



Welshpool Town Council, The Vicarage Gardens, Welshpool, Powys, SY21 7DD
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DRAFT

**Minutes of the Audit Committee held on 15/05/2026 2:00pm in Council Chamber,
Welshpool Town Hall.**

PRESENT:

Cllr Alison Davies
Cllr Phil Owen
Cllr Richard Church

Apologies for absence:

Cllr Dr Ben Gwalchmai
Cllr Carol Robinson
Cllr Phil Pritchard

Absent:

Cllr Estelle Bleivas

Also in attendance:

Cllr Revd William Rowell
Richard Williams - Town Clerk & Responsible Finance Officer

AU150526/1. WELCOME, CODE OF CONDUCT AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. Apologies were received from Cllr Ben Gwalchmai, Carol Robinson and Phil Pritchard.

AU150526/2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

None.

AU150526/3. PUBLIC PARTICIPATION

None.

AU150526/4. MINUTES AND MATTERS ARISING

AU150526/4.1 Previous Minutes

The Town Clerk explained that Cllr Morag Bailey was missing from the attendance of the meeting and asked that be amended.

RESOLVED

**To approve as amended the minutes from the meeting of the Audit Committee on
13/03/2026.**

AU150526/4.2 Matters Arising

The Town Clerk explained that some elements of AU130326/6 is still outstanding.

AU150526/5. RISK REGISTER

Members discussed the Risk Register and a query was raised regarding our responsibilities as landlord to our tenants, which may result in a risk and it was agreed to add a new risk to reflect this.

RECOMMENDED

To add an additional risk to the Risk Register relating to our responsibilities as landlord with tenants with the Rating and Residual Rating to be medium with appropriate mitigation added.

WTCM669 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

AU150526/6. ANNUAL RETURN 2025/26

AU150526/6.1 Draft Annual Statement and Annual Governance Statement

The Town Clerk summarised the Annual Statement and Annual Governance Statement and members went through each box in turn.

RECOMMENDED

To approve for adoption the draft Annual Statement and Annual Governance Statement for 2025-26.

WTCM670 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

AU150526/6.2 Internal Audit Report

The Town Clerk summarised the Internal Audit Report and explained that no recommendations for improvement were received this year.

RESOLVED

To note the Internal Audit Report for 2025-26.

WTCM671 - Proposed by Cllr Richard Church, seconded by Cllr Phil Owen

AU150526/7. EVALUATION OF SERVICES

Members discussed the next evaluation of services task which is set to be Sports Pitches. A query was raised regarding the playing fields at Dol y Felin and Burgess Lands and decided they wouldn't fall within this evaluation remit.

RECOMMENDED

For Cllrs Alison Davies and Morag Bailey to conduct the next evaluation of services exercise on the Sports Pitches and to report back to the Committee.

WTCM672 - Proposed by Cllr Phil Owen, seconded by Cllr Richard Church

AU150526/8. ITEMS FOR FUTURE AGENDA & DATE OF NEXT MEETING

The next meeting will take place on in late September/early October and include a discussion on the Finance & Governance Toolkit, National Lottery Heritage Fund and Tour de France.

The meeting finished at 14:46.

Signed:

Dated:

Councillor (Chair)

Decision/Action Log

ID		Assigned
WTCM668	RESOLUTION AU150526/4.1 Previous Minutes To approve as amended the minutes from the meeting of the Audit Committee on 13/03/2026.	Town Clerk & Responsible Finance Officer
WTCM669	RECOMMENDATION AU150526/5 Risk Register To add an additional risk to the Risk Register relating to our responsibilities as landlord with tenants with the Rating and Residual Rating to be medium with appropriate mitigation added.	Town Clerk & Responsible Finance Officer
WTCM670	RECOMMENDATION AU150526/6.1 Draft Annual Statement and Annual Governance Statement To approve for adoption the draft Annual Statement and Annual Governance Statement for 2025-26.	Town Clerk & Responsible Finance Officer
WTCM671	RESOLUTION AU150526/6.2 Internal Audit Report To note the Internal Audit Report for 2025-26.	Town Clerk & Responsible Finance Officer
WTCM672	RECOMMENDATION AU150526/7 Evaluation of Services For Cllrs Alison Davies and Morag Bailey to conduct the next evaluation of services exercise on the Sports Pitches and to report back to the Committee.	Town Clerk & Responsible Finance Officer