Cyngor Tref Trallwng
Welshpool Town Council

Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
Tel: 01938 553142 Email: office@welshpooltowncouncil.gov.uk

Minutes of the Finance & Governance Committee held on 15/07/2026 6:30pm in Council Chamber, Welshpool Town Hall.

PRESENT:

Cllr Alison Davies
Cllr Carol Robinson
Cllr David France
Cllr Morag Bailey (Chair)
Cllr Phil Pritchard
Cllr Richard Church
Cllr Revd William Rowell

Apologies for absence:

Cllr Phil Pritchard
Cllr Revd William Rowell

Absent:

Also in attendance:

Richard Williams - Town Clerk & Responsible Finance Officer

FG150726/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting and reminded attendees to show respect for all throughout the meeting in line with the obligations of the Code of Conduct. Apologies were received from Cllr Phil Pritchard and William Rowell.

FG150726/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

FG150726/3. PUBLIC PARTICIPATION

None.

FG150726/4. MINUTES AND MATTERS ARISING

FG150726/4.1 Previous Minutes

RESOLVED
To approve the minutes from the meeting of the Finance & Governance Committee on 17/06/2026.

WTCM792 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG150726/4.2 Matters Arising

None.

Cllr Carol Robinson joined the meeting.

FG150726/5. BUSINESS PLANNING & FINANCIAL MATTERS

FG150726/5.1 Council Accounts (April - Period 3)

Members discussed the Inc & Exp report for Month 3.

RESOLVED
To note the bank balances, accounts and overspends for Period 3.

WTCM793 - Proposed by Cllr David France, seconded by Cllr Alison Davies

FG150726/5.2 Payment of Invoices - July

Members scrutinised the payment of invoices and asked a range of queries including the payments. It was requested that the Council's banking arrangements be added as a future agenda item.

RECOMMENDED
To approve payment of invoices for July 2026.

WTCM794 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG150726/5.3 Scrutiny of Payments

The Town Clerk reported that this was yet to be completed by Cllr Phil Owen who is no longer a member of the committee.

RECOMMENDED
To appoint the following members for scrutiny of payments:
- Cllr Alison Davies for August in September

WTCM802 - Proposed by Cllr Richard Church, seconded by Cllr Carol Robinson

FG150726/5.4 Interim Strategic Plan Action Plan

The Town Clerk summarised the action plan progress to date and the recent achievements at the One Voice Wales conference was referenced due to some of the actions in the plan.

FG150726/5.5 Budget Virements

The Town Clerk explained the proposed virements and answered queries.

RECOMMENDED
To approve the following budget virements:
- General Reserve to 4100/100 (Cleaning & Materials/Town Hall) - £1,000 to top-up demand driven budget which has been used up.
- General Reserve to 4100/150 (Cleaning & Materials/Toilets) - £1,000 to top-up demand driven budget which has been used up.
- General Reserve to 4085/100 (Repairs & Maintenance/Town Hall) - £4,500 as requested by

O&D for urgent electrical repair work.

WTCM795 - Proposed by Cllr Alison Davies, seconded by Cllr Richard Church

FG150726/5.6 Summer Recess

RECOMMENDED
To authorise the Town Clerk to pay urgent and/or contractual payments during August.

WTCM796 - Proposed by Cllr Morag Bailey, seconded by Cllr Alison Davies

FG150726/6. OTHER MATTERS

FG150726/6.1 Digital Engagement - Q1 2026

The Town Clerk summarised the report and answered queries.

FG150726/6.2 Newsletter

The Town Clerk explained the three quotations and the different models of usage such as direct mail or Door 2 Door for delivery of the newsletter. A discussion took place regarding the delivery of the newsletter and it was suggested that voluntary groups could assist.

The Town Clerk is to go away and explore further before bringing something back in September.

FG150726/7. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

It was requested that future agenda items were considered on the policy schedule in the Finance & Governance Toolkit and banking arrangements. The next meeting will be held on the 23rd September 2026.

FG150726/8. CONFIDENTIAL SESSION - EXCLUSION

RESOLVED
That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

WTCM797 - Proposed by Cllr Richard Church, seconded by Cllr Alison Davies

FG150726/9. UTILITIES [CONFIDENTIAL]

The Town Clerk gave an update on the Council's utility contracts and the issues surrounding them.

FG150726/10. STAFFING [CONFIDENTIAL]

The Town Clerk summarised the report and answered queries.

The meeting finished at 20:10.

Signed: Dated:

Councillor Morag Bailey (Chair)

Decision/Action Log

ID		Assigned
WTCM792	**RESOLUTION** **FG150726/4.1 Previous Minutes** To approve the minutes from the meeting of the Finance & Governance Committee on 17/06/2026.	Town Clerk & Responsible Finance Officer
WTCM793	**RESOLUTION** **FG150726/5.1 Council Accounts (April - Period 3)** To note the bank balances, accounts and overspends for Period 3.	Town Clerk & Responsible Finance Officer
WTCM794	**RECOMMENDATION** **FG150726/5.2 Payment of Invoices - July** To approve payment of invoices for July 2026.	Town Clerk & Responsible Finance Officer
WTCM795	**RECOMMENDATION** **FG150726/5.5 Budget Virements** To approve the following budget virements: - General Reserve to 4100/100 (Cleaning & Materials/Town Hall) - £1,000 to top-up demand driven budget which has been used up. - General Reserve to 4100/150 (Cleaning & Materials/Toilets) - £1,000 to top-up demand driven budget which has been used up. - General Reserve to 4085/100 (Repairs & Maintenance/Town Hall) - £4,500 as requested by O&D for urgent electrical repair work.	Town Clerk & Responsible Finance Officer
WTCM796	**RECOMMENDATION** **FG150726/5.6 Summer Recess** To authorise the Town Clerk to pay urgent and/or contractual payments during August.	Town Clerk & Responsible Finance Officer
WTCM797	**RESOLUTION** **FG150726/8 Confidential Session - Exclusion** That members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.	Town Clerk & Responsible Finance Officer
WTCM802	**RECOMMENDATION** **FG150726/5.3 Scrutiny of Payments** To appoint the following members for scrutiny of payments: - Cllr Alison Davies for August in September	Town Clerk & Responsible Finance Officer