Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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DRAFT

Minutes of the Events & Planning Committee held on 07/10/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Cllr Dr Ben Gwalchmai
Cllr Chris Davies (Chair)
Cllr Jackson Quarrell
Cllr Kelly Meredith
Cllr Morag Bailey
Cllr Phil Owen
Cllr Revd William Rowell

Apologies for absence:

Cllr Estelle Bleivas
Cllr Nick Howells

Absent:

Also in attendance:

Cllr Phil Pritchard
Cllr Vix Davis
Kimberly Wright - Events & Markets Manager
Wendy Lewis - Community Services Manager
2 member(s) of the public / press

EP071026/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all those present to the meeting and reminded all attendees to show respect for all throughout the meeting. Apologies received by Cllr Nick Howells and Cllr Estelle Bleivas

EP071026/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

The following interests were declared:

Item	Councillor	Type	Reason
7.7	Phil Owen	Personal	As a Trustee of Friends of Welshpool High School who are asking for the Corn Exchange kitchen at Winter Festival.

EP071026/3. PUBLIC PARTICIPATION

None.

EP071026/4. MINUTES AND MATTERS ARISING

EP071026/4.1 Previous Minutes

RESOLVED
To approve the minutes from the meeting of the Events and Planning Committee, held on Wednesday, 2nd September 2026

WTCM936 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

EP071026/4.2 Matters Arising

All items are on the agenda this evening or have been completed.

EP071026/5. TOURISM & ECONOMIC DEVELOPMENT

EP071026/5.1 Information Centre

The Community Services Manager summarised the report and informed members that due to changes with the train ticket machine will mean a loss in sale of railcards directly however we will continue to sell them via a different mechanism.

EP071026/5.2 Visit Welshpool

Cllr Jackson Quarrell asked when the Voucher design would be selected. The Events and Planning Manager informed him that the deadline was 1st October, so the decision would take place soon.

EP071026/6. BUSINESS PLANNING & FINANCIAL MATTERS

EP071026/6.1 Interim Strategic Plan Action Plan

No comments received

EP071026/6.2 Budget and Committee Finance (Month 6)

Members were happy with the financial reports and had no comments to make.

EP071026/6.3 Lead Councillors

Councillors discussed the item at length and elected members as below.

RESOLVED
Carnival - Cllr Vix Davies and Cllr Chris Davies

WTCM909 - Proposed by Cllr Phil Owen, seconded by Cllr Jackson Quarrell

RESOLVED
Winter Festival - Cllr Bill Rowell and Cllr Morag Bailey

WTCM910 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

RESOLVED
Halloween parade and party - Cllr Morag Bailey and Cllr Chris Davies

WTCM911 - Proposed by Cllr Phil Owen, seconded by Cllr Revd William Rowell

RESOLVED
Dance Festival - Cllr Phil Owen and Cllr Bill Rowell

WTCM912 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Chris Davies

RESOLVED
Walking Festival - Cllr Bill Rowell and Cllr Phil Owen

WTCM913 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

RESOLVED
Continental Market - Cllr Vix Davies and Cllr Bill Rowell

WTCM914 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

RESOLVED
Book Sale - Cllr Chris Davies and Cllr Estelle Bleivas

WTCM915 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

RESOLVED
Visit Welshpool - Branding, App/Web, Town Guide & Voucher scheme - Cllr Jackson Quarrell and Cllr Bill Rowell

WTCM916 - Proposed by Cllr Phil Owen, seconded by Cllr Chris Davies

RESOLVED
Visit Welshpool - Business Forum - Cllr Jackson Quarrell and Cllr Vix Davies

WTCM917 - Proposed by Cllr Revd William Rowell, seconded by Cllr Jackson Quarrell

EP071026/6.4 Draft 1 Budget 2027/28

Cllr Phil Pritchard left the meeting.
Councillors discussed the draft budget and a concern was expressed that the Tour De France budget should be increased.

EP071026/7. EVENTS

EP071026/7.1 Eisteddfod Maldwyn Meirionnydd

Cllr Bill Rowell left the meeting
Cllr Ben Gwalchmai left the meeting.

Peter addressed the Councillors.
Councillors agreed to support the event by way of promotion and by allowing officers to give support where they can (liaise).

EP071026/7.2 Continental Market 2027

Members discussed the Continental Market and agreed that it is a fantastic event for Welshpool and where we can expand the event to include local traders and music we should.

RESOLVED
To book the Continental Market from 16th to 18th July 2027 and to source local entertainment and local food suppliers to join in and enhance the event.

WTCM918 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Phil Owen

EP071026/7.3 Remembrance 2026

Members noted the Remembrance report.

EP071026/7.4 Carnival

Members discussed the report and agreed to change the date of the Carnival 2027.

RESOLVED
To fix the date of the Annual Carnival day to Sunday 30th May, starting in 2027.

WTCM919 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED
To rename the Carnival King/Queen positions to Mini Mayor and to seek nominations.

WTCM920 - Proposed by Cllr Morag Bailey, seconded by Cllr Jackson Quarrell

RESOLVED
To ask officers to investigate the possibility of holding a dog show at the Carnival in 2027.

WTCM921 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell

RESOLVED
To begin publicising the Carnival 2027 and reaching out to possible stage acts/parade participants.

WTCM922 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

RESOLVED
To set the next date of the Carnival Working Group as the 16th November 2026 at 6:30pm in the Royal Oak.

WTCM923 - Proposed by Cllr Kelly Meredith, seconded by Cllr Chris Davies

RESOLVED
To agree that the responsibilities for the Carnival as outlined in Appendix J be split as proposed with those responsibilities being jointly shared be delegated to the Events & Markets Manager in reference to the Committee and/or Lead Councillors for the Carnival.

WTCM924 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/7.5 Halloween Parade and Party 2026

The Events and Market Manager informed Councillors that the Halloween parade and party is now fully booked. Cllr Morag Bailey let Councillors know that the fancy dress competition will be judged based on the best effort made, and there will be two prizes awarded.

EP071026/7.6 Live Acts at Welshpool Town Hall

Members discussed the two quotes as set out in the paper.

RESOLVED
To book Built for Comfort for Saturday 14th November 2026 and House Band Band for February 2027 at a cost not exceeding £1750 and to ask officers to explore quotations for PA systems and to authorise officers to set a ticket price which would be appropriate.

WTCM925 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

EP071026/7.7 Winter Festival

Live acts quotes deferred to the next meeting.
Cllr Phil Owen declared a personal interest on item 4, as he is a Trustee of Friends of Welshpool High School.

RESOLVED
To book 'Little Princess Parties' Elsa and Anna characters at £700 for 3 hours.

WTCM926 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

RESOLVED
To allow Friends of Welshpool High School the use of the Corn Exchange kitchen during the event and to launch the Christmas window competition with a theme to be agreed by officers liaising with Lead Councillors.

WTCM927 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

EP071026/7.8 Cuppa with a Councillor

The first Cuppa with a Councillor will be held in the Hub on Thursday, 22nd October 2026, 10.30 am - 11.30 am. The Councillors will be Cllr Morag Bailey and Cllr Bill Rowell.

EP071026/7.9 Book Sale 2026

Deferred until next month due to the absence of Cllr Estelle Bleivas.

EP071026/7.10 White Ribbon Day

The event will take place on Thursday, 26th November 2026. A motion will be taken to Full Council on Wednesday, 28th October, for Council to pledge its support to the cause.

EP071026/7.11 Flicks in the Sticks

Showing of Greenfingers on Monday, 5th October. £146.10 was raised in tea/coffee/cake sales and donations. The next screening of 'A Street Cat Called Bob' will take place on Monday, 2nd November 2026.

Councillors also discussed the survey results and agreed to charge an admission fee of £3 and keep refreshments at £2 for tea/coffee and a free piece of cake.

RESOLVED
To charge an admission fee for Flicks in the Sticks sessions from November 2026 at £3 per person.

WTCM928 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/8. PLANNING - NEW APPLICATIONS

Wendy Lewis left the meeting.

EP071026/8.1 P/26/0961/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0961/FUL with the above response and comments.

WTCM929 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/8.2 P/26/0684/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0684/FUL with the above response and comments.

WTCM930 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell

EP071026/8.3 P/26/0825/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0825/FUL with the above response and comments.

WTCM931 - Proposed by Cllr Kelly Meredith, seconded by Cllr Jackson Quarrell

EP071026/8.4 P/26/0894/LBC

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0894/LBC with the above response and comments.

WTCM932 - Proposed by Cllr Morag Bailey, seconded by Cllr Kelly Meredith

EP071026/8.5 P/26/0855/ADV

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0855/ADV with the above response and comments.

WTCM937 - Proposed by Cllr Morag Bailey, seconded by Cllr Chris Davies

EP071026/8.6 P/26/0620/FUL

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0620/FUL with the above response and comments.

WTCM933 - Proposed by Cllr Jackson Quarrell, seconded by Cllr Kelly Meredith

EP071026/8.7 P/26/0977/FUL

Members considered the planning application and provided the following response:

Response: Note
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/0977/FUL with the above response and comments.

WTCM934 - Proposed by Cllr Phil Owen, seconded by Cllr Morag Bailey

EP071026/8.8 P/26/1014/LBC

Members considered the planning application and provided the following response:

Response: Support
Comments:
No comment

RESOLVED
To respond to the planning authority in respect of P/26/1014/LBC with the above response and comments.

WTCM935 - Proposed by Cllr Kelly Meredith, seconded by Cllr Chris Davies

EP071026/8.9 Planning decisions

EP071026/9. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

The next meeting of the Events & Planning Committee will be held on Wednesday, 4th November 2026, at 6:30 pm

The meeting finished at 20:59.

Signed: Dated:

Councillor Chris Davies (Chair)

Decision/Action Log

ID		Assigned
WTCM909	**RESOLUTION** **EP071026/6.3 Lead Councillors** Carnival - Cllr Vix Davies and Cllr Chris Davies	Events & Markets Manager
WTCM910	**RESOLUTION** **EP071026/6.3 Lead Councillors** Winter Festival - Cllr Bill Rowell and Cllr Morag Bailey	Events & Markets Manager
WTCM911	**RESOLUTION** **EP071026/6.3 Lead Councillors** Halloween parade and party - Cllr Morag Bailey and Cllr Chris Davies	Events & Markets Manager
WTCM912	**RESOLUTION** **EP071026/6.3 Lead Councillors** Dance Festival - Cllr Phil Owen and Cllr Bill Rowell	Events & Markets Manager
WTCM913	**RESOLUTION** **EP071026/6.3 Lead Councillors** Walking Festival - Cllr Bill Rowell and Cllr Phil Owen	Events & Markets Manager
WTCM914	**RESOLUTION** **EP071026/6.3 Lead Councillors** Continental Market - Cllr Vix Davies and Cllr Bill Rowell	Events & Markets Manager
WTCM915	**RESOLUTION** **EP071026/6.3 Lead Councillors** Book Sale - Cllr Chris Davies and Cllr Estelle Bleivas	Events & Markets Manager
WTCM916	**RESOLUTION** **EP071026/6.3 Lead Councillors** Visit Welshpool - Branding, App/Web, Town Guide & Voucher scheme - Cllr Jackson Quarrell and Cllr Bill Rowell	Events & Markets Manager
WTCM917	**RESOLUTION** **EP071026/6.3 Lead Councillors** Visit Welshpool - Business Forum - Cllr Jackson Quarrell and Cllr Vix Davies	Events & Markets Manager
WTCM918	**RESOLUTION** **EP071026/7.2 Continental Market 2027** To book the Continental Market from 16th to 18th July 2027 and to source local entertainment and local food suppliers to join in and enhance the event.	Events & Markets Manager

ID		Assigned
WTCM919	**RESOLUTION** **EP071026/7.4 Carnival** To fix the date of the Annual Carnival day to Sunday 30th May, starting in 2027.	Events & Markets Manager
WTCM920	**RESOLUTION** **EP071026/7.4 Carnival** To rename the Carnival King/Queen positions to Mini Mayor and to seek nominations.	Events & Markets Manager
WTCM921	**RESOLUTION** **EP071026/7.4 Carnival** To ask officers to investigate the possibility of holding a dog show at the Carnival in 2027.	Events & Markets Manager
WTCM922	**RESOLUTION** **EP071026/7.4 Carnival** To begin publicising the Carnival 2027 and reaching out to possible stage acts/parade participants.	Events & Markets Manager
WTCM923	**RESOLUTION** **EP071026/7.4 Carnival** To set the next date of the Carnival Working Group as the 16th November 2026 at 6:30pm in the Royal Oak.	Events & Markets Manager
WTCM924	**RESOLUTION** **EP071026/7.4 Carnival** To agree that the responsibilities for the Carnival as outlined in Appendix J be split as proposed with those responsibilities being jointly shared be delegated to the Events & Markets Manager in reference to the Committee and/or Lead Councillors for the Carnival.	Events & Markets Manager
WTCM925	**RESOLUTION** **EP071026/7.6 Live Acts at Welshpool Town Hall** To book Built for Comfort for Saturday 14th November 2026 and House Band Band for February 2027 at a cost not exceeding £1750 and to ask officers to explore quotations for PA systems and to authorise officers to set a ticket price which would be appropriate.	Events & Markets Manager
WTCM926	**RESOLUTION** **EP071026/7.7 Winter Festival** To book 'Little Princess Parties' Elsa and Anna characters at £700 for 3 hours.	Events & Markets Manager
WTCM927	**RESOLUTION** **EP071026/7.7 Winter Festival** To allow Friends of Welshpool High School the use of the Corn Exchange kitchen during the event and to launch the Christmas window competition with a theme to be agreed by officers liaising with Lead Councillors.	Events & Markets Manager
WTCM928	**RESOLUTION** **EP071026/7.11 Flicks in the Sticks** To charge an admission fee for Flicks in the Sticks sessions from November 2026 at £3 per person.	Events & Markets Manager

ID		Assigned
WTCM929	**RESOLUTION** **EP071026/8.1 P/26/0961/FUL** To respond to the planning authority in respect of P/26/0961/FUL with the above response and comments.	Events & Markets Manager
WTCM930	**RESOLUTION** **EP071026/8.2 P/26/0684/FUL** To respond to the planning authority in respect of P/26/0684/FUL with the above response and comments.	Events & Markets Manager
WTCM931	**RESOLUTION** **EP071026/8.3 P/26/0825/FUL** To respond to the planning authority in respect of P/26/0825/FUL with the above response and comments.	Events & Markets Manager
WTCM932	**RESOLUTION** **EP071026/8.4 P/26/0894/LBC** To respond to the planning authority in respect of P/26/0894/LBC with the above response and comments.	Events & Markets Manager
WTCM933	**RESOLUTION** **EP071026/8.6 P/26/0620/FUL** To respond to the planning authority in respect of P/26/0620/FUL with the above response and comments.	Events & Markets Manager
WTCM934	**RESOLUTION** **EP071026/8.7 P/26/0977/FUL** To respond to the planning authority in respect of P/26/0977/FUL with the above response and comments.	Events & Markets Manager
WTCM935	**RESOLUTION** **EP071026/8.8 P/26/1014/LBC** To respond to the planning authority in respect of P/26/1014/LBC with the above response and comments.	Events & Markets Manager
WTCM936	**RESOLUTION** **EP071026/4.1 Previous Minutes** To approve the minutes from the meeting of the Events and Planning Committee, held on Wednesday, 2nd September 2026	Events & Markets Manager
WTCM937	**RESOLUTION** **EP071026/8.5 P/26/0855/ADV** To respond to the planning authority in respect of P/26/0855/ADV with the above response and comments.	Events & Markets Manager