



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Agenda & Summons

Events & Planning Committee - 03/06/2026 6:30pm

29th May 2026

To: Councillor(s) Dr Ben Gwalchmai, Chris Davies, Estelle Bleivas, Jackson Quarrell, Kelly Meredith, Morag Bailey, Nick Howells, Phil Owen, Revd William Rowell

Dear Councillor,

You are hereby summoned to attend a meeting of the Events & Planning Committee of Welshpool Town Council which will be held on Wednesday 3rd June 2026 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk, RFO & Proper Officer

In accordance with the [Local Government and Elections \(Wales\) Act 2021](#), this meeting is available by remote means. Please visit <https://us02web.zoom.us/j/84812086604?pwd=MaHnneVFbmBggE90n3xFrk9X6mSkXy.1> to join online or use Zoom Meeting ID 848 1208 6604 and passcode 033561.

Agenda

1. ELECTION OF CHAIR

To receive nominations and to elect the Chair of the Events and Planning Committee for the 2026-2027 municipal year.

2. ELECTION OF VICE CHAIR

To receive nominations and to elect the Vice Chair of the Events and Planning Committee for the 2026-2027 municipal year.

3. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

To welcome Councillors and members of the public, to remind attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct, and to receive and, if appropriate, approve apologies for absence. [Section 4(b), Code of Conduct; Section 85(1), Local Government Act 1972]

4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive declarations of interest and, if appropriate, consider any relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

5. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs of the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

6. MINUTES AND MATTERS ARISING

6.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Events & Planning Committee on 06/05/2026. [Para. 35(1), Sch 12, Local Government Act 1972]

[Appendix B]

6.2. Matters Arising

To report for information purposes only matters arising from the Events & Planning Committee on 06/05/2026.

7. TOURISM & ECONOMIC DEVELOPMENT

7.1. Information Centre

To receive a report from the Community Services Manager on the footfall, train tickets and holidays and other matters related to the Information Centre.

[Appendix C]

7.2. Tourism Project

To consider an update from the Town Clerk on the tourism project.

8. BUSINESS PLANNING & FINANCIAL MATTERS

8.1. Interim Strategic Plan Action Plan

To consider the approved committee Interim Strategic Plan action plan.

[Appendix D]

8.2. Budget and Committee Finance (Month 2)

To consider the current spending position against the budget for the committee for May 2026 (Month 2).

[Appendix E]

9. EVENTS

9.1. Welshpool Fair Trade

To discuss a future event regarding Welshpool Fair Trade (Cllr William Rowell).

9.2. Farmers Market

To receive an update on the potential of holding a monthly Farmers' Market in the Corn Exchange, starting alongside the Continental Market Weekend - 4th and 5th July 2026.

9.3. Flicks in the Sticks

To receive an update on Flicks in the Sticks which was held on Monday 11th May 2026 with 46 in attendance with total income from £87.40; and

To note that from 1st November onwards, our fee for the screening service provided will increase from £150+VAT to £175+VAT.

9.4. Summer Cinema & Craft Session

To discuss the potential of holding a short film and craft session aimed at under 7's at a total cost of £120 + VAT, and to decide on a date (weekend day) during the Summer.

To consider the proposal to hold a film and craft session aimed at under 7 year olds during the summer at a total cost of £120 and authorise officers to organise and determine a date.

9.5. Walking Festival

To consider any updates in respect of the proposed Walking Festival (Cllr William Rowell).

9.6. Dance Festival

To consider any updates in respect of the proposed Dance Festival (Cllr Phil Owen).

9.7. Carnival

To consider the attached report on the Carnival.

[Appendix F]

9.8. Remembrance Band 2027

To consider booking the Wrexham Concert Band again for 2027. £300 deposit would be required to secure the booking.

9.10. Open Doors 2026

To consider the report from the Town Clerk in respect of Open Doors for 2026.

[Appendix G]

9.9. Upcoming Events

Sunday 31st May - Welshpool's Civic Service and Community Awards

Saturday 27th June 2026 – Carnival

Friday 3rd – Sunday 5th July 2026 – Continental Market

Friday 25th – Sunday 27th September 2026 – 1940's Weekends

Saturday 31st October - Halloween Parade and Party

Friday 6th November - Fireworks Display

Sunday 8th November 2026 – Remembrance Sunday

Wednesday 11th November – Armistice Day

Wednesday 25th November 2026 - White Ribbon Day

Saturday 28th November 2026 – Winter Festival

10. PLACE PLAN

To consider a way forward in respect of any consultation for the Place Plan.

11. PLANNING DECISIONS

To note the following planning decisions.

[Appendix H]

12. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

To receive items for consideration by the Town Clerk for future agendas and to note that the next meeting of the Events & Planning Committee will be held on Wednesday, 1st July at 6:30pm.

Appendix A



Cyngor Tref y Trallwng | Welshpool Town Council Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Do any relate to my interests?

- A Does it affect my entries in the Register of Interests?
- OR**
- B Does it affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':
- jobs, employers or businesses;
 - companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
 - business partnerships; and
 - the following organisations where I or they hold a position of general control or management:
 - other bodies where I or they represent the authority;
 - other public authorities;
 - companies, industrial and provident societies and charitable bodies;
 - bodies whose main purpose is to influence public opinion or policy; and
 - trade unions or professional associations

More than other people in the authority's area?

NO

YES

**Disclose the
existence & nature
of your interest**

You may have a
personal interest in
the matter

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO

**You can
participate in
the meeting
and vote**

YES

You may have a
prejudicial interest

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

NO

**Also, withdraw from
the meeting by
leaving the room or
chamber. Do not try
to improperly
influence the decision**

**And, considering whether or not it is
appropriate I participate in the decision
making, do I regard myself as not
having a prejudicial interest?**

YES

Personal Interest

Prejudicial Interest

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-

(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING

[(2) DISPENSATION RELIED UPON AT MEETING]

1.	NAME OF MEMBER:	
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2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST

(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

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5. PREJUDICIAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:-

[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]

[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].

[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].

[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION [As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

V:\WLEGAL\CLARENCE\STANDARDS\TOWN AND COMMUNITY COUNCILS – DECLARATION OF INTEREST (VERSION 2)

Appendix B



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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DRAFT

Minutes of the Events & Planning Committee held on 06/05/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Jackson Quarrell
Councillor Morag Bailey
Councillor Phil Owen
Councillor Revd William Rowell

Apologies for absence:

Councillor Nick Howells

Absent:

Councillor Sally Fitzgerald

Also in attendance:

Councillor Phil Pritchard
Kimberly Wright - Events & Markets Manager
Wendy Lewis - Community Services Manager
5 member(s) of the public / press

EP060526/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chairman welcomed Councillors and residents to the meeting. Apologies for absence were received from Cllr Nick Howells.

EP060526/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

EP060526/3. PUBLIC PARTICIPATION

Four members of the public addressed the council on agenda item 8.1 P/26/0012/FUL - construction of a slurry store and all associated works - Pool Quay, Welshpool, SY21 9JS.

The members of the public strongly objected to the planning application on the following grounds;

1) Access, visibility and highway safety - Road rises towards the North, from northern access, it is not possible to see an average car about half of the required distance and the largest HGV beyond about three quarters. The tracks are at the bottom of a 'hidden dip', on the A483 trunk road, a well-known accident black spot. Speed limit of 50mph is often exceeded.

2) size, location and use - Huge structure, around 39m /128ft in diameter and 6m/20ft to eaves level. A flat roof is not available for a tank of this size. Spreading by ambilocal drip across the river bridge on the applicants 100+ acres of land on the East side of the river. 7000 tonnes - no evidence provided that the ground conditions could support the weight.

3) Flooding & pollution - Flood water increasingly spreads onto the A483 from the southern access. The 1,194m² (0.3 acres) footprint of the slurry store is likely to increase flood water spreading onto the trunk road. Inadequate or no mitigation measures are suggested to minimise contamination by slurry run-off from spills or leaks either directly into the river or into flood water; or pollution by ariel emissions, especially from an open topped tank, potentially affecting residents, wildlife, plants and buildings.

EP060526/4. MINUTES AND MATTERS ARISING

EP060526/4.1 Previous Minutes

Councillors approved the minutes from the previous meeting.

EP060526/4.2 Matters Arising

No comments received.

EP060526/5. TOURISM & ECONOMIC DEVELOPMENT

EP060526/5.1 Tourist Information Centre

The Community Services Manager produced a report for Councillors, regarding the footfall, train tickets, holidays and other matters related to the Tourist Information Centre and explained that whilst April was not the busiest, but May is off to a good start and more stock has been ordered.

EP060526/5.2 Tourism Branding Project - Welshpool Voucher

Councillors received the report from the Town Clerk and agreed it is a good idea and a great opportunity for Welshpool. Lots of schemes are currently around the country however businesses must be on board before launching.

RESOLVED

To agree the voucher scheme in principle and to ask officers to determine demand and other specifics prior to launch.

WTCM656 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

EP060526/5.3 Pay What You Can Parking - May

The Community Services Manager explained that free car parking has been received extremely well, raising £21 in donations in April. Signs around the car park and next to the ticket machine are on display to inform visitors of the free parking with more signage planned.

EP060526/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP060526/6.1 Interim Strategic Plan Action Plan

Cllr Phil Owen reminded councillors that what Welshpool Town Council do with our Local Place Plan depends on what Powys County Council's Local Development Plan is, which is yet to be confirmed.

EP060526/6.2 Budget and Committee Finance (Month 1)

Need to consider a budget for the Tour De France 2027.

EP060526/7. EVENTS

EP060526/7.1 Welshpool Fair Trade

Cllr Bill Rowell explained that he has attended meetings with other towns such as Ludlow and a public meeting has been scheduled for Thursday, 18th June in the the Town Hall. A market stall is still a possibility - working towards Welshpool becoming a Fair Trade Town.

EP060526/7.2 Farmers market update

The Events and Market Manager updated Councillors on the possibility of holding a Farmers' Market in the Town Hall and explained that we are struggling to get any response from farming organisations.

Cllr Phil Owen suggested a more direct approach, and he has contacts who are already involved in farmers' markets. Cllr Bill Rowell suggested contacting businesses already selling directly, such as dairy farms, etc.

The Events and Market Manager let the Committee know that the organisers of the Continental Market were happy to allow a farmers' market to be organised alongside the Continental Market.

EP060526/7.3 Flicks in the Sticks

The next showing will take place on Monday, 11th May 2026, and then Flicks will break for the Summer. The next showing after the Summer break will take place on Monday, 7th September 2026.

EP060526/7.4 Walking Festival

Cllr Bill Rowell has walked most of the main route and taken pictures of areas needing improvements and will be working on it for the next month or so.

EP060526/7.5 Dance Festival

A talk on the History of Ballet took place in the Town Hall on Tuesday, 5th May 2026. The event was well attended and the audience was enthusiastic about the idea of organising a dance festival, but venue options need to be considered.

EP060526/7.6 Carnival update

Councillors discussed the Carnival report and agreed with the recommendations from the Carnival Working Group.

RESOLVED

To approve the booking of Barmouth Drummers at a cost of £700.

WTCM657 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

RESOLVED

To adopt the recommendations from the Carnival Working Group as follows:

- **To book the headline act as Vintage Strongmen for £950 + VAT.**
- **to book a PA/Sound contractor as Ian Tulloch for £300.**
- **To charge £5 for all-day use of the inflatables. Adults to be charges separately, with officers determining the appropriate charge.**
- **To determine the participant best dressed categories as Mobility Scooter/Wheelchair, Vehicle, Lottery, Tractor, Walker, Adult and Child.**
- **To approve holding a coffee morning or bingo afternoon to help raise funds for Carnival**

and to display old memorabilia/photographs.

WTCM658 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP060526/7.7 Christmas Lights

Councillors discussed the Christmas lights options as set out in the report and recommended to Council that Option A be approved.

RECOMMENDED

To approve Option A - 1 year extension of existing scheme which would include hire, carriage and storage at £2840.27.

WTCM659 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP060526/7.8 1940's Weekend

Councillors agreed that giving direct financial support is not possible, due to there being no budget for it but that a reduced room rate could be considered.

RECOMMENDED

To support the 1940s Weekend by allowing free use of the Town Hall, subject to other bookings and terms of agreement.

WTCM660 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

EP060526/7.9 Upcoming Events

To add - Halloween parade and party, White Ribbon Day, and to confirm the Memorial garden service.

EP060526/8. PLANNING - NEW APPLICATIONS

EP060526/8.1 P/26/0012/FUL

Members considered the planning application and provided the following response:

Response: Object

Comments:

1. Access, visibility, and highway safety.

The proposal raises significant highway safety concerns due to constrained access arrangements onto the A483 within a known collision hotspot, where slow-moving agricultural vehicles would enter and cross a high-speed trunk road with limited forward visibility, contrary to Policy T1.

The application is unsupported by any detailed transport assessment, speed survey, collision analysis, or swept-path modelling despite the acknowledged use of large agricultural machinery and slurry transport operations associated with a 2,500-acre farming enterprise.

2. Size, location, and use.

The proposed slurry store constitutes a substantial industrial-scale structure measuring approximately 39m in diameter and 11.354m in height with a fixed GRP roof, resulting in significant visual prominence within the open River Severn landscape, contrary to Policies DM4 and DM13.

The Planning Statement materially understates the visual scale of the development by initially describing the structure as 6.06m high whilst the submitted ammonia report confirms a total roof height of 11.354m.

The applicant's assertion that the development "will not stand out in the surrounding landscape" is unsupported by any formal Landscape and Visual Impact Assessment despite the scale, height, and

exposed rural location adjacent to the A483 and River Severn corridor.

3. Flooding & Pollution.

The site lies within Flood Zone 3 adjacent to the River Severn, and the applicant expressly acknowledges the flood risk, yet insufficient evidence has been provided to demonstrate that the development would remain structurally resilient and environmentally secure during flood events, contrary to Policies DM5 and DM6.

The proposal is located approximately 145m from the Montgomery Canal SAC and SSSI, yet insufficient evidence has been provided to conclusively demonstrate no adverse impacts from ammonia emissions, nutrient pollution, accidental release, or wider ecological disturbance, contrary to Policy DM2.

The ammonia assessment acknowledges that ammonia-sensitive receptors exist in close proximity to the site and relies upon future mitigation measures and planning conditions rather than demonstrating that impacts can be fully avoided at application stage.

The statement that mitigation measures “can reduce emissions by up to 100%” is generic and theoretical and does not constitute evidence that emissions from this specific development would have no adverse environmental impact.

The Council remains concerned that inadequate evidence has been submitted regarding slurry containment, overflow protection, groundwater protection, and pollution control measures in the event of flood inundation, structural failure, or operational malfunction, contrary to Policies DM2, DM5 and DM13.

RESOLVED

To respond to the planning authority in respect of P/26/0012/FUL with the above response and comments.

WTCM661 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

EP060526/8.2 P/26/0050/FUL

Members considered the planning application and provided the following response:

Response: Support

Comments:

No comment

RESOLVED

To respond to the planning authority in respect of P/26/0050/FUL with the above response and comments.

WTCM662 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

EP060526/8.3 Planning decisions

To find out why applications 26/0144/FUL & 26/0145/ADV were refused. Circulate response to Councillors.

EP060526/9. ANNUAL COMMITTEE REPORT

Councillors noted the Annual report.

EP060526/10. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

Councillors noted that the next meeting of the Events & Planning Committee will be held on Wednesday, 3rd June 2026 at 6:30 pm

The meeting finished at 20:30.

Signed:

Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM655	RESOLUTION EP060526/4 MINUTES AND MATTERS ARISING To approve the minutes from the meeting of the Events & Planning Committee on 01/04/2026.	Events & Markets Manager
WTCM656	RESOLUTION EP060526/5.2 Tourism Branding Project - Welshpool Voucher To agree the voucher scheme in principle and to ask officers to determine demand and other specifics prior to launch.	Town Clerk & Responsible Finance Officer
WTCM657	RESOLUTION EP060526/7.6 Carnival update To approve the booking of Barmouth Drummers at a cost of £700.	Events & Markets Manager
WTCM658	RESOLUTION EP060526/7.6 Carnival update To adopt the recommendations from the Carnival Working Group as follows: - To book the headline act as Vintage Strongmen for £950 + VAT. - to book a PA/Sound contractor as Ian Tulloch for £300. - To charge £5 for all-day use of the inflatables. Adults to be charges separately, with officers determining the appropriate charge. - To determine the participant best dressed categories as Mobility Scooter/Wheelchair, Vehicle, Lottery, Tractor, Walker, Adult and Child. - To approve holding a coffee morning or bingo afternoon to help raise funds for Carnival and to display old memorabilia/photographs.	Events & Markets Manager
WTCM659	RECOMMENDATION EP060526/7.7 Christmas Lights To approve Option A - 1 year extension of existing scheme which would include hire, carriage and storage at £2840.27.	Town Clerk & Responsible Finance Officer
WTCM660	RECOMMENDATION EP060526/7.8 1940's Weekend To support the 1940s Weekend by allowing free use of the Town Hall, subject to other bookings and terms of agreement.	Town Clerk & Responsible Finance Officer
WTCM661	RESOLUTION EP060526/8.1 P/26/0012/FUL To respond to the planning authority in respect of P/26/0012/FUL with the above response and comments.	Events & Markets Manager

ID		Assigned
WTCM662	RESOLUTION EP060526/8.2 P/26/0050/FUL To respond to the planning authority in respect of P/26/0050/FUL with the above response and comments.	Events & Markets Manager

Appendix C

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #742

Author	Wendy Lewis Community Services Manager
Title	WIC Performance Report - May 26
Date	28th May 2026

1. Purpose

1. To provide Members with a performance update on the operation of the Welshpool Information Centre (WIC) for May 2026, including visitor numbers, enquiries, retail performance and income generation.

2. Visitors & Enquiry Stats

1. Local Visitors - 464
2. UK Visitors - 389
3. Overseas Visitors - 6
4. Phone Calls - 91
5. Emails - 34
6. Post - 36
7. Train Enquiries - 120

3. Comments

1. The WIC welcomed 1140 in-person visitors during May 2026 with local visitors continued to make up the largest proportion of users.

4. Retail Performance (up to 24th May)

1. Total recorded income to date for May 2026 was £10,561.31 (up to the 24th May). Owens-related sales again accounted for the largest proportion of income at £8,451.00 with retail income slightly down from last month.
2. Fishing permit stayed steady at £1,049, reflecting the usual seasonal changes we'd expect.
3. New staff will be starting on the 29th May to replace Elaine who is sadly leaving us - customers and us are going to miss her.

5. Decision

1. To note for information only.

Appendix D

The below actions form part of the adopted Interim Strategic Plan. Each committee is required each month to monitor progress against each action.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Develop a Place Plan to be adopted by Powys County Council						
PP1	EP	Explore appetite from PCC to adopt as SPG / learn more about RLDP process	TC/EO £	Year 1-2	Not started	Quotes need obtaining for works, to follow up once position with Powys RLDP process is understood further.
PP2	EP	If appropriate, launch workshops with residents, businesses, and community groups	TC/EO/CM £	Year 2	Not started	
PP3	EP	Draft plan including town centre, housing, transport, parking, and open space priorities	TC/EO/CM £	Year 2-3	Not started	
PP4	EP	Submit to Powys County Council for adoption into planning framework	TC/EO/CM £	Year 3	Not started	

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Develop Welshpool as a destination						

Ref	Committee	Action	Resource	Timescale	Progress	Comments
VW1	EP	Develop a tourism brand to include website, mobile app and other digital channels and work with tourism operators in town e.g. Powis Castle, WLLR to co-construct	TC/EO/TICM/CM £250.00	Year 1-2	In progress	Events & Planning Committee now approved new tourism brand - moving forward now at pace but awaiting appointment of communications resource.
VW2	EP	Work with regional tourism to create packages and link to enhanced events programme	EO/CM/TICM £	Year 2	Not started	
VW3	EP	Promote unique experiences through local businesses e.g. food tours, craft workshops	EO/CM/TICM £	Year 2-3	Not started	
Enhanced events programme						
EV1	EP	Strengthen Carnival Committee/Working Group with more community and business representation	EO £0.00	Year 1-2	In progress	E&P approved creation of Carnival Working Group to feed into process. Carnival PR has gone out and large response received. Working Group meet three times with varying levels of support.
EV2	EP	Develop events in partnership with local groups and organisations to share ideas, costs and resources and ensure that Council-organised community events, if possible, remain free to attend, while seeking sponsorship and grant funding to cover costs	EO £	Year 1-3	In progress	E&P approved creation of Carnival Working Group to feed into process.
EV3	EP	Improve event marketing with banners, signage and earlier social media promotion	EO/CM £1000.00	Year 1-2	Not started	Extra resource added to 26/27 budget.
EV4	EP	Expand Winter Festival with competitions, music, family activities and more following 2025 event	EO £	Year 2	Not started	

Ref	Committee	Action	Resource	Timescale	Progress	Comments
EV5	EP	Trial new event formats (e.g. 1960s weekend, musical festival, storytelling sessions, heritage events, arts etc)	EO/CM/TICM £	Year 2-3	Not started	
Improve the Tourist Information Centre						
TIC1	EP	Review current operations, opening hours and promotion of service	TC/TICM £	Year 1	Completed	Audit Committee considered report and Council approved recommendations.
TIC2	EP	Update offering and explore digital resourcing	TC/TICM/CM £	Year 2	Not started	
TIC3	EP	Develop TIC into a booking and information hub for events, attractions, trails and more	TICM/CM £	Year 2-3	In progress	Conversations have begun with other third parties about becoming a retail space for tickets and guidebooks.

Improving the Council

Ref	Committee	Action	Resource	Timescale	Progress	Comments
Improve communication, transparency and accountability						
CO1	EP	Publish details of upcoming planning applications to be discussed by the Council so that residents are better informed and able to engage in the planning process	TC/EO £	Year 1	Ongoing	Now complete and operational
Strengthen engagement with the community						
EN2	All	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2	In progress	See EV1 - Carnival Working Group created.

Ref	Committee	Action	Resource	Timescale	Progress	Comments
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	ALL £	Year 2-3	In progress	Volunteer Policy created but strategy now needs working alongside new Comm Engagement Officer.

Appendix E

Detailed Income & Expenditure by Budget Heading 28/05/2026

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Events & Planning								
<u>103 Place Plan</u>								
4661 Commission Costs	0	0	1,500	1,500		1,500	0.0%	
Place Plan :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(1,500)</u>	<u>(1,500)</u>				
<u>180 Tourist Information</u>								
1500 Income - Commission Sales	4,188	9,110	42,000	32,891			21.7%	
1505 Income - Rail Ticket	0	694	8,000	7,306			8.7%	
1510 Income - Direct Sales	159	1,458	12,000	10,542			12.1%	
Tourist Information :- Income	<u>4,346</u>	<u>11,261</u>	<u>62,000</u>	<u>50,739</u>			<u>18.2%</u>	<u>0</u>
4000 Salary	5,216	10,432	67,390	56,958		56,958	15.5%	
4005 HMRC	681	1,362	7,860	6,498		6,498	17.3%	
4010 Pension Payments	688	1,377	7,030	5,653		5,653	19.6%	
4055 Rates	0	2,824	2,824	1		1	100.0%	
4061 Electricity	39	194	2,000	1,806		1,806	9.7%	
4085 Repairs & Maintenance	0	50	1,500	1,450		1,450	3.3%	
4100 Cleaning & Materials	0	0	250	250		250	0.0%	
4205 Marketing	0	0	500	500		500	0.0%	
4470 Bank Charges	0	52	1,000	948		948	5.2%	
4660 Direct Stock	9	651	7,500	6,849		6,849	8.7%	
4661 Commission Costs	2,333	5,734	35,000	29,266		29,266	16.4%	
4662 Train Tickets / Other Tourism	0	0	650	650		650	0.0%	
4875 Health & Safety	0	0	500	500		500	0.0%	
4900 Miscellaneous Costs	0	25	500	476		476	4.9%	
Tourist Information :- Indirect Expenditure	<u>8,966</u>	<u>22,700</u>	<u>134,504</u>	<u>111,804</u>	<u>0</u>	<u>111,804</u>	<u>16.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(4,619)</u>	<u>(11,439)</u>	<u>(72,504)</u>	<u>(61,065)</u>				
<u>182 Tourism</u>								
5451 VW1 - Tourism Brand	0	0	3,000	3,000		3,000	0.0%	
5452 VW2 - Promotion Tourism	0	0	1,500	1,500		1,500	0.0%	
Tourism :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>	<u>4,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(4,500)</u>	<u>(4,500)</u>				
<u>230 Events</u>								
1450 Income - Donations	0	55	0	(55)			0.0%	

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Detailed Income & Expenditure by Budget Heading 28/05/2026

Month No: 2

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1895	Income - Other Events	0	0	1,500	1,500			0.0%	
	Events :- Income	0	55	1,500	1,445			3.7%	0
4000	Salary	1,231	2,462	16,140	13,678		13,678	15.3%	
4005	HMRC	224	448	2,050	1,602		1,602	21.9%	
4010	Pension Payments	101	202	1,130	928		928	17.8%	
4065	Mobile Phones	0	16	200	184		184	8.2%	
4205	Marketing	0	0	1,000	1,000		1,000	0.0%	
4900	Miscellaneous Costs	0	0	250	250		250	0.0%	
5175	Bunting & Flags	0	0	2,000	2,000		2,000	0.0%	
5180	Road Closure	0	0	600	600		600	0.0%	
5190	Community Events	0	20	2,650	2,630		2,630	0.7%	
	Events :- Indirect Expenditure	1,556	3,148	26,020	22,872	0	22,872	12.1%	0
	Net Income over Expenditure	(1,556)	(3,093)	(24,520)	(21,427)				
231 Carnival									
1850	Income - Carnival	118	893	800	(93)			111.6%	
	Carnival :- Income	118	893	800	(93)			111.6%	0
4001	Staffing Cost	0	0	1,000	1,000		1,000	0.0%	
4340	Equipment	0	0	650	650		650	0.0%	
5192	Carnival	883	1,481	2,400	919		919	61.7%	
	Carnival :- Indirect Expenditure	883	1,481	4,050	2,569	0	2,569	36.6%	0
	Net Income over Expenditure	(766)	(589)	(3,250)	(2,661)				
232 Winter Festival									
1880	Income - Winter Festival	0	0	1,000	1,000			0.0%	
	Winter Festival :- Income	0	0	1,000	1,000			0.0%	0
4001	Staffing Cost	0	0	1,000	1,000		1,000	0.0%	
4340	Equipment	0	0	650	650		650	0.0%	
5120	Winter Festival	0	0	2,200	2,200		2,200	0.0%	
5123	Gifts for Santa	0	0	300	300		300	0.0%	
5180	Road Closure	0	0	600	600		600	0.0%	
	Winter Festival :- Indirect Expenditure	0	0	4,750	4,750	0	4,750	0.0%	0
	Net Income over Expenditure	0	0	(3,750)	(3,750)				
233 Flicks in the Sticks									
1860	Income - Flicks in the Sticks	87	178	1,000	822			17.8%	
	Flicks in the Sticks :- Income	87	178	1,000	822			17.8%	0

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Detailed Income & Expenditure by Budget Heading 28/05/2026

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5100 Flicks in the Sticks	0	0	1,350	1,350		1,350	0.0%	
Flicks in the Sticks :- Indirect Expenditure	0	0	1,350	1,350	0	1,350	0.0%	0
Net Income over Expenditure	87	178	(350)	(528)				
234 Fireworks								
1870 Income - Fireworks Display	0	0	2,500	2,500			0.0%	
Fireworks :- Income	0	0	2,500	2,500			0.0%	0
4001 Staffing Cost	0	0	500	500		500	0.0%	
4340 Equipment	0	0	250	250		250	0.0%	
5105 Fireworks Display	0	0	2,500	2,500		2,500	0.0%	
Fireworks :- Indirect Expenditure	0	0	3,250	3,250	0	3,250	0.0%	0
Net Income over Expenditure	0	0	(750)	(750)				
235 Civic Events								
1450 Income - Donations	0	880	0	(880)			0.0%	
Civic Events :- Income	0	880	0	(880)				0
5115 Remembrance	0	0	1,450	1,450		1,450	0.0%	
5145 Community Awards	0	0	300	300		300	0.0%	
5146 Civic & Hospitality	0	0	250	250		250	0.0%	
Civic Events :- Indirect Expenditure	0	0	2,000	2,000	0	2,000		0
Net Income over Expenditure	0	880	(2,000)	(2,880)				
236 Christmas Lights								
4086 Installation	0	0	10,000	10,000		10,000	0.0%	
4880 Electrical Testing	0	0	600	600		600	0.0%	
5121 Christmas Lights	0	0	2,000	2,000		2,000	0.0%	
Christmas Lights :- Indirect Expenditure	0	0	12,600	12,600	0	12,600		0
Net Expenditure	0	0	(12,600)	(12,600)				
238 Car Parking								
1361 Income - Car Park Donations	11	32	0	(32)			0.0%	
Car Parking :- Income	11	32	0	(32)				0
Net Income	11	32	0	(32)				
Events & Planning :- Income	4,562	13,298	68,800	55,502			19.3%	
Expenditure	11,405	27,329	194,524	167,195	0	167,195	14.0%	
Movement to/(from) Gen Reserve	(6,843)	(14,031)	(125,724)	(111,693)				

Detailed Income & Expenditure by Budget Heading 28/05/2026

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	4,562	13,298	68,800	55,502			19.3%	
Expenditure	11,405	27,329	194,524	167,195	0	167,195	14.0%	
Net Income over Expenditure	<u>(6,843)</u>	<u>(14,031)</u>	<u>(125,724)</u>	<u>(111,693)</u>				
Movement to/(from) Gen Reserve	<u>(6,843)</u>	<u>(14,031)</u>	<u>(125,724)</u>	<u>(111,693)</u>				

Appendix F

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #730

Author	Kimberly Wright Events & Markets Manager
Title	Carnival update June 2026
Date	29th May 2026

OFFICERS RECOMMENDATION

- 1. To confirm volunteers to staff the Welshpool Town Council gazebo in order to facilitate payments for the inflatables and other general support e.g. lost child, first aid point.**
- 2. To confirm volunteers to enter the 'stocks'.**

1. Purpose

1. To update the Events & Planning Committee on the Carnival.

2. Background

1. Last month, the committee approved the following:
 1. Book Barmouth Drummers - booked
 2. Book headline act - booked
 3. Book PA/Sound person - booked
 4. Charge £5 for wristband for all day use of infatables - adult castle to be charged seperately and officers to decide on appropriate charge - charge is still TBC
 5. Best dressed categories for parade - see parade update
 6. Old memorabilia photographs for Carnival - an update has gone out via social media

3. Parade

1. TBC

4. Recommendations

1. To confirm volunteers to staff the Welshpool Town Council gazebo in order to facilitate payments for the inflatables and other general support e.g. lost child, first aid point.
2. To confirm volunteers to enter the 'stocks'.

5. Decision

1. To resolve to adopt the recommendations as above

Appendix G

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #744

Author	Richard Williams Town Clerk & Responsible Finance Officer
Title	Open Doors 2026
Date	29th May 2026

OFFICERS RECOMMENDATION

1. To support Welshpool Town Council's participation in Open Doors 2026;
2. To approve the opening of Welshpool Information Centre on Sunday 13th September 2026;
and
3. To approve free parking at Church Street Car Park for Sunday 13th September 2026 at cost of approx £250 to be met from the Community Events cost code.

1. Purpose

1. To consider Welshpool Town Council's participation in Open Doors 2026 and to make recommendations regarding the opening of Council facilities and support arrangements for the event.

2. Background

1. Open Doors is Wales' largest festival celebrating architecture and heritage, coordinated nationally by Cadw. The 2026 event will take place over the weekend of Saturday 12 September and Sunday 13 September 2026.
2. As part of our Visit Welshpool brand, a partnership consisting of the following has been formed:
 1. Powis Castle and Gardens
 2. Powis Estates
 3. Welshpool Town Council
 4. Welshpool & Llanfair Light Railway
 5. Y Lanfa Museum and Library

3. The aim is to provide a coordinated heritage offer across Welshpool, encouraging residents and visitors to explore the town's cultural and historic assets over a single weekend.

3. Proposed Activities

1. At present the proposed activities include:
 1. Powis Castle & Gardens - free admission both days
 2. Welshpool Town Hall - open to the public on both days including Chamber, Court Room, Cells etc
 3. WLLR - discounted rail tickets and heritage and guided tours on both days
 4. Y Llanfa - open both days (subject to final confirmation) and temporary exhibition and museum access
2. The original proposal also included tours of the Motte and Bailey but the recent vandalism means that is no longer an option.

4. Proposal

1. To support the Welshpool Open Doors programme, it is proposed that the Council:
 1. Opens the Town Hall to the public on both Saturday and Sunday
 2. Opens the Welshpool Information Centre on Sunday
 3. Provides an extension of the current free parking on Saturday to Sunday.
2. The proposed Sunday free parking arrangement would complement the heritage offer and encourage visitors to park and walk between all four participating attractions.

5. Links to Strategic Objectives and Interim Strategic Plan

1. VW1 - Develop a tourism brand to include website, mobile app and other digital channels and work with tourism operators in town e.g. Powis Castle, WLLR to co-construct
2. VW3 - Promote unique experiences through local businesses e.g. food tours, craft workshops

6. Resource & Legal Implications

1. There will be some staffing cover required for any additional opening of the Welshpool Information Centre and additional staffing as part of weekend bookings in Town Hall would have to be accommodated, however the Town Hall is due to host the Longest Yarn for the entirety of September so would be open anyway.
2. The main financial implication relates to the provision of free parking in Church Street Car Park on Sunday 13 September 2026. This would be around £250 and would be met from the Community Events budget.
3. The Council has powers to support tourism, recreation, cultural and heritage activities under Section 145 of the Local Government Act 1972.

7. Recommendation

1. To support Welshpool Town Council's participation in Open Doors 2026;
2. To approve the opening of Welshpool Information Centre on Sunday 13th September 2026; and
3. To approve free parking at Church Street Car Park for Sunday 13th September 2026 at cost of approx £250 to be met from the Community Events cost code.

8. Decision

1. To resolve to adopt the recommendations as above.

Appendix H

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Document / Report #739

Author	Kimberly Wright Events & Markets Manager
Title	Planning decisions June 2026
Date	26th May 2026

1. Purpose

1. To note the following planning decisions.

2. Approved applications

1. 26/0331/REM|Section 73 application to vary condition no's 2 and 3 attached to planning approval 25/0768/REM (amended plans)|Land East Of Europa Plain Gelli Lane Groes-pluen Welshpool SY21 9BW
2. 26/0396/DIS|To discharge conditions 3 and 4 of planning permission 22/1412/FUL|41 Broad Street, Welshpool Powys SY21 7RR

3. Refused Applications

1. 26/0272/DIS|Discharge of condition 11 of planning approval 25/0909/REM|Neuadd Maldwyn Severn Road Welshpool SY21 7AS

4. Decision

1. To note for information only.