Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Agenda & Summons
Full Council - 24/09/2025 6:30pm

19th September 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Full Council of Welshpool Town Council which will be held on Wednesday 24th September 2025 in the Council Chamber, Welshpool Town Hall at 6:30pm to transact the business outlined below.

Yours sincerely,

Richard T Williams LLB (Hons)
Town Clerk & Proper Officer

In accordance with the Local Government and Elections (Wales) Act 2021, this meeting is available by remote means. Please visit https://us02web.zoom.us/j/83413562674?pwd=XU0rz52ZDQMoESBeunh0wQE5h8kMnw.1 to join online or use Zoom Meeting ID 834 1356 2674 and passcode 955947, or via telephone by ringing +44 203 1356 2674.

Agenda

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair will welcome Councillors and members of the public and will receive, and if desired, resolve to approve, any apologies for absence.

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

To receive and resolve if desired, declarations of interest and relevant dispensations. [Part III, Local Government Act 2000]

[Appendix A]

3. PUBLIC PARTICIPATION

To receive members of the public who wish to address the meeting, in respect of any item of business included in the agenda. No resolutions may be made under this item and should relate only to matters of Council policy or practice, and not individual affairs or the questioner or any other named person. [Para. 27A, Sch 12, Local Government Act 1972]

4. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

To welcome County Councillors and to receive a verbal update and exchange information on matters affecting Welshpool.

5. GUEST: POWYS COUNTY COUNCIL

To welcome officers from Powys County Council to present on recent works at Bull Dingle.

6. TOWN MAYOR'S REPORT - JULY & AUGUST 2025

To receive a verbal report from the Town Mayor, Cllr Phil Owen.

7. MINUTES AND MATTERS ARISING

7.1. Previous Minutes

To approve and sign as a correct record, the minutes from the meeting of the Full Council on 23/07/2025.

[Appendix B]

7.2. Matters Arising

To report for information purposes only matters arising from the Full Council on 23/07/2025.

8. COMMITTEES - MINUTES

8.1. Events & Planning Committee - August & September 2025

To note the draft minutes and the resolutions made at the meeting of the Events & Planning Committee on the 13/08/2025 and 03/09/2025.

[Appendix C]
[Appendix D]

9. COMMITTEES - RECOMMENDATIONS

To invite Committee Chairs to present recommendations from meetings for Council to confirm.

9.1. Audit Committee - July 2025

To confirm the recommendations from the meeting of the Audit Committee on the 23/07/2025.

Item 7 - Internal Audit Report 2024-25
RECOMMENDED
To add an additional risk to the Risk Register to satisfy Recommendation 1 (Unaffordability of the quintennial building survey) with the Rating and Residual Rating to be high.

[Appendix E]

9.2. Operations & Development Committee - September 2025

To confirm the recommendations from the meeting of the Operations & Development Committee on the 10/09/2025.

Item 4.1 - Previous Minutes
RECOMMENDED
To approve the minutes from the meeting of the Operations & Development Committee on 09/07/2025.

Item 5.3 - Tender - End of Season Works
RECOMMENDED
To accept the quotation for end of season works from Argae Hall (Quotation 03 - Company A) at a cost of £21,380 excluding VAT.

Item 5.4 - Dog Control Orders
RECOMMENDED
To authorise the Town Clerk to write to other local councils in Powys to lobby for the making of a PSPO in relation to control of dogs on all sports grounds across Powys.

[Appendix F]

9.3. Finance & Governance Committee - September 2025

To confirm the recommendations from the meeting of the Finance & Governance Committee on the 17/09/2025.

Item 5.3 - Scrutiny of Payments
RECOMMENDED
To elect the following members to perform scrutiny of payments exercise:
- Cllr Phil Owen - September
- Cllr Estelle Bleivas - October
- Cllr David France - November

Item 5.4 - Virements
RECOMMENDED
To recommend the virements to Full Council.

Item 5.5 - Funding Sources
RECOMMENDED
To apply for and use Burgess Lands Trust Objective 1 monies for the Town Hall works

Item 5.5 - Funding Sources
RECOMMENDED
To use General Reserve monies for the Motte and Bailey work

Item 6.2 - Debt Management Policy
RECOMMENDED
To approve and adopt the Debt Management Policy.

Item 7.1 - Newsletter
RECOMMENDED
To use Royal Mail Door 2 Door for the newsletter and to review distribution at 6 monthly intervals.

Item 12 - Staffing Update
RECOMMENDED
To extend the contract of Employee No. 61 to 31st December 2025.

[Appendix G]

10. GOVERNANCE & COMMITTEES

10.1. Committee Size

To consider the report from the Town Clerk in respect of committee sizes.

[Appendix H]

10.2. Committee Membership

To resolve the election of councillors to committees if required.

11. FINANCE

11.1. Council Accounts (July & August - Period 4 & 5)

To consider the Income and Expenditure Reports and Cash and Bank Totals for August 2025 (incorporating July 2025) and note the bank balances as of 31st August 2025:
- General Fund - £95,209.27
- 30 Day Account - £200,000
- Petty Cash - £151.86
- Hub Community Account - £-4.25

[Appendix I]
[Appendix J]

11.2. Payment of Invoices - September

To consider payment of invoices for September, including any additional payments tabled on the night.

[Appendix K]
[Appendix L]

11.3. Quotation for Christmas Lights Infrastructure

To consider the quote from Derand Ltd in respect of Christmas light infrastructure. [FR 5.12(i) - Exemption to FR 5.8 where contracts greater than £1,000 excluding VAT the Clerk or RFO shall try to obtain at least 3 fixed-price quotes.]

[Appendix M]

12. INTERIM STRATEGIC PLAN (2025-2028)

To receive the engagement report and approve and adopt the updated Interim Strategic Plan 2025-2028.

[Appendix N]
[Appendix O]

13. OUTSIDE BODIES

13.1. OVW National Conference & AGM

To receive information regarding the One Voice Wales National Conference and Annual General Meeting (AGM) on the 1st October 2025 and to elect, if desired, representatives from the Council to attend.

[Appendix P]

13.2. Outside Body Appointments

To elect nominees to any outside bodies, if desired.

13.3. Other Outside Bodies

To receive reports from the Council's representatives on other outside bodies, as available.

14. COMMUNITY FRIDGE

To consider the report from officers in respect of a community fridge.

[Appendix Q]

15. BYELAWS

To consider the report from the Town Clerk in respect of byelaws, as recommended by the Operations & Development Committee. [Section 6, Local Government Byelaws (Wales) Act 2012]

[Appendix R]

16. DATE OF NEXT MEETING

To note that the next meeting of Full Council will be held on 22nd October 2025 at 6:30pm.

17. CONFIDENTIAL SESSION - EXCLUSION

To resolve, if required, that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. [Section 1(2), Public Bodies (Admission to Meetings) Act 1960]

18. DAY CENTRE [CONFIDENTIAL]

To consider the recommendations of the Operations & Development Committee in respect of the land adjacent to the Day Centre. [Confidential - information relating to any consultations or negotiations.]

19. LAND ADJ TO YOUTH CENTRE [CONFIDENTIAL]

To consider the recommendations of the Operations & Development Committee in respect of the land adjacent to the Youth Centre, Howell Drive. [Confidential - information relating to any consultations or negotiations.]

20. MARKET CAFE [CONFIDENTIAL]

To consider the recommendation of the Operations & Development Committee in respect of the Market Cafe. [Confidential - information related to the financial or business affairs of a person and/or the authority.]

Confidential Document [Appendix S]

Appendix A

Cyngor Tref y Trallwng | Welshpool Town Council
Declaration of Interests Flowchart

What matters are being discussed at the meeting?

Personal Interest

Do any relate to my interests?

A Does it affect my entries in the Register of Interests?

OR

B Does if affect the well being or financial position of me, my partner, my relatives or my friends or my, my partner's, my relatives' or my friends':

- jobs, employers or businesses;
- companies in which I or they are a director or where I or they have a shareholding of more than £5,000 (nominal/face value);
- business partnerships; and
- the following organisations where I or they hold a position of general control or management:
  - other bodies where I or they represent the authority;
  - other public authorities;
  - companies, industrial and provident societies and charitable bodies;
  - bodies whose main purpose is to influence public opinion or policy; and
  - trade unions or professional associations

More than other people in the authority's area?

NO → **You can participate in the meeting and vote**

YES

You may have a personal interest in the matter

→ **Disclose the existence & nature of your interest**

Prejudicial Interest

Would a member of the public – If he or she knew all the facts – reasonably think that personal interest was so significant that my decision on the matter would be affected by it?

NO → **You can participate in the meeting and vote**

YES

You may have a prejudicial interest →

This matter relates to:

- another authority of which I am a member;
- another public authority in which I hold a position of general control or management;
- other bodies where I represent the authority;
- statutory sick pay where I am in receipt of, or are entitled to, such pay from my authority; or
- allowances or payments made under sections 141-160 of the Local Government (Wales) Measure 2011

And, considering whether or not it is appropriate I participate in the decision making, do I regard myself as not having a prejudicial interest?

YES → **You can participate in the meeting and vote**

NO → **Also, withdraw from the meeting by leaving the room or chamber. Do not try to improperly influence the decision**

……..TOWN/COMMUNITY COUNCIL

LOCAL GOVERNMENT ACT 2000

MEMBERS' CODE OF CONDUCT –PARAGRAPH 11 (4)
PARAGRAPH 14 (3) (b) (ii)

NOTIFICATION IN RESPECT OF:-
(1) PERSONAL INTEREST ORALLY DISCLOSED AT MEETING
[(2) DISPENSATION RELIED UPON AT MEETING]

1.	**NAME OF MEMBER:**	

2. DATE AND DETAILS OF MEETING AT WHICH ORAL DISCLOSURE OF PERSONAL INTEREST MADE:

DATE:	
MEETING:	

3. AGENDA ITEM NUMBER AND BUSINESS TO WHICH THE PERSONAL INTEREST RELATES :

AGENDA ITEM:	
BUSINESS CONSIDERED:	

4. DETAILS OF PERSONAL INTEREST
(Insert ALL category number(s) referred to in the accompanying guidance notes that apply together with any Additional Detail): If this involves SENSITIVE information give details of the agreement of the Monitoring Officer allowing you to simply disclose the EXISTENCE of the interest

5. PREJUDICAL INTEREST

Complete sections (a), (b), (c) and (d) in the box below by deleting those sections and words in square brackets as appropriate.

The personal interest detailed in Section 4 above:- **[(a) Is NOT a prejudicial interest because the business concerned relates to [another relevant authority of which I am also a member] [another public authority or body exercising functions of a public nature in which I hold a position of general control or management] [a body to which I have been elected, appointed or nominated by my Council] [my role as a non LEA School Governor and the business does not relate to my school] [my role as a member of the Local Health Board] AND the business does not relate to the determination of any approval, consent, licence, permission or registration]** **[(b) Is NOT a prejudicial interest because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD NOT be regarded as so significant that it is likely to prejudice my judgement of the public interest].** **[(c) Is NOT a prejudicial interest because the business relates to a grant, loan or other form of financial assistance to community or voluntary organisations up to £500].** **[(d) IS ALSO A PREJUDICIAL INTEREST because (under the objective, public perception test in Paragraph 12 (1) of the Members' Code of Conduct) it WOULD BE regarded as so significant that it is likely to prejudice my judgement of the public interest].**

6. IF YOU HAVE A PREJUDICIAL INTEREST IN RESPECT OF WHICH YOU HAVE THE BENEFIT OF A DISPENSATION GRANTED BY THE STANDARDS COMMITTEE/SUB-COMMITTEE YOU MUST ALSO COMPLETE THE BOX BELOW.

DATE OF MEETING OF THE STANDARDS COMMITTEE/SUB-COMMITTEE	
EXACT WORDING OF DISPENSATION **[As an alternative you may simply attach the letter (or a copy) from the Standards Committee/Sub-Committee notifying you of the grant of dispensation]**	

7. DATE AND SIGNATURE:

DATE:	
SIGNATURE:	

This written notification, fully completed, dated and signed must be given BEFORE or IMMEDIATELY AFTER the close of the meeting to the Clerk.

Appendix B

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Full Council held on 23/07/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies
Councillor Chris Davies
Councillor David France
Councillor Julie Arnold
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen (Chair)
Councillor Phil Pritchard
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Councillor Dr Ben Gwalchmai
Councillor Carol Robinson
Councillor Estelle Bleivas
Councillor Richard Church

Absent:

Also in attendance:

Richard Williams - Town Clerk & Proper Officer
3 member(s) of the public / press

FC230725/1. WELCOME AND APOLOGIES FOR ABSENCE

His Worship the Mayor, Cllr Phil Owen welcomed all to the meeting. Apologies for absence was received from Cllr Dr Ben Gwalchmai, Cllr Carol Robinson, Cllr Estelle Bleivas and Cllr Richard Church.

FC230725/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FC230725/3. PUBLIC PARTICIPATION

None.

FC230725/4. TOWN MAYOR'S REPORT - JUNE 2025

The Mayor gave an update and explained that he had attended the recent open day at Neuadd Maldwyn, where he toured the building and gardens. He also visited every stall at the Continental Market in Broad

Street.

The Mayor's Parade and Community Awards took place during the month, and the Mayor thanked all who attended. He reported that he had met with other local mayors during the event and agreed to work collaboratively on shared issues. He also congratulated the Community Award winners and expressed his gratitude to Fitzgeralds for their sponsorship.

FC230725/5. COUNTY COUNCIL AND COUNTY COUNCILLOR UPDATES

No county councillors were present however Cllr Richard Church had circulated a report to councillors which included references to the future building on Berriew St Car Park. A discussion was held regarding anti-social driving which takes place at the car park.

RESOLVED
To write to Powys County Council to express the Council's concerns over anti-social driving taking place in car parks across the town and urges them to take appropriate action.

WTCM232 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Pritchard

FC230725/6. MINUTES AND MATTERS ARISING

FC230725/6.1 Previous Minutes

RESOLVED
To approve the minutes from the meeting of the Full Council on 25/06/2025.

WTCM233 - Proposed by Cllr Alison Davies, seconded by Cllr Revd William Rowell

FC230725/6.2 Matters Arising

None - all resolutions have been actioned by officers.

FC230725/7. COMMITTEES - MINUTES

FC230725/7.1 Events & Planning Committee - July 2025

In the absence of the Chair of the Committee the Vice Chair, Cllr Sally Fitzgerald asked the Council to note the draft minutes and resolutions made at the meeting.

RESOLVED
To note the minutes from the Events and Planning Committee meeting held on 4th July 2025.

WTCM234 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

FC230725/8. COMMITTEES - RECOMMENDATIONS

FC230725/8.1 Operations & Development Committee - July 2025

Cllr Phil Pritchard summarised the meeting and asked Council to confirm the recommendations made. In relation to Item 8.2 (Oldford Estate), an update was given by the Town Clerk who explained that an introductory meeting had taken place with ClwydAlyn. Members requested that a report on benches (quantity remaining to be installed and installation points) be provided.

RESOLVED
To support the Oldford Community Association with their campaign to restore play provision on the Oldford Estate and instructs the Town Clerk to arrange a meeting and invite Powys County Council, ClwydAlyn, Welshpool Town Council and Oldford Community Association to discuss further.

WTCM235 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Pritchard

RESOLVED
To defer discussions on the review of the cleaning supply contract until October.

WTCM236 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Pritchard

RESOLVED
To accept the quotation for works to the TIC to install solar and battery system from PAV Electrical Contractors Ltd (Company B) at a cost of £23,775 excluding VAT.

WTCM237 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Pritchard

FC230725/8.2 Finance & Governance Committee - July 2025

Cllr Morag Bailey summarised the meeting and asked Council to confirm the recommendations made.

RESOLVED
To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.

WTCM238 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.

WTCM239 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To approve and adopt the Vehicle Tracking Policy.

WTCM240 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To authorise the Town Clerk to pay urgent and/or contractual payments during August.

WTCM241 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.

WTCM242 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To approve the Council Branding and Style Guide.

WTCM243 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.

WTCM244 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To accept the quotation from Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.

WTCM245 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

RESOLVED
To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.

WTCM246 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

FC230725/9. FINANCE

FC230725/9.1 Council Accounts (June 2025 - Period 3)

RESOLVED
To approve the Bank Reconciliation, Income and Expenditure Reports and Cash and Bank Totals for June 2025.

WTCM247 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC230725/9.2 Payment of Invoices - July

RESOLVED
To approve payment of invoices for July 2025.

WTCM248 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FC230725/10. ELECTORAL MATTERS

Cllr Chris Davies joined the meeting.

The Town Clerk explained that he had earlier that evening received the Statement of Persons Nominated (SOPN) from Powys County Council and confirmed an election was to take place on the 18th August 2025 as three candidates had been nominated. The Town Clerk asked Council to make a decision regarding poll cards, which will be £95 per 100 electors. Members suggested that alternative advertising take place instead, including editorials and advertising in print media.

A discussion was also held regarding a potential engagement event with the public, with some expressing concern over security and lack of attendance from the public.

RESOLVED
To decline the offer to issue poll cards for this election but instead ask officers to advertise the election using a range of methods.

WTCM249 - Proposed by Cllr Morag Bailey, seconded by Cllr Phil Pritchard

RESOLVED
To approve in principle the idea of an engagement event with the public, with a minimum of two councillors at a pre-arranged time.

WTCM250 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey

FC230725/11. OUTSIDE BODIES

FC230725/11.1 Rights of Way Volunteer Programme

Cllr Bill Rowell reported that a productive meeting had taken place as part of a series of cluster-based discussions with local councils across the county. Powys's footpath team relies heavily on volunteers, with over 200 active county-wide and 37 in the local area. While the previous budget no longer exists, the team has been relatively successful in securing grant funding for improvement works.

Since the pandemic, work has lacked a coordinated strategy, often focusing on areas with active volunteers or strong local advocacy. The current aim is to adopt a more strategic approach by identifying and prioritising "promoted routes," many of which will be circular. Local councils are encouraged to help identify these routes and flag urgent areas for improvement.

Councils may also support by engaging with landowners, particularly where good relationships already exist. It was noted that while volunteers are key, they may be reluctant to work outside their immediate areas or take on planning responsibilities. All volunteers will be offered training, and efforts will be made to keep them active and engaged. This process is part of a wider listening exercise, with the identification and development of promoted paths seen as a key priority.

FC230725/11.2 OVW Innovative Practice Conference

Cllr Alison Davies and the Town Clerk reported that they had attended the One Voice Wales Innovative Practice Conference and that key presentations included contributions from Jayne Bryant MS, Cabinet Secretary for Local Government, and Matthew Wellington, Deputy Director for Local Government Partnerships. Diane Bevan from the Democracy and Boundary Commission Cymru also presented.

Topics covered included clustering arrangements, community asset transfers, and digital transformation, with a particular focus on the benefits of artificial intelligence (AI). A session was also delivered by Safe a Life Cymru on the management of defibrillators and bleed kits.

The Town Clerk attended a breakout session on TUPE regulations and community boundary reviews, while Cllr Alison Davies attended a breakout session exploring how AI can support administrative functions within local councils.

FC230725/11.3 Other Outside Bodies

Cllr Alison Davies reported that the last meeting of the One Voice Wales Montgomeryshire Area Committee met in Llanfyllin and heard a presentation from Cllr Richard Church.

FC230725/12. MOTIONS FOR DEBATE

FC230725/12.1 Motion - Recycling Changes

Cllr Julie Arnold introduced her motion and explained that when Council last looked at this in May, it was to be deferred while a meeting was organised between Cllr Arnold and the Portfolio Holder Jackie Charlton. However no progress had been made with a meeting and the motion was back on the agenda.

A discussion was held about the impacts of the changes to the recycling centre including the limited ability for digitally excluded persons to book a slot. Suggestions were made on how to improve the changes. It is also likely that Cllr Arnold will be meeting with Cllr Charlton in the coming weeks along with the Council's Waste and Recycling Manager.

RESOLVED
To call on Powys County Council to reverse it's changes to recycling centres and restore single story recycling skips at Welshpool Household Recycling Centre and instructs the Town Clerk to write to the appropriate Cabinet Member expressing the above.

WTCM251 - Proposed by Cllr Julie Arnold, seconded by Cllr Nick Howells

FC230725/12.2 Motion - Car Parking Charges

Cllr Sally Fitzgerald introduced her motion and explained that car parking charges are set to rise from the 1st August. Whilst a new lower charge for up to 1 hour had been introduced, this was still 20p more than the previous charge for up to one hour when it existed. A discussion was held by members about the car parking situation in Welshpool and how the County Council was using these as 'cash cows'. Members were concerned at the impact on people who parked to work in the town centre and volunteers who also worked at charity shops in the town centre. Members were also concerned at the rises and how these were being applied across the county without due care for individual economic or transport circumstances in each town. Members were also concerned at the plans to introduce charges for blue badge holders and how these rises will have an impact on illegal parking.

RESOLVED
To call on Powys County Council to cancel the increased charges and consider the impact on residents, workers and visitors and instructs the Town Clerk to write to the appropriate Cabinet Member expressing the above.

WTCM252 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Alison Davies

FC230725/13. POST-16 TRANSFORMATION

Cllr Nick Howells left the meeting.

As discussed at last month's meeting, Powys County Council had revealed plans to transform Post-16 across the county and a suggestion was made to organise a public meeting in September for residents.

RESOLVED
To organise a public meeting to discuss the changes to Post-16 education in Powys at a date and time to be arranged in September 2025.

WTCM253 - Proposed by Cllr Phil Pritchard, seconded by Cllr Alison Davies

FC230725/14. COMMUNITY FRIDGE

Cllr Sally Fitzgerald left the meeting.
Cllr Alison Davies and Cllr David France explained the background to the proposal and the idea of a community fridge. As the deadline for the funding was at the end of the month, the Council had to act quickly to obtain the funding. A discussion took place and it was decided that the operation of the fridge would need to be decided in the future.

RESOLVED
To approve in principle the proposal for a Community Fridge with further details to be discussed.

WTCM254 - Proposed by Cllr Phil Pritchard, seconded by Cllr Morag Bailey

FC230725/15. DATE OF NEXT MEETING

The next meeting of Full Council will be held on 24th September 2025 at 6:30pm. Cllr Phil Pritchard asked what procedures are in place for calling an additional meeting over summer if required - the Town Clerk confirmed that he or the Mayor could call an additional meeting if required.

FC230725/16. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM255 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

FC230725/17. LAND AND PREMISES [CONFIDENTIAL]

The Town Clerk summarised the report and answered queries.

RESOLVED
- To formally decline the revised proposal for the Motte and Bailey site;
- To note the the landlord's position, and that no consent for alternative use has been granted;
- To note that long-term options for the site will be explored as part of the Interim Strategic Plan consultation.

WTCM256 - Proposed by Cllr Phil Pritchard, seconded by Cllr Revd William Rowell

The meeting finished at 20:35.

Signed: Dated:

Councillor Phil Owen (Chair)

Decision/Action Log

ID		Assigned
WTCM232	**RESOLUTION** **FC230725/5 County Council and County Councillor Updates** To write to Powys County Council to express the Council's concerns over anti-social driving taking place in car parks across the town and urges them to take appropriate action.	Town Clerk & Proper Officer
WTCM233	**RESOLUTION** **FC230725/6.1 Previous Minutes** To approve the minutes from the meeting of the Full Council on 25/06/2025.	Town Clerk & Proper Officer
WTCM234	**RESOLUTION** **FC230725/7.1 Events & Planning Committee - July 2025** To note the minutes from the Events and Planning Committee meeting held on 4th July 2025.	Town Clerk & Proper Officer
WTCM235	**RESOLUTION** **FC230725/8.1 Operations & Development Committee - July 2025** To support the Oldford Community Association with their campaign to restore play provision on the Oldford Estate and instructs the Town Clerk to arrange a meeting and invite Powys County Council, ClwydAlyn, Welshpool Town Council and Oldford Community Association to discuss further.	Town Clerk & Proper Officer

ID		Assigned
WTCM236	**RESOLUTION** **FC230725/8.1 Operations & Development Committee - July 2025** To defer discussions on the review of the cleaning supply contract until October.	Town Clerk & Proper Officer
WTCM237	**RESOLUTION** **FC230725/8.1 Operations & Development Committee - July 2025** To accept the quotation for works to the TIC to install solar and battery system from PAV Electrical Contractors Ltd (Company B) at a cost of £23,775 excluding VAT.	Town Clerk & Proper Officer
WTCM238	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To elect Cllr Bill Rowell to perform scrutiny of payments exercise for August 2025.	Town Clerk & Proper Officer
WTCM239	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To approve and adopt the Gifts & Hospitality Policy with amendments to make it clear of the scope of the policy e.g. councillors and/or staff.	Town Clerk & Proper Officer
WTCM240	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To approve and adopt the Vehicle Tracking Policy.	Town Clerk & Proper Officer
WTCM241	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To authorise the Town Clerk to pay urgent and/or contractual payments during August.	Town Clerk & Proper Officer
WTCM242	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To give delegated approval to officers to update approved policies to replace references to previous committees with the new approved structure.	Town Clerk & Proper Officer
WTCM243	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To approve the Council Branding and Style Guide.	Town Clerk & Proper Officer
WTCM244	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To approve in principle that two newsletters be produced annually, one for the Summer and one for the Winter, and officers investigate all delivery and distribution methods prior to designing.	Town Clerk & Proper Officer
WTCM245	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To accept the quotation from Local Council Consultancy for the external staffing review at a cost of £2,730, subject to the Town Clerk being satisfied with the information provided by them.	Town Clerk & Proper Officer
WTCM246	**RESOLUTION** **FC230725/8.2 Finance & Governance Committee - July 2025** To appoint a shortlisting and interview panel comprising of Cllr Estelle Blevias, Cllr Morag Bailey, The Mayor and the Town Clerk and to give delegated powers to the Town Clerk to appoint to the position following agreement from the panel.	Town Clerk & Proper Officer

ID		Assigned
WTCM247	**RESOLUTION** **FC230725/9.1 Council Accounts (June 2025 - Period 3)** To approve the Bank Reconciliation, Income and Expenditure Reports and Cash and Bank Totals for June 2025.	Town Clerk & Proper Officer
WTCM248	**RESOLUTION** **FC230725/9.2 Payment of Invoices - July** To approve payment of invoices for July 2025.	Town Clerk & Proper Officer
WTCM249	**RESOLUTION** **FC230725/10 Electoral Matters** To decline the offer to issue poll cards for this election but instead ask officers to advertise the election using a range of methods.	Town Clerk & Proper Officer
WTCM250	**RESOLUTION** **FC230725/10 Electoral Matters** To approve in principle the idea of an engagement event with the public, with a minimum of two councillors at a pre-arranged time.	Town Clerk & Proper Officer
WTCM251	**RESOLUTION** **FC230725/12.1 Motion - Recycling Changes** To call on Powys County Council to reverse it's changes to recycling centres and restore single story recycling skips at Welshpool Household Recycling Centre and instructs the Town Clerk to write to the appropriate Cabinet Member expressing the above.	Town Clerk & Proper Officer
WTCM252	**RESOLUTION** **FC230725/12.2 Motion - Car Parking Charges** To call on Powys County Council to cancel the increased charges and consider the impact on residents, workers and visitors and instructs the Town Clerk to write to the appropriate Cabinet Member expressing the above.	Town Clerk & Proper Officer
WTCM253	**RESOLUTION** **FC230725/13 Post-16 Transformation** To organise a public meeting to discuss the changes to Post-16 education in Powys at a date and time to be arranged in September 2025.	Town Clerk & Proper Officer
WTCM254	**RESOLUTION** **FC230725/14 Community Fridge** To approve in principle the proposal for a Community Fridge with further details to be discussed.	Town Clerk & Proper Officer
WTCM255	**RESOLUTION** **FC230725/16 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM256	**RESOLUTION** **FC230725/17 Land and Premises** - To formally decline the revised proposal for the Motte and Bailey site; - To note the the landlord's position, and that no consent for alternative use has been granted; - To note that long-term options for the site will be explored as part of the Interim Strategic Plan consultation.	Town Clerk & Proper Officer

Appendix C

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 13/08/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Phil Owen
Councillor Sally Fitzgerald

Apologies for absence:

Councillor Morag Bailey
Councillor Nick Howells
Councillor Revd William Rowell

Absent:

Councillor Carol Robinson
Councillor Julie Arnold

Also in attendance:

Kimberly Wright - Events, Planning and Markets Officer
2 member(s) of the public / press

EP130825/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed those present to the meeting.

EP130825/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

EP130825/3. PUBLIC PARTICIPATION

Two members of the public were present and both gave presentations relating to Item 4.2 and issues raised included:
- Surface water drainage is already an issue.
- Concerns over changing the site from a commercial use to a residential use.
- Local businesses surrounding the site will be effected, as the development means there will be people around the businesses site 24/7.
- Proposed one-way system around the quarry development, part of the landowners property, affecting businesses deliveries and access for customers.
- Endangered wildlife spices are on the site.
- Increase in noise pollution from working hours, to 24/7
- Breach in privacy, first floor dwelling will face directly into nearby residents bedroom window.

EP130825/4. PLANNING

EP130825/4.1 25/1042/FUL

Members chose to defer this item until more information had been received regarding the impact on nearby residents.

RESOLVED
To defer this item until more information had been received regarding the impact on nearby residents.

WTCM258 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Phil Owen

EP130825/4.2 Pre-application for residential development

Neither support nor do not support, raising the following concerns;
The committee would prefer that any residential development of the site include mixed-range housing to include family homes of at least three bedrooms in addition to one- and two-bedroom small units.
The committee would like further information on the business model. Is it intended that these homes be sold to owner-occupiers on long leases or is the development to be sold to absentee, buy-to-rent landlords or to a housing association? The committee would prefer to see sales to owner-occupiers.
The committee would wish to be satisfied that the removal of any USTs will be safely carried out, having regard to the proximity of the Lledan Brook and the Dol-y-Felyn children's play park. A full survey by a specialist will be required at the developer's expense.
It is understood that there are surface water drainage issues at the site, and this, too, will require a full survey.
The committee has concerns regarding the protected species of wildlife on the quarry site, particularly the nesting Peregrine falcons, and would require to be satisfied that the development would not impact the existing natural environment.
The Committee awaits further information along with the full application.

RESOLVED
To respond to the pre-application with the above comments.

WTCM257 - Proposed by Cllr Phil Owen, seconded by Cllr Chris Davies

EP130825/5. PLANNING DECISIONS

EP130825/5.1. APPROVED

EP130825/5.2 24/1696/LBC

EP130825/5.3 25/0575/FUL

EP130825/6. REFUSED

EP130825/6.1 25/0847/HH

EP130825/7. DATE OF NEXT MEETING

The committee noted that the next meeting of the Events & Planning Committee will be held on 3rd September 2025 at 6:30 pm in the Council Chamber.

The meeting finished at 19:35.

Signed: Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM257	**RESOLUTION** **EP130825/4.2 Pre-application for residential development** To respond to the pre-application with the above comments.	Events, Planning and Markets Officer
WTCM258	**RESOLUTION** **EP130825/4.1 25/1042/FUL** To defer this item until more information had been received regarding the impact on nearby residents.	Events, Planning and Markets Officer

Appendix D

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Events & Planning Committee held on 03/09/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Chris Davies (Chair)
Councillor Morag Bailey
Councillor Nick Howells
Councillor Phil Owen
Councillor Sally Fitzgerald
Councillor Revd William Rowell

Apologies for absence:

Councillor Carol Robinson

Absent:

Councillor Julie Arnold

Also in attendance:

Councillor Jackson Quarrell
Councillor Phil Pritchard
Kimberly Wright - Events, Planning and Markets Officer
Wendy Lewis - Tourist Information Centre Manager
2 member(s) of the public / press

EP030925/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting.

EP030925/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
17.8	Revd William Rowell	Personal	

EP030925/3. PUBLIC PARTICIPATION

None.

EP030925/4. MINUTES AND MATTERS ARISING

EP030925/4.1 Previous Minutes

RESOLVED
To approve the minutes of the Events and Planning Committee as a correct record.

WTCM260 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Phil Owen

EP030925/4.2 Matters Arising

Cllr Sally Fitzgerald asked if there was any update from the Quarry development, pre-planning application. No updates have been received, as this is only the pre-planning stage.

EP030925/5. REPORT FROM THE TOURIST INFORMATION CENTRE

The TIC Manager gave an update which included:
- July visitors - 870 local, 1,011 UK and 93 overseas visitors.
- August visitors - 722 local, 930 UK and 72 overseas visitors.
- Very busy couple of months. Bus timetables have now changed and the TIC is still awaiting some of the new timetables to come out.
- Railway ticket sales are going well.

EP030925/6. COMMITTEE FINANCE (MONTH 4 AND 5)

Underlying costs need to be highlighted in the next budget setting process. he budget for events needs to be reviewed for the next financial year.

EP030925/7. WHITE RIBBON DAY

Councillors agreed that the Council should mark the occasion. Cllrs Morag Bailey and Bill Rowell offered to volunteer.

RESOLVED
To mark the occasion, but officers to to research what other local organisations may be organising to mark the occasion. Councillor Morag Bailey and Jackson Quarrel to liaise with officers on details of the event.

WTCM261 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

EP030925/8. WALKING FESTIVAL UPDATE

Cllr Bill Rowell gave an update which included:
- Cllr Rowell has liaised with different organisations, including the Ramblers.
- Looking to develop a circular path around Welshpool Town, which will be an asset in the future.
- Cost-neutral event, looking to obtain grants, funds from Powys County Council.
- More details in the next meeting.

EP030925/9. FOOD FESTIVAL

Food trail, not festival. The idea is to have a leaflet produced to highlight the different eateries on offer in Welshpool.
Councillor Sally Fitzgerald suggested business owners drop their business cards into the Tourist Information Centre to help promote their businesses.
Benefit to businesses in the Town.
A visit to local businesses to ask their opinion may be required.

EP030925/10. DANCE FESTIVAL

This item was deferred to the next meeting for discussion. Cllr Phil Owen explained that this event may likely take place in 2027 and would likely be cost-neutral, looking to obtain grants.

EP030925/11. YARN EXHIBITION

Alan Crow attended the meeting to answer any questions the Committee may raise.
The event would need to take place in the Assembly room for the whole of September 2026. Entry tickets would be sold at the door.

RESOLVED
To allow Alan Crow to hire the Assembly room for September 2026 for a total cost of £3,000.

WTCM262 - Proposed by Cllr Morag Bailey, seconded by Cllr Sally Fitzgerald

EP030925/12. BORDERLAND THEATRE

Non profit group who have been let down by the current venue to hold a pantomime.
Looking to use the Town Hall on the following dates: 1 evening w/c 24th November - rehearsals, 1 evening w/c 1st December - rehearsals and 1 full day Sunday 14th December to hold two performances.

RESOLVED
To allow Borderland Theatre to hire the Assembly Room at the usual hourly rate for the day of performances. Rehearsals will be charged the staff costs to lock the building after use.

WTCM263 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP030925/13. FLICKS IN THE STICKS

60 in attendance, very well attended after the Summer break. Lovely to see familiar groups attending, but also some new faces and £133.86 was raised.

EP030925/14. BOOK SALE

This item was deferred to the next meeting as Cllr Estelle Bleivas was unable to attend.

EP030925/15. WINTER FESTIVAL MEETING

The committee noted the date of the meeting.

EP030925/16. UPCOMING EVENTS

The committee noted the upcoming events.

EP030925/17. PLANNING

EP030925/17.1 25/0900/HH

RESOLVED
The committee support this application with no comment

WTCM264 - Proposed by Cllr Revd William Rowell, seconded by Cllr Sally Fitzgerald

EP030925/17.2 25/0982/TPO

RESOLVED
The committee support this application with no comment

WTCM265 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP030925/17.3 25/0909/REM

RESOLVED
The committee support this application with no comment

WTCM266 - Proposed by Cllr Revd William Rowell, seconded by Cllr Morag Bailey

EP030925/17.4 25/1136/FUL

RESOLVED
The committee support this application with no comment.

WTCM269 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP030925/17.5 25/1136/FUL

EP030925/17.6 25/1069/HH

RESOLVED
The committee support this application with no comment.

WTCM268 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP030925/17.7 25/1151/DIS

RESOLVED
The committee support this application with no comment.

WTCM270 - Proposed by Cllr Morag Bailey, seconded by Cllr Revd William Rowell

EP030925/17.8 25/0848/LBC

RESOLVED
The committee support this application with no comment

WTCM271 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Morag Bailey

EP030925/18. PLANNING DECISIONS

EP030925/19. APPROVED APPLICATIONS

EP030925/19.1 25/1000/NMA

EP030925/19.2 25/0900/HH

EP030925/19.3 25/0768/REM

EP030925/19.4 25/0242/FUL

EP030925/20. INTERIM STRATEGIC PLAN - FEEDBACK & PROPOSED ACTIONS

Members commended the Town Clerk for his work on developing the plan. Councillors indicated that most of what had been raised in the report the Council is already doing. Some ideas were put forward such as listing upcoming planning applications to be discussed and ensuring that a Place Plan be adopted for future development. Councillors also suggested that event planning needed to include other organisations and groups and should be kept free of charge for entry as much as possible.

EP030925/21. DATE OF NEXT MEETING

The committee noted that the next meeting of Events & Planning Committee will be held on 1st October 2025 at 6:30pm

The meeting finished at 21:00.

Signed: Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM260	**RESOLUTION** **EP030925/4.1 Previous Minutes** To approve the minutes of the Events and Planning Committee as a correct record.	Events, Planning and Markets Officer
WTCM261	**RESOLUTION** **EP030925/7 White ribbon day** To mark the occasion, but officers to to research what other local organisations may be organising to mark the occasion. Councillor Morag Bailey and Jackson Quarrel to liaise with officers on details of the event.	Events, Planning and Markets Officer
WTCM262	**RESOLUTION** **EP030925/11 Yarn exhibition** To allow Alan Crow to hire the Assembly room for September 2026 for a total cost of £3,000.	Events, Planning and Markets Officer
WTCM263	**RESOLUTION** **EP030925/12 Borderland Theatre** To allow Borderland Theatre to hire the Assembly Room at the usual hourly rate for the day of performances. Rehearsals will be charged the staff costs to lock the building after use.	Events, Planning and Markets Officer
WTCM264	**RESOLUTION** **EP030925/17.1 25/0900/HH** The committee support this application with no comment	Events, Planning and Markets Officer

ID		Assigned
WTCM265	**RESOLUTION** **EP030925/17.2 25/0982/TPO** The committee support this application with no comment	Events, Planning and Markets Officer
WTCM266	**RESOLUTION** **EP030925/17.3 25/0909/REM** The committee support this application with no comment	Events, Planning and Markets Officer
WTCM268	**RESOLUTION** **EP030925/17.6 25/1069/HH** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM269	**RESOLUTION** **EP030925/17.4 25/1136/FUL** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM270	**RESOLUTION** **EP030925/17.7 25/1151/DIS** The committee support this application with no comment.	Events, Planning and Markets Officer
WTCM271	**RESOLUTION** **EP030925/17.8 25/0848/LBC** The committee support this application with no comment	Events, Planning and Markets Officer

Appendix E

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Audit Committee held on 23/07/2025 5:45pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Alison Davies (Chair)
Councillor Dr Ben Gwalchmai
Councillor Phil Owen
Councillor Phil Pritchard

Apologies for absence:

Councillor Carol Robinson
Councillor Estelle Bleivas
Councillor Richard Church

Absent:

Also in attendance:

Councillor Morag Bailey
Councillor Nick Howells
Richard Williams - Town Clerk & Proper Officer

AU230725/1. ELECTION OF CHAIR

RESOLVED
Cllr Alison Davies was elected chair of the Audit Committee for the municipal year 2025/2026

WTCM227 - Proposed by Cllr Alison Davies, seconded by Cllr Phil Owen

AU230725/2. ELECTION OF VICE CHAIR

RESOLVED
Cllr Phil Pritchard was elected Vice Chair of the Audit Committee for the municipal year 2025/2026

WTCM228 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen

AU230725/3. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed members to the meeting. Apologies were received from Cllr Carol Robinson, Cllr Estelle Bleivas and Cllr Richard Church.

AU230725/4. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

AU230725/5. PUBLIC PARTICIPATION

Cllr Nick Howells joined the meeting.
None.

AU230725/6. MINUTES AND MATTERS ARISING

AU230725/6.1 Previous Minutes

A few amendments were proposed to the minutes including:
- The addition of (Chair) after Cllr Alison Davies name
- Remove Cllr C Robinson from the attendance list
- Remove the duplicate 'the' in the first paragraph of A17.2024

RESOLVED
The minutes from the Audit Committee meeting held on 25th November 2025 were accepted as a true record with the above amendments.

WTCM229 - Proposed by Cllr Phil Owen, seconded by Cllr Dr Ben Gwalchmai

AU230725/6.2 Matters Arising

None.

AU230725/7. INTERNAL AUDIT REPORT 2024-25

The Town Clerk summarised the Internal Audit report for 2024-2025 and members discussed the recommendations. It was recommended to add an additional risk to the Risk Register in relation to Recommendation 1. Members were pleased that the number of recommendations had fallen from the previous year.

RECOMMENDED
To add an additional risk to the Risk Register to satisfy Recommendation 1 (Unaffordability of the quintennial building survey) with the Rating and Residual Rating to be high.

WTCM230 - Proposed by Cllr Phil Owen, seconded by Cllr Dr Ben Gwalchmai

AU230725/8. RISK REGISTER

Members discussed the Risk Register and no amendments were suggested.

RESOLVED
To note the Risk Register.

WTCM231 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen

AU230725/9. EVALUATION OF SERVICES

Cllr Alison Davies and Cllr Morag Bailey gave an update on progress to date. The first service to be reviewed is the Hub and both councillors had undertaken a series of interviews with previous staff and Cllr Nick Howells. The next step is now to interview and gather feedback from service users - this is likely to take place in October once the Hub returns to two days a week.

Cllr Phil Prichard raised a query about membership and expressed an intention to join the group, however no seconder was forthcoming to support this proposal.

AU230725/10. DATE OF NEXT MEETING

The Town Clerk explained that the next meeting will likely be held before Full Council in October.

The meeting finished at 18:20.

Signed: Dated:

Councillor Alison Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM227	**RESOLUTION** **AU230725/1 Election of Chair** Cllr Alison Davies was elected chair of the Audit Committee for the municipal year 2025/2026	Town Clerk & Proper Officer
WTCM228	**RESOLUTION** **AU230725/2 Election of Vice Chair** Cllr Phil Pritchard was elected Vice Chair of the Audit Committee for the municipal year 2025/2026	Town Clerk & Proper Officer
WTCM229	**RESOLUTION** **AU230725/6.1 Previous Minutes** The minutes from the Audit Committee meeting held on 25th November 2025 were accepted as a true record with the above amendments.	Town Clerk & Proper Officer
WTCM230	**RECOMMENDATION** **AU230725/7 Internal Audit Report 2024-25** To add an additional risk to the Risk Register to satisfy Recommendation 1 (Unaffordability of the quintennial building survey) with the Rating and Residual Rating to be high.	Town Clerk & Proper Officer
WTCM231	**RESOLUTION** **AU230725/8 Risk Register** To note the Risk Register.	Town Clerk & Proper Officer

Appendix F

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Operations & Development Committee held on 10/09/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor Dr Ben Gwalchmai
Councillor David France
Councillor Estelle Bleivas
Councillor Nick Howells
Councillor Phil Owen
Councillor Phil Pritchard (Chair)
Councillor Sally Fitzgerald

Apologies for absence:

Absent:

Also in attendance:

Councillor Chris Davies
Richard Williams - Town Clerk & Proper Officer
Paul McGrath - Operations Manager
Wendy Lewis - Tourist Information Centre Manager
2 member(s) of the public / press

OD100925/1. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed everyone to the meeting.

OD100925/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
14	Sally Fitzgerald	Personal & Prejudicial	Affects well being or financial position of me or my partner, my relatives

OD100925/3. PUBLIC PARTICIPATION

None.

OD100925/4. MINUTES AND MATTERS ARISING

OD100925/4.1 Previous Minutes

RECOMMENDED
To approve the minutes from the meeting of the Operations & Development Committee on 09/07/2025.

WTCM272 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD100925/4.2 Matters Arising

WTCM206 OD090725/8.2 Oldford Estate - Town Clerk is awaiting a meeting date
WTCM207 OD090725/8.3 TIC Solar and Battery Installation - Solar Panels have now been installed

OD100925/5. LAND AND BUILDINGS

OD100925/5.1 Town Hall & Motte and Bailey

The Operations Manager explained that all the works have now been completed, except an issue was experienced with the new temporary toilets but that has now been resolved.

OD100925/5.2 General Update

The Operations Manager updated councillors on general activities, including:
- Mayors Parade and Community Awards which ran smoothly and award winner names are scheduled to be added to the board.
- VJ Day Memorial Event went well and thanks was given to the Mayor, Pete and Nigel Lloyd for their support.
- Anniversary of the death of Paul Thomas in the Memorial Garden was well received.
- Book Sale went well.
- Vans - some issues with the Council's Tipper Truck and the Transit over the month which have been resolved under warranty.
- Quarterly Playground checks are to commence in September.
- Playground repairs booked in for w/c 13th October at Country Park following ROSPA reports at July meeting.
- New fencing at Dol y Felin starts tomorrow.
- Day Centre heating controls are being looked at along with maintenance for ducting and kitchen equipment.
- Defibrillators serviced - new case required for the one at Maes y Dre.
- Bench unveiling on Saturday for a new Falklands War bench at the Memorial Garden.
- Working with Town Clerk to obtain quotes to apply for Powys All Wales Play Opportunities Grant which closes on 22nd September.

Members thanked the team for their hard work.

OD100925/5.3 Tender - End of Season Works

Councillors discussed all three quotes from both companies. The Town Clerk reiterated that there is a budget of £20,000 available.

RECOMMENDED
To accept the quotation for end of season works from Argae Hall (Quotation 03 - Company A) at a cost of £21,380 excluding VAT.

WTCM273 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD100925/5.4 Dog Control Orders

The Town Clerk updated councillors and stated that the previously approved Dog Control Orders have now expired as they were not converted to a Public Spaces Protection Order between the required three year period. The Town Clerk suggested that the issue of dog fouling on sports pitches seems to be widespread and perhaps the Town Council should write to other councils and lobby Powys to introduce a PSPO.

RECOMMENDED
To authorise the Town Clerk to write to other local councils in Powys to lobby for the making of a PSPO in relation to control of dogs on all sports grounds across Powys.

WTCM275 - Proposed by Cllr Phil Owen, seconded by Cllr Sally Fitzgerald

OD100925/5.5 Byelaws

The Town Clerk updated councillors on byelaws and explained that there are several areas of activity in which the Council could make byelaws. The Town Clerk explained that the Council currently has byelaws over Open Spaces however as these were passed prior to 2012, no fixed penalty notices (FPNs) can be issued under them. The Town Clerk also explained the complexity of enforcement of market day traffic, parking and traders and answered questions from councillors.

RECOMMENDED
- To approve the commencement of the process to make new byelaws as set out in the report.
- To authorise the Town Clerk to publish, and if appropriate, make minor amendments to the below Initial Written Statements for open spaces, markets, parking, and public toilets, and to undertake a 12-week consultation in line with the Welsh Government Statutory Guidance on the 2012 Act.
- To note that further reports will be brought to Council at subsequent stages of the statutory process, including the publication of draft byelaws and the issuing of Notices of Intention.

WTCM274 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Nick Howells

OD100925/6. SERVICES

OD100925/6.1 Meals on Wheels

The TIC Manager gave an update and explained that 935 meals were served in July and August which generated £5,446.75 in income.

OD100925/6.2 Markets

The Town Clerk gave an update and explained that all but one stall in the indoor market is now filled.

OD100925/6.3 The Hub

The Town Clerk summarised the report and explained that during Q1 of this financial year (April to June) that 253 visitors were reported however some data was missing. Cllr Nick Howells also gave an update on donations. Members thanked Cllr Howells, Bailey, Rowell and the volunteers for their hard work on the Hub.

OD100925/7. COMMITTEE FINANCE (MONTH 4 & 5)

Members noted the current spending position against the budget and some questions were received regarding allotments. The Town Clerk explained that there is no waiting list and that a marketing campaign for allotments will commence shortly.

OD100925/8. PROJECTS & NEW DEVELOPMENTS

OD100925/8.1 Town Hall Transformation

The Town Clerk explained that the National Lottery had approved the Council's Expression of Interest which is fantastic news and now the Council has 12 months to apply. It is likely that an application will be submitted by February 2026.

OD100925/8.2 Oldford Estate

The Town Clerk explained that he was still awaiting a meeting with ClwydAlyn before things could progress further.

OD100925/9. INTERIM STRATEGIC PLAN - FEEDBACK & ACTIONS

The Town Clerk summarised the report and members went through the actions which are in the responsibility of the committee. No changes were received.

OD100925/10. DATE OF NEXT MEETING

The next meeting of Operations & Development Committee will be held on the 8th October 2025 at 6:30pm

OD100925/11. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM276 - Proposed by Cllr Nick Howells, seconded by Cllr Sally Fitzgerald

OD100925/12. DAY CENTRE [CONFIDENTIAL]

The Town Clerk explained the current situation and also explained the potential future transfer of the service. Members asked questions and agreed that the way forward being pursued is logical.

RECOMMENDED
- To authorise the Town Clerk to make the required necessary changes to the draft lease with Powys Teaching Health Board to alter the terms of the tenancy in line with the proposed way forward.
- To authorise the Town Clerk to enter negotiations with Welshpool Community Haven in respect of transfer of the Meals on Wheels service and to report back to committee.

WTCM277 - Proposed by Cllr Nick Howells, seconded by Cllr Phil Owen

OD100925/13. LAND ADJ TO YOUTH CENTRE [CONFIDENTIAL]

The Town Clerk explained the email received from Powys regarding the land and also explained the correspondence received from the Feathers Association.

RECOMMENDED
- To inform Powys County Council that the referenced land is not for sale.
- To authorise the Town Clerk to enter into negotiations with The Feathers Association for a five year lease over the portion of the land for use as a skatepark and recreational space and to draft and agree such Heads of Terms as appropriate, with the final lease approval reserved to

Council.

WTCM278 - Proposed by Cllr Sally Fitzgerald, seconded by Cllr Estelle Bleivas

OD100925/14. MARKET CAFE [CONFIDENTIAL]

Members discussed the attached letter and decided accordingly.

RECOMMENDED
To accept the proposed change of use of the Market Cafe and to enter into negotiations with the party over details of the concession/licence agreement.

WTCM279 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Nick Howells

The meeting finished at 20:33.

Signed: Dated:

Councillor Phil Pritchard (Chair)

Decision/Action Log

ID		Assigned
WTCM272	**RECOMMENDATION** **OD100925/4.1 Previous Minutes** To approve the minutes from the meeting of the Operations & Development Committee on 09/07/2025.	Town Clerk & Proper Officer
WTCM273	**RECOMMENDATION** **OD100925/5.3 Tender - End of Season Works** To accept the quotation for end of season works from Argae Hall (Quotation 03 - Company A) at a cost of £21,380 excluding VAT.	Operations Manager
WTCM274	**RECOMMENDATION** **OD100925/5.5 Byelaws** - To approve the commencement of the process to make new byelaws as set out in the report. - To authorise the Town Clerk to publish, and if appropriate, make minor amendments to the below Initial Written Statements for open spaces, markets, parking, and public toilets, and to undertake a 12-week consultation in line with the Welsh Government Statutory Guidance on the 2012 Act. - To note that further reports will be brought to Council at subsequent stages of the statutory process, including the publication of draft byelaws and the issuing of Notices of Intention.	Town Clerk & Proper Officer
WTCM275	**RECOMMENDATION** **OD100925/5.4 Dog Control Orders** To authorise the Town Clerk to write to other local councils in Powys to lobby for the making of a PSPO in relation to control of dogs on all sports grounds across Powys.	Town Clerk & Proper Officer

ID		Assigned
WTCM276	**RESOLUTION** **OD100925/11 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM277	**RECOMMENDATION** **OD100925/12 Day Centre** - To authorise the Town Clerk to make the required necessary changes to the draft lease with Powys Teaching Health Board to alter the terms of the tenancy in line with the proposed way forward. - To authorise the Town Clerk to enter negotiations with Welshpool Community Haven in respect of transfer of the Meals on Wheels service and to report back to committee.	Town Clerk & Proper Officer
WTCM278	**RECOMMENDATION** **OD100925/13 Land adj to Youth Centre** - To inform Powys County Council that the referenced land is not for sale. - To authorise the Town Clerk to enter into negotiations with The Feathers Association for a five year lease over the portion of the land for use as a skatepark and recreational space and to draft and agree such Heads of Terms as appropriate, with the final lease approval reserved to Council.	Town Clerk & Proper Officer
WTCM279	**RECOMMENDATION** **OD100925/14 Market Cafe** To accept the proposed change of use of the Market Cafe and to enter into negotiations with the party over details of the concession/licence agreement.	Town Clerk & Proper Officer

Appendix G

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

DRAFT

Minutes of the Finance & Governance Committee held on 17/09/2025 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Councillor David France
Councillor Estelle Bleivas
Councillor Phil Owen
Councillor Phil Pritchard
Councillor Richard Church
Councillor Revd William Rowell (Chair)

Apologies for absence:

Councillor Alison Davies
Councillor Morag Bailey

Absent:

Also in attendance:

Councillor Nick Howells
Richard Williams - Town Clerk & Proper Officer

FG170925/1. WELCOME AND APOLOGIES FOR ABSENCE

The Vice Chair welcomed all to the meeting. Apologies for absence was received from Cllr Morag Bailey and Cllr Alison Davies.

FG170925/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG170925/3. PUBLIC PARTICIPATION

None.

FG170925/4. MINUTES AND MATTERS ARISING

FG170925/4.1 Previous Minutes

RESOLVED
To approve the minutes from the meeting of the Operations & Development Committee on 16/07/2025.

WTCM280 - Proposed by Cllr Richard Church, seconded by Cllr Estelle Bleivas

FG170925/4.2 Matters Arising

All items were either progressing or had been completed.

FG170925/5. FINANCIAL MATTERS

FG170925/5.1 Council Accounts (July & August - Period 4 & 5)

Cllr Phil Pritchard joined the meeting.

Councillors scrutinised the accounts and asked questions including:
- 201/4885 - Elections - what periods do these costs relate to? The Town Clerk explained that it is the last two elections held in 2024. The recently held election in August has not yet been billed for.

RESOLVED
To note the account balances and documentation for Month 4 and 5.

WTCM281 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Richard Church

FG170925/5.2 Payment of Invoices - September

The Town Clerk explained that the list is longer than usual due to a new system and includes historical items and items paid via direct debit. A query was raised regarding two payments to British Gas (Ref 5460 and 5449) - Town Clerk to investigate.

Cllr Nick Howells joined the meeting.

RECOMMENDED
To confirm and agree payment of invoices for September 2025.

WTCM282 - Proposed by Cllr Estelle Bleivas, seconded by Cllr Richard Church

FG170925/5.3 Scrutiny of Payments

Cllr Rowell reported on the scrutiny of payments exercise and explained that it was a satisfactory process.

RECOMMENDED
To elect the following members to perform scrutiny of payments exercise:
- Cllr Phil Owen - September
- Cllr Estelle Bleivas - October
- Cllr David France - November

WTCM283 - Proposed by Cllr Revd William Rowell, seconded by Cllr Richard Church

FG170925/5.4 Virements

Cllr David France left the meeting.

The Town Clerk explained the two virements and answered queries.

RECOMMENDED
To recommend the virements to Full Council.

WTCM284 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

FG170925/5.5 Funding Sources

Councillors considered the source of funds for both the Town Hall and Motte and Bailey works. The Town Clerk recommended that Burgess Lands Trust Objective 1 monies was used for Town Hall works. It was suggested that the remaining overspend at Motte and Bailey (approx £8000) came from general reserve. A discussion was had regarding Cadw grants for the Motte and Bailey, but Cadw would require a more formulated plan before funding.

RECOMMENDED
To apply for and use Burgess Lands Trust Objective 1 monies for the Town Hall works

WTCM285 - Proposed by Cllr Richard Church, seconded by Cllr Estelle Bleivas

RECOMMENDED
To use General Reserve monies for the Motte and Bailey work

WTCM286 - Proposed by Cllr Phil Owen, seconded by Cllr Estelle Bleivas

FG170925/6. STRATEGY AND POLICY

FG170925/6.1 Interim Strategic Plan - Feedback & Actions

The Town Clerk summarised the report and members went through the actions which are in the responsibility of the committee. A discussion was held regarding poll cards and responsibilities for funding - the Town Clerk is to investigate.

FG170925/6.2 Debt Management Policy

The Town Clerk summarised the draft policy and explained the proposed stepped approach. A concern was expressed that the Council was writing off any debts at all and it was explained that after all available avenues had been explored to reclaim the debt then it would be voted on by Council to write off or not.

RECOMMENDED
To approve and adopt the Debt Management Policy.

WTCM287 - Proposed by Cllr Richard Church, seconded by Cllr Phil Owen

FG170925/7. OTHER MATTERS

FG170925/7.1 Newsletter

The Town Clerk explained that a quote had been obtained to direct mail the newsletters to all addresses in the community and the quote was for £2624.87 incl VAT. The quote for Royal Mail Door 2 Door was £200. Councillors suggested a review after each newsletter to explore the delivery approach taken.

RECOMMENDED
To use Royal Mail Door 2 Door for the newsletter and to review distribution at 6 monthly intervals.

WTCM288 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

FG170925/7.2 Budget Setting Timetable 2026-2027

Councillors noted the budget setting timetable.

FG170925/8. DATE OF NEXT MEETING

The next meeting of Finance & Governance Committee will be held on 15th October 2025 at 6:30pm.

FG170925/9. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM289 - Proposed by Cllr Revd William Rowell, seconded by Cllr Phil Owen

FG170925/10. MARKET CAFE [CONFIDENTIAL]

The Town Clerk explained that the legal course of action was pursuing and the committee asked the Town Clerk to work with the Mayor to pursue next steps.

FG170925/11. SALES LEDGER - DEBTORS [CONFIDENTIAL]

The Town Clerk summarised the debtor list and answered queries.

FG170925/12. STAFFING UPDATE [CONFIDENTIAL]

The Town Clerk gave an update on staffing matters and updated members on the appointment to the temporary Administrator post; the recent training attended by the Town Clerk and the ongoing staffing review.

RECOMMENDED
To extend the contract of Employee No. 61 to 31st December 2025.

WTCM290 - Proposed by Cllr Phil Pritchard, seconded by Cllr Phil Owen

The meeting finished at 20:36.

Signed: Dated:

Councillor Revd William Rowell (Chair)

Decision/Action Log

ID		Assigned
WTCM280	**RESOLUTION** **FG170925/4.1 Previous Minutes** To approve the minutes from the meeting of the Operations & Development Committee on 16/07/2025.	Town Clerk & Proper Officer
WTCM281	**RESOLUTION** **FG170925/5.1 Council Accounts (July & August - Period 4 & 5)** To note the account balances and documentation for Month 4 and 5.	
WTCM282	**RECOMMENDATION** **FG170925/5.2 Payment of Invoices - September** To confirm and agree payment of invoices for September 2025.	Town Clerk & Proper Officer

ID		Assigned
WTCM283	**RECOMMENDATION** **FG170925/5.3 Scrutiny of Payments** To elect the following members to perform scrutiny of payments exercise: - Cllr Phil Owen - September - Cllr Estelle Bleivas - October - Cllr David France - November	Town Clerk & Proper Officer
WTCM284	**RECOMMENDATION** **FG170925/5.4 Virements** To recommend the virements to Full Council.	Town Clerk & Proper Officer
WTCM285	**RECOMMENDATION** **FG170925/5.5 Funding Sources** To apply for and use Burgess Lands Trust Objective 1 monies for the Town Hall works	Town Clerk & Proper Officer
WTCM286	**RECOMMENDATION** **FG170925/5.5 Funding Sources** To use General Reserve monies for the Motte and Bailey work	Town Clerk & Proper Officer
WTCM287	**RECOMMENDATION** **FG170925/6.2 Debt Management Policy** To approve and adopt the Debt Management Policy.	Town Clerk & Proper Officer
WTCM288	**RECOMMENDATION** **FG170925/7.1 Newsletter** To use Royal Mail Door 2 Door for the newsletter and to review distribution at 6 monthly intervals.	Town Clerk & Proper Officer
WTCM289	**RESOLUTION** **FG170925/9 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	
WTCM290	**RECOMMENDATION** **FG170925/12 Staffing Update** To extend the contract of Employee No. 61 to 31st December 2025.	Town Clerk & Proper Officer

Appendix H

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Committee Sizes - September
Date	18th September 2025

1. **Purpose**
    1. To seek Council's consideration of whether to amend Standing Order 4e to increase the maximum membership of committees.

2. **Background**
    1. In May 2025, Council resolved to introduce a cap on the size of standing committees, setting the maximum membership at seven councillors plus the Mayor (Standing Order 4e).
    2. This arrangement was introduced to ensure balanced representation across all committees and to maintain effective meeting management.

3. **Current Status**
    1. Finance & Governance Committee and Events & Planning Committee are both currently full, with no vacancies for additional members. Operations & Development Committee has one vacancy remaining.
    2. As a result, newly elected Cllr Quarrell is only able to join Operations & Development Committee due to the cap in Standing Orders.

4. **Resource & Legal Implications**
    1. None.

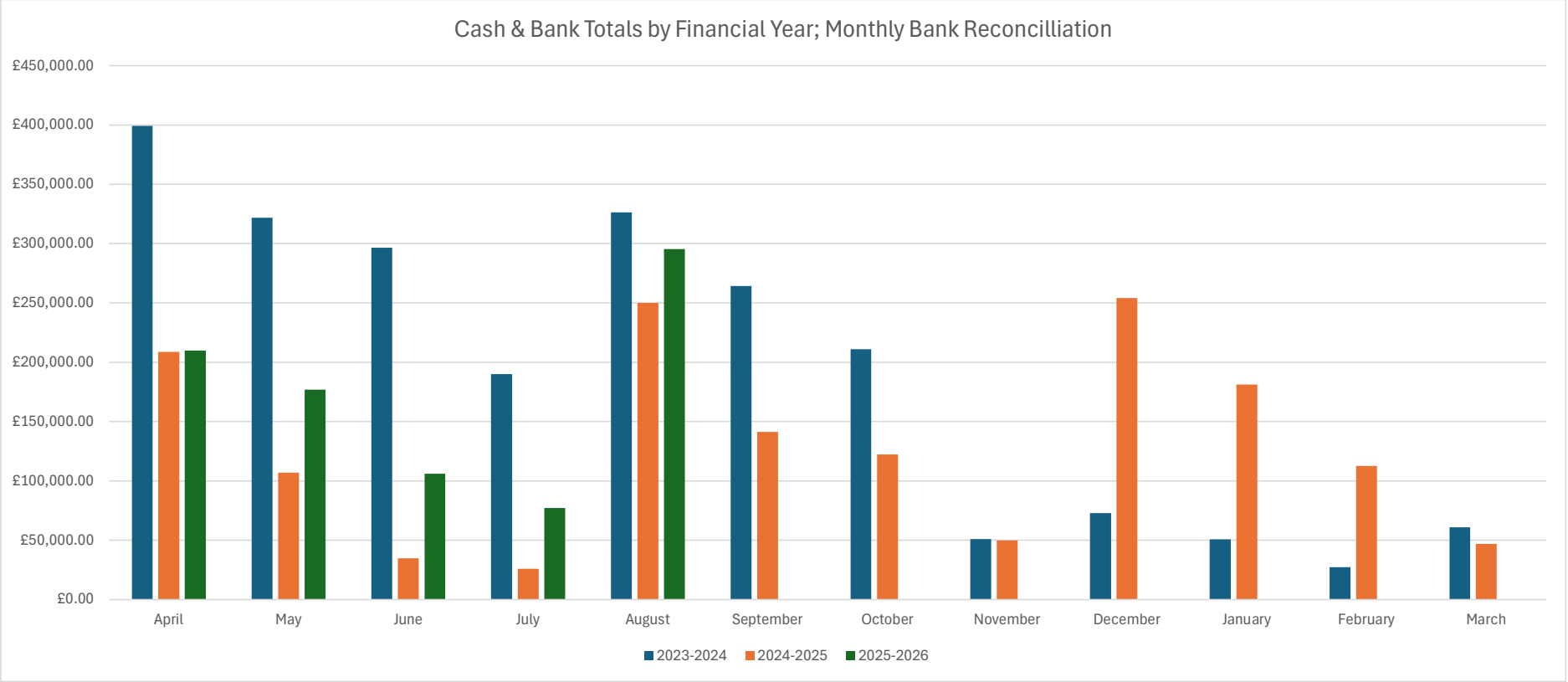
5. **Decision**
    1. To consider an appropriate maximum committee size based on the above considerations.

Appendix I

Welshpool Town Council

Cash & Bank Totals

Financial Year	April	May	June	July	August	September	October	November	December	January	February	March
	Precept				Precept				Precept			
2023-2024	£399,121.99	£321,647.77	£296,433.69	£189,914.84	£326,258.67	£264,348.29	£211,024.10	£51,135.99	£72,844.79	£50,699.32	£27,240.37	£61,019.31
2024-2025	£208,734.21	£106,997.97	£34,705.68	£25,891.75	£250,077.35	£141,333.30	£122,216.78	£49,808.97	£254,001.96	£181,224.01	£112,555.29	£46,939.39
2025-2026	£210,022.16	£176,995.40	£105,878.21	£76,986.30	£295,361.13							



Appendix J

Welshpool Town Council 2025-2026

Detailed Income & Expenditure by Budget Heading 09/09/2025

Month No: 5 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Governance									
210	Administration & Management								
1076	Precept	0	781,600	781,600	0			100.0%	
1080	Income -Interest	45	330	500	170			66.0%	
1380	Income-charity donations	654	654	0	(654)			0.0%	
	Administration & Management :- Income	**699**	**782,585**	**782,100**	**(485)**			**100.1%**	**0**
4000	Salary	5,693	29,616	135,830	106,214		106,214	21.8%	
4005	HMRC	2,456	11,947	13,815	1,868		1,868	86.5%	
4010	Pension Payments	1,093	2,883	6,657	3,774		3,774	43.3%	
4011	PCC Pension Shortfall	0	10,100	10,100	0		0	100.0%	
4020	Training Staff	0	270	4,000	3,730		3,730	6.8%	
4021	Training Councillors	210	882	1,000	118		118	88.2%	
4025	Uniforms	0	24	250	226		226	9.8%	
4055	Rates	0	0	7,500	7,500		7,500	0.0%	
4060	Services	0	1,362	7,500	6,138		6,138	18.2%	
4065	Mobile Phones	16	78	250	172		172	31.3%	
4095	Licenses	0	(130)	0	130		130	0.0%	
4100	Cleaning & Materials	0	0	250	250		250	0.0%	
4330	Special Projects	0	0	10,000	10,000		10,000	0.0%	
4340	Equipment	34	34	500	466		466	6.8%	
4445	Conferences	90	155	1,000	845		845	15.5%	
4470	Bank Charges	75	318	1,000	682		682	31.8%	
4725	Stationery	7	330	2,000	1,670		1,670	16.5%	
4850	Insurance	0	31,063	32,000	937		937	97.1%	
4855	Audit	0	1,275	2,500	1,225		1,225	51.0%	
4860	Professional Fees	455	3,310	2,500	(810)		(810)	132.4%	
4865	Web Site	0	0	500	500		500	0.0%	
4866	IT Costs	2,403	12,450	15,000	2,550	1	2,549	83.0%	
4870	Mayoral & Senior Allowance	0	294	1,500	1,206		1,206	19.6%	
4875	Health & Safety	0	6,993	7,000	7		7	99.9%	
4880	Electrical Testing	0	0	500	500		500	0.0%	
4885	Elections	67	7,031	1,500	(5,531)		(5,531)	468.7%	
4890	Welsh Language	0	0	500	500		500	0.0%	
4895	Subscriptions	1,900	2,072	2,000	(72)		(72)	103.6%	
4900	Miscellaneous Costs	825	932	500	(432)		(432)	186.4%	
5146	Civic & Hospitality	0	0	500	500		500	0.0%	
5450	Warm Hub Expenditure	0	0	500	500		500	0.0%	
	Administration & Management :- Indirect Expenditure	**15,322**	**123,289**	**268,652**	**145,363**	**1**	**145,362**	**45.9%**	**0**
	Net Income over Expenditure	**(14,623)**	**659,296**	**513,448**	**(145,848)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Finance & Governance :- Income	**699**	**782,585**	**782,100**	**(485)**			**100.1%**	
	Expenditure	**15,322**	**123,289**	**268,652**	**145,363**	**1**	**145,362**	**45.9%**	
	Movement to/(from) Gen Reserve	**(14,623)**	**659,296**	**513,448**	**(145,848)**				
	Operations & Development								
100	Town Hall								
1100	Income -Corn Exchange	388	2,101	7,000	4,899			30.0%	
1103	Refreshments Corn Exchange	0	130	0	(130)			0.0%	
1104	Refreshments Assembly Room	0	100	0	(100)			0.0%	
1105	Income -Assembly Rooms	515	2,067	1,800	(267)			114.8%	
1110	Income -Other Rooms	0	298	1,000	703			29.8%	
1120	Income -Telephone Mast Rental	0	0	5,000	5,000			0.0%	
	Town Hall :- Income	**903**	**4,696**	**14,800**	**10,104**			**31.7%**	**0**
4000	Salary	4,793	21,848	68,355	46,507		46,507	32.0%	
4005	HMRC	1,915	7,985	6,885	(1,100)		(1,100)	116.0%	
4010	Pension Payments	973	2,284	6,657	4,373		4,373	34.3%	
4055	Rates	0	36,068	35,000	(1,068)		(1,068)	103.1%	
4060	Services	3,630	28,029	60,000	31,971		31,971	46.7%	
4085	Repairs & Maintenance	10,261	21,830	15,000	(6,830)		(6,830)	145.5%	
4095	Licenses	12	846	1,500	654		654	56.4%	
4096	BLT Loan	0	940	0	(940)		(940)	0.0%	
4100	Cleaning & Materials	804	8,152	10,000	1,848		1,848	81.5%	
4200	Waste Collection	139	1,389	1,500	111		111	92.6%	
4202	Consumeables	0	42	500	458		458	8.4%	
4340	Equipment	0	(449)	500	949		949	(89.8%)	
4866	IT Costs	0	0	500	500		500	0.0%	
4875	Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4900	Miscellaneous Costs	0	781	1,500	719		719	52.0%	
	Town Hall :- Indirect Expenditure	**22,527**	**129,744**	**208,897**	**79,153**	**0**	**79,153**	**62.1%**	**0**
	Net Income over Expenditure	**(21,624)**	**(125,048)**	**(194,097)**	**(69,049)**				
110	Markets								
1200	Incone -Market Stalls	1,467	6,662	13,000	6,338			51.2%	
1205	Income -Outdoor Markets	120	485	1,000	515			48.5%	
	Markets :- Income	**1,587**	**7,147**	**14,000**	**6,853**			**51.1%**	**0**
4085	Repairs & Maintenance	0	0	750	750		750	0.0%	
4095	Licenses	0	113	500	388		388	22.5%	
4205	Marketing	0	0	250	250		250	0.0%	
	Markets :- Indirect Expenditure	**0**	**113**	**1,500**	**1,388**	**0**	**1,388**	**7.5%**	**0**
	Net Income over Expenditure	**1,587**	**7,035**	**12,500**	**5,465**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130	Recreation								
1340	Income - Rec Club Rents etc	100	100	3,000	2,900			3.3%	
1350	Income -Allotments	0	855	600	(255)			142.5%	
1365	Income -Other	125	1,672	0	(1,672)			0.0%	
	Recreation :- Income	**225**	**2,627**	**3,600**	**973**			**73.0%**	**0**
4020	Training Staff	0	1,905	2,000	95		95	95.3%	
4025	Uniforms	0	368	0	(368)		(368)	0.0%	
4060	Services	0	5,661	2,500	(3,161)		(3,161)	226.4%	
4085	Repairs & Maintenance	98	3,597	6,000	2,403		2,403	59.9%	
4202	Consumeables	0	0	500	500		500	0.0%	
4340	Equipment	33	33	2,500	2,467		2,467	1.3%	
4341	Play Equipment	373	1,053	10,000	8,947	373	8,573	14.3%	
4342	Play Area Fencing	0	0	16,000	16,000		16,000	0.0%	
4345	End of Season Works	0	0	20,000	20,000		20,000	0.0%	
4355	Country Park Lease	0	30	400	370		370	7.5%	
4360	Outer Park Lease	500	1,500	1,000	(500)		(500)	150.0%	
4365	STRI/ROSPA	0	520	1,500	980		980	34.7%	
4375	Memorial Garden	1,680	1,680	250	(1,430)		(1,430)	672.0%	
4380	Allotment costs	0	0	300	300		300	0.0%	
4400	Vehicles	1,694	4,819	0	(4,819)		(4,819)	0.0%	
4401	Vehicle Running Costs	55	990	1,000	10		10	99.0%	
4875	Health & Safety	0	16	250	234		234	6.5%	
4900	Miscellaneous Costs	0	0	100	100		100	0.0%	
	Recreation :- Indirect Expenditure	**4,434**	**22,173**	**64,300**	**42,127**	**373**	**41,753**	**35.1%**	**0**
	Net Income over Expenditure	**(4,209)**	**(19,546)**	**(60,700)**	**(41,154)**				
140	Street Scene								
4000	Salary	4,670	21,299	65,079	43,780		43,780	32.7%	
4005	HMRC	1,723	7,346	6,566	(780)		(780)	111.9%	
4010	Pension Payments	1,018	2,423	4,662	2,239		2,239	52.0%	
4020	Training Staff	0	0	1,000	1,000		1,000	0.0%	
4025	Uniforms	0	52	500	448		448	10.3%	
4026	PPE	0	0	500	500		500	0.0%	
4065	Mobile Phones	16	78	200	122		122	39.2%	
4085	Repairs & Maintenance	0	582	1,200	618		618	48.5%	
4200	Waste Collection	488	1,510	2,500	990		990	60.4%	
4202	Consumeables	0	61	0	(61)		(61)	0.0%	
4340	Equipment	0	1,003	3,000	1,997		1,997	33.4%	
4400	Vehicles	923	5,348	5,400	52		52	99.0%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4401	Vehicle Running Costs	138	176	1,500	1,324		1,324	11.7%	
4515	Buttington Cemetery	0	1,300	1,500	200		200	86.7%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Street Scene :- Indirect Expenditure	**8,975**	**41,178**	**93,807**	**52,629**	**0**	**52,629**	**43.9%**	**0**
	Net Expenditure	**(8,975)**	**(41,178)**	**(93,807)**	**(52,629)**				
150	Toilets								
4060	Services	254	2,226	3,000	774		774	74.2%	
4085	Repairs & Maintenance	0	282	1,000	718		718	28.2%	
4100	Cleaning & Materials	1,097	1,985	15,000	13,015		13,015	13.2%	
	Toilets :- Indirect Expenditure	**1,351**	**4,494**	**19,000**	**14,506**	**0**	**14,506**	**23.7%**	**0**
	Net Expenditure	**(1,351)**	**(4,494)**	**(19,000)**	**(14,506)**				
160	Motte & Bailey Castle								
4055	Rates	0	582	0	(582)		(582)	0.0%	
4060	Services	24	88	1,200	1,112		1,112	7.3%	
4085	Repairs & Maintenance	0	13,838	5,000	(8,838)		(8,838)	276.8%	
4095	Licenses	0	0	1,350	1,350		1,350	0.0%	
4550	Rent Private Land	0	3,000	3,000	0		0	100.0%	
	Motte & Bailey Castle :- Indirect Expenditure	**24**	**17,509**	**10,550**	**(6,959)**	**0**	**(6,959)**	**166.0%**	**0**
	Net Expenditure	**(24)**	**(17,509)**	**(10,550)**	**6,959**				
190	Ann Holloway Centre								
1110	Income -Other Rooms	347	1,806	5,000	3,194			36.1%	
1300	Income - Rent	0	275	0	(275)			0.0%	
1635	Income -Lease	0	0	6,000	6,000			0.0%	
	Ann Holloway Centre :- Income	**347**	**2,081**	**11,000**	**8,919**			**18.9%**	**0**
4060	Services	569	5,598	12,000	6,402		6,402	46.6%	
4085	Repairs & Maintenance	0	2,174	5,000	2,826		2,826	43.5%	
4100	Cleaning & Materials	419	849	4,000	3,151		3,151	21.2%	
4200	Waste Collection	263	482	1,500	1,018		1,018	32.1%	
4866	IT Costs	0	0	200	200		200	0.0%	
4875	Health & Safety	0	0	200	200		200	0.0%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Ann Holloway Centre :- Indirect Expenditure	**1,251**	**9,103**	**23,100**	**13,997**	**0**	**13,997**	**39.4%**	**0**
	Net Income over Expenditure	**(903)**	**(7,022)**	**(12,100)**	**(5,078)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200	Meals on Wheels								
1650	Income -Meals on Wheels	1,398	10,753	20,000	9,247			53.8%	
	Meals on Wheels :- Income	**1,398**	**10,753**	**20,000**	**9,247**			**53.8%**	**0**
4000	Salary	1,302	5,883	21,735	15,853		15,853	27.1%	
4005	HMRC	382	1,663	801	(862)		(862)	207.7%	
4100	Cleaning & Materials	54	108	500	392		392	21.7%	
4202	Consumeables	0	0	250	250		250	0.0%	
4340	Equipment	0	0	500	500		500	0.0%	
4400	Vehicles	211	843	4,000	3,157		3,157	21.1%	
4710	Meal Costs	0	1,676	8,000	6,324		6,324	20.9%	
4900	Miscellaneous Costs	0	0	200	200		200	0.0%	
	Meals on Wheels :- Indirect Expenditure	**1,950**	**10,173**	**35,986**	**25,813**	**0**	**25,813**	**28.3%**	**0**
	Net Income over Expenditure	**(552)**	**580**	**(15,986)**	**(16,566)**				
	Operations & Development :- Income	**4,460**	**27,303**	**63,400**	**36,097**			**43.1%**	
	Expenditure	**40,512**	**234,486**	**457,140**	**222,654**	**373**	**222,281**	**51.4%**	
	Movement to/(from) Gen Reserve	**(36,052)**	**(207,182)**	**(393,740)**	**(186,558)**				
	Events & Planning								
180	Tourist Information								
1370	Income -Grant	11,888	11,888	0	(11,888)			0.0%	11,888
1500	Income -Commission Sales	4,115	33,688	40,000	6,312			84.2%	
1505	Income -Rail Ticket	974	2,952	8,000	5,048			36.9%	
1510	Income -Direct Sales	1,944	6,098	13,500	7,402			45.2%	
	Tourist Information :- Income	**18,920**	**54,626**	**61,500**	**6,874**			**88.8%**	**11,888**
4000	Salary	5,079	24,668	63,145	38,478		38,478	39.1%	
4005	HMRC	1,573	7,485	4,325	(3,160)		(3,160)	173.1%	
4010	Pension Payments	1,371	3,566	7,552	3,986		3,986	47.2%	
4055	Rates	0	4,828	4,700	(128)		(128)	102.7%	
4060	Services	187	1,356	10,000	8,644		8,644	13.6%	
4085	Repairs & Maintenance	0	288	2,000	1,712		1,712	14.4%	
4100	Cleaning & Materials	437	786	1,000	214		214	78.6%	
4660	Direct Stock	434	1,314	15,000	13,686		13,686	8.8%	
4661	Commission Costs	15,897	25,410	35,000	9,590		9,590	72.6%	
4662	Train ticket costs	0	0	5,000	5,000		5,000	0.0%	
4866	IT Costs	0	49	200	151		151	24.3%	
4875	Health & Safety	140	257	200	(57)		(57)	128.3%	
4900	Miscellaneous Costs	84	505	500	(5)		(5)	101.1%	
	Tourist Information :- Indirect Expenditure	**25,202**	**70,510**	**148,622**	**78,112**	**0**	**78,112**	**47.4%**	**0**
	Net Income over Expenditure	**(6,282)**	**(15,885)**	**(87,122)**	**(71,237)**				
6001	less Transfer to EMR	11,888	11,888	0	(11,888)				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	**(18,170)**	**(27,772)**	**(87,122)**	**(59,350)**				
230	Events								
1365	Income -Other	0	6	0	(6)			0.0%	
1850	Income -Carnival	0	706	1,000	294			70.6%	
1860	Income -Flicks in the Sticks	0	262	1,200	938			21.8%	
1870	Income Fireworks Display	40	109	2,000	1,891			5.5%	
1880	Income -Winter Festival	180	450	700	250			64.3%	
1895	Income-Other Events	0	931	1,500	569			62.1%	
	Events :- Income	**220**	**2,464**	**6,400**	**3,936**			**38.5%**	**0**
4065	Mobile Phones	16	78	250	172		172	31.3%	
4900	Miscellaneous Costs	115	115	500	385		385	23.0%	
5100	Flicks in the Sticks	0	0	1,500	1,500		1,500	0.0%	
5105	Fireworks Display	0	0	2,500	2,500		2,500	0.0%	
5115	Remembrance	0	0	500	500		500	0.0%	
5120	Winter Festival	0	0	2,000	2,000		2,000	0.0%	
5121	Christmas Lights	0	2,017	2,000	(17)		(17)	100.8%	
5140	Easter Egg Hunt	0	28	0	(28)		(28)	0.0%	
5190	Community Events	552	2,914	3,000	86		86	97.1%	
5192	Carnival	0	3,221	2,500	(721)		(721)	128.8%	
	Events :- Indirect Expenditure	**683**	**8,373**	**14,750**	**6,377**	**0**	**6,377**	**56.8%**	**0**
	Net Income over Expenditure	**(463)**	**(5,910)**	**(8,350)**	**(2,440)**				
	Events & Planning :- Income	**19,140**	**57,089**	**67,900**	**10,811**			**84.1%**	
	Expenditure	**25,886**	**78,884**	**163,372**	**84,488**	**0**	**84,488**	**48.3%**	
	Net Income over Expenditure	**(6,745)**	**(21,794)**	**(95,472)**	**(73,678)**				
	less Transfer to EMR	**11,888**	**11,888**	0	(11,888)				
	Movement to/(from) Gen Reserve	**(18,633)**	**(33,682)**	**(95,472)**	**(61,790)**				
	Grand Totals:- Income	**24,300**	**866,977**	**913,400**	**46,423**			**94.9%**	
	Expenditure	**81,720**	**436,658**	**889,164**	**452,506**	**374**	**452,131**	**49.2%**	
	Net Income over Expenditure	**(57,420)**	**430,319**	**24,236**	**(406,083)**				
	less Transfer to EMR	**11,888**	**11,888**	0	(11,888)				
	Movement to/(from) Gen Reserve	**(69,308)**	**418,432**	**24,236**	**(394,196)**				

Appendix K

P30 Welshpool Town Council
Month 4 (Ending 05/08/2025)

Employer	PAYE reference	914/W10213
	Accounts Office reference	914PC00162457
Income Tax	Gross tax	£3,903.86
	Received from HMRC to refund tax	£0.00
	CIS deductions suffered	£0.00
	Gross Student + Postgraduate Loan deductions	£155.00
	NET INCOME TAX (1)	***£4,058.86***
National Insurance Contributions	Employee National Insurance contributions	£833.31
	Employer National Insurance contributions	£3,157.27
	Statutory Maternity Pay recovered	£0.00
	Statutory Maternity Pay NIC compensation	£0.00
	Statutory Paternity Pay recovered	£0.00
	Statutory Paternity Pay NIC compensation	£0.00
	Statutory Adoption Pay recovered	£0.00
	Statutory Adoption Pay NIC compensation	£0.00
	Statutory Shared Parental Pay recovered	£0.00
	Statutory Shared Parental Pay NIC compensation	£0.00
	Statutory Parental Bereavement Pay recovered	£0.00
	Statutory Parental Bereavement Pay NIC compensation	£0.00
	Statutory Neonatal Care Pay recovered	£0.00
	Statutory Neonatal Care Pay NIC compensation	£0.00
	Received from HMRC to pay Statutory Pay	£0.00
	Employment Allowance claim	£0.00
	Apprenticeship levy	£0.00
	NET NATIONAL INSURANCE CONTRIBUTIONS (2)	***£3,990.58***
Year to Date	Amount due in previous periods	£20,035.58
	Amount paid in previous periods	£20,035.58
	Adjustment	£0.00
	SHORTFALL (3)	***£0.00***

Total amount due (1 + 2 + 3) **£8,049.44**

Payment should reach HMRC by 22/08/2025. Pay account name HMRC Cumbernauld, account number 12001039, sort code 08-32-10, with reference 914PC001624572604.

For more payment methods, see www.gov.uk/pay-paye-tax.

Appendix L

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Invoices / Payments for Approval - Month 6

Date	Invoice No.	Ref No.	Detail	Total	Status
AA Catering Disposables Ltd [AACATER]					
17/09/2025	IN061342	5901	Trays & Foil MOW	£293.13	
ABS UK Ltd [ABS]					
30/07/2025	FNCF85N	5782	new photocopier initial lease	£1,530.67	Paid on 30/07/2025
Amberon Ltd [AMBERON]					
31/07/2025	LL602219	5790	hire of road cont market	£660.00	Paid on 09/09/2025
Aries Entertainment [ARIES]					
04/06/2025	25006	5631	baloon modeller face painter	£1,080.00	Paid on 12/06/2025
Arts Alive [ARTS]					
12/05/2025	48735	5876	Arts Alive 12/05/25	£180.00	
07/04/2025	48734	5877	Flicks in the Sticks 07/04/25	£180.00	
Autorama Vanrama [AUTORAMA]					
15/04/2025	APRIL VAN	5491	April 25 lease van	£53.82	Paid on 15/04/2025
15/05/2025	MAY AUTO	5564	lease of van May	£53.82	Paid on 15/05/2025
13/06/2025	JUNE	5649	van lease fees June	£53.82	Paid on 16/06/2025
15/07/2025	JULY	5748	lease fees van july	£53.82	Paid on 15/07/2025
15/08/2025	AUG	5848	lease fees van aug	£53.82	Paid on 15/08/2025
Banwy Fuel Ltd [BANWY]					
09/04/2025	4216863	5434	gas oil - diesel for machines	£345.98	Paid on 23/04/2025
British Gas [BGAS]					
11/04/2025	724705219	5449	day centre electricity	£150.26	Paid on 29/04/2025
01/04/2025	602060259	5460	day centre electricity	£1,166.31	Paid on 01/04/2025
24/04/2025	8132853166	5512	electricity club house	£13.02	Paid on 12/05/2025
08/05/2025	724839896	5577	electricity day centre	£564.33	Paid on 22/05/2025
25/07/2025	802275457	5791	electric MB July	£12.60	Paid on 13/08/2025

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Date	Invoice No.	RefNo.	Detail	Total	Status
06/08/2025	725293710	5792	electricity AHC July to Aug	£487.58	Paid on 20/08/2025
26/08/2025	808598627	5845	elec M&B july to aug	£13.02	
Billy Spencer [BILLYS]					
10/07/2025	LOSS OF EARNINGS	5745	loss of earnings payment	£119.62	Paid on 10/07/2025
Blachere Illuminations UK Ltd [BLACHERE]					
04/09/2025	SP43824	5885	Blachere Illumina 04/09/25	£234.00	
Burgesses' Land Trust [BLT]					
01/05/2025	LOAN INTEREST	5541	Loan interest	£939.66	Paid on 01/05/2025
Border Drain Services [BORDDRAIN]					
23/07/2025	01823	5854	CCTV Town Hall	£120.00	
Border Janitorial Supplies Ltd [BORDER]					
16/04/2025	235681	5538	toilet rolls hand towels	£98.17	Paid on 21/05/2025
02/09/2025	238924	5856	Janitorial supplies Sept 2025	£105.65	
Boys & Boden Ltd [BOYS]					
01/04/2025	330795	5433	frame anchor	£6.84	Paid on 23/04/2025
19/06/2025	340908	5662	frame anchor	£13.68	Paid on 26/06/2025
16/07/2025	W/344584	5753	new lock TH toilets	£24.64	Paid on 13/08/2025
31/07/2025	W/345704	5765	nuts and bolts	£4.68	Paid on 13/08/2025
23/07/2025	W/345584	5769	wood and materials beacon fix	£112.37	Paid on 13/08/2025
07/08/2025	W/347563	5795	dumpy bag	£76.00	Paid on 13/08/2025
08/09/2025	PW/336424	5883	Boys & Boden Lt TIC 08/09/25	£20.51	
Charlies Stores Ltd [CHARLIES]					
01/05/2025	STATEMENT	5547	ring mats	£33.99	Paid on 21/05/2025
22/05/2025	602251020	5632	chainsaw equipment for trainin	£307.23	Paid on 20/06/2025
Charlies AG and Turf [CHARLIESAG]					
01/05/2025	TRACTOR DEP	5584	Deposit for tractor	£3,750.00	Paid on 27/05/2025
Commercial Vehicle Contracts Ltd [CVC]					
11/07/2025	CVCI17769	5746	van rental july	£520.64	Paid on 07/08/2025
31/07/2025	CVCI17451	5760	lease tipper June to July	£520.64	Paid on 13/08/2025
31/07/2025	CVCI17170	5761	lease tipper May to June	£520.64	Paid on 07/08/2025
06/08/2025	CVCI17957	5794	van hire aug to sept	£520.64	

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Date	Invoice No.	RefNo.	Detail	Total	Status
01/09/2025	CVCI18261	5874	Commercial Vehicles 01/09/25	£520.64	
David Ogilvie Engineering Ltd [DAVIDOG]					
28/08/2025	192270	5838	mem bench falklands	£2,016.00	
Dan Johnson Plumbing & Heating [DJ PLUMB]					
13/05/2025	632	5567	service two boilers	£750.00	Paid on 22/07/2025
DM Payroll Services Ltd [DMPAYROLL]					
07/09/2025	4720	5870	DM Payroll 07/09/25	£172.80	
Enreach [ENREACH]					
22/04/2025	ENREACH 0425	5490	broadband phone all buildings	£1,170.30	Paid on 22/04/2025
01/05/2025	May-25	5576	broadband all buildings	£909.80	Paid on 21/05/2025
01/06/2025	Jun-25	5663	broadband internet june	£905.12	Paid on 24/06/2025
31/07/2025	422604	5787	phones july 2025	£603.82	Paid on 21/08/2025
31/08/2025	428376	5886	Enreach 31/08/25	£603.82	
G17 [G17]					
06/08/2025	1383	5812	Councillor Photographs	£470.00	
Arther J Gallagher Insurance [GALLAGHER]					
25/07/2025	546707587	5768	additional premium tractor	£396.93	Paid on 09/09/2025
Grenke Leasing Ltd [GRENKE]					
13/08/2025	AUG	5847	leasing telephone documentatio	£168.00	Paid on 13/08/2025
25/08/2025	0000341766/2025	5864	equiptment protection photocop	£224.10	Paid on 28/08/2025
Severn Trent Water Ltd [HAFREN]					
11/07/2025	957191375	5750	water charges allotment burges	£39.51	
17/07/2025	687121542	5773	water Day Centre H1	£541.85	
21/07/2025	340174885	5774	water charges TH H1	£1,223.30	
17/07/2025	736199014	5775	water charges changing rooms 1	£1,266.06	
18/07/2025	796171570	5776	water charges hosp allot H1	£279.28	
22/07/2025	344197566	5777	water supplies car park H1	£4,076.16	
05/08/2025	761121788	5806	water charge TIC toilets	£77.72	
Hardings Shed and Garden Supplis [HARDINGS]					
31/07/2025	2.025E+11	5808	fuel july	£153.27	Paid on 13/08/2025
31/08/2025	202500001457	5857	Hardings aug 2025	£63.10	
H Balard & Son [HBALLARD]					
30/07/2025	65220	5771	diesel June	£148.52	
HCI Data Ltd [HCI DATA]					
02/08/2025	WEB17954	5789	WEB17954/WPO4/Renewal of domai	£114.00	

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Date	Invoice No.	RefNo.	Detail	Total	Status
Hereford Maps Ltd [HEREFORD]					
31/08/2025	9916	5855	Maps Aug 2025	£27.24	
HM Land Registry [HMLR]					
15/08/2025	CYM369848	5849	HMLR official copies CYM369848	£70.00	Paid on 15/08/2025
28/08/2025	CYM353427	5866	HMLR official copies BULAND	£84.00	Paid on 28/08/2025
HMRC - PAYE [HMRC]					
12/05/2025	TAX LIABILITY	5550	tax liability letter	£292.39	Paid on 01/05/2025
25/05/2025	NIC MONTH 1	5586	NiC month 1	£3,682.11	Paid on 01/05/2025
25/05/2025	PAYE MAY 25	5588	HMRC for May 25 month 2	£2,807.40	Paid on 01/05/2025
23/05/2025	MONTH 2 TAX	5613	Month 2 tax	£2,968.40	Paid on 12/06/2025
25/05/2025	NIC MONTH 2 25	5614	NiC Month 2 2025	£3,603.72	Paid on 12/06/2025
11/08/2025	TAX AUG 2025	5797	paye august 2025	£8,030.13	Paid on 22/08/2025
22/08/2025	TAX AUG EXTRA	5865	diff in P30 aug	£19.31	Paid on 22/08/2025
11/09/2025	TAX SEPT 25	5891	income & employer NIC sept 25	£6,908.76	
Rentokil Initial [INITIAL]					
29/04/2025	35456481	5668	cleaning services toilets	£833.25	Paid on 26/06/2025
31/07/2025	35550338	5763	toilet hygiene contract	£916.55	
02/09/2025	35581113	5895	Toilet Hygiene Contract Sept 2	£916.55	
John Deere Financial [JOHNDEERE]					
01/08/2025	AUG	5798	tractor finance	£2,033.28	Paid on 01/08/2025
JRB Enterprises Ltd [JRBENT]					
12/09/2025	28879	5902	Dog Poo Bags for Bins	£73.37	
KRM Contractors Ltd [KRM]					
21/07/2025	17469	5766	TH propping works	£11,030.40	
30/06/2025	17438	5824	Temporary Toilets TH	£12,169.20	
Legal & General (Pensions) [LEGALGEN]					
01/04/2025	Apr-25	5519	Pensions April 2025	£1,734.81	Paid on 19/05/2025
25/05/2025	May-25	5581	Month 2 May 25 pensions	£1,744.89	Paid on 10/06/2025
18/08/2025	JULY PEN	5826	July Pensions	£1,966.22	Paid on 18/08/2025
22/08/2025	AUG	5827	August Pensions	£1,954.51	Paid on 12/09/2025
11/09/2025	SEPT 2025	5892	l&g pensions sept 25	£1,772.15	

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Date	Invoice No.	RefNo.	Detail	Total	Status
Lex AutoLease [LEXAUTO]					
16/04/2025	7396105	5471	lease agreement Ford Transit	£532.68	Paid on 01/05/2025
16/07/2025	MIN7640327	5751	van lease rental july	£532.68	Paid on 01/08/2025
18/08/2025	MIN7667436	5835	van rental aug	£532.68	Paid on 01/09/2025
LLoyds Bank Cardnet [LLOYDS1]					
01/04/2025	CARDNET 04	5489	Cardnet Lloyds April 05	£101.75	Paid on 22/04/2025
30/04/2025	CARD APRIL 25	5505	Cardnet April 25	£29.40	Paid on 30/04/2025
15/05/2025	119.13	5565	cardnet charges may 25	£119.13	Paid on 15/05/2025
13/06/2025	JUNE	5648	cardnet charges	£154.21	Paid on 06/06/2025
15/07/2025	CN JULY	5749	cardnet charges july	£42.65	Paid on 15/07/2025
14/08/2025	CN AUG	5850	cardnet processing fees aug	£42.46	Paid on 14/08/2025
22/08/2025	CN AUG2	5859	cardnet charges august	£48.50	Paid on 22/08/2025
Lloyds Bank Credit Card [LLOYDS2]					
01/04/2025	Apr-25	5499	bunting license	£1,498.22	Paid on 28/04/2025
28/04/2025	APRIL 25 PT 2	5500	credit card fees	£0.04	Paid on 28/04/2025
01/05/2025	01-May-25	5585	parking fine	£610.66	Paid on 27/05/2025
02/07/2025	GB50DBFW4AG93I	5711	office chairs for TiC	£139.98	
01/06/2025	Jun-25	5713	safetywear - gloves	£1,161.89	Paid on 26/06/2025
28/07/2025	Jul-25	5781	carnival decorations for float	£999.15	Paid on 28/07/2025
01/08/2025	AUG 25	5858	AUG 25/WPO5/A3 Laminator	£1,521.42	Paid on 28/08/2025
LLoyds Bank Charges [LLOYDS3]					
28/04/2025	Apr-25	5504	bank charges Apri 25	£60.63	Paid on 30/04/2025
28/05/2025	CHARGES 5 25	5594	Bank Charges May 25	£62.61	Paid on 28/05/2025
31/07/2025	JULY25	5780	bank charges july	£47.09	Paid on 28/07/2025
31/07/2025	Jul-25	5784	safe custody fee july	£24.79	Paid on 31/07/2025
28/08/2025	AUG 25	5863	bank charges august 25	£74.71	Paid on 28/08/2025
Marks Auto Accessories [MARKSAUT]					

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Date	Invoice No.	RefNo.	Detail	Total	Status
22/07/2025	MS195571	5757	dpf cleaner van	£24.99	
21/08/2025	MS196848	5839	compressor oil	£15.99	
MIDLAND FENCING LTD [MID FENCIN]					
16/09/2025	SI-294	5900	Playground Fence -Dol y Felin	£15,900.00	
Montgomeryshire Angling Association [MONTANGASS]					
01/06/2025	Jun-25	5639	fishing permits from August 24	£452.70	Paid on 05/06/2025
21/08/2025	APRTOAUG25	5842	fishing permits apr to aug	£2,421.90	
National Ass of British Markets Authorit [NAMBA]					
01/04/2025	M183	5810	annual subscription 2526	£484.00	Paid on 09/09/2025
National Express Ltd [NATEXP]					
31/07/2025	B44220250731	5764	nat express July	£333.57	
31/08/2025	B44220250831	5896	bus tickets aug	£276.62	
Nick Roberts [NROBERTS]					
25/06/2025	3012	5653	call out to EV charger	£60.00	Paid on 26/06/2025
Office Express UK [OFFICEEX]					
31/07/2025	1249	5759	various stationary	£78.28	
06/09/2025	1981	5873	Office Express	£109.21	
One Voice Wales [ONEVOICE]					
14/07/2025	9774	5752	the councillor training	£42.00	
31/07/2025	9823	5762	the council training	£42.00	
25/07/2025	9808	5767	community eng part 2	£42.00	
13/08/2025	9862	5811	Biodiversity Part 1	£42.00	
13/08/2025	9884	5820	One Voice Wales Aug 2025	£42.00	
13/08/2025	9889	5821	One Voice Wales Aug 2025	£42.00	
18/08/2025	9906	5822	One Voice Wales Aug 2025	£42.00	
20/08/2025	9932	5831	One Voice Wales 20 Aug	£42.00	
27/08/2025	OV2526	5833	One Voice Membership 2025	£1,416.00	
02/09/2025	9967	5871	One Voice Wales 02/09/25	£42.00	
09/09/2025	9980	5899	One Voice Wales 09/09/25	£42.00	
Owens Coaches [OWENC]					
11/07/2025	MAYJUNE	5799	may and june coaches	£9,250.30	Paid on 13/08/2025
22/08/2025	JULY 25	5829	JULY 25 Owens Coaches	£4,224.90	
04/09/2025	AUG 25	5889	owen coaches aug 2025	£1,120.24	
PAV Electrical Contractors Limited [PAV]					
09/09/2025	25097	5879	solar panel works TIC	£28,530.00	
Powys County Council [PCC1]					
04/04/2025	40025672	5472	trade recycling Town Hall	£315.72	Paid on 13/08/2025
01/04/2025	Apr-25	5520	Pensions April 2025	£460.57	Paid on 27/05/2025

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Date	Invoice No.	RefNo.	Detail	Total	Status
25/05/2025	May-25	5580	month 2 May 25 pension	£460.57	Paid on 26/06/2025
04/05/2025	40026830	5637	trade waste (recycling)	£112.27	Paid on 20/06/2025
26/06/2025	MNTH 3 25	5678	Month 3 June 25	£460.57	Paid on 26/06/2025
21/07/2025	20239373	5754	town hall premises licence	£295.00	
05/08/2025	40030713	5785	trade waste july TH	£138.66	
03/07/2025	40029030	5801	trade waste AHC	£107.14	
05/08/2025	40030714	5803	trade waste AHC	£155.58	
22/08/2025	AUG	5828	August Pension PCC	£0.00	Paid on 03/09/2025
01/09/2025	20244688	5841	land at severn stars sep to no	£135.00	
05/09/2025	40031901	5878	PCC recycling 05/09/25	£107.85	
11/09/2025	SEPT 25	5893	pcc pension sept 25	£475.30	
05/09/2025	40031902	5894	trade waste AHC aug 25	£107.14	
Phils Tool Hire [PHILSTOO]					
21/05/2025	67276	5555	lawn spike aerator - hire	£86.40	Paid on 20/06/2025
05/08/2025	68517	5786	line marking paint	£28.80	
The Pink Laundry [PINKLAUND]					
01/07/2025	9052	5846	tablecloths TH	£37.92	Paid on 04/09/2025
Playdale Playgrounds Ltd [PLAYDALE]					
22/08/2025	61865	5840	61865/WPO6/Repair Country Park	£448.18	
POS Terminal Rent [POS]					
30/05/2025	MAY POS	5597	May Merchant Rental POS	£29.40	Paid on 30/05/2025
30/07/2025	Jul-25	5783	POS rental july 25	£29.40	Paid on 30/07/2025
Potters Recycling [POTTERS]					
30/04/2025	60737	5532	waste collection	£726.18	Paid on 27/05/2025
31/07/2025	61517	5804	general waste collection	£318.34	
31/08/2025	61621	5862	general waste	£266.82	
Powis Estates [POWIS]					
01/06/2025	SI6916	5793	rent licence fee lower park	£500.00	Paid on 11/08/2025
Permanent Recruitment Solutions [PRS]					
14/07/2025	6632	5747	cleaning services	£705.12	
21/07/2025	6652	5755	cleaning supply TH	£542.40	Paid on 09/09/2025
04/08/2025	6697	5788	cleaning contract we 0308	£325.44	Paid on 09/09/2025
19/08/2025	6745	5823	Cleaning Supply WE 17/08	£542.40	
27/08/2025	6765	5837	Cleaning Supply WE 24.08	£455.62	

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Date	Invoice No.	RefNo.	Detail	Total	Status
09/06/2025	6506	5851	Cleaning 09/06/2025	£694.27	Paid on 04/09/2025
16/06/2025	6532	5852	Cleaning 16/06/2025	£694.28	Paid on 09/09/2025
23/06/2025	6550	5853	Cleaning 23/06/2025	£623.76	Paid on 09/09/2025
08/09/2025	6794	5869	PRS 08/09/25	£151.87	
01/09/2025	6777	5875	PRS Town Hall 01/09/25	£325.44	
15/09/2025	6817	5897	cleaning supply w/e 1408	£542.40	
RCI Mobilize Financial Services [RCI]					
02/08/2025	83466128	5807	van lease aug	£252.85	Paid on 01/09/2025
03/09/2025	83466129	5888	RCI 03/09/25	£252.85	
Rialtus Business Solutions Ltd [RIALTAS]					
11/04/2025	32615	5802	rialtas end of year session	£1,036.00	
19/05/2025	32860	5809	rialtas consultancy	£369.60	
[SCOT POWER]					
01/05/2025	MATCH INVOICE	5540	Close Scottish Power - match	£10.00	Paid on 01/05/2025
Sefe Energy [SEFE]					
14/04/2025	3779625	5492	day centre gas supply	£690.33	Paid on 17/04/2025
15/05/2025	3281201	5578	gas day centre	£555.49	Paid on 27/05/2025
28/05/2025	3835254	5640	gas Town Hall to April	£2,758.14	Paid on 09/06/2025
15/07/2025	INV03896520	5778	gas July AHC	£187.50	Paid on 28/07/2025
15/07/2025	INV03896539	5779	gas supply July TH	£401.04	Paid on 28/07/2025
14/08/2025	INV03919979	5860	gas day centre july	£170.56	Paid on 26/08/2025
14/08/2025	INV03919999	5861	gas town hall july	£413.51	Paid on 26/08/2025
Select Trade Brands Ltd [SELECTT]					
27/06/2025	554597	5694	meter box replacement door TIC	£72.12	
Siemens [SIEMENS]					
24/04/2025	001/25/0281421	5591	printer lease May to August	£1,089.03	Paid on 28/05/2025
24/04/2025	001/26/02814721	5592	photocopier lease may aug	£1,306.84	Paid on 28/05/2025
25/07/2025	001/25/2007191	5770	photocopier Aug to Nov	£1,306.84	
Staff Salaries [STAFF]					
25/04/2025	APRIL SALARIES	5498	Salaries month 1	£19,886.06	Paid on 28/04/2025
30/04/2025	2744.4	5517	tax month 1 April 25	£2,744.40	Paid on 27/05/2025

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Date	Invoice No.	RefNo.	Detail	Total	Status
30/04/2025	NIC APRIL 25	5518	NiC Month 1 April 25	£3,712.11	Paid on 27/05/2025
23/05/2025	MAY 25 MNTH 2	5579	May salaries Month 2	£19,763.76	Paid on 27/05/2025
01/05/2025	4 HMRC	5582	to go to HMRC	£6,456.61	Paid on 27/05/2025
11/08/2025	Aug-25	5796	staff salaries august 2025	£21,536.90	Paid on 22/08/2025
11/09/2025	SEPT 2025	5890	staff salaries september 2025	£20,426.56	
SSE Swalec [SWALEC]					
01/04/2025	FINAL BILL	5477	Final bill paid july 2023	£333.85	Paid on 01/04/2025
Traning for the Future [TFTF]					
21/05/2025	5398	5635	City & Guilds Assessment	£1,080.00	Paid on 20/06/2025
3 Business Services [THREEBUS]					
01/07/2025	JULY PHONES	5714	july phones	£56.41	Paid on 01/07/2025
01/08/2025	9.87745E+11	5805	mobile phones aug	£56.41	
31/08/2025	987745022036	5887	3 Business S 31/08/25	£56.41	
Tormax UK Ltd [TORMAX]					
21/07/2025	189309	5756	maintenance contract door	£696.00	
Total Energies [TOTAL E]					
07/04/2025	373318896/25	5483	town hall electricity	£2,994.38	Paid on 23/04/2025
07/04/2025	373318930/25	5484	electricity toilets	£1,048.46	Paid on 23/04/2025
07/04/2025	373318918/25	5485	electricity TiC	£267.46	Paid on 23/04/2025
07/04/2025	373318820/25	5486	electricity Triangle House	£155.17	Paid on 23/04/2025
07/08/2025	385464678/25	5813	Electic Triangle H Aug	£126.15	
07/08/2025	385463864/25	5814	Electric TIC Aug	£196.67	Paid on 21/08/2025
07/08/2025	385463974/25	5815	Electric Town Hall Aug	£2,905.84	Paid on 21/08/2025
07/08/2025	385463842/25	5816	Electric Public Toilets Aug	£185.13	Paid on 21/08/2025
07/09/2025	388426637/25	5880	Total Energies 07/09/25	£194.55	
07/09/2025	388427407/25	5881	Total Energies 07/09/25	£184.58	
07/09/2025	388427484/25	5882	Total Energies 07/09/2025	£2,773.46	
United Technology [UMICRO]					
01/04/2025	3226	5458	support service monthly charge	£281.89	Paid on 01/04/2025
01/04/2025	3227	5459	AP Management	£15.84	Paid on 01/04/2025

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Date	Invoice No.	RefNo.	Detail	Total	Status
01/04/2025	3477	5561	AP Management	£15.84	Paid on 01/05/2025
01/04/2025	3476	5562	silver support monthly	£281.89	Paid on 01/05/2025
01/06/2025	3720	5641	AP management	£15.84	Paid on 09/06/2025
01/05/2025	3719	5642	monthly subs support	£281.89	Paid on 09/06/2025
01/06/2025	3967	5644	monthly service support	£298.78	Paid on 26/06/2025
01/06/2025	3968	5645	monthly ap management	£16.74	Paid on 26/06/2025
01/08/2025	INV-004478	5817	IT Support Aug	£298.78	
01/08/2025	INV-004479	5818	AP Management Aug	£16.74	
01/09/2025	INV-004727	5843	it support	£298.78	
01/09/2025	INV-004728	5844	ap management	£16.74	
WPG Ltd [WPG]					
25/06/2025	162694	5872	WPG 25/06/25	£106.80	
Welshpool DIY [WPLDIY]					
05/05/2025	3107	5602	Welshpool DIY	£37.93	Paid on 12/06/2025
06/06/2025	3117	5624	key cutting gloves locks	£75.07	Paid on 20/06/2025
03/08/2025	3120	5898	various equip and repairs	£190.97	
Wynnstay Group plc [WYNN]					
31/08/2025	INVWP20440721	5884	Wynnstay 31/08/25	£46.88	

Total to Approve £303,397.61

Appendix M

DERAND Ltd

Quotation

Unit 7A
Academy Business Park
Knowsley Industrial Estate,
Knowsley,
L33 7SA
Tel: 07771758372

Email: enquiries@derand.co.uk

Contact: Kimberly Davies
Client: Welshpool Town Council
Client Ref: Christmas Lighting
Location: Welshpool Centre
Date: 01/09/2025
Our Ref: Q0183148

Welshpool Festive lighting 2025

Item	Description.	Quantity	Cost.	Total.
a	Install Cross street Features	4	£308.23	£1,232.92
b	Install Festoon Lighting - 4 Man Crew (Traffic Management)	1	£3,900.00	£3,900.00
c	Remove Cross Street Features	4	£154.12	£616.48
d	Remove Festoon Lighting 4 Man Crew (Traffic Management)	1	£1,300.00	£1,300.00
e	Install Feature on Town Hall Balcony	1	£200.08	£200.08
f	Remove Feature on Town Hall Balcony	1	£100.04	£100.04
g	Test Eye bolt	57	£33.64	£1,917.48
			Sub Total	£9,267.00
			VAT	£1,853.40
			Total	£11,120.40

Regards.

Derek Delaney
Director.

Appendix N

WELSHPOOL TOWN COUNCIL

Interim Strategic Plan 2025-2028



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Foreword by the Mayor of Welshpool

TBC

Cllr Phil Owen
Mayor of Welshpool

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Engagement

This strategic plan was developed by Welshpool Town Council in conjunction with residents via an engagement period during August 2025.

The consultation generated a strong response, with over 230 responses which included more than 1,000 comments received across all themes. These responses provided both quantitative data (such as levels of support for particular services) and qualitative feedback (direct quotes, ideas and concerns).

All feedback was carefully analysed, coded into themes, and summarised in this plan. Where possible, residents' own words have been included to ensure their voices are directly reflected.

This process has helped shape the five key themes and strategic aims set out in the plan.

A copy of the full engagement report is available on our website.

Town Centre & Regeneration

The town centre is the beating heart of Welshpool. It is where people come together to shop, meet, and enjoy local life, and it plays a key role in shaping how visitors experience our community. By investing in our historic Town Hall, revitalising the markets, and planning for the long term through a Place Plan, we can create a vibrant, attractive and welcoming centre that reflects our heritage while meeting modern needs.

Strategic Aims



Redevelop the Town Hall as a modern community and civic hub, making it a flexible, welcoming space for residents, businesses, and visitors while protecting its heritage.



Revitalise the indoor and outdoor markets by improving variety, quality, and promotion to attract more traders, shoppers, and tourists.



Enhance the town centre environment through better maintenance, signage, and public realm improvements that make Welshpool cleaner, greener, and more attractive.



Develop a Place Plan to be adopted by Powys County Council so that Welshpool has a stronger voice in shaping decisions.

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Open Spaces

Welshpool is fortunate to have a wealth of parks, recreation grounds, and green spaces that support health, wellbeing, and community life. These areas provide opportunities for play, sport, and relaxation, while also protecting wildlife and the environment. By caring for and enhancing these spaces, and making the most of our historic Motte and Bailey site, we can ensure future generations enjoy the same access to nature, heritage and leisure that our residents value today.

At the same time, we want our open spaces to be clean, safe and welcoming for everyone. That means improving facilities for dog owners, with more bins, better signage, and encouraging responsible ownership so that Welshpool can become a truly dog-friendly town.

Strategic Aims



Maintain and invest in open spaces to ensure parks, pitches, and play areas are safe, well-kept, and meet the needs of families and local clubs.



Protect and enhance the environment by supporting biodiversity, improving green corridors, and making space for nature across the town.



Redevelop the Motte and Bailey as a historical leisure and recreational space, balancing heritage conservation with opportunities for learning and play.



Improve facilities for dog owners by providing additional dog waste bins, clear signage, and exploring designated dog-friendly areas, while encouraging responsible ownership.

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Community Services

Community services are at the heart of what makes Welshpool a supportive and caring place to live. Public toilets, the Ann Holloway Day Centre, and Meals on Wheels all provide vital help to residents, especially the most vulnerable. Allotments also play an important role, offering opportunities for people to grow their own food, support healthier lifestyles, and connect with others. By protecting and strengthening these services, while promoting the benefits of allotments, we can ensure that Welshpool continues to be a place where people of all ages feel supported, valued, and part of a thriving community.

Strategic Aims



Maintain and protect public toilets as an essential service for residents, visitors, and town centre businesses.



Secure the future of the Ann Holloway Day Centre as a valued community facility that supports local groups and vulnerable residents.



Strengthen the Meals on Wheels service, ensuring it remains reliable, sustainable, and able to meet the needs of Welshpool's most vulnerable people.



Promote and expand the use of allotments as affordable, sustainable spaces for growing food, supporting healthy lifestyles, and building stronger community connections.

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Events and Tourism

Events and tourism bring Welshpool to life. From traditional festivals and family celebrations to food, music and cultural activities, they showcase the town's unique character and provide opportunities for residents and visitors alike to enjoy everything we have to offer. Tourism is also central to our economy, drawing on our rich heritage, canal, and surrounding countryside. By enhancing events, promoting Welshpool as a destination, and improving our visitor services, we can grow pride in our town and share it more widely.

Strategic Aims



Deliver an enhanced events programme that is better promoted, inclusive, and attracts both local people and visitors.



Develop Welshpool as a destination by making the most of its heritage, canal, castle, and countryside, and working with partners to bring people into the town.



Improve the Tourist Information Centre so that it is modern, welcoming, and effectively promotes local attractions, businesses, and events.

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Improving the Council

A modern, effective and transparent Council is key to delivering for the community. By improving communication, building trust, and ensuring financial sustainability, Welshpool Town Council can be an organisation that residents are proud of. We are committed to engaging more openly, working in partnership, and using resources wisely so that every action we take delivers real value. Our aim is to be a Council that listens, leads, and works alongside the community for the benefit of all.

Strategic Aims



Improve communication, transparency and accountability by publishing clearer information and being honest about decisions.



Strengthen engagement with the community through regular consultations, forums, and feedback so residents feel heard and involved.



Ensure financial sustainability by focusing on core priorities, cutting unnecessary overheads, and only taking on new services where funding is secured.

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Action Plan

Glossary

- O&D – Operations & Development Committee
- E&P – Events & Planning Committee
- F&G – Finance & Governance Committee
- TC – Town Clerk
- MO – Markets Officer
- OM – Operations Manager
- EO – Events Officer
- TICM – TIC Manager
- CM – Communications Resource (TBC)

Town Centre & Regeneration

Ref	Committee	Action	Resource	Timescale
Redevelop the Town Hall as a modern community and civic hub				
TH1	O&D	Progress existing Expression of Interest to full National Lottery Heritage Fund application (£4.2m project)	TC £££	Year 1-3
TH2	O&D	Launch community fundraising campaign and sponsorship scheme alongside grant bid	TC £	Year 2
TH3	O&D	Begin phased transformation works as required by lottery application	All £££	Year 2-3
Revitalise the indoor and outdoor markets				

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Ref	Committee	Action	Resource	Timescale
MA1	O&D	Trial themed markets (e.g. farmers, crafts, seasonal) and promote through social media and newsletters	MO/CM £	Year 2
MA2	O&D	Improve signage to both markets from car parks, train station and main areas	TC/MO/CM £	Year 1
MA3	O&D	Support traders with joint marketing and promotion campaigns	MO/CM £	Year 1-3
MA4	O&D	Assess financial sustainability of Monday market and explore feasibility of adding a second trading day	TC/MO £	Year 2
Enhance the town centre environment				
TC1	O&D	Roll out shopfront/window dressing scheme for empty premises in partnership with landlords	TC/EO/CM £	Year 2
TC2	O&D	Pilot town centre planting and hanging basket sponsorship scheme	TC/OM/CM £££	Year 2
TC3	O&D	Develop long-term “clean and green” action plan for pavements, signage and public spaces	TC/OM/CM £	Year 2-3
Develop a Place Plan to be adopted by Powys County Council				
PP1	E&P	Explore appetite from PCC to adopt as SPG / learn more about RLDP process	TC/EO £	Year 1
PP2	E&P	If appropriate, launch workshops with residents, businesses, and community groups	TC/EO/CM £	Year 2

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Ref	Committee	Action	Resource	Timescale
PP3	E&P	Draft plan including town centre, housing, transport, parking, and open space priorities	TC/EO/CM £	Year 2-3
PP4	E&P	Submit to Powys County Council for adoption into planning framework	TC/EO/CM £	Year 3

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Open Spaces

Ref	Committee	Action	Resource	Timescale
Maintain and invest in open spaces				
OS1	O&D	Audit all play areas, pitches, open spaces and income generation	TC/OM £	Year 1
OS2	O&D	Develop phased upgrade programme, beginning with most used play areas	OM/CM ££	Year 2-3
OS3	O&D	Work with schools and sports clubs to align investment	TC/OM £	Year 2-3
Protect and enhance the environment				
EN1	O&D	Audit all biodiversity measures and prepare Section 6 report and action plan	TC/OM £	Year 1
EN2	O&D	Implement Section 6 action plan for next 3 years, which should include tree planting, community green days and growing volunteer base	OM/CM ££	Year 2-3
Redevelop the Motte and Bailey as a historical leisure and recreational space				
MB1	O&D	Produce concept designs with heritage groups, schools and local community	All £	Year 1
MB2	O&D	Explore funding options via Cadw, National Lottery, heritage tourism and Public Sector Works Board borrowing	TC ££	Year 1-2
MB3	O&D	Begin phased works	TC/OM/CM £££	Year 3

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Ref	Committee	Action	Resource	Timescale
Improve facilities for dog owners				
DO1	O&D	Audit existing dog waste bins and identify priority locations for additional bins across parks, recreation grounds and key walking routes.	TC/OM £	Year 1
DO2	O&D	Launch a public campaign on responsible dog ownership, including posters, social media messaging and signage in parks.	TC/CM £	Year 1
DO3	O&D	Introduce new dog waste bins in under-served areas and ensure they are clearly signposted.	OM ££	Year 2
DO4	O&D	Explore the creation of a designated dog-friendly zone or enclosed dog exercise area within one of the open spaces.	TC/OM £	Year 2-3
DO5	O&D	Pilot new initiatives such as “Dog-Friendly Business” scheme to encourage shops and cafés to welcome responsible dog owners.	TC/EO/CM £	Year 3

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Community Services

Ref	Committee	Action	Resource	Timescale
Maintain and protect public toilets				
PT1	O&D	Promotion and marketing with enhanced signage around the town along with data capture technology to measure usage	TC/OM/CM £	Year 1
PT2	O&D	Resolve outstanding repairs to enable full use of Changing Places facility	OM £	Year 1-2
PT3	O&D	Explore sponsorship and community toilet scheme with local businesses	TC/OM/EO £	Year 2-3
Secure the future of the Ann Holloway Day Centre				
DC1	O&D	Continue negotiations with charity and health board on leases	TC/TICM/OM £	Year 1
Strengthen the Meals on Wheels service				
MW1	O&D	Review operational model and explore opportunities for transfer to charity as part of Day Centre	TC/TICM/OM £	Year 1
MW2	O&D	If service retained then begin expanded promotional campaign and trials of further expansion of offering	TICM/CM £	Year 2-3

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Events & Tourism

Ref	Committee	Action	Resource	Timescale
Enhanced events programme				
EV1	E&P	Strengthen Carnival Committee/Working Group with more community and business representation	EO £	Year 1
EV2	E&P	Develop events in partnership with local groups and organisations to share ideas, costs and resources and ensure that Council-organised community events as possible remain free to attend, while seeking sponsorship and grant funding to cover costs	EO £	Year 1-3
EV3	E&P	Improve event marketing with banners, signage and earlier social media promotion	EO/CM ££	Year 1
EV4	E&P	Expand Winter Festival with competitions, music, family activities and more following 2025 event	EO £	Year 2
EV5	E&P	Trial new event formats (e.g. 1960s weekend, musical festival, storytelling sessions, heritage events, arts etc)	EO/CM/TICM ££	Year 2-3
Develop Welshpool as a destination				
VW1	E&P	Develop a tourism brand to include website, mobile app and other digital channels and work with tourism operators in town e.g. Powis Castle, WLLR to co-construct	TC/EO/TICM/CM £	Year 1
VW2	E&P	Work with regional tourism to create packages and link to enhanced events programme	EO/CM/TICM £	Year 2

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Ref	Committee	Action	Resource	Timescale
VW3	E&P	Promote unique experiences through local businesses e.g. food tours, craft workshops	EO/CM/TICM £	Year 2-3
Improve the Tourist Information Centre				
TIC1	E&P	Review current operations, opening hours and promotion of service	TC/TICM £	Year 1
TIC2	E&P	Update offering and explore digital resourcing	TC/TICM/CM ££	Year 2
TIC3	E&P	Develop TIC into a booking and information hub for events, attractions, trails and more	TICM £	Year 2-3

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Improving the Council

Ref	Committee	Action	Resource	Timescale
Improve communication, transparency and accountability				
CO1	E&P	Publish details of upcoming planning applications to be discussed by the Council so that residents are better informed and able to engage in the planning process	TC/EO £	Year 1
CO2	F&G	Build on existing platforms – continue with broadcasting meetings and update new democracy platform with more open data	TC £	Year 1
CO3	F&G	Launch printed newsletter to every household and continue biannually	TC/EO/CM £	Year 1-3
CO4	F&G	Publish simple infographics of finances, projects and performance	TC £	Year 1-2
CO5	F&G	Consider business case around expanding team to include dedicated communications resource	TC ££	Year 1-2
Strengthen engagement with the community				
EN1	F&G	Run community workshops linked to Place Plan, Town Hall transformation and events	TC/EO/CM £	Year 1-3
EN2	F&G E&P	Establish regular working groups e.g. Carnival, Markets, Open Spaces	EO £	Year 2
EN3	All	Create a volunteer strategy and explore possible coordination roles to support more structured involvement	All ££	Year 2-3

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Ref	Committee	Action	Resource	Timescale
Ensure financial sustainability				
FS1	F&G	Continue disposal of unused assets such as Berriew St toilets	TC £	Year 1
FS2	F&G	Benchmark administration costs against other towns and identify efficiencies	TC £	Year 1-2
FS3	F&G	Complete staffing review	TC £	Year 1
FS4	F&G	Develop a three year budget to balance savings with new income generation	TC £	Year 2-3

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Appendix O

Engagement Report on the Interim Strategic Plan 2025-2028 Consultation

September 2025

Version 2

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Introduction

Welshpool Town Council has undertaken this consultation to better understand residents' views on the services we provide, the priorities we should focus on, and how the Council can operate more effectively in the future. The Council faces significant challenges, including financial pressures and the need to make choices about where limited resources are best directed. Listening to the community is therefore vital to ensure that decisions reflect local needs and aspirations.

The purpose of this report is to present a summary of the feedback received from residents, businesses, and stakeholders. It highlights the common themes and priorities expressed during the consultation and will be used to help inform the Council's future planning, budgets, and strategies.

Responses were collected primarily via an online survey between July and August 2025, with paper copies available on request. In total, 222 responses were received with paper copies of responses being inputted into the online form for analysis reasons.

Methodology

Survey Design

A public survey was designed to gather views on key service areas provided by the Town Council, including markets, public toilets, open spaces, events, administration, meals on wheels, communication, and possible future asset transfers. Respondents were also invited to share their overall priorities and final thoughts. Both closed (quantitative) and open (qualitative) questions were included to provide measurable results alongside richer feedback.

Promotion

The consultation was promoted widely through the Council's website, social media channels, local press, and notices placed in community venues. Paper copies of the survey were also made available on request to ensure accessibility.

Analysis

Quantitative responses were collated and expressed as percentages to give a clear picture of overall opinion. Open-text responses were coded into themes, with direct

quotes included throughout the report to illustrate the views expressed in residents' own words. AI was used to collate the themes with constant checking against direct quotes to support the theming.

Staff Session

A workshop session was held with all staff on Thursday 28th August where staff responded to the consultation in groups and then gave feedback to the rest of the team. The response submitted has been incorporated into the report and broadly mirrored the same theming and ideas which had already been suggested by residents and members of the public.

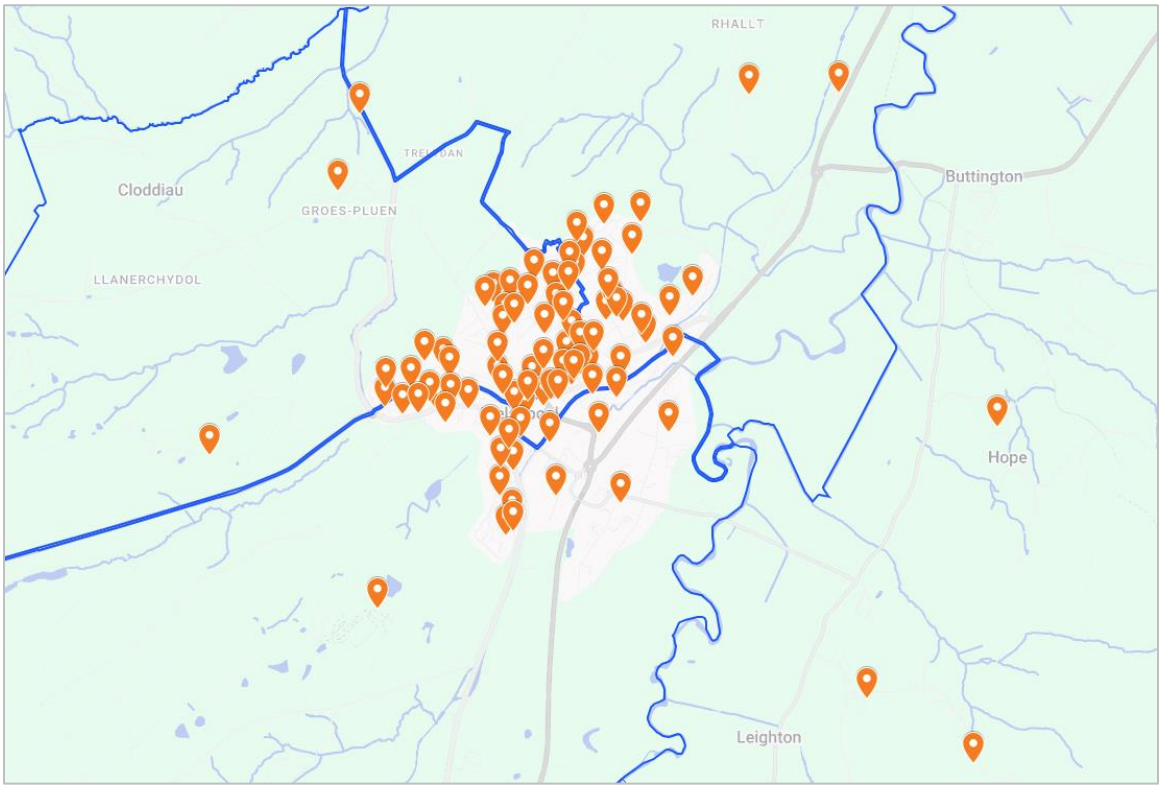
Staff were also given a first insight into some of the data and their responses helped inform the Interim Strategic Plan and associated actions.

Richard Williams
Town Clerk

Respondents

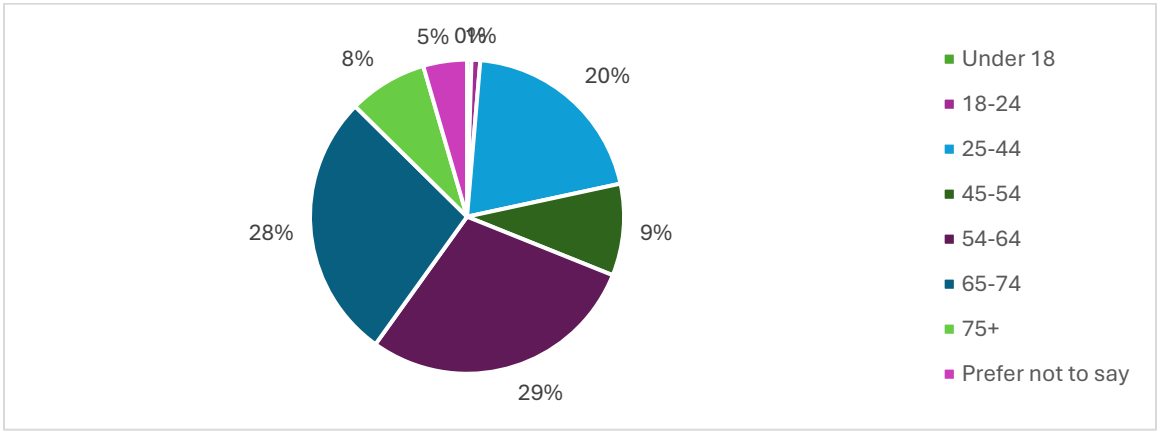
Q1 – What is your postcode?

A total of 222 responses was received to this question.



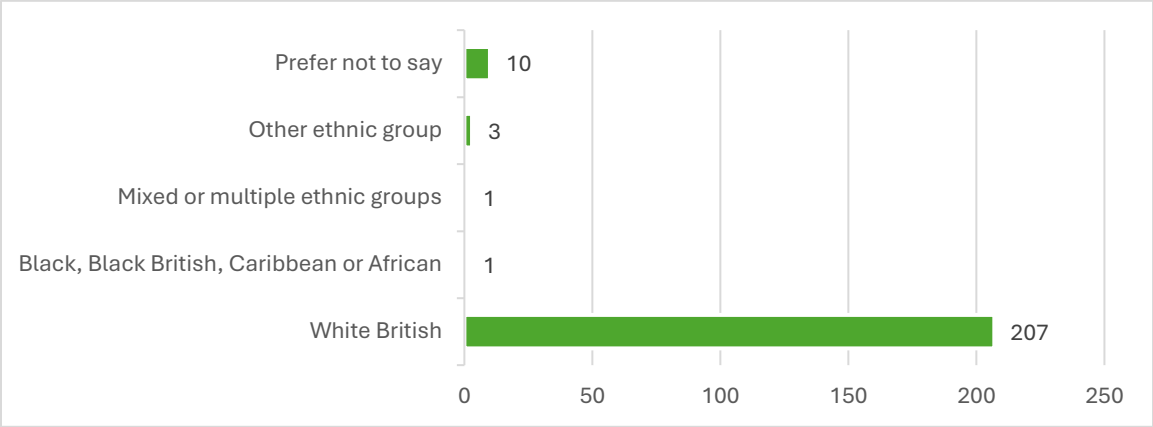
Q2 - Which age group are you in?

A total of 222 responses was received to this question.



Q3 – What is your ethnicity?

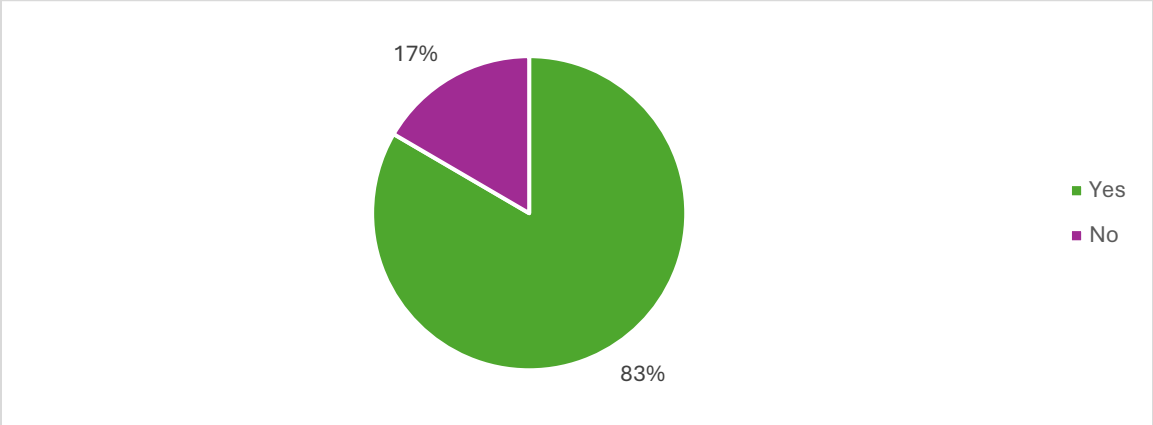
A total of 222 responses was received to this question.



Town Hall & Markets

Q4 - Would you support more community involvement in the building?

A total of 222 responses was received to this question.



Q5 - How can we enhance the offering at the Town Hall to better suit the community?

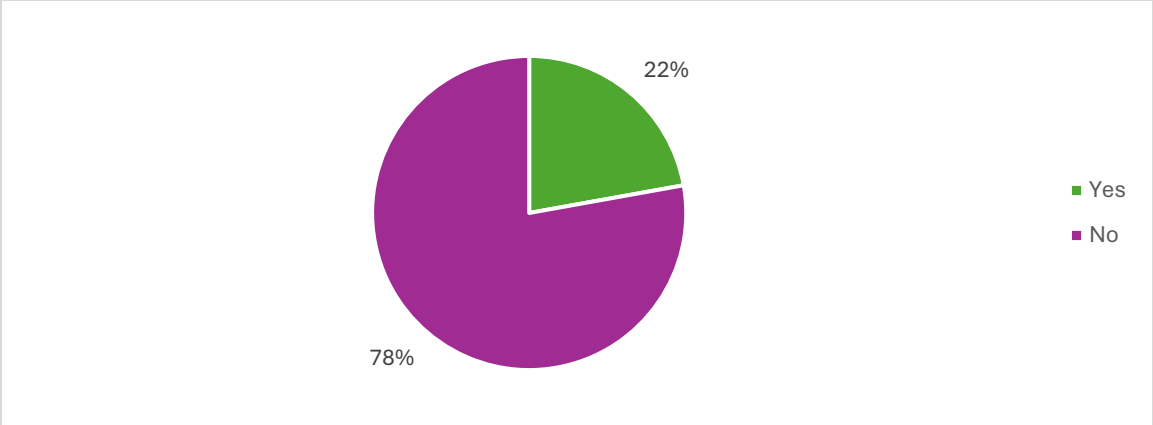
A total of 176 responses was received to this question. The responses included:

- Markets & Traders
    - Strong call for better quality market offer
    - Negative views on the current stalls
    - Inspiration drawn from other markets e.g. Oswestry
    - Suggestions for pop-up stalls and crafts
    - Calls for reduced rents, affordable units and support for start-ups
- Community and Social Use
    - Desire for Town Hall to act as a community hub – hosting local groups, charities, voluntary services, youth and more.
    - Ideas to expand warm hubs, drop-in centres and shared workspaces
    - Need for inclusive facilities – soft play, childcare, ALN friendly spaces, exercise and wellbeing classes
    - Interest in arts, crafts, exhibitions and cultural activities
    - Centralisation of local services (library, TIC etc)
- Events and Entertainment

    - Calls for varied and regular programme such as music nights, comedy, cinema, theatre, bingo, quizzes, festivals
    - Requests for more targeted youth events
    - Interest in seasonal/charity/community events such as coffee mornings
    - Fully utilise the wedding licence
- Buildings & Facilities
    - Many felt that the Town Hall is dark, dingy, uninviting and needing modernisation and better lighting
    - Desire for a welcoming frontage
    - Calls to improve accessibility
    - Highlighted by many as underused – needs reconfiguration to maximise space
- Financial and Future
    - Split opinions on seeing the building as a money pit and suggestions to sell or redevelop as flats but others wanted it retained and revitalised as a community and civic asset.
    - Concerns around the high cost of restoration and calls to explore grants, income generation and asset rationalisation
    - Proposals to rent out office space, sublet or co-locate to save money
- Promotion & Engagement
    - Strong criticism of poor publicity and communication – many unaware of what goes on.
    - Requests for better social media, websites, posters, signage.
    - Suggestions for active outreach – public meetings, involving residents in planning, steering groups, youth and community input.
    - Ideas for creative PR – coloured lighting, murals by schoolchildren, guided tours, highlighting heritage (courtroom, assize cases).
- Parking
    - Calls for better parking, free/discounted parking, and deals with PCC to make visits viable.

Q6 - Do you currently visit the indoor market held on Monday, Tuesday, Friday and Saturday?

A total of 220 responses was received to this question.



Q6 – If you said no, why not?

A total of 169 responses was received to this question. The responses included:

- Lack of interest / nothing to buy
    - People say there's nothing of interest, poor variety, or the stalls don't sell what they want.
    - Criticism of it being "tat", "junk", or more like a car boot sale than a proper market.
    - Many miss the days when it had fresh produce, eggs, cheese, butter, butchery, bakery.
- Poor quality and atmosphere
    - Described as dull, drab, depressing, shabby, uninspiring, and run down.
    - Atmosphere seen as empty and lifeless – stallholders often chatting, few customers.
    - Compared negatively with Shrewsbury, Oswestry, Newtown, which are seen as vibrant and well-run.
- Parking
    - Parking is too expensive, limited, or difficult.
    - Some feel the one-way system and parking wardens make visiting not worth it.
- Awareness and Promotion
    - Several respondents said they didn't even know the market was open, or didn't know what was sold there.
    - Lack of signage, advertising, and visibility.

    - Market often appears closed or hidden.
- Preference for alternatives
    - Many prefer supermarkets (Tesco, Aldi) for convenience, quality, and price.
    - Others choose online shopping or go to other towns' markets (Shrewsbury, Oswestry, Newtown).

Q8 – What can the Council do to enhance the Indoor and Outdoor Market?

A total of 191 responses was received to this question. The responses included:

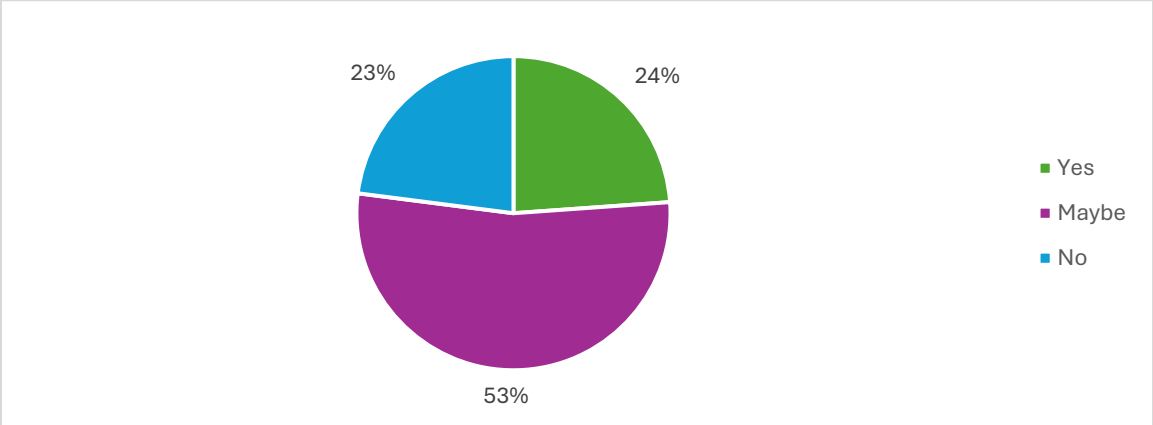
- Stall Quality & Variety
    - Strong call for better quality stalls: fresh produce (fruit, veg, meat, fish, bakery), artisan goods, crafts, antiques, ethnic/world foods, locally made products.
    - People want a wider variety, not just second-hand or bric-a-brac.
    - Calls for themed markets (farmers, craft, vintage, ethnic food, seasonal events).
    - Desire to attract professional traders rather than unmanned or low-effort stalls.
- Advertising & Promotion
    - Major concern about lack of visibility – market "looks closed" or uninviting.
    - Requests for stronger social media use, signage, posters, electronic boards, and PR.
    - Suggestions to highlight stallholders individually, use themed events to generate buzz, and actively promote Welshpool as a market town.
- Building & Environment
    - Many feel the market is dark, dingy, shabby, depressing.
    - Calls to improve entrances, lighting, layout, heating, décor, seating, and exterior appeal.
    - Ideas to open up spaces, remove partitions, restore auction space, sandblast stonework, repair the clock.
    - Some suggest relocating to the old Sainsbury's or Seven Stars car park, or investing in outdoor facilities.
- Parking
    - Lower or free parking charges seen as essential to increasing footfall.

    - Ideas include: free parking with purchases, 10–15 min drop-off bays, free Blue Badge parking, or reclaiming street/car park space for markets.
- Trader Support
    - Suggestions for reduced rents, short-term/low-risk leases, and pop-up stalls to encourage new traders.
    - Calls to actively recruit stallholders (e.g., approach local producers, bakers, farmers, and makers).
    - Some suggest an external operator rather than Council running it.
- Events
    - Calls for special events: auctions, music, food festivals, craft fairs, street food nights, late-night openings.
    - More community group stalls and themed days to make the market a destination.
    - Some want to bring back auctions and traditional market practices.
- Financial & Future
    - Some say markets are a lost cause, money pit, should be closed or demolished.
    - Others see potential but stress it must be self-sustaining, not subsidized at a large cost.

Parks, Recreation and Street Scene

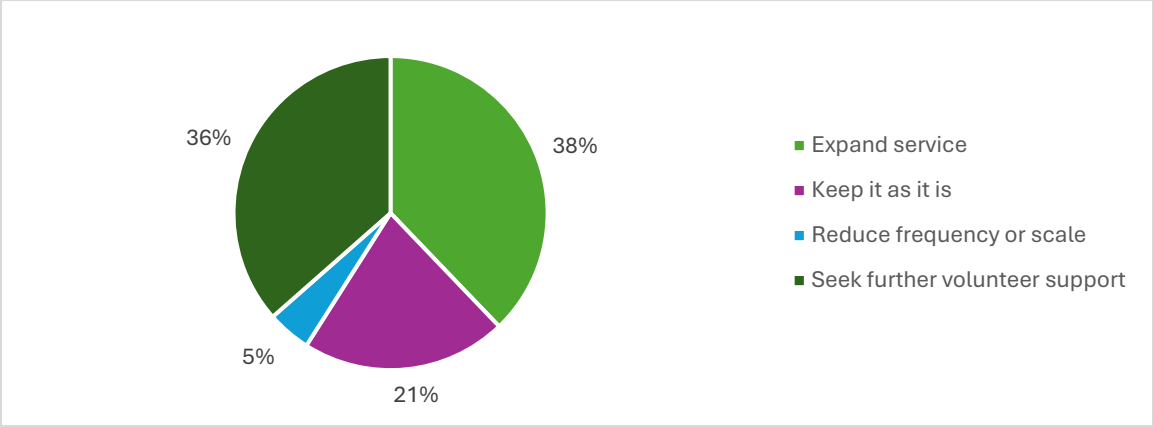
Q9 - Is this service good value for money?

A total of 222 responses was received to this question.



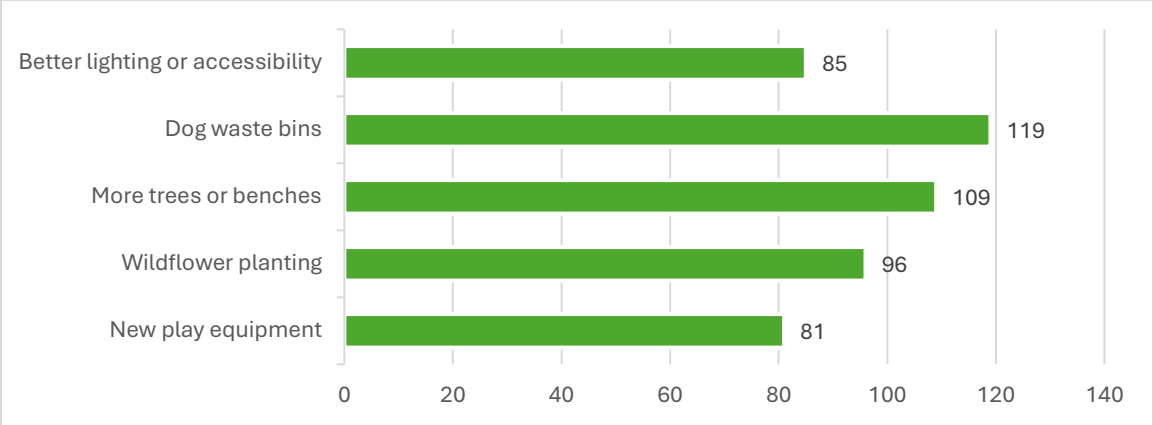
Q10 – What should the Council do?

A total of 222 responses was received to this question.



Q11 – What improvements would you like to see?

A total of 202 responses was received to this question.



Q12 – Any other comments or concerns?

A total of 141 responses was received to this question.

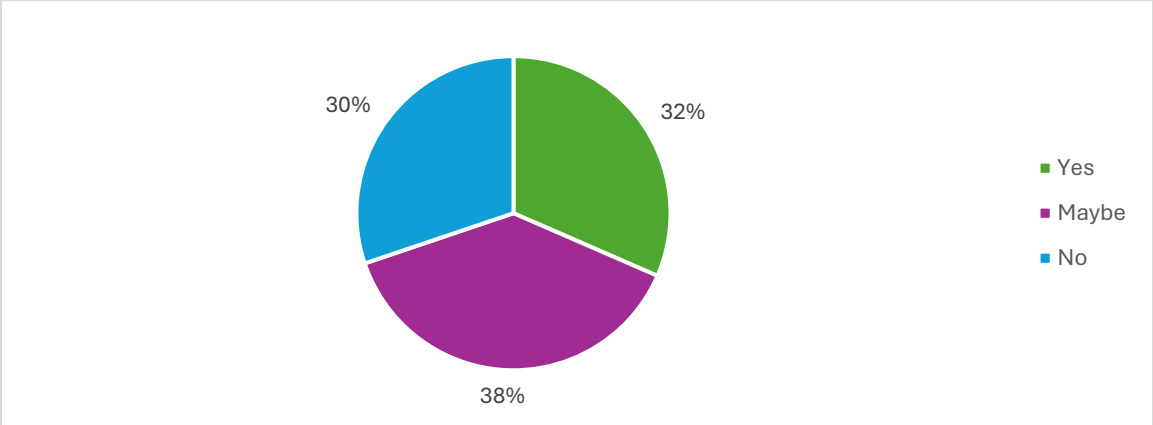
- Parks, Playgrounds and Youth Facilities
    - Upgrade playgrounds – more modern, safe, inclusive equipment (esp. for toddlers, disabled children, and older children/teens).
    - Requests for new facilities: skate park, BMX track, splash park, basketball courts, graffiti wall, youth area.
- Street Scene, Cleanliness and Maintenance
    - Strong criticism that the town looks scruffy, neglected, full of weeds, rusty bins, broken furniture, dog mess.
    - Calls for deep cleaning, repainting, repairing paving, replacing bins, improving signage.
    - Desire for a permanent caretaker/street warden to keep the town tidy.
- Volunteers and Community Involvement
    - Suggestions to recruit volunteers, work with schools, youth groups, local businesses.
    - Ideas for sponsorship schemes, shopfront competitions e.g. Tidy Welshpool campaigns.
    - Support for edible planting (fruit trees, veg planters) and community-led green projects.
- Green Spaces, Nature and Biodiversity
    - Requests to take on more land (fields behind Oldford, canal areas, nature reserves).
    - Support for wildflower planting, more trees, pollinator-friendly areas, wildlife corridors.

    - Calls for a balance between formal mowing vs wilder areas.
    - Some want partnerships with Wildlife Trust / Woodland Trust.
- Dog Fouling and Bins
    - Recurring complaints about dog fouling and need for more bins, better enforcement, and fines.
    - Some said don't need dog-specific bins, just more general bins emptied often.
    - Praise for dog bag dispensers along the canal, requests for more.
- Town Centre & Shop Frontages
    - Complaints that the town looks run down, empty shops poorly maintained.
    - Suggestions for shopfront awards, murals in empty windows, stricter enforcement on landlords.
    - Calls for better floral displays, bunting, street furniture to make the town more attractive.
- Safety
    - Requests for park wardens, CCTV, and better disabled access.

Public Toilets

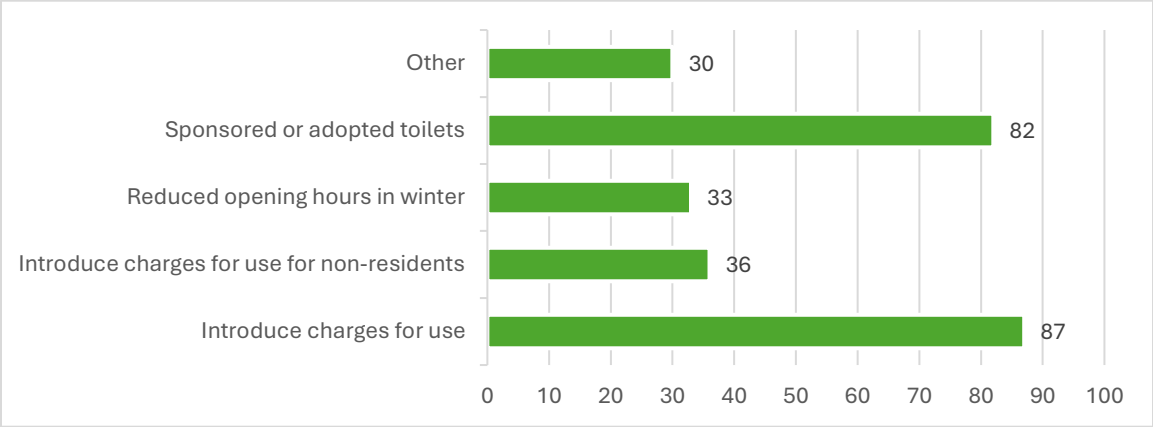
Q13 – Is this service good value for money?

A total of 222 responses was received to this question.



Q14 – Would you support the following changes?

A total of 191 responses was received to this question.



Q15 – Any other comments or concerns?

A total of 125 responses was received to this question.

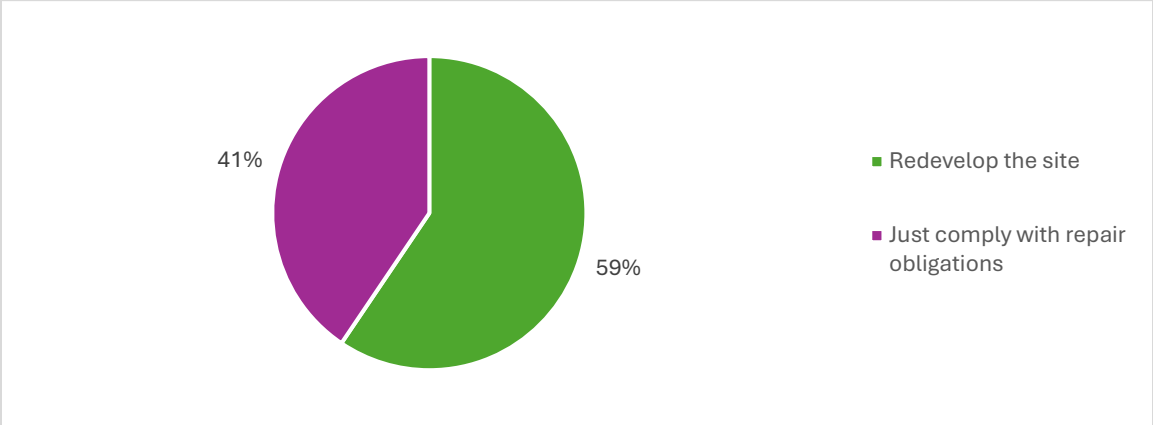
- Essential Service for Visitors & Residents
    - Strong agreement that toilets are a basic necessity and vital for tourism, families, elderly people, and those with health conditions.

    - Without them, people will go to Tesco/Morrisons instead of the town centre, or worse, urinate in public.
    - Seen as core infrastructure the council must provide, even if costly.
- Cleanliness and Vandalism
    - Some complaints about dirty, unpleasant, or intimidating facilities.
    - Vandalism and people "hanging around" put people off using them.
- Charges vs Free Use
    - Many support a small charge (20–50p) if it guarantees cleanliness and reduces vandalism.
    - Others strongly oppose charges, calling toilets a basic human right that should remain free.
    - Debate over residents vs non-residents paying – most think this is impractical.
- Location, Access and Signage
    - Many unaware where toilets are or whether they're open.
    - Calls for better signage around town.
    - Strong frustration that Berriew Street toilets are closed/derelict – seen as an "eyesore."
    - Requests for at least one 24/7 accessible toilet.
- Costs
    - Surprise at the high cost (£29,000+) for two toilet blocks.
    - Criticism of the refurbishment cost at TIC toilets being excessive.
    - Some suggest outsourcing, sponsorship, or self-cleaning toilets to reduce costs.
- Disabled and Changing Places
    - Calls for better disabled access, hoists, and Changing Places toilets.
    - Concern that disabled users currently face charges and poor access.

Motte and Bailey

Q16 – Would you prefer the Council to redevelop the site or just comply with its repair obligations?

A total of 222 responses was received to this question.



Q17 – If redeveloped, do you have any ideas for what you think the Motte and Bailey site should become?

A total of 165 responses was received to this question.

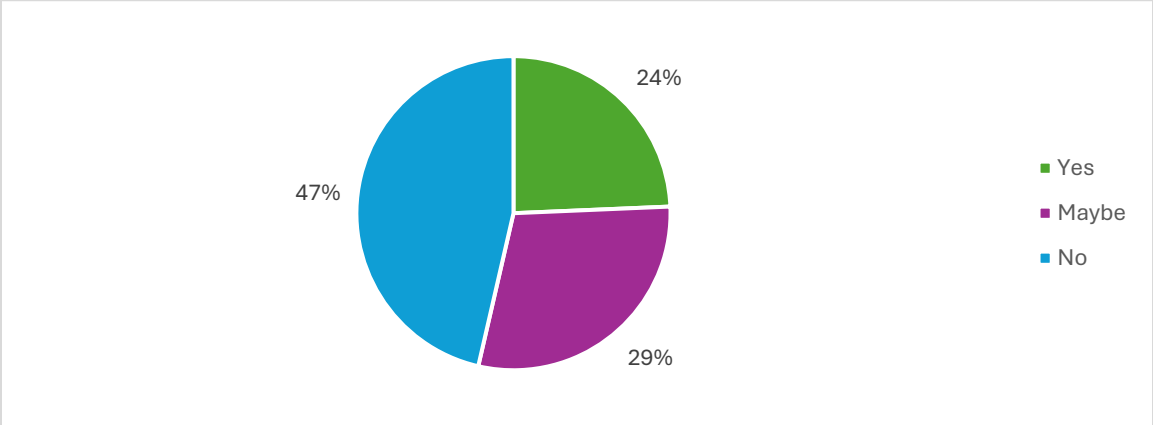
- Exit the Lease
    - Strong recurring theme that the lease was a mistake and WTC should not be responsible for a Scheduled Ancient Monument.
    - Many say the Powis Estate / Cadw / heritage charities should take over.
    - Anger that the motorbike charity proposal was rejected, seen as a lost opportunity.
- Tourism and Heritage
    - Suggestions to promote it as a tourist attraction, often compared to Montgomery or Ludlow castles.
    - Ideas include guided tours, interpretation boards, heritage trails, museum displays, archaeological digs.
    - Many emphasise advertising and signage – lots of locals don't even know it exists.
- Events & Leisure Venue

    - Strong cluster of ideas around outdoor theatre, concerts, amphitheatre, festivals, weddings, cinema, craft markets, food events.
    - Some suggest multi-use with a café, picnic areas, or motorhome stopovers.
    - Seen as a way to bring life into the site if permitted.
- Green Space
    - Space for children's play, skatepark, dog walking, or a quiet place to sit.
    - Strong desire for it to be open to the public in some way.
- Criticism of previous decisions
    - Deep frustration about £10,500–£275k maintenance/repair costs.
    - Anger at "wasted money, poor management, bad decisions."
    - Some say WTC lacks the skills or capacity to manage heritage sites.

Tourist Information Centre

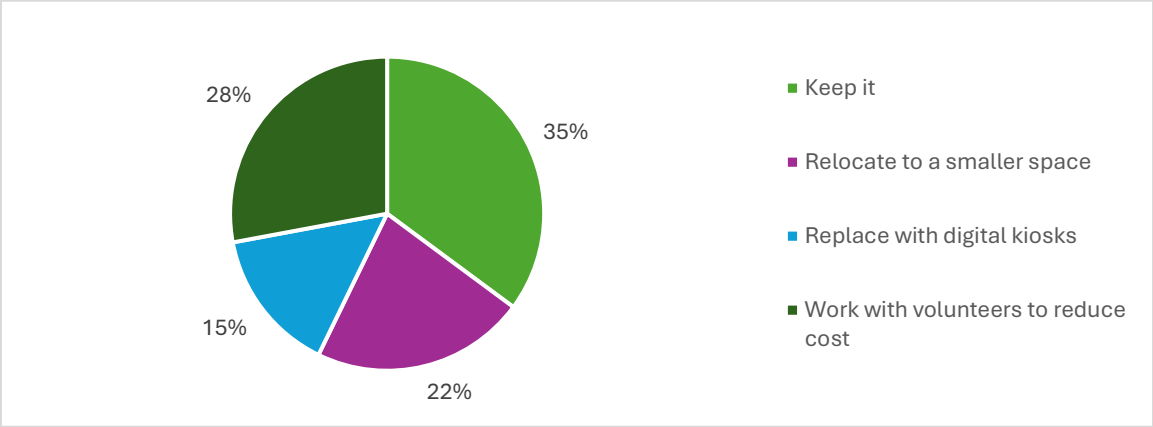
Q18 – Is this service good value for money?

A total of 222 responses was received to this question.



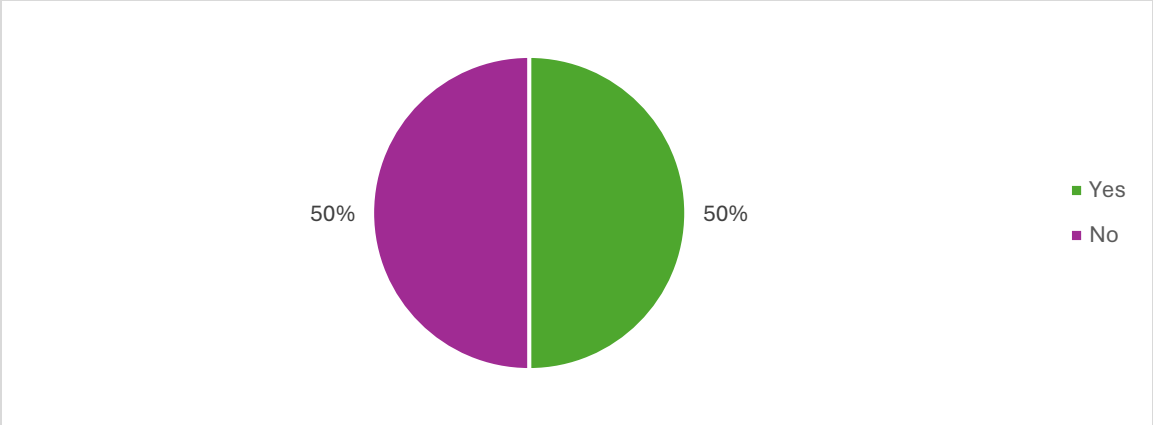
Q19 – What should the Council do?

A total of 222 responses was received to this question.



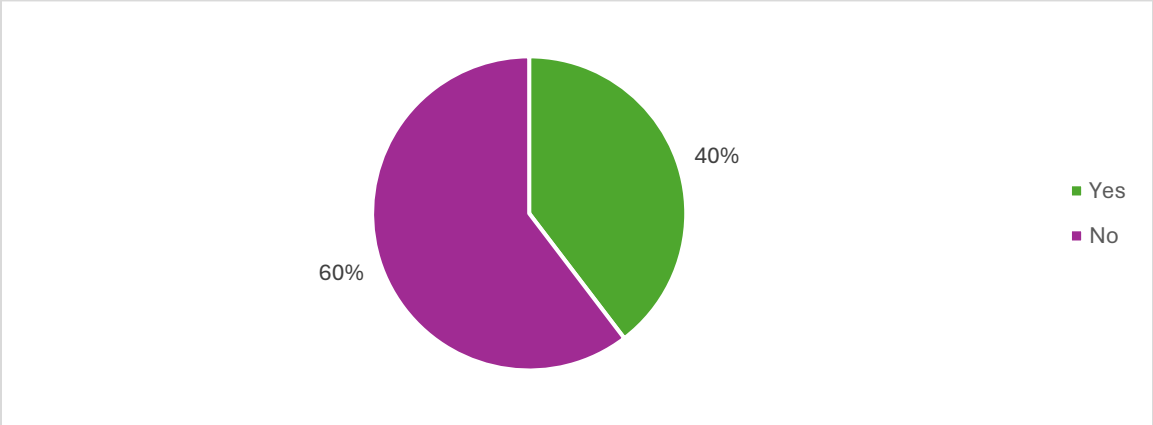
Q20 – Do you think the centre should be renamed to better reflect its usage as a local information point, not just for tourists?

A total of 222 responses was received to this question.



Q21 – Would you support adding self-service digital info screens in the town centre?

A total of 222 responses was received to this question.



Q22 – Any other comments or concerns?

A total of 123 responses was received to this question.

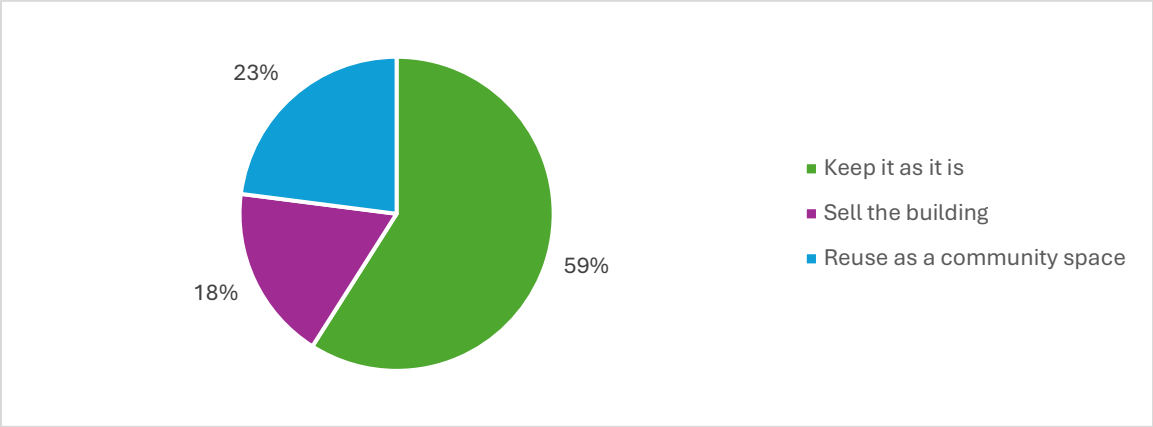
- Service Importance
    - Many see the TIC as an important service, especially for elderly people, visitors, and residents who need ticketing help.
    - Staff praised for being friendly, knowledgeable, and helpful.
    - Suggestions to expand the offer: more local products, postcards, souvenirs, event promotion, bus/train timetables, commissions from attractions.

    - Some call for it to be rebranded as a Welshpool Information Centre to serve both locals and visitors.
- Relocate / Co-locate
    - Strong feeling that the TIC is in the wrong location (isolated, hard to cross road, little footfall).
    - Proposals to move it into the Town Hall, Market Hall, or High Street where it would naturally attract more visitors.
    - Some suggest co-location with the museum, bus/train station, or community hub.
- Go Digital
    - Many argue a physical TIC is outdated and costly.
    - Tourists now rely on TripAdvisor, Google, and smartphones for information.
    - Preference for digital screens, websites, or a purely online service – though often countered with fears of vandalism.
- Cost
    - Strong criticism of the high costs (£80k+ / £300k spent on relocation).
    - Many call it a waste of money, a "money pit," or question what the TIC actually delivers.
    - Calls for radical savings given Welshpool's high council tax.
- Promotion and Marketing
    - Many feel Welshpool doesn't market itself well – events, attractions, and tourism info aren't widely promoted.
    - Suggestions for a website, social media, signage in car parks, event boards, integration with town branding.
- Digital Noticeboards
    - Some doubts about digital screens being smashed or vandalised, citing failures of bus info boards.
    - Some warn that street clutter and accessibility issues already make the town centre difficult to navigate.
- Other
    - Welshpool doesn't attract enough tourists overall.
    - Empty shops, high parking charges, and poor street scene matter more.
    - Some suggest merging TIC into a larger regeneration or community strategy.

Ann Holloway Day Centre

Q23 – What should the Council do?

A total of 222 responses was received to this question.



Q24 – What alternative uses would you support?

A total of 124 responses was received to this question.

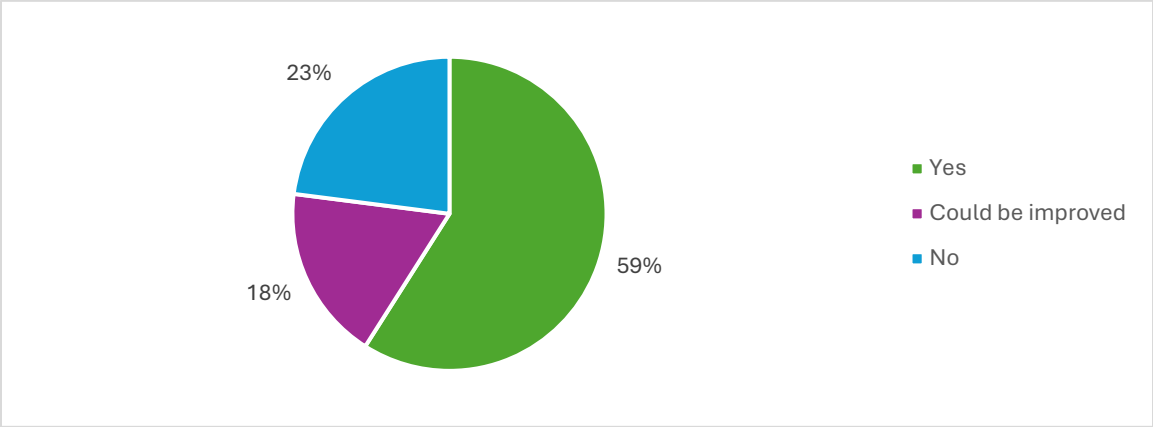
- Support for retaining the service
  - Many stress it is a vital lifeline for OAPs, disabled children, carers, and vulnerable residents.
  - Strong emotional connection: seen as one of the few safe spaces available.
- Community Hub
  - Calls for the centre to be a flexible community space when not in use by Haven/charities.
  - Ideas: hire for meetings, baby showers, clubs, parties, training, coffee mornings, youth clubs.
  - Could generate rental income to offset running costs.
- Sell or Transfer Ownership
  - Strong group feel WTC should reduce its assets and sell the building.
  - Preference for it to go to a charity (e.g. Welshpool Haven) or a social housing/health provider.
  - Selling would remove the cost burden from taxpayers.

- Alternative Uses
    - Use by NHS
- Criticism of the Council
    - Frustration that WTC is acting as a social services provider, which some see as Powys County Council or NHS's job.
    - Concerns over duplication with other centres.
- Legacies
    - Some responses emphasise Anne Holloway's wishes or legacy – that the building should always benefit the vulnerable.
    - Others dismiss the name/legacy as less important and suggest renaming or selling.

Meals on Wheels

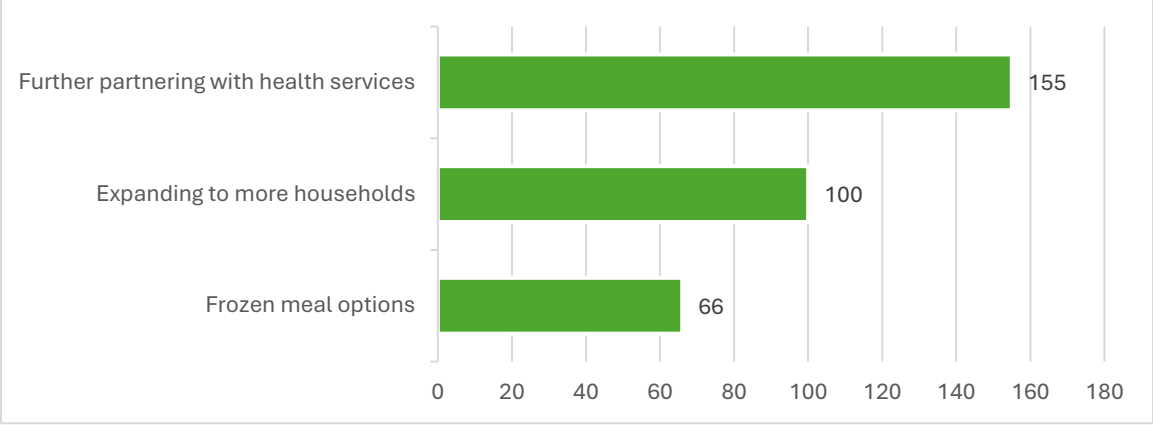
Q25 – Is this service good value for money?

A total of 222 responses was received to this question.



Q26 – Would you support any of the following?

A total of 222 responses was received to this question (multiple choice so will add up to more than 100%).



Q27 – Any other comments or concerns?

A total of 99 responses was received to this question.

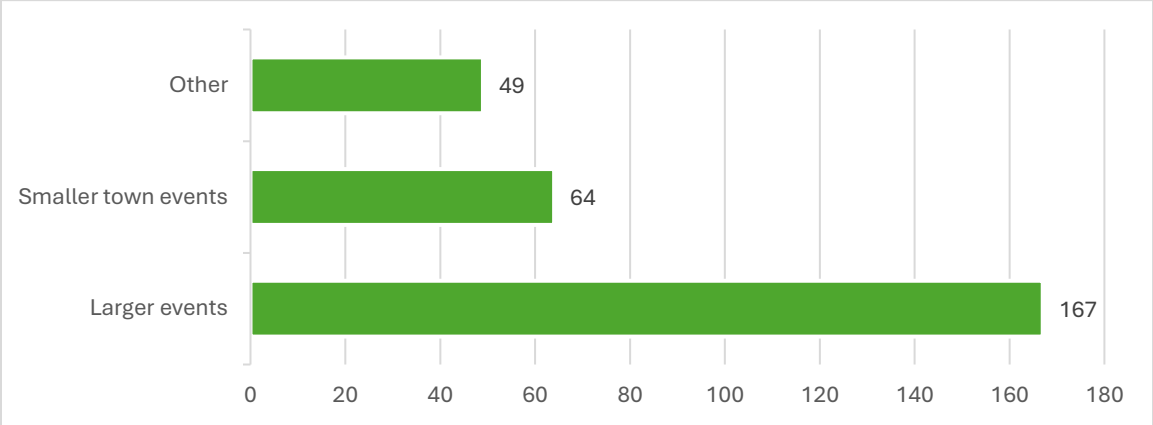
- Service importance

    - Strong support that Meals on Wheels is essential for elderly, disabled, and housebound residents.
    - Many highlight it's not just about food – it provides social contact, reassurance, and reduces isolation.
    - Some describe it as "the only thing the council should be proud of" and warn against cuts.
- Questioning delivery
    - Many respondents ask why Welshpool Town Council is running what they see as a "social service".
    - They argue it should be run or funded by Powys County Council, NHS, or charities/volunteers.
    - Several suggest WTC should stick to bins and toilets rather than social care.
- Cost
    - Concerns over cost per meal, efficiency of routes, and whether alternatives (frozen meals, takeaways, family support) would be cheaper.
    - Some suggest it may be duplicated by private providers like Wiltshire Farm Foods, Deliveroo, or supermarkets.
    - Calls for financial transparency before judging its future.
- Partnerships
    - Partner with hospital, NHS, cafes, caterers, food banks.
    - Link with markets/allotments for fresh produce.
    - Recruit more volunteers or sponsorship to reduce costs.
    -
    - Explore bulk deliveries of frozen meals with carers reheating.
- Charging
    - Some think service users should pay more or that it should be means-tested.
    - Others stress it must stay affordable or subsidised for the most vulnerable.
- Awareness and Promotion
    - A number of people said they didn't know the service existed or how to access it.
    - Calls for better advertising, referral pathways via health professionals, and modern image to encourage uptake.

Events

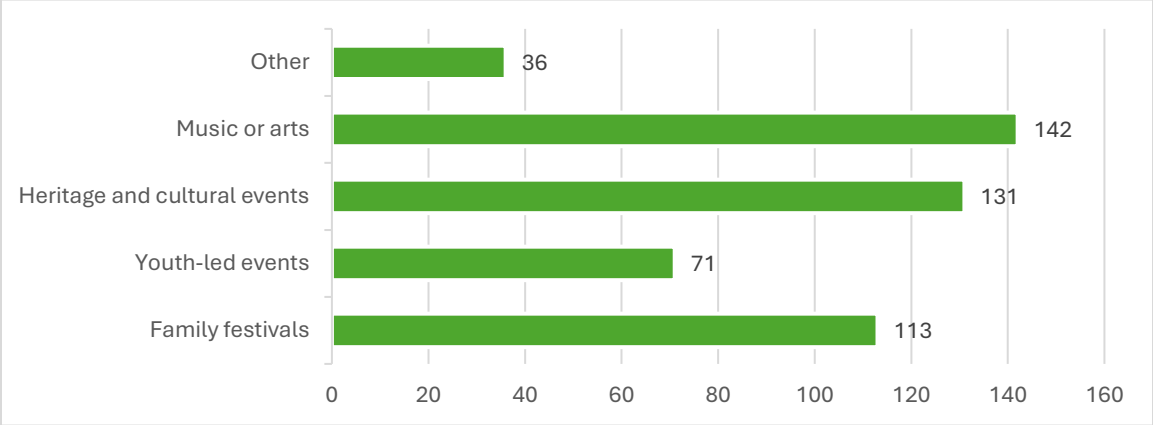
Q28 – What type of events would you like the Town Council to focus on?

A total of 222 responses was received to this question (multiple choice so will add up to more than 100%).



Q29 – What kind of events would you like to see more of?

A total of 211 responses was received to this question (multiple choice so will add up to more than 100%).



Q30 – Any other comments or concerns?

A total of 102 responses was received to this question.

- Importance

    - Many stress events bring people into town, support local business, and build community spirit.
    - Popular examples: fireworks, food festival, carnival, tractor run, winter festival.
    - Some want more music, culture, and sporting events to broaden appeal.
- Poor advertising and communication
    - One of the strongest themes: residents often don't know events are happening until after.
    - Calls for better marketing: banners, posters in shops, road signs, central online hub, and longer notice periods for participants.
- Quality and variety
    - Criticism that some events feel small, underwhelming, or messy (especially carnival and Christmas lights).
    - Suggestions for more professional organisation, better theming (40s weekend to 50s/60s, cultural/family focus), and linking events together for greater impact.
    - Some say WTC should hire professionals or partner with groups like Shropshire Festivals.
- Delivery
    - A recurring point: should WTC be in the events business at all?
    - Others suggest creating a separate events committee/company.
- Cost
    - Some concern events are too costly for taxpayers (fireworks, Christmas lights).
    - Others suggest more self-financing, charging small fees, or securing sponsorship.
    - A few point to Powys CC or businesses as more appropriate funders for large events.
- Types and suggestions
    - 60s weekend, tractor shows, dog shows, farmers' markets, sports triathlons, storytelling, art trails, drone light shows instead of fireworks.
    - Calls for more kid-friendly activities and youth-oriented events.
    - Requests for events to feel more Christmassy at Christmas.
- Negative impacts

- Concerns over road closures, parking shortages, litter, and disruption for town centre residents.
- Some say events should be moved to Berriew Street car park or other open spaces instead of closing Broad Street.

Council Administration

Q31 – While some of these costs can't be cut, how could our services be clearer or more transparent to you?

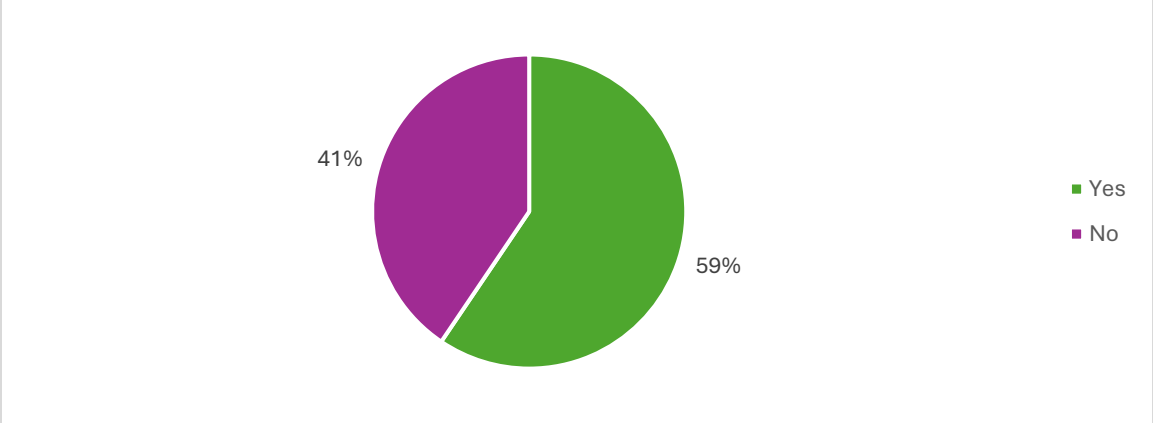
A total of 145 responses was received to this question.

- Publish clear information
    - Strongest theme: people want clear breakdowns of costs, staffing, salaries (redacted), and responsibilities.
    - Requests for easy-to-read formats: pie charts, infographics, newsletters, videos, blogs, social media updates.
    - Some suggest linking admin costs to outcomes so residents see value for money.
- Perception
    - Many think admin is too high a proportion of the budget (often quoting ~40%).
    - Frequent comparisons with other towns (Newtown, Brecon, Llandrindod) which reportedly spend less.
    - Suggestions: reduce staff, merge roles, fewer councillors, less red tape, streamline committees.
    - Some say "more broom pushers, fewer pen pushers" – want to see resources shift to frontline services.
- Improve transparency of meetings and decision making
    - Concerns over closed sessions ('in camera' meetings) and perceived secrecy.
    - Calls for all meetings to be open or livestreamed, with minutes and decisions published quickly.
    - Some want clearer accountability about councillors' conduct, roles, and teamwork.
- Communication and Engagement
    - Many feel they don't understand what WTC does or confuse it with Powys CC.
    - Requests for more public consultation, newsletters, meet & greet sessions, explanatory videos, and social media updates.
    - Need to make communications relevant to all age groups.
- Costs

    - Some say everything can be cut: reduce subsidies, review staff, merge functions.
    - Suggestions for AI, automation, hybrid working, digital forms, shared services with Powys CC.
    - Push for a “leaner, more efficient” council administration.
- Value
    - Some say admin is necessary and justified if fairly allocated.
    - Some defend councillors as unpaid volunteers and call for more public respect.
    - A few note that residents may not appreciate the statutory or hidden work admin supports.

Q32 – Whilst the Town Council doesn't have responsibility for planning issues, it does have a statutory right to comment on applications. Do you think the Council should develop a Place Plan to be adopted as Supplementary Planning Guidance which Powys would have to have due regard to when deciding applications?

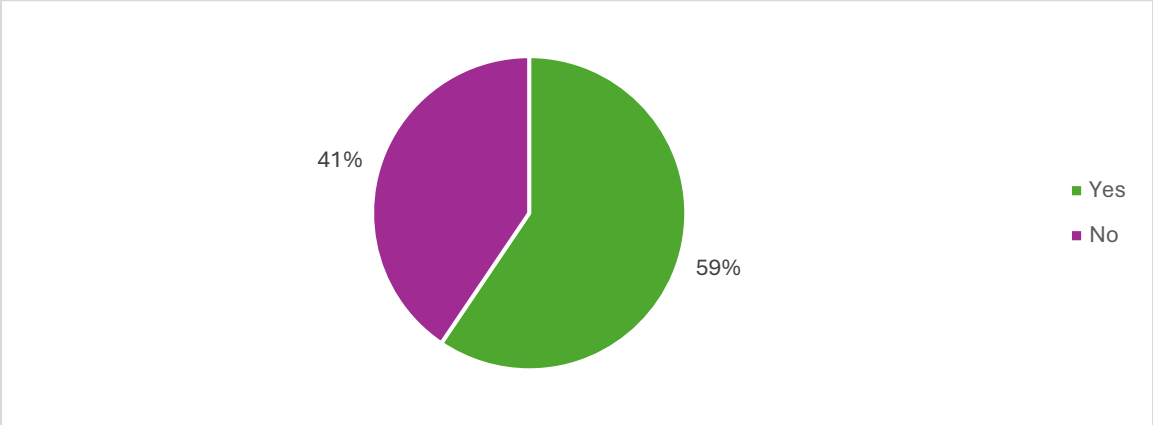
A total of 222 responses was received to this question.



Future Asset Transfers

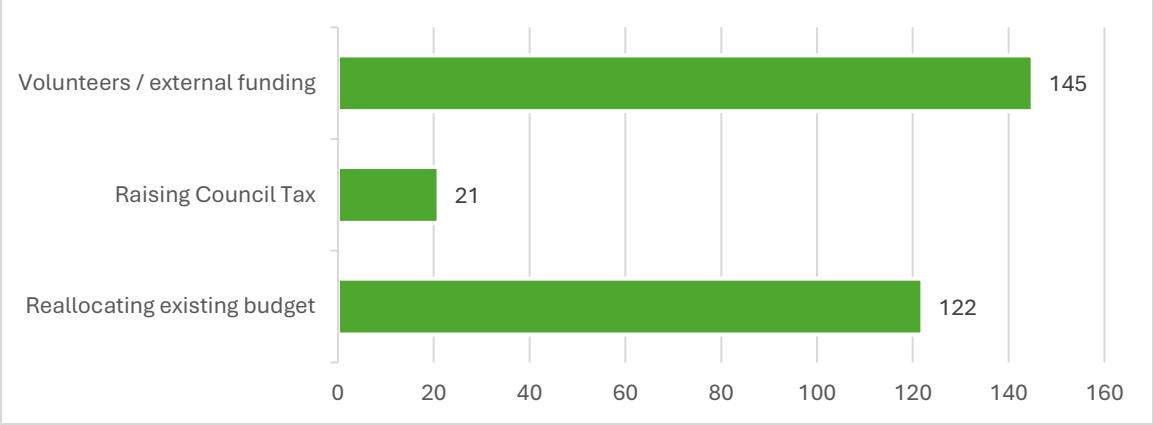
Q33 – Do you support asset/service transfers in principle?

A total of 222 responses was received to this question.



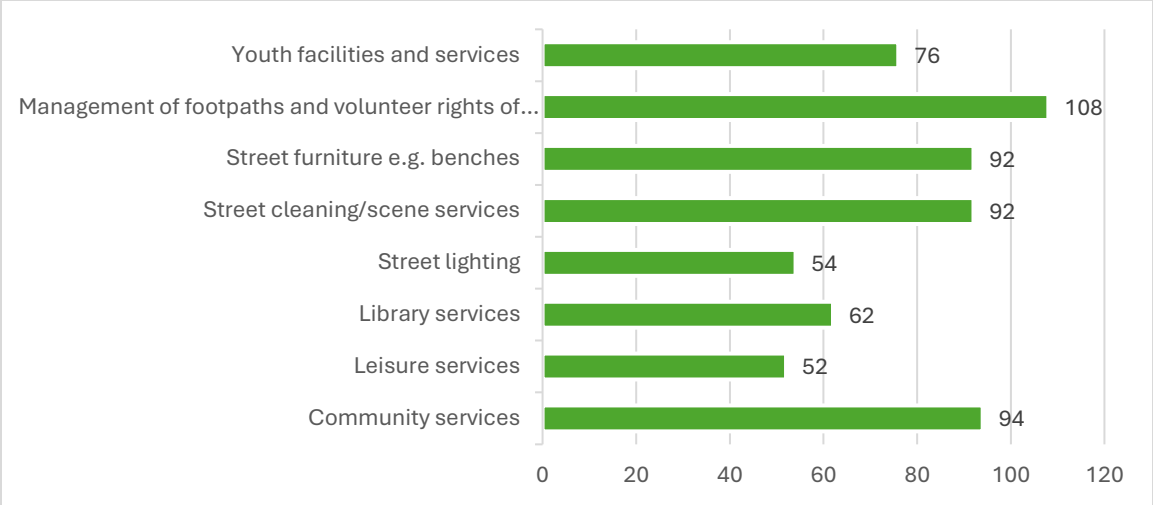
Q34 – How should new assets or services be funded?

A total of 205 responses was received to this question.



Q35 – Which types of assets would you support the Council taking on?

A total of 177 responses was received to this question.



Q36 – Any comments or concerns about asset transfers?

A total of 115 responses was received to this question.

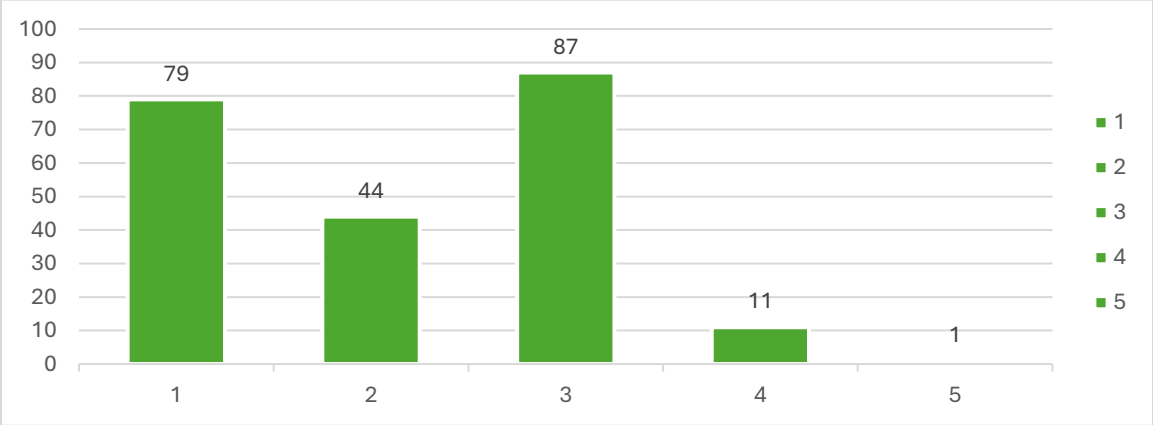
- Costs and Affordability
  - Most common theme: residents fear taking on more assets will raise council tax or bankrupt WTC.
  - Many reference past failures (street cleaning, toilets) as cautionary tales.
  - Some say Powys CC should retain responsibility, as taxpayers already fund them for these services.
- Funding
  - Many insist assets should only transfer if Powys provides full funding or budgets to cover them.
  - Fear that Powys will "dump costs" on Welshpool and then withdraw support.
  - Some propose regional/shared funding since assets (e.g. leisure centre) serve wider communities.
- Capacity
  - Strong doubt about whether WTC has the skills, staff, or financial management ability to run major services.
  - Concerns that WTC already struggles with basics and shouldn't expand.
  - Several suggest charities, CICs, or private operators are better placed.
- Specific Services

    - Leisure centre, swimming pool, youth services, library seen as vital.
    - Street cleaning, bins, grounds maintenance often cited as urgent priorities.
- Double Taxation
    - Residents feel they are already paying Powys CC and shouldn't pay again through WTC.
    - Taking on assets without rebates from Powys is seen as unfair and duplicative.
- Support
    - Several responses suggest evaluating each transfer individually with a clear business case.
    - Only take on services that are sustainable, add value, or generate income.
    - Strong emphasis on long-term planning and consultation with residents.
- General distrust of PCC and WTC
    - Residents recall previous "false rumours" of closures.
    - Frustration with both Powys and WTC for "buck passing."
    - Some believe neither authority has handled assets well.

Communication and Transparency

Q37 – The Council represents you to other bodies such as Powys County Council - how would you rate their responsiveness to the issues raised by the Town Council?

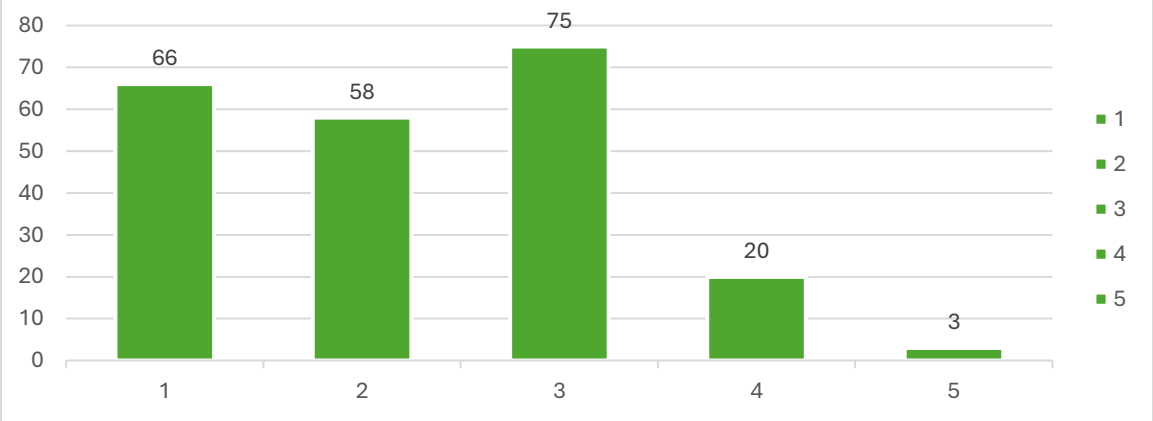
A total of 222 responses was received to this question.



Average Rating – 2.15

Q38 – How would you rate the Town Council's communication with residents?

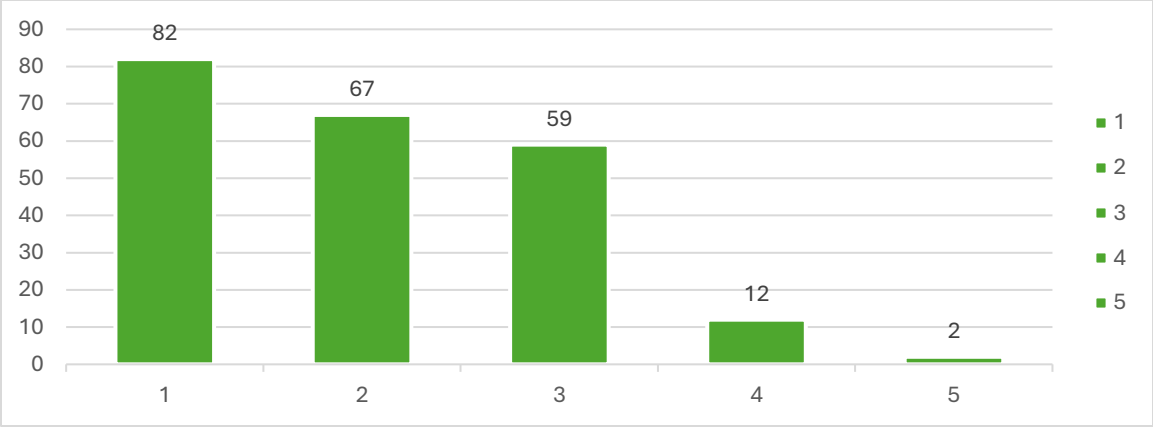
A total of 222 responses was received to this question.



Average Rating – 2.26

Q39 – How transparent is the Town Council's decision-making?

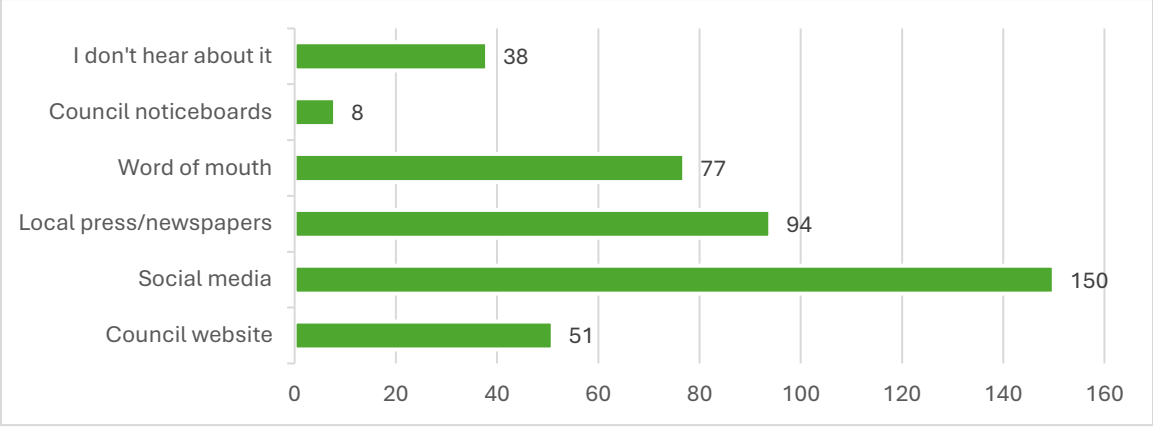
A total of 222 responses was received to this question.



Average Rating – 2.03

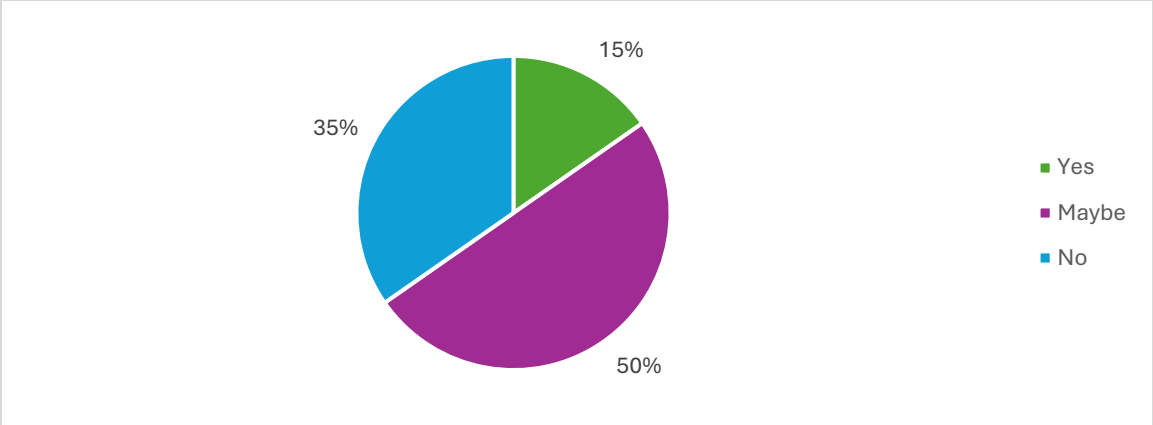
Q40 – Where do you currently get your information about the Town Council?

A total of 222 responses was received to this question.



Q41 – Would you like to be more involved in shaping decisions?

A total of 222 responses was received to this question.



Q42 – If yes, in what ways would you like to be involved?

A total of 66 responses was received to this question.

- Consultations and Surveys
    - Many want regular surveys like the one they completed, both online and in paper form.
    - Some suggest household questionnaires on big issues (e.g. one-way system, library, major spending).
    - Requests for feedback loops so residents know their input was heard and what happened next.
- Public Meetings
    - Strong call for open public meetings in the Town Hall, with opportunities to ask questions.
    - Desire for forums or steering groups on major projects (e.g. Town Hall, strategic plan).
    - Some want meetings to be more transparent and less 'toxic'.
- Clear Communication
    - Requests for better advertising of consultations and events (banners, notices, social media, direct mail).
    - More clarity on costs and spending – residents want to see breakdowns of where money goes.
    - Calls for openness and honesty in decision-making.
- Direct Involvement and Volunteering
    - Some respondents said they'd like to volunteer or support councillors.
    - A few mentioned specific skills they could bring (e.g. cycling infrastructure, community support).

    - A handful expressed interest in becoming councillors, though some feel put off by the current culture.
- Negative Views
    - A small group said they're unsure how they could get involved, or don't think the council is open to real input.
    - Some frustration with "old ways, bureaucracy and egos" in the chamber.
    - A few suggested they'd like to be involved but don't feel welcome as newcomers.

Final Thoughts

Q43 - Do you have any suggestions about the Council's future priorities or spending?

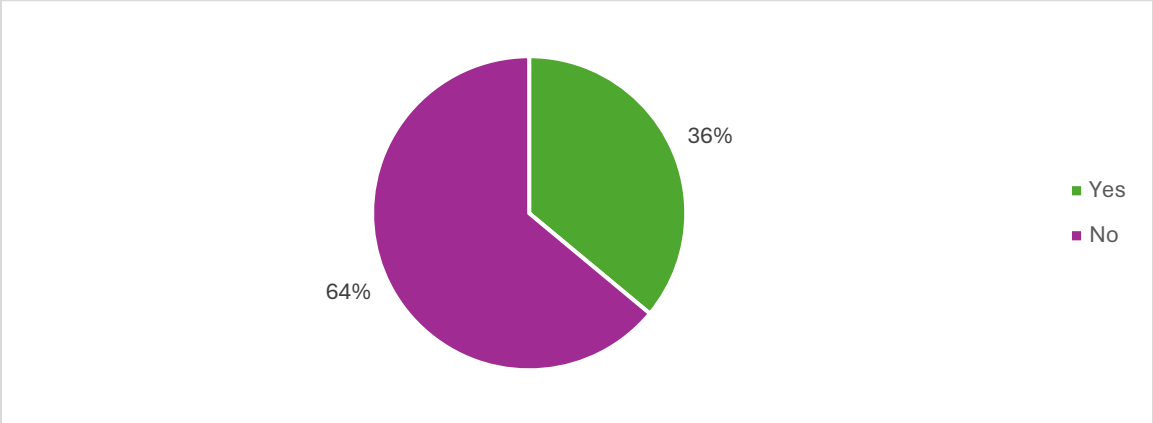
A total of 141 responses was received to this question.

- Keep Council Tax Low
    - The strongest recurring theme: residents feel council tax is too high and want it frozen, cut, or at least better value for money.
    - Calls for less waste, "basic services first," and fewer staff/overheads.
    - Several explicitly said they don't want "meaningless" or "expensive" projects.
- Town Centre Regeneration
    - Many want investment in revitalising Broad Street and the town centre:
        - Reuse of empty shops (Sainsbury's, HSBC, M&Co).
        - Business rate cuts or incentives to attract new shops.
        - Support for housing above shops to bring more life back.
        - Suggestions for pedestrianisation, deep cleaning, and street scene improvements.
- Cleanliness
    - Frequent mentions of street cleaning, weeding, bins, and general upkeep.
    - Calls to make Welshpool more attractive for both residents and tourists.
    - Some want investment in parks, play areas, wildflowers, and community gardens.
- Transport and Parking
    - Parking was a major frustration:
        - Too expensive, too strict, lack of short-stay/drop-off bays.
        - Suggestions for free or cheaper parking to support shops.
    - Several proposed an integrated transport plan, pedestrianisation, and park & ride.
    - Calls for better disabled parking and improved cycling infrastructure.
- Focus on Basics
    - Many said the Council should maintain existing assets properly before adding new ones.

    - Calls for repairs rather than replacements, and a focus on visible, tangible improvements.
    - Frustration that money is "spread too thin" on too many projects.
- Youth & Events
    - Some want investment in youth services, play areas, skate/pump tracks, and activities.
    - Others call for a night-time economy (cinema, restaurants, bars).
    - Events were seen as important to community spirit and attracting visitors, but should be cost-effective and make a profit.
- Strategic Vision
    - Several respondents said the Council needs a long-term vision (10–20 years) rather than piecemeal projects.
    - Ideas included place plans, business improvement districts, heritage conservation, and marketing Welshpool as a visitor town.
- Frustration with Culture
    - Several comments mentioned infighting, egos, and lack of unity among councillors.
    - Some distrust about whether consultation feedback will actually be used.
    - A few said they want councillors "vetted" or reduced in number.

Q44 – Would you like to be contacted with the results of this consultation?

A total of 222 responses was received to this question.



Conclusion

The consultation has provided a valuable insight into the views of Welshpool residents on the Town Council's current services, priorities, and future direction. Across all themes, a number of consistent messages have emerged.

First, there is a clear demand for financial restraint and transparency. Many residents feel that council tax in Welshpool is already too high and want to see spending focused on core responsibilities, better maintenance of existing assets, and improved value for money. Linked to this is a strong call for clearer communication – publishing more accessible information about costs, decisions, and outcomes – so that the public understands how and why money is spent.

Second, the condition and presentation of the town centre and public spaces emerged as a major priority. Respondents want to see more effort invested in cleaning, tidying, and repairing what already exists, alongside bolder action to address empty buildings, encourage new businesses, and make the high street more attractive and accessible. Parking and transport were also frequently raised as key barriers to revitalisation.

Third, there is recognition of the importance of youth services, green spaces, and community activities. Residents see value in supporting vulnerable groups, providing affordable recreation for young people, and running events that bring people together and promote Welshpool. However, they emphasise that such services should be affordable, well-managed, and designed in collaboration with the community.

Finally, residents have called for a more open and inclusive style of governance. Many wish to be involved through surveys, consultations, and public meetings, and there is frustration with the perception of council disunity. A longer-term vision for Welshpool – one that is ambitious but realistic, and rooted in the needs and aspirations of the community – is seen as essential.

Overall, while views differ on specific services, the consultation demonstrates a strong appetite for a Council that is financially prudent, transparent in its decisions, focused on the basics, and ambitious in restoring pride in the town's appearance and economy. These themes provide a clear direction for setting future priorities and engaging the community in shaping the next stage of Welshpool's development.

Appendix P

Richard Williams (Town Clerk)

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 29 August 2025 15:03
To: Tracy Gilmartin
Subject: One Voice Wales National Conference and Annual General Meeting 01/10/25
Attachments: Agenda Conference 1 October 2025.docx; Booking form 1 October 2025 Eng.docx; Agenda AGM 1 October 2025.docx; Final Motions 2025 AGM.docx; Constitution 2025.docx; Rules of Procedure for Annual General Meetings of One Voice Wales.docx

Dear Colleague

One Voice Wales National Conference and Annual General Meeting (AGM) are being held at the Royal Welsh Showground on Wednesday 1 October 2025.

The conference will be split between two buildings as in previous years, registration, lunch and exhibitors will be in the Clwyd Glamorgan Hall and the Conference itself will be in the Montgomery Pavilion a short distance away.

The Conference will be held in the morning, and we've enclosed the Agenda with the list of speakers and is open to both members and non-members.

In the afternoon we will be holding our AGM which is only open to member councils and attached is the Agenda, a list of proposed Motions, a copy of the Constitution and Rules of Procedure for the Annual General Meetings of One Voice Wales

There is a fee for the Conference but the AGM is free to attend.

Please fill out the booking form attached, and you will then be issued with an invoice. We will be offering a 10% discount for every 3rd booking or more. We will also need a booking form if you are only attending the AGM so we can prepare badges and papers etc.

We look forward to receiving your booking and if you have any queries please get in touch.

Regards/Cofion
Tracy Gilmartin
Office Manager/Rheolwr Swyddfa
Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford
SA18 3AF
07917 846510 / 01269 595400
tgilmartin@onevoicewales.wales
onevoicewales.wales / unllaiscymru.cymru

The principal representative body for Community and Town Councils in Wales
Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru.

Gwefan: https://www.unllaiscymru.cymru/ Website: https://www.onevoicewales.wales/

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen:https://www.unllaiscymru.cymru/polisi-preifatrwydd-data/ Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.
- - - - - -
On leaving One Voice Wales, this email was scanned for all known viruses. We take the protection of your data seriously. For our Privacy Notice please click on the following link: https://www.onevoicewales.wales/privacy-policy/ This will explain how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

This email is for the sole use of the intended recipient and contains information that may be privileged and/or confidential. If you are not an intended recipient, please notify the sender by return email and delete this email and any attachments.

Appendix Q

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Community Fridge - September
Date	18th September 2025

1. **Purpose**
    1. To update Council on progress with the Community Fridge project and to seek approval to commit expenditure before the end of October 2025.

2. **Background**
    1. The project was approved in principle in July by Council (WTCM254).
    2. A meeting was held on 10 September 2025 attended by Cllrs Alison Davies, Richard Church and David France, together with officers Aggie Titley and Paul McGrath.
    3. Key points of the meeting included:
        1. Allocated money must be spent before the end of October 2025.
        2. Equipment required includes a standing freezer, smaller fridge, shelving unit and shutters/lockable area.
        3. A second-hand fridge/freezer may be considered if cost-effective.
        4. Contact has been made with a director of Newtown Food Surplus (NFS) and correspondence is ongoing.
        5. An email has been sent to Welshpool Community Haven with a view to meeting shortly.

3. **Advice**
    1. To ensure the project can be delivered within the funding deadline, authority should be delegated to proceed with procurement of the listed equipment. Both new and second-hand options should be considered provided they meet food safety and electrical safety standards.
    2. Officers will continue liaison with NFS and The Haven to explore opportunities for partnership working and support.
    3. A press release should be issued once the fridge is in place to promote the scheme and highlight the Council’s role in supporting food redistribution and waste reduction.

4. **Resource & Legal Implications**

1. All costs to be met from the allocated Community Fridge budget, with expenditure committed before the end of October 2025.
2. Officer time will be required to manage procurement, installation and communications.

5. Recommendation

1. Approve the purchase of a standing freezer, smaller fridge, shelving unit and shutters/lockable area, with expenditure committed before the end of October 2025.
2. Authorise officers to consider both new and second-hand equipment, subject to safety checks and warranty where available.
3. Remit the project to the Operations & Development Committee.

6. Decision

1. To resolve to adopt the recommendations as above.

Appendix R

Cyngor Tref y Trallwng | Welshpool Town Council

Welshpool Town Council, Tourist Information Centre, The Vicarage Gardens, Welshpool, SY21 7DD
Tel: 01938 553142 Email: town.clerk@welshpooltowncouncil.gov.uk

Document / Report

Author	Richard Williams Town Clerk & Proper Officer
Title	Byelaws - FC September 2025
Date	19th September 2025

1. **Purpose**
    1. The purpose of this report is to seek Council approval to commence the process of making new byelaws under the Local Government Byelaws (Wales) Act 2012.
    2. The new byelaws will:
        1. Replace existing byelaws made under Section 164 of the Public Health Act 1875 and Sections 12 and 15 of the Open Spaces Act 1906 relating to open spaces.
        2. Introduce new byelaws for the regulation of indoor and outdoor markets under Section 60 of the Food Act 1984.
        3. Introduce new byelaws to regulate the conduct of persons in toilets under Section 117 of the Public Health (Wales) Act 2017.

2. **Background**
    1. Welshpool Town Council currently has byelaws in force relating to open spaces made under the Public Health Act 1875 and Open Spaces Act 1906. These byelaws are outdated and require replacement to reflect current needs.
    2. The Council operates indoor and outdoor markets. Regulation is currently through trader agreements and informal management, but byelaws under Section 60 of the Food Act 1984 will provide a clear legal basis for preventing nuisances, ensuring fair trading, and maintaining safety.
    3. It was proposed that the Council should also introduce byelaws for its car parks under Section 57(7) of the Road Traffic Regulation Act 1984, however upon further investigation this would only control off-street parking for cycles and motorbikes. The Council is instead empowered to implement an Order under Section 35 of the Act, however needs Powys County Council permission to do so. This will be explored via outside of the byelaw process.
    4. The Council is also responsible for public conveniences. Section 117 of the Public Health (Wales) Act 2017 gives power to make byelaws regulating the conduct of persons using toilets. Byelaws would enable the Council to tackle issues such as vandalism, misuse, and inappropriate behaviour.

5. Schedule 1 of the Local Government Byelaws (Wales) Act 2012 confirms that community councils may make byelaws in relation to these subject areas and do not require confirmation from Welsh Ministers.

3. Advice

1. The Town Clerk advises new byelaws are neccessary to:
    1. Modernise outdated open space byelaws.
    2. Provide enforceable rules to support safe and fair operation of markets.
    3. Protect and regulate the use of public toilets against nuisance and misuse.
2. The new byelaws will improve the Council's ability to manage its services and facilities for the benefit of residents, traders, and visitors. They will also allow proportionate enforcement through Fixed Penalty Notices (FPNs) where permitted.
3. The statutory process requires the Council to publish Initial Written Statements, conduct a 12-week consultation, then publish Second Written Statements summarising responses. A Notice of Intention will then be published before the byelaws are formally adopted (and, in the case of parking, confirmed).

4. Resource & Legal Implications

1. Costs will arise from public notices, printing, and officer time. These can be met from existing budgets.
2. Any FPN income must be used for enforcement and nuisance prevention, as required by Section 15 of the 2012 Act - this will be covered by a seperate Statutory Enforcement Policy which will be adopted by Council if Council decides to pursue adoption of byelaws at the end of the process.
3. The Council has the legal power to make byelaws under:
    1. Section 164 of the Public Health Act 1875 and Sections 12 & 15 of the Open Spaces Act 1906
    2. Section 60 of the Food Act 1984
    3. Section 117 of the Public Health (Wales) Act 2017
4. The procedure is governed by the Local Government Byelaws (Wales) Act 2012 and the statutory guidance issued by Welsh Ministers.
5. Only Full Council has the power to begin this process and it cannot be delegated to a committee, therefore Operations & Development Committee discussed this proposal at its meeting on the 10th September 2025 and recommended to commence the process.

5. Recommendation

1. Council resolves to:
    1. Approve the commencement of the process to make new byelaws as set out in this report.
    2. Authorises the Town Clerk to publish, and if appropriate, make minor amendments to the below Initial Written Statements for open spaces, markets, and public toilets, and to undertake a 12-week consultation in line with the Welsh Government Statutory Guidance on the 2012 Act.

3. Notes that further reports will be brought to Council at subsequent stages of the statutory process, including the publication of draft byelaws and the issuing of Notices of Intention.

6. Decision

1. To resolve to adopt the recommendations as above.

INITIAL WRITTEN STATEMENT - OPEN SPACES

Welshpool Town Council proposes to replace its outdated open spaces byelaws made under Section 164 of the Public Health Act 1875 and Sections 12 and 15 of the Open Spaces Act 1906. The existing provisions are limited and do not cover all land currently managed by the Council, including Powis Lower Park. They also do not address modern environmental and public order concerns.

The proposed byelaws would extend regulation to all relevant open spaces and provide powers to deal with issues such as the release of Chinese sky lanterns and balloons, as well as potentially problems arising from uncontrolled dogs (but not fouling, which is separately regulated). This would help protect the environment, preserve public enjoyment, and promote responsible behaviour in Welshpool's parks and open areas.

INITIAL WRITTEN STATEMENT - MARKETS

Welshpool Town Council proposes to make new byelaws under Section 60 of the Food Act 1984 to regulate its indoor and outdoor markets. At present, the markets are managed largely through trader agreements which creates limits the Council's ability to enforce. In particular, Broad Street becomes an issue on outdoor market days, as Powys County Council does not enforce parking restrictions during those times, leading to lack of spaces for traders.

The new byelaws would provide a clear legal basis to regulate trader conduct, control the allocation of pitches, ensure cleanliness, and manage vehicle access. They would also allow enforcement action, including Fixed Penalty Notices, to be taken where necessary, creating a safer and more orderly environment for traders, residents, and visitors.

INITIAL WRITTEN STATEMENT - TOILETS

Welshpool Town Council proposes to make byelaws under Section 117 of the Public Health (Wales) Act 2017 to regulate the conduct of persons using public toilets. The Council has faced ongoing issues with vandalism, graffiti, and misuse of its facilities. While such matters are criminal offences, the Police have often been unable to prioritise them, leaving the Council with limited enforcement options.

The new byelaws would enable the Council to act directly against those who damage or misuse toilets, setting out clear rules of conduct and providing the ability to prosecute offenders via Fixed Penalty Notices or via the Magistrates' Court. This would help reduce vandalism, protect facilities, and ensure that public conveniences remain safe and accessible for all users.