
 2. The Council's public budget consultation has also included an option to increase Town Hall hire charges by approximately 5%. This has been considered in reviewing the income provision, although any formal changes to charges would require the appropriate approval.
5. Town Hall Transformation
 1. The Development Phase budget has been reviewed to reflect the latest anticipated expenditure and grant funding during 2027/28.
 2. Project income has reduced from £203,240 to £178,412, while expenditure has reduced from £220,808 to £196,700.
 3. The net provision has therefore increased slightly from £17,568 to £18,288.
 4. This is primarily a reprofiling of project expenditure and associated funding rather than a reduction in the overall scope of the project.
6. Markets
 1. Anticipated indoor market stall income has increased from £15,000 to £15,750.
 2. This reflects the potential for an inflationary increase in stall charges of approximately 5%, which was also included as an option within the public budget consultation.
 3. The provision remains subject to consideration of the Council's fees and charges for 2027/28.
7. Playparks
 1. The £10,000 provision for play area fencing included in Draft 1 has been removed from the current draft.
8. Bus Shelters & Street Furniture
 1. The repairs and maintenance provision has been reduced from £2,000 in Draft 1 to £1,000 in Draft 2.
 2. Finance & Governance Committee raised the adequacy of the provision for street furniture repairs. Members may wish to consider whether £1,000 is sufficient for the Council's anticipated maintenance responsibilities.
9. Biodiversity & Planting
 1. The budget heading has been amended to refer to the Section 6 Action Plan, following comments made during the Finance & Governance Committee's consideration of Draft 1.

2. The £2,000 provision remains unchanged, alongside £2,500 for Flowers and Gardens.

10. Administration and General Reserves

1. The Special Projects budget remains at £8,000, and the proposed transfer to General Reserves remains at £20,000.
2. Both were included as potential areas for reduction in the public budget consultation, but no amendment has been made at this stage pending consideration by Members.
3. Minor additional provisions have been included for employee expenses, recruitment and other operating costs.
4. The Mayoral & Senior Allowance provision has also increased from £1,500 to £2,000 as the Council has now moved up to Group 2 in mandatory allowances as set by the DBCC.

11. Christmas Lights

1. A further £500 has been included for repairs and maintenance of Christmas lighting. During the installation of the lights for 2026, several anchor points have been found to be faulty and will need replacing in 2027.
2. Operations & Development Committee raised the possibility of securing sponsorship towards Christmas lighting. £250 income has been included at this stage.

12. Continental Market

1. A new budget has been included for a Continental Market, with £2,550 expenditure and £500 anticipated income.
2. The expenditure includes £1,500 for the event, £550 for road closure arrangements and £500 for equipment.
3. This is based on the Events & Planning Committee to make it a bigger event.

13. Tour de France

1. The main provision for the Council's own Tour de France activity remains at £10,000, separate from the Croeso i Feicwyr project.
2. Additional anticipated income of £1,000 has been included for the Fanzone, together with a nominal grant income provision.

14. Other Amendments

1. A number of smaller adjustments have been made across the budget following the Month 7 review. These include employee expenses, vehicle costs, waste collection, road closure arrangements and other operational provisions.
2. The budgets for Carnival, Winter Festival, free Saturday parking and the Town Centre Ranger remain subject to further consideration.

4. Budget Consultation

1. The Council has launched an interactive budget consultation to give residents an opportunity to consider some of the financial choices involved in preparing the 2027/28 budget.
2. The exercise allows respondents to consider changes to existing provisions, additional activities, potential savings and opportunities to generate income, while showing the effect of their choices on the Council's overall funding requirement.

3. Initial responses have highlighted interest in reducing some discretionary expenditure and increasing income from particular services, alongside continued support for visible town centre services and activities.
4. A summary of the consultation results will be provided to Members following its closure. The findings may inform further amendments to the budget, but individual options will still require consideration and, where appropriate, approval by the Council.

5. Matters requiring consideration

1. Events & Planning Committee
 1. Free Saturday Parking - expenditure following report
 2. Christmas Lights - sponsorship
 3. Carnival Budget - what level is right?
 4. Winter Festival Budget - what level is right?
2. Operations & Development Committee
 1. Town Centre Ranger - expenditure following report
3. Finance & Governance Committee
 1. Fees and Charges - what level is right?
 2. Reserves - should these be amended to reduce the cost?
 3. Special Projects - what level is appropriate

6. Links to Strategic Objectives and Interim Strategic Plan

1. Draft 2 continues to provide for the Council's existing services and the Year 3 actions within the Interim Strategic Plan. Any further reductions or additions should be considered in the context of the Council's ability to deliver its agreed objectives during 2027/28.

7. Resource & Legal Implications

1. Draft 2 provides for expenditure of £1,183,812 and income of £334,170, resulting in a net funding requirement of £849,642. This represents a reduction of £8,872 compared with Draft 1.
2. The figures remain provisional and may change following further Committee consideration, the outcome of the public budget consultation and confirmation of outstanding financial assumptions.
3. The Council is required to prepare and approve an annual budget and determine its precept in accordance with the Local Government Finance Act 1992. The Council must ensure that its budget makes adequate provision for its statutory duties, existing contractual commitments and the services it has agreed to provide.

8. Recommendation

1. To consider Draft 2 of the Council's draft budget for 2027/28;
2. To consider the outstanding matters as set out in Section 5 of the report; and
3. To identify and further amendments to be incorporated into the next draft before the budget is considered by the Finance & Governance and Audit committees.

9. Decision

1. To resolve to adopt the recommendations as above.

Appendix I

Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Events & Planning</u>												
<u>103</u>	<u>Place Plan</u>											
4661	Commission Costs	0	0	0	0	1,500	0	1,500	0	1,500	0	0
	Overhead Expenditure	0	0	0	0	1,500	0	1,500	0	1,500	0	0
	Movement to/(from) Gen Reserve	0	0			(1,500)		(1,500)	0	(1,500)		
<u>180</u>	<u>Information Centre</u>											
1370	Income - Grant	0	23,775	0	0	0	0	0	0	0	0	0
1500	Income - Commission Sales	40,000	69,948	0	0	42,000	0	42,000	41,313	50,000	0	0
1505	Income - Rail Ticket	8,000	8,164	0	0	8,000	0	8,000	5,077	9,000	0	0
1510	Income - Direct Sales	13,500	11,085	0	0	12,000	0	12,000	7,035	12,000	0	0
	Total Income	61,500	112,972	0	0	62,000	0	62,000	53,425	71,000	0	0
4000	Salary	63,145	60,547	0	0	67,390	0	67,390	37,030	63,840	0	0
4005	HMRC	4,325	12,884	0	0	7,860	0	7,860	4,369	7,330	0	0
4010	Pension Payments	7,552	8,946	0	0	7,030	0	7,030	2,947	4,470	0	0
4013	Employee Expenses	0	0	0	0	0	0	0	0	300	0	0
4055	Rates	4,700	4,700	0	0	2,824	0	2,824	2,824	2,965	0	0
4060	Services	10,000	2,526	0	0	0	0	0	0	0	0	0
4061	Electricity	0	0	0	0	2,000	0	2,000	336	750	0	0
4085	Repairs & Maintenance	2,000	812	0	0	1,500	0	1,500	725	1,000	0	0
4100	Cleaning & Materials	1,000	877	0	0	250	0	250	229	275	0	0
4205	Marketing	0	0	0	0	500	0	500	263	500	0	0
4470	Bank Charges	0	0	0	0	1,000	0	1,000	373	1,250	0	0

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Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4660	Direct Stock	15,000	3,962	0	0	7,500	0	7,500	3,044	7,500	0	0
4661	Commission Costs	35,000	54,780	0	0	35,000	0	35,000	39,426	45,000	0	0
4662	Train Tickets / Other Tourism	5,000	1,919	0	0	650	0	650	0	650	0	0
4866	IT Costs	161	161	0	0	0	0	0	0	0	0	0
4875	Health & Safety	200	537	0	0	500	0	500	40	250	0	0
4900	Miscellaneous Costs	500	1,028	0	0	500	0	500	139	0	0	0
4991	Capital Works	0	23,775	0	0	0	0	0	0	0	0	0
Overhead Expenditure		148,583	177,455	0	0	134,504	0	134,504	91,746	136,080	0	0
180 Net Income over Expenditure		-87,083	-64,483	0	0	-72,504	0	-72,504	-38,321	-65,080	0	0
6001	less Transfer to EMR	0	11,888	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(87,083)	(76,370)			(72,504)		(72,504)	(38,321)	(65,080)		
182	Tourism											
5451	VW1 - Tourism Brand	0	0	2,000	0	1,000	0	3,000	904	3,000	0	0
5452	VW2 - Promotion Tourism	0	0	0	0	1,500	0	1,500	529	1,500	0	0
5454	TC2 - Planting	0	0	0	0	0	0	0	92	0	0	0
Overhead Expenditure		0	0	2,000	0	2,500	0	4,500	1,526	4,500	0	0
Movement to/(from) Gen Reserve		0	0			(2,500)		(4,500)	(1,526)	(4,500)		
230	Events											
1365	Income - Other	0	6	0	0	0	0	0	0	0	0	0
1450	Income - Donations	0	0	0	0	0	0	0	685	0	0	0
1850	Income - Carnival	1,000	686	0	0	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1860	Income - Flicks in the Sticks	1,200	1,047	0	0	0	0	0	0	0	0	0
1870	Income - Fireworks Display	2,000	2,514	0	0	0	0	0	0	0	0	0
1880	Income - Winter Festival	700	1,073	0	0	0	0	0	0	0	0	0
1895	Income - Other Events	1,500	1,131	0	0	1,500	0	1,500	200	1,500	0	0
Total Income		6,400	6,456	0	0	1,500	0	1,500	886	1,500	0	0
4000	Salary	0	0	0	0	16,140	0	16,140	9,031	16,670	0	0
4005	HMRC	0	0	0	0	2,050	0	2,050	1,351	2,130	0	0
4010	Pension Payments	0	0	0	0	1,130	0	1,130	699	1,170	0	0
4065	Mobile Phones	250	188	0	0	200	0	200	49	200	0	0
4205	Marketing	0	0	0	0	1,000	0	1,000	55	500	0	0
4900	Miscellaneous Costs	500	270	0	0	250	0	250	50	250	0	0
5100	Flicks in the Sticks	1,500	1,403	0	0	0	0	0	0	0	0	0
5105	Fireworks Display	2,500	2,186	0	0	0	0	0	0	0	0	0
5115	Remembrance	500	1,586	0	0	0	0	0	0	0	0	0
5120	Winter Festival	2,000	1,967	0	0	0	0	0	0	0	0	0
5121	Christmas Lights	2,000	12,696	0	0	0	0	0	0	0	0	0
5175	Bunting & Flags	0	0	0	0	2,000	0	2,000	241	2,500	0	0
5180	Road Closure	0	0	0	0	600	0	600	550	0	0	0
5190	Community Events	3,000	2,811	0	0	2,650	0	2,650	143	2,750	0	0
5192	Carnival	2,500	3,254	0	0	0	0	0	0	0	0	0
Overhead Expenditure		14,750	26,362	0	0	26,020	0	26,020	12,170	26,170	0	0
Movement to/(from) Gen Reserve		<u>(8,350)</u>	<u>(19,906)</u>			<u>(24,520)</u>		<u>(24,520)</u>	<u>(11,284)</u>	<u>(24,670)</u>		
231	<u>Carnival</u>											

Continued on next page

Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1345	Income - Casual Recreation	0	0	0	0	0	0	0	732	500	0	0
1450	Income - Donations	0	0	0	0	0	0	0	540	0	0	0
1850	Income - Carnival	0	0	0	0	800	0	800	883	800	0	0
Total Income		0	0	0	0	800	0	800	2,156	1,300	0	0
4001	Staffing Cost	0	0	0	0	1,000	0	1,000	1,004	1,300	0	0
4340	Equipment	0	0	0	0	650	0	650	343	400	0	0
5192	Carnival	0	0	0	0	2,400	0	2,400	2,642	9,600	0	0
Overhead Expenditure		0	0	0	0	4,050	0	4,050	3,988	11,300	0	0
Movement to/(from) Gen Reserve		0	0			<u>(3,250)</u>		<u>(3,250)</u>	<u>(1,832)</u>	<u>(10,000)</u>		
232	<u>Winter Festival</u>											
1880	Income - Winter Festival	0	0	0	0	1,000	0	1,000	418	1,000	0	0
Total Income		0	0	0	0	1,000	0	1,000	418	1,000	0	0
4001	Staffing Cost	0	0	0	0	1,000	0	1,000	0	1,300	0	0
4340	Equipment	0	0	0	0	650	0	650	0	670	0	0
5120	Winter Festival	0	0	0	0	2,200	0	2,200	927	5,000	0	0
5123	Gifts for Santa	0	0	0	0	300	0	300	0	300	0	0
5180	Road Closure	0	0	0	0	600	0	600	0	650	0	0
Overhead Expenditure		0	0	0	0	4,750	0	4,750	927	7,920	0	0
Movement to/(from) Gen Reserve		0	0			<u>(3,750)</u>		<u>(3,750)</u>	<u>(509)</u>	<u>(6,920)</u>		
233	<u>Flicks in the Sticks</u>											

Continued on next page

Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1860	Income - Flicks in the Sticks	0	0	0	0	1,000	0	1,000	473	1,100	0	0
	Total Income	0	0	0	0	1,000	0	1,000	473	1,100	0	0
5100	Flicks in the Sticks	0	0	0	0	1,350	0	1,350	600	1,500	0	0
	Overhead Expenditure	0	0	0	0	1,350	0	1,350	600	1,500	0	0
	Movement to/(from) Gen Reserve	0	0			(350)		(350)	(127)	(400)		
234	<u>Fireworks</u>											
1870	Income - Fireworks Display	0	0	0	0	2,500	0	2,500	353	2,500	0	0
	Total Income	0	0	0	0	2,500	0	2,500	353	2,500	0	0
4001	Staffing Cost	0	0	0	0	500	0	500	0	800	0	0
4340	Equipment	0	0	0	0	250	0	250	0	275	0	0
5105	Fireworks Display	0	0	0	0	2,500	0	2,500	108	2,750	0	0
	Overhead Expenditure	0	0	0	0	3,250	0	3,250	108	3,825	0	0
	Movement to/(from) Gen Reserve	0	0			(750)		(750)	244	(1,325)		
235	<u>Civic Events</u>											
1450	Income - Donations	0	0	0	0	0	0	0	935	0	0	0
	Total Income	0	0	0	0	0	0	0	935	0	0	0
5115	Remembrance	0	0	0	0	1,450	0	1,450	300	1,450	0	0
5145	Community Awards	0	0	0	0	300	0	300	274	300	0	0
5146	Civic & Hospitality	0	0	0	0	250	0	250	150	250	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		Last Year		Current Year						Next Year		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	0	0	0	0	2,000	0	2,000	724	2,000	0	0
	Movement to/(from) Gen Reserve	0	0			(2,000)		(2,000)	211	(2,000)		
236	Christmas Lights											
1450	Income - Donations	0	0	0	0	0	0	0	0	250	0	0
	Total Income	0	0	0	0	0	0	0	0	250	0	0
4085	Repairs & Maintenance	0	0	0	0	0	0	0	0	500	0	0
4086	Installation	0	0	0	0	10,000	0	10,000	0	11,000	0	0
4880	Electrical Testing	0	0	0	0	600	0	600	0	600	0	0
5121	Christmas Lights	0	0	0	0	2,000	0	2,000	2,840	3,500	0	0
	Overhead Expenditure	0	0	0	0	12,600	0	12,600	2,840	15,600	0	0
	Movement to/(from) Gen Reserve	0	0			(12,600)		(12,600)	(2,840)	(15,350)		
238	Car Parking											
1361	Income - Car Park Donations	0	0	0	0	0	0	0	110	0	0	0
	Total Income	0	0	0	0	0	0	0	110	0	0	0
5460	Car Parking Hire	0	5,999	0	0	0	0	0	0	16,000	0	0
	Overhead Expenditure	0	5,999	0	0	0	0	0	0	16,000	0	0
	238 Net Income over Expenditure	0	-5,999	0	0	0	0	0	110	-16,000	0	0
6000	plus Transfer from EMR	0	5,999	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	110	(16,000)		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 7)

Note: Draft 2 Budget 2027/28

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
241	Continental Market											
1851	Income - Continental Market	0	0	0	0	0	0	0	0	500	0	0
	Total Income	0	0	0	0	0	0	0	0	500	0	0
4340	Equipment	0	0	0	0	0	0	0	0	500	0	0
5180	Road Closure	0	0	0	0	0	0	0	0	550	0	0
5194	Continental Market	0	0	0	0	0	0	0	0	1,500	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	0	2,550	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	0	(2,050)		
	Events & Planning - Income	67,900	119,428	0	0	68,800	0	68,800	58,754	79,150	0	0
	Expenditure	163,333	209,816	2,000	0	192,524	0	194,524	114,628	228,945	0	0
	Net Income over Expenditure	-95,433	-90,387	-2,000	0	-123,724	0	-125,724	-55,875	-149,795	0	0
	plus Transfer from EMR	0	5,999	0	0	0	0	0	0	0	0	0
	less Transfer to EMR	0	11,888	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(95,433)	(96,276)			(123,724)		(125,724)	(55,875)	(149,795)		
	Total Budget Income	67,900	119,428	0	0	68,800	0	68,800	58,754	79,150	0	0
	Expenditure	163,333	209,816	2,000	0	192,524	0	194,524	114,628	228,945	0	0
	Net Income over Expenditure	-95,433	-90,387	-2,000	0	-123,724	0	-125,724	-55,875	-149,795	0	0
	plus Transfer from EMR	0	5,999	0	0	0	0	0	0	0	0	0
	less Transfer to EMR	0	11,888	0	0	0	0	0	0	0	0	0

Continued on next page

Note: Draft 2 Budget 2027/28

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	(95,433)	(96,276)			(123,724)		(125,724)	(55,875)	(149,795)		

Appendix J



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #1002

Author	Kimberly Wright Events & Markets Manager
Title	Remembrance services 2026
Date	1st October 2026

OFFICERS RECOMMENDATION

To note for information only.

1. Purpose

- To note the upcoming Remembrance Services;

Welshpool Memorial Garden Remembrance Service, Friday, 6th November 2026, 2 pm

As part of Welshpool Remembrance, Welshpool Town Council holds a ceremony at the Memorial Gardens located at Howell Drive, Welshpool, on Friday, the 6th of November. The service begins at 2:00 pm and is likely to finish by approximately 2:30 pm.

Remembrance Day Service, Sunday, 8th November 2026 - On Sunday, 8th November, we have our Remembrance parade and Church service. Members/groups in the parade are meeting at Park Lane entrance, where they will form the parade ready to march to St Mary's Church. The parade will start at approximately 10:40 am to arrive at St Mary's at 10:50 am and be seated ready for the service. After the service, members will form outside the Inglenook Cafe and parade back to the Assembly Room, Welshpool Town Hall, where refreshments will be served.

Act of Remembrance, Wednesday, 11th November 2026, 10.45 am - Outside the Town Hall, Broad Street, Welshpool

On Wednesday, 11th of November at 11 a.m., a two-minute silence and the reciting of the Exhortation and the Kohima Epitaph will be held outside the Town Hall in Welshpool.

2. Decision

- To note for information only.

Appendix K



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
 Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #1020

Author	Kimberly Wright Events & Markets Manager
Title	Winter Festival live acts quotes
Date	1st October 2026

1. Purpose

1. To receive quotations from live acts for the Winter Festival 2026.

2. Background

1. Lacey-Marie quote - 45 minutes - charge £75 -
<https://www.facebook.com/profile.php?id=100094645325286>
2. Harvey Ralphs - up to 1 hour - £50 -
<https://www.facebook.com/profile.php?id=100080156139508>

3. Decision

1. To consider the quotations received.

Appendix L



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
 Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #1084

Author	Kimberly Wright Events & Markets Manager
Title	Winter Festival update Nov 2026
Date	28th October 2026

OFFICERS RECOMMENDATION

- To hire I. Tulloch P.A and system for £400
- To allow Santa visits to schools/playgroups/local businesses and indoor market, scheduled by the Events Manager and Santa.
- To launch the Letter To Santa initiative from 16th November - 15th December, with the postbox situated in the Indoor market
- To launch Christmas Window competition, judging to take place on Friday, 4th December.
- To consider the ideas for this year's Winter Festival from Councillor Kelly Meredith

1. Purpose

1. To consider the recommendations

2. Background

1. The approved budget for Winter Festival entertainment is £2,200, with a separate budget of £300 for gifts from Santa. Christmas lights, staffing, equipment and road closure costs are provided for through separate Council budgets
2. Committed expenditure to date - £1,650 - £550 petting zoo, £200 caricaturist - £200 Disco Daddy, £700 Princess parties

3. Advice

1. To consider the following;

- To hire I. Tulloch P.A and system for £400
- To allow Santa visits to schools/playgroups/local businesses and indoor market, scheduled by the Events Manager and Santa.
- To launch the Letter To Santa initiative from 16th November - 15th December, with the postbox situated in the Indoor market
- To launch Christmas Window competition, judging to take place on Friday, 4th December.

1. To consider the ideas for this year's Winter Festival from Councillor Kelly Meredith:-
 1. Tree contest
 2. Baked goods contest
 3. Think of how to redesign the meet Santa area
 4. For light switch on, villain steals lever. Kids have to find lever in a window display. Finder gets to turn on light
 5. Rides need to be winter themed
 6. House Display Contest (previously agreed in June 2026)
 7. Wreath competition
 8. Gingerbread house contest
 9. Can we have the livestock Xmas market on the same day as the switch on?
 10. Make it also the day St Mary's opens its doors for the tree display?
 11. Have a game room for kids - include snowball toss (kids throw balls at a snowman stack), reindeer ring toss (toss onto deer antlers)

1. Specific Implications

1. Risk Management - Principal risks include adverse weather, contractor cancellation, crowd management, safeguarding, animal welfare and the operation of performance equipment within a public event. These risks will be managed through the Council's event risk assessment, contractor documentation and appropriate contingency arrangements.

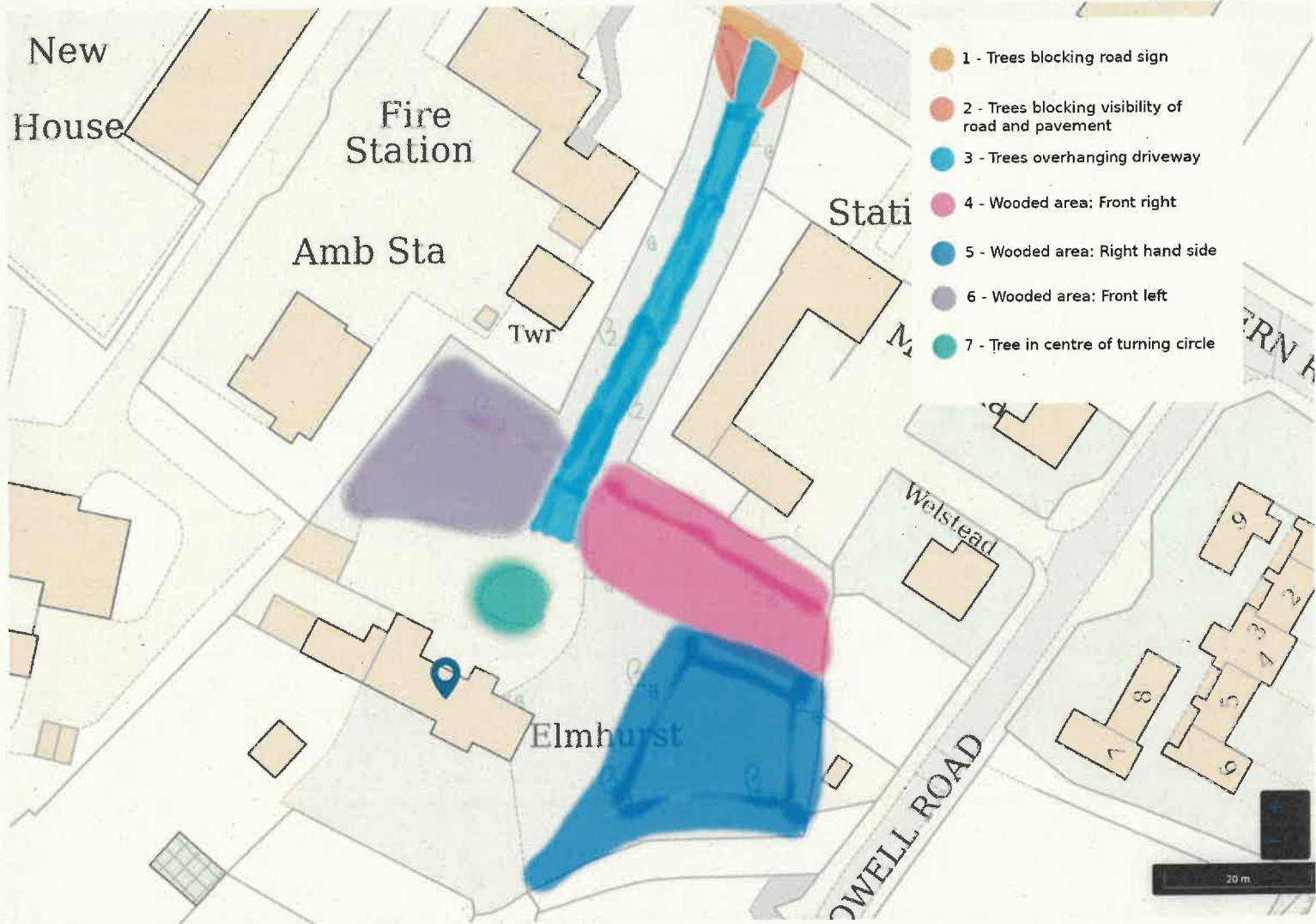
1. Recommendation

- To hire I. Tulloch P.A and system for £400
- To allow Santa visits to schools/playgroups/local businesses and indoor market, scheduled by the Events Manager and Santa.
- To launch the Letter To Santa initiative from 16th November - 15th December, with the postbox situated in the Indoor market
- To launch Christmas Window competition, judging to take place on Friday, 4th December.
- To consider the ideas for this year's Winter Festival from Councillor Kelly Meredith

2. Decision

1. To resolve to adopt the recommendations as above along with the other event queries

Appendix M



Appendix N

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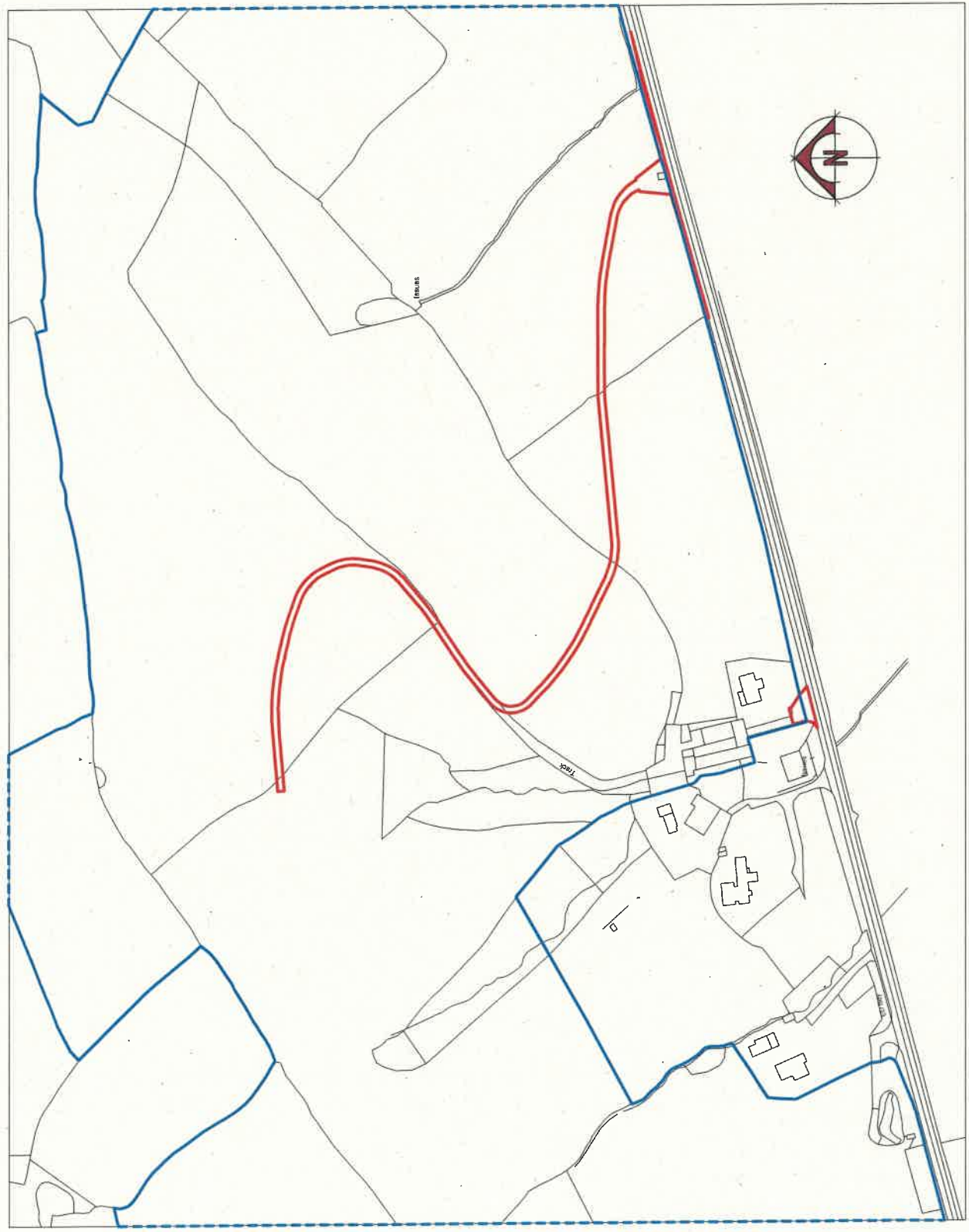
Rev	Description	Date	Dr by	App by
Original				



Residential - Agricultural - Commercial

Project	Alterations To Existing Field Access And Associated Track			
Drawing Title	Location Plan			
Location	Golf Farm, Golfa, Welshpool, SY21 9AF			
Client	Mr Wilde			
Scale (s)	1:2500 @ A3			
Drawing No.	81985/26/01	Rev	-	
Drawn by	SC	Date	July 2026	

MERCIAN HOUSE 9 & 10 DARWIN COURT
 OXON BUSINESS PARK, SHREWSBURY, SY3 5AL
 Tel: 01743 791336
 email: mail@rogerparry.net
 Web address: www.rogerparry.net
 Registered Office: 9 & 10 Darwin Court, Oxon Business Park, Shrewsbury, SY3 5AL
 A full RICS membership is held by all members of the firm.



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Drawn By: [Signature]
Checked By: [Signature]
Date: [Date]
Scale: [Scale]
Sheet: [Sheet]

Roger
parry
& Partners

Technical Approval: Generalist

Project: Alterations To Existing Field
Access And Associated Track

Drawing
Title: Existing Block Plan

Location: Goffs Farm,
Goffs, Wexford,
S21 3H4

Client: Mr Wilde

Scale 1:1250 @ A1

Drawing No. 8195/06/02 Rev

Drawn By: SC Date: July 2016

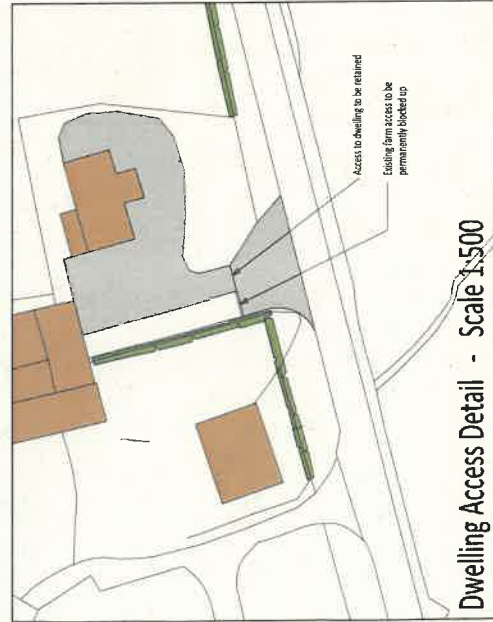
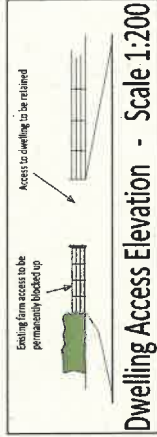
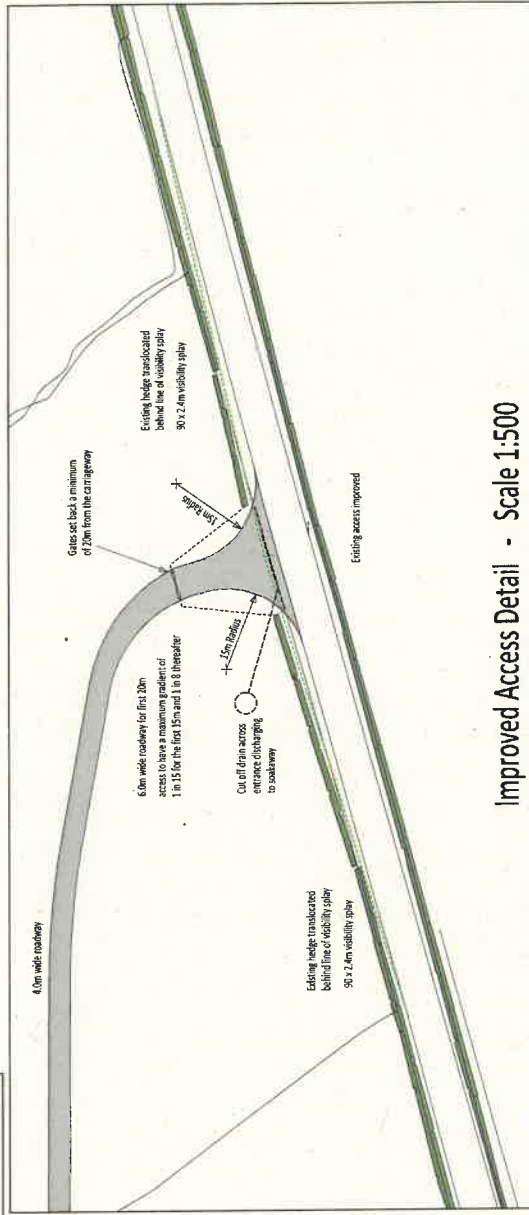
MR PARRY & PARTNERS
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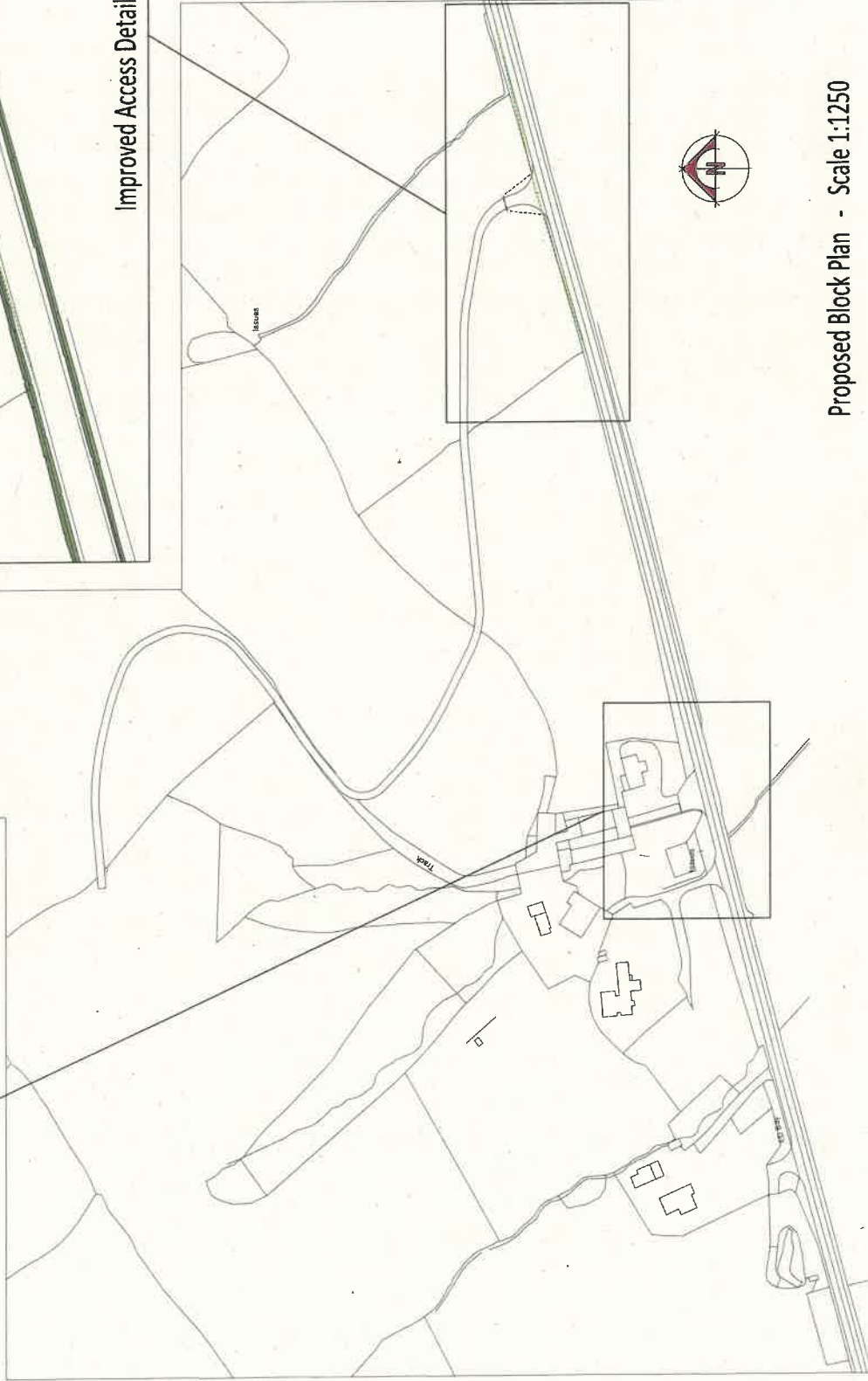
Rev: 1
Description: Proposed
Date: 10/10/2016
Scale: 1:500



Project	Alterations To Existing Field Access And Associated Track
Drawing Title	Proposed Block Plan
Location	Golla Farm, Golla, Welshpool, SY21 9AF
Client	Mr. White
Scale (s)	1:1250 @ A1
Drawing No.	81985/26/03
Drawn by	SC
Date	July 2016
Rev	

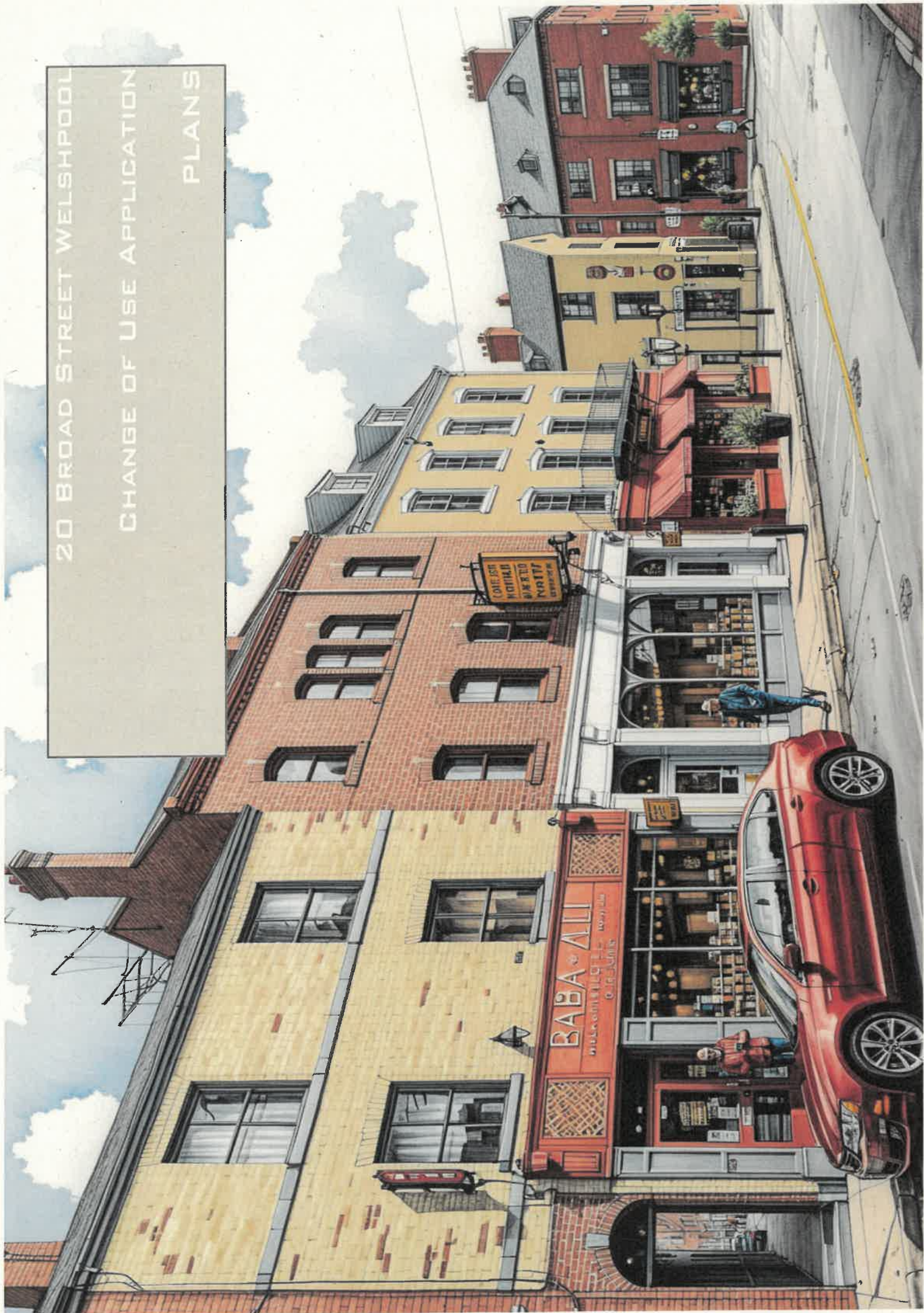
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Email: info@rogerparry.co.uk
Web: www.rogerparry.co.uk

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Appendix O

20 BROAD STREET WELSHPOOL
CHANGE OF USE APPLICATION
PLANS



EN-PLAN

PLANNING & ARCHITECTURE

LOCATION & BLOCK PLAN

PLANS TO BE PRINTED ON A3.



A Location Plan
1 1:1250



A Block Plan
2 1:500

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08.10.2026

LOCATION & BLOCK PLAN

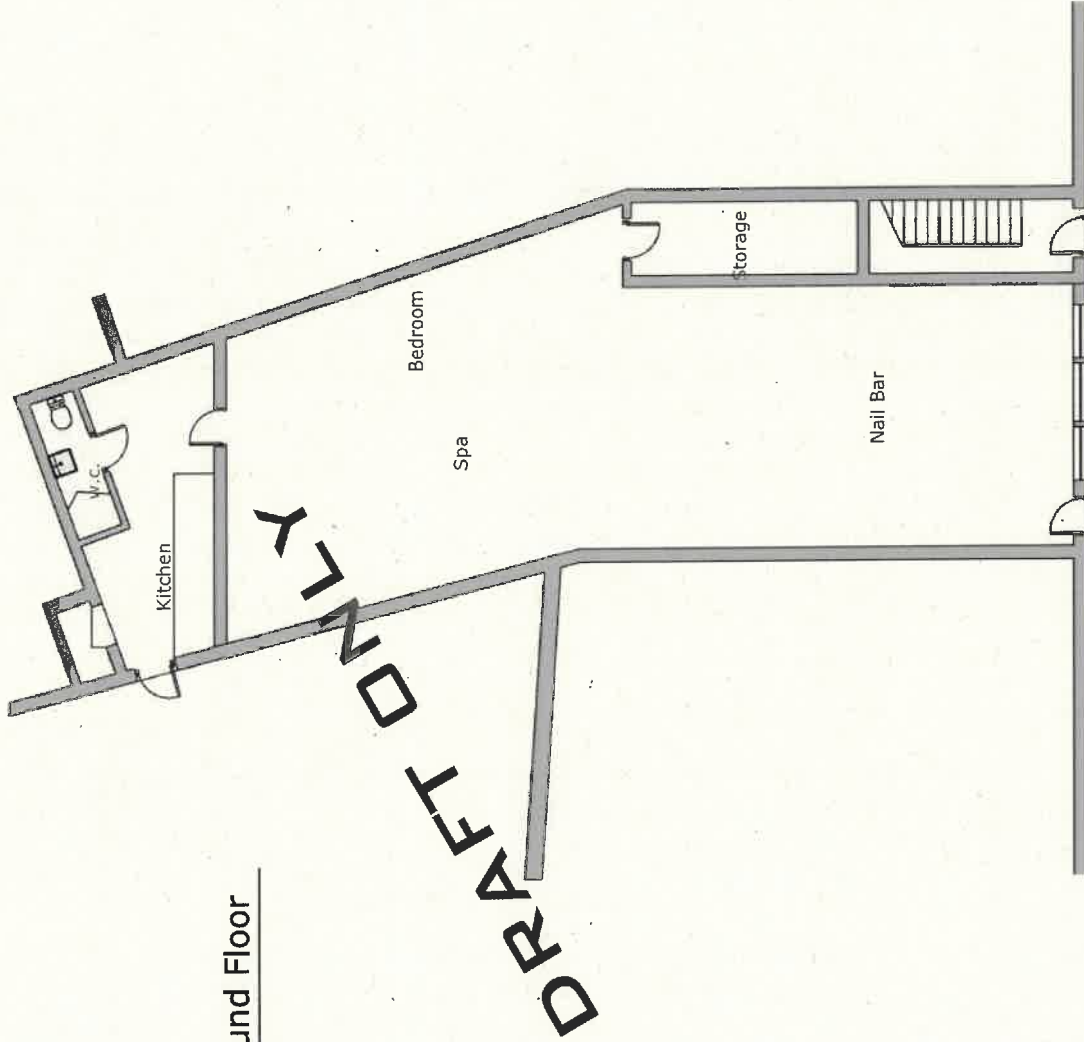
20 Broad Street

A D 1

EXISTING AND PROPOSED FLOORPLANS

PLANS TO BE PRINTED ON A3.

A Ground Floor
3 1:100



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EN-PLAN

Appendix P



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD

Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #1099

Author	Kimberly Wright Events & Markets Manager
Title	Planning Decisions
Date	29th October 2026

1. Purpose

1. For information only.
- 2.

Reference	Application type	Site address	Description	Status	Decision
P/26/0050/FUL	Full planning permission	SEWAGE DISPOSAL WORKS, HENFAES LANE, WELSHPOOL	Refurbishment/alterations of site workshop	Decision Made	Refuse
P/26/0350/FUL	Full planning permission	11C Broad Street, Welshpool, SY21 7JR	Change of use of offices to a mixed-use development comprising 2 No. retail and 2 No. residential dwellings, including external alterations.	Decision Made	Approve with Conditions
P/26/0463/DIS	Approval of details reserved by a condition	LLWYNDERW VILLA, LLWYNDERW, WELSHPOOL, SY21 8SE	Discharge of condition 4 of planning approval 24/1696/LBC	Application Withdrawn	???
P/26/0502/DIS	Approval of details reserved by a condition	9 NEW STREET, WELSHPOOL, SY21 7SF	Discharge of conditions 3, 4, 5 & 13 of planning approval 24/1376/FUL	Decision Made	Approve with Conditions
P/26/0517/DIS	Approval of details reserved by a condition	LLWYNDERW VILLA, LLWYNDERW, WELSHPOOL, SY21 8SE	Discharge of condition 4 of planning approval 24/1696/LBC	Decision Made	Approve

Reference	Application type	Site address	Description	Status	Decision
P/26/0553/DIS	Approval of details reserved by a condition	Welshpool Church In Wales Primary School, Gungrog Road, Welshpool, SY21 7EJ	Discharge of conditions 31, 32 & 33 of planning approval 23/1948/FUL	Decision Made	Approve with Conditions
P/26/0554/DIS	Approval of details reserved by a condition	Welshpool Church In Wales Primary School, Gungrog Road, Welshpool, SY21 7EJ	Discharge of conditions 28 & 29 of planning approval 23/1948/FUL	Decision Made	Approve with Conditions

1. Decision - To note for information only.